

**Windham Board of Education
Regular Board Meeting
June 30, 2026
7:00 AM**

I. CALL TO ORDER

- President Melissa Knight called the June 30, 2026, Regular Meeting of the Windham Exempted Village School District Board of Education to order at 7:00 a.m. on Tuesday, June 30, 2026.

II. PLEDGE OF ALLEGIANCE

- Ms. Knight asked Mr. St. John to lead the Pledge of Allegiance.

III. MOMENT OF SILENCE

- Ms. Knight asked for a Moment of Silence.

IV. ROLL CALL

- Sarah Dye - Present
- Megan Fisher - Present
- Melissa Knight - Present
- Mandy Minnick - Present
- Ted St. John - Present

V. PUBLIC COMMENT

- None.

VI. TREASURER RECOMMENDATIONS (Resolution 2026-49)

- Ms. Minnick moved that the Board consolidate and approve the following personnel recommendations; Mr. St. John seconded the motion.
 - Approve the Final Appropriations Resolution for FY2026 in the amount of \$10,724,800.25 and authorize any necessary amendment to the Certificate of Estimated Resources.
 - Approve the Temporary Appropriations Resolution for FY27 in the amount of \$10,627,296.73.
 - Approve the Credit Card Compliance for FY26.
 - Approve the contract with the SPARCC (Stark Portage Area Regional Computer Consortium) beginning July 1, 2026 through June 30, 2027 for various services as shown in the attachments not to exceed \$35,222.94.

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- Approve the following Fund Transfers for FY26 to avoid fund deficits:
 - General Fund to Food Service - \$32,000.00
 - General Fund to Athletics - \$77,000.00
- Accept the bid of Facility Products and Services LLC, dba FPS Roofing, of Canfield as the most responsive and responsible submitted for the Katherine Thomas Elementary School roof rehabilitation project. The amount of the bid, including accepted alternates, is \$344,500.00, in accordance with the following resolution:

WHEREAS, the Board of Education of the Windham Exempted Village School District has determined that there is a need to replace the roof at the Katherine Thomas Elementary School building (the "Project"); and

WHEREAS, the Board of Education previously adopted a resolution authorizing the publication of a legal notice for the solicitation of competitive bids in accordance with the plans and specifications for the Project, in compliance with O.R.C. §3313.46; and

WHEREAS, on June 25, 2026, at 10:00 a.m. at the Windham Junior/Senior High School, the Board of Education publicly opened, read and recorded each and every bid submitted by prospective bidders in response to the legal notice for a solicitation of competitive bids; and

WHEREAS, the Superintendent and the Treasurer have reviewed and evaluated each and every said bid proposal, and conducted a responsiveness and responsibility investigation of the apparent lowest responsible bidder's compliance with the bid specifications for the Project, O.R.C. §§153.12 and 3313.46, including, but not limited to, the experience of the bidder, the bidder's financial ability to complete the Project, conduct and performance on previous contracts if applicable, facilities, management skills, and ability to execute the contract properly; and

WHEREAS, the Superintendent and the Treasurer have forwarded the recommendations to the Board of which bid to accept for the Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1. Based upon the recommendation of the Superintendent and the Treasurer, the Board of Education hereby accepts the bid from Facility Products and Services LLC, dba FPS Roofing, Canfield, Ohio, in the amount of Three Hundred Forty Four Thousand Five Hundred Dollars (\$344,500.00), inclusive of alternates, for the Project.

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Section 2. The Treasurer is hereby directed to send the necessary notice to the successful bidder, any unsuccessful bidders, the surety on the successful bidder's contract's bond, the agent of the surety who executed the bond on behalf of such surety, and any other parties required by law.

Section 3. The Treasurer and President of the Board of Education are hereby authorized and directed to execute on behalf of the Board of Education a contract with the successful bidder.

Section 4. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in a meeting open to the public, in full compliance with applicable legal requirements, including O.R.C. §121.22.

Vote Record

Ayes: Dye, Fisher, Knight, Minnick, St. John

Nays: None

MOTION CARRIED.

VIII. SUPERINTENDENT RECOMMENDATIONS - PERSONNEL (Resolution 2026-50)

- Ms. Fisher moved that the Board consolidate and approve the following personnel recommendations; Ms. Dye seconded the motion.
 - Approve Amanda Cleavenger for 15 additional hours for work at camp invention.
 - Accept the resignation of Corrie Bott as Assistant Treasurer, effective July 31, 2026.
 - Approve the appointment of Corrie Bott as Treasurer and grant her a three-year, 260-day administrative contract effective August 1, 2026, through July 31, 2029.

Vote Record

Ayes: Dye, Fisher, Knight, Minnick, St. John

Nays: None

MOTION CARRIED.

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IX. SUPERINTENDENT RECOMMENDATIONS - GENERAL (Resolution 2026-51)

- Ms. Minnick moved that the Board consolidate and approve the following recommendations; Mr. St. John seconded the motion.
 - Approve a contract with the North Coast Shared Services Alliance for treasurer mentorship services for the 2026-2027 school year in the amount of \$150 per hour.
 - Accept the following donation of \$1,175.00 for CCP computers from the American Legion.

Vote Record

Ayes: Dye, Fisher, Knight, Minnick, St. John

Nays: None

MOTION CARRIED.

X. EXECUTIVE SESSION (Resolution 2026-52)

- Ms. Knight moved to enter Executive Session; Ms. Fisher seconded the motion, calling the Executive Session for the following purposes:
 - Considering the employment of personnel;
 - Considering matters required to be kept confidential by federal laws, federal rules, or state statutes.

Vote Record

Ayes: Dye, Fisher, Knight, Minnick, St. John

Nays: None

MOTION CARRIED.

Time Record

Entered: 7:04 a.m.

Returned: 8:17 a.m.

XI. ADJOURNMENT (Resolution 2026-53)

- Ms. Dye moved to adjourn the meeting; Ms. Fisher seconded the motion.

Vote Record

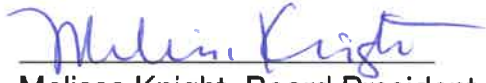
Ayes: Dye, Fisher, Knight, Minnick, St. John

Nays: None

MOTION CARRIED.

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- The meeting adjourned at 8:18 a.m.


Melissa Knight, Board President


Todd Puster, Treasurer