Oak Grove Union School District
Growing Life-long Learners

Oak Grove Elementary School
LEARNING TOGETHER

Willowside Middle School
HOME OF THE COUGARS

ADULT WAIVER OF CLAIM/ CHAPERONE/ DRIVER
FORM D

TRANSPORTATION OF STUDENTS IN *PRIVATELY OWNED VEHICLES*
Statement of Insurance Coverage

Please enter below the information as requested and
attach a copy of the declaration page of the insurance policy and your Driver's License:

1. Owner's/Driver's Name_____
   Student Name:_____
   Home Phone No._____ Cell Phone No._____
   Email:_____ Date of Birth:_____
   Make of Car:_____ Year/Model:_____
   License Number:_____
   Name of Auto Insurance Carrier:_____
   Policy Number:_____

2. Coverage limits required
   a. Bodily Injury @ $100,000 or more for one person and $300,000 or more for more than one person.
      or
      Combined Single Limit Bodily Injury@ $500,000 or more.
   b. Coverage for Property Damage@ $100,000 or more.
   c. Coverage for uninsured motorists in the amounts of:
      1. $30,000 for bodily injury, per person
      2. $3,500 for property damage OR provide proof of comprehensive and collision coverage
   d. Medical Payments Coverage for passengers @ $10,000 or more.

3. This policy expires on:_____

CERTIFICATION:
I certify that the facts, as completed above, are true and correct. I further agree to provide a current Driver's License, vehicle registration and any certificates, policies, or other official documents as requested to support this information. I affirm that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years. I agree to immediately notify the School Principal of any changes in the facts above, including any cancellations of coverage or changes in limits as initiated by the carrier**.** I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damage.

_____ _____
Owner/Driver (signature) Date

Acknowledgement that the above information has been reviewed and validated:

_____ _____ _____
Principal School Date

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TRANSPORTATION OF STUDENTS IN PRIVATELY OWNED VEHICLES

On occasion, students in our schools will participate in activities or situations where they must be transported by private vehicle. If you can assist us by using your automobile, please read the following conditions that will need attention for arrangements of this nature.

A. In the interest of providing for a safe transport of students in privately owned vehicles while they are traveling as part of a District sponsored event, or on District business, Administrative Regulation 3541.1 requires that an owner carry certain minimum limits of liability insurance coverage for bodily injury, property damage, and medical payments.

B. **This requirement recognizes that under current legal practice, the owner of a vehicle is expected to answer and cover any claim for injury or damage caused by his/her car, and accordingly, needs the backing of sufficient insurance to properly handle this responsibility.

C. This requirement, in addition to other provisions of Regulation 3541.1 that govern the transportation of students in privately owned vehicles read as follows.

1. The trip must be approved by the principal, who is responsible for compliance with this regulation.

2. Each passenger must be properly seated to prevent overcrowding and all passengers must wear seat belts in accord with current California laws. No more than eight (8) people properly seated are permitted in a vehicle other than a certified school bus. Students under the age of 12 are not to sit in the front seat of any vehicle equipped with a passenger-side airbag.

3. Each vehicle owner must furnish evidence in writing of the following insurance coverage: $100,000/$300,000 Bodily Injury, or $500,000 Combined Single Limit of Bodily Injury, $100,000 Property Damage, Uninsured Motorists coverage of $30,000 for Bodily Injury per person and $3,500 for Property Damage OR proof of comprehensive and collision coverage, and Medical Payment coverage of not less than $10,000.

4. All drivers must have a current California Driver's License and be 21 years of age or over. The driver must affirm that they have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years.

5. Groups of cars traveling in caravans are not permitted.

6. All Adults who volunteer to transport athletes or other students must agree that there will be no smoking allowed in the vehicles at any time during the field trip.

7. Vehicle shall comply with all current applicable provisions of the California Vehicle code.

8. The following items must be checked prior to the field trip:
   - Minimum tread on tires
   - Working seat belts for driver and all passengers
   - Working lights, turn signals, mirrors
   - Appropriate spare tire, highway flares
   - Normally operating engine
   - Normal mechanical systems, steering, brakes, etc.

****Please note: In the event of an accident, the insurance policy of the private vehicle in which students are being transported will be responsible.**