Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, August 18, 2026
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at: 5:30pm

B. Roll Call
Members Present: Rochelle Carroll, Graciela Flores, Priya Naidu, Morgan Appel

Members Absent: Sara Roa

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Farrah Quintero

D. Student Council Presentation

- Student Council officers, under the guidance of Mrs. Wasyliw, delivered a presentation to the Board highlighting the Student Council program. The presentation began with a video featuring campaign highlights from each officer and showcased students leading various school activities, including the beginning-of-year assembly. Each officer introduced themselves, shared their experiences in the election process, and discussed their roles, responsibilities, goals, and leadership initiatives as representatives of the student body.

II. Approve Agenda (Action)

Motion: Appel *Second: Flores* *Vote: UNANIMOUS*

III. Approve Minutes from the July 21st, 2026 Regular Board Meeting (Action)

Motion: Naidu *Second: Appel* *Vote: UNANIMOUS*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda - None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey reported that Discovery has had a strong start to the 2026-27 school year. Students have already participated in field trips, curriculum nights have been held for all grade levels, afterschool clubs and sports are underway, and all staff positions have been filled.
- Mr. MacGaffey introduced Discovery's newest staff member, Ms. Sarah Hughes, who recently joined the school as Dean of Students. He shared that she has quickly immersed herself in the school community and he expressed enthusiasm about having her on the Discovery team.
- Mr. MacGaffey reported that the school held its first Coffee with Admin meeting, offered both in person and via Teams. The event was well attended and provided an opportunity to connect with families and share school updates.
- Mr. MacGaffey noted that Discovery is currently ranked fifth in attendance among district schools and continues to focus on improving attendance with the goal of reaching first place.
- Mr. MacGaffey provided an update on the school's technology replacement plan. He shared that Discovery has been awarded grant funding that may be used as one-time discretionary funds to support the purchase of new student laptop devices. However, due an upcoming increase in the cost of student laptops, the school may need to hold a special Board meeting to approve the purchase of these student devices, before the next scheduled Board meeting.
- Mr. MacGaffey reported that student ridership on school transportation has declined. Students that live within Discovery's boundary are within walking distance of the school. He noted that in an effort to be fiscally responsible with the efficient use of public funds, Discovery may need to discuss in the future alternative transportation options to help reduce costs and maximize resources.

VI. Approve Consent Calendar (Action)

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve New Management Employment

1) Sarah Hughes, Dean of Students, 8 hours, 205 days, effective July 27, 2026

B. Approve New Classified Employment

1). Norma Anaya Valdez, TK Instructional Assistant, 6 hours Mon-Thurs., 4.25 hours Fri., 180 days, effective July 23, 2026

2). Carmen Luna, TK Instructional Assistant, 6 hours Mon-Thurs., 4.25 hours Fri., 180 days, effective July 24, 2026

C. Approve Student Council Fundraising Request

Purpose of Fundraiser: To raise funds for Student Council to create welcome kits for students who enroll at Discovery Charter School during the school year.
Dates: September 11, 2026
Description of Fundraiser Student Council will sell beverages to families attending the PTC Family Movie Night. Proceeds will support the purchase of materials for student welcome kits.

D. Approve Renaissance Online Curriculum

Rationale: 26-27 Renewal for Renaissance's Flocabulary online learning platform. Flocabulary is designed to ignite literacy and vocabulary growth by embedding academic content into engaging standards aligned videos, and activities.
Total Cost: $3,600 not to exceed $4,000
Funding Source: Restricted Lottery

E. Approve Catering for ELOP Fall Intersession Services

Rationale: Discovery Charter School, in partnership with AthLEAD, LLC, will host the ELOP Fall Intersession serving approximately forty (40) students.
The program provides a full-day schedule of athletics, enrichment activities, and supervised engagement. Catering services are necessary to provide daily breakfast, lunch, and snacks. El Tapatio, a district-approved vendor, will provide these services.
Dates: September 21st – 25th, 2026
Total Cost: $3,700 not to exceed $4,000
Funding Source: Extended Learning Opportunities Program

F. Approve ELOP Fall Intersession Field Trip with AthLEAD

Location: TBD
Dates: September 25th, 2026
Rationale: To provide enrichment and experiential learning for students enrolled in Discovery's Extended Learning Opportunity Program (ELOP) in partnership with AthLEAD. A total of 40 students and 8 AthLEAD coaches will participate in the field trip.
Total Cost: $ 1,400 not to exceed $ 1,500
Funding Source: Extended Learning Opportunities Program

G. Approve Kinder Supplemental Learning Materials

Rationale: To provide a kindergarten teacher with supplemental flashcards that align with instructional materials used across other kindergarten classrooms. These resources support student learning in letter recognition, phonemic awareness, vocabulary development, counting, phonics patterns, and identification of two-dimensional shapes.
Vendor: The Kindergaten Smorgasboard Store
Total Cost: $70 not to exceed $100
Funding Source: Unrestricted Charter Funds

Motion: Appel *Second: Flores* *Vote: UNANIMOUS*

VII. Approve Travel to American Speech-Language Hearing Association (ASHA) Convention for Speech Pathologist

Location: Indianapolis, IN
Dates: November 19-21, 2026
Rationale: The Annual Convention provides an opportunity to learn about the latest research developments, polish clinical skills, improve techniques, and gain new tools and resources to advance professional development.
Total Cost: $2,000.00 not to exceed $3,000.00. Cost covers convention registration, flight, hotel and per diem meals.
Funding Source: Student Support Professional Development Grant

Motion: Flores *Second: Naidu* *Vote: UNANIMOUS*

VIII. Board Announcements

- Mrs. Flores thanked Mr. MacGaffey for his report. She shared that her daughter had shared about her recent field trip to YMCA swim classes. She thanked the teachers and staff and appreciated the very smooth start of the school year.
- Dr. Appel noted that the idea of welcoming and belonging is very important and the fact that the staff and students are able to start at Discovery and feel welcomed is beautiful.
- Mrs. Naidu appreciates the Board's sentiments. She appreciated the Coffee with Admin and appreciates the openness from Admin and their willingness to hear parents, which is part of what makes this school special. She thanked the staff and students for their presentation
- President Carroll echoed the sentiments of her fellow Board members, and appreciates the presentation and snippets of reminders of recent highlights of what has happened since that last meeting. She thanked the staff and all who were present for the meeting and feels that it is a gift to support the staff with everything they are doing.

IX. Adjournment (Action)

- A motion was made by President Carroll to adjourn the meeting at 6:08pm

Motion: Flores *Second: Naidu* *Vote: UNANIMOUS*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, September 15, 2026, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board