



**TOMBALL INDEPENDENT SCHOOL DISTRICT
RFP-CSP #1004-26 – TOMBALL CREEKSIDE PARK JH AND TOMBALL MEMORIAL HS
ATHLETIC IMPROVEMENTS**

**ISSUED: September 8, 2026
REQUEST FOR COMPETITIVE SEALED PROPOSALS FOR
TOMBALL CREEKSIDE PARK JH AND TOMBALL MEMORIAL HS ATHLETIC
IMPROVEMENTS**

Addendum No. 03

September 18, 2026

Questions and Clarifications to the RFP Document:

1. *Question:* None at this time
Response:

Questions and Clarifications to the Drawings:

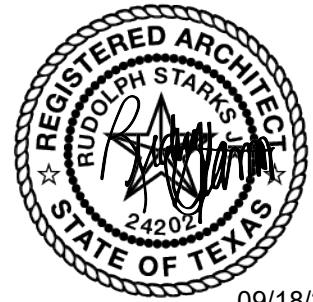
1. *Question:* None at this time
Response:

Questions and Clarifications to the Specifications:

1. *Question:* Addressing clarifications to the Specifications
Response: See attached

End of Addendum

ADDENDUM NO. 3
TO THE
DRAWINGS AND PROJECT MANUAL
FOR
**TOMBALL ATHLETIC IMPROVEMENTS
TOMBALL ISD
TOMBALL, TEXAS**



09/18/2026

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3.1 GENERAL

- A. This addendum modifies the drawings and project manual, dated September 14, 2026, as noted within and shall become part of the Contract Documents.
- B. Each holder of proposal documents registered with the Program Manager will receive a copy of the addendum. Each prime proposer is responsible for distribution of information conveyed by this addendum to its sub-proposers and suppliers.

3.2 SECTION 00 21 16 - INSTRUCTIONS TO PROPOSERS

- A. Delete this section entirely.

3.3 SECTION 00 45 19 - NON-COLLUSION AFFIDAVIT

- A. Delete this section entirely.

3.4 SECTION 00 45 20 - FELONY CONVICTION NOTIFICATION

- A. Delete this section entirely.

3.5 SECTION 00 45 25 - CERTIFICATION OF CRIMINAL HISTORY RECORD INFORMATION - REVIEW BY CONTRACTOR-EMPLOYER

- A. Delete this section entirely.

3.6 SECTION 00 45 46 - CONFLICT OF INTEREST QUESTIONNAIRE

- A. Delete this section entirely.

3.7 SECTION 00 73 50 - WEATHER TABLE

- A. Delete this section entirely.

3.8 SECTION 01 11 00 - SUMMARY OF WORK

- A. Delete this Section and insert the **revised** Section attached hereto.

3.9 SECTION 01 23 00 - ALTERNATES

- A. Delete this Section and insert the **revised** Section attached hereto.

3.10 SECTION 01 29 00 - PAYMENT PROCEDURES

- A. Delete this Section and insert the **revised** Section attached hereto.

3.11 SECTION 01 50 00 - TEMPORARY FACILITIES AND CONTROLS

- A. Delete this Section and insert the **revised** Section attached hereto.

END OF ADDENDUM NO. 3



SECTION 01 11 00
SUMMARY OF WORK

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PART 1 - GENERAL

1.1 SUMMARY AND DESCRIPTION

- A. The work comprises the construction of Tomball Athletic Improvements for Tomball ISD, Tomball, Texas, as shown on the drawings and described in the specifications. The work will be done under one lump sum contract.
- B. Indication on the drawings or mention in the specifications of articles, materials, operations or methods requires that the Contractor provide each item indicated or mentioned of the quality or subject to the qualifications noted, and perform according to the conditions stated each operation described and provide therefor all necessary labor, equipment, services and incidentals.
 - 1. Subcontractors are responsible for examining the architectural drawings for structural, mechanical, electrical, and plumbing items. Items shown on these drawings shall be furnished by the appropriate subcontractor.
- C. Related Requirements:
 - 1. Document 00 21 16 - INSTRUCTIONS TO PROPOSERS.
 - 2. Document 00 70 00 - GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION: Provisions for use of site; Owner occupancy; Relations of Contractor - subcontractors.
 - 3. Section 01 32 16 - CONSTRUCTION PROGRESS SCHEDULES Format of work schedule.
 - 4. Section 01 45 23 - TESTING AND INSPECTION SERVICES.
 - 5. Section 01 50 00 - TEMPORARY FACILITIES AND CONTROLS.

1.2 CONDITIONS OF THE CONTRACT

- A. The General Conditions Modified bound herewith as preceding portions of these specifications, form a part thereof and shall govern the work under each section.

1.3 EXISTING SITE CONDITIONS

- A. Visit and examine the site. Upon award of the Contract, the Contractor shall accept the condition of the site before beginning the work required.

1.4 SPECIAL REQUIREMENTS

- A. The present building houses an operating facility that must continue in operation during the construction period, except as the Architect and Owner may otherwise direct. Plumbing, heating, ventilating, electrical and telephone systems shall continue to function with a minimum of interruptions in service. Do not block required fire exits.
- B. Assume responsibility for the protection of areas of work and provide and maintain protections required. Protect existing surfaces of the building and equipment, both interior and exterior, as required during the construction period. Provide necessary dust screens, drop cloths and temporary walls and/or coverings as may be required for protection. Existing surfaces that are damaged due to construction shall be patched or replaced to original condition.
- C. Where designated on the drawings, salvage, relocate and reinstall certain items. Existing items so designated shall be properly installed, securely fastened as required, set plumb and level and left complete and operational. Exercise extensive care in relocating such items so as to prevent damage. Other existing building materials indicated to be removed or demolished, unless noted otherwise or claimed by the Owner shall become property of the Contractor and shall be removed from the site immediately.

SUMMARY OF WORK

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- D. Execute Certificate of Substantial Completion for each designated portion of work prior to Owner occupancy. Following execution of a Substantial Completion Certificate for a designated portion of the work, the Contractor shall permit:
1. Access for Owner personnel.
 2. Use of parking facilities for the benefit of the Owner.
 3. Operation of electrical systems for the benefit of the Owner.

Despite partial Owner occupancy, the Contractor shall remain responsible for portions of the work which have not attained Substantial Completion and for which a Substantial Completion Certificate, which shall designate the date on which the Owner shall become responsible for utilities, maintenance, security, damage to the work and insurance, has not been executed.

1.5 CONTRACTOR USE OF PREMISES

- A. Limit use of premises for work, for storage and for access, to allow for Owner occupancy.
- B. Coordinate use of premises under direction of Owner.
- C. Assume full responsibility for protection and safekeeping of products under this contract.
- D. Obtain and pay for use of additional storage or work areas needed when required for operations under this Contract.
- E. During construction the Owner will continue to perform normal activities in and around the adjacent existing building. Proper and safe access to the Owner-occupied areas shall be maintained. Interruption of mechanical and electrical services to the building shall be only at such times and for lengths of time as approved by the Owner.
- F. There shall be no storage of materials or equipment in the occupied portions of the existing building. There shall be no fires on the site or in the building. There shall be no dumping on Owner's property.
- G. Worker Identity Badging Requirements: Provide construction personnel (including subcontractors and suppliers regularly visiting the project site) with identification badges, with photograph. Identification badges shall be worn visibly by construction personnel on the construction site or on Owner's property. NO EMPLOYEE WILL BE PERMITTED ON SITE WITHOUT THIS BADGE DISPLAYED ON THE EMPLOYEE. Contractor must assure that the Crisis Management contact information is provided on the reverse side of each worker's badge. Temporary or visitor badges will be provided for persons who are identified as having an infrequent or temporary legitimate business need for access to the site.
- 1. The district has a badging process and will verify their badging process before awarding the contract. [Addendum No. 3]**

1.6 WORK RESTRICTIONS

- A. On-Site Work Hours: Work shall be generally performed on the project site during normal business working hours of 6:00 a.m. to sundown, Monday through Friday or City ordinance whichever is more restrictive.
1. Weekend Hours: Comply with City ordinance restrictions for weekend work. No work shall be performed on Sundays, unless specifically allowed by City and Owner.
 2. Early Morning Hours: Comply with City noise ordinances for restriction of early-morning concrete pours and other noisy construction activities. Owner's testing laboratory personnel will be available only during on-site work hours listed above.
- B. Work Restrictions within Existing Building: Work shall be generally performed inside the existing building during the summer break and after normal school classes Monday through Friday. During student holidays when the faculty and staff may be on campus, extent of work and utility interruption shall be coordinated with the Owner in advance. On dates designated as STAAR testing days, work within the existing building is not allowed and work in other areas may need to be limited to keeping down the amount of noise and distraction for the students. Work on these days shall be coordinated with the Owner in advance.

1.7 OWNER-FURNISHED PRODUCTS

- A. Contractor Responsibilities

1. Protect products from damage.
2. Repair or replace items damaged by Contractor.

1.8 COORDINATION

- A. Drawing details and other sections of these specifications covering work connected with or relating to that specified under a specific heading shall be examined for conditions which may affect that part of the work. Failure to do so will not relieve those furnishing materials and/or labor under a specification heading from supplying materials or performing work reasonably necessary to properly coordinate their work with that of other trades.

1.9 LAYING OUT WORK, MEASUREMENTS

- A. Employ a competent engineer or surveyor to establish and maintain lines and levels. Establish and maintain at least two elevation bench marks remote from each other and located outside the building area. Set alignment and location stakes.
- B. Verify measurements at the building. No extra compensation will be allowed for differences between actual dimensions and dimensions indicated on the drawings. Figured dimensions and measurements taken at the site shall take precedence over scaled dimensions.

1.10 DISCREPANCIES

- A. In case of discrepancies within the drawings, within the specifications, or between the drawings and specifications, the better quality and greater quantity, in the opinion of the Architect, shall be furnished and installed.

1.11 PIPING

- A. Should active piping or conduit be encountered below grade within the building structure and be found at variance with the known conditions indicated by the drawings and specifications, said piping and/or conduit shall be relocated as required by the Architect, and the contract sum shall be fairly adjusted on the basis of the cost of labor and materials. The Contractor shall provide temporary support of active piping and conduit encountered in the excavations until permanently supported or removed. The Contractor shall cut off and cap or plug abandoned lines at least 3 ft. outside the building lines. Conform to the applicable requirements of the locality or governing agency.

1.12 PROTECTION

- A. General: Limit use of the premises to construction activities in areas indicated; allow for Owner occupancy in adjacent spaces and around the site.
 1. Confine operations to areas within Contract limits indicated. Portions of the building which are outside the areas construction operations are indicated, are not to be disturbed.
 2. Keep driveways and entrances serving the premises clear and available to the Owner and the Owner's employees. Do not use these areas for parking or storage of materials without prior approval. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
 3. Do not dispose of organic and hazardous material on site, either by burial or by burning. Disposable material and trash must be removed properly.
- B. Assume responsibility for the premises and provide and maintain protections required by the governing laws, regulations and ordinances. The Contractor shall be responsible for loss or damage caused by him or his workmen to the property of the Owner or to the work or materials installed, and shall make good loss, damage or injury without cost to the Owner.
- C. The protection of adjacent property shall include but will not necessarily be limited to the erection and maintenance of shoring, underpinning and fences as necessary to protect and support existing work to be left in place.

SUMMARY OF WORK

- D. Trees and shrubs on the site which do not have to be removed for the new work shall be protected against damage. No Contractor shall remove or trim trees and shrubs in the area without the express approval of the Architect.
- E. Send proper notices, make necessary arrangements and perform other services required for the care, protection and maintenance of Public Utilities, including fire plugs and wires and other items of this character on and around the building site.
- F. Maintain accessible building exits required by the City during construction. Protection of these exits shall include dust-proof enclosures, illumination and exit lighting required.
- G. While school is in session, provide appropriate measures to control the migration of dust and odors into occupied areas of the school.

1.13 CUTTING AND PATCHING

- A. Cutting and chasing of existing construction for relocation of mechanical and electrical work and for installation of pipes and ducts will be done by the trades concerned. Patching and finishing shall be done by the Contractor. This work shall be done with proper tools and by careful workmen of the particular trade to which such work belongs and shall be done without extra cost to the Owner.

1.14 RECORD DRAWINGS

- A. Maintain a complete clean set of drawings and Project Manual in the project field office for the sole purpose of recording "installed" conditions. Installed conditions shall include addendum items, change orders, or other items which come up during the construction phase which deviate from the Construction Documents. Changes made in these drawings and Project manual in connection with the final construction and installation shall be neatly made in red ink. Upon completion of the project, the marked set of drawings and Project Manual shall be delivered to the Architect for subsequent transmittal to the Owner. These drawings shall be maintained to reflect the current conditions of the work and changes shall be reviewed on a monthly basis with the Architect's representative. The Contractor's updating of the "installed" condition drawings and Project Manual shall be a prerequisite to the monthly review of the Contractor's payment request by the Architect's representative.

1.15 INSTRUCTIONS CONCERNING ASBESTOS

- A. In the event the Contractor encounters on the site material reasonably believed to be asbestos which has not been rendered harmless, the Contractor shall immediately stop work in the area affected and report the condition to the Owner in writing. If, in fact the material is asbestos and has not been rendered harmless, the work in the affected area shall not thereafter be resumed until the asbestos has been removed or rendered harmless by the Owner. The work in the affected area shall be resumed in the absence of asbestos, or when it has been rendered harmless, by written agreement of the Owner and Contractor.
- B. The Contractor will not be required to perform without consent work relating to asbestos.

PART 2 - PRODUCTS

NOT USED

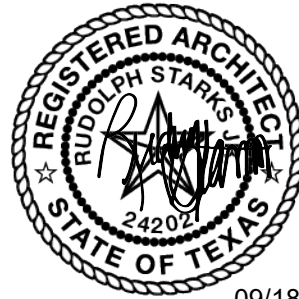
PART 3 - EXECUTION

NOT USED

END OF SECTION

SECTION 01 23 00

ALTERNATES



09/18/2026

PART 1 - GENERAL

1.1 SUMMARY

- A. Requirements Included:
 - 1. Identification and description of alternate work.
 - 2. The amount shown in the proposal form for each alternate shall include all overhead, profit, insurance and other costs incidental to the performance under the alternate.
- B. Related Requirements:
 - 1. Proposal Form: Quotation of cost of each alternate.
 - 2. Contract Form: Alternates accepted by Owner for incorporation into the work.
 - 3. Section of specifications identified in each alternate.

1.2 PROCEDURES

- A. Proposers are required to submit alternate amounts to add work or to deduct work from the base proposal as described below. Failure to submit alternate amounts in spaces provided on proposal form shall be basis for disqualification of proposal.
- B. The successful proposer shall not modify, withdraw or cancel any of the alternate proposals or any part thereof for 30 days after date of receipt of proposals, unless specifically noted otherwise.
- C. Contractor shall be responsible for any changes in the Work affected by acceptance of alternates. Claims for additional costs or time extensions resulting from changes to the Work as a result of the Owner's election of any or all alternates will not be allowed.
- D. Refer to drawings and technical specifications sections for items of work affected by alternates.
- E. Election of alternates will be exercised at the option of Owner.
- F. Coordinate related work and modify or adjust surrounding work as required to complete the Work, including changes under each alternate.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects and similar items incidental to, or required for, a complete installation whether or not indicated as part of alternate.
 - 2. Cost listed for each alternate include cost of related coordination, modification, or adjustment.
- G. Notification: Immediately following the award of contract, Contractor shall prepare and distribute to each entity or person to be involved in the performance of the Work, a notification of the status of each alternate scheduled herein. Indicate which alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates, if any.
- H. Where alternates are requested, they shall be fully vetted and approved by the Architect/Engineer/Consultant, and then by the Owner.
- I. Alternates shall be a complete turnkey scope of work requiring no further adjustment in cost, work or schedule and containing no further required markup so as to be 100% additive or deductive.
- J. When pricing is provided it shall include identification of cost and schedule impact.

1.3 SELECTION AND AWARD OF ALTERNATES

- A. Indicate variation in base proposal amount as a result of the prices for the alternates described below and listed on the proposal form document or any supplement to it, by adding to, or deducting from, the base proposal amount or by indicating "No Change."

ALTERNATES

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- B. Indicating "No Proposal" as an alternate is unacceptable and is reason for rejection of proposal.

1.4 SCHEDULE OF ALTERNATES

- ~~A. **Alternate No. 1:** State in the proposal form the amount to be added to the base proposal for providing Outfield wall padding located at both the Baseball & Softball fields. Refer to the construction documents for Tomball Memorial High School for locations and proposed design. [Addendum No. 3]~~
- ~~B. **Alternate No. 2:** State in the proposal form the amount to be added the base proposal for providing LED Light Fixture Upgrades at Soccer Field and Tennis Courts. Refer to the construction documents for Tomball Memorial High School. [Addendum No. 3]~~
- ~~C. **Alternate No. 3:** State in the proposal form the amount to be added to the base proposal for providing Synthetic Turf Upgrade at Baseball & Softball Bullpens. Refer to the construction documents for Tomball Memorial High School for the four locations. [Addendum No. 3]~~
- ~~D. **Alternate No. 4:** State in the proposal form the amount to be added to the base proposal for providing Pre-Engineered Metal Building Storage Shed Addition(s). Refer to the construction documents for Tomball Memorial High School, Creekside Park Junior High School, Willow Wood Junior High School and Tomball Junior High School for locations and quantity at each campus. [Addendum No. 3]~~
- ~~E. **Alternate No. 5:** State in the proposal form the amount to be added to the base proposal for providing Scoreboard and Required Footing Addition. Refer to specification 11 68 00 Scoreboards and the construction documents for Tomball Junior High School, Willow Wood Junior High School and Creekside Park Junior High School. [Addendum No. 3]~~
- F. **Alternate No. 1: Creekside Park JHS - State in the proposal form the amount to be added to the base proposal for providing a new Storage Shed as specified under section 12 34 19 and as shown in the drawings. [Addendum No. 3]**
- G. **Alternate No. 2: Creekside Park JHS – State in the proposal form the amount to be added to the base proposal for providing a new Scoreboard as specified under section 11 68 00 and as shown in the drawings, including all associated electrical requirements. [Addendum No. 3]**
- H. **Alternate No. 5: Tomball Memorial HS – State in the proposal form the amount to be added to the base proposal for providing one (1) new Storage Shed as specified under section 13 34 19 and as shown in the drawings. [Addendum No. 3]**
- I. **Alternate No. 6: Tomball Memorial HS – State in the proposal form the amount to be added to the base proposal for providing new field turf in the Bull Pen area at the Softball and Baseball Fields as specified under section 32 18 13.10 and as shown in the drawings. [Addendum No. 3]**
- J. **Alternate No. 7: Tomball Memorial HS – State in the proposal form the amount to be added to the base proposal for providing outfield fence padding at the Baseball and Softball outfield fences, including padding panels, attachment hardware, and all accessories required for a complete installation. [Addendum No. 3]**

PART 3 - EXECUTION

NOT USED.

END OF SECTION

SECTION 01 29 00
PAYMENT PROCEDURES



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PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Applications and Certificates for Payment.
 - 2. Change Order Procedures.
 - 3. Schedule of Values: Submit to the Architect the Schedule of Values allocated to various portions of the work ~~within five days after "Notice to Proceed"~~ **20 days before the first Application for Payment.** Upon request of Architect, support values with data which will substantiate their correctness. **[Addendum No. 3]**
- B. Related Requirements:
 - 1. Conditions of the Contract for Construction.
 - 2. Section 01 32 16 - CONSTRUCTION PROGRESS SCHEDULES.
 - 3. Section 01 77 00.00 - CLOSEOUT PROCEDURES.
 - 4. Section 01 78 39 - PROJECT RECORD DOCUMENTS.

1.2 REFERENCE STANDARDS

- A. AIA G702 - Application and Certificate for Payment; 1992.
- B. AIA G703 - Continuation Sheet; 1992.

1.3 APPLICATIONS AND CERTIFICATES FOR PAYMENT

- A. Provide a separate Application for Payment for each school.
- B. Progress payments shall be made as the work proceeds at intervals stated in the Contract.
- C. Work covered by progress payments shall, at the time of payment, become the property of the Owner.
- D. Form of Application and Certificate for Payment shall be notarized AIA Document G702 (AIA G702) - Application and Certification for Payment, supported by AIA Document G703 (AIA G703) - Continuation Sheet. Submit two hard copies. Architect will retain a digital copy and return signed hard copies to the Owner and Contractor.
 - 1. Pay Applications shall be submitted concurrently is draft form to all parties, the Architect and the Program anager Team via Project Mates unless agreed to during the kick-off meeting. Do not assume anything other than what is provided.
 - 2. The Architect is responsible for certifying the final approval, therfor the Architect shall ensure that all numbers are correct, and no change in costs are indicated from previous applications for payment. Where stored materials are being requested for approval, all required items are included but a minimum, ensure there is proof of specific insurnace noting serial numbers, photographs, physical address, a statement that there is no additional charge or schedule impact from this process, and proof of approval is attached to the final approved application.
 - 3. A Payment Applications and Invoices submitted for payment after all comments have been addressed shall include at the top of the page, the TISD PO number. Failure to provide this number may cause the Payment Application to be rejected for noncompliance or at a minimum delay the process.
 - 4. Any application for payment shall include all items listed within the specifications but at a minimum:
 - a. CSP
 - 1) Partial lien releases for current billing and full lien releases for all past billing.
 - 2) A current updated project schedule showing the impact of the current billing and work complete with adjustments to other pending work.
- E. Conditions governing regular schedule for applications, payment and retainage are as stated in the Contract.

PAYMENT PROCEDURES

- F. With each Application for Payment, Contractor shall certify that such Application for Payment represents a just estimate of cost reimbursable to Contractor under terms of Contract.
- G. Stored Materials: Include in Application for Payment amounts for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.
 - 1. Application for payment of materials and equipment stored off-site will only be considered if such payment application has been approved in advance by the Owner, and:
 - a. Items are suitably stored off the site at a location agreed upon in writing;
 - b. Items are stored locally for verification by the Architect;
 - c. Certificate of insurance for storage facility has been provided;
 - d. Evidence of transfer of title to Owner has been provided;
 - e. Consent of surety to payment for materials stored off-site has been provided; and
 - f. Compliance by Contractor has been attained for any other procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest.
 - 2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on materials stored off-site.
 - 3. No application for payment may be submitted for raw materials stored off-site.

1.4 CONSTRUCTION CHANGE ORDER PROCEDURES

- A. Contractor to submit to Architect within five days of execution of Owner/Contractor Agreement name of individual authorized to accept changes on behalf of Contractor, and to be responsible for informing others in Contractor's employ of changes in the work.
- B. Change Order forms will be furnished and issued by Architect.
- C. Contractor Documentation of Changes:
 - 1. Maintain detailed records of work done on an accounting basis acceptable to Architect and Owner. Provide full information required for evaluation of proposed changes.
 - 2. Document each quotation for a change in cost or time with sufficient data to allow evaluation of quotation.
 - 3. On request, provide additional data to support computations:
 - a. Quantities of products, labor and equipment.
 - b. Insurance and bonds.
 - c. Overhead and profit.
 - d. Justification for any change in Contract Time.
 - e. Credit for deletions from Contract, similarly documented.
 - 4. Support each request for additional costs, and for work proposed on a time and material basis, with description of products, equipment, cost of labor and subcontracts, completely documented.
 - 5. Computation for changes in work will be computed in one of the manners described in the Conditions of the Contract.
- D. Initiation of Changes:
 - 1. Architect may submit Proposal Request which includes detailed description of change with supplementary or revised drawings and specifications.
 - 2. Contractor may initiate a proposed change by submittal of a request to Architect describing proposed change with statement of reason for change, and proposed effect on Contract Sum and Contract Time with full documentation and a statement of the effect on work of separate contractors. Document any requested substitutions in accordance with SECTION 01 62 00 - PRODUCT OPTIONS. Submission of such requests and receipt of same by Architect does not mean acceptance, or approval of proposed change.
- E. Authorization:
 - 1. The Owner may request, through the Architect, a Construction Change Directive, in writing, instructing Contractor to proceed with changes of all or in part of work, for subsequent inclusion in a Change Order that is pending. Directive will propose basis for necessary adjustments, if any, to Contract Sum or Time.

PAYMENT PROCEDURES

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ADDENDUM NO. 3

2. Changes that affect Contract Sum and/or Contract Time will require a Change Order signed by the Owner and the Architect. Contractor's signature indicates agreement. Other orders, written or oral, by the Owner through the Architect or by the Architect shall be treated as a Change Order only if Contractor gives Owner proper written notice as described in Conditions of Contract.
3. Promptly execute the change in work only upon receipt of approved Change Order or Owner's written Construction Change Directive.

F. Execution:

1. Architect will issue Change Orders for signatures of parties as provided in Conditions of Contract.
2. Promptly revise Schedule of Values and Application for Payment forms to record each authorized Change Order as a separate line item and adjust Contract Sum as shown on Change Order.
3. Promptly revise Progress Schedules to reflect change in Contract Time, revise sub-schedules to adjust times for other items of work affected by Change, and resubmit Schedule.
4. Promptly enter Changes in Project Record Documents.

1.5 SCHEDULE OF VALUES FORM AND CONTENT

- A. Provide a separate Schedule of Values for each school and provide a breakdown between additions and renovations for major items of work.
1. A Schedule of Values (SOV) shall be presented ~~within 45 days of Notice to Proceed~~ **20 days before the first Application for Payment.** The SOV will be reviewed by both the Architect and program management team until approved. **[Addendum No. 3]**
 2. At the contractor's option, Application for Payment #1 may show General Conditions, Insurance and Bonds listing the remainder of the accepted cost as a single line item.
 3. No applications for payment will be allowed until the SOV is approved.
 4. Listing of required breakdowns are as noted in the specifications or as requested by the Owner.
 5. At a minimum, all major materials shall be broken out, indicating material and labor for specific disciplines, materials, and scope of work.
 6. Change Proposal Requests (CPR) shall be issued by the A/E/Consultant for pricing and indicated what brought about the need for the CPR, (Owner Requested, Architect Requested, Contractor Requested, Unforseen Condition, Documents/Site Conflict). DO NOT LIST THE OWNER UNLESS THE OWNER REQUESTS THE CHANGE.
 7. A CPR, when submitted for approval, shall include all backup and related information showing the evolution of the CPR. This includes subcontractor backup, Requests for Information (RFI), Architect's Supplemental Instruction (ASI) and full drawing sheets and specification with the changes clouded in red for ease of identification.
- B. Type schedule on 8-1/2" x 11" white paper; Contractor's standard forms and automated printout will be considered for approval by Architect upon Contractor's request. Identify schedule with:
1. Title of project and location.
 2. Architect and Architect's project number.
 3. Name and address of Contractor.
 4. Contract designation.
 5. Date of submission.
- C. Follow the table of contents of this project manual as the format for listing component items.
1. Identify each line item with the number and title of the respective major section of the specifications.
- D. For each major line item list sub-values of major products or operations under the item.
- E. For the various portions of the work:
1. Each item shall include a directly proportional amount of the Contractor's overhead and profit.
 2. For items on which progress payments will be requested for stored materials, break down the value into that listed above differentiating between stored on-site and stored off-site:
 - a. Cost of the materials, delivered and unloaded, with taxes paid.
 - b. Total installed value.
 3. Submit a subschedule for each separate stage of work in SECTION 01 11 00 - SUMMARY OF WORK
- F. The sum of values listed in the schedule shall equal the total contract sum.
- G. Indicate separate value associated with materials and labor.

PAYMENT PROCEDURES

H. Re-submittal: After review by Architect, revise and resubmit schedule as necessary.

PART 2 - PRODUCTS

NOT USED.

PART 3 - EXECUTION

NOT USED.

END OF SECTION



SECTION 01 50 00

TEMPORARY FACILITIES AND CONTROLS

09/18/2026

PART 1 - GENERAL

1.1 GENERAL

- A. Provide temporary facilities and controls needed for the work including, but not limited to those described in the Articles below.
- B. Maintain temporary facilities and controls as long as needed for safe and proper completion of the work.
- C. When establishing locations of Temporary Facilities, the owner shall have the opportunity to review and assist in final placement of trailers and traffic entry. The Contractor shall provide a layout of what is intended and gain approval before setting and fixed elements or traffic entries.
- D. All utilities, power, water, gas, data/internet shall be part of the General Conditions and included in the cost of the project. The cost for use and maintaining these services shall be paid in full by the General Contractor and are not reimbursable as a separate line item beyond General Conditions.

1.2 REFERENCE STANDARDS

1.3 ACCESS

- A. Provide adequate access to, and temporary roads to, the site of the building if required for the prosecution of the work.
- B. Provide and maintain access to fire hydrants, free of obstructions.

1.4 FIELD OFFICE

- A. Provide and maintain a weathertight temporary field office equipped with adequate illumination; with glazed operable windows; with smooth tables for perusal of drawings and specifications; and with metal legal size four-drawer filing cabinet. During cold weather the field offices shall be equipped with a heating device to maintain 65°F. temperature during the work day. During hot weather the offices shall be equipped with an air conditioning device to maintain temperature below 80°F. Provide and pay for fuel and electric energy. In addition to the above listed equipment, provide a space to accommodate the site meetings and have a layout/conference table at 28" height and chairs for 12 people. Upon completion of the project, remove offices from the premises.

- 1. The field office shall be located at Memorial High School and shall cover both project locations.**
[Addendum No. 3]

1.5 TELEPHONES AND ELECTRONIC COMMUNICATION SERVICE

- A. Provide telephones/mobile phones in the field office. Telephone shall be in operation from the commencement of work until the acceptance of the building. Contractor shall pay for installation, maintenance, and removal of telephones, lines and for all use charges.
- B. Electronic Communication Service: Provide a computer, printer, high-speed data connection, and internet service as required for the Contractor to maintain internet access and e-mail correspondence.
 - 1. Contractor shall pay for installation, maintenance, and removal of high-speed data connection and for all use charges.

2. The Architect's project management system is Autodesk Construction Cloud (ACC), which can be accessed by logging in at the following website: <https://acc.autodesk.com/>. Contractor shall utilize this system for all formal and informal correspondence with the Architect and Architect's Consultants, including E-Mails, Requests for Information, Proposals, Submittals, Submittal Transmittals, Meeting Minutes (for regularly scheduled meetings), and Warranty Responses (if warranty items are submitted in the system). In addition, Subcontractor Lists, Project Schedules, Schedule of Values, Pay Applications and other documents requiring submission shall be uploaded in pdf, Word, or Excel format by the Contractor to the appropriate location in ACC.
3. While the project management system is very user friendly and easy to learn, Architect will provide informal training for the Contractor as necessary to expedite the Contractor's familiarity with the program.

1.6 TEMPORARY ELECTRICAL SERVICE

- A. Existing Building Areas:
 1. At all locations, the Contractor may utilize building electrical power to the extent existing power may be suitable for construction operations. The Contractor shall make all tie-ins and shall maintain utility service in all occupied areas. Damage, if any, caused by the Contractor use or tie-ins shall be immediately corrected by the Contractor to as-new conditions. Owner shall pay only the energy charges.
 2. Provide GFCI adapters since existing circuits may not be protected.
 3. The Contractor shall provide and maintain electrical power to points in the building convenient for and available to all trades, including mechanical and other subcontractors, so that power may be secured anywhere in the building with no more than a 100 ft. extension cord. Energy charges for power taken from existing building electrical system shall be paid by the Owner.

1.7 TEMPORARY LIGHTING

- A. Provide and maintain temporary lighting inside the building for safe and adequate working conditions throughout all areas where work of any kind is being performed. Provide at least 1/2 watt of incandescent lighting for each square foot of space. Where practical, place temporary lights in the locations where the permanent lighting fixtures are to be installed.

1.8 TEMPORARY HEAT

- A. Provide necessary heat during the course of construction, including equipment, fuel and attendance where required. Equipment for temporary heating shall be of a non-smudging type. The permanent heating system may be used for temporary heat, when installed. Upon completion and before acceptance of the building, Contractor shall repair all damage caused by such temporary use and shall clean all filters.
- B. When the outside temperature is below freezing, inside of the building shall be kept at or above 40°F. at all times. While painting and finishing are in progress, the temperature shall be kept at or above 60°F. Contractor shall make good all damage caused by insufficient heat.

1.9 TEMPORARY VENTILATION

- A. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.
- B. Utilize existing ventilation equipment. Extend and supplement equipment with temporary fan units as required to maintain clean air for construction operations.

1.10 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain adequate sanitary toilet facilities on the project site. The toilet facilities shall meet the requirements of the public authorities having jurisdiction and their use strictly enforced. Sanitary sewer "tap" fee and monthly use fees, if any, shall be paid by Contractor if temporary facilities are connected to city sanitary sewer.

TEMPORARY FACILITIES AND CONTROLS

1.11 REFUSE

- A. The Contractor shall provide refuse removal service at all times.

1.12 PROTECTIVE FACILITIES

- A. Provide and maintain temporary guardrails, handrails and covers for floor, roof and wall openings, vertical shafts and stairways. If movement of the protective facilities is required by a subcontractor to perform his work, it will be the responsibility of that subcontractor to give prior notification to the Contractor and to replace the protective facilities in a satisfactory manner.
- B. Provide and maintain, as per City of Tomball requirements, fire lane(s) and other required fire protection at the appropriate time and sequence of construction.

1.13 BARRICADES

- A. Provide and maintain lighted barricades and fences for the public protection in accordance with requirements of the local city ordinances.

1.14 TEMPORARY FENCING

- A. Provide and maintain for the duration of construction a temporary fence of design and type needed to prevent entry onto the work by the public.

1.15 TEMPORARY FIRE PROTECTION

- A. Contractor shall provide adequate fire extinguishers on the premises during the course of construction, of the type and size recommended to control fires, which may result from the particular work being performed in accordance with the local fire marshal and fire codes.
- B. Provide supervision of welding operations, combustion type temporary heating units, and similar sources of ignition for possible fires.
 - 1. Keep work area free of combustible material.
 - 2. A fire watch consisting of at least one man furnished by Contractor with a fire extinguisher in hand and with no other assigned duties, shall be posted to stand by and observe for potential hazards while welding or cutting is being done. Equip fire watch with suitable personal eye protection and fire extinguishers.
 - 3. At completion of work operations, immediately inspect work and adjacent area for hazards. Re-inspect work for hazards at 1/2 hour and at one hour after completion of welding and cutting operations.
- C. No smoking shall be allowed within the building or on the site. Post NO SMOKING signs in areas where work is in progress.

1.16 WATER CONTROL

- A. Grade site to drain. Maintain excavations free of water. Provide and operate pumping equipment.
- B. Protect site from puddling or running water.

1.17 CLEANING DURING CONSTRUCTION

- A. Control accumulation of waste materials and rubbish; periodically dispose of off site.
- B. Clean interior areas prior to start of finish work, maintain areas free of dust and other contaminants during finishing operations.
- C. Refer to SECTION 01 74 13 - CLEANING for additional cleaning requirements.

TEMPORARY FACILITIES AND CONTROLS

1.18 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. Remove temporary materials, equipment, services, and construction prior to substantial completion inspection.
- B. Clean and repair damage caused by installation or use of temporary facilities. Remove underground installations to a depth of 2'; grade site as indicated. Restore existing facilities used during construction to specified, or to original, condition.

1.19 PROJECT IDENTIFICATION SIGNS

- A. Furnish and erect a project sign, approximately 4' high by 8' long of 3/4" thick exterior grade plywood, in conformance with sign detail supplied by the Architect. Support on posts of framing of treated wood or steel.
- B. Erect sign within 30 days of start of construction and maintain in good condition until completion of project. Sign shall be located as directed by the Architect.
- C. Furnish and erect Architect logo signs in identical type, size and quantity as General Contractor logo signs. Architect logo signs shall be placed in locations adjacent to all General Contractor signs.

PART 2 - PRODUCTS

NOT USED.

PART 3 - EXECUTION

NOT USED.

END OF SECTION