



Tuesday, Sept. 22, 2026 | WES Library | 7:00 p.m.

The mission of the Parent Teacher Organization is to promote the growth and education of all children attending Wheatland Elementary School. We will encourage the Partnership of parents and teachers to the benefit of the children and youth in the home, school, and community.

1. Welcome & Introductions : Laura Roddy
2. Approve minutes from Aug. 25, 2026 meeting: Erin Kice
3. Treasurer's Report: Kaley Herman
 - The Allocations Committee moves to fund the items listed, totaling \$31,992. If the PTO raises additional funds beyond \$31,992 during the current school year, the PTO will fund the remaining Priority 2 items first, followed by the remaining items in descending priority order.
4. Principal's Report - Elton Armbrister
5. Coordinator Updates
 - Warrior Dash - Laurel Russell, Megan Perry, Marynell Popst
 - Greater Andover Days Parade - Jessie Ariagno
 - Spirit Wear - Michelle Dixon and McKenzie Lara
 - Restaurant Nights – Umme Salma
 - Book Fair - Shelby Shinkle, Marianne Schmidt
 - Staff Meals and Celebrations - Erin Hughes, Iris O'Bryhim, Brittany Youngers
 - Social Nights - Stephanie Gimple
 - Family Fun Night - Samantha Jacob and Kelli Emrick
 - Staff Appreciation - Megan Pierpoint, Melina Fulks, Kortney Kittle
 - Yearbook - Erin Hughes
 - Holiday Hugs - Kristi Purser
 - Scrip Gift Cards - Laurel Russell
 - Student Directory - Ashley Hieber
 - Box Tops - Tyler Hieber
 - Room Parent Coordinator - Marynell Popst
 - Internal Auditor - Reese Popst
 - Weekly Warrior - Laura Roddy
6. Reminders
 - PTO Event Instructions for Coordinators
 - **PTO Facebook Group**- Please create an event in our PTO Facebook group at least one week before the event (you can do them all now if you would

like!). Make several posts to increase engagement in the days leading up to the event.

- **Weekly Warrior Email**- Please e-mail Laura at ptoweeklywarrior@gmail.com the information you would like her to include no later than Monday night each week.
- **School Website/Calendar**- email Claire pruettc@usd385.org and Mr. Armbrister armbrise@usd385.org with date/time and all other pertinent information
- **Peachjar Digital Flyers/Wheatland Facebook Page**- these must be APPROVED by sending an email to Claire and Mr. Armbrister well in advance with the following information:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out
 - Any information you feel is important to add to a Facebook post
 - There is a little bit of lag with Peachjar flyers since they have to be uploaded by the district office so please do not wait until the last minute to utilize this method of communication.
- **Paper Flyers**- email Claire and Mr. Armbrister for approval and printing at least ONE WEEK IN ADVANCE. Please include:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out

7. Questions/Discussion

8. Meeting Adjourned