

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: OCCUPATIONAL THERAPIST (Range 55)

BASIC FUNCTION:

Under the direction of Special Education Services, participates as a member of the educational team; develops assessment reports; identifies student abilities within educational, developmental, or functional parameters; develops goals and objectives for consideration in the individualized education program (IEP) team meeting; develops individual occupational therapy intervention plans, and maintains appropriate documentation and reports.

REPRESENTATIVE DUTIES:

Assess students' performance in activities that are meaningful, related to the curriculum, and applicable to daily life routines. *E*

Develop a therapy intervention plan that supports the IEP goals, objectives/outcomes and implement this plan in appropriate settings and curricula. *E*

Assist with the development of student transition plans, programs, and goals. *E*

Coordinate the implementation of goals/outcomes with the IEP team. *E*

Identify and document student abilities and educational, developmental, or functional needs with the IEP team and develop long and short-term goals and objectives. *E*

Document findings, actions taken, and/or recommendations made regarding areas of service and maintain records as required by the Special Education Department and identified by program needs. *E*

Schedule, plan and administer occupational therapy treatments for children with physical limitations, orthopedic impairments, and/or other problems for the purpose of aiding their physical rehabilitation according to Individualized Education Program (IEP) goals and the intervention plan developed for a student. *E*

Achieve a maximum level of functioning in self-care activities with particular emphasis on muscle reeducation involving reach, grasp, release, opposition, coordination, relaxation and balance, and control of overflow and to assess oral dysfunction and feeding; and other activities of daily living. *E*

Recommend, design, create, and assist in acquiring adaptive equipment and special toys. *E*

Demonstrate and monitor the use of adaptive equipment. *E*

Train and supervise Occupational Therapy Assistant to provide occupational therapy to students.
E

Respond to questions, inquiries, complaints, and clarify occupational therapy goals and services to parents, students, teachers, and special education staff. *E*

Provide assistance to educational staff as part of case management through consultation, training and direct individual and group activities. *E*

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Individual and group occupational therapy techniques commonly used with children who have special needs.

Neuromuscular function and dysfunction, kinesiology, skeletal anatomy, and basic pathology involved in orthopedic disabilities.

Educational and medical applications of adaptive equipment.

Physical problems of the severely and physically disabled population and their families, and normal growth and development of children.

Child development.

First aid.

Generally accepted standards of health and sanitation.

Activities of daily living.

District organization, operations, policies and objectives.

Interpersonal skills using tact, patience and courtesy.

Record-keeping techniques.

ABILITY TO:

Plan, organize, and conduct a therapy program for children with disabilities.

Respond to questions, inquiries, and complaints from parents, students, and teachers.

Explain processes and procedures as they apply to the therapy program.

Support staff efforts to include therapy techniques in the classroom setting.

Work with students, parents, staff, and community agencies.

Establish processes and procedures as they apply to the therapy program.

Communicate effectively in English in oral and written forms.

Prepare reports and keep case records.

Establish and maintain cooperative and effective working relationships with others.

Maintain records and prepare reports.

EDUCATION AND EXPERIENCE:

Bachelor of Science degree from an accredited university and registration with the National Board for Certification in Occupational Therapy.

Experience providing occupational therapy services to children of various ages.

Experience working as part of an education team.

LICENSES AND OTHER REQUIREMENTS:

First Aid Certificate.

Valid California driver's license.

Registration with National Board for Certification in Occupational Therapy.

Registration with the American Occupational Therapy Association desired.

WORKING CONDITIONS:***ENVIRONMENT:***

Indoor and outdoor environment on public school campus.

Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

Seeing to monitor students.

Dexterity of hands and fingers to operate tools, machines and equipment.

Hearing and speaking to exchange information.

Sitting or standing for extended periods of time.

Reaching overhead, above the shoulders and horizontally to demonstrate skills.

Bending at the waist to assist students.

Pushing wheelchairs.

Lifting students out of wheelchairs.

NAME: Eunice Oh

Signature: _____ Date: _____