

Licking Valley Board of Education
Licking Valley High School Media Center, 100 Hainsview Dr., Newark, Ohio
September 14, 2026, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

Licking Valley Schools Five Commitments To Our School Community:

- 1. We Focus on Learning**
- 2. We Collaborate**
- 3. We Take Responsibility**
- 4. We ask, “What are the results?”**
- 5. We Decide What to do Next**

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

☐	☐	☐	☐	☐	☐
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

**B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION,
INCLUDING REMEMBRANCE OF SEPTEMBER 11, 2001 TRAGEDY**

C. PLEDGE OF ALLEGIANCE

D. PRESENTATION AND ADOPTION OF AGENDA

Adoption of the agenda

1. Adoptions to the Agenda

- Page 2 - Special Report - Changed date of the Spring Trip from 2027 to 2028.
- Page 5 - Personnel - Item 2-a - Removed Alissa Birkhimer.
- Page 5 - Personnel - Item 2-f - Added Substitute Daily Aide (Instructional) Dea Shaw.
- Page 6 - Personal Service Contracts - Item 3-a - Changed the spelling of “Caroline Johnston” to “Caraline Johnston.”

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- Page 10 - Gifts/Donations - Added September Donations and Corrected Total Amount.

Recommended Action: Motion to adopt the agenda as presented.

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

F. SPECIAL REPORT

Youth to Youth Trip - Mrs. Erin Fee

Spring 2028 Trip - Dr. Martha Schenk

Gettysburg Trip - Mr. Ara Fee

FCCLA Trip - Mrs. Cynthia Hughes

FFA Trips - Mrs. Haley Skinner

Student Spotlight - Recognition of participating students at the Hartford Fair

Board Policy Committee

PLC Introduction - Student Intervention Coordinators (SICs)

Community Member Spotlight - Mr. Drake McArtor
Sharon Lanham

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II. TREASURER'S REPORT

A. Meeting Minutes

Recommended Action: Approval of minutes from the Regular Board Meetings on August 10, 2026; and the Special Board Meeting on August 18, 2026.

B. Amending and Filing Certificates

Recommended Action: Approval of adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, advances, and expenditures.

- Appropriations and estimated resources

C. Appropriations

Recommended Action: To approve the permanent appropriations and estimated resources for FY27 (2026-2027).

D. Fund Transfer

Recommended Action: Approve the transfer listed below:

1. \$2,000 from the General Fund (001-0000) into the Mock Trial Fund (300-9303) to start the program.

E. Dormant/Closed Funds

Recommended Action: To approve the closure of the dormant fund 200-9585 and transfer the remaining balance to funds 200-9590, 200-9591, and 200-9592.

Fund to Close	Transfer to	Amount
200-9585 Class of 2026	200-9590 Class of 2027 (Senior Class)	\$3,615.53
200-9585 Class of 2026	200-9591 Class of 2028 (Junior Class)	\$3,615.54
200-9585 Class of 2026	200-9592 Class of 2029 (Sophomore Class)	\$3,615.54

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F. Tuition Rate

Recommended Action: To approve the tuition rate of \$7,039.26 In-State tuition and \$12,969.24 Out-of-State tuition for FY27 as provided by the State of Ohio Department of Education.

Motion by: _____ **Seconded by:** _____

Discussion:

☐	☐	☐	☐	☐	☐
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

III. SUPERINTENDENT'S RECOMMENDATIONS

A. PERSONNEL

It is recommended that the personnel changes listed below be accepted.

Official employment for all new hires is contingent upon satisfactory completion of a criminal records background check, as required by ORC 3319.291, and receipt of the appropriate certificate or license from the Ohio Department of Education.

1. Resignations/Retirements

Resignations

First Name	Last Name	Assignment	Effective Date
Alexis	Newlun	.80 Speech and Language Pathologist	August 20, 2026
Mary	Cox	Bus Driver	August 20, 2026
Patricia	McDonald	Substitute Bus Driver	August 31, 2026

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2. Substitutes 2026-2027

a. Substitute Teacher

Paula Emery and Susannah Christy (Retroactive to 8/19/26);
Brittany Clickenger, Jessica Wilson, Lacey Richards, Patricia Ellick, Jeffrey Connar, Kelley Cowden, Sydney Ellis, Phillip Gantt, Thalia Haddox, Barbara Kibler, Ellen Laubis, Kinsey Lynch, Kimberly Perkinson, Rebekka Rebar, Sylvia Richards, Jeromy Searls, Samantha Perigo

b. Discretionary Rate Custodian

Jeffrey Unternaher - Step 3 (Retroactively paid for two days - 8/24/26)

c. Substitute Bus Driver (Call-In)

Shawn Trout

d. Substitute Transportation Aide (Call-In)

Brenda Miller (Retroactive to 9/14/26)

e. Substitute Custodian (Daily)

Jessica Alvarado

f. Substitute Daily Aide (Instructional)

Dea Shaw

3. Personal Service Contracts

a. Competency-based Learning Lab

Recommended Action: To approve student instruction with our Competency-based Learning Lab (After School Tutoring) from the High School Operating Budget. The rate of \$20/hour will be paid to the following high school teacher(s):
 Deana Bennett

b. Game Manager

Recommended Action: To approve a personal service contract to Brian Ledford, Mikey Flowers, and Adam Arcuri to serve as Game Managers for the 2026-2027 school year at a rate of \$20.00 per hour (not to exceed a total of \$1500.00) as approved by the Superintendent.

c. After School Detention

Recommended Action: To approve the following teachers to work After-School Detention for the 2026-2027 school year at a stipend of \$40.00 per session.
 Sam Cox, Brie-Ann Wilson, Tricia Phelps, Shane Hancock, Brittany Hammons, Caraline Johnston, Tyler Rowe

Motion by: _____ Seconded by: _____

Discussion:

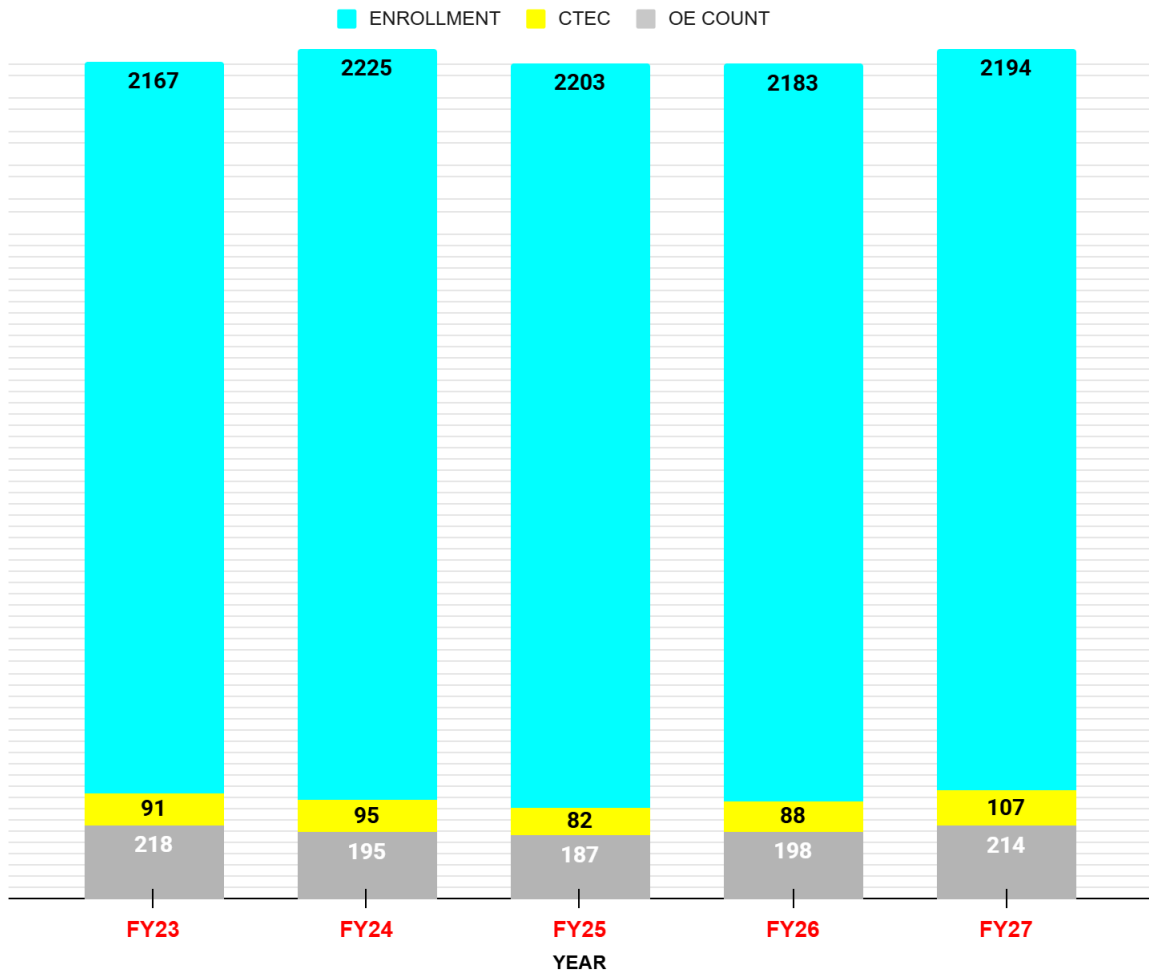
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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

B. STUDENTS/CURRICULUM

It is recommended that the Student/Curriculum items be accepted.

1. Enrollment

District Head Counts FY23-FY27 (Including Full Time C-TEC Students)



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2. Out-of-State Trip Approval

a. Licking Valley 8th Grade Trip 2027

Recommended Action: To approve the LVMS 8th grade trip to Gettysburg Battlefield in Pennsylvania and Antietam National Battlefield in Maryland. The trip will be May 2, 3, 4, and 5, 2027, with Mr. Ara Fee as their advisor.

b. Licking Valley FFA - National FFA Convention

Recommended Action: To approve the LVHS FFA trip to the National FFA Convention held in St. Louis, Missouri, and Indianapolis, Indiana. The trip will be October 20, 21, 22, 23, and 24, 2026, with Mr. Colton Kreager and/or Mrs. Haley Skinner as their advisors.

3. Overnight Trip Approval

a. Licking Valley FFA - Greenhand Camp

Recommended Action: To approve the LVHS FFA overnight trip to the Ohio FFA Camp in Carrollton, Ohio. This trip will be September 27, 28, and 29, 2026, with Mr. Colton Kreager and/or Mrs. Haley Skinner as their advisors.

b. Youth to Youth

Recommended Action: To approve the Licking Valley Youth to Youth overnight trip to 4-H Camp Ohio. The trip will be on March 5-7 with Mrs. Erin Fee as their advisor.

c. FCCLA - Fall Leadership Training

Recommended Action: To approve the LVHS FCCLA overnight trip to the FCCLA Fall Leadership Training in Perrysville, Ohio. This trip will be October 18-20 with Mrs. Cynthia Hughes as their advisor.

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Discussion:

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C. GIFTS/DONATIONS

It is recommended to accept the gifts/donations listed:

Donations Received Between August 10, 2026 - September 11, 2026

Date	Donation Recipient	Amount	Received From
8/6	Pizza and Popsicles with Paul	N/A	Several Pizzas Donated by Panther Pizza - Noelle Anetts
8/14	HS Band	\$40.00	Anonymous Cash Donation
8/14	Renaissance Clubs - HS, MS, Elem.	\$6,270.07	Northwestern Mutual Investment Services - \$2,090.02/ each club
8/17	Transportation Department	N/A	Ameri-cans: Donated Property, Time, and Resources for Bus Safety Training
8/19	HS Panther Pantry	\$50.00	Phillip Clark in Memory of Millie Clark
8/20	HS Panther Pantry	\$400.00	James & Robin Hoekstra
8/25	HS Panther Pantry	\$250.00	State Farm Employees = The Blackbaud Giving Fund
8/31	HS Band	\$125.00	Licking Valley Music Boosters
9/3	Primary Principals Fund	\$50.00	Anonymous Donation
9/4	Student Lunch Balances	\$738.00	Toboso UM Church
9/8	HS Band	\$300.00	Licking-Knox-Coshocton-Muskingum Labor Council
9/8	HS Panther Pantry	\$372.00	State Farm Employees- The Blackbaud Giving Fund

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Date	Donation Recipient	Amount	Received From
	Total	\$8,595.077	

Motion by: _____ **Seconded by:** _____

Discussion:

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D. BUSINESS

It is recommended that we accept the Business items listed.

1. Student Co-Op Program

Program Purpose

Recommended Action: To approve the creation of an in-house Student Worker Co-Op Program within the Maintenance Department, providing high school students with supervised work experience while assisting with district operations.

Position Details

- Position: Student Custodial Co-Op worker (substitute custodian)
- Number of Positions: 2
- Pay Rate: \$11.00/hr
- Max Hours: 5 hours per day or 25 hours per week.

Employment Status

- Part-time, at-will student employees; not eligible for benefits

Authorize

The board authorizes the Superintendent to employ student workers in this program in accordance with the details listed above.

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2. **Surplus**

Recommended Action: To approve the items listed as surplus.

Tag Number	Item	Qty	Reason	For Bid
N/A	Document Camera - ES Ourant	1	Broken	No
08309	Aver Document Camera - ES Anglin Room 205	1	Obsolete	No
N/A	Aver Document Camera - ES Schmitt Room 004	1	Obsolete	No
09008	Aver Document Camera - ES Dunn Room 005	1	Obsolete	No
08304	Aver Document Camera - ES Graham Room 201	1	Obsolete	No
N/A	Aver Document Camera - ES Blair Room 007	1	Obsolete	No
N/A	Aver Document Camera - ES Myers Room 203	1	Obsolete	No
N/A	Aver Document Camera - ES	1	Obsolete	No

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Tag Number	Item	Qty	Reason	For Bid
	Collins Room 202			
N/A	ES Kindles - A. Bevard	7	Obsolete	No
N/A	iPads - A. Bevard	2	Obsolete	No
106601	Bus #3 - 2010 International Serial #4DRBUAAN4B20 4847	1	Bid	Yes
1000103	Bus #4 - 2014 International Serial #4DRBUANNOEB 349101	1	For Parts	No

3. Extra Duty Agreement with Licking County Sheriff's Office

Recommended Action: To approve the Extra Duty Agreement between Licking Valley Schools and the Licking County Sheriff's Office.

Motion by: _____ **Seconded by:** _____

Discussion:

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4. Licking Valley Heritage Society Lease Agreement

Recommended Action: To approve the Lease Agreement between the Licking Valley Local School District Board of Education and the Licking Valley Heritage Society for a term of one (1) year, effective on the date of Board approval.

- Term: 1 year
- Termination: 30 days written notice.

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

5. Athletic Event Ticket Taker Compensation (Retroactive to 8/21/2026)

Recommended Action: To approve the compensation rate for paid ticket takers at Licking Valley Local School District athletic events for the 2026-2027 school year, set at \$40.00 per game for Varsity events and \$25.00 per game for JV and Middle School Events.

Motion by: _____ **Seconded by:** _____

Discussion:

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6. Use of District Premises Fee Schedule

Recommended Action: To approve group classification and fee schedule for use of district premises.

Outside Group Definition & Fee Eligibility

- Outside Group Classification: Any team or group that includes three (3) or more non-Licking Valley residents/students on its roster will be formally classified as an Outside Group.
- Anti-Circumvention Rule (25% Cap): To prevent teams from bypassing the three-student threshold, non-Licking Valley students may not exceed 25% of any team's total active roster or participant list. Any team that exceeds this limit, or attempts to split/alter rosters to circumvent the rule, will be reclassified as an out-of-district group and billed accordingly.
- Payment Requirement: All groups classified as Outside Groups are subject to full payment according to the rental fee schedule below. Roster verification may be required before contract approval.
- Facility Rental Fee Schedule

Facility/Area	Hourly Rate	10-Hour Block Rate
Middle School Gym	\$60 / 2 hr practice	\$400 / 10 - 2 hr. blocks
Elementary Gym	\$50 / 2 hr practice	\$350 / 10 - 2 hr. blocks
Practice Soccer Field	\$40 / 2 hr practice	\$275 / 10 - 2 hr blocks
Practice Football Field	\$40 / 2 hr practice	\$275 / 10 - 2 hr blocks
JV Softball Field	\$50 / 2 hr practice	\$350 / 10 - 2 hr blocks
JV Baseball Field	\$50 / 2 hr practice	\$350 / 10 - 2 hr blocks
High School Main Gym	\$90 / 2 hr practice	\$650 / 10 - 2 hr blocks

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Facility/Area	Hourly Rate	10-Hour Block Rate
High School Auxiliary Gym	\$60 / 2 hr practice	\$400 / 10 - 2 hr blocks
Varsity Turf Softball Field	\$125 / 2 hr practice	\$950 / 10 - 2 hr blocks
Varsity Turf Baseball Field	\$125 / 2 hr practice	\$950 / 10 - 2 hr blocks
Field House	\$90 / 2 hr practice	\$650 / 10 - 2 hr blocks
Randy Baughman Stadium (Track & Turf)	\$125 / 2 hr practice	\$950 / 10 - 2 hr blocks
Randy Baughman Stadium (Track & Turf) (With Lights)	\$175 / 2 hr practice	\$1,575 / 10 - 2 hr blocks
Commons/Cafetorium - HS/MS/ES	\$40 / 2 hrs	\$275 / 10 - 2 hr blocks
Kitchen - HS/MS/ES	\$40 / 2 hrs	\$275 / 10 - 2 hr blocks
Kitchen & Commons - HS/MS/ES	\$80 / 2 hrs	\$600 / 10 - 2 hr blocks

Motion by: _____ **Seconded by:** _____

Discussion:

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7. Appointment of Insurance Broker

Recommended Action: To approve HUB International as the District's employee benefits broker of record and benefits consultant, replacing ALR, for the District's employee insurance and benefits programs, and to authorize the Treasurer to execute all documents necessary to complete the transition.

Motion by: _____ **Seconded by:** _____

Discussion:

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IV. BOARD OF EDUCATION REPORTS/RECOMMENDATION

A. FIRST READING OF BOARD POLICY UPDATES

To present the first reading of proposed Board policy updates as provided in the backup materials.

Policy	Title
6530	PAYMENT OF ACCRUED, UNUSED VACATION LEAVE

V. STUDENT BOARD MEMBER UPDATE

VI. STUDENT ACHIEVEMENT UPDATE

VII. LEGISLATIVE UPDATE

VIII. PUBLIC COMMENT (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)

IX. BOARD DISCUSSION

License Plate Funds

Strategic Plan Work Session Dates

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X. EXECUTIVE SESSION

The Board will adjourn to executive session for the following:

- a. To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion by: _____ **Seconded by:** _____

Discussion:

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Time Out: _____ Time Back: _____

XI. ADJOURNMENT

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. G. Williams

Time _____