

Laguna Beach Unified School District

Job Description: School Psychologist

PRIMARY FUNCTION:

Provides psychological services to all schools including testing, counseling, and consulting to assist in meeting the educational needs of all pupils.

ASSIGNED RESPONSIBILITIES:

- Administers to pupils individual intelligence tests, achievement tests, personality tests, tests to measure perceptual and motor development, and social and adaptive behavior.
- Evaluates and interprets all testing and makes educational, behavioral, and placement recommendations.
- Assists teams in interpreting testing and makes educational, behavioral, and placement recommendations.
- Interpret assessment findings to parents, counsel with parents regarding pupil's personal and social adjustment, recommend to parents ways of helping pupil and provide ongoing parent education trainings.
- Confers with teachers, administrators and other professional staff on findings or results of student observations and help them in their efforts to provide an appropriate education to students.
- Consults with teachers and administration regarding articulation and alignment of Special Education curriculum.
- Consults with other agencies and professionals both private and public, regarding individual students.
- Provide case management on all assigned cases.
- Monitor individual student cases to assure appropriate and effective implementation of plan.
- Develop behavior plans and instruct staff in data collection methods.
- Monitor compliance with Special Education laws and maintains appropriate records.
- Participate in faculty meetings, PTA meetings, and other community groups as determined appropriate by supervisor.
- Provides staff development activities as needed.
- Perform other duties as assigned.

DIRECTLY RESPONSIBLE TO: Director of Special Education/Student Services and under immediate direction of the site administrator while performing services on the school site.

QUALIFICATIONS:

Valid California Credential: Education Specialist/Mild Moderate, or Speech/Language Specialist, or Pupil Personnel Services with authorization to serve as a Psychologist or School Counselor.

Education: Bachelor's Degree and Master's Degree, including all courses needed to meet credential requirements. Ph.D. highly desired.

Experience:

Successful classroom teaching or counseling experience is desirable. Advanced work in psychology beyond level of work required for credential is highly desirable.

Personal Qualities:

- Independent worker
- High energy
- Exercise mature judgment and individual initiative
- Appearance and grooming which establish a desirable example for pupils
- Willingness to assume a wide range of responsibilities
- Willingness to continuously improve and learn new skills
- Pleasant interpersonal skills
- Exemplary organizational and time management skills
- Commitment to professional courtesy
- Belief in high standards
- Ability to develop empathy with parents, pupils, and staff

Personal Qualities:

Appearance and grooming which establish a desirable example for pupils. Ability to meet District standards for physical and mental health and professional conduct. Ability to exercise mature judgment and individual initiative. Ability to develop empathy with parents, staff, and pupils.