

GARFIELD SCHOOL DISTRICT #302
REGULAR BOARD MEETING

Thursday, April 23, 2026

Held in the Garfield Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:04 p.m. by Board Chair Justin Honcoop.

A. PLEDGE OF ALLEGIANCE.

B. ATTENDANCE:

Garfield Board: Ryan Pfaff, Justin Honcoop, John Schaut, Alex Anderson and Olivia Brackett

Palouse Board: Jessica Smith, Shealyn Holbrook, and Vanessa Moore

Also Present: Garfield Superintendent/Principal Tom Korst
Administrative Assistant Debbie Anderson – Recorder

Guests: Community Members

C. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None.

III: CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

April - \$71,385.26

Warrants: 30212670, 30212672-30212685, 30212687-30212713

April - \$3,156.07

Warrants: 30212669

April - \$6,252.37 (BMO Harris)

Wire Transfer #: 0202100184

b. Capital Projects:

April – \$29,025.10

Warrant: 30212686

c. ASB Fund:

April – \$14.57

Warrant: 30212671

April - \$41.89 (BMO Harris)

Wire Transfer #: 0202100184

d. Transportation Vehicle Fund:

April - None.

f. Payroll:

April (Checks) - \$14,329.99

Warrants – 30212714-30212724

April (Benefits) - \$74,989.40

Warrants – 30212725-30212735

Payroll Electronic Transfer (Direct Deposit):

April - \$116,569.06

April - \$2,358.88

Payroll Electronic Transfer Fed W/H & SS:

April - \$39,264.96

B. Approval of minutes:

a. March 26, 2026

MOTION: A motion to accept the Consent Agenda was made by John Schaut and seconded by Alex Anderson. The motion passed with the following roll call vote:

Ryan Pfaff – Aye

Alex Anderson – Aye

John Schaut – Aye

Olivia Brackett - Aye

Justin Honcoop - Aye

IV. OLD BUSINESS: None

V. NEW BUSINESS:

A. Recommendation to purchase choir panels.

Tom Korst: Our choir panels are a little dated and getting a little wicked. Mrs. Hemphill has come to me numerous times to do something, so you have in front of you the cost of \$12,000. It is quite an expenditure. I think we can get through the end of this year, but we will need to come up with something sooner or later or come up with a second solution.

Justin Honcoop: Can we get more quotes?

Tom Korst: I asked her to give me what she thought was the right product and the lowest end. They are just getting old and could eventually be a safety issue.

After discussion, it was decided to get more quotes on this project with pictures as well.

B. Consideration of Resolution 265: WIAA Membership for 2026-27 Middle School Activities.

Justin Honcoop: This would be our election to participate with WIAA for next year for middle school sports.

MOTION: A motion to approve Resolution 265 for the WIAA Membership for 2026-27 school year was made by Ryan Pfaff and seconded by John Schaut. The motion passed with the following roll call vote:

Ryan Pfaff – Aye	Alex Anderson – Aye
John Schaut – Aye	Olivia Brackett - Aye
Justin Honcoop - Aye	

C. Recommendation to accept Mrs. Patty Villa's resignation as paraeducator/library support staff.

MOTION: A motion to approve Patty Villa's resignation was made by John Schaut and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Ryan Pfaff – Aye	Alex Anderson – Aye
John Schaut – Aye	Olivia Brackett - Aye
Justin Honcoop - Aye	

VI: Reports:**A. Business Manager: Not Present.****B. Superintendent/Principal:**

Tom Korst: We have had several visits with Apollo and according to them they have had several bids for the roof project. We will see if Apollo can visit with us at the next meeting, possibly get you more information by tomorrow.

We just got awarded a 1.4 million dollar planning grant for facilities, which is interesting. We are 1 in 3 schools in Washington that got this. I am going to have a speaker come next month to discuss some of the parameters of what that looks like, what you guys want to do. Debbie and I are consulting with ESD for the business manager transition, and we are going to have a meeting here pretty soon. We have posted a receptionist so that Debbie can train that person.

Justin Honcoop: Have they finished the Acoustic Panels?

Debbie Anderson: They just finished tonight.

John Schaut: How about the hoops and scoreboards.

Tom Korst: We got some of the components.

Debbie Anderson: We received the big hoops, and they are in the shop ready to go. Brian and Nate are working on who is going to put them up. Larry is working on the baseball and softball scoreboards.

Tom Korst: I have been working on a schedule for next year and working with Palouse to share the Vo-Ag teacher better, to make sure every 7th and 8th grader gets a chance to be in the shop at least a quarter. We have a Spanish teacher also so my vision is that every kid will take a quarter of some type of Vo-Ag program and Spanish. Just trying to create more variety in electives at the end of the day for the kids. That is one thing I was told when I got here is that kids just don't have that many options. Trying to get more creative with the schedule to fit kids' needs, and still trying to keep our band program strong, and give kids some outlets. I think that we also need to split out the 4th and 5th grade group next year as there are too many quantitatively and qualitatively. Also trying different things with lunch/recess.

Discussion regarding the Vo-Ag teacher and how it affects CTE money was discussed and Tom will find out more about this and bring it to the next meeting. Will add this to the joint meeting next month.

ADJOURN: With there being no further business, John Schaut moved, Olivia Brackett seconded to adjourn the meeting at 7:26 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, April 23, 2026

Garfield School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:26 p.m. by Palouse Board President Jess Smith.

A. ATTENDANCE:

Palouse Board: Jess Smith, Shealyn Holbrook, Vanessa Moore and

Tricia Johnson. Excused: Jamie Slocum

Garfield Board: Justin Honocooop, John Schaut, Ryan Pfaff, Alex Anderson,
and Olivia brackett

Present: Garfield Superintendent/Principal Tom Korst

Garfield Administrative Assistant Debbie Anderson - Recorder

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

1. General Fund:

April - \$57,618.17

Warrants: 30114360-30114368, 30114370-30114371, 30114373-30114382,
30114384-30114386, 30114389-30114391, 30114393-30114405
30114407-30114408

2. HS ASB:

April - \$1,543.16

Warrants: 30114359, 30114372, 30114388, 30114392, 30114406

3. Capital Projects:

April - \$9,840.98

Warrants: 30114328

April - \$38,614.58

Warrants: 30114369, 30114383, 30114387

4. BMO Payment:

April Wire Transfer - 202100108

April General Fund: \$

April Capital Projects: \$

April ASB: \$

5. Payroll:

April (Checks) - \$9,584.68

Warrants – 30114329-30114336

April (Checks) - \$4,128.62

Warrants - 30114353-3011354

April (Benefits) - \$84,017.61

Warrants – 30114337-30114352

April - \$252.69

Warrants - 30114355-30115358

6. Payroll Electronic Transfer (Direct Deposit):

April - \$128,906.25

April - \$1,950.00

April - \$1,288.90

Payroll Electronic Transfer Fed W/H & SS:

April - \$41,294.98

Wire Transfer#: 202100123

April - \$1,883.42

Wire Transfer#: 202100124

April - \$148.29

Wire Transfer#: 202100122

B. Approval of Minutes:

1. Board Meeting: March 26, 2026

C. Approval of Anna Brown to Elementary Library

MOTION: A motion to approve the Consent Agenda was made by Shealyn Holbrook and seconded by Vanessa Moore. The motion passed with the following roll call vote:

Jess Smith - Aye

Vanessa Moore - Aye

Tricia Johnson - Aye

Shealyn Holbrook - Aye

IV: REPORTS TO THE BOARD:

A. Business Manager: Jeremy Loe is not available tonight.

B. Principal's Report: Sandra Krause-Ayers (by Zoom): Sandra's report was read by Jess Smith. State testing has been completed for 5th grade science, as well as ELA and Science in the high school. High school math and 3rd to 5th ELA and math are starting next week. We have had our Honors Dessert with 55 students with a 3.0 or higher. We also have 11 students inducted into the National Honors Society. Track and field is currently competing. Baseball is competing as well, and due to field conditions the senior night for baseball will be rescheduled to next week. FFA has been competing in State Agronomy, Vet, State Environmental, Natural Resources, etc. Kinley Pfaff competed at the State Trap Shoot and placed 7th. We have also had Jazz in the schools on April 22nd, bringing musicians into the school. Elementary students are cleaning up our campus tomorrow in honor of Earth Day. We have Whitman County Prom on Saturday, April 25th. We had administrative assistant day also on Wednesday. Thank you very much to our admin assistance who save us all.

Jess Smith: We do have teacher appreciation day which starts the 1st week in May.

C. Superintendent's Report: Mike Jones - Not present tonight.

V: New Business: None.

We will be having an executive meeting this evening to review superintendent candidates and look at going forward there. I do expect action coming out of that. I expect us to be moving forward on candidates to interview. I do expect this meeting to take about 1 hour.

RECESS: The Palouse Board meeting was placed in recess at 7:31 p.m.

EXECUTIVE SESSION: The meeting went into executive session at 7:40 p.m..

RE-OPEN: The meeting was re-opened at 8:54 p.m.

MOTION: A motion to go forward with three candidates chosen by the board was approved by Vanessa Moore and seconded by Shealyn Holbrook.

Jess Smith - Aye

Vanessa Moore - Aye

Tricia Johnson - Aye

Shealyn Holbrook - Aye

ADJOURN: A motion to adjourn the meeting at 8:58 p.m. was made by Tricia Johnson and seconded by Vanessa Moore.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

PALOUSE SCHOOL DISTRICT #301

JOINT BOARD MEETING - Held in the Garfield Library

Thursday, April 23, 2026

I. OPENING OF MEETING:

The Joint School Board meeting was called to order at 7:31 p.m. by Garfield Board President Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, Alex Anderson, John Schaut, and Olivia Brackett

Palouse Board: Jess Smith, Shealyn Holbrook, Tricia Johnson and Vanessa Moore.
Excused: Jamie Slocum

Also Present: Garfield Superintendent/Principal Tom Korst
Garfield Administrative Assistant Debbie Anderson

Guests: Community members

II: REQUEST TO ADDRESS THE BOARD: None.

III. CHANGES TO THE AGENDA: None.

IV. CONSENT AGENDA:

A. Approval of Minutes: March 26, 2026

MOTION: A motion to approve the Consent Agenda was made by Jess Smith and seconded by John Schaut. The motion passed with the following roll call vote:

Tricia Johnson - Aye

Justin Honcoop - Aye

Shealyn Holbrook - Aye

Ryan Pfaff - Aye

Jess Smith - Aye

John Schaut - Aye

Vanessa Moore - Aye

Alex Anderson - Aye

Olivia Brackett - Aye

V. OLD BUSINESS:

A. Review of the status of 2024-2025 policy updates.

Jess Smith: This one is on me. Back almost a year ago now we sat down with two board members from Garfield and two board members from Palouse and went through all of the policies. We have some of them documented but we are still working on getting some of the other ones collated. You should have all of them in your emails. There is a spreadsheet with as much as I had documented and then a word document that kind of lumps them together where we said let us approve this bunch because we decided that the WSSDA suggested policies match with what we need and we had to update because there were regulations, and then these ones we explicitly do not want to update as we like our policies as opposed to the WSSDA policies. Some of the WSSDA policies we did need to update and make modifications to and then accept. My request would be that everyone take a minute to look over those. If nobody has any major complaints I would suggest that we go ahead and approve what we have, we need to go back and backfill and find the

information for the ones that are not listed on my document, but I would like to at least get this first tranche of them done. We actually approved the 1000's and the 2000's as we were going along, so those have been done. My request is can we look at these and make some action on it at our next meeting?

Justin Honcoop: I reached out to Mr. Bofenkamp for his side for the missing ones, but I will reach out to him again.

Jess Smith: I am going to ask Andi Edwards as she was taking paper notes to see if she has any paper notes that we can go back to as well. I will reach out to her.

Justin Honcoop: We essentially went through every single one and if it had an RCW we needed to do an update or adopt it if it wasn't there. We just really looked at a lot of the language to "wills" and we changed it to "we may". There were some that we chose not to adopt if it didn't have an RCW and they were frivolous. We took a lot of advice from the two superintendents as to the importance of those policies that we didn't have.

Jess Smith: I will make a note to add this to the next joint board meeting as an action item.

VI. NEW BUSINESS:

A. Recommendation to approve preschool start date of September 14, 2026 and end date of May 20, 2027.

Tom Korst: This is an ECEAP requirement, it is on the joint board meeting because we usually set this date together even though Palouse is not on ECEAP anymore.

MOTION: A motion to approve the preschool start date of September 14, 2026 and end date of May 20, 2027 was made by Jess Smith and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Tricia Johnson - Aye

Justin Honcoop - Aye

Shealyn Holbrook - Aye

Ryan Pfaff - Aye

Jess Smith - Aye

John Schaut - Aye

Vanessa Moore - Aye

Alex Anderson - Aye

Olivia Brackett - Aye

VII: Superintendent Reports: None.

V. ADJOURNMENT: A motion to adjourn was made at 7:36 p.m. by Jess Smith and seconded by John Schaut.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____