



TIMBERLANE LEARNING CENTER

AT SANDOWN CENTRAL

295 Main Street, Sandown, NH 03873 Voice: (603) 887-3648 Fax: (603) 887-3635

[SandownSchool.com](https://www.sandownschool.com)

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August 14, 2026

Dear Sandown Central families,

The 2026-2027 school year is fast approaching! As we wrap up the district's Elementary Extended School Year Program and Incoming Kindergarten Ready, Set, Go Camp at Sandown Central, we are excitedly preparing to clean and reset the building for all our students to begin or continue their journey this fall.

Several changes have happened at our school, but our commitment to supporting the development of your child with care, safety, and joy remains. This summer we welcomed Dr. Courtney Pellegrino as our district Early Childhood Special Education Coordinator. Courtney, along with TRSD Executive Director of Operations and Special Projects, Dr. Chris Martin, join Karen Radjavitch, our district Child Find Coordinator, and myself as your Sandown Central Administrator team. While we all serve different roles across the district, we will be working closely together to keep continuity at Sandown Central.

Early childhood is a magical time filled with rapid growth, curiosity, and discovery. This year we begin our multiage early childhood classes, an effort to start students at their home school and decrease transitions to students in their first two years. Our goal is to create a safe, nurturing, and joyful space where your child can explore, play, and develop a lifelong love for learning.

Our first day of school is Thursday, August 27th. The first day of school is a special one, and we are very much looking forward to the smiling faces of students and parents as we start our new school year. Please make note of the important information listed on the following page, including an update in car drop-off and pick up.

We hope you and your child will stop by for our Meet and Greet Night on Tuesday, August 25th. This is an opportunity to meet your student's teacher, school administration, and other staff members who make up the TLC community. Heather Sweet, Executive Administrative Assistant, will be available to confirm your student's arrival and dismissal plans and answer questions. There is no formal presentation so you can come and go as you please during the allotted block. To ensure parking spots are available, please attend during the times that correspond with your student's last name.

A – L 5:00–5:45

M - Z 6:00–6:45

Please feel free to reach out if you have any questions, concerns, or would just like to say hello. I am looking forward to meeting and connecting with each of you. Thank you for the privilege of being a part of this journey for your family.

Warmly,

Lucy Canotas

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Director of Elementary Education, Timberlane Regional School District
Building Administrator, TLC at Sandown Central



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School Hours

School doors open at 8:15 to transition students to class. Students are late after 8:30.

- ★ 8:15-3:00—Full Day Kindergarten
- ★ 8:15-11:00—AM Early Childhood/AM Kindergarten
- ★ 12:30-3:00—PM Early Childhood
- ★ All students will attend school Monday through Friday

Transportation To/From School

- ★ Bus routes and schedules will be available soon. Please note that the pick-up and drop-off times listed are approximate. Please have your child(ren) ready five to ten minutes prior to the pick-up time for the first two weeks.
- ★ Family transportation: At the Meet and Greet Night you will receive two car signs along with specific instructions regarding pick-up and drop-off procedures. Please keep the signs as they will be used when you pick up your student.
We will begin to unload cars at 8:15 and 12:25, and we will begin to load cars at 11:00 and 3:00.
 - Early car drop-off: If you require early drop off you must be parked in the express lane by 8:15. If you arrive after 8:15 you will need to join the regular line. Please DO NOT attempt to pull into the express lane after it is closed. Car drop-off and pick-up directions can be found on the following page.

Pick Up Patrol Information

- ★ PickUp Patrol is our online system for parents to communicate dismissal and transportation changes (e.g., bus home, attendance, early dismissal, tardies, parent pick up, etc.) to the school. Parents will receive a "Welcome Email" from PickUp Patrol later this month. There will be a registration link in that email that is only active for 7 days. Please register as soon as possible. Please note, if you already have an account, you do not need to register unless your email address has changed. **All parents/guardians: Please let Heather Sweet know the transportation plans for your child/children prior to the first day of school.** If you do not receive an email from PickUp Patrol, please contact our main office at (603) 887-3648.

Reporting an Absence/Tardy/Early Dismissal Request

- ★ You may use the school's PickUp Patrol app to communicate an absence, tardy, or early dismissal.
- ★ You may call the school's absence line at (603) 887-3648 and press "1".
- ★ Please do NOT email your student's teacher with absence, tardy, transportation changes, or early dismissal information, as the teachers are often unable to check their email during the school day.

PowerSchool Re-Registration Process

- ★ Families of returning students should have received an email from the Timberlane School District requesting they complete the re-registration process for each child in their parent PowerSchool account. Please take the time to complete the process before the start of school in order to update important medical and emergency contact information and to review district and school policies. **It is very important that you review and update your contact numbers and email addresses.** If you need assistance or did not receive the email, please contact our main office at (603) 887-3648.

School Lunch & Free & Reduced Breakfast/Lunch Form for FULL-DAY Kindergarten Students

- ★ The cost for optional breakfast is \$1.70 a day. This year's lunch cost, which includes milk, is \$3.30. Payments for meals are made online using MySchoolBucks. You may also send in a check payable to the Timberlane School Lunch Program, if needed. Families may be able to participate in a free or reduced cost lunch program. Application forms are available in the school front office. All information is kept confidential. If you have any questions regarding your student's account, you can reach out to our Food Service Manager, at 887.8505 Ext. 7526.



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Car Drop-off and Pick-up Directions

AM Drop-off begins at 8:15; AM Pick-up begins at 11 :00

PM Drop-off begins at 12:25; PM Pick-up begins at 3:00

Each family will receive two car signs. Please place the car sign on the passenger side visor with your student's name facing out.

For drop-off and pick-up enter on the Sandown Library side of the school and drive around to the back of the building, forming two lines pulling all the way to the first set of cones (note this will be PAST the white line on the pavement).

Sandown Central offers an EXPRESS LINE, which lines up closest to the building to the right of the green pavement line. This line is for families who need to drop off or pick up another student from Sandown North.

This line will close at 8:15 and 3:00. Should you arrive after the EXPRESS LINE is closed, you will need to join the regular arrival or dismissal process.

Drop-Off:

- Once you have safely stopped in line and turned off your engine, please prepare your child by having them unbuckled and holding any backpack or lunchbox they will be bringing into school.
 - A staff member will approach your car and help your child out.
- Cars will be signaled to move forward in large groups. Please wait for staff to waive you on before leaving any line.

Pick-Up:

- Please turn off your car and be ready to secure your child in the car.
 - When it is time to load students, staff will approach your car and hand your child over to you to buckle them in.
- **Staff must be able to see the name on the visor sign as students will not be released to a car unless there is a CAR SIGN that matches the student's BACKPACK TAG.**
- Cars will be signaled to move forward in large groups. Please wait for staff to waive you on before leaving any line.