SHELTER ISLAND UNION FREE SCHOOL DISTRICT **REGULAR MEETING**
BOARD OF EDUCATION August 31, 2026

Members Present: Kathleen Lynch, Margaret Colligan, Dawn Hedberg, Anthony Rando, and Laurene Silvani

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Sean Brenna, Assistant Principal; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Julie Lane, Shelter Island Reporter; 3 faculty/staff/students and 3 community residents/visitors

Absent: Karina Montalvo

Call to Order and Pledge of Allegiance

The meeting was called to order at 2:00 pm by President Lynch, followed by the Pledge of Allegiance.

Mission Statement

Margaret Colligan read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

> We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions

Visitor Questions – None

Consent Agenda – Approval of Minutes

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following:

5.1 Approval of Minutes
 a. Re-Organizational Meeting of July 15, 2026

Motion carried unanimously.

Correspondence

Correspondence
President Lynch acknowledged receipt of a letter from Shelter Island Public Library Director, Terry Lucas requesting a special meeting of the voters of the school district to be scheduled for Saturday, October 24, 2026 and a letter of resignation from Board Member, Molly Kendall.

At this time, President Lynch moved up Terry Lucas' presentation to this part of the meeting.

Terry Lucas, Shelter Island Public Library Director was in attendance and requested the Board of Education approve a special meeting of the voters of the school district to be scheduled for Saturday, October 24, 2026 for the purpose of voting on the library's 2027 operating budget.

A motion was made by Laurene Silvani, seconded by Anthony J. Rando, BE IT RESOLVED THAT: The Board hereby approves the following agenda item: 7.1

7.1 2027 Library Budget Vote
Approve a special meeting of the voters of the school district be schedule for Saturday, October 24, 2026, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2027 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting. (Note: due to renovations at the Shelter Island Public Library, this vote will take place at the Shelter Island School Conference Room)

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board hereby accepts the following agenda item: 6.1

6.1 Resignation of Board Member
Accept the resignation of Molly Kendall from the position of Board of Education Member, effective August 26, 2026

Motion carried unanimously.

At this time, President Lynch thanked Molly Kendall for her time on the Board of Education.

Personnel

Consent Agenda – Personnel

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 8.1- 8.22

8.1 Appointment of Additional Schedule C Appointments for the 2026-2027 School Year
   a. Elizabeth Eklund, Elementary Activities Co-Coordinator, $2,900.96
   b. Kerri Knipfing, Elementary Activities Co-Coordinator, $2,900.96

8.2 Resignation
   a. Accept the resignation of Keeley Kotula, Foreign Language Teacher, effective August 5, 2026.
   b. Accept the resignation of Morgan Callahan, Science 7-12 Teacher, effective August 31, 2026.

8.3 Tenure
   a. Approve the tenure recommendation of Brian Doelger, Ed.D, in the tenure area of Principal, effective retroactively to August 1, 2023.

8.4 Amendment to Agreements
   a. Approve the amendment to the Shelter Island Faculty Association (SIFA) Collective Bargaining Agreement in effect through June 30, 2027, to delete and replace Appendix C – Terms & Conditions of Employment Applicable to Nurses.
   b. Approve the amendment to the Shelter Island Faculty Association (SIFA) Collective Bargaining Agreement in effect through June 30, 2027, to choose a Third-Party Administrator for the oversight of flexible spending plan, as the District has been notified that the current vendor has ceased operations.
   c. Approve the amendment to the Shelter Island Faculty Association School Related Professionals (SIFA-SRP) Collective Bargaining Agreement in effect through June 30, 2028, to choose a Third-Party Administrator for the oversight of flexible spending as the District has been notified that the current vendor has ceased operations.

8.5 Non-Permanent, Non-Aligned School Nurse Agreement
   a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mary Kanarvogel, Non-Permanent, Non-Aligned School Nurse, at a rate of $650 per day, effective September 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.

8.6 Health Services for Start of Fall Athletics Season
   a. Mary Kanarvogel to provide health services for the period of August 1, 2026 through August 31, 2026, at a total of $1,100, not to exceed ten (10) hours.

8.7 CPR Training
   a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2026-2027 school year, with compensation as follows.

      - Adult, Child, Infant CPR/AED Certification at $75 per coach/employee
      - Healthcare Provider and First Aid Training at $90 per person

8.8 Amended Agreements
   a. BE IT RESOLVED THAT: The Board of Education hereby approves the amended agreement between it and Dr. Brian Doelger, and

      BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

8.9 Memorandum of Agreement
   a. Approve the Memorandum of Agreement that modifies the Shelter Island Faculty Association School Related Professionals collective bargaining agreement to include a stipend of $6,000 for Guidance Secretary per year as set forth in Appendix A – Salary Schedules for Unit Members Other Than Teaching Assistants of the collective bargaining agreement, effective July 1, 2026; and authorize the Superintendent to execute said agreement. The District shall have the authority to select an employee to serve in this role.

b. Approve the Memorandum of Agreement establishing a stipend for Central Administration Additional Support in the amount of $6,000 per year beginning in the 2026-2027 school year.

Consent Agenda – Personnel (continued)

8.10 Guidance Secretary
  a. Appoint Donna Clark as Guidance Secretary for the 2026-2027 school year, at a rate of $6,000.

8.11 Central Administration Additional Support
  a. Appoint Lindsay Rando to the stipend position of Central Administration Additional Support in the amount of $6,000 for the 2026-2027 school year; and be it further resolved that the Board of Education hereby appoints Lindsay Rando to the position of substitute office assistant at a rate of $25.60 per hour, limited to days when the District is not open to students or faculty.

8.12 Substitute Teacher for the 2026-2027 School Year, at $125 Per Day
  a. Marian McEnroe
  b. Stephanie Sareyani
  c. Mary Theinert

8.13 Substitute Aides for the 2026-2027 School Year, at $110 Per Day
  a. Kaitlyn Gulluscio
  b. Francis Regan
  c. Hayden Rylott
  d. Jaxson Rylott
  e. Reagan Treharne
  f. Leah Weir

8.14 Substitute Nurse for the 2026-2027 School Year, at $125 Per Day
  a. Stacey Kehl

8.15 Rescind Motion
  a. Rescind the following motion of July 15, 2026 due to schedule conflict:
    Appoint Matthew Dunning, Varsity Golf Coach, $4,322.35

8.16 Additional Coaches for the 2026-2027 School Year
  a. Jay Card, Varsity Golf Coach, $4,322.35
  b. Lindsay Rando, JV Girls Volleyball Coach, $5,634.24

8.17 Additional Volunteer Assistant Coach for the 2026-2027 School Year
  a. Matthew Dunning, Varsity Golf and Varsity Boys Basketball

8.18 Additional Athletic Chaperone for the 2026-2027 School Year (one game per night at $113.50, two games per night at $174.21 Clock Keeper at Chaperone Rate plus $10)
  a. Mary Kanarvogel

8.19 Amend Motion
  a. Amend the motion of July 15, 2026 from:

    Appoint Cecilia Surerus, as Permanent Substitute Aide, for three (3) days a week, at a rate of $125 per day, and grant three (3) sick days, effective September 1, 2026 through June 25, 2027.

  to:

    Appoint Cecilia Surerus, as Permanent Substitute Aide, for **two (2) days a week**, at a rate of $125 per day, and grant **two (2) sick days**, effective September 1, 2026 through June 25, 2027.

8.20 Extra Teaching Period
  a. Approve Peter Miedema, Social Studies 7-12 Teacher, to teach one (1) extra period per day from September 8, 2026 through January 26, 2027, at a rate of $14,555.20

8.21 Summer 2026 Extra Compensation
  a. Approve Lindsay Rando, to provide extra duty, three (3) days a week, between the period of July 20, 2026 through August 31, 2026, at her daily rate.

b. Approve Jamie Doherty to provide guidance counseling services retroactively for the period of July 15, 2026 through August 31, 2026, at her daily rate, not to exceed 40 hours.

Consent Agenda – Personnel (continued)

8.22 New Hires

a. BE IT RESOLVED THAT: The Board of Education hereby approves Michael Galletta, as 1.0 FTE Science 7-12 Teacher effective September 1, 2026, at $72,798.00, Step 1 MA of the 2026-2027 teacher salary scale with a four (4) year probationary period through September 1, 2030, in the tenure area of Science 7-12.

   BE IT FURTHER RESOLVED THAT: Mr. Galletta must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

b. BE IT RESOLVED THAT: The Board of Education hereby approves Laura Nivar, as 1.0 FTE Spanish Teacher effective September 1, 2026, at $89,001.00, Step 6 MA of the 2026-2027 teacher salary scale with a four (4) year probationary period through September 1, 2030, in the tenure area of Foreign Languages.

   BE IT FURTHER RESOLVED THAT: Ms. Nivar must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

c. Appoint Maka Mamisashvili, to a 26-week probationary position as 1.0 FTE Cook, effective September 1, 2026, at a salary of $28,307.00, Step 1 of the 2026-2027 Cook salary scale, pending clearance for employment by the New York State Department of Education (fingerprint initiative).

d. Appoint Danielle Ferrer-Lava, to a 26-week probationary position as a 1.0 FTE Teacher Aide, effective September 1, 2026, at a salary of $24,583.00, Step 1 of the 2026-2027 teacher aide salary scale.

Motion carried. Anthony Rando recused himself from items 8.9, 8.11 and 8.16.

Program

Consent Agenda -- Program

A motion was made by Dawn Hedberg, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1 – 9.2

9.1 Adoption of 2026-2027 District-Wide Safety Plan

a. WHEREAS, the Board of Education of the Shelter Island Union Free School District held a Public Hearing on proposed changes to the District's District Safety Plan on July 15, 2026, as is required under NYS Education Law, and announced that public comment could be submitted for up to 30 days after the hearing to provide an opportunity to the public to comment regarding the changes; and

   WHEREAS, the 30-day comment period has expired; NOW THEREFORE BE IT

   RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Shelter Island Union Free School District hereby adopts the 2026-2027 District-Wide Safety Plan and authorizes the District Administration to file said plan with the appropriate New York State authorities.

9.2 Designee for Signing Eastern Suffolk BOCES Paperwork

a. Approve Jennifer Rylott, Assistant Superintendent, as designee to sign Eastern Suffolk BOCES paperwork on behalf of the Superintendent; on an as needed basis for the 2026-2027 school year.

Motion carried unanimously.

Anthony Rando noted that now that Todd Gulluscio has left the district, a third administrator needs to be identified for the District Wide Safety Plan. Dr. Doelger responded that Sean Brennan, Assistant Principal has been identified as such.

Finance

A motion was made by Laurene Silvani, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.3

10.1 Financial Reports

a. Treasurer's Report – June 2026
b. Treasurer's Report – July 2026

c. Extra Class Report – June 2026
d. Extra Class Report – July 2026
e. Appropriations Status Report
f. Revenue Status Report
g. Claims Auditor Report – July 2026
h. Payroll Audit Report – July 2026

Consent Agenda – Program (continued)

10.2 Budget Transfers & Journal Entries

a. Accept and approve the Budget Transfers and Journal Entries for the period of July 7, 2026 through August 25, 2026, that in accordance with Board Policy, the Superintendent has approved, as well as any transfers that need Board specific approval.

10.3 Funding Reserves

a. WHEREAS, the Board of Education of the Shelter Island Union Free School District is desirous of funding certain reserves allowable by law using fund balance in order to save money and plan for expenses in future fiscal years, now, therefore,

BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Retirement Contribution Reserve established pursuant to General Municipal Law Section 6-r by excess fund balance from the 2025-2026 fiscal year in an amount not to exceed $55,150.00, and

BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing NYSTRS School District Retirement Contribution Reserve Sub-Fund established pursuant to General Municipal Law Section 6-r by excess fund balance from the 2025-026 fiscal year in an amount not to exceed $55,150.00; and

BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Repair Reserve established pursuant to General Municipal Law Section 6-d by excess fund balance from the 2025-2026 fiscal year in an amount not to exceed $200,000.00

Motion carried unanimously.

Consent Agenda -- Business

Business

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.2

11.1 Contracts

a. Authorize the extension of Athletic Transportation Bus Contract #EC002308 with Sunrise Bus, Incorporated, with a yearly estimate of $61,845.00 for the 2026-2027 school year; and authorize the Board President and Superintendent to execute said agreement.
b. Authorize the extension of Athletic Transportation Van Contract #EC002309 with Sunrise Bus, Incorporated, with a yearly estimate of $18,600.00 for the 2026-2027 school year; and authorize the Board President and Superintendent to execute said agreement.
c. Approve the final Eastern Suffolk BOCES contract for services in the 2025-2026 school year, at a final cost of $309,889.89, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
d. Approve the Intermunicipal Agreement between the Board of Education of the Shelter Island Union Free School District and the East Hampton Union Free School District, for transportation coordinator services, in the amount of $9,500. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.
e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Lesh EDvantage Consulting, LLC, of Williamsville, NY for professional development services, at a cost of $19,600. The term of said agreement shall be July 1, 2026 through June 30, 2027; and authorize the Superintendent to execute said agreement.

11.2 Revised 403(b) Retirement Plan

a. Whereas, the Shelter Island Union Free School District offers employees the opportunity to participate in a §403(b) retirement plan; and

Whereas, said plan qualifies under certain Internal Revenue Service regulations; and

Whereas, to maintain the qualified status of the §403(b)-retirement plan, the Internal Revenue Service (IRS) periodically requires employers to revise said plans to consolidate legislative, regulatory, and administrative changes that have accumulated since the prior revision and to ensure the plan document remains fully compliant with current IRS and Department of Labor requirements; now, therfore be it

Resolved, that the Board of Education of the Shelter Island Union Free School District hereby approves the revised §403(b) retirement plan document and authorizes the President of the Board of Education to sign said plan.

Consent Agenda – Business (continued)

Motion carried unanimously.

Facility

Consent Agenda – Facility

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions: 12.1

12.1 Donation
 a. Accept the donation of a 5' x 10' inflatable wrestling mat from community member, James Dawson

Motion carried unanimously.

Items for Consideration

Items for Consideration

Board Committees for the 2026-2027 School Year
a. Building & Grounds/Health & Safety Committee
b. Audit Committee
c. Policy Committee
d. Wellness Committee
e. Joint Professional Practice Committee (JPPC)

President Lynch led a discussion about the Board Committees for the 2026-2027 school year. Both Kathleen Lynch and Dawn Hedberg showed interest in joining the Policy Committee. Laurene Silvani asked for more time to think about the committees and which ones she might be interested in joining. The members of the Board of Education decided to table committees until the next meeting.

Old Business

Old Business – None

Assistant Principal Report

Assistant Principal Report

Mr. Sean Brennan reported that he has enjoyed his new role of Assistant Principal this summer and found it very interesting to see what it takes to get ready for a new school year during the summer months. Mr. Brennan also shared that he and Kristin Sweeney attended APPR training this summer which will allow for them to perform teacher observations throughout the school year. In closing, Mr. Brennan reported that he and Ms. Jamie Doherty, School Counselor held 6th grade orientation earlier in the day. It was well attended and the students appeared to be excited to be coming back and to make the transition to the secondary school.

Assistant Superintendent's Report

Assistant Superintendent Report

Ms. Rylott reported that the district received approval for the UPK grant application. The total amount received will be based on the number of Pre-K4 students enrolled on BEDS Day, which is the first Wednesday in October. The district is anticipating eight (8) four-year-old students enrolled by that date so that would be an additional $80,000 in funding for the district.

Ms. Rylott shared that all teachers and students have received their schedules. Ms. Rylott added that we anticipate beginning the school year with approximately 180 students which is slightly ahead of where we were this time last year.

Superintendent's Report

Superintendent Report

On behalf of Athletic Director Kristin Sweeney, Dr. Doelger shared that the following Fall Athletics will be held this season – Varsity Volleyball, Varsity Golf, Girls/Boys Varsity Cross Country, JV Boys Soccer, JH Boys/Girls Cross Country. JH Boys Soccer may not have enough athletes to compete. If that remains true, the program will become intramural. Dr. Doelger also announced that Winter Track will run again this year. In closing about athletics, Dr. Doelger explained that the New York State Athletic Placement Process (APP) had been updated in late-July 2026. The purpose of this process is intended for the limited number of students who demonstrate the readiness to safely and appropriately compete at a higher level. It cannot be used to fill roster vacancies, provide additional playing opportunities, replace modified sports or reward athletes. The key changes – a coach recommendation is required to initiate the process, students and parents/guardians may not independently request the placement, and the Tanner Sexual Maturity Rating has been removed.

Superintendent Report (continued)

Dr. Doelger reported that we officially completed our hiring for the new school year and are excited to welcome our newest staff members – Laura Nivar, Rachel Rempe, Michael Galletta, Jamie Doherty, Colleen Finn, Lydia Shepherd, Danielle Ferrer Lava, Maka Mamisashvili, and Daniela Chavez. Dr. Doelger also welcomed Jackeline Caicado Paz, the new Aramark Manager.

Dr. Doelger reported on several updates as the district prepares for the 2026-2027 school year. He shared that the district looks forward to bringing staff together on Wednesday and Thursday for two days of professional development, reflection, collaboration, and priority-setting for the upcoming school year.

Dr. Doelger also provided an update regarding the unexpected closure of PGP, the company that provided the district's Flex Plan. He recognized Maryann Impastato and Mallory Clark for their tremendous work in managing the transition and ensuring that employees and the district continue to be supported throughout the process.

Dr. Doelger reported that the district underspent the 2025-2026 budget by approximately $300,000. He noted that this reflects careful planning and responsible financial management and will allow the district to strengthen its reserves. Dr. Doelger thanked the Business Office team, particularly Walter Brigham, for their efforts in achieving this result.

Transportation schedules are being distributed to families. Dr. Doelger thanked Lindsay Rando and the district's transportation partners for the significant work involved in coordinating routes, schedules, and student transportation for the start of the school year.

Dr. Doelger concluded that we are excited to welcome our students back and begin another successful school year.

Board Member Reports

Board Member Reports
President Lynch shared that Dawn Hedberg had a great idea – having a Board of Education table at Back to School Night where cards with the Board Meeting Schedule will be handed out. Ms. Lynch noted that she will be out of town that night and asked if anyone else would like to join Dawn. Margaret Colligan said that she would join Dawn.

Anthony Rando reported that there was a Board Retreat earlier in the month where everyone discussed their vision for the district. The most common idea was how to strengthen our communication with the community and how to better ready our students to be part of the community.

Laurene Silvani stated that she will definitely miss her children when school starts, but she's ready for the new school year to begin.

Visitor Questions

Visitor Questions
Former Board of Education Member Molly Kendall read a statement expressing her continued commitment to Shelter Island School. Ms. Kendall acknowledged that he has made mistakes in the past and emphasized her commitment to personal growth and improvement. She stated that she strives to be a voice for those who may not have all the information or understand every perspective, and expressed her intention to continue learning, growing, and doing better for herself and in support of the school community.

Julie Lane, Shelter Island Reporter asked if the Board of Education will remain a seven-person board or will they go down to five with the resignation of Molly Kendall. President Lynch stated that Molly's resignation is so new, they haven't had any time to really think about it or discuss it as a Board.

James Theinert, Math Teacher, inquired about the status of the New York City field trip and questioned why it was not included in the first line of approved field trips. Mr. Theinert stated that he had been advised that a decision regarding the trip would be provided by November 1, 2026. He expressed concern that this timeline would be too restrictive, as it would leave insufficient time to begin planning a trip for the entire grades 9–12 student body. Dr. Doelger explained that the field trips with the earliest upcoming dates were prioritized for approval first. He noted that trips scheduled further out on the calendar had not yet been approved. Dr. Doelger reassured Mr. Theinert that there was no need for concern and indicated that the New York City field trip should be approved. Mr. Theinert asked that Dr. Doelger please let him know if he can begin planning trip sooner than November 1st.

Visitor Questions (continued)

Adjournment

Adjournment

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 2:50 pm.

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Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, September 16, 2026, at 5:30 pm, in the Conference Room.