

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Job Description: Instrumental Music Teacher (Director)

PRIMARY FUNCTION:

Under general direction, to assist in the planning, development, and implementation of the policies, regulations, guidelines, and procedures pertaining to a school site instrumental music program; to serve as a resource concerning instrumental and general music instruction; to instruct and train orchestra and bands in musicianship and performance activities; and to do other related functions as directed.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Plans, organizes, coordinates, and participates in the school site instrumental music program.
- Plans, organizes, and conducts instrumental music rehearsals and coaches individuals concerning their parts.
- Auditions and selects members of instrumental music groups.
- Positions members within the instrumental group to achieve balance among instrumental sections.
- Instructs the instrumental groups in tonal and harmonic balance, dynamics, rhythm, tempo, and shading.
- Selects music to suit performance requirements and to accommodate the talents and abilities of the instrumental groups.
- Provides a variety of musical and fine arts educational activities, including out-of-the-area tours and performances.
- Confers with, counsels, and advises site administrators concerning special music programs and fine arts activities.
- May transcribe musical compositions and melodic lines to adapt them to create a particular style for the various instrumental groups.
- May conduct the instrumental groups with choral accompaniment.
- Advises and offers recommendations concerning appropriate music instructional materials.
- May perform a variety of demonstration teaching and instrumental music direction methods and techniques for instructional personnel and choral and instrumental music directors.
- May make recommendations to revise, update, and incorporate creative and innovative trends into the District's music and fine arts education programs.

DIRECTLY RESPONSIBLE TO: Middle and High School Principals

MINIMUM QUALIFICATIONS:

*Possession of a valid California Teaching Credential authorizing service as a secondary music teacher.

Education:

Possession of an earned baccalaureate or higher degree from an accredited college or university in music and fine arts education or a closely related area, including all courses needed to meet credential requirements.

QUALIFICATIONS:**Knowledge of:**

- Principles, goals, and objectives of public education.
- Methods, techniques, procedures, and strategies concerning the development and maintenance of an effective instrumental music program.
- Policies, regulations, and procedures pertaining to instrumental music tours and performances.
- Fine arts groups and organizations within the local community and the greater metropolitan area.
- Modern trends pertaining to instrumental music instructional processes and activities.

Ability to:

- Provide specialized resource support and coordination of a creative and innovative instrumental music instruction program.
- Analyze and assess instrumental music program needs, and offer recommendations pertaining to program activity revisions, additions, or deletions.
- Understand and carry out oral and written directions with minimal accountability controls.
- Communicate effectively in oral and written form.
- Establish and maintain effective organization, community, and public relationships.

Physical Demands:

The physical demands described here are representative of those that an employee must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Personal Qualities:

Appearance, grooming, and personality which establishes a desirable example for pupils. Ability to meet District standards for physical or mental health. Above average recommendations from supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the classroom teacher, including the qualities listed below:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to continuously improve
- Pleasant interpersonal skills

- Good organizational skills
- Commitment to professional courtesy/responsibility
- Commitment to high standards
- High intrinsic motivation