

Criminal Justice Session 2025-26 Syllabus

<i>Instructor Name</i>	Michael Morfoot	<i>Phone</i>	Office: (360) 570-4500
<i>Room #</i>	#B3	<i>E-mail</i>	Michael.Morfoot@tumwater.k12.wa.us
<i>School Hours</i>	7:50am – 10:20am 11:10am-1:40 pm	<i>Web Page</i>	nmsc.tumwater.k12.wa.us

Criminal Justice Session 2026-2027 will be from September 2nd, 2026 to June 11th, 2027. School hours are 7:50am to 10:20am or 11:10am to 1:40pm.

School Program Overview: This program is an overview of the criminal justice system and the variety of careers available in this growing employment field. Students are provided with an experience that closely mirrors the real world from the courts and law enforcement agencies, documentaries of real criminal cases, and interaction with professionals in law enforcement, the judicial system, and investigative and protective services. Students will be introduced to criminal law procedures, investigative procedures, law enforcement practices, and interpersonal communication and problem solving.

Course Content: Students will be given challenging assignments, experiences and projects related to the criminal justice field. Classroom activities will include reading, writing, research, problem solving and critical thinking. Students will be assessed based on projects, individual and group completion of assignments, class participation, presentations, tests of knowledge, employability and physical training.

Major Course Assignments and Projects:

Students will complete written assignments and individual/group projects over course content. There will be a mid-term and a final exam.

Items Needed for Course: Binder, notebook paper, pencil/pen, a small pocket notebook, lanyard to wear student ID badge and have visible.

Program Objectives and Units:

- ☐ Introduction to Criminal Law
- ☐ Overview of State and Federal Legal System
- ☐ Introduction/Overview to Constitutional Law
- ☐ Understanding Different Career Options within the Criminal Justice System ☐
- Understanding Issues and Themes in Criminal Justice

Grading:

The grade for this class will go to the student's sending school to be posted on the transcript. This is a high school level class.

Grades will be based upon a mid-term and final administered in class, classroom assignments, projects, and classroom participation.

Grading Criteria:

Letter Description

A Excellent - Consistently meets standards, requires minimal direction and supervision, and makes significant contributions beyond classroom activities.

B Quality - Meets or exceeds standards, requires limited direction and supervision, makes contributions beyond required classroom activities, completes all assigned work with occasional revision.

C Competent - Consistently meets minimum employment standards, requires average degree of supervision, and satisfactorily contributes to required classroom activities. Completes all assigned work at acceptable employment standards.

D Below competent standards.

F Not enough competencies completed to receive credit.

Grade Scale:

Percent	Letter Grade	Percent	Letter Grade
100-94	A	79-77	C+
93-90	A-	76-73	C
89-87	B+	72-70	C
86-83	B	69-67	D+
82-80	B-	66-60	D
59 and below = F			

Food & Drink-water is allowed during class; snacks/lunch during scheduled breaks.

Additional Policies and Course Requirements- Class participation is mandatory.

- Original Work Requirement: The use of AI for completing assignments is not allowed.

All essays and reports must be in your own words.

- **Assignment Deadlines:** Assignments are due on the date set by the instructor. Work submitted after this deadline will not be accepted if it is more than three school days late.
- **Identification:** Students must wear their school-issued ID badge and lanyard at all times, and it must be visible. If either are lost, the student must replace them at \$2 for the ID card and \$3 for the lanyard to the school. Students must have their Miranda warnings on them at all times. If lost, the **student must replace it for \$5, paid also to the school.**
- **Physical Training:** Physical training will be conducted both indoors and outdoors, including on inclement weather days. Students are required to dress appropriately and follow school guidelines for attire.
- **Cell Phone Use:** **Cell phones or earbuds/air pods/headphones** are not to be used during class time unless approved by the instructor or for individual accommodations, specific class work.

In addition, phones will **not be allowed** while students leave class for bathroom breaks. If parents need to get in touch with students, they can contact the school directly. Cell phone

use is also prohibited during school. **If a parent or guardian needs to contact a student during class, they should call the New Market main office (360) 570-4500.**

ATTENDANCE

Washington State law (RCW 28A.225.010) and school board policy recognize regular attendance is the basis of success in the classroom. Attendance is especially important at New Market because of the significant amount of demonstrations and hands-on learning.

Steps to follow in case of an excused absence:

1. Just as you would in the workplace, students **MUST** contact the instructor if the student is absent.
2. A parent **MUST** also report an absence in writing, by phone call, or written documentation with the reason for the absence (*must include student name, date of absence and reason for absence*). Absences **MUST** be reported to both the student's home school and to NMSC separately.
3. If a student has an unexcused absence on a day where an "in-class" graded quiz, assignment or other activity has been assigned, the grade for the quiz/assignment/activity will be "0".
4. Students who drive are expected to still be present for class at New Market on days where New Market is in session and their school is either not in session or doesn't have transportation to New Market. Students who ride school transportation are highly encouraged to attend New Market on days their sending school does not have school.

Students who arrive late (tardy) to class are required to:

1. Sign in at the main office before coming to class.
 2. Clock in when they arrive **at class**.
- 30 **minutes** or more tardy is considered "tardy/absent".

NMSC Expectations & Policies – Student Handbook

Students are expected to review and follow the school rules, procedures and processes outlined in the NMSC Student Employability Handbook. New Market Skills Center follows Tumwater School District board policies. Rules will not be reprinted in the syllabus.

Cheating/Plagiarism: Students are expected to do their own work. Cheating and Plagiarism (presenting another writer's work as one's own) will not be tolerated. Artificial Intelligence isn't allowed to write reports or essays.

Electronic Equipment: Personal electronic devices, including but not limited to, earbuds, cell phones, iPods, can be a disruption to the educational process. In general, they are not permitted in the Criminal Justice classroom unless used for a class exercise with permission of the instructor (i.e. photo of crime scenes).

Students violating the electronics policy can expect:

- 1st offense – oral warning
- 2nd offense – electronic device will be removed from the student and not permitted back in the classroom for the duration of the school session.

CLASSROOM PROFESSIONALISM / DRESS CODE / CLASS SAFETY

New Market is a simulated workplace training site, and as such, students are required to adhere to a safe and professional workplace behavior and attire. The Criminal Justice class involves hands-on activities where students will be using equipment and practicing simulated police work in close proximity to one another. Students are expected to dress appropriately and conduct themselves in a manner that is safe and respectful to themselves and others. In addition to classroom safety requirements, "appropriate" clothing worn by students shall not include pajamas, sweatpants, extra loose, revealing, low cut or crop top (midriff) shirts. No slippers or slide in shoes will be worn in class. Hoods will not be worn in the classroom. Outside of class, hats or other headwear must allow the student's face to be visible while on campus. **Students are expected to wear their class-issued polo on all school days except full PT days and Fridays, when the polos will be laundered.**

Criminal Justice - (September 2nd, 2026 – June 11th, 2027)

Signature Page

Please sign and return to the instructor.

I have read, understand, and agree to the class rules, grading and expectations outlined in this syllabus.

_____ Student Name
(Printed) Student Signature Date

Parent/Guardian Signature Date

Communication between parents and staff is extremely important for student success. Please complete the information below and indicate which type of contact you prefer.

Parent Cell# _____ Student Cell# _____ Parent

Email _____ Student Email _____