

CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES

May 29, 2025, 12:00 PM

Board Room

Morgan Hill, CA 95037

A. Morgan Hill Unified School District Citizens' Oversight Committee

B. Call to Order

The meeting was called to order 12:09 pm

1. Roll Call

Committee Member Attendees

Kathy Napoli

Don Moody

Brandon Street

Cathie Ferris

Anahita Yazdi - absent

Glenn Schmall

Li Fang

Staff Member Attendees

Kolvira Chheng, Assistant Superintendent Business Services

Joe Andrade, Director Bond Programs

Eli Olague, Construction Project Supervisor

Lanae Bays, Communications Coordinator

Tricia Campbell, Interim Executive Assistant to the Asst. Superintendent

New Construction Project Supervisor Eli Olague was introduced

C. Public Comment and Communication

There was no public comment

D. Discussion / Information and / or Action

1. Approval of Minutes December 5, 2024 and March 6, 2025

Motion made by: Don Moody

Motion seconded by: Glen Schmall

Voting: Approved Unanimously with the following notes:

- Note Anahita Yazdi's absence from the December 5 meeting
- December 5 was also Larry Carr's last meeting as a COC member as his term expires and posting for a new member will open
- Request for consistency in reporting names (should be first and last)

2. Old Business

Director Joe Andrade addressed whether Measure G funding is allocated towards anything in the LCAP. Funds from Measure G are allocated in alignment with the Long Range Plan (LRP) but items are addressed as a project comes to life as opposed to being line item specific. The point of the LRP is show areas that need to be addressed as some point whereas the focus of the COC is Measure G only.

As background, the LRP ranks items on a scale of 1-5 and it is essentially a District budget planning tool. This means that the state has no oversight over it and we won't get audited on it as opposed the Measure G. It is a list of "wants" but the items are not mandated; the needs are prioritized and addressed when there is funding to do so.

Measure G has about 2.5 years left and if a new bond is voted in then it would have its own committee to oversee those bond funds.

Director Andrade provided a Quarterly Apportionment Rates handout showing the interest earned and how it fluctuates. The rates are determined by the State Treasurer. Currently it is set at 4.48%

3. Project Updates

Director Andrade shared the Summer 2025 Measure G Project List detailing the projects, budgets and status of each. The Britton Gym is on schedule, the Building C demo is in for bids, the Adult Ed contract has been awarded, work on LO will begin on June 9, and the Technology upgrades are in progress and are inclusive of the licenses and support contracts.

During the Live Oak Student Parking Lot project, access to the stadium through the parking lot will not be available – visitors will have to use the fence at the back end. Communications Coordinator Lanae Bays will communicate this and update the website to ensure that people who use the field (i.e. sports teams) are aware. The City is also redoing Main Street at the same time. Per Joe Andrade, the eastside gate should be open as the main student parking lot will be completely closed.

4. Expenditures and Variance Reports

Director Andrade handed out the Series B and Series C updates.

Series B: nothing has changed fiscally as we are waiting for the LO parking lot to be finished in order to close that series out. It will be about a 4-6 week project. Glen Schmall asked if there was money in the budget to update the LO stadium seats. Director Andrade responded that there is not currently.

Series C: there are no significant changes from last time and projects are moving forward. Don Moody mentioned that he attended a tour for School Board Members when Measure G was first passed and he recently had a tour of Britton that Board Member Nancy Altman coordinated and was very impressed with the work that was done. Lanae Bays invited members to see the Britton Student Union tonight as it will be open for a MH Education Foundation event.

Kathy Napoli also complimented the Nordstrom and SMG upgrades and mentioned that Walsh has unmet needs.

5. 2012 Measure G Bond Audit

The District had a clean audit with no findings. It is available to read if you are interested. Director Andrade expressed his thanks to Accounting Specialist Callie Barron who made sure we were in compliance and everything was in order.

6. Communications Updates

Communications Coordinator Bays reported that she spoke to the Superintendent about displaying before and after pictures of projects and the Superintendent suggested a tv screen in the Boardroom that would cycle photos – similar to what we have in the lobby. The concern was spending too much money on photos that would need to be constantly updated whereas they could easily be updated digitally. There was concern that the general public wouldn't see these pictures but it was pointed out that various groups come to the Board meetings and they are well attended. Lanae Bays will also make them available on the District website in order to reach more people. She also announced that the District Website is in the process of being redone this summer and there will be more places to showcase items and it will be better organized. She also shares updates in the all employee newsletter and on social media which is open to the public and not just the school population (Facebook, Instagram, U Tube, etc). She mentioned that most school sites also have an “about us” video.

Don Moody stressed that we want taxpayers and not just the school population to see the improvements and what is being done with the bond money. Lanae Bays reported that the District also has an ongoing section in the Morgan Hill Times where we share highlights, updates, and news about school programs and we could include construction updates too.

The school year ends June 5-6 and the first day back in the fall is August 14.

7. Future Meeting Dates and Locations

The next meeting will be held on September 18. Tricia Campbell will reach out to Britton to see if we can use the Student Union ‘fishbowl’ and invitations will be sent out.

Action items:

- Kathy Napoli requested that the COC receive a training on the Brown Act. We will reach out to see if we can arrange this for our next meeting.
- Kathy Napoli also asked for clarification on whether meetings can be held on zoom at the last minute to accommodate members who cannot attend. Assistant Superintendent Kolvira Chheng will look into this but it is his understanding that the agenda needs to be posted no later than 3 days prior and the member who is not available to attend would need to make their space available and the address published. Thus, last minute zoom meetings could not be arranged. Kathy Napoli asked if a member could call in instead; this will also be looked into.

E. Adjournment

The meeting was adjourned at 12:48 PM