

Laguna Beach Unified School District
Job Description: **Secondary Teacher**

A. Primary Function:

The teacher is expected to demonstrate fitness for this teaching position by exemplary:

- *Preparation in the appropriate subject areas
- *Ability to provide a positive learning environment.
- *Capacity to relate to students and adults.
- *Code of ethics
- *Vigor and intelligence with which he/she approaches teaching.

B. Experience and Education:

Any combination of experience and training that is likely to provide the required knowledge and skills is qualifying.

*Credential: California Single Subject Credential with an authorization in the specific subject area and the additional authorization to teach limited-English proficient pupils.

*Education: Equivalent to the completion of a Bachelor's and/or higher degree with a major or minor in the specific area of the credential from an accredited college or university.

C. Assigned Responsibilities:

*The teacher is expected to maintain a positive learning environment by demonstrating the ability to define the total of time, space, material, and personal interaction in terms of the needs of the students, by being adaptable enough to choose the process that will meet the particular objective, and by maintaining a positive view of student efforts. They will be responsible when those components are lacking due to conditions beyond their control. The teacher will encourage a creative flow of self-expression stemming from students' concerns, but will also prevent individual students from interfering with the self-expression of others.

*The teacher is expected to relate to students by demonstrating rapport and respect for the individuality of students of various social, economic, and racial backgrounds; the teacher is expected to relate to members of the faculty by working with others and by being aware of and willing to share in the multiplicity of activities going on within the schools.

*The teacher is expected to demonstrate a concern for human values by showing a genuine awareness of a fundamental essence in each individual who, in spite of circumstantial behavior, is innately good.

*The teacher is expected to maintain a code of professional and personal ethics compatible with the provisions of the Education Code.

*The teacher is expected to demonstrate sufficient physical stamina, good health, and a vigorous inquiring attitude to carry out professional responsibilities.

D. Personal Qualities:

Appearance, grooming, and personality which establishes a desirable example for pupils. Ability to meet District standards for physical or mental health. Above average recommendations from supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the classroom teacher, including the qualities listed below:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Commitment to professional courtesy
- Commitment to high standards
- Commitment to professional responsibility
- High intrinsic motivation

E. Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

F. Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

G. DIRECTLY RESPONSIBLE TO:

Middle or High School Principal as applicable to the position.