

Senior Photos Information!

DEADLINE: Monday November 2nd, 2026 - Submit headshot only please, no full length or ¾ shots!

Dear Class of 2025 and parents of incoming seniors:

We are excited to receive your senior photo for the 2025 Bear Tracks Yearbook!

Senior Photo Requirements :

- Photos must be HEADSHOTS, framed from the chest or waist. Non-headshots, or full body shots, will be cropped to show just head and shoulders. Please avoid photos that are tilted! (These are very hard to crop correctly to fit requirements for the book page design.) Idea: If you LOVE a photo that is not a headshot, purchase a grad/baby ad!
- The preferred format is .JPEG with 300 ppi resolution at 3 x 4 inches.
- Picture File Size should fall between 2-5 MB. Slightly larger is fine, but too large a file makes it difficult to load onto a page with the other photographs. Too small of a file results in a fuzzy, pixelated picture when placed in the yearbook design pages. (A photo taken with a cell phone is too pixelated for the yearbook and does not reproduce well in print.)
- Photos must be in full color. No black and white or sepia tones.
- Photos must be in focus.
- Face must be easy to see with no dark shadows or obstructions. No hats or hoodies. Pay attention to lighting in your photographs. We can not lighten your photo.
- Photos must contain only you. (No friends, pets, props, etc.).
- No "selfies."

How to submit your senior portrait:

Make sure your photo meets the requirements listed above! We want your beautiful photo to look great in the yearbook, but you are responsible for reading and following the directions.

Tip: Use a computer, rather than your cell phone, for easier cropping and to see ALL details prior to submission.

1. Confirm portrait is the correct file size, format (jpeg), and meets the guidelines below.
2. Label your photo correctly - **last name_first name.jpg** (Unnamed photos could be lost.)
3. Submit photo ONLINE to the yearbook company via our eShare account:

A: Go to <https://yearbookshare.com/eShare>

B: Enter access code "lavabears"

C: Upload photo to eShare under PORTRAIT

D: Follow directions. Be careful with crop tool. **Watch for submission confirmation.**

Please do not email BSH to confirm your submission. Your picture has been sent to the yearbook company and is in a design file for our school's yearbook.

Please note: **Photos will NOT be accepted via email.** Email can sometimes compress photos so that they are too small to use...and they can get lost! **ONLY** submit photos to eShare...and label with your student's last name and first name as directed in the instructions. We don't want the wrong photo to end up in the yearbook, so we ask for your help.

IMPORTANT REMINDERS:

We will make every effort to include your preferred photo. If the yearbook company does not receive valid portrait submissions before the deadline in November 2025, your school I.D. photo may be used instead, due to print deadlines.

All requirements must be fully met, or your photo will revert to your school I.D. photo.

Please be aware that Yearbook pages are submitted to the printing plant and printed early even throughout the beginning of the school year, with the final deadline for the remaining yearbook pages in March before Spring Break. Changes are often not able to be made after these submissions.

NOTE: The use of any photo is up to the discretion of the Yearbook staff. We do not wish to discourage individuality; we do, however, wish to create a professional looking publication that all patrons enjoy and where your face in your picture is large enough to be seen. The yearbook staff strives to include the senior portrait of every Lava Bear. Thank you for your efforts to submit portraits in a timely manner.

Troubleshooting:

Q: My photo shoot date is after the deadline. What do I do?

Ideas:

-Try to reschedule an earlier date for at least a headshot. You may need to find another photographer for the headshot photo.

-Ask your photographer to edit the headshot photo first and submit it online to hjeshare.com ASAP.

-Purchase a Grad/baby Ad for the back of the yearbook and share your favorite senior photos there.

Q: I am afraid that senior photos will be too expensive. I don't know how to make an appointment.

Ideas:

-Ask your friends, family, teachers for recommendations for photographers, or if they are able to take a headshot photo that meets the senior portrait recommendations. Remember, a photo taken with a cell phone does NOT meet the resolution standard for printing.

-Search online for photographers and make calls regarding pricing.

-Ask at school for teachers/staff that could help with taking a headshot photo for the yearbook.