



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: September 17, 2026

Location: Central Office

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:01 a.m.

II. Roll Call

Donna Barca	Tim McCullough	Michael Kelley
Austin Butka	Karl Herald	Joni Mansmann
Scott Chambers	Erin Lenhart	Neil Stewart

III. Approval of the Minutes from the September 2, 2026 meeting

Mr. McCullough asked everyone to review the minutes from the September 2, 2026 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Stewart and seconded by Ms. Barca. All in favor - 9; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reminded everyone they need to take Safety Committee Recertification training. Mr. Dille was instructed to resend the PATHS training calendar to everyone so they can schedule their training.

Mr. McCullough reminded everyone that Erick Eyth from Encova will be at the Central office on 10/8 for Safety Committee Training sessions of District-Wide Building Reps. There are 2 sessions, one at 10am and one at 2pm.

V. Open Issues

Mr. McCullough had no open issues. Mr. Herald brought up Oktoberfest starting this Friday. Buses are leaving early to avoid traffic. The maintenance department is also working through roof leaks due to heavy thunderstorms.

VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough opened the floor for the election of officers.

- Chairperson of the Committee: Mr. Chambers nominated Mr. McCullough, seconded by Ms. Mansmann. Motion to vote by Ms. Barca, seconded by Mr. Stewart. All in favor - 9; opposed - 0.
- Co-Chair: Mr. Stewart nominated Jurdon Maier. Motion by Ms. Lenhart, seconded by Mr. Herald. All in favor - 9; opposed - 0.
- Recording Secretary: Mr. McCullough nominated Mr. Dille. Motion by Mr. Stewart, seconded by Ms. Lenhart. All in favor - 9; opposed - 0.

Mr. McCullough put the Bylaws forward for review and approval.

- Mr. McCullough commented on Article 6, letter A about the wellness policy. Should this be removed? Mr. Maier suggested we change the title from policy to procedures. Motion by Mr. Maier to vote to approve Bylaws pending that change, seconded by Mr. Herald. All in favor - 9; opposed - 0.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Mr. McCullough reported that there were 4 incidents since the Committee last met, 3 of which were student/staff related, and the other being Cafeteria. The student/staff incidents were all minor with staff reporting the incidents to school nurses with no additional medical attention sought. The other incident involved a dropped item in a cafeteria, after which medical attention was sought with no lost time and a return to work with no restrictions.

IX. Round Table

Maintenance: No safety concerns to report. They are working through work orders and handling roof leaks.

Mechanics: No safety concerns to report.

Central Office: No safety concerns to report.

Technology/Stadium: No safety concerns to report. Fall sports started up. Special thanks to the Maintenance Department for adding parking spot signage.

Cafeteria: No safety concerns to report.

X. Suggestion Box

Mr. Chambers noted that there was nothing in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Butka and seconded by Mr. Herald. The meeting was adjourned at 10:13 a.m.