



MINUTES OF SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Supplemental Curriculum Review Committee
8500 E. Jackrabbit Rd. Room-D
Scottsdale, AZ 85250

Date: November 10, 2025 Time: 4:00 PM - 5:30 PM

1. Call to Order

Meeting was called to order at 4:03 PM

Attendance

Present: Sarah Torrilhon, Dr. Brooke Williams, Anthony Vogel, Shannon Cronn, Jonna Wallis, Mike Bergfeldt, Liz Sinkwitz, Patricia Shaler (4:30 - 5:00)

Absent: Jaimie White

Committee Chairperson: Dr. Tamara Jagodzinski

Committee Support: Tiffany Sorensen

Information/Discussion and Possible Action

2. Approval of Agenda for November 10, 2025 - Action Item

- Motion to approve: Anthony Vogel moved to approve the agenda for 11-11-2025 as written
- Seconded: The motion was seconded by Shannon Cronn
- Vote: A vote was taken, and the motion passed with a unanimous decision

3. Approval of Minutes for September 30, 2025 - Action Item

- Motion to approve: Sarah Torrilhon moved to approve the minutes for 09.30.2025 as written
- Seconded: The motion was seconded by Brooke Williams
- Vote: A vote was taken, and the motion passed with a unanimous decision

4. Attendees

- Presentation review
- Committee member folders introduced

5. Open Meeting Laws and Public Records

- Committee members received an overview of state and local regulations for District committees. Topics included in the presentation were aspects of Arizona Sunshine Laws with topics including: open meeting laws, public records requests, agendas, having a

quorum for each meeting and conflict of interest. The purpose is to create a public policy that official public business be transacted with transparency.

- Committee members were reminded to conduct all committee-related business within the time and space of formal committee meetings
- In a public records request any conversations via email, text, or recorded phone messages can be requested whether from a personal or district issued phone or computer.

6. Committee Goals

- A review of SUSD's Strategic Plan, Goal #1: Academic Excellence, and Goal #5: Optimized resources were discussed.
- Purpose: The Supplemental Curriculum Review Committee ensures that all K–12 supplemental instructional materials support the district's academic standards, reflect current best practices, and meet the diverse needs of students, and recommend quality and appropriate instructional resources for final approval by the district Governing Board.
- Objective: The committee will:
 - Evaluation of New Materials
 - Periodic Review of Existing Materials
 - Alignment and Consistency
 - Transparent Stakeholder Involvement
 - Formal Recommendations

7. Committee Norms and Expectations

- Be fully present; be open to new ideas; be mindful of how often and how long you speak; listen to understand and ask questions for clarification; support the group's recommendation after consensus is reached.
- A slide was shared with the committee norms and how the committee will come to a decision.
- Clarifying Decision - Making Process Defining Consensus. All points have been heard, the will of the group is evident even to those who most oppose it.

8. Committee Timeline -

- Request for Supplemental Proposals sent to Principals on September 12, 2025
- Submission Deadline: Sept 29, 2025
- District Committee Review & Prep for Posting: Sept 30 – Dec 19, 2025
- Possible Public Review (60 days): Begins in November
- Possible Board Approval: Spring Semester

9. Supplemental Curriculum Information

- Explanation of the use of supplemental resources vs Board approved adopted curriculum
 - Adopted curriculum is expected to be used 80% of the time
 - Supplemental materials used in classroom must be Board approved
 - Supplemental materials are used as compliment to existing curriculum and fill smaller areas of need including:
 - Differentiation
 - Reinforcement
 - Enrichment
 - Closing skill gaps
- Explanation was given of ancillary items used in the classroom. Used periodically at teacher's discretion and approved by site administration.

10. Rubric Review

- Updated rubric reflecting requested changes reviewed by committee
- District issued laptops provided for use by non-SUSD employees to review online items
- Instructions were given on how to properly complete rubric forms

11. Supplemental Curriculum Review

- All Things E.Q. - Academic & Leadership Skills - Desert Canyon ES
 - Admin request
 - Supplemental to be financed by PTO
 - Committee reached consensus to move forward for Board review
- NASM's Certified Personal Trainer - CTE
 - CTE request
 - CTE Funded
 - Committee reached consensus to move forward for Board review
- Flipping Physics AP Physics I - Arcadia HS
 - Teacher request
 - Free program
 - Committee does not recommend moving forward to Board as a supplemental, but is in consensus for use in classroom as an ancillary item

12. Future Meetings

- Tuesday, December 2, 2026

Good of the order

- Committee member request to add Brainpop as a future agenda item to review

Adjournment:

- Meeting was adjourned at 5:30 PM

Dated this day, Monday, November 10, 2025