



HIGLEY UNIFIED SCHOOL DISTRICT
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September 22, 2026 - Board Meeting Agenda Questions & Responses

5.11 ACOVA CTE Fall Conference

Brian Campbell and Craig Pearson each have \$250 budgeted for housing; however, Brian's travel dates are November 4-5, while Craig's are November 4-6. Why is the same \$250 housing amount budgeted for both when Brian appears to require one hotel night and Craig requires two? Please provide the anticipated nightly lodging cost for each employee.

Regardless of budget, the district only reimburses actual expenses. When the proposal was first created, there were some questions on whether Brian's session was going to be on Thursday or Friday. Since we have confirmed it is on Thursday. The lodging costs are as follows.

Brian Campbell - one night @ \$108.00 + tax.

Craig Pearson - two nights @ \$108.00 + tax.

5.12 National HS Journalism Convention – Please Pull

The travel request states that Devon Adams will be attending the National High School Journalism Convention for Presenting & professional development. What is the title and subject of the presentation he will be giving, and is he presenting in his capacity as a Williams Field High School employee or in his capacity as the Arizona State Director for the Journalism Education Association?

Since Mr. Adams currently serves as the Arizona State Director for the Journalism Education Association, does JEA provide any reimbursement, registration waiver, travel assistance, or other financial support for state directors attending or presenting at its national convention? If so, has that been or will it be applied to the \$1,987.96 being requested from HUSD CTE funds?

This will be moved to an action item.

Mr. Adams is attending and presenting as a Williams Field High School employee. His proposal for the presentation is: C.R.A.P. design: Rules for every great page
Every yearbook spread, newspaper page, newsmagazine cover and social graphic follow the same four rules: contrast, repetition, alignment and proximity. This session breaks down C.R.A.P. design theory for every publication type, not just yearbook, using real before-and-after examples, live audience critiques and award-winning student work to give any staff member a fast, memorable way to diagnose what is wrong with a layout and how to fix it. Participants will also get a quick primer on grid systems,

including the Swiss/International Typographic grid, and a plain-English guide to typefaces, fonts and weights. No design software or prior experience required.

The JEA Arizona State Director position is voluntary and does not pay. Mr. Adams is not reimbursed for any travel, registration, or room/board at this conference. During his time at the conference Mr. Adams plans to judge the student digital photography contest so he can better prepare his students at WFHS for submissions in the future. Because he is volunteering to present and judge, when he registers, they discount it \$50 from the total fees paid by district. This is not a discount that comes back to Mr. Adams in any way. The \$1,987.96 being requested from HUSD CTE funds is the pre-discount full price; the \$50 discount has not yet been applied and will fall off when payment is sent for the conference.

5.14 Authorization of Expenditure – Central Plant Water Treatment Equipment

The scope of work states that Tolin will provide a two-year labor warranty on all workmanship, but the Terms and Conditions state that the workmanship warranty terminates one year after the services are performed. Which warranty period applies to this project, and can you confirm that HUSD will receive the two-year labor/workmanship warranty stated in the scope of work?

The warranty is for 2 years as stated in the scope of work, which is standard for all school districts. Tolin will ensure that the terms and conditions are corrected, and these will be uploaded to the purchase order.

6.1 CSF 2627 Plan

What is the total projected cost of all four components of this CSF plan?

\$13,589,645

How much FY2026–27 CSF revenue is projected?

\$12,761,016

What portion of the permanent 3% M&O salary increase is being subsidized by CSF?

100%

What CSF ending balance is projected after all obligations are paid?

\$15,168,500