

The Board of Trustees District Policy

The adoption of new policies and the revision and amending of existing policies shall be the sole responsibility of the Board of Trustees ('Board'). In formulating policies, the Board shall adopt general principles which provide authority and responsibility for the Superintendent and administrative staff to take action. The application of such policies to specific situations, personnel, and activities is an administrative detail to be performed by the Superintendent and the administrative staff

All policies shall conform to local, state, and federal laws as well as to the rules and regulations within the Idaho Administrative Procedures Act and the Idaho Department of Education.

Adoption and Amendment of Policies

Proposed new policies and proposed changes in existing policies shall be presented in writing for reading, discussion and possible action at a regular or special Board meeting.

All policies will be reviewed and addressed through the procedures outlined in 1300P.

Administration in Absence of Policy

In cases where action must be taken before the next board meeting and where the Board has provided no policies or guides for administrative actions, the superintendent shall have the power to act.

The Superintendent's decisions shall be subject to review by action of the Board at its next regular meeting. In addition, it shall be the duty of the Superintendent to inform the Board of such action and the need for policy.

Suspension of Policies

Under circumstances which require a waiver of a policy, the policy may be suspended by a majority vote of the members present. In order to suspend a policy, all trustees must have received written notice of the meeting which included a proposal to suspend the policy with an explanation of the purpose of such proposed suspension. If such a proposal is not made in writing in advance of the meeting, the policy may only be suspended by a unanimous vote of all trustees present.

Policy Manuals

The Superintendent shall develop and maintain a current policy manual which contains the policies of the District. The District's website will house the current approved policies. Each administrator, as well as staff, students and all other persons shall have ready access to the manual.

Legal References:

[I.C. § 33-506](#) Organization and Government of Board of Trustees.

[I.C. § 33-512](#) Governance of schools

Policy History:

Adopted on: August 13, 2007

Revised on: December 09, 2013

Revised on: September 16, 2026