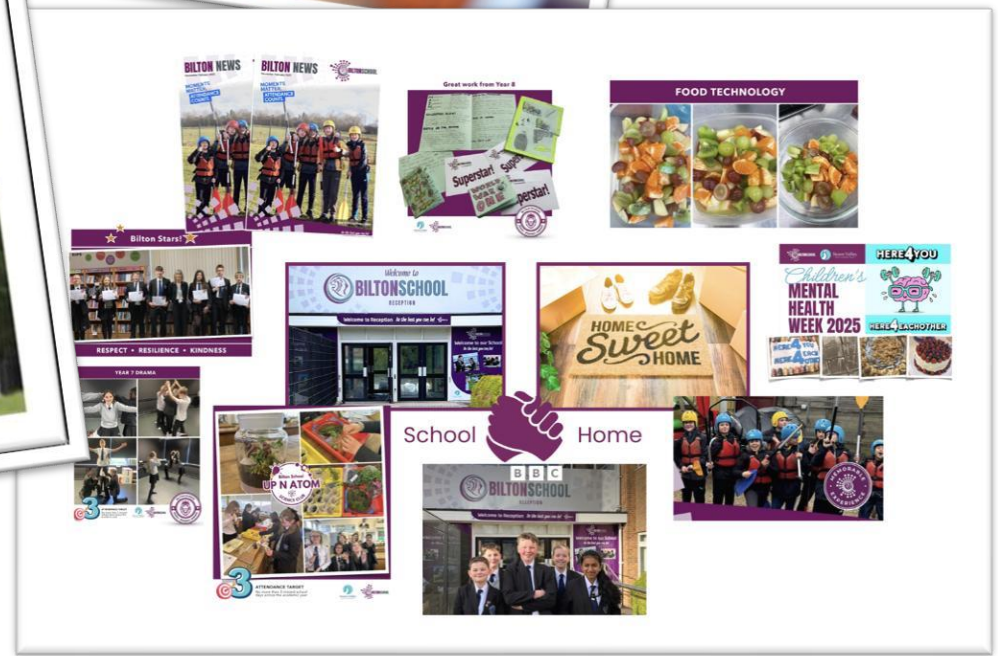




BILTONSCHOOL



Year 9
Newsletter
Autumn Term 1
2026

Be the best you can be!

Year 9



Head of Year 9:

Mr J Gosling

Pastoral Leader: Miss Davies



SLT Link: Mrs Cross

As Year 9 embark on the next stage of their school journey, they begin an exciting new chapter filled with opportunities and challenges. Having had the privilege of working with this year group for the past few years, I have seen first-hand their growth. As they make important decisions about their future studies later this year, I encourage them to continue demonstrating the values that make our school community so strong: respect for themselves and others, kindness in all that they do, and resilience when faced with challenges.

Alongside these values, the importance of strong daily routines cannot be underestimated. Arriving on time, being fully equipped, and taking pride in wearing the correct uniform help to set high standards and create a positive environment for learning. These simple habits build self-discipline, prepare students for success, and ensure they are ready to make the most of every opportunity as they complete Key Stage 3.

I am confident that this year group has the character and determination to thrive, and I look forward to celebrating their achievements in the years ahead.

Year 9 Tutor Team

Contacting School Staff <https://www.biltonschool.co.uk/parents/contact-teaching-staff>

Please contact your child's form tutor in the first instance if you have any concerns or just want to be in the loop.

8AGA	Miss H Kirby	W34A	Gabor
8AMA	Mr M Hallett	K7	Macaulay
8AWH	Mr C Clarke	W30B	Whittle
8BGA	Miss A Ciesielski	K6	Gabor
8BMA	Mrs M Baker	K8	Macaulay
8BMR	Mrs L Parker	K1	Merry
8BWH	Mr C Neal	K19	Whittle



Future events

Term Dates

- **Autumn 1**
- Monday 7th September – Friday 23rd October
- Teacher training day: Friday 26th June

Autumn 1

17th Sept Bookfair

18th Sept Flu Immunisations

21st Sept International Day of Peace



WHAT'S COMING UP this half term?

September 10th

Yr7 Team building activities from The Problem Solving company - all day - in school

September 14th

Yr 11 Dale Hancock, Aspiration speaker

September 17th

Yr 7-9 Clubs Fayre

September 24th

All year groups The Big Create

September 30th

Yr 8 Loudmouth performance and workshop

October 1st

Restart a heart awareness activity

October 1st

Yr 10 M-Path talk and workshop

October 8th

Yr 8 and Yr 9 The Prime Agency performance

October 15th and 16th

Yr 7 Road Safety workshops

October 16th and 22nd

Yr 10 Road Safety workshops

October 22nd

All year groups The Big Debate

UniFrog - Yr 9-11 - dates throughout the half term



Be the best you can be!

Future Parent Forum Dates

Each half term, we invite parents who would like to, to join us at our Parent Forum.

Your contributions and suggestions are greatly valued and appreciated as always. This is an opportunity to hear updates and discuss key areas of the school development.

The dates of our next parent forum evenings are below. We look forward to welcoming you back and hope to see more new faces at this time. Reminders about these dates will be sent via our social media outlets.

- Thursday 15th October
- Thursday 26th November
- Thursday 4th November
 - Thursday 6th May
 - Thursday 8th July



Be the best you can be!



 **BILTONSCHOOL**

Date - to be confirmed

Charity Cake Sale

*In aid of a charity which is to be chosen by
you - our students!*

Cakes to be dropped off in the Library

Prizes for Best Staff Donations
and Best Student Donations

 No cakes with nuts please.
Please make sure all cakes are labelled with any allergens.

Teaching and Learning



BILTON SCHOOL 5 CULTURAL NORMS

We challenge, we support, and we have high expectations!

Meet and Greet: We are welcomed at the door by our teachers. We enter calmly and quietly

REVISE
in 5

Revise
in 5

Learning at
BILTON

Teacher
Led
Modelling

Silent
Study

Cold
Calling

Exits: Our teacher stands on the door to dismiss us. We leave calmly and quietly



BILTON SCHOOL ADAPTIVE TEACHING

Anticipate, Address, Assess, Adapt!

Prior Learning:

- Recognise and understand what pupils already know

REVISE
in 5

In-The-
Moment
Adaptations

Teacher Led
Modelling

Adaptive
Teaching at
BILTON

Anticipate/
Address
Barriers

Ongoing
Assessment

Adaptive Teaching:

- Enhances academic achievement
- Builds confidence
- Creates resilient learners

SEND Code of Practice

THE 4 AREAS OF NEED: MATHEMATICS

At Bilton School, each department plays a vital role in ensuring that all learners can access the curriculum and thrive. The guidance below outlines how individual subject areas adapt their teaching to meet the Four Areas of Need.

Cognition and Learning (C&L)

The strategies we implement are...

- Use manipulatives, diagrams and then symbols to secure understanding before moving to abstract concepts.
- Break learning into micro-steps with clear success criteria
- Worked examples – provide annotated models showing each step
- Retrieval practice – regularly revisit prior learning to reduce strain on the working memory
- Dual-coding – use visuals for 2for2 and 3for3 to support memory
- Memory aids – number lines, multiplication grids, formula sheets etc

Social, Emotional and Mental Health (SEMH)

The strategies we implement are...

- Low-stakes starters – begin with accessible retrieval questions to reduce the fear of failure
- Errorless learning – begin tasks with 2-3 guaranteed success questions to build confidence
- Predictable lesson structure (revise in 5 → I do → We do → You do)
- Manipulatives to reduce abstract stress
- Verbally reinforce effort, strategy use and perseverance rather than the correct answer alone
- Short, varied tasks (5 – 10 minutes)

Communication and Interaction (C&I)

The strategies we implement are...

- Introduce key terms before the lessons using visual and simple definitions
- Use consistent terminology
- Use diagrams, arrows and numbered steps to show the sequence of a method
- Model first and then ask – keep them as two separate processes
- Rephrase complex exam-style questions into simpler language without changing the maths
- Show multiple ways people got the same answer and discuss benefits

Physical and Sensory (P&S)

The strategies we implement are...

- Verbalise all modelling – describe every step so pupils can follow without relying on sight
- Accessible graphs – bold axes, thick lines, pre-drawn grids
- Use clear visual representations when introducing new concepts (e.g. fractions wall links to bar models)
- Textured number lines and grids to support.
- Clear, short instructions.
- Clear visual models so pupils do not need to rely on hearing.



Respect

Resilience

Kindness

BE THE BEST YOU CAN BE!

Supporting your Child in Year 9

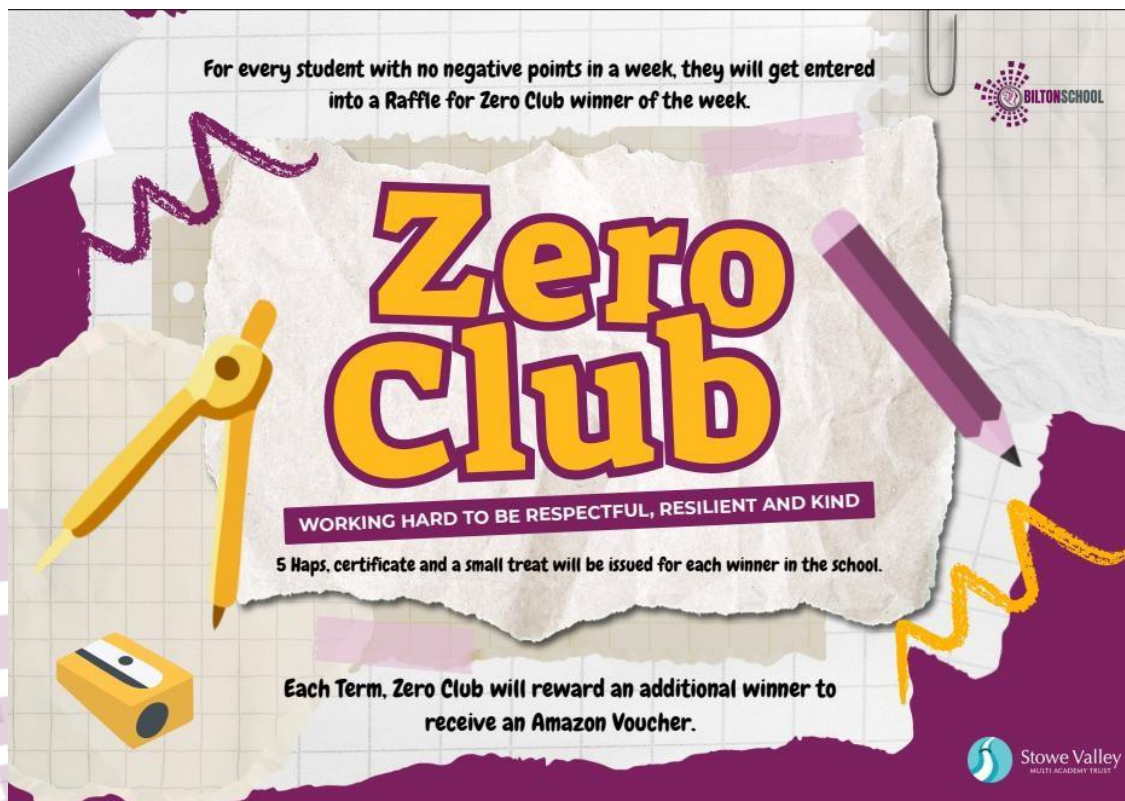
- **Establish good routines** by encouraging regular attendance, punctuality, and effective organisation of equipment and homework.
- **Show interest in their learning** by discussing lessons, coursework, and upcoming assessments.
- **Encourage independent study** by helping them develop a consistent revision timetable and effective study habits.
- **Provide a suitable study environment** that is quiet, well-lit, and free from distractions where possible.
- **Monitor homework and deadlines** using planners, online platforms, or school communications.
- **Promote a positive attitude towards GCSEs** by celebrating effort, resilience, and progress rather than focusing solely on outcomes.
- **Encourage reading** and wider learning opportunities to develop subject knowledge and literacy skills.
- **Support their wellbeing** by ensuring they maintain a healthy balance between schoolwork, hobbies, social activities, sleep, and exercise.
- **Help them manage technology responsibly** and minimise distractions during study time.
- **Maintain communication with school** and seek support early if any concerns arise regarding academic progress, attendance, or wellbeing.
- **Encourage perseverance** when challenges arise and remind them that mistakes are an important part of learning.
- **Talk about future aspirations** to help them understand how their current studies connect to future education, training, and career opportunities.

DOFE - Bronze Award

The programme offers a fantastic opportunity for young people to challenge themselves, develop resilience, and gain valuable life skills beyond the classroom. Whether through volunteering, learning a new skill, improving their physical fitness, or taking part in the expedition section, students grow in confidence and independence every step of the way. The Duke of Edinburgh's Award is an experience that encourages perseverance, teamwork, and a sense of achievement, and I am excited to see our students embrace these opportunities and make lasting memories along the journey.



Rewards at Bilton School

A graphic titled 'Rewards at Bilton School' in a large, stylized yellow font. Below the title, a list of rewards is provided. To the right of the list are illustrations of a 'TICKET', a 'Congratulations! You have achieved GOLD AWARD' certificate, a 'Zero Club HAPA HAPA' badge with a smiley face, and a small grid of various reward items. The Bilton School logo is in the top left corner, and the Stowe Valley Multi-Academy Trust logo is in the bottom right corner.

Rewards
at Bilton School

WHICH REWARDS WILL YOU ACHIEVE?

- ✓ HAPS Daily and Bronze , Silver , Gold , Platinum awards and goodie bags
- ✓ Raffle tickets in Year 11
- ✓ Highest Haps in Year 11 weekly reward
- ✓ HAPA award in Sixth Form
- ✓ ZERO club weekly winners
- ✓ ZERO club termly winner and vouchers issued
- ✓ TERMLY Year group Reward events based on Criteria
- ✓ Bilton Stars

Stowe Valley Multi-Academy Trust



HOUSE COMPETITIONS CALENDAR

ONE MONTH. BIG CHALLENGES. 4 HOUSES. ENDLESS PRIDE

YOU BELONG.
YOU CONTRIBUTE.
YOU REPRESENT.
*Be proud.
Be Bilton.*

SEPTEMBER



ART ATTACK

All Years
Show your creativity in
our art challenge!



TECHNOLOGY

YEAR 7 & 9
Design. Innovate. Create.



OCTOBER



DAY OF THE DEAD LANGUAGES

All Years
Celebrate culture and
languages!



TECHNOLOGY

YEAR 7 & 8
Design. Innovate. Create.



NOVEMBER



HISTORY IN CLASS WW1 ARMISTICE

Year 8
Remember. Reflect.
Represent.



FOOD

YEAR 7, & 8
Cook. Create. Compete.



DECEMBER



PERFORMING ARTS DANCE

All Years
Let's light up the
stage this December!



CHESS TOURNAMENT

All Years
Think ahead.
Play to win!



JANUARY



ENGLISH SHORT STORIES

Year 7
Pen your story.
Make it legendary.



FEBRUARY



SCIENCE CHALLENGE

KS4
Experiment.
Discover. Be brilliant.



MARCH



MATHS PUZZLES ALL & PI DAY

Year 7
Solve it. Crack it.
Show your skills!



ELECTRONICS

YEAR 8
Build. Code.
Bring ideas to life.



CHESS TOURNAMENT

All Years
Think ahead.
Play to win!



APRIL



SOCIAL SCIENCES EGGS

KS5
Think globally.
Act creatively.



RESISTENT MATERIALS

YEAR 7-9
Strong ideas.
Stronger designs.



MAY



PE CHALLENGE

All Years
Move more.
Compete. Win!



JUNE



SPELLING BEE

All Years
Spell it right.
Take the crown!



ENGINEERING

KS4
Design. Build.
Problem solve.



CHESS TOURNAMENT

All Years
Think ahead.
Play to win!



JULY



ENGLISH & C & C DISCRIMINATION

Year 8
Speak up.
Make a difference.



IT

YEAR 7-9
Code. Create. Connect.



BUSINESS

YEAR 9-10
Think. Plan. Profit.



TOGETHER WE...

- ✓ BELONG to a community.
- ✓ CONTRIBUTE with our efforts.
- ✓ COMPETE with pride.
- ✓ LEAD with kindness.
- ✓ SUCCEED together.



WHITTLE

Play fair.
Have fun.
Earn points.



MERRY

Be kind.
Be involved.
Be the change.



GABOR

Think big.
Challenge
yourself.



MACAULAY

Be determined.
Never give up.
Lead by example.

BILTON VALUES



RESPECT

We respect ourselves, each other and
our school and community.



KINDNESS

We show kindness in words.



RESILIENCE

We keep going, learn from
challenges and grow stronger.

*Be the best
you can be!*



SHOUT OUT HAPS

WORTH 5 HAPS



Recognising students who go
above and beyond in lessons.

All Shout Out's will be shared in weekly assemblies, along with any exemplary work.
Shout Out's are worth 5 Haps and will recognise their hard work and effort.

n be!



UNIFORM DONATIONS

DO YOU HAVE UNIFORM THAT YOU NO LONGER NEED OR USE?

If you have any donations of uniform that you no longer need (including footwear) that is in good condition please feel free to drop this in to reception over the coming weeks.



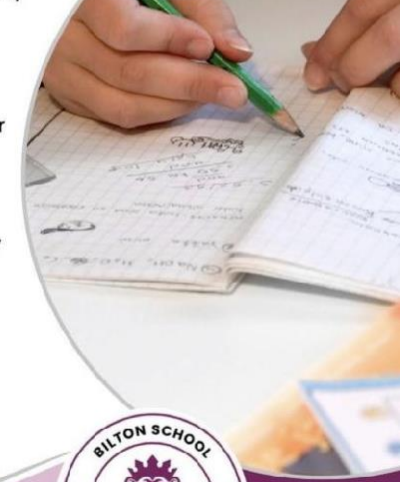
Homework Club

A friendly, supportive space for students to receive help with homework, improve study habits, and build confidence in learning.

School Library

The library is open everyday until 4pm for students to do homework, use the computers etc.

In the library after school on Thursdays and Fridays there is extra support for any students who might need it with homework.



Website: www.biltonschool.co.uk



Website: www.biltonschool.co.uk

Be the best you can be!

Recipe for Success

at Bilton School

- In a bowl, add 3 cups of compassion
- Stir with kindness
- Mix in 3 cups of ambition
- Whisk with enthusiasm
- Add 3 cups of positivity
- Add 3 cups of positivity
- Combine the mixture with a tablespoon of respect, resilience and kindness
- Bake in the oven to ensure academic excellence
- Allow to cool for 20 minutes and sprinkle with lifelong success

TIMINGS OF THE SCHOOL DAY

8.50	-	09:10	Tutor Time/Assembly
9:10	-	10:10	Period 1
10:10	-	11:10	Period 2
11:10	-	11:30	Break
11:30	-	12:30	Period 3
12:30	-	13:30	Period 4
13:30	-	14:05	Lunch
14:05	-	15:05	Period 5

Be the best you can be!

Equipment – prepared to be successful

- Students are expected to bring the following items to school **every day in their school bag**:
- Pens, blue or black, 1 spare
- Purple pen for responding to teacher feedback
- Pencils, 2, 1 spare
- Rubber
- Sharpener
- A ruler
- A calculator (recommended model: **Casio fx-85GT CW**)
- Phone pouch (even if they don't bring a phone to school)
- Having the correct equipment is essential for learning and is the responsibility of each student. If you require any support in ensuring your child has these items, please do not hesitate to contact your child's tutor.





DEMOCRACY

- I can complete the student voice (surveys at least 3 times a year)
- I can influence the way the school runs through the school council such as voting on which charity the fun run supports
- I can influence my lessons through putting my hand up and responding appropriately
- I can vote in the Big Debate every half term



RULE OF LAW

- I understand that the school rules are used to mirror society laws and must be respected.
- I recognise that there will be consequences for my actions



INDIVIDUAL LIBERTY

- I recognise that I am as equally responsible for my learning as the teacher.
- I take responsibility for all my actions-good or bad.
- We all have a responsibility to promote and protect the wellbeing of others and follow the Equality Act 2010
- I am free to think as I see fit but should not create discrimination or hostility



FAIRNESS

- I can treat everyone equally according to the Equality Act 2010 and uphold the 9 Protected Characteristics -
- Age
- Disability
- Gender Reassignment,
- Marriage and Civil Partnership,
- Pregnancy and Maternity,
- Race
- Religion or Belief
- Sex
- Sexual Orientation



MUTUAL RESPECT & TOLERANCE

- I understand that discussions about sensitive issues will be controlled and structured.
- I recognise that everyone is entitled to their opinion as long as it doesn't promote extremism (inc. Equality Act 2010.)
- I will listen to others as I would like to be listened to



British Values – how we show them in school

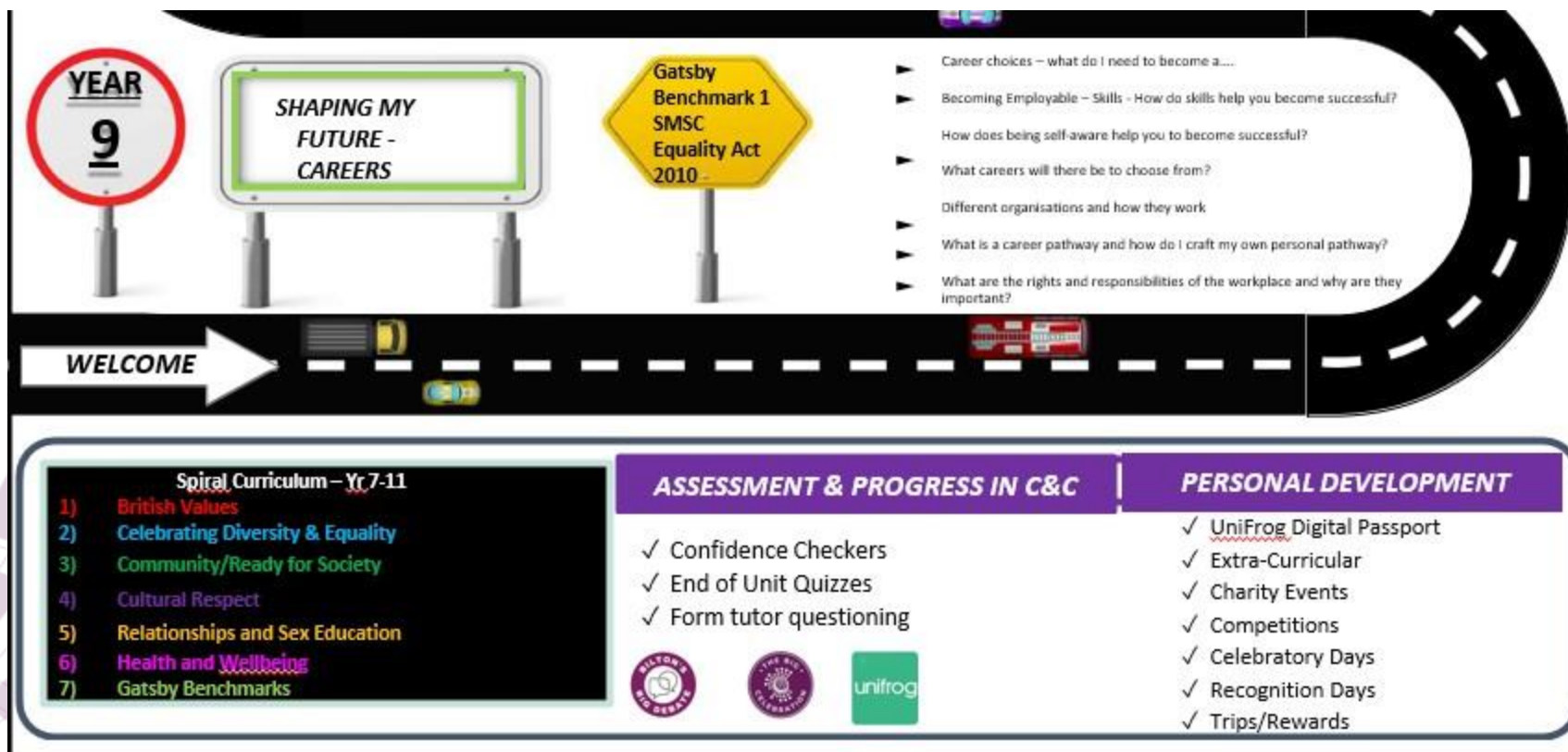
Tutor time activities

26-27						
Year	Monday	Tuesday	Wednesday	Thursday	Thursday P2	Friday
7	Connect - Silent Reading or audio book	Picture News	Current Affairs Quiz/HOY Reset	C&C booklet	C&C booklet	Assembly
8	Connect - Silent Reading or audio book	Picture News	C&C booklet	Assembly	C&C booklet	Current Affairs Quiz/HOY Reset
9	Connect - Silent Reading or audio book	Picture News	Assembly	C&C booklet	C&C booklet	Current Affairs Quiz/HOY Reset
10	Connect - Silent Reading or audio book	Assembly	C&C booklet	C&C booklet	WVB booklet	C&C booklet/HOY Reset
11	Assembly	Connect - Silent Reading or audio book	C&C booklet	C&C booklet	WVB booklet	C&C booklet/HOY Reset
12 & 13	Connect - Silent Reading or audio book	C&C/WVB	Assembly	C&C booklet	Enrichment	C&C/WVB/HOY Reset



C&C Learning Journey

Year 9



Anti-Bullying

As well as being able to report any concerns online via our Student Voice form, students can now report concerns by collecting an 'I'd like to talk' form from their tutor and placing in the red drop boxes placed outside each Head of Year office, these are checked regularly throughout the school day. Pastoral Leads will then check in on any student raising a concern that day.



 I'd like to talk ...

Name: Year: Tutor group:

Briefly tell us below what you would like to talk to someone about



Drop this off in the red drop box outside your Head of Year's office, this is checked daily and your Pastoral Lead or HOY will get back to you as soon as they can.



SAFEGUARDING & SUPPORT SIGNPOST

IMMEDIATE HELP

Crisis Team: 111 - option 2
Childline: 0800 1111
Runaway Helpline: 116000 - www.runawayhelpline.org.uk
Samaritans: 116123
jo@samaritans.org

Family Support

Family information Service:
01926 472274 - www.warwickshire.gov.uk
Family Support Workers Duty Line:
01926 414444

Child Safety

Emergency Duty Team: 01926 886922
Family Connect: 01926 414444

Domestic Abuse Support

Warwickshire Refuge: 0800 408 1552

Student Support

Look Ahead: 03330 104600 - www.lookahead.org.uk

Stay Safe Young Minds: Text: 85258
Kooth: kooth.com

We're Here for You

Please reach out to our pastoral or safeguarding team for any support or guidance.



Be the best you can be!

How to support your child

Year 9 is an exciting and important stage in your child's journey, as they begin to make decisions about their future pathways. During this time, we kindly ask for your continued support in the following ways:

- Keeping conversations about school open and positive—regularly checking in with how they're feeling, as well as what they're learning
- Supporting their organisation by helping them stay on top of homework, deadlines, and having the right equipment each day
- Encouraging positive study habits by promoting a consistent routine and a calm space to focus
- Taking time to discuss their Year 10 options together, helping them feel confident and reassured in their choices
- Reinforcing the importance of resilience—reminding them that challenges are part of learning and growth
- Helping them maintain a healthy balance between schoolwork, screen time, and opportunities to rest and socialise
- Promoting good attendance and punctuality, ensuring they make the most of their learning time
- Maintaining communication with the school so we can work together to support your child
- Encouraging involvement in extracurricular activities to build confidence, skills, and friendships
- Supporting their wellbeing through good sleep routines, healthy eating, and time to relax

BILTON SCHOOL

BEHAVIOUR EXPLAINED

OUR VALUES

We want our students to be the best they can by acting with Respect, Resilience, Kindness in school, out of school and online.

Be the best you can be!

PHONES

For Years 7 to 9, phones should be locked in pouches on entry to school site. Not seen and Not heard for all other year groups. Phones will be confiscated if seen and will only be returned to parents after 24 hours.

COMMUNICATION

ALL positive and negative behaviour is communicated via Bromcom. Check My Child At School app daily for HAPs, homework, detentions timetables and attendance. Please also see the school website for further information.

REWARDS

Pupils will be rewarded for a range of positive attributes such as good behaviour choices, good progress within lessons or demonstrating our values of kindness, respect and resilience. Students can achieve HAPs, certificates, postcards home as well as many other department-based rewards systems. House Achievement Points (HAPs) are a measure of students academic and extra-curricular accomplishments. Students will be rewarded with merit badges for cumulation of HAPs awarded.

WHO CAN HELP?

Here are a large number of adults available to help with behaviour. The starting point will be your child's tutor

Heads of Year

Year 7 – Miss Tucker
Year 8 – Mr Gosling
Year 9 – Miss Rehman-Minhas
Year 10 – Miss Robinson
Year 11 – Mr Stokle

Safeguarding Team

Mrs S Chambers
Mrs N Hansford
Mrs L Dewhurst

Pastoral leaders

Mrs McBride
Miss Davies
Ms Iverson
Mr Jones
Ms Rawden
Mrs John

Pastoral senior leaders

Mrs Martin
Mr Stokle
Miss Rehman-Minhas
Mr McKim

MORE INFORMATION
www.biltonschool.co.uk



Updated August 2025



KEY RULES

Students must ensure they are ...

Punctual : Gates close at 8.45am. Late arrivals to school, form times or any lessons are issued a lunchtime detention.

Well equipped and ready to learn

Following the phone expectations -Y7-Y9 phones locked in pouches. 'Not seen and not heard' at all times for all other year groups.

Dressed appropriately in the school uniform: lunchtime detentions will be issued for 3 incidents in a day of inappropriate uniform such as:

- Blazer/Tie not worn
- Untucked shirt
- Skirts that are rolled up inappropriately
- Hoodies that are not removed on entry to the school (these will be confiscated if not removed.)
- Leggings
- Trainers being worn
- Piercings (other than one ear stud)

*Students will be given the opportunity to rectify their uniform (eg. Borrow missing uniform items/hand in hoodies/borrow school shoes/remove piercings other than one ear stud etc). Parents will be notified via text if a student has had to borrow/amend their uniform. If students do not correct their uniform parents/carers will be contacted while students are placed on internal reflection until the correction is made.

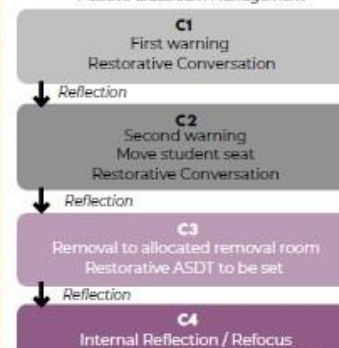
In all lessons for the duration of the lesson: Truancy and leaving lesson without permission is not tolerated, please see appendix 3 of the behaviour policy for how truancy is followed up in school
*Special dispensation on uniform still applies if this is already in place.

Be the best you can be!

IN LESSONS

Staff will follow the school behaviour policy to give students an opportunity to correct their behaviour. Please see the process below

Positive Classroom Management



SANCTIONS SYSTEM

LUNCH DETENTION 20 MIN (DAILY)

- 3 requests to correct uniform in one day
- Lack of equipment 3 days in a week
- Late to lesson
- Late to school
- Site behaviour
- Hands on
- Swearing
- Prejudice language
- Littering
- Truancy
- Out of Lesson (1 in a day)
- HOY/SLT can set their own DT in Lunchtime for outcomes of any incidents

AFTER-SCHOOL DETENTION MON TO FRI (45 MIN)-HOY AND SLT

- Class removal- Restorative conversation with the teacher at the start of the breaktime
- 'Left lesson without permission'
- Missed Lunchtime
- HOY/SLT can set their own AS DT for outcomes of any incidents
- Vandalism

PASTORAL DETENTION 1 HOUR

- Missed afterschool (Monday-Friday normal DTs)
- 75 minute DHT detention
- 2 periods of truancy in a day

DEPUTY HEAD TEACHER DETENTION

- 75 minute DHT detention
- 2 periods of truancy in a day

HEADTEACHER DETENTION FRIDAY (2 HOURS)

- Missed Pastoral Detention
- SLT line manager can set a HT DT for the outcome of a serious incident
- Missed DHT detention

IRR/REFOCUS

- Out of Lesson (2 in a day)
- Poor/Inappropriate Behaviour
- Refusal to follow instructions
- 3 periods of truancy
- Physicality
- Missed HT DT (5 days)
- 2 removals in a day
- Return for suspension

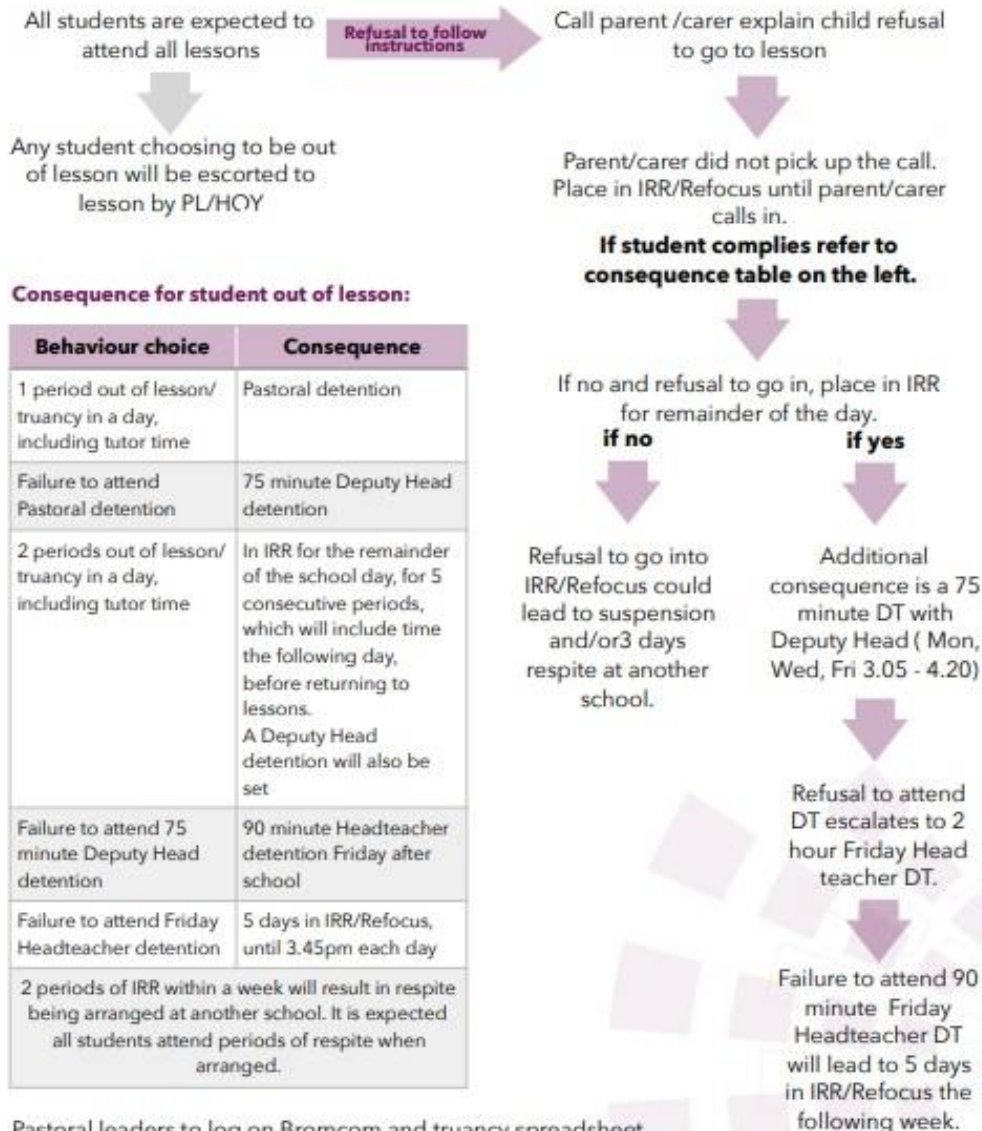
After serious incidents or if students leave site without permission, they will lose their social time for a period of time but will still be able to access canteen services if required.



Be the best you can be!

Out of lesson

INFORMATION



Pastoral leaders to log on Bromcom and truancy spreadsheet.
Parents/carers informed at point of refusal to follow instructions

Lesson avoidance

- At Bilton School, all students are expected to attend all lessons, we expect that they arrive promptly to school and to lessons.
- Students deemed to be arriving purposefully late to lessons, for example, after the main body of the class has arrived and are settled, will be considered to be deliberately avoiding the lesson and therefore recorded as 'out of lesson', this is truanting from the lesson.
- The only exception will be with permission from a member of staff, for which students should be issued a corridor pass by their teacher.
- Students who chose to leave a lesson without permission will also be considered to be truanting the lesson.
- Should a student require pastoral support, they are expected to attend their lesson and request their teacher use the 'on call' system to access support from a pastoral leader.

Be the best you can be!

Punctuality to lessons



When is late 'late'?

Late is “not moving straight away from one lesson or the end of break/lunch to lessons”. Teachers will start the lesson as soon after the bell as possible and if the lesson has started, given that the majority of the class are seated and ready, if a student arrives after this, they are late. This is deemed to be **purposefully** and **unreasonably** late at this point.

All staff will record purposeful and unreasonable lates from the time the lesson starts on Bromcom, ie if period 2 begins at 10.10 and a student arrives at 10.17 the student is 7 minutes late.

Any student arriving after 10 minutes will be deemed to be **purposefully** avoiding lesson and a C3 truancy detention will be recorded.

At our school we value punctuality to lessons, as this ensures a calm and effective start to learning, free from disruption of late arrivals.

Parents will be notified each Friday of the number of minutes late their child has accumulated in the week.

This time will then be made up on a specific 'lates detention' on a Monday after school.

The threshold for lates detention will be 10 minutes or more in a single week. The maximum time a student will be in detention will be 120 minutes.

Each student will only be expected to stay in detention for the total amount of minutes they have accumulated.

Failure to attend the lates detention on a Monday will result in a full 75 minute Deputy Head detention on a Wednesday and any further escalation will be a Headteacher Detention on a Friday in line with the school behaviour policy.

Attendance



- **Absence and First Day Contact**

If your child is unable to attend school, you should inform us on the first day of absence before 8.30am via the Studybugs app - [Studybugs – Parents](#)

- **Medical Appointments**

Where possible, appointments should be made out of school hours or in school holidays. However, we realise this is occasionally not possible. Students should come into school before and after appointments to ensure they miss as little lesson time as possible. If possible, we ask that if these appointments are made during the school day, then please try to avoid 08.50-09:30 and 12.00pm – 1.00pm. Please report these through Studybugs.

- **Punctuality**

Please ensure that your child arrives at school by 8.45am so that they are present and ready for tutor; this starts at 08:50am each day. School gates open at 08:00am, students arriving after 08:45am will be given a late mark and a detention the following day.

- If your child arrives after 9.15am they are marked as unauthorised absence for the morning session.

- **Requesting a leave of absence for your child**

Parents/carers should notify the school as soon as possible ideally at least 2 weeks before the intended absence.

Please ensure the form is completed with as much information of possible.

Please complete the following form and email a copy to biltonschool@stowevalley.com

[ApplicationforLeaveofAbsenceSeptember2024.pdf](#)



Be the best you can be!



How many days off will make you child a Persistent absence student?

Half term 1	3 ½ days off school from September until October half-term holiday will make your child a PA student.
Half term 1-2	7 days off school from September until the Christmas holiday will make your child a PA student.
Half term 1-3	10 days of absence from September until February half-term will make your child a PA student.
Half term 1-4	Half-term 1-4 12 ½ days of absence from September until the Easter holidays will make your child a PA student.
Half term 1-5	15 ½ days of absence from September until May half-term will make your child a PA student.
Half term 1-6	19 days of absence for the full academic year (September to end of summer term in July) will make your child a PA student.

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**



ATTENDANCE TARGET
No more than 3 missed school days
across the academic year.



Be the best you can be!



Getting your child to school really matters. Did you know...

In a school year your child is late everyday by ...	Your child will have lost approximately ...	Or they would have missed approximately ...
5 minutes	3 days from school	16 lessons lost
10 minutes	5 days from school	32 lessons lost
15 minutes	8 days from school	48 lessons lost
20 minutes	11 days from school	63 lessons lost
30 minutes	16 days from school	95 lessons lost

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**



ATTENDANCE TARGET
No more than 3 missed school days
across the academic year.



ATTENDANCE TARGET

No more than 3 missed school days across the academic year



Be the best you can be!

LEAVE OF ABSENCE DURING TERM TIME - UPDATED INFORMATION FOR PARENTS

- The Supreme Court has clarified the law on unauthorised leave, including holidays, during term time (Platt v Isle of Wright 2017). The Supreme Court has made clear that attending school 'regularly' means that the children must attend school on every day that they are required to do so. As such, the parents of any child who is absent from school without authorisation for any length of time are likely to be considered as committing an offence under s444 of the Education Act 1996.
- The law states a leave of absence may only be granted by a school if an application is made in advance and if it considers there are exceptional circumstances relating to the application.
- Schools must judge each application individually considering the specific facts and circumstances and relevant background context behind each request.
- A leave of absence is granted entirely at the school's discretion. Generally, a need or desire for a holiday or other absence for the purpose of leisure and recreation would not constitute an exceptional circumstance.
- Where a leave of absence is granted, the school will determine the number of days a pupil can be absent from school.
- When making an application for Leave of Absence parents are advised to give sufficient information and time to allow the Head teacher the opportunity to consider all the exceptional circumstances and to notify parents of their decision. The school may also request further information on the application and supporting documentation where appropriate.
- It is advised that if the resident parent has not received notification or a response regarding the leave of absence application, it is the parents' responsibility to ascertain if the leave is authorised prior to the start of the leave.
- The school can only consider Leave of Absence requests which are made by the 'resident' parent ie the parent with whom the child normally resides.
- Where applications for leave of absence are made in advance and refused, the child is expected to be in school on the dates set out in the application. If the child is absent during that period, it will be recorded as an unauthorised absence. Where a leave of absence is requested, but additional days taken either prior to or after the request may be considered as part of the leave of absence.
- Leave of Absences which are not made in advance cannot be authorised in line with legislation. This will result in the absence being recorded as 'unauthorised'.
- All matters of unauthorised absence relating to a Leave of Absence will be referred to the Warwickshire Attendance Service, part of Warwickshire County Council. Penalty Notices are issued in accordance with Warwickshire County Council's Code of Conduct for Penalty Notices and in the first instance, as an alternative to prosecution proceedings.
- **Leave of Absence taken in the academic year 2024-25**
- **The law relating to Penalty Notices changed with effect from 19 August 2024. Therefore, Penalty Notices issued for Leave of Absence taken from September 2024 will be issued in accordance with the updated legislation.**
- Penalty Notices are issued to each parent of each absent child, (for example 2 children and 2 parents, means each parent will receive 2 invoices – 4 in total).
 - First Leave of Absence offence: The Penalty Notice amount of £160 to be paid within 28 days, this is reduced to £80 each child if paid within 21 days.
 - Second Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): The amount of £160 paid within 28 days. No reduced amount.
- Payment plans will not be offered and/or payments received outside of the 28 day period will not be accepted. Where a penalty notice expires unpaid the matter will be referred to Warwickshire County Council's Legal Services to consider criminal prosecution.
- Third Leave of Absence offence within a 3 year period (from the date of issue of the first penalty notice): A penalty notices will be not be issued and the matter will be referred to Warwickshire County Council's Legal Services to consider instigating criminal prosecution proceedings under S444 of Education Act 1996.
- **Your child's progress academically as well as socially is our shared priority.**

Reminders-Uniform

Boys' uniform

- Bilton School branded trousers
- Plain white school shirt, buttoned to the neck
- Grey jumper with Bilton logo and/or grey cardigan with Bilton logo
- Classic cut black blazer with Bilton logo or plain, classic cut black blazer with Bilton sew-on logo
- Sensible black leather shoes - (trainers, canvas shoes or boots will not be permitted)
- Plain coat or long jacket worn over the blazer to and from school (not to be worn inside school buildings).
- Navy blue clip-on tie

Girls' uniform

- Bilton School branded trousers or skirt (skirts should be knee length)
- Plain white school shirt buttoned to the neck.
- Grey jumper with Bilton logo and/or grey cardigan with Bilton logo.
- Classic cut black blazer with Bilton logo or plain, classic cut black blazer with Bilton sew-on logo.
- Sensible black leather shoes- (trainers, canvas shoes or boots will not be permitted)
- Plain coat or long jacket worn over the blazer to and from school (not to be worn inside school buildings).
- Navy blue clip-on tie

Students will only be allowed to attend Bilton School in leather school shoes. Any type of trainers, canvas shoes or boots will not be permitted.

Reminders -Uniform



You chose Bilton school, being part of this school means, we expect you to:



Wear your blazer, tie, school skirt or trousers, school shoes, shirt every day.



Not to roll your skirts.



Keep your shirt tucked in at all times.



Natural hair colour



Natural makeup- no false eyelashes. No nail polish, acrylics, gel nails



No jewellery except for one pair of studs, all other piercings must be removed



Be the best you can be!

Reminders- PE Uniform

Boys PE Kit

- Black Polo Shirt with house colour
- Rugby shirt with reversible house colour
- Black Shorts (2 pairs recommended)
- Black and silver rugby Socks
- Predominantly white trainers
- Black Bilton School tracksuit bottoms (optional)
- Football Boots
- Black Bilton School sports jumper (optional)
- Shin Pads
- Bilton School fleece (optional)

Girls PE Kit

- Black Polo Shirt with house colour
- Black Bilton School sports jumper
- Black Shorts
- Black and silver rugby socks
- Rugby shirt with reversible house colour
- Predominantly white trainers
- Black Bilton School Tracksuit Bottoms (optional)
- Football Boots (for hockey and football - optional)
- Shin Pads
- Bilton School fleece (optional)

Mobile Phone Policy

Headlines for 2026-2027

INFORMATION

Bilton School supports the Smartphone Free Childhood.

<https://smartphonefreechildhood.co.uk>



Year 7 - 10: Phone pouches

- Students place their phone in the pouch before coming into the gate, pouch checked by SLT/HOY on the gate – pouch then remains with them for the rest of the day.
- Tutors also check pouches in form time.
- Students with no pouch – phone must be handed in for the day on the first occasion. On the second and further occasions this will be 24-hour confiscation and parent/carer collection.
- Students with no pouch and no phone – bag and blazer checked on the gate.
- Random class checks and searches will be carried out through the day.

Year 11

- Phones should not be seen or heard, they should be kept turned off in an inside blazer pocket or bag.
- Pouches will be available to buy of parent pay for KS4 parents/carers, if this would be the preference for your child in school.

Year 12/13

- Sixth form students are allowed to use their smartphone in the Sixth Form study area only the rest of the school site remains not seen and not heard.

Confiscation

- If a child is seen with a phone that is brought to school, it will be confiscated for 24 hours and parent/carer is required to collect.
- A basic phone will be provided for students should their phone be confiscated for 24 hours. Parent/carer contact details will be added into the phone, so they are able to ring/text parents when leaving school.

**As a school we will commit to delivering high quality lessons without the required use of phones by teachers or students.*

Mobile Phones

Phone Pouch Process

Tutorial

HOW IT WORKS



INSERT

Insert your phone into the pouch



LOCK

Simply press the pin into the hole to lock closed



UNLOCK

Unlock by simply placing the locking mechanism near the magnetic base

Be the best you can be!



Respect

Resilience

Kindness