



Service Hours Discrepancy Form

Please complete this form and attach your copies of your Raiders In Service Community Service Verification Forms to Mrs. Tietjen (11th-12th grade - Room 153) or Mrs. Omidvar (9th-10th grade - Room 259).

Note to Students: We strongly encourage you to check the status of submitted community service hours within two weeks of the date you submit your form to ensure accuracy of hours. Submitting service hours to our office does not guarantee approval of hours. (see: Raiders in Service Guidelines and Approved Organization list). Be sure to submit hours before the deadline. Failure to submit hours before the deadline, or submitting hours from previous years, is not permitted and results in the rejection of service hours.

Name: _____ Grade: _____ ID # _____

Email: _____ Phone: _____

Before completing this form, make sure you have checked the spreadsheet linked to our organization website. This can be found on the Wylie East webpage under "Clubs and Organizations".

If you have turned in your community service form and checked the spreadsheet, but your hours are still not there, fill out the following information:

- Name of Service Organization: _____
- Dates of service? Give month if you can't remember date: _____
- How many hours were submitted on the form? _____
- Do you have a copy of the form submitted? ☐ yes ☐ no



Note: Hours submitted from an organization not listed on our approved agency, must be pre-approved, prior to submitting hours. Failure to do so will result in the rejection of service hours.

Student Signature: _____ Date: _____

For RIS Sponsor ONLY:

☐ Request Approved ☐ Request Denied Sponsor Signature: _____

Notes: