

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
**Job Description: Reading Intervention Teacher**

**PRIMARY FUNCTION:**

Provides special instruction to small groups of elementary-grade pupils who have not acquired word recognition and reading comprehension in keeping with their grade and/or ability level.

**ASSIGNED RESPONSIBILITIES:**

- Designing and implementing a classroom reading intervention program for students in grades K-5.
- Designing training materials and facilitating the implementation of professional development in literacy.
- Training teachers, responding to inquiries, designing, collecting data, reporting, and monitoring student progress on District assessments.
- Producing computer-based documents, memos, and training materials.
- Collaborating and working effectively with various teams.
- Engaging in ongoing professional growth to stay current in new developments in the field of literacy.
- Assists classroom teachers in the selection of those pupils to receive special instruction in reading.
- Provides individual and small-group reading instruction to identified pupils.
- Diagnoses reading problems and evaluates the reading progress of pupils referred for additional instruction in reading.
- Acts as a resource to regular classroom teachers by assisting them in organizing their program, selecting materials, suggesting teaching techniques, and relating their instructional program to the special needs of pupils receiving additional instruction in reading.
- Confers with the principal regarding the needs of the Reading Program and the progress being made to meet them.
- Maintains anecdotal records of the progress of each pupil and prepares required reports for the school and central office.

**DIRECTLY RESPONSIBLE TO:** Site Administrator

**MINIMUM QUALIFICATIONS:**

\*Possession of a valid California Teaching Credential.

\*Five (5) years of successful teaching experience in elementary grades.

\*Knowledge of teaching literacy to students, reading interventions, assessments, and monitoring student progress.

**Education:**

Bachelor's degree, including all courses needed to meet credential requirements.

**Physical Demands:**

The physical demands described here are representative of those that an employee must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 15 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The noise level in the work environment is usually quiet.

### **Personal Qualities:**

Appearance, grooming, and personality established a desirable example for pupils. Ability to meet District standards for physical or mental health. Above-average recommendations from supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the classroom teacher, including the qualities listed below:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Commitment to high standards
- Commitment to professional responsibility
- High intrinsic motivation