



BOARD POLICY

815.1 Acceptable Use of Generative Artificial Intelligence in Education

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815.1

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Purpose

The district recognizes the potential that Generative Artificial Intelligence (Generative AI) offers in enhancing educational opportunities, streamlining operations and preparing students for a future that demands adaptability, critical thinking and digital literacy. When incorporated and used in a responsible and ethical manner, Generative AI can support a dynamic working and learning experience.

This policy addresses guidelines for the proper management and responsible use of Generative AI in the district's educational environment.

Authority

The Board directs that the use of Generative AI in the educational environment shall be limited to approved educational purposes and shall comply with applicable state and federal laws, regulations, Board policies, administrative regulations and school rules including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), the Children's Internet Protection Act (CIPA), the Children's Online Privacy Protection Act (COPPA), as well as Board policies related to acceptable use of computers and network resources, student and staff conduct, copyright protections, student records, personnel records, bullying and

cyberbullying, nondiscrimination and harassment, data security and staff and student expression.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)

Specifically, the district will adhere to end-user agreements and age restrictions for tools classified as Generative AI, disallowed for students age 12 and under and only with prior written parental consent for students age 13 or older. Parents reserve the right to withdraw consent at any time. No student shall be academically penalized or denied core instructional opportunities for opting out of Generative AI tools and resources.

The availability of access to Generative AI tools and resources by students and staff does not imply endorsement by the district of the Generative AI tool or resource, nor does the district guarantee the accuracy of the information received from Generative AI tools or resources. The district shall not be responsible for any information that may be lost, damaged or unavailable when using a Generative AI tool or resource.

The district shall not be responsible for the dissemination, replication or alteration of information or data input by any student or staff into any Generative AI tool or resource. Nothing in this policy is intended to limit the district's obligations under applicable law or regulations.

The district shall not be responsible for any unauthorized charges or fees resulting from access or use of Generative AI tools or resources.

Definitions

AI literacy – the ability to understand, use and interact with AI systems effectively, efficiently and responsibly.

Artificial Intelligence (AI) – technology designed to mimic human intelligence, such as analyzing data, recognizing patterns and making decisions.

Generative Artificial Intelligence (Generative AI) – an advanced subset of AI that is capable of generating new content from learned data and pattern recognition across various mediums such as text, code, images, audio and video data. Generative AI is the focus of this policy.

Open-source AI – AI tools and resources that are built on publicly accessible platforms and use and share data among all users who access the platform, both within and outside of the district.

Classification of AI

Generative AI – Creates content like text, images, or music (e.g., GPT, DALL-E).

Predictive AI – Forecasts outcomes using data patterns (e.g., sales or weather prediction models).

Descriptive AI – Analyzes data to summarize trends or insights (e.g., business analytics tools).

Prescriptive AI – Recommends actions based on analysis (e.g. supply chain optimization).

Reactive AI – Responds to inputs without memory (e.g., simple chatbots or game AI).

Autonomous AI – Operates independently with decision-making (e.g., self-driving cars).

Delegation of Responsibility

The district shall make every effort to ensure that Generative AI tools and resources are used responsibly by students and staff. The effective integration of Generative AI into education requires a collaborative effort between administration, teachers, staff, students and families.

The district shall inform staff, students, parents/guardians and other users about this policy and the list of approved Generative AI tools or resources, by posting on the district website and by other efficient methods.

The district shall obtain prior written consent from parents/guardians at the beginning of the academic school year or upon enrollment, before allowing a student to use Generative AI tools and resources in school.[3]

Generative AI tools and resources used in district schools and programs shall be evaluated and authorized on an ongoing basis for educational value, age-appropriateness, bias, privacy protections, accessibility standards and data security by the Superintendent or their designee. [8] [9] [10] [27] [28]

The request of Generative AI tools or resources will be approved by the building administration, Coordinator of Technology and the Director of Curriculum. The approved list of Generative AI tools and resources will include the following:

1. Name of tool/resource.
2. Grade level(s).
3. Purpose of educational use.
4. Example of how it would be altered for the approved grade level.

The Board directs that only district-authorized Generative AI tools and resources may be used on district computers and in district schools and programs. Staff shall consult the district's approval framework for authorized Generative AI tools and resources prior to implementation in the educational environment. Unauthorized Generative AI tools and resources may not adhere to required data privacy, monitoring and security standards.[3] [25] [27]

The Superintendent or designee shall be responsible for developing procedures to address student safety measures and to determine whether Generative AI tools and resources are being used for purposes prohibited by law, Board policy or for accessing sexually explicit materials.[2] [25] [29][30][31][32][33]

The Superintendent or designee shall evaluate new and existing vendor contracts, collective bargaining agreements and related agreements for impacts related to district use of Generative AI. [34] [35]

Guidelines

AI Literacy

Staff –

The district shall provide staff with professional development opportunities addressing the effective and safe integration of Generative AI to enhance teaching and learning. Professional development opportunities may include, but not be limited to:

1. Ethical use of Generative AI.
2. The capabilities and limitations of Generative AI.
3. Critical analysis of content produced by Generative AI.
4. How to monitor and evaluate student inputs into Generative AI systems.
5. The parameters established by the district for integrating Generative AI tools into classroom instructional design [as a supplemental resource](#).

Students –

The district shall provide training for students, which may include, but not be limited to:

1. Establishment of expectations regarding the ethical use of Generative AI.
2. The capabilities and limitations of Generative AI.
3. Critical analysis of content produced by Generative AI.
4. How to disclose use and cite Generative AI resources.
5. The importance of not disclosing personally identifiable information when using an open-source Generative AI tool or resource.

6. Understanding the risks of AI dependency on intellectual development.
7. Prioritize critical evaluation and understanding of the risks associated with Generative AI over usage.

Ethical Considerations

The district shall prioritize the educational value in the use of Generative AI tools and resources and will take measures to mitigate associated risks. The district shall only authorize Generative AI systems and platforms that adhere to district policy and are appropriately equipped for preventing breach of personally identifiable information and addressing the district's prohibitions against discrimination, harassment, bullying, bias and access to sexually explicit materials, or those which are harmful to minors or prohibited by Board policy. [\[8\]](#) [\[9\]](#) [\[10\]](#) [\[20\]](#) [\[25\]](#)

The district's technology protection measures shall be enforced during use of Generative AI on district computers and network resources. [\[25\]](#)

The district shall provide training and address accessibility needs to provide equitable access to Generative AI tools and resources for students and staff including, but not limited to, individuals with disabilities and English Learner students. [\[8\]](#) [\[9\]](#) [\[10\]](#) [\[11\]](#) [\[36\]](#)

The district prohibits the use of Generative AI in making decisions regarding employee/staff recruitment, hiring, retention, promotion, transfer, evaluation, demotion or dismissal. [\[10\]](#)

The district prohibits the use of Generative AI in making final determinations on student assessments and student evaluations. [\[8\]](#) [\[9\]](#) [\[11\]](#) [\[14\]](#) [\[37\]](#) [\[38\]](#)

Academic Integrity –

The use of Generative AI by students to complete assignments or assessments shall only be allowed to the extent stated and outlined by the teacher for the individual assignment or course. Students shall be notified in advance of the parameters for use of Generative AI in assignments and assessments.

Teachers shall outline use of Generative AI tools and resources in their required lesson plans. [\[39\]](#)

Students and staff shall receive training and be expected to appropriately cite original sources for quotations, facts, information, statistics, dates or the paraphrased statements of others. A Generative AI resource shall be cited when the system's generated content is quoted, paraphrased or otherwise used in the student's work. Lack of citation to AI generated work improperly implies that the work is entirely that of the student. [\[16\]](#)

The Board permits the use of AI detection tools as an aid to identify potential academic integrity issues, but prohibits reliance on results from AI detection tools as the sole determination of academic integrity.

Copyright –

Individuals using Generative AI tools and resources must comply with federal law and Board policy regarding the duplication or use of copyrighted materials. [\[4\]](#) [\[24\]](#)

AI-Generated Content Verification -

Individuals using Generative AI tools and resources have a responsibility to apply proper oversight and evaluation of generated information. Generative AI tools shall not be the sole determining factor used to make decisions related to student learning, assessment, academic integrity or conduct. Staff and students should critically evaluate content produced by Generative AI for potential biases or inaccuracies and understand the importance of cross-referencing with trusted resources.

Evaluation and Monitoring of Generative AI

The district shall establish processes for ongoing evaluation and monitoring of Generative AI tools and resources used within the district and on district computers and network resources, including periodic data collection on the impact of AI on student learning.

The Board of Education will receive the approved list of Generative AI tools or resources on an annual basis.

Issues identified during the evaluation and monitoring process shall be reported to the Superintendent or designee.

Prohibited Use of Generative AI

The intended purpose of allowing district-authorized Generative AI tools and resources in the district is to improve the educational program and the enhance workplace efficiencies. Both staff and students shall comply with all district policies and rules when using Generative AI tools and resources including, but not limited to, those addressing the confidentiality of personally identifiable information, academic integrity, and inappropriate sexual content. The Board directs the administration to limit the use of Generative AI to those tools that are necessary for curriculum implementation. In addition to the prohibitions set forth herein and in other district policies, the following is prohibited:

1. Staff shall not enter personally identifiable information of a student or staff member into Generative AI tools or resources to create reports, evaluations, disciplinary letters, improvement plans, individual education plans or other official district records for a student or staff member.
2. Staff and students shall not use Generative AI tools or resources to create sexually explicit images or other inappropriate sexual content.
3. Staff and students shall not use Generative AI tools or resources to create content which they represent as their own original work unless such usage is expressly permitted as part of that work and fully disclosed. Violations of this prohibition will be treated as plagiarism.
4. Staff and students shall not use generative AI tools or resources to create any likeness of any student, staff member, or district official, without their permission.
5. Staff shall not use Generative AI tools and resources for Social-Emotional Learning (SEL), psychological profiling, mental health screenings, or any form of behavioral monitoring.
6. The District shall not implement or authorize any Generative AI tools and resources to profile students based on political or religious values.

Consequences for Inappropriate Use

Failure to comply with this policy or district rules regarding appropriate use of Generative AI including, but not limited to, acceptable use of computer and network resources, shall result in usage restrictions, loss of access privileges, disciplinary action and/or referral to legal authorities. [\[12\]](#) [\[16\]](#) [\[21\]](#) [\[25\]](#) [\[40\]](#)

Students and staff must immediately report any violations or suspicious activity to the building principal or designee.

Users of Generative AI shall be responsible for damages to the equipment, systems, platforms and software resulting from deliberate, malicious or willful acts. [\[25\]](#) [\[41\]](#).

Illegal use of Generative AI; intentional modification without permission or damage to files or data belonging to others; copyright violations; and theft of services shall be reported to the appropriate legal authorities for possible prosecution.

This policy shall also apply to student conduct that occurs off school property or during nonschool hours to the same extent as provided in Board policy on student discipline. [\[12\]](#) [\[16\]](#) [\[25\]](#) [\[40\]](#)

Request for Reconsideration

Any request for reconsideration of a generative AI tool(s) would be addressed through School Board Policy 109.1. [\[42\]](#)

Legal Footnotes

[1] 24 P.S. 4601
LEGAL REFERENCE

[2] 47 U.S.C. 254
LEGAL REFERENCE

[3] 15 U.S.C. 6501
LEGAL REFERENCE

[4] 17 U.S.C. 101
LEGAL REFERENCE

[5] 20 U.S.C. 1232g
LEGAL REFERENCE

[6] 20 U.S.C. 1400
LEGAL REFERENCE

[7] 42 U.S.C. 12101
LEGAL REFERENCE

[8] Pol. 103 — Discrimination/Title IX Sexual Harassment Affecting Students
POLICY REFERENCE

[9] Pol. 103.1 — Nondiscrimination - Qualified Students with Disabilities

POLICY REFERENCE

[10] Pol. 104 — Discrimination/Title IX Sexual Harassment Affecting Staff

POLICY REFERENCE

[11] Pol. 113 — Child Find

POLICY REFERENCE

[12] Pol. 113.1 — Discipline of Students With Disabilities

POLICY REFERENCE

[13] Pol. 113.4

POLICY REFERENCE

Referenced policy is not available in this policy book.

[14] Pol. 114

POLICY REFERENCE

Referenced policy is not available in this policy book.

[15] Pol. 216 — Education Records

POLICY REFERENCE

[16] Pol. 218 — Student Discipline

POLICY REFERENCE

[17] Pol. 220 — Student Expression/Distribution and Posting of Materials

POLICY REFERENCE

[18] Pol. 237 — Electronic Devices

POLICY REFERENCE

[19] Pol. 247 — Hazing

POLICY REFERENCE

[20] Pol. 249 — Bullying/Cyberbullying

POLICY REFERENCE

[21] Pol. 317 — Conduct/Disciplinary Procedures

POLICY REFERENCE

[22] Pol. 320 — Freedom of Speech in Nonschool Settings

POLICY REFERENCE

[23] Pol. 324 — Personnel Files

POLICY REFERENCE

[24] Pol. 814 — Copyright Material

POLICY REFERENCE

[25] Pol. 815 — Acceptable Use of Internet, Computers and Network Resources

POLICY REFERENCE

[26] Pol. 830 — Security of Computerized Personal Information/Breach Notification

POLICY REFERENCE

[27] Pol. 830.1 — Data Governance - Storage/Security

POLICY REFERENCE

[28] Pol. 105 — Curriculum Development

POLICY REFERENCE

[29] 18 Pa. C.S.A. 5903

LEGAL REFERENCE

[30] 18 Pa. C.S.A. 6312

LEGAL REFERENCE

[31] 18 U.S.C. 2256

LEGAL REFERENCE

[32] 20 U.S.C. 7131

LEGAL REFERENCE

[33] 47 CFR 54.520

LEGAL REFERENCE

[34] Pol. 308 — Employment Contract/Board Resolution

POLICY REFERENCE

[35] Pol. 818 — Contracted Services Personnel

POLICY REFERENCE

[36] Pol. 138 — Language Instruction Educational Program for English Learners

POLICY REFERENCE

[37] Pol. 113.3 — Special Education Evaluations and Independent Educational Evaluations
POLICY REFERENCE

[38] Pol. 127 — Assessment System
POLICY REFERENCE

[39] Pol. 111 — Lesson Plans
POLICY REFERENCE

[40] Pol. 233 — Suspension and Expulsion
POLICY REFERENCE

[41] 24 P.S. 4604
LEGAL REFERENCE

[42] Pol. 109.1 — Instructional Materials and Presenter Selection
POLICY REFERENCE

Legal References

No additional references listed.