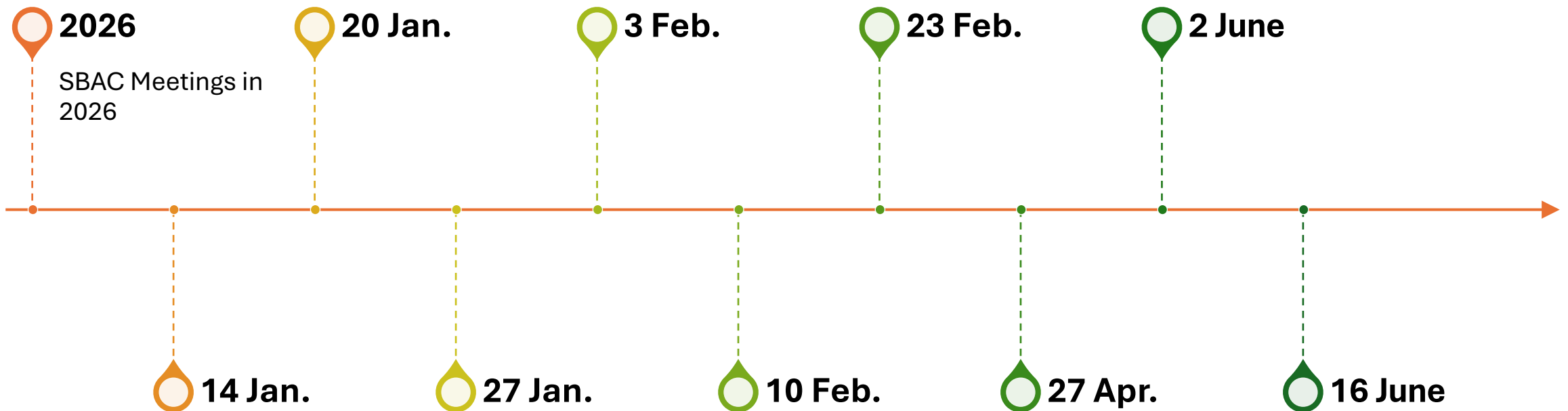


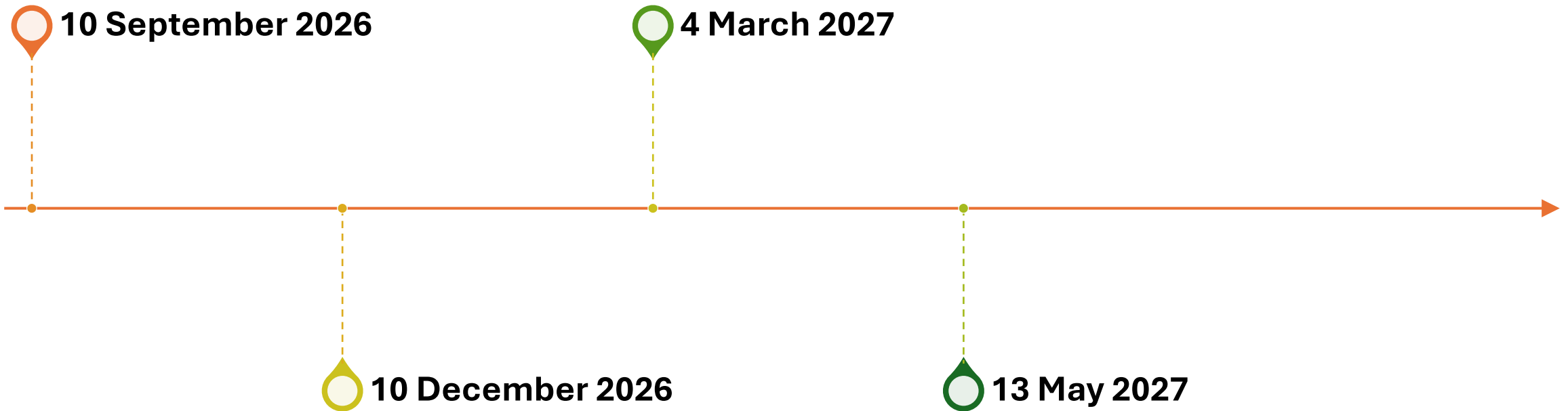
Budget Advisory Committee (BAC)

Dr. Jason Hasty, Assistant Superintendent of Business Services
September 10, 2026

SBAC 2025-2026 Meetings *(Last Year)*



SBAC 2026-2027 Meetings *(This Year)*



Today's Agenda



Introductions



26-27 Budget Calendar Review



LACOE Communication



Fraud Detection Hotline



FCMAT Update



Unaudited Actuals Update

26-27 BUSD Budget Calendar

Date	Meeting / Milestone	Budget / LCAP Topic
Sept. 10, 2026	Budget Advisory Committee	Review 2025–26 Unaudited Actuals & year-end results
Sept. 17, 2026	Board of Education	2025–26 Unaudited Actuals
Oct. 14, 2026	LCAP PAC #1	Budget priorities, LCFF funding & LCAP alignment
Dec. 9, 2026	LCAP PAC #2	First Interim impacts & LCAP implementation progress
Dec. 10, 2026	Budget Advisory Committee	Review 2026–27 First Interim
Dec. 17, 2026	Board of Education	First Interim, Audit Report & required FSP Update
Jan. 10, 2027	State Budget Milestone	Governor’s 2027–28 Projected Budget
Feb. 11, 2027	Board of Education	LCAP Mid-Year Update
Feb. 24, 2027	LCAP PAC #3	Governor’s Budget, Second Interim outlook & LCAP priorities
Mar. 4, 2027	Budget Advisory Committee	Review 2026–27 Second Interim
Mar. 11, 2027	Board of Education	Second Interim & required FSP Update
April 2027	District Milestone	Purchase Order Closing
May 13, 2027	Budget Advisory Committee	Estimated Actuals & 2027–28 Proposed Budget Assumptions
May 15, 2027	State Budget Milestone	Governor’s May Revision
May 20, 2027	Board of Education	Estimated Actuals, Proposed Budget & LCAP Public Hearing; required FSP Update
June 17, 2027	Board of Education	Budget/LCAP presentation, hearing or adoption (tentative)
June 24, 2027	Board Special Meeting	2027–28 Budget & LCAP Adoption (tentative)
Aug. 14, 2027	District Milestone	2026–27 Year-End Closing

LACOE Communication



**Los Angeles County
Office of Education**

Debra Duardo
Superintendent

June 25, 2026

Los Angeles County
Board of Education

James Cross
President

Theresa Montaño
Vice President

Michele Breslauer

Laura Cantú

Yvonne Chan

Margaret (Margie) Granado

Stanley L. Johnson, Jr.

Ms. Abby Pontzer Kamkar, Board President
Burbank Unified School District
1900 West Olive Avenue
Burbank, CA 91506

Dear Ms. Pontzer Kamkar:

The Los Angeles County Superintendent of Schools (County Superintendent) reviewed the Burbank Unified School District's (District) "Public Disclosure of Proposed Collective Bargaining Agreement" (Disclosure)¹ concerning tentative agreements with the Burbank Teachers' Association (BTA), and the California School Employees Association (CSEA), Chapter 674.

The agreements cover the period July 1, 2025, through June 30, 2026, and the District's Governing Board is scheduled to act on this agreement on June 25, 2026. With the costs of the agreement incorporated, the District projects increased ongoing compensation expenditures of approximately \$0.67 million in 2025-26. The District's analysis projects reserves of 3.00 percent for 2025-26, 2026-27 and 2027-28.

As a reminder, Education Code Section 42142 requires the District Superintendent to send the County Superintendent any revisions to the District's current budget to fulfill the collective bargaining settlement within 45 days of adoption. AB 2756 and GC Section 3547.5(c) authorize the County Superintendent to take specific action if a school district does not process these revisions.

We appreciate the cooperation and assistance provided by the District during our review. If our office may be of further assistance, please call me at (562) 922-6131, or Dionisio Brache, Business Services Consultant at (562) 922-6802.



**Los Angeles County
Office of Education**

Debra Duardo
Superintendent

July 22, 2026

Los Angeles County
Board of Education

Theresa Montaño
President

Yvonne Chan
Vice President

Michele Breslauer

Laura Cantú

James Cross

Margaret (Margie) Granado

Stanley L. Johnson, Jr.

Ms. Abby Pontzer Kamkar, Board President
Burbank Unified School District
1900 West Olive Avenue
Burbank, CA 91506

Dear Ms. Pontzer Kamkar:

Pursuant to California Education Code Section 42127.6, the County Superintendent of Schools is legally mandated to monitor the ongoing financial and operational viability of school districts within its jurisdiction. Following a December 2025 review of the Burbank Unified School District (BUSD), the County Superintendent of Schools determined that significant fiscal events posed an immediate and severe financial impact, potentially impairing the District's ability to meet its financial obligations in the current or two subsequent fiscal years. Accordingly, the County Superintendent of Schools designated the District as a lack of going concern on January 1, 2026, based on the following factors:

Key Executive Vacancies and Operational Instability

Prolonged absences and dependencies on temporary placements within crucial fiscal and operational positions, including the District Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources and Fiscal Services Director. The absence of these key management positions could impair the district's internal accounting controls and the accuracy of the multi-year financial projections.

Investigations

The District's fiscal operations underwent three distinct investigations which included a review of conflict of interest and contract approvals, payroll record keeping and facility related expenditures.

FACTORS COMPELLING DESIGNATION EXTENSION

While the District has taken action to fill the key executive vacancies and has managed to avoid fiscal distress, we remain concerned about projected deficit spending and critical operational vulnerabilities, including the lack of internal



WeTip 2.0 – Anonymous Reporting System *Fraud Detection/Reporting*

Purpose - Provide students, staff, families, and community members with a confidential and anonymous way to report safety concerns, misconduct, or suspicious activity.

How Reports Can Be Made...

- Dedicated BUSD phone/text line: (844) 818-3275
- QR Code connecting directly to the WeTip online reporting form
- Online reporting through WeTip.com
- Reports are processed through the WeTip Nationwide Call Center
- Tips are processed 24 hours a day, 365 days a year
- Relevant tips are provided to the District for appropriate follow-up

Districtwide Implementation

- 11x17 reporting posters with BUSD's dedicated reporting number
- Website button customized to match the District's website
- QR codes displayed at schools and District facilities
- Incident-specific communication materials available when needed
- Promote the system so students, employees, and families know how and when to report concerns

District Performance Scale

Compliance %	Grade	Implementation Status
90–100%	A	Fully Implemented – FCMAT recommendations have been implemented, documented, and institutionalized. Policies, procedures, monitoring systems, and internal controls are operating as intended and represent sustainable best practices.
80–89%	B	Highly Implemented – The majority of recommendations have been completed. Core systems and internal controls are established, with only limited refinements, documentation, or process improvements remaining.
70–79%	C	Substantial Progress – Most recommendations have been implemented. Significant improvements have been made to fiscal practices, internal controls, and operational processes. Remaining items are generally more complex, requiring additional time, coordination, or organizational change.
60–69%	D	Developing Implementation – The District has established the foundation for improvement and has implemented several key recommendations. Important systems and processes are in place, but additional work is needed before implementation is consistent across all operational areas.
Below 60%	F	Initial Implementation – Corrective actions have begun and foundational improvements are underway; however, many FCMAT recommendations remain to be implemented before the District achieves a comprehensive system of internal controls and fiscal management practices.

Reporting Period	Scorable Items	Yes Points	No Count	Compliance	Grade
April 2026 (Initial Assessment)	117	67	50	57.3%	F
June 2026 (SBAC Update)	117	72	45	61.5%	D
July 2026 (Current Update)	117	83	33	71.6%	C
August 2025 (Current Update)	117	85	31	73.3%	C

FCMAT Changes since April 2026

Item	Component Descriptor	Tracker Notes / Backup Documentation
2.11	Budget Development and Adoption	Comprehensive budget calendar developed and implemented identifying statutory deadlines, key fiscal activities, timelines, and responsible staff/departments.
15.8	Internal Controls and Fraud Prevention	Anonymous fraud reporting hotline implemented and districtwide reporting procedures communicated to staff and the community.

District FCMAT Tracker

Section #	Section Name	Total Items	Scorable Items	Yes Points	No Count	N/A Count	Compliance %	Grade
1	Annual Independent Audit Report	4	4	3	1	0	75.0%	C
2	Budget Development and Adoption	12	12	12	0	0	100.0%	A
3	Budget Monitoring and Updates	9	9	8	1	0	88.9%	B
4	Cash Management	7	4	4	0	3	100.0%	A
5	Charter Schools	5	1	1	0	4	100.0%	A
6	Collective Bargaining Agreements	9	8	8	0	1	100.0%	A
7	Contributions and Transfers	3	2	2	0	1	100.0%	A
8	Deficit Spending (Unrestricted General Fund)	4	4	1	3	0	25.0%	F
9	Employee Benefits	5	5	3	2	0	60.0%	D
10	Enrollment and Attendance	10	9	8	1	1	88.9%	B
11	Facilities	8	8	5	3	0	62.5%	D
12	Fund Balance and Reserve for Economic Uncertainties	5	3	2	1	2	66.7%	D
13	General Fund – Current Year	8	6	3	3	2	50.0%	F
14	Information Systems and Data Management	6	6	3	3	0	50.0%	F
15	Internal Controls and Fraud Prevention	9	9	6	3	0	66.7%	D
16	Leadership and Stability	9	9	5	4	0	55.6%	F
17	Multiyear Projections	4	4	4	0	0	100.0%	A
18	Multiyear Projections	4	0	0	0	4	N/A	N/A
19	Position Control	6	6	2	4	0	33.3%	F
20	Special Education	7	7	5	2	0	71.4%	C
OVERALL COMPLIANCE		134	116	85	31	18	73.3%	C

Next steps Continuing Implementation of FCMAT Recommendations

- **Position Control:** Monthly HR, Payroll & Budget reconciliation
- **Fiscal Operations:** Formalize reconciliations, accruals & restricted-fund monitoring
- **Special Education:** Improve encumbrances, cost tracking & contribution monitoring
- **Enrollment & Staffing:** Tie enrollment projections to staffing and budget decisions
- **Facilities:** Strengthen project tracking, facility planning & budget integration
- **Training:** Provide recurring fiscal training for all board members
- **Fiscal Stabilization:** Implement reductions and monitor progress toward structural balance

25-26 Unaudited Actuals

Unrestricted / Restricted (Combined)	2024-2025 Actuals	2025-2026 Estimated Actuals Total	2025-2026 Unaudited Actuals Total
Revenues	\$206,505,261	\$221,336,116	\$229,967,212
Expenditures & Transfers Out	\$227,374,207	\$229,284,528	\$239,488,926
Net Gain / (Loss)	(\$20,868,946)	(\$7,948,412)	(\$9,521,714)
Beginning Balance	\$70,458,689	\$48,586,013	\$48,586,013
Total Ending Fund Balance	\$48,586,013	\$38,637,600	\$39,064,299
Unrestricted Ending Fund Balance	\$34,014,558	\$19,816,627	\$20,516,645
Restricted Ending Fund Balance	\$14,571,455	\$18,820,973	\$18,547,654

Strategy/Stabilization Plan: Other Funds

- All excess money will be assigned
- Fund 17 (Special Reserve Fund) **Established**
 - Fund 17.1 Labor; 17.2 Liabilities: **Established**
- Reconstitute Fund 14 (Deferred Maintenance)
 - 14.1 Turf **Established**
 - 14.2 City Joint Use Agreement **Established**
 - 14.3 Tech Infrastructure **Established**
- Assign money for stabilization and economic uncertainty



Next steps

- 2026-27 First Interim Budget Report in December for Board Consideration
 - 25-26 Year-End Audit December Board Meeting
 - Continue Implementation of FCMAT Recommendations
-

Questions?

