

COLE CANYON ELEMENTARY SCHOOL

STUDENT & FAMILY HANDBOOK 2026-27



Note: The contents of this handbook (updated, June 2026) are subject to change and updated in accordance with changes in law and MVUSD board policy. In the event of conflicting information, California and Federal laws and MVUSD board policies supersede guidance in this handbook.

*Please see the complete listing of MVUSD Board Policies at the below link:
<https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>*

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COLE CANYON ELEMENTARY SCHOOL

OUR MISSION

Through authentic academic experiences, Cole Canyon engages and inspires students to become life-long learners who inquire and take action with a global perspective.

OUR CORE VALUES

- We build strong family-school partnerships
- We create a positive school climate where everyone feels valued and included in our school community
- We teach students to be respectful, kind and accountable to others
- We ensure student learning through professional educator collaboration
- We provide high quality, effective instruction for all students
- We utilize systems to provide evidence-based interventions to support student learning

BE A HERO TODAY!



I am a Coyote!



I can learn at high levels.



I am **H**ELPFUL



I am **E**ncouraging



I am **R**espectful



I am **O**utstanding, striving to be the best version I can be!

COLE CANYON IMPORTANT DATES 2026-27

- July 20-** Summer Office Hours: 9:00am – 3:00pm
- July 31-** TK and Kindergarten Teacher Assignments– (emailed)
- August 3-** Unified Leadership Student Orientation, 10:00am
- August 4-** Cole Family Breakfast, New Families (8:30am); Last Name: A-L (9:00am); M-Z (10:00am)
- August 7-** Kinder Student/Parent Orientation, 9:00am (EB's) and 9:40am (LB's); Teacher Assignments posting on Aeries Parent Portal (All grades)
- August 10-** First Day of School, 8:30am, Early Out- first three days: 8/10, 8/11 and 8/12
- August 10-** TK parent/student orientations, 8:30 and 10:50am; Regular Office Hours: 8:00am–4:00pm
- August 10 and 11-** Campus open to families at drop-off and pick-up (first two days of school only)
- August 11-** Back to School Night, 6:00pm
- August 25-** Watch PAWS Kick-off, 6:00pm
- September 7-** Labor Day- School Closed
- September 11-** Friday Flag Assembly (Patriot Day/ Day of Remembrance)
- September 14- 25-** Read-a-Thon Fundraiser
- September 25-** Coffee with the Principals, 8:35am
- September 21- 24-** Fall School Pictures
- October 2 and 5-** School Closed
- October 13- 16-** Teacher/Parent Conferences (Early Dismissal all four days)
- October 16-** PTC Harvest Dance, 5:00– 8:00pm
- October 26- 30-** Red Ribbon Week
- November 2-** PD Day (Non-student day)
- November 2-11-** PTC Canned Food Drive
- November 11-** Veteran's Day Holiday (No School)
- November 16- 19-** PTC Bookfair
- November 23- 27-** Thanksgiving Holiday Break
- December 18-** First Semester Report Cards Posted on Aeries Portal
- December 21- January 11-** Winter Holiday Break
- January 18-** MLK Jr. Holiday (No School)
- February 1-** 100th Day of School
- February 12- 15-** President's Holiday Weekend
- February 19-** Coffee with the Principals, 8:35am
- March 1- 5-** Read Across America Week
- March 22- 26-** Spring Break
- April 16-** PTC Spring Event, 5:00– 8:00pm
- May 3-7-** Teacher/Staff Appreciation Week
- May 10- 14-** PTC Bookfair (Discovery Fair)
- May 13-** Open House, 6:00pm
- May 31-** Memorial Day Holiday (No School)
- June 3-** Fifth Grade Finale, 8:45am
- June 4-** Last Day of School, Early Release; Report Cards Posted on Aeries Portal

IMPORTANT CONTACT INFORMATION

Principal:

Joseph Shaw
jshaw@murrieta.k12.ca.us

Assistant Principal:

Rebecca Lane
rlane@murrieta.k12.ca.us

Site Secretary:

Christina English
cenglish@murrieta.k12.ca.us

School Counselor:

Felipe Zanartu
fzanartu@murrieta.k12.ca.us

Attendance Clerk/Registrar:

Susan Pavidis
spavidis@murrieta.k12.ca.us

School Psychologist:

Denielle Daniel
dadaniel@murrieta.k12.ca.us

Health Tech:

Judith Christakis
jchristakis@murrieta.k12.ca.us

School Nurse:

Sara Bernard, RN
sbernard@murrieta.k12.ca.us

Office Clerk:

Angie Draheim
adraheim@murrieta.k12.ca.us

SEED Lead:

Alicia Carlson
acarlson@murrieta.k12.ca.us

MTSS Coach:

Sam Plane
splane@murrieta.k12.ca.us

School Phone Number: (951) 696-1421

Office Hours: 8:00-4:00pm, M-F

AERIES PARENT PORTAL

Aeries is the online student, parent and teacher portal used to manage student profiles, grades, communication and all other administrative items need to ensure our students thrive throughout their academic life. The portal provides easy access and shares real-time information for parents, students and their school sites.

PARENTS / GUARDIANS:

Use your Portal account to monitor your child's attendance, grades, test scores, and assessments. This portal is also used for registration and/or re-enrollment document confirmation at the beginning of each school year.

For More information, visit:

<https://www.murrieta.k12.ca.us/AERIES>

ATTENDANCE INFORMATION

School attendance is legally required in California.

For more information, please see the below MVUSD board policies and administrative regulations at this link: <https://www.murrieta.k12.ca.us/site/Default.aspx?PageID=16>
MVUSD Board Policies Index

Absences and Excuses: BP 5113, AR 5113

Chronic Absence and Truancy: BP 5113.1, AR 5113.1

District School Attendance Review Board: BP 5113.12, AR 5113.12

The MVUSD Student Support/Attendance page is linked below:

<https://www.murrieta.k12.ca.us/Page/286>

See the following page for important information about student attendance at Cole Canyon.

ATTENDANCE

Set Your Student Up For Success With GREAT School Attendance Habits!

Did You Know...

- Starting in TK and Kindergarten, too many absences can cause students to fall behind in school.
- Missing only 2 days each month or arriving to school late often can make it harder for students to learn reading and math skills.
- Absences and tardiness can affect the whole classroom if the teacher has to slow down learning to help students to catch up.
- Attending school regularly and on-time helps students to feel better about themselves and school.
- Good attendance is a skill that will help students to succeed in high school, college, and careers!

How YOU Can Help:

- Set a regular bedtime and morning routine.
- Lay out backpacks and clothes the night before.
- Bring your students early to school for our no-cost breakfast and supervision as early as 7:30 AM.
- Make sure that your student has regular medical care to keep them healthy.
- Develop back-up plans for getting to school in case something comes up. Connect with a neighbor, family member, or another Cole Canyon parent.
- Schedule non-urgent medical appointments outside of the school day.
- Schedule vacations during breaks from school.
- If you are concerned that your child might be worried about coming to school, talk your student's teacher or our school counselor for support.
- Follow our district guidelines for staying home when ill and contagious.

What is an Excused Absence?



Student illness or medical appointment



Funeral of a student's immediate family member



Spending time with immediate family member who is active-duty who is on leave or being deployed



Justifiable personal reasons (only with advance approval from school administrator)



A PATTERN OF EXCESSIVE EXCUSED ABSENCES WILL REQUIRE PHYSICIAN VERIFICATION.

When Do Absences Become a Problem?



CHRONIC ABSENCE

9 Days/Semester
18 or More Days/Year

WARNING SIGNS

5-7 Days/Semester
10-17 Days/Year

SATISFACTORY

4 or Fewer Days/Semester
9 or Fewer Days/Year

What To Do If Your Student Is Absent:

- You will receive a message from ParentSquare prompting you to clear your student's absence. You can reply to this message within 24 hours with the reason for the absence and no call to our office is necessary.
- You may also contact our Attendance Clerk, Ms. Pavidis: spavidis@murrieta.k12.ca.us OR 696-1421, ext 2696



Have Questions or Need More Information?

Attendance Clerk: Susan Pavidis
spavidis@murrieta.k12.ca.us

School Counselor: Felipe Zanartu
fzanartu@murrieta.k12.ca.us

MTSS Coach: Sam Plane
splane@murrieta.k12.ca.us

ARRIVAL & PICK-UP OF STUDENTS

Safety is our first priority for our students, staff and families.

We have added new signage, secured additional supervision staff, and have trained and deployed our 5th graders as Student Valets to greet students and keep traffic moving. Murrieta PD is also working with us for during our arrival and drop-off to monitor safety and adherence to traffic rules. Morning gates open at 8:15am.

Thank you for following our posted signage and obeying all traffic rules while on or near our campus. Please see the image below for a reminder of our front loop safety.

Students must be picked up in a timely manner after school. There is no supervision available after school hours except through the SEED program. If a student is not picked up within a reasonable amount of time, office staff will call emergency contacts for someone to pick up the student. If you will be late to pick up, you **MUST** call the front office in advance.

If you have any questions or concerns, please contact the front office.

BEFORE SCHOOL SUPERVISION & BREAKFAST

Any Cole Canyon student may arrive before school starts for a **NO-COST** breakfast in the MPR, as early as 7:30 AM through our Meet and Eat program. No sign-up is required but the ELOP program will issue scannable cards. Students enter through the double doors of the MPR. Parents may not accompany their children (controlled campus procedures).

If you would like your student to eat breakfast at school, please make sure that they arrive on campus with enough time before the bell rings at 8:28. School starts promptly at 8:30. Students arriving after 8:15 may not have enough time to eat before class starts. Students report directly to the classroom line-ups each morning.

Please visit the MVUSD Nutrition Services webpage for more information and current menus:

<https://murrietaschoolnutrition.com/>

Menus will be shared out digitally through our Weekly Principal's Communication in ParentSquare as well.

Murrieta Valley USD
2026-27 **School Meals**



Universal Free Meals
One breakfast meal and one lunch meal are free for all students. Second meals and a la carte items are available for purchase at all school sites.

**Community Eligibility Provision (CEP)**
This program allows schools participating in the National School Lunch and Breakfast Programs to offer free breakfast and lunch without having to collect free and reduced priced lunch (FRPL) applications.

Meal Applications
As a CEP District we no longer have to collect FRPL meal applications each year. All families should complete the income survey in Aeries Parent Portal during the annual document confirmation to determine eligibility for additional school and community benefits such as reduced school bus rates, AP testing and college application fees.

**Nutrition Services Information**
Please visit the Nutrition Services website for weekly menu, dietary information and how to request proof of eligibility documents from the district.



TK-8 MEET'n'EAT Breakfast	9-12 Breakfast
An hour before school begins, elementary and middle schools open for students getting dropped off early to eat breakfast. School staff are present to greet the students while they eat a balanced breakfast at their leisure without the worry of not having enough time to eat before the first bell rings and school begins.	Thirty minutes before school begins, school sites open for students to eat breakfast. Nutrition services staff are present to greet the students while they eat a balanced breakfast at their leisure without the worry of not having enough time to eat before the first bell rings and school begins.

BIKES, E-BIKES, & WALKING TO SCHOOL

Safety is our first priority for our students, staff and families.

Parents should use their best judgment when deciding whether their students are mature and responsible enough to walk/bike/e-bike/scooter to school independently. We recommend students in grade three and above. Please practice the route to school together to ensure that your student is aware of safety expectations and is able to safely and independently arrive at school. Students should follow the instructions of all school personnel, including crosswalk supervisors and campus supervision staff.

For those riding bikes, e-bikes, or scooters, please make sure to follow these guidelines for the safety of all:

- Wear a helmet at all times, even when a student is riding with a parent
- Obey all traffic signs and rules
- Walk your bike/e-bikes/scooters when on a school sidewalk near the school and while crossing the street. Use caution when approaching others.

Thank you for following our posted signage and obeying all traffic rules while on or near our campus. If you have any questions or concerns, please contact the front office.

BIRTHDAY TREATS & SHARING OF FOOD

At Cole Canyon we welcome families bringing non-food items to share as a celebration for student birthdays, however we need your help to keep students safe.

Due to many students with food allergies, special diets, and parental preferences for health, we ask that you refrain from bringing food treats.

For special events and only if approved by the individual teacher, treats/food can be brought in but need to be packaged and labeled with ingredients and possible allergens. All treats/food must be cleared with your student's teacher and will be distributed during the day's event, avoiding the lunch period. NOTE: due to some students with severe allergies, some classrooms are not able to accept food/treats.

When treats/food are dropped off in the office, the teacher will be called to verify that it has been pre-arranged. We cannot accommodate treats/food that are not pre-arranged, so please make sure to speak with your student's teacher first.

In addition, we would also like to remind everyone that if you are bringing your own student food for lunch, please do not bring food for other students. We have a no food-sharing policy due to food allergies.

Please contact the front office or your child's teacher if you have any questions. Thank you for helping us to keep all students safe!

BEHAVIOR & DISCIPLINE

Our Cole Canyon vision is a school community where all students learn at high levels, are motivated and responsible learners, and respectful and kind citizens.

In support of this vision we use the following disciplinary and behavior practices to support all students: positive, restorative, trauma-informed, tiered, and evidence-based.

Tier 1 Practices That Support ALL Students:

- Clear, behavior expectations for every campus location.
- Explicitly and directly teaching behavior expectations
- Greeting each student by name at the door of the classroom daily
- Creating frequent opportunities for students to connect with one another (Morning Meeting Weekly)
- Teaching Second Step lessons weekly
- Teaching, rehearsing and reinforcing classroom procedures and routines to support learning
- Utilizing a visual classroom schedule
- Proactively communicating with parents about behavior concerns
- Providing a break/sensory space within the classroom
- Positive notes home, Positive Office Referrals, HERO of the Week
- Utilizing Behavior Reflection Process when students have repetitive, minor misbehaviors
- Following Cole Canyon Behavior Flow Chart for minor and major behaviors

Tier 2 Practices for Students Needing Additional Support:

- Check-In/Check-Out (CICO) Intervention
- School Counseling (individual or group)
- Skills Instruction (individual or group)
- Classroom interventions

Tier 3 Practices for Students Needing Individualized Support:

- Individualized behavior interventions (supported by counselor/psychologist and MTSS Behavior Coach)
- School Counseling (individual or group)
- Skills Instruction (individual or group)
- Meetings with SST team
- Referrals for professional support outside of school
- Referrals for Special Education Assessment (if all General Education supports have been exhausted)

Practices for Students Needing Individualized Support through IEPs:

- Behavior intervention plans and/or counseling services to address individualized goals and objectives in student IEPs

BEHAVIOR & DISCIPLINE

OUR GOAL IS TO HELP STUDENTS SEE THE IMPACT OF THEIR BEHAVIOR ON THEMSELVES AND OTHERS AND LEARN TO MAKE BETTER CHOICES.

MINOR MISBEHAVIORS

Teacher or Staff Supported

Examples:

- Inappropriate language
- Minor Physical Aggression
- Property Misuse
- Disrespect
- Defiance
- Disruption of Learning Environment

Examples of Intervention/Consequences:

- Redirection
- Reteaching of expectation
- Reflection
- Review problem-solving STEPS
- Provide break
- Parent contact
- Logical consequence
- Assign to intervention/support

MAJOR MISBEHAVIORS

Administrator and/or Counselor Supported

Examples:

- Abusive/Offensive Language
- Fighting/Physical Aggression
- Threat/Intimidation/Harassment/Bullying
- Vandalism
- Weapons/Dangerous Items
- Major or Repeated Theft
- Major Classroom Disruption or Repeated Disruption

Examples of Intervention/Consequences:

- Student conference with administrator
- Reflection/reteach/practice appropriate behavior
- Phone call home
- Referral to intervention support
- Consequence (following district protocol)
- Can include suspension or expulsion, if serious or repeated behavior

Cole Canyon adheres to California Education Code and MVUSD Board Policies for all student discipline. Administration collaborates closely with the MVUSD Student Support Department, our School Resource Officer, the Murrieta Police Department, and other relevant agencies when necessary.

For more information, please see the below MVUSD board policies and administrative regulations at this link: <https://www.murrieta.k12.ca.us/site/Default.aspx?PageID=16>
MVUSD Board Policies Index

Positive School Climate: BP 5137

Conduct: BP 5131

Bullying: BP 5131.2, AR 5131.2

Discipline: BP 5144, AR 5144

Suspension and Expulsion/Due Process: BP: 5144.1, AR 5144.1

Suspension and Expulsion/Due Process (Students with Disabilities): AR 5144.2

California Education Code 48900:

https://leginfo.ca.gov/faces/codes_displaySection.xhtml?sectionNum=48900.&lawCode=EDC

Please also see the MVUSD Student Support Department webpage linked below for additional information: <https://www.murrieta.k12.ca.us/Domain/63>

BULLYING

Bullying is harmful to student learning, student well-being, and student attendance. The safety and well-being of all students is the highest priority at our school. When talking about bullying, it is very important for parents, teachers and students to understand exactly what bullying is and what it is not. At Cole, we have many programs and initiatives in place schoolwide to prevent bullying behavior and ensure that students with social/emotional/behavioral concerns receive appropriate intervention when needed. MVUSD and Cole Canyon take all reports of bullying behavior seriously.

Bullying IS (according to California Ed Code 48900r):

- "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.
 - Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.
 - Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.
- Further defined by MVUSD Board Policy and Administrative Regulation 5131.2(a), it involves a real or perceived imbalance of power between individuals, with intent to cause emotional or physical harm.

Bullying is NOT:

- Not liking someone
- Being excluded
- Accidentally bumping into someone
- Making other students play something a certain way or being "bossy"
- A single act of telling a joke about someone or making fun of someone
- Arguments between one or more students
- Expression of unpleasant thoughts or feelings regarding others
- Isolated, minor acts of aggression, meanness, or other behaviors that bother an individual

How to Report Bullying:

- Any student who feels that they are being bullied should let a teacher or other staff member know as soon as possible, so that school administration can investigate the situation, ensure student safety, and prevent any further instances. Students or parents are able to report suspected bullying to school administration at any time, via phone or email.
- Bullying investigation is confidential. It involves interviews of all involved parties, witnesses, statements from staff, review of other evidence, and a review of district records. Once the investigation is completed, the school administrator will share the findings with the students and parents, including resources and follow-up supports.
- Just like for any other problematic school behaviors, our goal is to make sure that students are supported with interventions and resources as well as consequences, so that the behavior does not occur again.
- *Even if the situation is found to not be "bullying" as defined above*, involved parties will be supported with restorative interventions, referrals for school or outside counseling, parental notification/involvement, behavioral interventions, and other consequences/supports as appropriate.
- Disciplinary consequences for other students are confidential and will not be disclosed to other parents.

For more information on bullying, please contact school administration or see the below links:

- California Education Code 48900(r): https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=48900.&lawCode=EDC
- MVUSD Board Policies: <https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>
- Stopbullying.gov: <https://www.stopbullying.gov/>

CELL PHONES & ELECTRONIC DEVICES

We understand that families may wish to provide their students with **cell phones** and other mobile communication devices such as smart watches for safety and other reasons. **Smart Watches** also tell time. Once these devices are used for calling out, playing a game, or sending a message, they become an electronic device. Please reinforce proper use. Repeated infractions may result in school consequences.

While on campus, during school hours, student communication devices should be **OFF** or on "silent" mode. **They must be PUT AWAY** in the student's backpack.

As these devices can be disruptive to student learning, they are permitted to be used by students **ONLY** outside of school hours, and off campus, except for in the case of an emergency or in individualized circumstances when permission is granted by school administration or the student's teacher, in alignment with MVUSD Board Policy 5131.8 available here: <https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>

COMMUNICATION

Partnership with our families is a core focus of our school, teachers, and administration at Cole Canyon. Regular communication between parents/guardians, teachers, and school administration strengthens our partnership and keeps everyone informed about student learning, school events and opportunities for family participation/involvement, as well as emergency information when needed.

MVUSD and Cole Canyon uses **ParentSquare** for all official communication, including our Principal's newsletter, PTC community posts and alerts, and direct messaging between parents/guardians, teachers and staff.

All MVUSD emergency information and notifications will come **ONLY** through ParentSquare, so it is essential that all parents/guardians download and use this app. Please make sure that all emails and mobile phone numbers are kept up to date and that notification preferences are "ON."

ParentSquare Information for Cole Families

Why Download The ParentSquare App?



It's the only official district and school communication platform for emergency and safety information.



Our monthly school newsletter, is sent each Friday only through ParentSquare. It contains important information for parents and families, including school events, programs, safety, and more!



ParentSquare messages and posts send texts and emails so you don't miss important information. You can reply directly to the school or your student's teacher in the app.

NEW



You can quickly and easily clear student absences through Parent Square! Just reply to the message that you receive within 24 hours. No call required!



Messages are automatically translated to your preferred language. Accessibility options are also embedded for those with visual impairments.



Cole Canyon teachers send class newsletters and other important classroom reminders through ParentSquare.

Download the ParentSquare app today!

Stay involved with your child's learning and activities at school, from anywhere.

Available on the App Store

GET IT ON Google play



Aeries Communications

Powered by ParentSquare

Need Help With ParentSquare?

Call our front office:
(951) 696-1421

Stop by during our normal business hours: 8:00-4:00, M-F.

COUNSELING SUPPORT

Did you know that we have a full-time Award-winning school counselor at Cole Canyon?

Our School Counselor, Mr. Zanartu is an important part of our school instructional leadership team and works with us to ensure that we are providing a program that supports ALL students' feelings of inclusion and belonging, future-readiness, academic skills, social/emotional skills, and positive attendance and appropriate behavior.

Mr. Zanartu provides consultation and works collaboratively with teachers and parents to support students both directly and indirectly. He spends time working with individual students, groups, and classes of students on social/emotional skills, problem-solving, and growth mindset. Mr. Zanartu also works with teachers and families to implement behavioral and social/emotional supports to help all students.

In addition, Mr. Zanartu is always available to help any student experiencing a social/emotional or mental health crisis. Teachers and staff can refer students, and students can request support themselves as well. When students need more than counseling support at school, Mr. Zanartu works with families to help students to access any needed professional outside resources.

You can reach Felipe Zanartu via email at: fzanartu@murrieta.k12.ca.us

Please see MVUSD's Behavioral Health Webpage for additional information and resources:
<https://www.murrieta.k12.ca.us/domain/70>

Murrieta Valley Unified School District
Crisis and Helpline Resources

In the event of a Mental Health related crisis and/or emergency that puts you, your child or others in danger, please dial 911.

Crisis Lines

Riverside County Crisis & Suicide Helpline- (951) 686-HELP
National Suicide Prevention Lifeline- (800) 273-8255 (TALK)
Crisis Text Line- Text HOME to 741741
CA Peer Warm Line (non-crisis)- (855) 845-7415
Trevor Project (LGBTQ)- (866) 488-7386
Children's Protective Services- (800) 422-4918
Alternatives to Domestic Violence- (800) 339-7233
CONTACT (Loneliness) Helpline- (800) 932-4616
RUHS Youth Crisis Hotline- (800) 843-5200
SafeHouse What's Up Crisis Text Line (youth)- (844) 204-0880
RUHS Teen Line- (800) 852-8336

Emergency Evaluation Centers

Emergency Treatment Services (ETS) 9990 County Farm Road, Suite 4 Riverside, CA 92503 Adults & Minors (951) 358-4881	Loma Linda University Behavioral Medical Center 1710 Barton Road Redlands, CA 92373 (909) 558-9200
Riverside University Health System 41002 County Center Drive, Suite Temecula, CA 92591 (951) 600-6355	Perris Mental Health Urgent Care 32085 Ramona Expressway, Suites 1-3 Perris, CA 92571 (951) 349-4195

Regional Behavioral Health Centers

Riverside University Health System Behavioral Health, Temecula Children's Services (Medi-Cal/Healthy Kids/Healthy Families) Children's Treatment Services 41002 County Center Drive Suite 320 Temecula, CA 92591 (951) 600-6355	Loma Linda University Behavioral Medical Center 28078 Baxter Rd, Suite 230 Murrieta, CA 92563 (951) 290-6530
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Additional Resources
Community Referrals- Dial 211
Connect2.org- Search for free/reduced cost services like medical care, food, job training and more.
CARES Line- (Medi-Cal Beneficiaries seeking Mental Health Services)- (800) 706-7500
Help Line- (951) 686-4357 (24-hour hotline) • Suicide crisis • Crisis intervention and counseling referrals • Homeless referrals • Food pantry • Financial assistance

CONCERNS & COMPLAINTS

Questions or concerns regarding student learning or behavior:

- The best place to start is by reaching out to your student's teacher, via ParentSquare direct messaging or email.
- As our teachers are busy teaching during the school day, *please allow 24 hours for a response.*
- *Teachers are not available after school hours or on the weekends and will respond to all communication during their contracted time.*
- If you would like to schedule a time to meet with your student's teacher, please send a ParentSquare direct message or email. Parent conferences must be scheduled in advance.

EMERGENCY concerns regarding the immediate safety of students:

- During the school day: please call the front office for immediate assistance.
- After school hours, on weekends or holidays: please call 911.

Non-emergency concerns or complaints regarding school staff, procedures, policies, and other questions about Cole Canyon:

- Please call the front office, send a ParentSquare direct message, or send an email to school administration. *Please allow 24 hours for a response.*
Administrative staff are not available after school hours or on weekends/holidays and will respond to all communication as soon as possible during school hours.
 - Principal: Mr. Shaw – jshaw@murrieta.k12.ca.us 951-696-1421, ext 2699
 - Assistant Principal: Mrs. Lane – rlane@murrieta.k12.ca.us ext. 2699
- If you visit the front office with a non-emergency concern, complaint, or question, you will receive a response from administration within 24 hours.
Same-day walk-in appointments are not typically available during the school day.

Please see MVUSD's Board Policies for more information:

<https://www.murrieta.k12.ca.us/domain/70>

DRESS CODE

We understand that the clothes that students choose to wear and their personal style is important to who they are as individuals. Appropriate dress and grooming are also important to our student learning environment at Cole Canyon. Students are required to wear clothing that is suitable for school activities, including PE and recess.

Students are not allowed to wear clothing that presents a health or safety hazard or clothing that is likely to cause a substantial disruption to learning.

If there is a concern about student dress or grooming, school administration will address the issue with the student in a manner that is equitable, respectful, and private. Parents will be notified if their student needs to have a change of clothes delivered or remove any unsafe or overly disruptive accessories.

For more information, please refer to MVUSD board policies and administrative regulation 5132 available at the following link:

<https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>

DROP-OFF OF ITEMS

Sometimes students forget to bring things to school that they need, such as library books and lunch. In these events, families are welcome to bring those missing items to the front office during school hours. Our front office staff will notify the teacher so that the teacher can send the student at a time that does not disrupt instruction.

Elementary school is critical to building independence so we caution the reinforcement of the "bail-out". It may be more beneficial in the long term to allow students to reap the consequences and allowing them to miss out will help build independence and self-reliance.

We respectfully request that takeout lunches, Door Dash, etc. not be a regular practice. We understand special days like a birthday can be fun for a student to get a take-out lunch, but this should only once per year. We will allow for parents to join students for lunch during a birthday but parent and child must sit away from the grade level peers.

EMERGENCIES & SCHOOL SAFETY

Safety is our first priority for our students, staff and families.

Each year, Cole Canyon updates its School Safety Plan in accordance with MVUSD district policy and California State Law.

One component of our Safety Plan is practicing emergency procedures, including Earthquake Drills, Fire Drills, and Lockdown Drills. Practicing these safety procedures helps to ensure that all students and staff know what to do in an emergency and have prior experience calmly following our procedures in the event of a true emergency.

Questions about our school's Safety Plan? Please contact the Assistant Principal.

Whenever there is a true emergency, the ONLY way that you will receive official communication from MVUSD and Cole Canyon is through the ParentSquare app. Please make sure that you download this app and keep parent/guardian and emergency contact information updated, including current emails and cell phone numbers. It is also important to turn on notifications and not block the number that sends ParentSquare messages and alerts, or you will not receive important information.

If you would like more information about safety in MVUSD, please visit the Student Support Department webpage at: <https://www.murrieta.k12.ca.us/domain/12>

The MVUSD Board Policies and Administrative Regulations website also contains more information, including links to BP and AR 5142 (Safety), at the following link: <https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>

Download the
ParentSquare app today!

Stay involved with your child's learning
and activities at school, from anywhere.

Available on the
App Store

Download on the
Google play



Aeries Communications | Powered by ParentSquare

Need Help With ParentSquare?

Call our front office:
(951) 696-1421

Stop by during our normal business hours:
8:00-4:00pm, M-F.

FAMILY ENGAGEMENT AND PARTNERSHIP



At Cole Canyon, we believe strongly that family-school partnership is an essential part of the learning success of our students. We are working to shift from a traditional model of family participation/compliance to a model that focuses on true partnerships in support of student learning.

Strong family-school partnerships benefit students, educators, families, and our entire school community!

We have many opportunities for family partnership in support of student learning at Cole Canyon, including:

Cole Family Breakfast/Orientation
Monthly Friday Flag Salute Assemblies (Most First Fridays)
Coffee with the Principals Meetings
Corner Connection Events
Parent-Teacher Conferences
Back-to-School Night- August
Open House- May

"Ready, Set, Go!" Incoming TK and Kinder Preview Events
TK Family Preview Events
PTC Family and Community Events
Parent/Guardian Volunteer Opportunities (based on need and availability)

Family Learning Nights (Math and Reading Nights)
Student Study Team Meetings
IEP and 504 Meetings
Weekly School Community Newsletter (Friday Nights at 5:00pm)
ParentSquare posts, updates, and direct, two-way messaging
Monthly Special Education Parent Advisory Council (SEPAC) meetings at Cole Canyon
English Language Advisory Council (ELAC) meetings at CCES
Other District Advisory Groups
School Site Council

Continual improvement is important to us! If you have any questions about family partnership at Cole Canyon, or have any ideas for how we can strengthen our efforts, please contact school administration.

FRIDAY FLAG ASSEMBLIES

On the First Friday of the month, (weather-permitting), we have our Friday Flag Salute on the blacktop. Families are invited to join us for a salute to the flag, important announcements, fun activities and celebrations, and recognition of students, staff, and school community members for achievements. Please come early to be checked into the Raptor System to enter campus. All visitors and volunteers will need identification.

We start each Friday Flag at 8:35 in the outdoor amphitheater. Should the weather unsafe or too rainy, we will notify the community through ParentSquare in advance.

If you have any questions about Friday Flag Assembly, please contact the CCES office.

HEALTH OFFICE

Our Cole Canyon Health Office includes a full-time Health Tech, who works closely with our School Nurse and District Nurse (off-site) as needed. The Health Office supports students with first aid for minor bumps and bruises, administration of student medication, monitoring of student health conditions, and health emergencies.

For students requiring monitoring through a healthcare plan or medication administration at school, please contact our front office for paperwork to be completed by your student's physician.

If your student is injured at school and needs more than minimal first aid (such as rest, ice or a bandaid,) the Health Tech or school administration will contact you by phone. Please make sure that all parent/guardian and emergency contact information is kept up-to-date in Aeries so that we can reach you.

If your student is injured or becomes ill while at school and needs to be taken home, the Health Tech will contact you by phone. If a parent/guardian is not available, emergency contacts listed in Aeries will be contacted for pickup.

For more information about MVUSD's student health-related board policies, please visit the following website: <https://www.murrieta.k12.ca.us/site/default.aspx?PageID=17>

Additional information about MVUSD Health Services, Health Office Procedures/Policies and guidelines is available at the following website:
<https://www.murrieta.k12.ca.us/Page/247>

LOST & FOUND

Please make sure that you clearly label student jackets, backpacks, lunch boxes, and water bottles. All items that are found on campus will be sent to the school Lost and Found, which is located in our just outside of the MPR. As the Lost and Found is often overflowing with "lost" student items that are unclaimed, we will clean out and donate unclaimed items several times per year prior to long school breaks.

If your student is missing something, please encourage them to check the Lost and Found and ask their teacher for assistance.

Parents and guardians should make sure to check the Lost and Found regularly. We will send messages to the school community before the collection of unclaimed items are donated.

LUNCH

A NO-COST, healthy lunch is available to every Cole Canyon student every day. No sign-up or eligibility is required.

Please visit the MVUSD Nutrition Services webpage for more information and current menus:
<https://murrietaschoolnutrition.com/>

Students are welcome to bring a lunch from home if they do not wish to eat school lunch. Families are encouraged to pack healthy lunches and snacks for their students.

Menus will be shared out digitally through our Weekly Principal's Newsletter emails in ParentSquare as well.

LUNCH DELIVERIES

Except in special circumstances that have been pre-arranged with classroom teachers and office staff/administration, we are unable to accept restaurant food deliveries for student lunches. If lunches are delivered without pre-arrangement/approval we cannot guarantee that the student will receive it in timely manner.

We provide a healthy, no-cost lunch to each student every day. If your student wishes to eat a lunch from home instead, please make sure to pack a healthy lunch in their backpack.

If there is a special circumstance where lunch must be brought in by the parent, please make sure that this is pre-arranged with your student's teacher and front office staff/administration. Like mentioned above, keep these deliveries to a minimum. A birthday is reasonable as it is one time per year. Regular deliveries cause disruption and a host of other issues among peers.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS)

At Cole, we use a Multi-Tiered System of Supports (MTSS), which is a system that helps educators to support the learning of all students in all areas, including academic, social/emotional, behavioral, and school engagement/attendance.

Through MTSS, we provide a solid layer of prevention, as well as increasing supports based on student needs. As educators, we collaborate regularly with one another about student learning data in all areas, ensuring that all students receive supports that are needed. Interventions provided are in alignment with best practices and are either research-based or validated practices.

Tier 1 supports are available to all students. This includes core academic instruction in the classroom, as well as our schoolwide positive discipline practices, schoolwide teaching of social and emotional skills to support learning, schoolwide teaching of behavior expectations, and attendance awareness. Classroom What I Need (WIN) time is another example of a Tier 1 support, where teachers provide students with additional support and re-teaching to support their progress with grade-level standards.

Tier 2 supports are available to students who need additional, targeted interventions. This can include pull-out reading intervention, after-school foundational reading and math skills intervention through the district-facilitated ELOP program, social/emotional skills instruction, group or individual counseling, attendance support interventions, or behavior interventions such as Check-in/Check-out (CICO), pre-correction system, or a other layered support.

Tier 3 supports are intensive and individualized, for students who need more than what is provided in Tier 1 and Tier 2. These can include more intensive academic interventions, Student Study Team (SST) meetings, referrals for outside support services, and individualized social/emotional or behavioral interventions. Student Attendance Review Team (SART) and Student Attendance Review Board (SARB) meetings are held at this level to address barriers to student participation.

SPED supports are when students have been identified with a disability that requires individualized programming, services, placement and/or support, through an Individualized Education Program (IEP).

Our Cole Canyon instructional/behavioral leadership team is continually revising and updating our MTSS program. If you have any questions please feel free to reach out to administration. Please contact Rebecca Lane at rlane@murrieta.k12.ca.us or via phone at 951-696-1421, ext 2698

PARENT-TEACHER CLUB (PTC)

Cole Canyon Elementary has a fantastic Parent Teacher Club (PTC), which supports our school with fun and engaging activities and financial support through donations. These donations are utilized by our teachers for grade-level activities and field trips.

Each year, PTC provides our school community with many “giveback” events funded by fundraising donations, including many positive and family-friendly events and activities such as:

School Dances
Magic Shows
School Festivals/Carnivals
Campus Improvement/Cleanup
Support of School-wide reading programs
And many more!

Please consider joining our Cole Canyon’s PTC, and thank you for your support with donations that support student learning and family engagement and make Cole Canyon a wonderful and fun school community!

Please contact the Cole Canyon PTC President for more information:
colecanyonptc@yahoo.com

Questions about the yearbook? yearbookcolecanyon@gmail.com

PHYSICAL EDUCATION

All students at Cole Canyon participate in Physical Education, according to California Education Code 51223. Each student receives a minimum of 200 minutes of PE instruction every 10 days. Teachers provide this PE instruction during our daily “Specials” block, which includes two to three days of teacher-led PE.

Please make sure that students wear clothing and shoes that are safe and appropriate for PE activities. Your student’s teacher will share which days they participate in PE and other physical activities.

Closed-toed shoes are very important while on campus. Please help us maintain this safety expectation. strapless shoes, sandals, sliders, or other shoes that do not protect the feet are not permissible.

RECESS- PLAYWORKS!

We've brought back the fun of recess!

Play is critical to helping students to learn to make friends, solve problems, and persevere. MVUSD has partnered with Playworks, a national nonprofit organization that helps schools to create recesses and play environments that provide opportunities for all students to play. Our entire administrative and instructional aide team has participated in Playworks training and ongoing coaching this year. MVUSD has also helped us to purchase a ton of new playground game equipment and materials that we need to implement our fun new recess structure.

Students still get to choose what they'd like to do at recess, whether it is to hang out in our "chill zone" chairs in the shade, play a safer "tag" game such as Sharks and Minnows, or any number of fun blacktop games such as Switch or Rock-Paper-Scissors Relay. Our Recess coaches make sure that students know the rules to the games and play alongside them, ensuring that all students are able to participate, have fun, and learn valuable problem-solving and social skills at recess. We are teaching students how to solve disagreements or ties, as well as how to use positive language when faced with disappointment or being "out." Each recess begins with an "opening" where students are reminded about expectations and available games. Each recess ends with a "closing" where students are given feedback about how they played at recess, along with some stretching and grounding exercises that ensure that they are ready to return to the classroom calmly and ready to focus and learn.

We have already seen immense positive benefits from implementing this program, including more students playing cooperatively with one another, as well as significantly fewer disciplinary incidents during recess. All of these benefits translate into more effective classroom instructional time with our students, which is a win for everyone!

For more information on Playworks, please click this link:

<https://www.playworks.org/>

For more information on how recess is structured and supported at our school, please contact Cole Canyon administration.

If you'd like to be a volunteer supporter of Playworks Recess at Cole Canyon please contact our office

REPORT CARDS & PROGRESS REPORTS

Student report cards and progress reports are an important way to stay up-to-date about your student's learning progress.

Cole Canyon administration will send out communication through ParentSquare for all families in advance of each of the release dates for student report cards and progress reports. These documents are viewable within the Aeries Parent Portal only. Each announcement will include directions for parents/guardians on how to access these documents.

Please contact your student's teacher if you need a paper copy of your student's progress report or report card.

If you have any questions or concerns regarding your student's progress, please contact your student's teacher directly, either through ParentSquare, email, or phone.

Please see the MVUSD Elementary Educational Services website for more information:
<https://www.murrieta.k12.ca.us/site/Default.aspx?PageID=83>

SECTION 504

Students with physical or mental impairments impacting their ability to perform a major life activity may be eligible for an accommodation plan through Section 504.

Please contact our school's Section 504 Coordinator, Mrs. Lane:
rlane@murrieta.k12.ca.us if you have any questions about Section 504.

STUDENT SUPPORT TEAM (SST) MEETINGS

When needed, or requested by Cole Canyon staff or parents, the CCES Student Support Team (SST) may meet to discuss supports for an individual student. During these meetings, parents, teachers, support staff, and intervention staff review student learning progress, discuss concerns, and set up any needed interventions for students.

Please contact the teacher or Mrs. Lane if you have any questions about the SST process.

SPECIAL EDUCATION SERVICES

Children between the ages of 2.6 months and 21 years that have suspected or identified disabilities in the areas listed below may be eligible to receive special education services at no cost to parents in the least restrictive environment to the maximum extent appropriate.

Eligibility and services vary and are based on students' needs. Children enrolled in private schools, home schools or other public schools may also be eligible to receive special education services.

- Intellectual disability
- Emotional disturbance
- Multiple disabilities
- Deaf or hearing impairment
- Orthopedic impairments
- Autism
- Other health impairment
- Traumatic brain injury
- Speech and language impairment
- Specific learning disabilities
- Established medical disability
- Blindness or vision impairment

In MVUSD and at Cole Canyon, we offer a continuum of services and program options that provide children with exceptional needs access to a free, appropriate public education in the least restrictive environment. Services include, but are not limited to:

- Specialized academic instruction
- Speech and language therapy
- Occupational and physical therapy
- Positive behavioral supports
- Behavioral intervention services for students with autism
- Preschool programs for students between the ages of three to five years old

Parents of students with exceptional needs have additional rights and protections referred to as Parent Rights and Procedural safeguards.

If you have questions about programs available at Cole Canyon, or your student's progress with learning, please contact your student's teacher. Our School Psychologist or school administration is also available for consultation at any time.

More information about MVUSD Special Education Services, parental rights and due process can also be found on the MVUSD Special Education webpage at:

<https://www.murrieta.k12.ca.us/domain/64>

VISITORS & VOLUNTEERS

Visitors and Observations

- All visitors are required to check in at the school office upon entering campus and sign in through the Raptor system with a government-issued ID. Parents can download to their phone the "Raptor Safe" app for a quick and easy pre-check that creates a QR code for kiosk check-in. Visitor stickers will be available in the office within 10 second's time.
- Visitors are required to sign both in and out, and to wear a badge during the entire visit.
- Parents or outside agency providers (with a signed release of information form) are welcome to observe on campus. School administration will accompany visitors/observers to answer any questions and preserve the instructional environment. Teachers are not available for conferences during instructional time. Observations are scheduled for 30 minutes at a time.
- Students from other schools and younger siblings may not visit during school hours, except for during specially arranged events.

Volunteers:

We love volunteers at our school!

- All volunteer opportunities are communicated through teachers and administration and are subject to need and availability. Volunteer opportunities may be cancelled without notice.
- Volunteering on campus is for a specific task/assignment and is NOT observational in nature.
- Volunteers must stay in their assigned location and complete assigned tasks; they are not to be in other areas or engage in other activities on campus that have not specifically been assigned.
- Volunteers must check in at the school office upon entering campus and sign in through the Raptor system with a government-issued ID.
- Volunteers are required to sign both in and out, and to wear a badge during the entire visit.
- Volunteers expecting to perform more than 20 hours of volunteer service at Cole Canyon will need to have a MVUSD background check completed. See administration for details.

If you have any questions or if you'd like more information, please contact Cole Canyon school administration, and see MVUSD's Board Policies, including Volunteer Assistance (BP 1240 and AR 1240), Visitors/Outsiders (BP 1250 and AR 1250) listed at the below link: <https://www.murrieta.k12.ca.us/site/Default.aspx?PageID=17>