

August 10, 2026
Conewago Valley Board Meeting

The regular scheduled meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:05 p.m. in the District Conference Room. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Michael Campbell, Mrs. Melanie Sauter, Ms. Lindsay Krug, Mr. William Getz, Mr. David Meckley and Mr. Eric Flickinger. Mrs. April Swope was present via Zoom. Absent was Mrs. Meredith Miller. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Wesley Doll, Business Manager Mr. Scott Fraser, Technology Director Mr. Nicholas Zepp and Solicitor Ms. Brooke Say.

An Executive Session was held prior to the meeting at 6:30 p.m.

Mr. Getz made a motion, seconded by Mrs. Sauter, to remove Item 7 of the Ways and Means agenda. By voice vote, the motion was approved 8-0.

Mrs. Sauter made a motion, seconded by Mr. Meckley, to approve the modified meeting agenda. By voice vote, the motion was approved 8-0.

Public comment on agenda items: None

Mrs. Sauter made a motion, seconded by Ms. Krug to approve the July 13, 2026 Regular Meeting minutes of the Board of Directors. By voice vote, the motion was approved 8-0.

Assistant Superintendent Report: Dr. Doll provided a report.
Superintendent Report: Dr. Perry provided a report.

Mr. Flickinger congratulated the students and other District personnel whose names appear on the monthly congratulations list.

Mr. Meckley made a motion to approve the Treasurer's Report, seconded by Mrs. Sauter.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$9,695,433.85	
Deposits	2,524,093.76	
Withdrawals	<u>9,131,258.21</u>	
Balance 8/1/26		\$3,088,269.40

PSDLAF Flex CD

Previous Balance	\$8,148,758.43	
Deposits	24,863.55	
Withdrawals	<u>0.00</u>	
Balance 8/1/26		\$8,173,621.98

PSDLAF Bond 2023

Previous Balance	\$110,471.48	
Deposit	321.15	
Withdrawals	<u>0.00</u>	
Balance 8/1/26		\$110,792.63

PSDLAF Bond 2024

Previous Balance	\$12,322,675.12	
Deposit	34,057.54	
Withdrawals	<u>2,912,563.42</u>	
Balance 8/1/26		\$9,444,169.24

PSDLAF Bond 2025

Previous Balance	\$26,785,920.18	
Deposit	77,871.03	
Withdrawals	<u>0.00</u>	
Balance 8/1/26		\$26,863,791.21

PSDLAF Capital Reserves

Previous Balance	\$5,114,261.07	
Deposits	15,016.45	
Withdrawals	<u>252,372.00</u>	
Balance 8/1/26		\$4,876,905.52

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-nay; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 7-1.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. (*Finance*) Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

From the General Fund: \$5,501,106.68
Check #10013403 to Check #10013537
Wire #8000000935 to Wire #8000000952
Wires include credit card transactions
Ach #9000071954 to Ach #9000072692
from the Capital Reserve Fund: \$252,372.00
Check #30000207 to Check #30000210
from the Cafeteria Fund \$5,001.48
Check #50001953 to Check #50001954
and from the 2024 Bond Fund: \$113,429.49
Check #45001216 to Check #45001220
for a Grand Total of \$5,871,909.65

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-nay; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 7-1.

Mrs. Sauter made a motion, seconded by Ms. Krug to:

1. *(Ways & Means/Curriculum)* Recommend approval of Owen Criner (Grade 9) as a tuition student for the 26-27 school year. (Parent: Julie Criner)
2. *(Ways & Means/Curriculum)* Recommend approval of removing Stephaun Moore (Grade 2) as a tuition student for the 26-27 school year.
3. *(Ways & Means/Curriculum)* Recommend approval of Dante Arruda Michima from Brazil as a foreign exchange student for the 2026-2027 school year. (Host parent: Shannon Holtzinger)
4. *(Ways & Means/Curriculum)* Recommend approval of the College in the High School Agreement between Carlow University and Conewago Valley School District.

[Carlow University/CVSD - College in the HS Agreement](#)

5. *(Ways & Means/Curriculum)* Recommend approval of the Letters of Agreement between Conewago Valley School District and the Lincoln Intermediate Unit 12 for Title IA and Title IIA for non-public school services.

[Title IA Letter of Agreement with LIU for Non-Public School Services](#)
[Title IIA Addendum B Agreement with LIU for Non-Public School Services](#)

6. *(Ways & Means/Curriculum)* Recommend accepting with appreciation the donation in kind from Hanover Architectural Products for 350 pallets to be used to move teacher belongings at Conewago Township Elementary School.
7. *(Ways & Means/Curriculum)* Recommend approval of the Supervision/Evaluation Manual for Professional Staff.

[Supervision/Evaluation Manual for Professional Staff](#)

8. *(Ways & Means /Curriculum)* Recommend approval of the list below of field trips for the 2026-2027 school year.

CVSD 2026-2027 Field Trip Requests

Item	Building	Last Name	First Name	Grade	Date	Title/Place	Purpose	Funding Source	Cost
A	NOE	Koontz	Madison	1	9/29/2026	Hollabaugh Brothers Orchard in Biglerville, PA	First grade students will tour a nearby apple orchard to gain first-hand knowledge and see the workings of an apple orchard. They will make real life connections to the meaning of "farm to table."	PTO	\$533.27
B	NOE	Koontz	Madison	1	9/30/2026	Hollabaugh Brothers Orchard in Biglerville, PA	First grade students will tour a nearby apple orchard to gain first-hand knowledge and see the workings of an apple orchard. They will make real life connections to the meaning of "farm to table."	PTO	\$533.27
C	NOE	Koontz	Madison	1	10/1/2026	Hollabaugh Brothers Orchard in Biglerville, PA	First grade students will tour a nearby apple orchard to gain first-hand knowledge and see the workings of an apple orchard. They will make real life connections to the meaning of "farm to table."	PTO	\$533.27
D	NOE	Koontz	Madison	1	10/2/2026	Hollabaugh Brothers Orchard in Biglerville, PA	First grade students will tour a nearby apple orchard to gain first-hand knowledge and see the workings of an apple orchard. They will make real life connections to the meaning of "farm to table."	PTO	\$533.27
E	NOMS	Angelini	Anthony	7-12	1/28/2027 - 1/31/2027	Ski & Snowboard Trip to Seven Springs Resort	Participants in the Ski and Snowboarding Club are able to join an overnight trip to a larger resort than the local options. It is an opportunity for students to advance their skills in a winter sport that promotes	Club	\$9,939.45

							athletic activity with support from school facilitators. Students are able to learn independence and grow in responsibility. Students are responsible for packing all the necessary materials, managing their passes, making safe decisions on the mountain, and more. They learn to navigate a hotel environment, coordinate meals, room with peers, follow deadlines, solve problems, engage respectfully with staff, and follow appropriate behaviors in a public setting away from families.		
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9. *(Ways & Means /Curriculum)* Recommend approval of the list below of professional development and conferences for the 2026-2027 school year.

CVSD 2026-2027 Professional Development & Conference Requests								
Item	Building	Last Name	First Name	Date	Title/Place	Purpose	Funding Source	Cost to District
A	NOMS	Brown	Karinne	9/11/2026	Title IX Training at Central York District Office, York, PA	Annual Title IX Training	District	\$300.00
B	DO	Doll	Wesley	9/11/2026	Title IX Training at Central York District Office, York, PA	Annual Title IX Training	District	\$550.00
C	DO	Lovejoy	Joshua	9/11/2026	Title IX Training at Central York District Office, York, PA	Annual Title IX Training	District	\$550.00

D	CVIS	Wagner	Shaun	9/11/ 2026	Title IX Training at Central York District Office, York, PA	Annual Title IX Training	District	\$300.00
E	CVIS	Herb	Mark	10/11/ 2026 - 10/12/ 2026	PA Science Teachers Association Conference at the Hershey Lodge in Hershey, PA	Science Curriculum/Instruction and STEELS implementation support at CVSD	District	\$385.00
F	DO	McLaughlin	Christina	10/12/ 2026	PA Science Teachers Association Conference at the Hershey Lodge in Hershey, PA	Science Curriculum/Instruction and STEELS implementation support at CVSD	District	\$187.85
G		Walter	Amy	10/12/ 2026	PA Science Teachers Association Conference at the Hershey Lodge in Hershey, PA	Science Curriculum/Instruction and STEELS implementation support at CVSD	District	\$187.85
H	NOHS	Geiser	Kennedy	10/15/ 2026 - 10/16/ 2026	PA Cooperative Education Association Conference in State College, PA	To collaborate with cooperative ed coordinators within the state to understand and implement best practices to the career and tech center.	District	\$653.87
I	NOMS	Wildasin	Taylor	11/16/ 2026	SCM Training at the Hilton Garden Inn, Harrisburg, PA	To continue to be certified for safety crisis management	Grant	\$165.75

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-nay; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 7-1.

Mr. Getz made a motion, seconded by Mrs. Sauter to:

1. *(Personnel)* Recommend acceptance for the resignation of Jessica Warfield, Autism Support Aide at New Oxford High School, effective July 16, 2026.
2. *(Personnel)* Recommend acceptance for the resignation of Elizabeth Jowanowitch, Autism Support Aide at Conewago Valley Intermediate School, effective July 16, 2026.
3. *(Personnel)* Recommend approval for the transfer of Joseph Staub from Substitute Teacher to Instructional Aide (Full time - school term) (Wage Range 3a) at New Oxford High School, retroactive from August 7, 2026.
4. *(Personnel)* Recommend employment of Jana Bonds, Director of Educational Technology & Innovation for Conewago Valley School District (Act 93), effective October 12, 2026, or upon release from previous employer, pending having met all required Federal, State, and local hiring regulations.
5. *(Personnel)* Recommend employment of Joel Downin as a Maintenance Worker, (Full time - 12 months) (Wage Range 2a), retroactive from August 10, 2026, pending having met all required Federal, State, and local hiring regulations.
6. *(Personnel)* Recommend employment of Kyla Anderson as an Autism Support Aide, (Full time - school term) (Wage Range 3a) at New Oxford High School, retroactive from August 7, 2026, pending having met all required Federal, State, and local hiring regulations.
7. *(Personnel)* Recommend employment of Aaron Soto as an Autism Support Aide, (Full time - school term) (Wage Range 3a) at New Oxford High School, retroactive from August 7, 2026, pending having met all required Federal, State, and local hiring regulations.
8. *(Personnel)* Recommend employment of Amanda Messersmith as an Autism Support Aide, (Full time - school term) (Wage Range 3a) at Conewago Valley Intermediate School, retroactive from August 7, 2026, pending having met all required Federal, State, and local hiring regulations.
9. *(Personnel)* Recommend employment of Karinne Brown as an Assistant Principal (Act 93) at New Oxford Middle School, retroactive from August 10, 2026, pending having met all required Federal, State, and local hiring regulations.
10. *(Personnel)* Recommend employment of Mackenzie Hahn as a Temporary Professional Employee - Grade 4 Teacher at Conewago Valley Intermediate School, at a salary equal to Instructional I, Step 2 of the applicable negotiated agreement, effective August 11, 2026, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
11. *(Personnel)* Recommend approval of the following extracurricular coaching assignments for the 2026-2027 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Erin Laughlin	Girls Volleyball - V Asst. Coach	\$2,295.00
Timberley Linebaugh	Girls Basketball - V Asst. Coach	\$3,060.00
Chet Haifley	Baseball - Head V Coach	\$3,825.00

12. *(Personnel)* Recommend approval of the following building substitute teachers, for the 2026-2027 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

CTE - Brittany Laughman	NOE - Allison Stadler	CVIS - Erin Baumgardner
NOMS - Bethany Staub	NOHS - Debra Griffis	

13. *(Personnel)* Recommend approval of the following day-to-day substitute teachers/guest teachers/nurses for the 2026-2027 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

[2026-2027 Substitute Listing](#)

14. *(Personnel)* Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Alexander Crowley	Payton Diggins	Michael Hadley
Morgan Hess	Rebecca Seletzky	Andrew Senft
Kelly Senft	Amanada Wagner	

15. *(Personnel)* Recommend acceptance for the resignation of Jennifer Brinkley, Life Skills Support Teacher at New Oxford Elementary School, effective October 2, 2026.
16. *(Personnel)* Recommend acceptance for the resignation of Tiffany Shea, Life Skills Support Aide at New Oxford Elementary School, effective August 5, 2026.
17. *(Personnel)* Recommend approval for the transfer of Dwayne Smith from Director of Safety (Act 93) to School Security Officer (Full time - school term) (Wage Range 8a) for Conewago Valley School District, effective August 11, 2026.
18. *(Personnel)* Recommend approval of a paid and unpaid leave of absence for Michael Duncan, Maintenance Worker at Conewago Valley School District, such leave to begin August 24, 2026, and extend through a date yet to be determined, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on May 12, 2025.
19. *(Personnel)* Recommend employment of Diane Riser as a food services worker at New Oxford Middle School, (Part-time school term) (Wage Range 4e), effective August 12, 2026, pending having met all required Federal, State, and local hiring regulations.

20. *(Personnel)* Recommend employment of Morgan Edelin as an Autism Support Aide, (Full time - school term) (Wage Range 3a) at Conewago Township Elementary School, effective August 24, 2026, pending having met all required Federal, State, and local hiring regulations.
21. *(Personnel)* Recommend approval of the following day-to-day substitute teachers/guest teachers/nurses for the 2026-2027 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Donna Pagnanelli

Jacob Shifflett

22. *(Personnel)* Recommend approval of the following day-to-day substitute support staff for the 2026-2027 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Cheryl Sentz (cafe)

23. *(Personnel)* Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Jason Gebhart

Carter Houck

Olivia Zentgraf

Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-nay; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 7-1.

Ms. Krug made a motion, seconded by Mrs. Sauter to:

1. *(Property & Supplies/Use of Facilities)* Recommend approval for the Child Evangelism Fellowship of Adams County (CEF of Adams County) with Pamela Blankenship as representative, to use the Conewago Valley Intermediate School Library on Thursdays beginning Thursday, September 24, 2026, through Thursday, May 5, 2027, from 3:00 pm to 4:45 pm, to host the Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.
2. *(Property & Supplies/Use of Facilities)* Recommend approval for the Child Evangelism Fellowship of Adams County (CEF of Adams County) with Pamela Blankenship as representative, to use the New Oxford Elementary School Library on Wednesdays beginning Wednesday, September 2, 2026, through Wednesday, May 12, 2027, from 3:00 pm to 4:30 pm, to host the Good News Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.
3. *(Property & Supplies/Use of Facilities)* Recommend approval for the Mason Dixon Youth for Christ with Perry Motter as representative, to use the New Oxford Middle School

Classroom 204 on Thursdays beginning Thursday, September 3, 2026, through Thursday, May 27, 2027, from 2:30 pm to 4:30 pm, to host the Campus Life After School Club, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.

4. *(Property & Supplies/Use of Facilities)* Recommend approval for the Center for Youth and Child Development (CFYCD) with Heather Charlesworth as representative, to use the New Oxford Elementary School Cafeteria on weekdays beginning Monday, September 14, 2026, through Friday, May 21, 2027, from 3:00 pm to 5:45 pm, to host the CFYCD After-School Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.
5. *(Property & Supplies/Use of Facilities)* Recommend approval for the Center for Youth and Child Development (CFYCD) with Heather Charlesworth as representative, to use the Conewago Valley Intermediate School Cafeteria on weekdays beginning Monday, September 14, 2026, through Friday, May 21, 2027, from 3:00 pm to 5:45 pm, to host the CFYCD After-School Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.
6. *(Property & Supplies/Use of Facilities)* Recommend approval for the New Oxford Cheer Boosters with Erika Gonzalez as representative, to use the New Oxford High School Auxiliary Gymnasium on Monday's beginning August 17, 2026, through October 26, 2026, from 6:30 pm to 8:00 pm, to host the New Oxford Junior Cheer (NOJC) Cheer Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.
7. *(Property & Supplies/Use of Facilities)* Recommend approval for the New Oxford Cheer Boosters with Erika Gonzalez as representative, to use the New Oxford High School Auxiliary Gymnasium on Wednesday's beginning September 2, 2026, through October 28, 2026, from 5:00 pm to 8:00 pm, to host the New Oxford Junior Cheer (NOJC) Cheer Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy, and for the services of custodians, security, and/or technical personnel as needed.

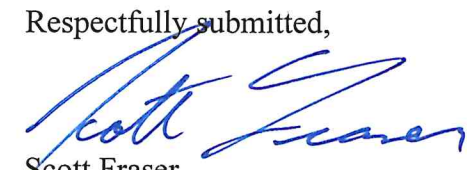
Roll call vote: Mr. Campbell-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Swope-nay; Mr. Flickinger-aye; Ms. Krug-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was approved 7-1.

Public comment on Non-Agenda items:

Ms. Heidi Hartlaub commented on the ACTI land purchase and current status of the ACTI expansion project.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:00 p.m.

Respectfully submitted,



Scott Fraser
Board Secretary