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September 9, 2026

TO: All Principals

FROM: Dr. Ernie Lozano 
Ernie Lozano (Sep 9, 2026 16:31:06 EDT)
Chief Human Resources Officer

VIA: Dr. Angela R. Fulton 
Deputy Superintendent

SUBJECT: CLASSWALLET FUNDS AVAILABLE SEPTEMBER 30, 2026

As Broward County Public Schools prepares for another successful school year, Human Resources is pleased to announce that Florida Legislatures has appropriated funds for the continuation of Florida Teachers Classroom Supply Assistance Program.

Eligible classroom teachers may purchase classroom materials and supplies that support instructional activities or request reimbursement of up to \$300 beginning **Wednesday, September 30, 2026**. Funds may not be used to purchase equipment. To be eligible, a classroom teacher must meet the definition, per Florida Statute 1012.71. **Some instructional employees who have previously received the funds may no longer be eligible.**

Under FS 1012.71, a "classroom teacher" is a certified teacher employed on or before September 1, whose full-time or job-share duties involve classroom instruction for students in prekindergarten through grade 12. This includes full-time media specialists and certified school counselors serving students in prekindergarten through grade 12, provided they are funded through the Florida Education Finance Program.

IMPORTANT ELIGIBILITY INFORMATION

To qualify, the law requires that a teacher's responsibility be **100% classroom instruction of students in prekindergarten through grade 12**. Teachers who spend only a percentage of their assigned responsibilities providing classroom instruction or provide therapeutic services (i.e. SLP) or in a support role (i.e. literacy/reading coach) are **not eligible** under the statutory requirements.

Teacher eligibility will be determined based on the teacher's assigned instructional schedule in FOCUS, as follows:

- **Elementary School:** The teacher must have a classroom instructional schedule. Teachers without a classroom instructional schedule are **not eligible**.
- **Middle School:** The teacher must have a classroom instructional schedule.



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- **Straight 6-period schedule:** The teacher must be assigned **5 out of 6 periods** of classroom instruction.
- **Block schedule:** The teacher must be assigned **6 out of 8 periods** of classroom instruction.
- **High School:** The teacher must have a classroom instructional schedule and be assigned **6 out of 8 periods** of classroom instruction.

These requirements are based on the statutory requirement that eligible teachers have a **100% classroom-instruction responsibility** for students in prekindergarten through grade 12. **No action is required by schools.** Teacher eligibility will be reviewed and verified by Talent Management based on the applicable eligibility requirements and assigned instructional schedule.

Leave Status: Classroom Teachers on Board-approved leave or FMLA are not eligible unless they return to work by 9/1/26.

Accessing and Using Funds

Funds will be available beginning **Wednesday, September 30, 2026**, and eligible classroom teachers will receive a welcome email from ClassWallet with instructions for accessing their account. Teachers should check their spam or junk folder if they do not receive the email by this date.

Eligible classroom supplies purchased on or after **July 1, 2026**, may be submitted for reimbursement through ClassWallet, provided the purchases meet program requirements. Items purchased through the ClassWallet Marketplace will be shipped directly to the teacher's work location. Teachers are responsible for purchasing eligible items through the ClassWallet Marketplace or by submitting receipts to ClassWallet for reimbursement.

Teachers should review Florida Statute 1012.17 and the Classroom Supply Assistance Program Frequently Asked Questions (FAQ) available on the [BCPS website](#) for additional information regarding eligibility, allowable purchases, and program requirements. Attached is an informational document containing additional details, including eligibility requirements, allowable purchases, and program guidelines.

More information is also available on the [Classroom Supply Assistance Program webpage](#). For questions regarding eligibility or District procedures, please email TalentAcquisition@browardschools.com. For assistance with accessing or using the ClassWallet platform, please email help@classwallet.com.

ARF/EL/SR



Florida Teachers Classroom Supply Assistance Program & ClassWallet

Information for Principals and School Administrators

As Broward County Public Schools prepares for another successful school year, Human Resources is pleased to announce that Florida Legislatures has appropriated funds for the continuation of the **Florida Teachers Classroom Supply Assistance Program**.

In accordance with Florida Statute 1012.17, eligible classroom teachers will receive **\$300** to purchase classroom materials and supplies that enhance student learning. These funds are designated **ONLY** for classroom materials and supplies, and **MAY NOT** be used to purchase equipment.

Eligibility

Eligibility is determined in accordance with Florida Statute 1012.17 and is based on being employed as a classroom teacher on or before **September 1, 2026**. Eligible employees include certified classroom teachers providing instruction to students in PreK–12, full-time media specialists, and certified school counselors serving students in PreK–12.

The law requires that an eligible teacher's full-time, or job-share responsibility be **100% classroom instruction** of students in PreK–12. Eligibility will be determined based on the teacher's assigned instructional schedule.

Teacher eligibility will be determined based on the teacher's assigned instructional schedule in FOCUS, as follows:

- **Elementary School:** The teacher must have a classroom instructional schedule. Teachers without a classroom instructional schedule are **not eligible**.
- **Middle School:** The teacher must have a classroom instructional schedule:
 - **Straight 6-period schedule:** The teacher must be assigned **5 out of 6 periods** of classroom instruction.
 - **Block schedule:** The teacher must be assigned **6 out of 8 periods** of classroom instruction.
- **High School:** The teacher must have a classroom instructional schedule and be assigned **6 out of 8 periods** of classroom instruction.

No action is required by schools. Talent Management will review and verify teacher eligibility based on the applicable statutory requirements and assigned instructional schedules.

Leave Status: Teachers on Board-approved leave are not eligible unless they returned to work by the statutory eligibility date. Teachers returning from FMLA may access their funds upon returning to work if they are otherwise eligible.

Accessing and Using Funds

Funds will be available beginning **Wednesday, September 30, 2026**, and eligible teachers will receive a welcome email from ClassWallet with instructions for accessing their account. Teachers should check their spam or junk folder if they do not receive the email by this date. Eligible classroom supplies purchased on or after **July 1, 2026**, may be submitted for reimbursement through ClassWallet, provided the purchases meet program requirements. Items purchased through the ClassWallet Marketplace will be shipped directly to the teacher's work location.

Teachers are responsible for purchasing eligible items through the ClassWallet Marketplace or by submitting receipts to ClassWallet for reimbursement. Teachers should review Florida Statute 1012.17 and the Classroom Supply Assistance Program Frequently Asked Questions (FAQ) available on the [BCPS website](#) for additional information regarding eligibility, allowable purchases, and program requirements.

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