



 Quick Reference Guide for District Staff, Teachers, & Administration Support

CATEGORY / SERVICE	1ST POINT OF CONTACT	CONTACT INFORMATION
 Learning Management Systems (Clever, Digital Curriculum, Edmentum)	Michele English	englishm@halifax.k12.nc.us
 School-level Tech Support (Student Chromebooks, Staff & Student Emails)	Lighthouse Keepers (School Assigned)	<i>Contact School Lighthouse Keeper</i>
 Mastery Connect	Angela Strother	strothera@halifax.k12.nc.us
 NCEES	Human Resources	<i>Contact HR Dept.</i>
 NCEdCloud Password Reset	Dr. Sonya Parker Michele English	parkers@halifax.k12.nc.us englishm@halifax.k12.nc.us
 NCID Account Management	Dr. LaVonne McClain	mcclainl@halifax.k12.nc.us
 Infinite Campus New Staff Entry	Data Managers Angela Strother	strothera@halifax.k12.nc.us
 Printers (Acquisition)	Dwight Thompson	thompsond@halifax.k12.nc.us
 Technology Devices / Repair	Dr. Sonya Parker Michele English	parkers@halifax.k12.nc.us englishm@halifax.k12.nc.us
 TimeKeeper	Payroll	<i>Contact Payroll Dept.</i>
 Website Support	Mahalia Carey	careym@halifax.k12.nc.us