

Victor Primary School VPS Council Minutes

April 30, 2026 8:00-8:30

VPS Room 109

Members Present: Caitlin Buck, Amanda Byrne, Jenna Cortash, Kayla Docteur, Ali Fitch, Marcie Gilsinan-Hooper, Amanda Irvine, Leigh Hunter, Sarah Lanpher, Jean Palzer

Facilitator: Amanda Byrne **Notetaker:** Caitlin Buck **Parking Lot Attendant:** Sarah Lanpher **Guests:** Caitlin Buck

Topic/Subject	Who	Time	Notes / Minutes
Warm Welcome	Facilitator	10 min	1. What is the “rose and thorn” for your week? 2. Connection
Approve minutes	Facilitator	1 min	February/March Minutes for Approval • Approve: Marcie Gilsinan-Hooper • Second: Jean Palzer
Review agenda	Facilitator	1 min	
Guest Presentation	NA	0 min	
Old Business	Facilitator	0 min	1. Monthly SEL Newsletter • <u>Plan to share the work:</u> ○ Amanda: Counseling lessons update ○ Amanda: Expectations connection ○ Kayla: Manage read-aloud video ○ Jean: Find a potential read-aloud ○ Marcie/Sarah: Tips for parents ○ Ali/Jenna: Activities for home • <u>Resources:</u> ○ Counseling Lessons by month ○ Planning - Monthly Ideas ○ Newsletter - May 2026 Newsletter • <u>Timeline:</u> by May 14
New Business	Facilitator and Group	30 min	1. Inventory of all VPS Community Events • Inventory Google Form • Spreadsheet • Audit Rubric Criteria • Draft plan to analyze the data from all groups 2. Questions: • Set a “due by” date? • Set a chunk of time

			● BLC helped to determine and refine the survey, rubric, how it was communicated, and when groups would provide feedback. What is this group's role in the data analysis? ● Subcommittee? Transition to BLT? ● Have the data pulled together for the June 18 ● Make more decisions
Parking Lot	Attendant	0 min	
Set agenda & roles	Facilitator	5 min	-
Roundtable	Facilitator	5 min	

Future Meeting Dates: May 28, June 18

Parking Lot: