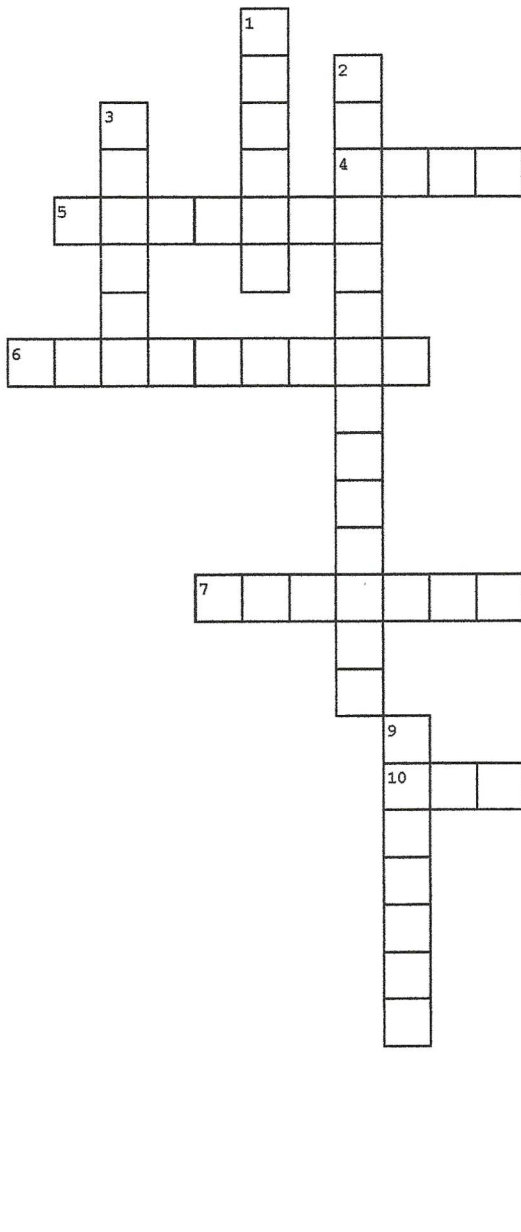


Name \_\_\_\_\_



## Career Crossword

Use the clues and word bank to complete the crossword puzzle.

### Across

- 4. a plan that helps you get the career you want
- 5. a group of jobs that are alike
- 6. two-year degree
- 7. four-year degree
- 10. things you like to do or learn about
- 12. things that you do well
- 13. career field that involves caring for others

### Down

- 1. the number of people added to a career over time
- 2. a type of on-the-job training
- 3. things that matter to you in a career
- 8. how much money someone makes per year
- 9. career cluster that involves working with money
- 11. a specific ability required for a career
- 14. the kind of work someone does

### Word Bank

- |            |                |
|------------|----------------|
| growth     | salary         |
| career     | cluster        |
| path       | abilities      |
| interests  | values         |
| healthcare | finance        |
| skill      | apprenticeship |
| bachelors  | associate      |

Across: 4. path; 5. cluster; 6. associate; 7. bachelors; 10. interests; 12. abilities; 13. healthcare Down: 1. growth; 2. apprenticeship; 3. values; 8. salary; 9. finance; 11. skill; 14. career

Name \_\_\_\_\_

## What's a Good Fit?

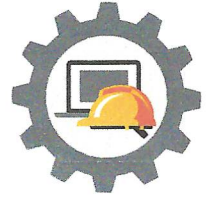
*While all job skills are valuable, there are specific skills that are more important to have in certain careers. For example, it is more important to have good people skills as a nurse than it is to have good people skills in a career that doesn't require interacting with the public.*

Next to each job skill below, write the name of one career where that skill would be considered most valuable.

1. team player \_\_\_\_\_
2. keyboarding skills \_\_\_\_\_
3. computer skills \_\_\_\_\_
4. communication skills \_\_\_\_\_
5. math skills \_\_\_\_\_
6. drawing/art skills \_\_\_\_\_
7. customer service skills \_\_\_\_\_
8. leadership skills \_\_\_\_\_
9. public speaking skills \_\_\_\_\_
10. writing/editing skills \_\_\_\_\_
11. organizational skills \_\_\_\_\_
12. problem-solving skills \_\_\_\_\_
13. hands-on skills (building, using tools) \_\_\_\_\_
14. financial knowledge \_\_\_\_\_
15. good with children \_\_\_\_\_

# Prepare for a Career

## Career or Trade School



### Why attend a career or trade school?

Students today can prepare for many high-growth careers by going to a career or trade school.

- ▶ Career and trade schools focus on teaching students the skills they need for a specific career.
- ▶ If you know what career you want to pursue, going to a career or trade school might be the right choice for you.

### What is a career or trade school like?

#### **Training is available in a variety of careers.**

Career and trade schools offer training for a large number of careers. Many of the most popular programs are in healthcare, business, computer science, and hospitality.

#### **Students receive hands-on instruction.**

Students spend the majority of their class time in job-related settings where they receive hands-on training from experienced instructors. The student-teacher ratio is low, and students generally receive a great deal of individual attention.

#### **Programs vary in length.**

While some programs take one or two years to complete, others can be completed in a matter of weeks.

*Two-year colleges offer many of the same programs. For information on two-year colleges, watch this quick video!*



VIDEO

## What should I know about career/trade schools?

### **Costs vary greatly.**

While these schools can be expensive, their costs vary depending on the school and the program.

### **All high school graduates are accepted.**

A high school diploma (or GED) is generally all that's required for acceptance to a career or trade school. Schools are looking for students who have good basic skills and a desire to learn.

### **Credits usually do not transfer.**

Because career and trade schools vary tremendously, their credits usually are not accepted by two- and four-year colleges.

## How do I choose the right school?

Not all career and trade schools are reputable. Therefore, it is very important for you to thoroughly investigate the schools you're considering. Use these guidelines to help you evaluate any career or trade school.

- ▶ **Licensing and accreditation** – Is the school accredited, and by whom? Be wary of any school that is not accredited.
- ▶ **Facilities** – Is the equipment up-to-date? What are the buildings and classrooms like?
- ▶ **Placement** – What percentage of their graduates find a job? What are their starting salaries?
- ▶ **Cost** – What is the total cost of tuition, fees, and supplies? Is financial aid available?
- ▶ **Quality of instruction** – Are the courses and books up-to-date? What are the qualifications of the instructors?
- ▶ **Reputation and stability** – How long has the school been in operation? What percentage of the students finish their program?