



Clifton Middle School

6001 GoldenForest Dr. | Houston, Texas 77076

713 613-2516 Office | 713 696-2829 Facsimile

Principal: Ilianna Perez

SDMC Meeting Agenda

September 14, 2026

7:30am

1. Call to Order & Welcome

- Welcome
- Review purpose of the SDMC meeting

2. Approval of Previous Meeting Minutes

- Review and approve previous meeting minutes
- Address corrections or additions

3. Campus Action Plan

- Review Campus Action Plan goals and priorities
- Progress toward identified campus goals
- Current strategies and interventions
- Areas requiring additional support
- Action steps and responsible parties

4. IRT Walk Data

- Review current IRT Walk data and trends
- Areas of strength
- Identified instructional concerns
- Campus-wide patterns and observations
- Recommendations and next steps
- Follow-up and progress monitoring

5. Student Behavior & Discipline

- Review current behavior/discipline data and trends
- **Behavior Contracts**
 - Students currently receiving behavior-contract support
 - Implementation and monitoring
 - Student progress
- **Behavior Follow-Ups**
 - Follow-up with students
 - Parent communication
 - Teacher/administrator feedback

- Counseling and intervention supports
- Vaping-related concerns and prevention
- Fighting/physical aggression
- Character building, conflict resolution, and emotional regulation

6. Attendance

- Review current campus attendance data
- Students with attendance below 80%
- Chronic absenteeism and attendance concerns
- Attendance interventions and follow-ups
- Parent contacts and conferences
- Student attendance incentives
- Progress monitoring and next steps

7. Academic Achievement

- MAP testing data
- Student academic growth
- Students *requiring additional academic intervention*
- Strategies for improving student achievement

8. Campus Programs & Upcoming Events

- Upcoming campus activities
- Student and family engagement
- Community partnerships
- Committee updates

9. SDMC Member Input / New Business

- Staff and member concerns
- Recommendations
- Additional campus needs
- New business

10. Action Items & Next Steps

- Review decisions made
- Assign responsibilities
- Establish completion/follow-up dates
- Identify data to review at the next meeting

11. Next Meeting

Date: _____

Time: _____

12. Adjournment

Meeting Adjourned: _____

Minutes Recorded By: _____

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CLIFTON MIDDLE SCHOOL

SDMC Meeting Minutes

September 14, 2026 | 7:30 a.m.–8:20 a.m.

Meeting Start	7:30 a.m.	Meeting Adjourned	8:20 a.m.
Purpose	SDMC Campus Review	Location	Clifton Middle School

1. Campus Action Plan Debrief | 7:30–7:56 a.m.

The committee reviewed key priorities within the Campus Action Plan and discussed areas requiring continued campus focus.

- Quality of instruction remains a priority across content areas.
- Continue efforts to improve Reading and Math STAAR and MAP performance.
- Increase Reading MAP performance for Emerging Bilingual students.
- Increase MAP performance for Students with Disabilities.

2. IRT Walk Debrief | 7:56–8:04 a.m.

The committee reviewed IRT walk feedback and identified both areas of praise and areas that need additional attention.

Polish

- Exemplars: No teacher received full credit. When exemplars are shown, they should be clearly connected to the Learning Objective (LO).
- Reading/Annotation: Develop a consistent annotation system and ensure that the system is used during instruction.

Praise

- All teachers received full credit for providing students with multiple opportunities to respond and participate.

3. Student Behavior | 8:04–8:08 a.m.

- Behavior contracts will be developed and/or maintained for identified students who need targeted behavioral support.
- Follow-up will be needed to monitor student progress and the effectiveness of behavior supports.

4. Attendance | 8:08–8:10 a.m.

- Parents/guardians of students with attendance below 80% will be notified.
- Attendance-for-credit Saturdays will be used as an intervention for students with chronic absences, as applicable.

5. Academic Achievement / MTSS | 8:10–8:12 a.m.

- MTSS intervention entries are due September 21, 2026.
- Staff should ensure that identified students are entered for appropriate academic interventions.

6. Members' Time | 8:12–8:17 a.m.

- Keasling shared a fundraising idea.
- The fundraising proposal will require approval from Reyes before moving forward.

7. Notable Dates

Date	Event
September 23, 2026	Coffee with the Principal
October 15, 2026	Hispanic Heritage Celebration
October 29, 2026	Trunk or Treat

Action Items / Follow-Up

Action Item	Responsible Party	Timeline
Connect exemplars to the Learning Objective when presented.	Instructional Staff	Ongoing
Establish and consistently use a Reading annotation system.	Reading/Instructional Staff	Ongoing
Implement and monitor behavior contracts for identified students.	Appropriate Campus Staff	Ongoing
Notify parents/guardians of students below 80% attendance.	Attendance Team/Campus Staff	Follow-up required
Provide attendance-for-credit Saturday support for chronic absences, as applicable.	Attendance Team/Campus Staff	As scheduled
Complete MTSS intervention entries.	Appropriate Staff	September 21, 2026
Obtain approval for the proposed fundraising idea.	Keasling / Reyes	Prior to implementation

Meeting adjourned at 8:20 a.m.