



Enrollment - Frequently Asked Questions



Q: How do I enroll my child?

A: All new student enrollments (including students who previously attended LPS) are completed **online** at www.laurel.k12.mt.us



Q: Can my child attend Laurel Public Schools if I don't reside within Laurel's district boundaries?

A: ALL out-of-district students must apply to attend LPS. Policies, procedures, tuition rates and application forms can be accessed through a link at the bottom of the Enrollment page at www.laurel.k12.mt.us



Q: What kind of documentation do I need to enroll my child?

A: The following:

1. A copy of your child's Certified Birth Certificate (official copy from the County).
2. A copy of your child's most recent immunization record.
3. Parent Photo ID **-OR-** Legal Guardian/Custodian Photo ID with supporting legal documents.
4. Proof of residency* - We can accept **ONE** of the following in the parent/guardian name:
 - Recent utility bill with service address and account holder information
 - Rental/lease agreement
 - Property Purchase Settlement Statement
 - Recent property tax statement

**Proof of residency is required each time you enroll a new student, even if you have a previously enrolled student attending Laurel Public Schools.*



Q: Do I need to submit all of the documents listed on the enrollment page in order for my child to start school?

A: Yes, all documents are required.



Q: Will you get my child's Birth Certificate and Immunization Record copies from his/her previous school?

A: No, parents are responsible for submitting their child's Birth Certificate and Immunization Record copies.



Q: My child currently attends Laurel Public Schools. Do I need to enroll him/her for next school year?

A: No. Students currently attending Laurel Public Schools will be automatically assigned an enrollment for the following school year.



Q: I was unable to upload some or all of the requested documentation when completing my child's online enrollment application. What do I do now?

A: Your application will be placed on hold until document copies are received by the district via **mail or fax** at: **606 S 5th Street, Laurel MT 59044** - Fax number: 406-628-3375



Q: I am living with a friend/relative. How do I verify my address?

A: The friend/relative with whom you live will be required to complete an [Address Verification Form \(Laurel.k12.mt.us – Parent – Forms\)](#) and provide one of the following in their name:

- Recent utility bill w/service address and account holder information
- Rental/lease agreement
- Property Purchase Settlement Statement
- Recent property tax statement



Q: My child received free/reduced lunches at her/his previous school. Does this information transfer over?

A: FRAM information does not transfer from school to school. Applications for Free and Reduced-price School Meals can be found at www.laurel.k12.mt.us > Parents > Free/Reduced Meals.