



**SHOREWOOD
COLLEGE & CAREER**

STARS: How-To!

IMPORTANT: Common App & STARS Work Together, But Separate

STARS and Common App are separate sites

- **Common App** is your application to a college
- **STARS** sends your courses taken in high school, which you will need to fill out.
- Not all schools require STARS; you may *only* fill it out for the University of Washington. It is up to you to know which schools require STARS and which do not!
- Once you have an account, you will go through and add all your coursework taken throughout high school.



Create an account at srar.selfreportedtranscript.com/



SELF-REPORTED TRANSCRIPT AND ACADEMIC RECORD SYSTEM (STARS)

Welcome to STARS!

Formerly known as SRAR/SSAR

SRAR/SSAR is now STARS. You can still log in with the same email address and password.

STARS allows students to self-report courses and grades to participating colleges and universities.

Accuracy is important, so please refer to an unofficial transcript or grade report (e.g., your online report card) while completing your STARS Record.

► Participating Colleges and Universities

► Create an Account

Self-reported Transcript and Academic Record System (STARS)



Please enter your **STARS email address**.

[Forgot Password?](#)

The first time to the site, choose *Create an account*

If:

Welcome to the Self-reported Transcript and Academic Record System (STARS)

Formerly known as SRAR/SSAR

You may link your STARS Record with any participating colleges and universities listed in the 'Add College/University' section.

If you have any questions about completing a section of your STARS Record, please visit the [Support Center](#) for assistance.

Student Type

I am completing the STARS Record as a:

- ☒ Undergraduate **Freshman/First Year** Applicant
☐ Undergraduate **Transfer** Applicant

ALL Shorewood students select *First year student*, even if you are in Running Start!

Select a College/University

My Colleges and Universities

Add a college/university

To add a college or university, select the school from the list provided below.

Select School

University Of Washington

Add College

The colleges/universities listed below will receive your STARS Record once you have completed it according to their instructions. Once your status is listed as complete with a checkmark, please allow 1-3 days for the college or university to acknowledge receipt of the STARS Record (e.g. in their application portal).

Current STARS status: **Edit Mode** (Be sure to submit your STARS Record to allow colleges and universities access to it.)

Most recent STARS submission: Not currently submitted

Don't forget to click
"Add College"

Most recent STARS submission: Not currently submitted

Status	College/University Details
Applying: 2027	
Incomplete	 UNIVERSITY of WASHINGTON Show Details for University Of Washington

It should look like this after
clicking "Add College"

After your colleges are selected, scroll down
to select "Begin" where you will add your
high school

Select High School

View FAQs Related To Entering High School Information

High School/Secondary School Graduation Year

Confirm your High School/Secondary School Graduation Month/Year

June 2027

Confirm your graduation date Month/Year

High Schools/Colleges Attended

You have currently not entered any high schools or colleges. Click the 'Add School' button to get started.

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Add School ↗

School Name

School Address

Options

Shorewood High School
CEEB: 481166

17300 Fremont Ave N
Shoreline, WA 98133

Select

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Click "Add School" then change the state to Washington and input Shorewood, which leads to the screen on the left

School Information

High Schools/Colleges Attended

Shorewood High School



Replace School



Enter Courses



Remove School

Street Address:

CEEB Code: 481166
17300 Fremont Ave N
Shoreline, WA 98133

Grade Scale: ?

- ☒ Letter Grades
- ☐ Number Grades
- ☐ Letter & Number Grades
- ☐ Decimal Grades

Final grades are provided as:

Semester

Dates of Attendance: (mm/yyyy) ?

From:

09/2023



To:

06/2027



I plan to graduate/have graduated from this school

STARS Student Portal

GPA and Class Rank

School Counselor

Info for GPA and Class Rank:
We do NOT calculate weighted GPAs
Input unweighted GPA as found on transcript
We do NOT provide rank information

Leave School Counselor
information blank

This is what your information should look like. Keep in mind if you attended multiple high schools you will need to change dates and input that information as well!

If you have taken any Running Start, **DO NOT** Add College

According to the UW STARS FAQ website: *“If the courses are on your high school transcript (such as Running Start and College in the High School courses), list them under your high school in the term that corresponds to when the course was taken at the college.”*

From the STARS website:



If the Course Appears on Your High School Transcript

- Enter the course under the **high school** where it is listed.
- Select **Dual Enrollment** as the Course Level.
- After selecting Dual Enrollment, enter the **college or university name** where the course was taken.
- There are also options to select Dual Credit (SDC), College in HS, or College Credit Plus.

Upload your transcript, and STARS will input the information.



Selected School: Shorewood High School

[Change School](#)



Save time!

Try our **new tool** that scans your transcript or grade report from **Shorewood High School** and automatically fills in your courses, grades, GPA and more.



Upload



From computer



From phone

Upload your transcript as a PDF document. (**I've tested this a few times and it does not work very well so I recommend inputting coursework manually.*)

If entering manually, input coursework as seen on your transcript

This is an example of a Middle School Algebra course

Subject Area	Generic Course Title ?	Course Name ?	Course Level ?	Course Length ?
Mathematics	ALGEBRA 1	ALGEBRA 1	Advanced	Semester

Grades ?	
First Semester	A Clear Credits/Units ? 0.5
Second Semester	--Grade-- Clear Credits/Units ? 0.5

The first semester was
☐ taken online
☐ taken during the summer
☐ a repeat/retake of a prior course

The second semester was
☐ taken online
☐ taken during the summer
☐ a repeat/retake of a prior course

Save Course

For tips on Math course levels, see next slides

Most classes are Semesters because we provide grades per semester

If none of these apply, do not check them

For Math Course Levels, follow our Course Catalog

Math Course Levels	Standard	Advanced	Accelerated
9th Grade	Algebra 1	Geometry	Algebra 2
10th Grade	Geometry	Algebra 2	UW Precalculus/ AP Stats
11th Grade	Algebra 2	UW Precalculus/ AP Stats	AP Calculus AB
12th Grade	UW Precalculus/ AP Stats/Functions and Stats/Math in Society	AP Calculus AB	AP Calculus BC

- If you are on the Standard Math Progression, select *Regular/ Standard*
- If you are one year ahead, select *Advanced*
- If you are two years ahead, select *Accelerated*

Upload Test Scores (AP/SAT/ACT) if necessary

Some schools will accept self-reported test scores. It is better to include them than to leave them out, but exceptions do apply

ENTER EXAMS OR TEST SCORES Dashboard / Enter Exams or Test Scores

Your STARS Record is currently in edit mode. Information entered **will not be sent** to participating colleges and universities until your record has been submitted. To submit your record and make it available to participating colleges and universities, click [Review/Submit](#) once you have confirmed everything is complete.

Please enter any exam or test scores you have taken. You can choose to send exams or test scores to a college that collects them via the STARS dashboard on the Home page.

We recommend reviewing each college's admissions test policy (e.g., test-optional or required) before deciding whether or not to send your test scores to a particular college.

[View FAQs Related To Entering Test Scores](#)

Currently Entered Exams or Test Scores

You have currently not entered any exams.
Select an exam from the list provided below to get started.

Add New Exams or Test Scores

Select Exam/Test Type --Select Exam/Test Type--

[◀ Back](#) [Upload Documents ▶](#)

Input your scores using the drop-down and more information will come up

Should you upload documents?

Almost never. All documents are sent through Scoir or the Common App, so you can skip this step and go straight to “Review/Submit”

Uploaded Documents for Sammy Stormray

Document Upload Instructions

Click the **Upload File** button below to start

- Select **Document Type**
- Click on **Select Files...** to choose your files or drag your files to the “**Drag files...**” box to upload them
- Confirm your file selection and click **Complete Upload**

Click **Remove** if you wish to remove any files. If necessary you can upload them again.

Upload File

Upload Date	File Name	Document Type	High School/College
There are currently no uploaded documents.			
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Review / Submit ▶

Review thoroughly, then submit your coursework to the schools you entered at the beginning !