



Service Hour Submission Form

*This form must be turned in to Raiders in Service sponsor **no later than one week** after service date.*

Student Name (please print):	Non-Profit Organization/Event (one per form):
Classification (circle one) : 9 10 11 12	Volunteer Activity:
Student Telephone Number:	Does this activity relate to any of your school extra-curricular activities?
Student ID Number:	Organization Location and Telephone Number:
Student Contact Email:	

**Detailed service hour information must be provided by date/time for approval.
You can attach an hours log sheet from an organization to this document.**

Date of Service (mm/dd/yy)	Start/End Time	# of Service Hours	Organization Sponsor – Signature and Title (Your parents/guardians cannot sign for your hours!)

STUDENTS MUST KEEP A DUPLICATE COPY OF VERIFICATION FORMS

RAIDERS IN SERVICE

Service Hour Submission Form- Sponsor Verification Information

If there are questions regarding your hours, **you must submit a Service Hours Discrepancy Form with copies of ALL RIS hours attached.**

Turn in ALL forms to

9th-10th grade: Mrs. Omidvar (Room 259)

or

11th-12th Grade: Mrs. Tietjen (Room 153)

****VERIFICATION TO BE COMPLETED BY A
RAIDERS IN SERVICE SPONSOR ONLY****

Date	Total Hours Approved	Raiders In Service Sponsor Signature
Notes (Reason for not approving, date entered on spreadsheet, inquiries, etc...):		