HearMeWA Student Tip Response Guide

When You Decide to Submit a Tip

- When you report you have the option of sharing the tip on the phone, through the website, or by using the app.
- Your report can be anonymous or you may share your information. You do not have to give your name to submit a tip. Even when we do not know who submitted it, HearMeWA crisis counselors and district appointed response team will review the information you shared and take action when there is enough information to do so.

What Happens After You Submit a HearMeWA Tip?

- **Your tip is reviewed.** A trained HearMeWA crisis counselor receives the tip and sends it to the appropriate school Administer or District response team.
- **We assess what kind of help is needed.** We look at what you shared and determine whether it is an annoyance or conflict, a concern about someone's well-being, a safety concern, or an emergency. While not every concern is an emergency, every tip is reviewed by one or more district administrators.
- **The more information you share the better we can respond.** You can help by sharing details like who is involved, where something happened, when it happened, or what you saw or heard.
    - If you make your tip through the HearMeWA app, you can have a text chat with the crisis counselor (anonymously or not).
    - If you make your tip as a phone call, you can share details with the crisis counselor as a conversation.
- **We respond based on what is needed and what we know.**
    - We may immediately check in with a student, connect someone with support, help solve a problem, involve a trusted adult, or take immediate action when someone may be unsafe such as calling 911.
    - We may wait to convene a school team the next school day to develop a support plan, meet with students, and provide for a safe school day.
    - Remember, if the tip is anonymous, the tipster cannot and will not be known by the school team.
- **Reporting is about getting help.** Sharing a concern gives adults information they may not otherwise have and helps us figure out the right next step.

Remember

- **You do not have to decide how serious something is before asking for help.**
- **If you are concerned, reach out.**