

Date: September 25, 2026

Time: 10:00 a.m.

Location: LEARN, 44 Hatchetts Hill Rd. Old Lyme

Agenda

1.0 Approval of Minutes - Discussion and Possible Action

- Proposed motion: To approve the meeting minutes of August 28, 2026
- Proposed motion: To approve the supplemental meeting minutes of September 10, 2026

2.0 Updates & Reports

- Architects: Newman Architects, PC/RDG Architects
 - General updates
 - Discussion and possible action
 - Newman's previously omitted 10% fee
Proposed motion: To approve Newman's previously omitted 10% fee of \$1,700 for the previously approved additional services related to topsoil reuse, shed coordination, and DEEP permit resubmission, bringing the total contract amount to \$18,700.
 - Phase 4 Drawings & Specifications
Proposed motion: To approve the plans, specifications, and cost estimates for Phase 4: FF&E, Technology, and Playground Equipment for Project 245/0090/MAG/N/PF, dated 9/4/2026
- Construction Manager: Gilbane, Inc.
 - General updates
 - Discussion and possible action
 - ATP-0046 Fiber Cement Soffit Fasteners, RFI #CST-148
Proposed motion: To approve ATP-0046 for Fiber Cement Soffit Fasteners in the amount of \$10,249.
 - ATP-0047 Eversource Engineering Fee for Permanent Power
Proposed motion: To approve ATP-0047 for the Eversource Engineering Fee for Permanent Power in the amount of \$13,294.
- Owner's Rep.: Collier's Engineering & Design
 - General updates

3.0 Financial Update

- Contracts and Payment Applications - Discussion and Possible Action
 - Proposed motion: To approve the invoices for Project #245-0090MAG/N/PF as presented in the accompanying spreadsheet

4.0 Other Reports

- Update from Town of Waterford



5.0 Old Business

- Furniture, Fixtures, & Equipment (FF&E)

6.0 New Business

7.0 Adjournment

