

School Administrative Unit 38
Public Minutes
SAU 38 BOARD MEETING
Winchester Elementary School Library, Winchester, NH
July 14, 2008
Approved Minutes

Attendance:

Monadnock Regional: James Carnie, Kristin Goodenough and Susan Oerman.

Winchester: Colleen Duquette, Valerie Cole and Gary O'Neal

Hinsdale: Wayne Temmen and Tia Sherman.

SAU Administration: Ken Dassau, Superintendent, David Hodgdon, Asst. Superintendent for Curriculum, David Crisafulli, Asst. Superintendent for Winchester and Hinsdale and Katie Chambers, Business Manager.

1. **Approval of SAU #38 Board Minutes of June 30, 2008: MOTION:** W. Temmen **MOVED** to accept the June 30, 2008 Public and Non-Public SAU Board Meeting Minutes as presented. **SECOND:** G. O'Neal. **VOTE:** V. Cole-abstain, G. O'Neal-yes, C. Duquette-yes, W. Temmen-yes, T. Sherman – abstain and J. Carnie-abstain. **Motion passes.**
2. **New Business:**
 1. **Fraud Policy:** K. Chambers explained that this policy presented to the SAU Board and the other three Boards would comply with the new auditing standards. She explained that she asked the auditors to take a look at the policy. **S. Oerman arrives.** K. Chambers explained that the consequences of policy violation would depend on the circumstances. The policy is not meant to be specific but when it has to be used it would give a wide range of consequences. V. Cole and W. Temmen would like to hear from other members and hear the information from before they vote on the policy.
 2. **Audit Engagement:** K. Chambers explained that Board Members are now being asked to sign this information from D. Clukay. The auditors would like to know that someone else besides the administration is reviewing the information. This is to heighten the awareness of the Board Members. This form needs to be signed by the Board Chair. K. Chambers explained that the audit has not been put out to bid while she has been here and it would be a good idea in the future. K. Chambers explained that the audit is the same plus the new requirements. W. Temmen commented that the audit should go out to bid and commented on the time in which the audit is received. She suggested that the individual Boards ask for a presentation from D. Clukay or the present auditor. K. Chambers would suggest when going out to bid all the Boards use the same firm. **MOTION:** S. Oerman **MOVED** to accept the engagement of Vashon, Clukay & Co., PC. **SECOND:** V. Cole. **VOTE:** V. Cole-yes, G. O'Neal-yes, C. Duquette-yes, W. Temmen-yes, T. Sherman-yes, J. Carnie-yes and S. Oerman-yes. **Motion passes.**

3. Old Business:

- a. Heating System Job:** K. Chambers would recommend that the Board reject all bids. They would like to tighten up the language on what they are asking for in the bids and open up the bidding process again. Put the number closer to the budgeted amount. J. Carnie explained that he spoke to K. Chambers and would agree with the process and that the specifications need to be very clear. ***K. Goodenough arrives.***

- 4. Non-Public Session: MOTION:** W. Temmen **MOVED** to enter into non-public session under RSA 91-A:3 II (b) Nominations. **SECOND:** G. O'Neal. **Roll call vote:** V. Cole-yes, G. O'Neal-yes, C. Duquette-yes, W. Temmen – yes, T. Sherman-yes, K. Goodenough-yes, J. Carnie-yes and S. Oerman-yes. **Motion passes.**

- 5. MOTION:** G. O'Neal **MOVED** to return to public session. **SECOND:** K. Goodenough. **Roll call vote:** V. Cole-yes, G. O'Neal-yes, C. Duquette-yes, W. Temmen-yes, T. Sherman-yes, K. Goodenough, J. Carnie-yes and S. Oerman-yes. **Motion passes.** Board Chair Colleen Duquette announced the hiring of Penny Bell as the SAU Director of Human Resources.

- 6. MOTION to adjourn: MOTION:** S. Oerman **MOVED** to adjourn the meeting at 6:30 PM. **SECOND:** V. Cole. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Board Secretary

School Administrative Unit 38
Public Minutes
SAU 38 BOARD MEETING
Hinsdale Elementary School, Hinsdale, NH
November 5, 2008
Approved Minutes

Attendance:

Monadnock Regional: James Carnie, Winston Wright and Gene White.

Winchester: Colleen Duquette

Hinsdale: Wayne Temmen and Jeana Major.

SAU Administration: Ken Dassau, Superintendent, David Hodgdon, Asst. Superintendent for Curriculum, David Crisafulli, Asst. Superintendent for Winchester and Hinsdale, Christopher Boyle, Director of Technology, Penny Bell, Director of Human Resources and Earl Wammack, Business Manager.

Also present: T. O'Connor and D. Most

1. **Approval of SAU #38 Board Minutes of July 14, 2008: MOTION:** W. Temmen **MOVED** to accept the July 14, 2008 Public SAU Board Meeting Minutes as presented. **SECOND:** G. White. **VOTE:** J. Carnie-yes, W. Wright-yes, J. Major-yes, W. Temmen-yes, C. Duquette-yes and G. White-abstain **Motion passes. MOTION:** W. Temmen. **MOVED** to accept the July 14, 2008 Non-Public SAU Board Meeting Minutes as presented. **SECOND:** C. Duquette. **VOTE:** W. Wright-yes, J. Major-yes, W. Temmen-yes, C. Duquette-yes, J. Carnie-abstain and G. White-abstain. **Motion passes.**
2. **Old Business:**
 1. **Town of Surry Withdrawal from SAU:** K. Dassau explained that Surry is included in the SAU Budget as directed by P. Apple. SAU #29 is discussing if they want to take on another town. All the Surry students are tuitioned to Keene. If it agreed upon to allow Surry to be in the SAU #29 each district would have to vote. W. Temmen commented that Surry had assured the SAU Board that they are not going to be a part of SAU #38. They said that SAU # 29 would welcome them. Surry basically told the SAU Board that they were in SAU# 29. They could be in the SAU#29 budget at some point and this Board could place a clause that would change the budget language if Surry withdraws from this SAU. C. Duquette commented that in 2008-2009 they were going with Surry as part of Monadnock. J. Carnie said that he did not think so. They legally withdrew and are not part of Monadnock. He said that he felt the same way as W.Temmen. They told us they would be out in one year. C. Duquette mentioned that Attorney Todd also said that. K. Dassau said the 6 Districts and Keene all have to agree. C. Duquette commented that SAU #29 has not closed the door. K. Dassau explained the services Surry receives. He has attended 3 meetings. K. Dassau explained that SAU #38 is legally responsible to provide Surry with services thought P. Apple and Surry's Attorney disagree.

2. **Procedures Manual Committee:** W. Temmen, C. Duquette, J. Fortson, J. Carnie, K. Dassau and K. Chambers formed the SAU Procedures Manual Committee. J. Carnie made corrections to the manual as follows: cross out “and/or the SAU # 38 Superintendent of Schools” on the cover sheet and cross out “ www.MRSD.ORG” and replace it with www.SAU38.org. on every brown cover sheet. J. Carnie commented on page 6. He said that he was under the assumption that anyone could ask for the weighted vote. K. Dassau explained that this is the RSA 194-C. J. Carnie explained that the SAU was formed prior to this statute and it can not supercede the formation of the 3 SAUs. J. Carnie commented that each of the 3 districts always had 3 members appointed to attend the meetings and anyone could ask for the weighted vote. K. Dassau commented that the smaller towns have never used it. K. Dassau suggested having a change sheet instead of copying the entire manual again. When the corrections add up then make the new manual. W. Temmen thought that an RSA could not be changed. J. Carnie commented that we are not changing it. We have to be grandfathered. J. Carnie commented that a lot of the RSAs apply to the Boards in the Monadnock District elected at large but town elects us. There is a difference. He is in favor of all that the Committee has done but would like to see the Monadnock School Board put this item on their agenda. G. White explained that it would be on the next agenda. The SAU Board would be discussing only the interpretation of letter “C” on page 6 in the manual at the next meeting.
3. **Health Insurance Bidding:** K. Dassau explained that the SAU has a study committee and has put the health insurance out for bid for the past two years. This year the GMR (guaranteed maximum rate) is at 4.7%. E. Wammack explained that with the 4.7% we are at a comfortable rate. Dr. Crisafulli commented that they would be doing a review of the claims in May. It is recommended that the SAU Board not pursue the bidding process because the GMR is at 4.7%. It is not worth the dollars to explore it this year. Dr. Crisafulli explained that he would like the study committee to meet and review in March with the consultants. The SAU has been hit hard with long and short-term disability claims. They would shop around but we would have to wait and see. It is 4 to 1 in claims. K. Dassau introduced P. Bell the Dir. of Human Resources. She explained that she has met with the representative from IPG. They do not have a figure yet but there would be an increase in the long term and short-term disability.
4. **Part-time Grant Funded Preschool Evaluator:** J. Bischoff explained that the state has required that we do Preschool outcome testing. The students would be tested when they first arrive and when they leave the program. The test has 900 items. She is requesting an evaluator. J. Bischoff explained that the teachers are doing the testing now. C. Duquette asked how many preschoolers are involved. J. Bischoff explained that it varies from 3 to 5 students at each of the 4 schools. The person would work 10 hours a week. The position would be fully funded by the IDEA Grant. W. Temmen asked if the grant goes away would the

teachers take over the testing again. J. Bischoff explained that the cost is \$24.00 an hour with a certified person depending on the need. She knows of retired teachers looking for extra work. J. Carnie asked if the grant expires does the position expire. K. Dassau explained that the money may change but the grant would not go away. J. Carnie asked if the grant was cut could we eliminate the position. K. Dassau explained that they could.

3. New Business:

1. SAU Budget 2009-2010 presentation: K. Dassau explained that the Default budget was passed out. There are 2 major changes in the budget: a request for a 3% pool of money for salary increases and a request for a new boiler at the SAU. The SAU administration is present to answer any questions. E. Wammack explained that the cost to remove and install the boiler is \$33,595.00. There is a 3% salary adjustment, 4.7% increase in health insurance, 5% increase in dental and an increase in retirement. C. Duquette asked if we go forward with the budget and Surry withdraws does it change the share of each district. K. Dassau answered yes and explained that there would have to be language regarding the Surry Withdrawal. C. Duquette asked to see the figures if Surry was not the 4th District. J. Carnie asked why the 3% was under the central account and not in the individual accounts. K. Dassau explained that it is a pool of money. With the approval of the warrant the adjustments would be made after the pool of money was approved. J. Carnie asked if the Board would see it before the next meeting. K. Dassau explained that the distribution would not take place until May. J. Carnie is concerned that it does not show an increase in the salary line. K. Dassau explained that not everyone would receive a 3% increase but likely some increase. J. Carnie commented that the budget does not show the increase. K. Dassau explained that it has been done this way for the past 6 years. The public receives the information at the public hearing. J. Carnie commented that the Board approves in May but the problem is no one in the district knows until the May Meeting. K. Dassau explained that if there is the approval of the distribution required Board approval for the pool of money, the evaluation and then the Board approval. J. Carnie asked if the evaluations were done. K. Dassau explained that the procedures manual indicates that the evaluations are done in April and May. The cost of living has increased 4%-5%. P. Bell explained that this is based on performance. C. Duquette commented that the pool of money in May has worked. J. Carnie said that he would like answers of were it shows in the budget. C. Duquette explained that the Winchester town employees are getting a 1% increase. C. Duquette suggested taking the \$33,595.00 for the new boiler out and use the funds from the undesignated fund balance. E. Wammack explained that it could be done. W. Temmen asked if there could be a warrant article for the boiler. C. Duquette said that if the boiler were to break today you would have to take the funds from the undesignated fund balance account. K. Dassau explained that he would provide a sheet with the adjustment to the boiler and the adjustment

without Surry as well. C.Duquette suggested an SAU capital needs assessment. We need to look at the building for the future.

4. Setting the Next Meeting Agenda:

1. SAU Procedure Manual
2. Budget sheets without Surry
3. Budget sheets without the boiler
4. Default Budget

5. Public Comments: N.Moriarty explained that the Board could have more than one warrant article. The Town of Hinsdale would have to keep track of the vote.

6. Non-Public Session: MOTION: W. Temmen **MOVED** to enter into non-public session under RSA 91-A:3 II (b) Nominations. **SECOND:** G. White.

Roll call vote: C. Duquette-yes, W. Temmen –yes, J.Major-yes, J. Carnie-yes, G.White-yes and W. Wright-yes. **Motion passes**

7. Return to public session: C. Duquette reported that during non-public session the Board hired Debra Robarge as the Speech Pathologist and Don LaClair as the SPEC Coordinator.

8. MOTION to adjourn: MOTION: W. Temmen **MOVED** to adjourn the meeting at 8:30 PM. **SECOND:** J.Carnie. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Board Secretary

Approved Minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 2, 2008
Monadnock Regional Middle/High School, Swanzey, NH

Present: Gene White, Jane Fortson, Doug Lyman, Phyllis Peterson, James Carnie, Robert Smith, William Felton, Eric Stanley, Ed Jacod Tim Aho, Susan Oerman and Winston Wright. **Absent:**

Also Present: K. Dassau, Superintendent, D. Hodgdon, Assistant Superintendent and E. Wammack, Business Manager. Principals: B. Pickering, J. Smith, K. Craig D. Mousette and B. Tatro. B. Mitchell, Buildings and Grounds.

G. White read the new board Goal, which is to improve student achievement.

G. White read the letter of resignation from K. Goodenough. **MOTION:** J. Fortson **MOVED** to accept the resignation from K. Goodenough. **SECOND:** S. Oerman. **VOTE:** 10.671/1.021/0/3.308. **Motion passes.**

1. **CONSENT AGENDA: MOTION:** E. Stanley **MOVED** to accept the November 18, 2008 Board Meeting Minutes as amended. **SECOND:** J. Fortson. **VOTE:** 7.760/0/5.11/2.129. **Motion passes. MOTION:** J. Fortson **MOVED** to accept the two sets of November 18, 2008 Non-public Minutes as presented. **SECOND:** S. Oerman. **VOTE:** 11.074/0/1.797/2.129. **Motion passes. MOTION:** J. Carnie **MOVED** to unseal the November 18, 2008 Non-public Minutes regarding **RSA91-A:3 (b) Nominations. SECOND:** J. Fortson. **VOTE:** 11.850/0/1.021/2.129. G. White explained why the minutes were not in the packets.
2. **STUDENT GOVERNMENT REPORT:** R. Skrocki reported that committee met today. The focus of the meeting was attendance. The students seem to attend the in-school meetings but not the after school meetings. There is a new attendance policy in place. The students would need a valid excuse. If they do not attend the after school meeting they could not attend the meeting during school. They also discussed the hallway sub committee. Each club would adopt a hallway and prepare a bulletin board and decorate for the upcoming holidays or events. This is not final. We are still working things out.
3. **CORRESPONDENCE AND ANNOUNCEMENTS:** J. Smith reported that Cutler received their 5- hour visit from 3 members of the DOE. They looked at 12 random District policies. They spoke to K. Dassau, himself and the entire staff about the policies. It was reported that overall report from the DOE should be good but there would be suggestions.

B. Pickering reported that N. Novak and C.Kruse played taps in Troy for the Veterans celebration. The American Legion thanked the girls for their participation.

The NHIA Soccer Committee commended the Girls Soccer Team for not receiving any yellow or red tickets during the season.

L. Sutton reported that they hosted the Honors Breakfast for the students and the parents. There were 31 new members in the Junior National Honor Society.

K. Craig received a letter from the Bogcrowic Family. The family thanked the staff for being caring, loving and honest with their children and family.

D. Mousette reported that they would be hosting a Winter Extravaganza. The money raised would go to the Keene Community Kitchen and Toys for Tots.

4. **Public Comments:** G. White explained that the public would be able to speak as long as they are respectful of others and that the comments are brief. The Policy Committee is looking into recommending the NHSBA Policy on Public Participation.

P. Bauries commented on the increase in her tax bill and if spending money was the best way to educate children. She asked if after she asks a question whether she would be getting an answer. She commented that the minutes of the last meeting were not at the SAU. She was informed that the minutes would no longer be on the web site. She asked how many members knew that the Reverse 911 was being used to ask the voters to vote. She asked why there was no public hearing for the high school infrastructure and the new middle school. G. White explained that most of the questions would be answered at tonight's meeting. K.Dassau explained the lack of availability on the minutes. He said that the book in the SAU office, which is designated for the minutes was not updated. They would be posting the approved minutes on the web site instead of posting them twice. The Committee Minutes are not getting to Marie.

M.Hoefer commented that he supports a strong accredited high school and education. He was very upset at the last meeting. The schools have an anti-bullying policy and we need to do that here. He commented that we argue about minutes but the RSA states that the "he said she said" is not necessary. Families are leaving the District. We are forcing them out. He stated that the motion to adjourn could be done at anytime. The lengths of the meetings are a concern. At times it is hard to make decisions late at night.

K. Cota commented that the budget has to educate all the children. We need to look at the student's needs. We need to make the renovations to the high school. If we wait the cost would be more. She commented that there were two public meetings for the warrants and the Master Plan is on the web site. She asked that the sub committees not to have their meetings any earlier than 5:30 PM.

K. Goodenough apologized to the voters for her recent resignation. She said that she is not a quitter. She asked that the Board stop making their decisions on the assumption of the opposing side. Remember why you are here not for an individual agenda. The action here should be to improve student achievement. She said that it had been a very frustrating 9 months. She would suggest that the Board act more professional and work together. Prove that this is not a lost cause.

Cay Dilello commented that she was very disappointed in the last meeting. The Board has an obligation to act more professional. Please be more professional.

Lisa Cashman would agree with K. Goodenough and M. Hoefer. She would suggest that the Board work together for the education of the children and an accredited high school. D. Lyman commented that the school is accredited. We have not lost the accreditation status.

B. Hutwelker commented that he does not agree with all the comments. He is very impressed with the Board and Budget Committee's work ethics. You all share what is best for the students. He does appreciate the interest and motivation to serve the community. He said that he has full confidence in G. White that he would not allow that behavior at the last meeting to be permitted again. No School Board Member should be threatened. He commented on the increase in the tax for the School District. The public needs to know the information regarding the warrants. The repairs to the auditorium was a good thing that happened. T. Aho said that he said he spoke of the lane jumps because of the grant money. He said that it would cost \$200,000.00 to \$250,000.00 a year for the 5 years. It does not seem that the students are improving by the increases.

5. **NEW BUSINESS:**

1. **School Resource Officer Report:** Mr. James Fisher reported that last year he had 19 criminal

investigations going on in the school and this year there are 20. He said that he has found an increase in morale and behavior this year. J. Fisher explained that he has students come to talk to him about concerns. He explained that he covers the 7-12 grades. There are no investigations in the middle school. J. Fisher explained that last year there were 5 drug cases the first week of school last year. This year there are no drug cases. B. Pickering explained that there is a feeling of safety. Part of the day he is part of the staff. The Swanzey Police has been very cooperative. J. Fisher explained a typical day at the school.

2. **District Clerk: MOTION:** J. Fortson **MOVED** to nominate Michelle Cloutier of Fitzwilliam to the School District Clerk position. **SECOND:** S.Oerman. **VOTE:** 12.871/0/0/2.129. **Motion passes.** B. Hutwelker swore M. Cloutier in as the new School District Clerk.

6. **OLD BUSINESS:**

1. **2009-2010:** K. Dassau explained that the principals were instructed to reduce the budget by 1 million dollars. They met last Monday and today to finalize the list. They would be bringing the final list to the Finance Committee. Once reviewed the Board may agree or not agree. E. Wammack explained that the budgets were mailed out. The adjustments have been made for the salaries and the increase in medical and dental. He passed out Location 8 Section to the Board to add to the budget notebook. T. Aho asked for the MC2 Program to be separate from the high school budget. We need to think about those cuts before we close the Sullivan School. The Finance and the School Board should receive this information. He commented on the health care savings being spent. He said that the GMR is not what we should be using in the budget. The difference in the GMR was not a savings. K. Dassau explained that the MC2 information was given to the Education Committee. J. Carnie would agree with T. Aho. He said that he would like to see the MC2 numbers for the last two years. He would also like to see the amount of surplus for the health care. The health care was an over estimate not extra. The money belongs to the taxpayers. K. Dassau explained that for several years the Board has set the Default Budget now it is the responsibility of the Budget Committee. This conversation should be with the Budget Committee. It was commented that the School Board does not set the default. J. Carnie commented that it is the Board's right to use the bottom line within the stipulations of the law. W. Wright asked what they would like to reduce the budget by. J. Carnie commented to have the Finance Committee review the MC2 figures. K. Dassau commented that he would have preferred the information before the day it was due. The administration was directed to reduce the budget by 1 million-dollars. D. Lyman commented that the Finance Committee had asked for MC2 to be under a separate heading more than 2 months ago. K. Dassau explained that it was done. He would bring it forward again.
2. **2009/2010 Project List: MOTION:** R. Smith **MOVED** to table the motion on the 2009-2010 Project List until the next Board Meeting. **SECOND:** E. Stanley. **DISCUSSION:** R. Smith explained that the Facilities Committee would be reexamining the list. **VOTE:** 11.850/0/0/3.150. **Motion passes. (S. Oerman missing from vote).**
3. **Chapter RSA 191C:8-Weighted Vote:** J. Carnie asked the Board what they were going to do. K. Dassau explained that it was never an issue in the Procedures Manual. K. Dassau explained that there is an RSA. If someone disagrees there would have to be a legal opinion. J. Carnie commented that it was brought up by the SAU Procedures Manual Committee. The Board needs to decide. J. Carnie commented that Monadnock should get 2/3 of the vote because they pay 2/3 of the budget. K. Dassau explained that the history of the weighted vote was that it was never used. J. Carnie commented that he would like the members to know the ramifications. K. Dassau commented that it is a serious issue that 3 districts can not have a cooperative understanding.

7. **CURRICULUM REPORT:**

1. **NEASC Report:** B. Pickering reported that there would be a Grant Visiting Team on December 9, 2008. There would be a series of interviews in regards to extended learning opportunities and to where we are going. T. Aho said that he said that the NEASC should be notified to let them know that Monadnock is one of the top ten contributing to education in the State.

2. **AYP Report-D.** Hodgdon reported that there are 3 District Wide Committees for the District in Need of Improvement that are working on the math, mentors and database. There are Reading Groups going to the schools to talk about reading and efforts to increase achievement. They would be going to the middle school next week. The Science Group had a day-long meeting. It was supported by the State but not monetary support. They are examining scores to look for areas of inquiry. They are working on digital portfolios and goal setting in the upcoming months. D. Hodgdon explained that the Fall Testing scores should be out in April.

8. SCHOOL BOARD COMMITTEE REPORT:

1. **Community Relations Committee:** The committee has not met.
2. **Facilities Committee: MOTION:** R.Smith **MOVED** to remove the New Middle School Warrant from the ballot. **SECOND:** D. Lyman. **DISCUSSION:** R.Smith explained that this is not the time with the present economy. W.Felton explained that there should have been a 48-hour notice on something so important as this. This is not the way to do this. He would be voting against it. J.Carnie asked if there was any proposed change to the infrastructure of the high school. R. Smith explained that they would have the numbers at the next meeting. J.Fortson asked if we go ahead with the infrastructure would we still see the trailers. She would like to table the motion in order to look at the middle school and the infrastructure together and with the 12 million know what is included and look at the project list. **MOTION:** J. Fortson. **MOVED** to table the motion until the next meeting to postpone the removal of the new middle school building warrant. **SECOND:** S.Oerman. **DISCUSSION:** D. Lyman would agree with the motion on the new middle school today. He does not believe that we would get any of the warrants maybe the health and safety. W.Wight commented that we have not heard from the middle school principal. We need input from her. Health and safety we usually get. D.Lyman would agree that we need something but not both. J.Fortson commented on the 12 million-dollars for the 9-12 grades, 7-12 grades would look different. E. Stanley commented that everyone on the Facilities agreed to remove this. W.Felton commented on the procedure. E.Jacod would disagree with the two warrants together. Offer a middle school plan and a 7-12 infrastructure. G.White commented that the renovations were 9-12 grades. S.Oerman agreed with J. Fortson. She did not know that the original motion was going to be made tonight. She would like to see the numbers. **VOTE to table:** 5.672/7.199/0/2.129. **Motion fails. Motion to remove the Middle School from the warrant VOTE:** 7.569/4.123/1.179/2.129. **Motion passes. MOTION:** R. Smith **MOVED** to go with New England Linen for the mop heads, uniforms and mats for the School District in the amount of \$32,270.68. **SECOND:** E.Stanley. **DISCUSSION:** J. Fortson asked about the mats for the summer. B. Mitchell commented that they could save depending on the school but if you start cherry picking the cost would not be the same. He explained that the uniforms, mop heads and some of the mats were already in the budget. They went out to get the bids for the rest of the mats and the other already budget items. The cost with the new vendor was within a few hundred dollars. J. Carnie asked where it was already in the budget and why the 52 weeks when school is not always in session. K. Dassau explained that the buildings are always in use. B Pickering commented that the MS/HS is always in use. This building never closes. B.Mitchell commented that we are only adding the mats. T.Aho asked which account would be increased. E.Stanley supported the mats saying they would save on flooring and tiles. R. Smith explained that it was a 3-year contract. S.Oerman asked if this was the maximum price. B.Mitchell explained that it was the maximum price and could be lower. B. Mitchell explained that it is \$32,270.68 for 3-years but if you look back 3 years you would find that it was about the same cost. The Board questioned the current account budgeted at \$18,000.00. They thought perhaps a budget transfer for the rest. K. Dassau explained that the Board approves all budget transfers. J. Fortson explained that the default budget has the \$18,000.00 amount. It was not a budget transfer. **MOTION:** S. Oerman **MOVED** to table the motion until the next meeting when the board has the answers to their questions. **SECOND:** D. Lyman. **VOTE:** 10.513/2.358/0/2.129. **Motion passes.** The next meeting is on December 9, 2008 at 4:00 PM.

- a. BeTTYs Subcommittee:** No report.
- 3. Finance Committee:** D. Lyman reported that the committee has not met. The next meeting is on Dec. 4, 2008 at 8:45 AM.
 - 4. Policy Committee:** S. Oerman reported that the committee met on Dec. 1, 2008. The committee discussed Policy BEDH-Public Participation. The committee used the NHSBA policy along with the current policy, made changes and it would be in the next packet for approval on Dec. 16, 2008. The committee discussed Policy BEDC-Quorum/voting and BBBB-MRSD Policy on School Board Elections. These policies would be on the future agenda. Attorney Apple would be drafting a warrant article based on the motion of November 18, 2008 regarding the 15 members board. Policy IJOC-Volunteers and Policy AC Non-Discrimination would be on our next agenda. The Policy Committee had reviewed the voting order and decided that it should stay as is.
MOTION: S.Oerman **MOVED** to accept Policy BEDB Agenda Preparation and Dissemination as presented. **SECOND:** W.Wright. **VOTE:** 11.074/0/1.797/2.129. **Motion passes.** The next meeting is on Dec. 15, 2008 at 5:30 PM.
 - 5. Budget Committee Rep.:** R. Smith reported that the Budget Committee met and discussed the warrant articles. They had not received their budgets. B. Pickering gave a presentation on the Dept. Heads. The next meeting is on Dec. 17, 2008.
 - 6. Cheshire Career Center:** W.Wright reported that there would be a meeting on December 11, 2008 with a lengthy agenda. Currently we are using the current contract.
 - 7. Education Committee:** J.Carnie reported that the next meeting is on Dec. 11, 2008 at 4:00 PM.
 - 9. Action on the Manifest:** **MOTION:** S. Oerman **MOVED** to accept the manifest in the amount of \$1,103,291.17. **SECOND:** E. Jacod. **DISCUSSION:** The board had questions E.Wammack answered. He would be looking up Town of Peterborough and asking C. Boyle about Government Connections for the bidding process. **VOTE:** 11.850/0/1.021/2.129. **Motion passes.**
 - 10. Superintendent's Report:** **MOTION:** S.Oerman **MOVED** to accept the request of early retirement for Nancy Gagne. **SECOND:** W. Felton. **DISCUSSION:** K. Dassau explained that the Board had approved her regular retirement already. She would be put in the pool of applicants and the Board at the next meeting based on seniority would choose 7. **VOTE:** 9.051/.776/3.044/2.129. **Motion passes.** K. Dassau explained that there was no recusing from K. Cota because no one asked her to be on the Search Committee for the Project Manager position. J. Carnie said that either K. Dassau or the Chair made the assumption. K. Cota applied for the position. Who made the decision on who should be on the Search committee. K. Dassau explained that it is an informal process. J.Carnie commented that W. Felton was put on the committee. K. Dassau explained that there is a lot of effort for a person that did not get the position. J. Carnie commented that some people were passed by on sitting on the committee. K. Dassau explained that there is no formal process. J. Carnie commented that he has no problem with Board Members applying for a position. The School Board should have known. There was a real effort not to give the information to the Board. The Chair and the Superintendent should not have held the information. K. Dassau explained that the applicant process is confidential. J. Carnie explained that the issue is that a School Board Member applied for the position. K. Dassau explained that she did not get the position. J. Carnie said that it is different between an employee and a public official. K. Dassau would disagree. J. Carnie commented that it was a cover up. D. Lyman commented that there is no formal practice for hiring a person. W.Wright explained that the Board has given the charge to the Superintendent to search what the process is.

K. Dassau responded to the America Reads issue. He said that N. Moriarty participated in the program, which is housed in Keene. He was asked not to continue at Mt. Caesar but after discussions B.Tatro found him a spot and he continues to be a volunteer at Mt. Caesar. D. Lyman commented that N. Moriarty was told that he was not able to continue because of his articles to the Keene Sentinel. K. Dassau explained that he would agree with N. Moriarty because he has no other information otherwise. J. Carnie asked if N.Morarity was told that he could not participate because of the articles. K. Dassau explained that America Reads took that position. J. Carnie said that someone was told that America Reads did not have the

problem but people in the District did because of the articles. He said that there is a problem because of discrimination. K.Dassau explained that everything has been corrected. D. Lyman said that it does not solve the original problem, which is a possible violation of the first amendment rights. We could have been sued. Did it happen that way? N.Moriarty stated it and it was not by America Reads. J. Fortson commented that she was told that there were not enough placements but N. Moriarty has tenure and should have been given a placement.B. Tatro explained that she received an email from S. Borden regarding placing N. Moriarty in another school due to the articles. B. Tatro saw that N. Moriarty wanted to stay at Mt. Caesar and found him a room. D. Lyman wants a copy of the email from S. Borden.

K.Dassau informed that Board of the SAU Meeting on Dec. 3, 2008 in Winchester at 7:00 PM.

At the next meeting Attorney Apple would be present for pending litigation.

11. BOARD CHAIR REPORT:

12. SETTING NEXT MEETING AGENDA

- 1. Uniforms and scraper mats**
- 2. Infrastructure warrant**
- 3. 2009-2010 Budget**
- 4. Reverse 911 message**

J. Carnie asked who used the Reverse 911 for the teachers contract vote and what the message said. G.White and W. Lechluder used the Reverse 911 and encouraged the voters to get out and vote. The message went to all parents.

13. SECOND PUBLIC COMMENTS: N. Moriarty commented that America Reads said that Mt. Caesar caused the issue. He said as he pointed to the employees that K. Dassau or B.Tatro or the employees started this. B. Tatro said that she would back track the issue.

E. Stanley commented that we as a Board are obligated to listen to what everyone has to say.

S. Oerman asked for a list of the items from the 2007-2008 budget that are going into the 2008-2009 budget. E.Wammack would be getting the answers and giving them to the Finance Committee.

14. Adjournment: MOTION: S. Oerman **MOVED** to adjourn the meeting at 11:35 PM. **SECOND:** D.Lyman **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary

School Administrative Unit 38
Public Minutes
SAU 38 BOARD MEETING
Monadnock Regional School Library, Swanzey NH
January 8, 2009
Non-approved Minutes

Attendance:

Monadnock Regional: James Carnie, Winston Wright, Robert Smith, Eric Stanley, Ed Jacod, Gene White, Bruce Barlow, Susan Oerman and Jane Fortson.

Winchester: Colleen Duquette, Gary O'Neal and Wendy Hildreth

Hinsdale: James Mitchell.

SAU Administration: Ken Dassau, Superintendent, David Hodgdon, Asst. Superintendent for Curriculum, Judith Bischoff, Director of Special Education and Earl Wammack, Business Manager.

1. **Public Hearing called to order at 7:00PM:** E.Wammack explained that the increase in the dental is \$744.00 and the increase in health care is \$11,236.00 in the proposed budget. K.Dassau explained that at the last Monadnock School Board Meeting the Board voted to support a 3% increase for the SAU administration and the SAU administration in turn would contribute 4% toward the health care.

K.Dassau explained that in the packets were the proposed SAU budgets with Surry. He explained that the Surry Board had planned to be in attendance but they had to reschedule their Board Meeting for tonight. Their expectation of joining SAU #29 did not happen. He would suggest making the relationship between Surry and the other three districts work for this year. They plan to explore more options. K.Dassau explained the history with Surry as the 4th district and explained what services they are receiving and entitled to. **G. O'Neal arrives.** K. Dassau explained that all the students from Surry are tuitioned to Keene or Monadnock for those who chose to stay. There are no immediate plans to open the Surry School. **J. Fortson arrives.** J. Carnie commented that Surry told the Surry Withdrawal Committee that SAU #29 would welcome Surry into their SAU. Surry assured the State when they made the withdrawal presentation. It was mentioned that there was a SAU Withdrawal Committee and Surry was very optimistic about going to SAU #29. C.Duquette explained that they should be discussing the SAU proposed budget with Surry. N. Moriarty commented that Surry should be charged for time and materials. C. Duquette told N. Moriarty not to worry about this Board charging Surry. J.Carnie commented that the longer we allow Surry to stay it says that we agree with the State's decision. We need to say that we do not agree with the State. Surry was never part of the SAU only part of Monadnock. It was commented what if every town broke away from the District and they were entitled services. C.Duquette commented that she does

not believe that Surry has the resources to force the issue. She also said that she does not want this Board to use the resources for 50 students. J. Carnie commented that none of the students attend this SAU why provide the services. The State did not do their job. He said that SAU #29 should be forced to take Surry because that is what was presented. G.O'Neal commented that it is up to the State of NH to find a solution and to fund it. W. Wright commented that the three Districts could withdraw from this SAU and form a new SAU without Surry. C. Duquette commented that Sara Browning was in attendance at the last SAU Meeting and pretty much closed the door that they were correct. C. Duquette explained that the Board wanted to get on the State's agenda. K.Dassau explained that this Board felt that SAU #29 was going to take Surry but did not. C. Duquette contacted the representative for this area and got her hand slapped. B.Barlow commented that it sounds like the Board is asking to pursue this situation. K. Dassau explained that the Board had a 10 hour agreement with Surry and Surry has not even used 3 hours. They are entitled to all services. They would be receiving a bill. Neither side is going to commit resources to get Surry out. This is an expectation of services. J. Mitchell commented that the Hinsdale Board does not recognize Surry as a part of the SAU. E. Jacod commented that all the Board Members feel that way except for the State Board of Education. J. Carnie commented that the Commissioner made the decision. J. Carnie commented that the withdrawal was from the Monadnock School District not SAU #38. He would suggest that this SAU make an appeal. C. Duquette suggested closing the public hearing and making a motion during regular session. **C.Duquette closed the Public Hearing.**

2. **Approval of December 3, 2008 Minutes and November 5, 2008 Non-Public Minutes: MOTION:** J.Fortson **MOVED** to accept the December 3, 2008 Minutes as presented. **SECOND:** W.Wright. **VOTE:** J. Mitchell-abstain, E. Jacod-abstain, G. White-abstain, G. O'Neal-abstain, E. Stanely-abstain, J. Fortson-yes, W. Wright-yes, R.Smith-yes, W.Hildreth-yes, C. Duquette-yes and J. Carnie-yes.**Motion passes. MOTION:** W.Wright. **MOVED** to accept the November 5, 2008 Non-Public Minutes as presented. **SECOND:** G.White. **VOTE:** W.Hildreth-abstain, J.Mitchell-abstain, J. Fortson-abstain, E. Jacod-abstain, R.Smith-abstain, E.Stanley-abstain, G. O'Neal-abstain, J. Carnie-yes, C. Duquette-yes, G.White-yes and W.Wright-yes. **Motion passes. B.Barlow joins the Board at the table.**

MOTION: J. Carnie **MOVED** to submit an appeal to the State Board of Education in regards to the earlier decision with Surry saying that they are part of SAU #38. **SECOND:** B. Barlow. **DISCUSSION:** E. Jacod commented that we need to take action now. The appeal would take awhile. We need to continue with Surry. C. Duquette explained that if we accept Surry we need to have a number for the services from Jan. to June. **S.Oerman arrives.** C. Duquette commented that they are not using services. They would pay half of what they would have used this past year. J. Mitchell commented if you take money from Surry what would the State say. You take money they are a part

of your SAU. C. Duquette commented that they are already a part of SAU #38. K.Dassau informed that Board that Attorney Apple advised the Board to include Surry. We are being responsible but we are not feeling right. J.Carnie commented that we need to exhaust all appeals before the court. He believes that the Board should do this, P. Apple believes we should do this and several members of the Board believe that. B. Barlow commented that there is a sense of urgency. We need to move. C. Duquette commented that this Board believed that Surry was going to SAU #29. G.O'Neal asked about the attorney doing the appeal. K. Dassau suggested Attorney Apple because he knows the situation. Another attorney would have to be briefed and cost the District more. **VOTE:** Unanimous for those present. **Motion passes.**

3. Old Business:

- 1. Action on SAU 09/10 Budget: MOTION:** G. White **MOVED** to accept the 2009-2010 proposed budget with Surry in the amount of \$1,816,479.00. **SECOND:** J. Fortson. **DISCUSSION:** K. Dassau explained the proposed budget with Surry with a 3% salary increase and a 4% contribution by the employees to the health care vs. the proposed budget with Surry with a 1% salary increase. J.Carnie asked what happens if the Board does not accept either budget. K. Dassau explained that the default budget would be the proposed. **VOTE:** S. Oerman-yes, J. Fortson-yes, W. Wright-yes, G.White-yes, R.Smith-yes, E.Stanley-yes, G. O'Neal-yes, C.Duquette-yes, J.Mitchell-yes, W. Hildreth-yes, J. Carnie-no, E. Jacod-no and B.Barlow-no. **Motion passes. MOTION:** G. White **MOVED** to accept the 2009-2010 Default Operating Budget in the amount of 1,776,609.00. **SECOND:** E. Jacod. **DISCUSSION:** J. Carnie asked if Surry was included in the Monadnock percentage. K. Dassau explained that the students that attend Keene from Winchester the calculation is only on the preschool-8th grade students. Winchester is responsible for the high school students. The answer to J. Carnie's question is yes. **VOTE:** Unanimous for those present. **Motion passes.**
- 2. SAU Warrant Article:** The Board reviewed the warrants.
- 3. National Incident Management System:** K. Dassau explained NIMS to the Board. He has already spoken to Monadnock and they have approved the first step. The SAU and Winchester and Hinsdale also need to approve. **MOTION:** W.Wright. **MOVED** that the SAU 38 School Board formally adopt the Incident Command System and the National Incident Management System to develop its site-specific school emergency response plan. **SECOND:** S. Oerman. **DISCUSSION:** W. Wright commented that this is the first step and only the beginning. Later there should be a grant to establish this process. **VOTE:** Unanimous for those present. **Motion passes.**
- 4. Surry's Contribution:** C. Duquette asked E.Wammack the amount Surry would pay for a full year of service. E. Wammack explained that a full year of service according to the formula is \$42,900.00 from July 1 to June 30. The Board would be requesting a certain amount for a half of the year. J.Fortson commented that the money should go back to the taxpayers of

Monadnock. K. Dassau said that would make sense not envisioning an impact on the Winchester and Hinsdale side. It was commented that Monadnock would have to share services with Surry and it would not effect Winchester or Hinsdale. Monadnock should receive the funds for the half of the year. **MOTION:** G. White **MOVED** to charge Surry \$21,450.00 for service from Jan.1, 2009 through June 30,2009 and the funds are to be returned to Monadnock. **SECOND:** J. Carnie. **VOTE:** B. Barlow-yes, W. Hildreth-yes, J. Mitchell-yes, G. O'Neal-yes, E.Stanely-yes, R.Smith-yes, E.Jacod-yes, J. Carnie-yes, G. White-yes, J. Fortson-no, S. Oerman –yes, W. Wright-yes and C. Duquette-yes. **Motion passes.**

4. New Business:

- 1. Audit Report:** E. Wammack reported that the report is not ready. As soon as the report is back he would send a copy to the individual Boards for review.
- 2. House of Correction Tutor:** J. Bischoff explained that under the law the District is required to send a tutor for Special Needs Students who are incarcerated and 21 years of age and under and have not obtained a high school diploma. She explained that the funds would be coming out of the IDEA Grant. **MOTION:** S. Oerman **MOVED** to accept the House of Corrections Tutor position. **SECOND:** G. White. **DISCUSSION:** K. Dassau explained that the District is obligated to tutor these students. It is an hourly rate to come out of the IDEA Grant. W.Wright asked what happens when a student from here is in another area prison. J. Bischoff commented that was a good question. J.Bischoff explained that the inmate has to request the services. J.Carnie would like it understood that the motion is for one year only and the funds are to come out of the IDEA Grant. R. Smith would second J. Carnie's comments if necessary. It was explained that after June 30, 2009 K.Dassau would have to go to the individual Boards when one year is over and ask the Boards for the tutor position. **VOTE:** Unanimous for those present.
- 5. Setting the Next Meeting Agenda: May 6, 2009 at Emerson Elementary at 7:00 PM.**
- 6. Non-Public Session:** J. Fortson **MOVED** to go into Non-Public Session under RSA 91-A:3 (b): **SECOND:** R.Smith. **VOTE:** Unanimous for those present. **Motion passes.**
- 7. Return to Public Session:** C. Duquette announced that during non-public session the Board voted to accept the nomination of Michelle Bemis as the COTA Tutor for the SAU.
- 8. MOTION to adjourn:** **MOTION:** G.O'Neal **MOVED** to adjourn the meeting at 8:20 PM. **SECOND:** R.Smith. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Board Secretary