

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

Nadia Romano
Superintendent

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Timothy Havlusch
*Business Administrator/
Board Secretary*

Kaitlin Jones
*Assistant Superintendent for
Learning/Educational Services*



Matthew J. Scanlon Ed.D
*Assistant Superintendent of
Operations, Security & Technology*

DATE: July 29, 2026

TIME: 9:58 A.M.

**PLACE: ESCNJ Professional Conference Center
1690 Stelton Road
Piscataway NJ 07083**

Board of Directors Meeting Minutes

Present: Carteret, Jamesburg, Metuchen, Middlesex County Magnet Schools, Milltown, North Brunswick, Old Bridge, Piscataway, Sayreville, South Amboy, South Brunswick, Spotswood Woodbridge and Perth Amboy.

Superintendent Romano, Asst. Superintendent Jones, Asst. Superintendent Scanlon, Business Administrator Havlusch - (remote), Human Resources Director Hudson

Hope Blackburn, Board Counsel

1. **Opening Statement/Notice of Meeting: Opening Statement/Notice of Meeting:** The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the ESCNJ's Legal/Public Notices section on June 25, 2026.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Executive Session - Legal & Personnel Matters**

On motion by Woodbridge, seconded by South Amboy, a motion to enter Executive Session, was offered at 9:55 AM and approved by the following vote:

Unanimous Voice Vote - All "Aye"

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits a public body to exclude the public from that portion of a meeting at which the public body discusses certain matters as set forth therein; and

WHEREAS, the Board of Directors of the Educational Services Commission of New Jersey (ESC NJ) seeks to enter Executive Session for the purpose of discussing matters related to personnel, including but not limited to employment, appointment, termination, performance, evaluation, promotion, or discipline of specific individuals;

NOW, THEREFORE, BE IT RESOLVED, that the Board will enter into Executive Session for the aforementioned purpose(s); and

BE IT FURTHER RESOLVED, that the matters discussed in Executive Session will be made public when confidentiality is no longer required and action pursuant to said discussion, if any, will be taken in public session.

On motion by Woodbridge, seconded by South Amboy, a motion to reconvene Regular Session, was offered at 10:36 and approved by the following vote:

Unanimous Voice Vote - All "Aye"

5. **Superintendent's Report**

The Superintendent provided updates on the following topics as part of her report:

- Introduction of new Principals and other staff members
- Update on the Summer Work program in collaboration with MCMS
- Update on RWJ and Children's Specialized Hospital programs for the upcoming year.
- Update on UNESCO and the DRLAP program
- Update on the committee of ESCs in the state to move legislative and regulatory ideas favorable to the group forward.

Public Comment - Agenda Items Only

Nothing at this time

6. **Minutes**

Motion to approve the June 5, 2026 Minutes (Regular Session) ([Enclosure A](#))

Motion to approve the June 5, 2026 Minutes (Regular Session) ([Enclosure A1](#))

7. **Representative Assembly:**

Representation to the ESCNJ Representative Assembly

Mr. Jeffrey Bicsko (Spotswood Superintendent)

WHEREAS, Legislation, P.L. 192-1989, Chapter 254, requires representation to the Representative Assembly of the Educational Services Commission of New Jersey; and

WHEREAS, this representative(s) will serve from July 1, 2026 to June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Educational Services Commission of New Jersey, that Jeffrey Bicsko, be appointed to the Representative Assembly of the Educational Services Commission of New Jersey.

8. **Commission Business:**

A. **Personnel:** ([Enclosure B](#))

B. **Finance:**

1. Board Secretary's Monthly Certification ([Enclosure C](#))
2. Bill List ([Enclosure D](#)) ([Enclosure D1](#))
3. Secretary's Report ([Enclosure E](#))
4. Treasurer's Reports - April, May 2026 ([Enclosure F](#))
5. Cooperative Transportation Routes for FY 27 ([Enclosure G](#))

6. Approval of Field Trips for ESCNJ Programs ([Enclosure H](#))
7. Approve the Extension of Bids ([Enclosure I](#))
8. Approval for the Superintendent to void outstanding checks ([Enclosure J](#))
9. Approve a Contract from New Jersey Convention and Exposition Center, 97 Sunfield Avenue, Raritan Center, Edison, NJ 08837 for the ESCNJ Expo 2027 to be held on May 26, 2027 in the amount of \$17,000. ([Enclosure K](#))
10. Approve the FY 26 Food Service Bill List ([Enclosure L](#))
11. Approve the award of the Playground Equipment and Safety Surface Testing Inspections Bid #ESCNJ 25/26-73 for the bid term 7/1/26 through 6/30/28, with extensions as permitted by NJ law, to: ([Enclosure M](#))
 - Corby Associates, Inc., 3641 Hill Road, Parsippany, NJ 07054
12. Approve the award of the Playground Surfacing Materials - Wood Fiber Safety Materials Bid #25/26-71 for the bid term 7/1/26 through 6/30/27, with extensions as permitted by NJ law, to: ([Enclosure N](#))
 - Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ 07849
 - Corby Associates, Inc., 3641 Hill Road, Parsippany, NJ 07054
 - Downes Forest Product, LLC, 65 Royal Avenue, Hawthorne, NJ 07506
 - MRC, Inc., 2130 Route 35, Building B, Suite 222, Sea Girt, NJ 08750
13. Approve the award of the Purchase of Emergency Generator Equipment and Accessories Bid #ESCNJ 25/26-62 for the bid term 7/1/26 through 6/30/27, with extensions as permitted by NJ law, to: ([Enclosure O](#))
 - Foley, Incorporated, 855 Centennial Avenue, Piscataway, NJ 08854
 - Power Place, Inc., 297 Route 22 East, Whitehouse Station, NJ 08889
 - Stewart & Stevenson Power Products, Inc., 180 Route 17 South, Lodi, NJ 07644
14. Approve the award of the Generator Inspection Services and Preventative Maintenance Agreements Bid #ESCNJ 25/26-72 for the bid term 7/1/26 through 6/30/28, with extensions as permitted by NJ law, to: ([Enclosure P](#))
 - GenServ, LLC., 100 Newtown Road, Plainview, NY 11803
15. Approve the award of the Document Management for Records Retention and Disposal Services Bid #ESCNJ 25/26-74 for the bid term 7/1/26 through 6/30/27, with extensions as permitted by NJ law, to: ([Enclosure Q](#))
 - Alpine Consulting Inc. dba AccuScan, 950 Mt. Holly Road, Edgewater Park, NJ 08010
 - Foveonics Imaging Technologies dba Foveonics Document Solutions, 99 Graylock Road, Unit 203, Clinton, NJ 08854 300 Columbus Circle, Suite 1, Edison, NJ 08837
16. Approve the Standard Terms & Conditions Addendum between RWJBH Corporate Services, Inc., 95 Old Short Hills Road, West Orange, NJ and the ESCNJ. ([Enclosure Q1](#))
17. Approve the following BCBA/RBT billing rates for the Carteret Board of Education for the FY27 school year in the total amount of \$95,139.00:
 - 1 Shared-Time (FTE 0.1) Board Certified Behavior Analyst (BCBA) @ \$100.00/hr. @ 6.75/hrs. day x 186 days = \$12,555.00
 - 2 Full-Time Registered Behavior Technicians (RBT) without benefits @ \$37.00/hr. @ 6/hrs. day x 186 days = \$82,584.00

18. Approve the Effective School Solutions, LLC ("ESS") Addendum A - Modifications to Agreement for a Mental Health Tech for the period 6/29/26 through 6/30/26 in the amount of \$127,923. ([Enclosure Q2](#))

C. **Curriculum:** No Action Items

D. **Facilities:** No Action Items

E. **Policy:** Policies & Regulations for Second Reading:

-  Policy 7243 - SUPERVISION OF CONSTRUCTION.pdf
-  Policy 7250 - SCHOOL & FACILITY NAMES.pdf
-  Policy 7300 - DISPOSITION OF PROPERTY.pdf
-  Policy 7433 - HAZARDOUS SUBSTANCES.pdf
-  Policy 7434 - SMOKING IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS.pdf
-  Policy 7434 - SMOKING IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS.pdf
-  Policy 7441 - ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS.pdf
-  Policy 7522 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO STAFF MEMBERS.pdf
-  Policy 7523 - SCHOOL DISTRICT PROVIDED TECHNOLOGY DEVICES TO STUDENTS.pdf
-  Policy 8210 - SCHOOL YEAR.pdf
-  Policy 8220 - SCHOOL DAY.pdf
-  Policy 8311 - MANAGING ELECTRONIC MAIL.pdf
-  Policy 8335 - FAMILY EDUCATIONAL RIGHTS AND PRIVACY Act..pdf
-  Policy 8350 - RECORDS RETENTION.pdf
-  Policy 8453 - HIV-AIDS.pdf
-  Policy 8462 - REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN.pdf
-  Policy 8500 - FOOD SERVICES.pdf
-  Policy 8710 - PROPERTY INSURANCE.pdf
-  Policy 8740 - BONDING.pdf
-  Policy 8760 - STUDENT ACCIDENT INSURANCE.pdf
-  Policy 8770 - SCHOOL BOARD INSURANCE GROUP.pdf
-  Policy 8820 - OPENING EXERCISES-CEREMONIES.pdf
-  Policy 8860 - MEMORIALS.pdf
-  Policy 9140 - CITIZENS ADVISORY COMMITTEES.pdf
-  Policy 9240 - RIGHTS OF PARENTS.pdf
-  Policy 9242 - USE OF ELECTRONIC SIGNATURES.pdf
-  Policy 9320 - COOPERATION WITH LAW ENFORCEMENT AGENCIES.pdf
-  Policy 9324 - SEX OFFENDERS REGISTRATION AND NOTIFICATION.pdf
-  Policy 9400 - MEDIA RELATIONS.pdf
-  Policy 9550 - EDUCATIONAL RESEARCH PROJECTS.pdf

Regulations:

-  Reg. 7101 EDUCATIONAL ADEQUACY OF CAPITAL PROJECTS.pdf
-  Reg. 7300.2 DISPOSITION OF LAND.pdf
-  Reg. 7300.3 DISPOSITION OF PERSONAL PROPERTY.pdf
-  Reg. 7300.4 DISPOSITION OF FEDERAL PROPERTY.pdf
-  Reg. 7420.2 CHEMICAL HYGIENE.pdf
-  Reg. 7425 LEAD TESTING OF WATER IN SCHOOLS.pdf
-  Reg. 7432 EYE PROTECTION.pdf
-  Reg. 7441 ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS.pdf
-  Reg. 8140 ENROLLMENT ACCOUNTING.pdf
-  Reg. 8330 STUDENT RECORDS.pdf
-  Reg. 8420.1 FIRE AND FIRE DRILLS.pdf
-  Reg. 8420.2 BOMB THREATS.pdf
-  Reg. 8420.7 LOCKDOWN PROCEDURES.pdf
-  Reg. 8420.10 ACTIVE SHOOTER.pdf
-  Reg. 8461 REPORTING VIOLENCE, VANDALISM, HARASSMENT, INTIMIDATION, BULLYING.pdf
-  Reg. 8465 BIAS CRIMES AND BIAS-RELATED ACTS.pdf
-  Reg. 9320 COOPERATION WITH LAW ENFORCEMENT AGENCIES.pdf
-  Reg. 9324 SEX OFFENDER REGISTRATION AND NOTIFICATION.pdf

F. **Negotiations:** No Action Items

G. **Student Services:**

Accept the enrollment or termination of pupils for FY26, ESY26/27 FY27 at:

- . Academy Learning Center:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure R](#))
- . Bright Beginnings Learning Center:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure S](#))
- . Center for Lifelong Learning:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure T](#))
- . Future Foundations Academy:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure U](#))
- . NuView Academy:
Tuition Students FY 26 & FY 27 ([Enclosure V](#))
- . Piscataway Regional Day School:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure W](#))
- . Roselle Community Based Instruction:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure X](#))
- . Pathways to Adult Living:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure Y](#))

Roll Call

On motion by Woodbridge, seconded by South Amboy items #6-8, were approved by the following roll call vote:

“Ayes” - Carteret, Jamesburg, Metuchen, Middlesex County Magnet Schools, Milltown, North Brunswick, Old Bridge, Piscataway, Sayreville, South Amboy, South Brunswick, Spotswood Woodbridge and Perth Amboy

“Noes” - None

“Abstain”- None

9. **Public Comments:** None at this time

10. **Next Meeting** – Board of Directors Meeting – Friday, September 18, 2026 at 9:30 AM at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ 08854

11. **Motion to Adjourn**

On motion by South Amboy, seconded by Middlesex County Magnet Schools and approved by all present, the meeting was adjourned at 10:42 a.m.

Respectfully submitted,

Paul DeAngelo
Board Secretary - (Acting)