



Dover School Committee

Tuesday, September 22, 2026

6:30 pm

Dover-Sherborn Middle School Library
[Livestream via Dover-Sherborn Cable Television](#)

AGENDA

1. **Call to Order**
2. **Community Comments**
[Google Meet Link](#) (community comments only)
3. **Superintendent Comments**
4. **Financial Reports**
 - Warrant Report
 - FY26 Budget Closeout
5. **Discussion Items**
6. **Action Items**
 - Chickering School Improvement Plan (2nd read) **A.R.**
 - Appoint METCO Liaison to the School Committee **A.R.**
7. **Consent Items** **A.R.**
 - Approve Building Rental Fees
 - Approve FY27 Non-Resident Tuition
 - Approval of DSC Minutes – June 2, 2026
8. **Informational Items**
 - Subcommittee Assignments
 - Sherborn School Committee Minutes – May 12, 2026
 - Dover-Sherborn Regional School Committee Minutes – June 9, 2026
9. **Items for October 20, 2026 (5:30 pm start)**
10. **Adjourn**

NOTE: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax: 508-785-2239
www.doversherborn.org



Elizabeth M. McCoy, Superintendent
Heather Ronan, Interim Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
DATE: September 18, 2026
RE: FY26 and FY27 Approved Warrants

The following FY26 and FY27 Accounts Payable Warrants were approved by one of the Committee's designated signers:

FY26

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1122	6/12/2026	\$15,171.03	Circuit Breaker
1123	6/12/2026	\$171,621.25	General-OOD
1124	6/12/2026	\$39,527.90	General-School
1125	6/12/2026	\$195,662.65	General-School
1126	6/12/2026	\$365.45	Title IV
1127	6/12/2026	\$540.00	Title IIA
1128	6/12/2026	\$12,569.97	Food Service
1129	6/12/2026	\$23,388.36	Food Service
1130	6/25/2026	\$77,292.52	General-School
1131	6/25/2026	\$138.40	Title IIA
1132	6/25/2026	\$24,316.94	General-OOD
1133	6/25/2026	\$6,950.19	Food Service
1134	6/30/2026	\$526.09	Gift Fund
1135	6/30/2026	\$33,924.38	General-OOD
1136	6/30/2026	\$96.12	Title IIA
1137	6/30/2026	\$5,518.86	General-School
1138	6/30/2026	\$429.00	Title I
1139	6/30/2026	\$41,090.33	General-School FY26 Encumbrances

FY27

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>	<u>Fund</u>
1003	7/23/2026	\$1,598.00	Food Service
1004	7/23/2026	\$62,656.77	General-School
1006	8/6/2026	\$1,726.94	Food Service
1007	8/6/2026	\$3,521.00	General-OOD
1008	8/6/2026	\$33,895.67	General-School
1009	8/12/2026	\$478.80	General-OOD
1010	8/12/2026	\$51,904.68	General-School
1013	9/3/2026	\$3,403.75	Food Service
1014	9/3/2026	\$45,721.52	General-School
1017	9/17/2026	\$28,349.96	General-School

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Elizabeth M. McCoy, Superintendent
Heather Ronan, Interim Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY26 Financial Results
DATE: September 18, 2026

Attached please find:

* Status of Appropriations as of June 30, 2026

Status of Appropriations

Salaries

Salaries ended the year with a positive balance of **\$7,390** (0.10%) primarily comprised of the following activity:

- *SPED Administration* savings of approx. **\$22,000** based on the reallocation of responsibilities for the Pre-K Director position. The oversight of the pre-k program is now incorporated into the responsibilities of the Pine Hill SPED Coordinator and not a separate position.
- *School Leadership-Building* savings of **\$25,000** due to the retirement of an Administrative Assistant and the subsequent conversions of the position from 12-month to 10-month, aligning it with staffing in all other school buildings.
- *Educators, SPED* additional costs due to moving a .6FTE Speech Language Pathologist (SLP) to the educator matrix (position converted from a contracted service position with funds budgeted in SPED Services), several post-FY26 staffing changes and unbudgeted lane changes resulting in a negative variance of **\$50,000**.
- *Substitutes* were over-budget by **\$23,000** based on educator leaves throughout the year.

Expenditures

In-district operating expenses were under budget by **\$123,706** (10.43%) with the key driver being savings in *SPED, Services* representing the movement of outside SLP services to an educator position as noted above.

Out-of-District

OOD operating expenses exceeded budget by **\$826,639** (32.39 %). We had 23 placements, six (6) more than budgeted. The total negative variance in tuition costs is approximately **\$770,000**. This is comprised of **\$440,000** from new placements and **\$475,000** from known placements we opted not to include in the budget based on one-year impacts, offset by \$145,000 of savings from placement changes. Transportation costs were over-budget based on the increase in placements.

As a reminder, the CB Offset was reduced to reflect the retention of the fourth quarter of Dover's CB allocation (\$437,919) for Region-aged placements. This provides potential funding for unbudgeted placements as we move forward with shifting the accounting and reporting for Dover students from the 6th grade through age 22 to the Region.

Summary of Results

Overall results from operations for FY25 were a positive variance of **\$131,095** (1.47%) from In-District and a negative variance of **\$826,639 (32.39 %)** from OOD resulting in a net negative variance of **\$695,544 (6.07%)**. These unbudgeted costs are offset by the Circuit Breaker reimbursement of **\$1,474,278** resulting in a net turn-back to the Town of Dover of **\$778,734**.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Public Schools
Status of Appropriations as of June 30, 2026

	FY26	EXPENDED	OPERATING VARIANCE/ BUD.REMAINING	% of BUDGET
<u>SALARIES</u>	<u>BUDGET</u>	<u>30-Jun</u>		
SUPERINTENDENT	\$146,947	\$149,379	(2,432)	- 1.65%
BUSINESS AND FINANCE	124,396	120,703	3,693	2.97%
DISTRICT INFO MANAGEMENT	84,029	86,628	(2,599)	- 3.09%
SPED ADMINISTRATION	257,011	234,670	22,341	8.69%
SCHOOL LEADERSHIP-BUILDING	418,626	393,605	25,021	5.98%
ACADEMIC LEADERS	39,274	40,749	(1,475)	- 3.76%
EDUCATORS, CLASSROOM	3,842,274	3,838,560	3,714	0.10%
EDUCATORS, SPED	1,319,875	1,368,061	(48,186)	- 3.65%
SUBSTITUTES	45,000	68,354	(23,354)	-51.90%
EDUCATIONAL ASSISTANTS	678,289	666,716	11,574	1.71%
LIBRARIANS & MEDIA CENTER	75,723	75,723	0	0.00%
BUILDING BASED PD	16,875	20,700	(3,825)	-22.67%
GUIDANCE COUNSELORS	201,829	201,829	0	0.00%
PSYCHOLOGICAL SERVICES	121,289	107,931	13,358	11.01%
MEDICAL/HEALTH SERVICES	108,287	108,960	(673)	- 0.62%
CUSTODIAL SERVICES	235,982	225,750	10,232	4.34%
TOTAL SALARIES	\$7,715,707	\$7,708,317	\$7,390	0.10%

<u>EXPENDITURES</u>				
SCHOOL COMMITTEE	\$9,000	\$7,428	1,572	17.47%
SUPERINTENDENT	18,500	19,101	(601)	- 3.25%
LEGAL SERVICES	9,000	5,000	4,000	44.44%
DISTRICT INFO MANAGEMENT	80,500	73,964	6,536	8.12%
SCHOOL LEADERSHIP-BUILDING	18,750	18,569	181	0.96%
SPED SERVICES/SUPPLIES	86,500	35,306	51,194	59.18%
LIBRARIANS & MEDIA CENTER	14,360	7,764	6,596	45.93%
COURSE REIMBURSEMENT/PD	34,900	17,661	17,239	49.40%
TEXTBOOKS & RELATED SOFTWARE	75,000	65,355	9,645	12.86%
LIBRARY INSTRUCTIONAL MATERIALS	7,200	6,153	1,047	14.54%
INSTRUCTIONAL EQUIPMENT	17,000	14,043	2,957	17.40%
GENERAL SUPPLIES	67,050	60,438	6,612	9.86%
GUIDANCE	3,500	5,658	(2,158)	-61.66%
MEDICAL/HEALTH SERVICES	1,500	1,222	278	18.53%
TRANSPORTATION SERVICES	330,821	309,398	21,423	6.48%
CUSTODIAL SERVICES	25,000	20,831	4,169	16.68%
UTILITIES	247,500	235,559	11,941	4.82%
MAINTENANCE OF BUILDING	139,500	158,427	(18,927)	-13.57%
TOTAL EXPENDITURES	\$1,185,581	\$1,061,875	\$123,706	10.43%

TOTAL INDISTRICT OPERATING	\$8,901,288	\$8,770,192	\$131,095	1.47%
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OOD TUITION & TRANSPORTATION

TUITION TO MA SCHOOLS	75,000	76,205	(1,205)	- 1.61%
TUITION TO COLLABORATIVES	220,000	339,061	(119,061)	-54.12%
TUITION TO NON-PUBLIC SCHOOL	1,937,000	2,586,675	(649,675)	-33.54%
TRANSPORTATION SERVICES	\$320,000	\$376,699	(56,699)	-17.72%
TOTAL OOD	\$2,552,000	\$3,378,639	(\$826,639)	-32.39%

TOTAL OPERATING	\$11,453,288	\$12,148,831	(\$695,544)	- 6.07%
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CB Reimbursement offset *

\$1,474,278

Est.Operating Expenses/ Surplus

\$778,734

* Reduced by \$437,919 representing the Region's portion of the 4th Quarter CB payment remaining at the Region



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

DISTRICT VISION

We will distinguish ourselves through innovative teaching and learning experiences that inspire all students to pursue their individual passion for learning and excellence while we continue to be a nationally recognized, high-performing school system.

MISSION

The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.

THEORY OF ACTION

If we are able to successfully inspire, challenge, and provide the necessary support for all of our students, *then* they will be equipped with the tools necessary to achieve their fullest potential in a rapidly changing society.

CORE VALUES

COMMITMENT TO COMMUNITY • EQUITY AND EXCELLENCE • RESPECT AND DIGNITY • CLIMATE OF CARE

STRATEGIC OBJECTIVES 2023-2028

EXCELLENCE & INNOVATION IN LEARNING

Maintain academic excellence and rigor while adapting practices to prepare graduates for success in a rapidly changing world.

CHALLENGE & SUPPORT ALL STUDENTS

Enhance programming to ensure all students are able to achieve their full potential within a supportive learning environment.

PROFESSIONAL LEARNING & GROWTH

Expand opportunities for professional growth and collaboration among educators in support of the District's vision for teaching and learning.

FAMILY & COMMUNITY ENGAGEMENT

Engage families and community members in the strategic pursuit of a shared vision and mission.

SAFE & SUSTAINABLE SPACES

Evaluate and update facilities to ensure safe, sufficient and sustainable spaces amidst a changing educational and environmental landscape.



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

DISTRICT GOALS 2026-2027

INSTRUCTIONAL COHERENCE

Develop and implement a PK-12 system of instructional rounds, job-embedded coaching, and collaborative feedback practices aligned to a shared vision of effective practice (9 Best Practices).

DATA-INFORMED DECISION-MAKING

Convene a PK-12 data team to analyze district data and further implement a culture of data-informed decision making relative to student growth and achievement within each school.

SAFE & SUPPORTIVE SYSTEMS

Revisit, refine, and align district-wide routines, policies, and systems across all schools to ensure consistent, safe, and supportive learning environments for all students and staff.

SCHOOL IMPROVEMENT GOAL 1: Strengthen Literacy Instruction Through High-Quality Curriculum Implementation

For the 2026-2027 academic year, Chickering will strengthen student achievement and engagement in literacy through the successful piloting, evaluation, and implementation of high-quality English Language Arts curriculum resources aligned with evidence-based instructional practices. We aim to build consistent, rigorous, and engaging literacy experiences across classrooms that support strong reading, writing, speaking, and thinking skills for all students.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Pilot two high-quality ELA curriculum programs to determine the strongest instructional fit for Chickering students and staff.	Assistant Superintendent, Curriculum Coordinator, Pilot teachers, Principal, Assistant Principal	• Completed pilot evaluation rubrics and staff/student feedback survey data • Final adoption recommendation for high-quality ELA curriculum program
Provide professional development for all educators through school-based coaching structures, curriculum coordinator, and skilled staff members.	Curriculum Coordinator, Literacy Coaches, Principal, Assistant Principal	• Professional development agendas, schedules, and educator feedback forms • Observed classroom implementation of evidence-based literacy strategies



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Establish structures for teacher collaboration both vertically within Chickering and across the elementary schools to ensure alignment in literacy instruction.	Principal, Assistant Principal, Curriculum Coordinator	• Scheduled meeting calendars and meeting notes for vertical and cross-school collaboration • Aligned literacy pacing guides and instructional expectation artifacts across elementary schools
Employ coaching structures to identify, model, and disseminate evidence-based literacy practices, including explicit instruction, vocabulary development, comprehension strategies, and authentic writing opportunities.	Curriculum Coordinator, Literacy Coaches, Principal, Assistant Principal	• Coaching cycle logs, demonstration lesson schedules, and reflection notes • Documented integration of explicit instruction, vocabulary, comprehension, and authentic writing in classroom lesson plans
Utilize PLC structures for collaborative planning to incorporate best practices into daily instruction, including small group instruction, discussion-based learning, and meaningful independent practice.	Curriculum Coordinator, PLC Leaders, Coaches, Principal, Assistant Principal	• Weekly PLC meeting agendas, minutes, and shared lesson planning documents • Classroom observation evidence of small group instruction, discussion-based learning, and meaningful independent practice
Ensure equitable access to strong Tier 1 literacy instruction for all learners, including targeted supports and differentiation within the classroom, including high needs subgroups, and those who are ready for a challenge.	Classroom Teachers, Coaches, Special Education Staff, Principal, Assistant Principal	• Documented Tier 1 core instruction plans reflecting differentiation and targeted supports • Universal screening and benchmark assessment data showing growth across all student groups, including high needs and advanced learners



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

SCHOOL IMPROVEMENT GOAL 2: Strengthening Equitable Access to Comprehensive, Standards-Aligned Elementary Programming

Goal Statement:

For the 2026-2027 academic year, Chickering will continue to refine and implement a redesigned elementary programming model that promotes equitable access, high-quality instruction, and enriched learning experiences for all students.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Implement and monitor the revised elementary schedule structure to ensure equitable instructional opportunities across classrooms and grade levels.	Principal, Assistant Principal, Scheduling Committee, Grade-Level Teams	• Master schedules reflecting equitable instructional time allocations across classrooms and grades • Classroom schedule fidelity logs and quarterly monitoring review notes
Establish PLC leader check-in cycles to monitor implementation, gather staff feedback, and make responsive adjustments throughout the year.	PLC Leaders, Principal, Assistant Principal	• Established PLC check-in calendar, agendas, and meeting summaries • Documented schedule and programming adjustments made in response to staff feedback
Maintain access to six specialist experiences for all students, ensuring a well-rounded educational experience.	Principal, Assistant Principal	• Master specialist rotation schedules confirming all students access all six experiences • Specialist student attendance and participation records





CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Launch the shared Health and Wellness teacher model across Pine Hill and Chickering to support whole-child development.	Shared Health & Wellness Teacher, Chickering & Pine Hill Building Administrations	• Shared teaching schedule and collaborative meeting logs between Pine Hill and Chickering • Standards-aligned Health and Wellness lesson plans and student learning artifacts
Strengthen schoolwide SEL instruction through CharacterStrong programming, counselor partnership, and staff professional development around shared language and practices.	School Counselors, Classroom Teachers, Principal, Assistant Principal	• Professional development agendas and shared SEL language reference materials • Documented CharacterStrong lesson delivery and counselor co-teaching/partnership schedules
Fully implement Music Workshop for grades 4 and 5 as an inclusive option for students who choose not to participate in band.	Music Educators, Principal, Assistant Principal	• Grade 4 and 5 student enrollment rosters for Band vs. Music Workshop • Music Workshop curriculum unit plans and student performance/project rubrics
Continue reshaping and strengthening the Spanish program to ensure consistent access, quality instruction, and alignment across elementary schools.	Elementary Spanish Teachers, Curriculum Coordinator, Principal, Assistant Principal	• Aligned elementary Spanish curriculum maps across schools • Instructional schedules showing consistent access and student progress benchmark data



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Expand Library and Technology instruction to address MA DESE standards for Library and Technology instruction such that all students have DESE standards based instruction in these areas.	Library & Technology Specialists, Curriculum Coordinator, Principal, Assistant Principal	• DESE standards-aligned curriculum maps for Library and Technology • Student project rubrics and assessment evidence demonstrating mastery of DESE Library & Tech standards
Evaluate programming structures through staff and student feedback to guide ongoing improvement.	Curriculum Coordinator, Principal, Assistant Principal, PLC Leaders	• Compiled staff and student feedback survey results • End-of-year programming evaluation report with recommendations for future refinements

SCHOOL IMPROVEMENT GOAL 3: Increase Student Engagement Through Active, Responsive Learning

For the 2026-2027 academic year, Chickering will increase student engagement by expanding active, multimodal, and student-centered instructional practices across all content areas. We aim to create dynamic classrooms where students are actively participating, collaborating, moving, creating, and thinking deeply as part of the learning process.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Provide professional development focused on movement-based instructional strategies that increase participation, focus, and cognitive engagement.	Principal, Assistant Principal, Coaches	• Professional development agendas, workshop presentation materials, and educator feedback forms • Observed integration of movement-based learning strategies during classroom visits and Learning Walks



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Conduct an internal screen-time audit to better understand student technology use during instruction and identify opportunities for balanced learning experiences.	Principal, Assistant Principal, Screen time Committee, Grade-Level Representatives	• Completed screen-time audit data collection tools and grade-level summary reports • Audit analysis document outlining baseline screen-time findings and balance recommendations
Develop schoolwide expectations around purposeful technology integration that prioritizes meaningful learning over passive screen use.	Curriculum Coordinator, Principal, Assistant Principal	• Documented schoolwide expectations for purposeful technology integration distributed to staff • Classroom instructional plans demonstrating active, creation-based tech usage rather than passive consumption
Expand teacher use of multimodal instructional approaches, including discussion, hands-on learning, movement, collaborative tasks, visual learning, and creative expression through faculty meetings	Principal, Assistant Principal, Curriculum Coordinator	• Faculty meeting agendas and presentation artifacts showcasing multimodal strategies • Increased evidence of multimodal learning (hands-on, collaborative, visual) in teacher lesson plans and classroom instruction
Utilize PLC leaders to model, support, and scale engagement strategies across grade levels and teams.	PLC Leaders, Grade-Level Teaching Teams, Principal, Assistant Principal	• PLC meeting minutes documenting discussion and peer-sharing of engagement strategies • Peer modeling schedules, demonstration lessons, and team reflection logs



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Increase opportunities for project-based learning across grade levels, providing students with authentic, collaborative, and inquiry-driven learning experiences that deepen engagement and application of skills across content areas.	Classroom Teachers, Curriculum Coordinator, Grade-Level Teams	- Published project-based learning (PBL) unit plans and interdisciplinary project rubrics - Student project artifacts, authentic performance presentations, and inquiry showcase events
Celebrate and share innovative instructional practices across classrooms to build internal capacity and momentum, via Professional Development and Learning Walks	Principal, Assistant Principal, Coaches, PLC Leaders	- Scheduled Learning Walk calendars, participant observation notes, and feedback debrief summaries - PD showcase agendas and staff newsletter features highlighting innovative classroom practices

SCHOOL IMPROVEMENT GOAL 4: Strengthen Student Connection Through

Community Engagement For the 2026–2027 academic year, Chickering will deepen student engagement and sense of belonging by expanding meaningful connections between the school and the broader community. We aim to create authentic opportunities for students to learn from, collaborate with, and contribute to the diverse individuals and organizations that make up our local community.

ACTION STEPS	PERSON(S) RESPONSIBLE	ANTICIPATED OUTCOMES & EVIDENCE
Develop intergenerational learning opportunities by inviting senior citizens and community members to visit classrooms, share experiences, read with students, and participate in school events.	SAC, Principal, Assistant Principal, Classroom Teachers, Senior Center & Community Partners	- Calendar of scheduled senior visitor dates, guest reader rosters, and classroom event logs - Student reflection journals and partner feedback regarding intergenerational experiences



CHICKERING SCHOOL IMPROVEMENT PLAN

2026-2027

Expand partnerships with local organizations, libraries, cultural institutions, and service groups to provide students with real-world learning experiences and community connections.	SAC, Principal, Assistant Principal, Classroom Teachers, Senior Center & Community Partners	• Active community partner directory and scheduled partner program dates • Documentation of guest speaker presentations, field trips, and joint community learning projects
Create opportunities for students to engage in service learning, leadership activities, and community-based projects that foster empathy, citizenship, and civic responsibility.	School Counselors, SAC, Principal, Assistant Principal, Classroom Teachers, Senior Center & Community Partners	• Service learning project proposals, event planning documents, and participation logs • Student self-assessments and project reflections demonstrating citizenship, empathy, and civic responsibility
Increase family and community participation in schoolwide events, celebrations, and classroom experiences to strengthen relationships and student pride in the Chickering community.	PTO, Principal, Assistant Principal,	• Schoolwide event attendance rosters and family participation feedback surveys • Published school communications, event invitations, and classroom showcase photo archives

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Elizabeth M. McCoy, Superintendent
Heather Ronan, Interim Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee

FROM: Dawn Fattore, Business Administrator

RE: Request for increase in Building Rental Fees

DATE: September 18, 2026

We recently completed a review of our building rental policies, procedures, and fees, as the current rental rates have been in place for over 10 years. Part of this process included comparing area district rates and policies, as we have seen an increase in non-town group usage over the past several years. Based on this, we are proposing two tiers of building rental fees: one for Dover and Sherborn groups and a second for Non-Town groups. In addition, it came to our attention that we had some older rental fee agreements in place that did not reflect the current rate sheet. This update will allow us to be consistent across groups moving forward. Please see the attached table for the proposed rate increases; current rates are included for comparison purposes.

We are also requesting an increase in fees for weekend custodial/food service coverage to align with our actual costs. Current rates are \$40 for Saturdays and \$55 for Sundays and holidays; our staff is paid time and a half for Saturdays and double time for Sundays and holidays. As a point of information, unless an outside group stays past 11:00 p.m. on a weekday or requires specific coverage, they are not charged additional fees for custodial services. These stated fees have been in effect for the last six years. The requested rates are also reflected on the attached table.

All approved increases will be effective for new bookings as of July 1, 2026.

We will be happy to answer any questions at Tuesday's meeting.

Dover-Sherborn Public Schools

CHICKERING ELEMENTARY

Fee Schedule for Use of Buildings Spaces

Rates effective 7/1/2026

Space	DS Town Groups <i>Rate per hour</i>	Non-Town Groups <i>Rate per hour</i>
Cafeteria (\$30)	\$30.00	\$50.00
Gymnasium (\$30)	\$25.00	\$40.00
Classroom (\$15)	\$15.00	N/A

Custodial and Cafeteria Staff Fees

A. Saturdays: \$45.00 hourly rate with a 3-hour minimum.

B. Sundays and Holidays: \$60.00 hourly rate with a 3-hour minimum.

*Current Rates

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Elizabeth M. McCoy, Superintendent
Heather Ronan, Interim Assistant Superintendent

Dawn Fattore, Business Administrator
Kate McCarthy, Director of Student Services

TO: Dover School Committee

FROM: Dawn Fattore, Business Administrator

DATE: September 18, 2026

RE: Approval of FY27 Non-Resident Student Tuition

In anticipation of Pine Hill students continuing to attend the Connections Program, we are requesting the Committee approve the tuition rate for FY27. As is past practice within our districts, the rate is based on the most current per-pupil in-district costs (FY25) posted on DESE's website. School Committee Policy JFABE, referenced below in the motion, is attached for your reference.

Motion:

To set the tuition rate for students attending Chickering Elementary School from outside the district, as approved by the Superintendent per School Committee Policy JFABE, at \$24,646 for the 2026-2027 school year and that any additional support service costs be added to an individual student's tuition based on a fair share of those additional services as computed by Administration.

DRAFT

Dover School Committee Meeting of June 2, 2026

Members Present: Goli Sepehr
Kate Cook
Jessica Hole
Kevin Bielke
Laurence Migausky
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Beth McCoy called the meeting to order 5:31 pm.

2) Welcome School Committee Member Laurence Migausky

3) Reorganization

Kate Cook made a motion to nominate Jessie Hole as Chair of the Dover School Committee.

Goli Sepehr seconded.

26-06 VOTE: 4 - 0

Goli Sepehr made a motion to nominate Kate Cook as Secretary of the Dover School Committee.

Lauren Migausky seconded.

26-07 VOTE: 4 - 0

4) Community Comments - move to end of meeting

5) Dover PTO: PTO President Asema Khan - PTO President gave a review of the past school year and a look ahead for next year.

6) Superintendent Comments

- Draft District Goals 2026-2027 - Superintendent McCoy reviewed the goals: 1) Instructional Coherence; 2) Data-informed Decision Making; and 3) Safe & Supportive Systems.
- Classroom Support/Class Size Study - the District will undergo a review of district data, educational research, and comparable district practices related to classroom support and learning conditions. The goal is to identify the staffing structures, instructional supports, and behavioral systems that will best support students and educators and promote meaningful student growth. The final report will be presented to the school committee in early October to allow recommendations to be incorporated into budget development.

7) Financial Reports

- Warrant Report
- FY26 Monthly Report
 - Salaries - there are no material variances since the last report
 - Expenses - there are no material variances since the last report

DRAFT

- Out-of-District - tuition encumbrances are reflected for all OOD placements as of May 28th. There are currently 23 placements, six more than budgeted. The total negative variance in tuition costs is approximately \$790,000: \$460,000 from new placements and \$475,000 from known placements not included in the budget based on one-year impacts, offset by \$145,000 of savings from placement changes.

8) Discussion Items

- FY27 Projected Enrollment - based on projected enrollment, the Administration is adding two additional sections (total of 26) and one more Educational Assistant for 2026-27.
- 2026-27 School Improvement Plan (1st read)

9) Action Items - all items moved to the June 9 Joint Meeting

- Student Handbook (2nd read)
- Code of Conduct (2nd read)
- Restraint Policy (2nd read)

10) Consent Items

- Approval of Minutes: May 12, 2026

*Jessie Hole made motion to approve the Consent Agenda. Kate Cook seconded.
26-05 VOTE: 5 - 0 via roll call*

11) Informational Items

- Subcommittee Assignments
- Regional School Committee Minutes - May 5, 2026

12) Community Comments - several parents thanked the school committee members for adding sections and listening to their concerns.

13) Adjournment at 6:20 pm.

Respectfully submitted,
Amy Davis

DOVER SCHOOL COMMITTEE	
September 2026	
	2026-27
Chair	Jessie Hole
Secretary	Kate Cook
Subcommittees	
Superintendent's Evaluation <i>Coordinates evaluation of the superintendent per DESE guidelines</i>	Goli Sepehr Alternate/support: Kevin Bielke
Union #50 <i>Three voting members (from each of the Dover and Sherborn School Committees) responsible for employment of the superintendent</i>	Jessie Hole Kate Cook Kevin Bielke
Budget <i>Supports financial planning and oversight</i>	All Committee Members
Warrants <i>Signs accounts payable and payroll warrants</i>	Goli Sepehr Alternate: Jessie Hole
Personnel <i>Reviews and approves sick bank requests</i>	Laurence Migauskys
Negotiations <i>Participates in the collective bargaining process with the Dover Sherborn Educational Association (2 members)</i>	Kate Cook Jessie Hole
Search Committees <i>Participates in search committees for administrative positions as needed</i>	Kate Cook
Policy <i>Revises and proposes policies as needed for joint review by the school committees; conducts periodic policy manual reviews; identifies required policy review cycles</i>	Kevin Bielke
Buildings & Facilities <i>Collaborates with the Business Administrator and Director of Facilities on annual approval of the Capital Plan</i>	Jessie Hole
Liaisons	
<i>Serves as the key point of contact with each organization; attends meetings as requested</i>	
Chickering PTO (meets monthly; contact PTO President)	Kate Cook

School Advisory Council (meets monthly; contact Deb Reinemann)	Laurence Migausky
Challenge Success (meets monthly; contact Ellen Chagnon)	Kevin Bielke
METCO (meets as needed; contact Monique Marshall-Veale)	Goli Sepehr
SEPAC (meets monthly; contact Kate McCarthy)	Kate Cook
Wellness (meets annually; contact Kate McCarthy)	Jessie Hole
Task Forces	
Communication	Laurence Migausky Alternate: Kate Cook
Sheriff's Task Force on Juvenile Substance and Mental Health	Kate Cook Alternate: Jessie Hole

Sherborn School Committee
Meeting of May 12, 2026

Members Present: Becca Hammond
Megha Kadiyala
Bill Alfano
Also Present: Beth McCoy, Superintendent
Denny Conklin, Assistant Superintendent
Dawn Fattore, Business Manager

Call to Order

Becca Hammond called the meeting to order at 5:34 pm in the DSMS Library.

Community Comments - none

Financial Reports

- Warrant Report
- FY26 Monthly Report
 - Salaries: there are no additional variances to report.
 - Expenditures: there has been higher usage of electricity in the winter months with the conversion of the RTU's to fully electric models. The settings are being reviewed on these units to minimize usage if possible.
 - Out-of-District: current tuition costs are over-budget by \$178,000 and transportation costs are over-budget by \$90,000 resulting in a negative variance of \$268,000 at this date.
 - FY27 Capital Project - the water tank replacement and a new treatment system were approved at Annual Town Meeting for a total cost of \$506,250. The work is scheduled to take place over the summer under the oversight of the Town's DPW staff with a completion date of August 21st.
 - Update on Cooling Project - the Library and Cafe HVAC units and the ERV unit for the Auditorium are all up and running.

Discussion Items

- Student Handbook (1st read) - Restroom and Locker Room Access policy was included by request and dates were updated as necessary.
- Code of Conduct (1st read)
- Restraint Policy (1st read) - changes made in accordance with MGL requirements/guidelines.

Action Items

Consent Items

Approval of Minutes: February 24 and March 10, 2026

Megha Kadiyala made a motion to approve the Consent Agenda. Bill Alfano seconded.

26-04 VOTE: 3 - 0

Informational Items

Civil Rights Grievance Procedure

Dover Sherborn Regional Committee minutes of February 3 and March 12, 2026

Items for June 2, 2026 meeting

Superintendent Comments - Superintendent McCoy gave an update on enrollment - it has been determined that there are 4 sections needed in next year's 4th grade. The additional educator salary will be covered by post-budget changes in staffing. There are expected retirements next year so the new hire will likely have a position going forward.

- Elementary Literacy Pilot Program - Denny Conklin review the work done to date to determine which programs to pilot next year which will be McGraw Hill Emerge and Fishtank ELA.
- Technology Use at the Elementary Level - The Administration will be forming two committees (one for the Elementary and one for the Secondary level) to determine guidelines for technology use both by teachers and students. The goal is to have technology used intentionally and interactively with an emphasis on high value for students.

Recognition - Megha Kadiyala thanked Becca Hammond for her years of service on the school committee.

Adjournment at 6:41 pm.

Respectfully submitted,
Amy Davis

Dover-Sherborn Regional School Committee
Meeting of June 9, 2026

Members Present: Angie Johnson
 Jeff Cassidy
 Lindsay Nie
 Mary Lowder
 Toa Ashk

1) Call to Order

Beth McCoy called the meeting to order at 5:31 pm in the Middle School Library.

2) Reorganization

Angie Johnson made a motion to nominate Jeff Cassidy as Chair of the Regional School Committee. Lindsay Nie seconded.

26-07 VOTE: 4 - 0

Jeff Cassidy made a motion to nominate Angie Johnson as Vice Chair of the Regional School Committee. Mary Lowder seconded.

26-08 VOTE: 4 - 0

Angie Johnson made a motion to nominate Mary Lowder as Secretary of the Regional School Committee. Jeff Cassidy seconded.

26-09 VOTE: 5 - 0

3) Community Comments - none

4) Superintendent Comments -

- Draft District Goals - Superintendent McCoy reviewed the goals: 1) Instructional Coherence; 2) Data-informed Decision Making; and 3) Safe & Supportive Systems.

5) Financial Reports

- Warrant Report
- FY26 Monthly Update as of May 29, 2026
 - Revenues - there are no changes since the last report
 - Salaries - there are no changes since the last report
 - Expenditures - there are no changes since the last report
 - Summary of Operations - Current projections show a negative operating variance, including the planned \$250,000 OPEB contribution. If necessary, the contribution will be reduced to cover any operating deficit.
 - FY25 Wrap-up - the auditors have completed their fieldwork for the FY25 audit and statements will be presented at the September meeting.

6) Items for Discussion

- 2026-27 MS School Improvement Plan (1st read)
- 2026-27 HS School Improvement Plan (1st read)

- 2026-27 MS Program of Studies (1st read)

7) Items for Approval

- Athletic Fee Family Cap - to help offset the negative variance in Athletic Fee Revenues, the Administration suggested amending the current family cap of \$1,340 per family (4 fees) to \$1,675 per family (5 fees). The cap increase is projected to yield an additional \$10,000.

Mary Lowder made a motion to amend the current family cap for athletic fees of \$1,340 to \$1,675 effective July 1, 2026. Lindsay Nie seconded.

26-10 VOTE: 5 - 0

- Building Rental Fees - a review of the building rental policies, procedures, and fees was recently completed, including comparing area district rates and policies. A two tier rate structure - one for Dover and Sherborn groups and one for non-town groups - is recommended. In addition, an increase in fees for weekend custodial/food service coverage is requested to align with actual costs.

Mary Lowder made a motion to increase the building rental rates and custodial/cafeteria staff fees as presented. Lindsay Nie seconded.

26-11 VOTE: 5 - 0

8) Consent Items

- Gifts - \$2,600 from Katie Sullivan for the work completed on the JV Baseball practice field.
- Scholarship - \$100 from Jeanne Boylan for the Rogers William Boylan Scholarship Fund
- Reappoint District Treasurer - Patrick Collins (reappointment) for 2026-27 school year
- Approval of Minutes - May 5, 2026

Mary Lowder made a motion to approve the Consent Agenda. Lindsay Nie seconded.

26-12 VOTE: 5 - 0

9) Informational Items

- Subcommittee Assignments
- Class of 2026 Matriculation Report
- Sherborn School Committee minutes of February 24, March 10, May 12, 2026
- Dover School Committee minutes of February 24, March 5, May 12, 2026

10) Adjournment at 6:24 pm.

Respectfully submitted, Amy Davis