Fall Creek Junior High

PTO Board Meeting Minutes
August 21, 2026
9:30am

1. **Attendance**
   - Matt Hollin, Jen White, Jen Low, JoEllen Redshaw, Sarah Morgan, Angie Commorato, Jennifer Shoreman, Michael Ryan, and Lindsey Carr
   - JoEllen Redshaw made a motion to approve the August 3, 2026 meeting minutes; Jen White seconded. Minutes are approved.

2. **Principal's Update -** Michael Ryan
   - Thank you for the grant to purchase Falcons Assemble themed t-shirts for the staff
   - Start of the school year has gone really well. Students are adjusting very well to the new phone/tablet rules.
   - Jen White and Matt Hollin should have received an email about having Dr. Matt Kegley do an informational presentation about the proposed replacement operating referendum that will appear on the ballot this fall. They will coordinate.
   - Michael provided a draft schedule prepared by Brooke Mulroy for building events in 2026-27 (attached to minutes). We can coordinate our PTO staff appreciation events with Brooke.
   - Custodian Wanda is retiring; last day is 9/11/2026. Sarah will organize a retirement card from the PTO.

3. **Budget – Matt**
   - Checking: $1,109.42
   - Savings: $40,327.71
   - Matt is cleaning up the Money Minder budget files, finding ways to reduce our banking fees, and reviewing our insurance for potential savings, updated our secretary of state contact email to fcjpto@gmail.com so all correspondence will go to one email address.
   - The PTO reimbursement request form has been updated to include a line for extra board signature if purchase is made by treasurer.
   - The hard copy of our 2025 tax returns was provided to the PTO to review in person
   - We have used $423.71 for teacher appreciation

4. **Important Dates for this year – Jen Low**
   - Feb 2027: HSE Foundation Legacy Event
   - TBD: Sneaker Ball
   - May 21, 2027: 8th Grade party and Awards Program

5. **Fundraising – Jen Low, Angie, and Matt**
   - Direct Donation Campaign - Angie
     - Collected ~$2400 of $7000 goal
     - Ends August 28, 2026
     - Advertising has been and will be done in the newsletter and Facebook page (Jen Low will add Angie as an admin)
     - The drawing for a Falcon sports pass is new this year

    - Angie will work on a graphic to advertise. Matt and Jen Low will send Angie the list of grants PTO granted previously. Jennie Hoover, the FCJH treasurer, can assist with those details as well.
- Experiences/Dine to Donate – Matt
    - Emailed Hoosier Tropical Sno. Waiting on check from last year.
    - Pacers – emailed about receiving deposit refund. No response as of yet.
    - Culvers – if we provide 4 volunteers from 5-8pm a selected date to serve at Culver's, we receive a percentage of all profits during that time frame. Matt will see what dates are available.
- Spirit Wear – Jen Low
    - No planned spirit wear sale now
- Supply Kits – Jen Low
    - We donated the extra kit to the Falcon Nest
    - Jen will fill out the form to sign up for next year. Jen Shoreman will coordinate next year. Promote to the intermediate schools in the spring and coordinate with front office pallet delivery
    - Last year made $834? Check typically arrives in November
- Sneaker Ball with JBSU – Date TBD
    - Sarah to discuss possible dates with Brooke Mulroy and Deon Collins

6. **Staff Appreciation – Sarah, Angie, and Jennifer Shoreman**
    - August: Through a grant, PTO provided Falcons Assemble themed shirts. Stocked the lounge on 8/21/2026.
    - September: discussed a dirty soda/tea/coffee bar on 9/29/2026. Sarah will discuss with Brooke. Titus Donuts could potentially donate donuts that day as well.
    - Matt provided a flier to Sarah for Kravings by Kelly
    - Sarah, Angie and Jen Shoreman will meet separately to come up with a proposed list of staff appreciation events for the year.
    - General:
        - Coordinate with Brooke Mulroy to ensure later staff lunches get food (may need to be set aside)
        - Fridays are better for PTO member schedules to do staff appreciation events

7. **Teacher Grants – Jen Low**
    - Request from Brooke Mulroy. Beverage refrigerator, coffee cabinet and monthly stipend to stock the supplies. To be placed in Staff Lounge.
        - The request is for $550
        - We have $5000 available in the budget
        - Jen Low made a motion to approve the grant; Sarah Morgan seconded. Grant approved.
    - There may be an upcoming request for sewing machines for the 8th grade interior design class

8. **Other Business**
    - None

9. **Future Meeting Dates. Meetings at 9:30am**
    - September 18
    - October 16

- November 13
- December 4
- January 8
- February 5
- March 5
- April 23
- May 14