

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 22, 2026

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Stephen Frost, Interim Business Administrator

Alfred Coscia		Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. **Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matters of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:	SECOND:

Pledge of Allegiance

Approval of Board Minutes

- September 1, 2026 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

E. Communications – Dr. Nicholas Diaz, Superintendent of Schools

F. Student Liaison Report – Thanh Mai McAuley, WHRHS

G. Superintendent's Report – Dr. Nicholas Diaz

H. Presenter(s): N/A

I. Goals:

Warren Hills Regional School District Goals/Priorities for 2026-2027 School Year

1. Student Achievement & College, Career, and Life Readiness

Graduation: Increase the district's four-year graduation rate for the Class of 2027 by at least 3 percentage points over the prior year's reported rate, as measured by the official New Jersey Department of Education graduation data.

2. Organizational Excellence & Continuous Improvement

Facilities: By June 2027, complete a comprehensive review of district facilities and develop a prioritized multi-year facilities improvement plan identifying needs, timelines, priorities, and potential funding strategies.

3. Professional Growth & Instructional Excellence

Professional Learning System: By June 2027, develop and implement a districtwide multi-year professional learning framework that incorporates staff input, differentiated learning opportunities, follow-up support, and evidence of implementation in instructional practice.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	9/15/26	By Chair: L. Marshall
Personnel & Student Activities	No meeting held	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair:

K. Old Business

L. New Business

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lisa Marie Tomaro	Approve	Paraprofessional	\$25.97/hour	District	On or about 09-23-26	06-30-27	Aide HR Step 1- Pending receipt of required documents
2	Skyler Hartman	Approve	Paraprofessional	\$28.80/hour	District	On or about 09-23-26	06-30-27	Aide HR AS Step 1- Pending receipt of required documents
3	Chad Hausman	Approve	Coach - Assistant Coach Boys Soccer	\$7,089.00 Prorated	District	09-23-26	End of Season	Tier 3 Step 4 - Pending receipt of required documents
4	Jeremy Willis	Approve	Teacher	\$1,550.00 Per semester	HS	08-24-26	06-30-27	5th Prep
5	Nicole Silvis	Approve	Teacher	\$1,550.00 Per semester	MS	08-24-26	06-30-27	5th Prep
6	Shannon Klinder	Approve	Teacher	\$1,550.00 Per semester	Excel	08-24-26	06-30-27	5th Prep
7	Matthew Dell Elba	Approve	Teacher	\$1,550.00 Per semester	HS	08-24-26	06-30-27	5th Prep
8	Kenneth Kurpat	Approve	Teacher	\$1,550.00 Per semester	HS	08-24-26	06-30-27	5th Prep
9	Carmello Chiara	Approve	Teacher	\$1,550.00 Per semester	HS	08-24-26	06-30-27	5th Prep
10	Megan Bublitz	Approve	Teacher	\$1,550.00 Per semester	HS	08-24-26	06-30-27	Travel Stipend per contract
11	Heather Wight	Approve	SAT Testing Coordinator	\$1,000.00	District	08-24-26	06-30-27	
12	Heather Wight	Approve	Testing Coordinator - High School	\$4,000.00	HS	09-01-26	06-30-27	NJSLA
13	Heather Wight	Approve	Testing Coordinator - High School	\$2,000.00	HS	09-01-226	06-30-27	NJGPA
14	Geri Cramer	Approve	Testing Coordinator - Middle School	\$4,000.00	MS	09-01-26	06-30-27	NJSLA
15	Sarah Reichard	Approve	Advisor - HS Student Council	\$4,223.00	HS	08-24-26	06-30-27	Tier 1
16	Elizabeth Biamonte	Approve	Peer Leadership Training	\$47.00/hour	HS	07-01-26	08-31-26	Not to exceed 50 hours & submission of timesheet

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
17	Kristen Chiara	Approve	Peer Leadership Training	\$47.00/hour	HS	07-01-26	08-31-26	Not to exceed 50 hours & submission of timesheet
18	Kelsey Connelly	Approve	Peer Tutoring	\$47.00/hour	HS	09-23-26	06-30-27	Not to exceed a total of 50 hours for Peer Tutoring Tuesday & Thursdays - 2 teachers each afternoon with submission of time sheets
19	Danielle Miksch	Approve	Peer Tutoring	\$47.00/hour	HS	09-23-26	06-30-27	Not to exceed a total of 50 hours for Peer Tutoring Tuesday & Thursdays - 2 teachers each afternoon with submission of time sheets
20	Patrick O'Brien	Approve	Peer Tutoring	\$47.00/hour	HS	09-23-26	06-30-27	Not to exceed a total of 50 hours for Peer Tutoring Tuesday & Thursdays - 2 teachers each afternoon with submission of time sheets
21	Michael Quinto	Approve	Athletics staff help	per athletic event schedule	District	09-23-/26	6-11-27	Pending receipt of required documents - Submission of Athletic Time Sheet
22	Michael Quinto	Approve	Substitute Teacher	\$130.00/day	District	09-23-26	06-30-27	Pending receipt of required documents
23	Holly Masenior	Approve	Substitute Security	\$20.00/hour	District	09-23-26	06-30-27	Pending receipt of required documents
24	Rachel Newman	Approve	Substitute School Nurse	\$250.00/day	District	09-23-26	06-30-27	Pending receipt of required documents
25	Kyla Tietz	Accept	Paraprofessional	\$31.96/hr	District	08-03-26		Resignation
26	Vittoria Cicen	Approve	Advisor - HS Yearbook - 50%	\$3,167.25 - 50%	HS	08-24-26	06-11-27	Tier 1 - 50% of \$6,334.50 = \$4223 Yearbook Advisor plus \$2111.50 Yearbook Asst Positions for the 2026-2027 school year only. This arrangement applies to the 2026-2027 school year only and shall not establish a precedent or past practice for future staffing, assignments, or compensation.

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
27	Jennifer Russell	Approve	Advisor - HS Yearbook - 50%	\$3,167.25 - 50%	HS	08-24-26	06-11-27	Tier 1 - 50% of \$6,334.50 = \$4223 Yearbook Advisor plus \$2111.50 Yearbook Asst Positions for the 2026–2027 school year only. This arrangement applies to the 2026–2027 school year only and shall not establish a precedent or past practice for future staffing, assignments, or compensation.
28	Maureen Flora	Approve	Advisor - MS School Store	\$2,781.00	MS	08-24-26	06-30-27	Tier 5
29	Christina Dock	Approve	Teacher	\$1,550.00 per semester	HS	08-24-26	06-30-27	5th Prep - Semester 2
30	Joanna Leontaris	Approve	Teacher	\$1,550.00 per semester	HS	08-24-26	06-30-27	5th Prep - Semester 1
31	Meghan McGeehan	Approve	Teacher	\$1,550.00 per semester	HS	08-24-26	06-30-27	5th Prep - Semester 1

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/ Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Taiwo Adetula	Volunteer - Boys Wrestling	N/A	N/A	District	Start of Season	End of Season	Pending mandated training, documentation
2	Cindy Sizemore	Volunteer Peer Leadership Training	N/A	N/A	District	9/23/26	6/30/27	Will assist with training the district's student peer leaders. Participation is contingent upon completion of mandated training and submission of required documentation.
3	Jessica Bartelloni-Rudd	Volunteer Peer Leadership Training	N/A	N/A	District	9/23/26	6/30/27	Will assist with training the district's student peer leaders. Participation is contingent upon completion of mandated training and submission of required documentation.

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	C Dock D Balas	Money Talks Business Teacher Conference	NJCP 105 Eisenhower Parkway #300 Roseland NJ	Mileage	October 30, 2026
2	C Dock	DECA Advisor Training	Kean University	Mileage	October 6, 2026
3	V Cicen	AENJ Conference	Princeton NJ	\$215 Registration, Mileage	October 26 and October 27, 2026
4	T Wilson	Mock Trial Workshop for Teacher and Attorney Coaches	NJ State Bar Association NJ Law Center One Constitution Square New Brunswick NJ 08901	Mileage	October 27, 2026
5	P O'Brien	Rutgers High School Teacher s Institute Workshop on Aztecs	Rutgers New Brunswick NJ	\$40 Registration, Mileage	September 25, 2026
6	C Hough	HESSAA Financial Aid	William Paterson University Wayne NJ	Mileage	October 22, 2026
7	M Thompson	Fall HESSAA Workshop - 2027-2028	Sussex Community College	Mileage	October 1, 2026

		Federal & State Financial Aid Updates	One College Hill Rd Newton NJ 07860		
8	C Hough	Behavioral Threat Assessment Training	Virtual	N/A	September 24, 2026
9	H Apple	Northern NJ Math Supervisors Roundtable	West Essex High School North Caldwell NJ	Mileage	October 2, 2026
10	E Renfors	WCGE Articulation - County G&T Meeting	WHRSD Offices	N/A	September 15, 2026
11	C O'Neal	Working with Trauma; Understanding Vicarious Trauma	Virtual	N/A	November 18, 2026
12	M Bublitz	NJASHPERD Lake Conference	Johnsonburg Camp Retreat Center Blairstown NJ 07825	\$185 Registration, Mileage	October 27, 2026
13	M Call H Ranalli	Admissions Process Meeting	Warren Technical HS 1500 Route 57 Washington NJ 07882	N/A	October 8, 2026
14	C Mendes	AP Roundtable Workshop	Watchung Hills Regional High School Warren NJ	Mileage	October 12, 2026
15	J Graf	Band Workshop	Randolph High School Randolph NJ	\$50 Registration, Mileage	October 12, 2026
16	J Cagnassola	Band Workshop	Randolph High School Randolph NJ	\$50 Registration, Mileage	October 12, 2026
17	S Montero	Music PD Day	Mt Olive High School Mt Olive NJ	\$50 registration, Mileage	October 12, 2026
18	M Mason	Integrated Pest Management IPM	Warren County Vo-Tech Washington NJ	N/A	October 16, 2026
19	M Mason	NJSBA Workshop 2026 & NJADP Meeting	Atlantic City NJ Colts Neck NJ	Expenses TBD, Mileage	October 19, 20, 21, 22, 2026
20	M Mason	Indoor Air Quality IAQ	Warren County Vo-Tech Washington NJ	N/A	October 30, 2026
21	K Connelly	AP Stem Roundtable	Morris Knolls High School	Mileage	January 29, 2027

22	A Eisner	AP Stem Roundtable	Morris Knolls High School	Mileage	January 29, 2027
23	Logan Ditmar Carmen Cook	NJ ESA Coach Clinic	Iron Peak Hillsborough NJ	\$150 Registration, each	September 25, 2026
24	S Fretz	Neurodiversity, Identity & Regulation in Family Systems	Virtual	\$60 Registration	October 12, 2026

*4. Motion to provide \$47.00 for one hour of preparation time for the following staff members to prepare to lead a Professional Development Session during the October 5th, 2026 faculty meeting Paid with Federal Perkins funds :

Christina Dock, Laurie Kerr, Cesar Mendes, Jill Okladek, Patricia Smith, Tara Steele

*5. Motion to provide \$47.00 per hour, not to exceed a total of 24 hours for ESL Professional Development for the following staff members Paid with federal funds:

Gloria Hravovecky, Jessica Maury

*6. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	52938149	Medical	School Nurse	MS	8/24/26	47	N/A	N/A	N/A	On or about 10/29/26	

Approval of Personnel Motions

MOTION:		SECOND:			
Name	Ayes	Nays	Abstain	Absent	
Molly Fraumeni					
Jean Hansen					
Erik Heller					
Lisa Marshall					
Paula Merrill					
Corey Piasecki					
Amy Kemp					
Alfred Coscia					

II. EDUCATION AND POLICY

*1. Motion to approve the **first read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- **P0143 - BOARD MEMBER ELECTION AND APPOINTMENT (New Policy)**
- **P9181 ATHLETIC AND CO-CURRICULAR ACTIVITY VOLUNTEERS (Updated Policy)**
 - **Strikethrough Version of P9181**

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2026-2027 - 001 (005 for MS tracking)
 HS – 2026-2027 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	N Silvis H Ranalli M Armenio	Camp Mohican	Transportation	8th Grade Alternative Learning Community
2	N Silvis TBD HS Advisor	NJ ASC Winter Conference The College of NJ Ewing NJ	Transportation	MS & HS Student Council
3	N Silvis TBD HS Advisor	NJ ASC Fall Conference The College of NJ Ewing NJ	Transportation	MS & HS Student Council
4	C Kavcak	St Lukes Career Fair Warren Hills Athletic Complex	N/A	Select Students
5	C Dock	Kean University	Transportation	DECA
6	C Dock D Balas C Hickerson	Kean University	Transportation	DECA District Competition
7	D Balas C Dock	86 Trinity Place New York, NY	Transportation	DECA and Investing & Finance Students
8	M Jones D Sbriscia	North Hunterdon HS Route 31 Clinton NJ	Transportation	Fall student Athletes
9	K Chiara	Busch Campus Center Rutgers University	Transportation	Journalism I, II, II Classes & Newspaper Club

Code	Requested by:	Trip	Board of Education Cost	Discussion
		604 Bartholomew Rd Piscataway NJ 08854		
10	C Yanoff J Locasto M McGann	Lifetown 10 Microlab Rd Livingston NJ 07029	Transportation	MD/AU Life Skills Class (Student Cost covered by Title I Grant)
11	S Golda-Poirier S Montero	State Theatre for the Arts Northampton St Easton PA	Transportation	HJS Spring Musical Cast & Crew

***4. RESOLUTION AUTHORIZING EMERGENCY ADOPTION OF REVISED BYLAW/POLICY 0143, BOARD MEMBER ELECTION AND APPOINTMENT**

WHEREAS, the Board of Education has adopted Bylaw/Policy 0143, Board Member Election and Appointment; and

WHEREAS, Arminio v. Monroe Township Board of Education (November 24, 2025) has changed the law governing the election and appointment of board members, and the Board's current Bylaw/Policy 0143 is not consistent with the law as amended; and

WHEREAS, a vacancy exists on the Board as a result of the resignation of Mr. Duffner and the Board is required to act to fill that vacancy within the time period prescribed by law; and

WHEREAS, Bylaw 0131 provides that the Board may, under emergency circumstances, suspend the operation of a bylaw, policy, or regulation and adopt or revise a bylaw, policy, or regulation without prior notice, and that such emergency adoption or revision shall terminate at the next meeting of the Board, or at such earlier date as the Board may specify, unless further acted upon by the Board in accordance with that Bylaw; and

WHEREAS, the Board finds that emergency circumstances exist in that the Board must fill the existing vacancy in a manner consistent with current law, and the time required to complete the Board's customary two reading adoption process would not permit the Board to do so within the period prescribed by law; and

WHEREAS, the Board has reviewed the revised Bylaw/Policy 0143 recommended by the Board Attorney;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby suspends the operation of its current Bylaw/Policy 0143 and adopts revised Bylaw/Policy 0143, Board Member Election and Appointment, on an emergency basis on first reading, effective immediately; and

BE IT FURTHER RESOLVED, that this emergency adoption shall terminate at the next meeting of the Board unless further acted upon by the Board; and

BE IT FURTHER RESOLVED, that the Board shall consider revised Bylaw/Policy 0143 on second reading for final adoption at its next meeting so that the revised Bylaw/Policy becomes permanent; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to take all steps necessary to effectuate this Resolution, including distribution of the revised Bylaw/Policy 0143 in accordance with law and Board bylaw.

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent

Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

III. BUDGET AND FINANCE

1. The Warren Hills Regional Board of Education approves the AUDITED June, 2026 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

2. Motion to approve the bill list for the period August 31, 2026 through September 22, 2026 in the amount of \$2,242,770.31.

3. Motion to approve Special Education Tuition Contract for the 2026-27 school year:

Student	School	Amount	Effective Date
1554019807	East Mountain School	\$87,660.00	9/15/26 – 6/30/27

4. Motion to approve Itinerant Services Contract with Mountain Lakes BOE for identified student SID# 8629608513 in the amount of \$7,600 for the 2026-27 school year.
5. Motion to accept 2026 YearLong Live to Serve Grant from National FFA Organization in the amount of \$3,000.
6. Motion to approve 1 year contract extension for waste management services for the 2026-27 school year with increase of 4%.

7. Motion to appoint Lora Photography for student portraits for the 2027-28 through 2029-30 school years and to accept the donation of a digital camera to be utilized for Yearbook.
8. Motion to accept a sponsorship donation in the amount of \$2,250 from Toyota World to provide additional financial resources to club and athletic programs.
9. Motion to accept donation from Washington Rotary Club in the amount of \$8,005.60 to support the Best Buddies club program.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

Q. Adjournment_____ p.m.

Approval to Adjourn

MOTION:	SECOND:
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*Roll Call