

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Monday, September 21, 2026 – 7:00 PM**

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, September 21, 2026.

II. **Roll Call:**

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

Attendance:

_____ Missy Peretti _____ Christopher DeSanto _____ Other _____

- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

- V. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.
- 6) You will have three minutes for comments.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of minutes of the August 18, 2026 Regular Session Board of Education Meeting (*Attachment Min. #1*) and the minutes of the August 18, 2026 Executive Session Board of Education Meeting (*Attachment Min. #2*).

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Shannon Williams
 - c. Personnel – Tim Bast
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Alexis Rubino
 - h. Shared Services – Colleen Kendrick
 - i. Transportation – John Cavanaugh
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Lisa Schreyer received August 11, 2026 re: leave of absence.
2. Letter from Deborah Heller received August 24, 2026 re: retirement.
3. Letter from Juanita Coceano received September 12, 2026 re: retirement.
4. Letter from Kelly Ficco received September 15, 2026 re: leave of absence.

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Budget Transfer List for August 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district's budget as certified for taxes. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2026. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of August 2026.

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2026. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. August 2026 Ratified Bill List \$751,695.87 (*Attachment: Fin. #6a*)
 - b. September 2026 Bill List \$945,981.04 (*Attachment: Fin. #6b*)

MOTION TO APPROVE ITEMS 1-6: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

X. Resolutions

1. Approve Resolution 2026-27#5: Authorize the withdrawal of \$100,000 from Maintenance Reserve for required periodic maintenance projects according to the district's Comprehensive Maintenance Plan. (*Attachment: Res. #1*)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XI. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Approval of a medical leave of absence for Lisa Schreyer, Interventionist at Harrison Township School, effective September 2, 2026 utilizing 12 weeks of unpaid FMLA leave, with an anticipated return date of November 25, 2026.
3. Acceptance of the retirement of Deborah Heller, Business Office Specialist at Harrison Township School, effective December 1, 2026.
4. Acceptance of the retirement of Juanita Coceano, Special Education Aide at Pleasant Valley School, effective January 1, 2027.
5. Approval of a leave of absence for Kelly Ficco, First Grade Teacher at Harrison Township School, effective January 25, 2027 utilizing accumulated sick days concurrent with FMLA continuing with unpaid leave under NJFLA through June 30, 2027 with an anticipated return date of September 1, 2027.
6. Approval of a leave of absence for Dennis Alston, Bus Driver for the District, utilizing accumulated sick time with a return date to be determined.
7. Approval of a leave of absence for Ruby Stiles, Bus Driver for the District, effective September 8, 2026 through September 28, 2026 with an anticipated return date of September 29, 2026.
8. Approval of a leave of absence for Joshua Tunstall, Fifth Grade Teacher at Pleasant Valley School, utilizing FMLA beginning September 28, 2026 through November 25, 2026.
9. Approval of Sabrina Mosiondz to provide homebound instruction, up to 5 hours of instruction per week, beginning September 14, 2026 at the approved contractual rate in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
10. Approval of the employment of Jodi Sparks, as Part-Time Special Education Aide at Harrison Township School, effective September 14, 2026 through June 30, 2027, with salary established at Step 3 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.

11. Approval of the following staff members in the stipend positions listed below, effective September 1, 2026 through June 30, 2027, with a stipend to be determined in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.:

- a. Public Relations Building Liaison, HTS – Taylor Johnson
- b. Public Relations Building Liaison, PVS – Natalie Markey
- c. 504 Coordinators, HTS – Jean Marie Sutton and Chelsea Nelson
- d. 504 Coordinators, PVS – Adrienne McGovern and Heather Schank
- e. I&RS Coordinators, HTS – Jean Marie Sutton and Chelsea Nelson
- f. I&RS Coordinator, PVS – Adrienne McGovern and Heather Schank
- g. Student Council Advisors, PVS – Christie Mamaluy and Meghan Hack
- h. Circle of Friends Advisor, HTS – Kristin Reim
- i. Circle of Friends Advisor, PVS – Kristin Heritage
- j. School Band Director, PVS – Albert Bader
- k. Choir Director, PVS – Allegra Counsellor
- l. Safety Patrol Coordinators, PVS – Michael Brodzik and Deneen Dougherty
- m. After School Detention, PVS – Christie Mamaluy and Meghan Hack

12. Approval _____ in the stipend position of Homeless Liaison for the 2026-2027 school year, with a stipend in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.

13. Approval _____ in the stipend position of ELL Liaison for the 2026-2027 school year, with a stipend in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.

14. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Deidre Robinson – Transportation Aide	Holly Rosen – Transportation Aide & Driver
Gabriella Wester - Nurse	Christine Gallagher - Teacher

MOTION TO APPROVE ITEMS 1-14: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

B. Education

It is recommended that the Board of Education approve the following action items:

- 1. Approval of the homebound instruction of Student #33152 for up to 5 hours of instruction per week beginning September 14, 2026.

2. Approve the contract with Salem County Special Services School District (SCSSSD) for Student #34004.

- a. ESY Home Instruction: \$2,502.72 (\$104.28/hr x 6 hrs/wk x 4 weeks)
- b. ESY OT Services: \$490.88 (\$122.72/hr x 1 hr/wk x 4 weeks)
- c. ESY Speech Services: \$490.88 (\$122.72/hr x 1 hr/wk x 4 weeks)
- d. SY Home Instruction: \$22,524.48 (\$104.28/hr x 6 hrs/wk x 36 weeks)
- e. SY OT Services: \$4,417.92 (\$122.72/hr x 1 hr/wk x 36 weeks)
- f. SY Speech Services: \$4,417.92 (\$122.72/hr x 1 hr/wk x 36 weeks)

3. Ratify and affirm the contract with GCSSSD - Cress for Student #27034.

- a. Educational Consultant Deaf Services: \$4,230.00 (30 hours x \$141.00/hour) during the 26-27school year.

4. Ratify and affirm the contract with GCSSSD - Cress for Student #29180.

- a. Educational Consultant Deaf Services: \$1,269.00 (9 hours x \$141.00/hour) during the 26-27school year.

MOTION TO APPROVE ITEMS 1-4: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Acknowledgement of the completion and the Superintendent's presentation and public hearing of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2025 through June 30, 2026 and approval of the submission of the same.
2. Approval of the updated Business Office Specialist – Payroll job description. (*Attachment: Admin. #2*)
3. Approval of the updated Business Office Specialist – Acct. Pay/Purchasing job description. (*Attachment: Admin. #3*)
4. Approval of the updated Business Office Specialist – Part-time Clerk job description. (*Attachment: Admin. #4*)
5. Approval for the Clearview Regional School District to utilize Pleasant Valley School as an emergency evacuation site for the 2026-2027 school year.
6. Ratify and Affirm the contract with Gloucester County Special Services School District (GCSSSD) for the provision of Chapter 226 Nonpublic Nursing Services for the 2026-2027 school year. (*Attachment Admin. #6*)

7. Approval of the following field trips for the 2026–2027 school year:
 - a. First Grade – Philadelphia Zoo
8. Approval of the Student Teacher Placement of Emma Donegan with Speech-Language Specialists in the District during the 2026-2027 School year under the auspices of Widener University.
9. Approval of a Classroom Observation of Mrs. Mankey's Fourth Grade Classroom by Gianna Olsen during the 2026-2027 school year under the auspices of Camden County College.
10. Approval of health office observations for the following nursing students with Lauren D'Ariano at Harrison Township School during the 2026-2027 school year under the auspices of Rowan College at Burlington County:

Victoria Freeman	Gianna Holness
Liasha Gafney	Leonel Montalvan
Stephanie Baek	Kimberly Guthrie
Joanna Le	Edwin Lam

11. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Harrison Township School – September 15, 2026 (PM)
 - 2) Pleasant Valley School – September 17, 2026 (AM)
 - b. Lockdown Drill
 - 1) Pleasant Valley School – September 16, 2026 (AM)

MOTION TO APPROVE ITEMS 1-11: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. Ratify and affirm the contract with West Deptford School District for the transportation of student #28006 to Bancroft – Mt. Laurel at a per diem of \$155 for a total of \$28,055.00 (181 days x \$155). (*Attachment Trans. #1*)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal years as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Brunstrom/PTA	HTS Library and K-2 Gym 1 x per month	PTA Meetings
Mancini/PTA	PVS Parking Lot 10/16/26	Truck or Treat Event
Parsons/Girl Scouts	HTS Activity Center 1 x per month	Girl Scout Meetings
Mitcham/PVFit	PVS Gym 2 x week 9/30/26-12/17/26	Youth Fitness
Henderson/HTYB	PVS Gym (Mon, Wed & Thurs) 9/23/26-11/23/26	Basketball Practice

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XII. New Business:

1. Guest storyteller (PVS) Charlotte Blake Alston thank you to the Harrison Township Historical Society.
2. Student Ambassador schedule 2026-2027 school year.

XIII. Old Business:

XIV. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVII. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
AUGUST 18, 2026
7:00 PM**

Mrs. Shannon Williams, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop (<i>absent</i>)
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Ms. Alexis Rubino
Mr. Walter Bright	Mrs. Shannon Williams
Mr. John Cavanaugh	

Attendance:

Dr. Missy Peretti, Superintendent of Schools and Mr. Christopher DeSanto, Business Administrator /Board Secretary.

III. Flag Salute:

Led by Shannon Williams, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

Presentation and discussion of Resolution 2026-27#4 "November 2026 Referendum Project"

Dr. Peretti utilized a PowerPoint to present information for the November 2026 Referendum Project. (See attachment A)

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of the minutes of the July 20, 2026 Regular Session Board of Education meeting (*Attachment: Min. #1*) and the minutes of the July 20, 2026 Executive Session Board of Education meeting (*Attachment: Min. #2*).

Motion: Mr. Bright
Roll Call: (8-0)

Second: Ms. Rubino
Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Shannon Williams (No report at this time.)
 - c. Personnel – Tim Bast (No report at this time.)
 - d. Negotiations – Jennifer Bowen
Mrs. Bowen reported that the Board will discuss the Superintendent contract in Executive Session.
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (*absent*)
 - g. School Safety – Alexis Rubino (No report at this time.)
 - h. Shared Services – Colleen Kendrick (No report at this time.)
 - i. Transportation – John Cavanaugh (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from MaryJane Page received August 3, 2026 re: leave of absence.
2. Email from Sara Amanto received August 10, 2026 re: resignation.

IX. Business Administrator's Report:

A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for July 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district's budget as certified for taxes. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2026. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of July 2026.
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2026. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. July 2026 Ratified Bill List \$862,655.82 (*Attachment: Fin. #6a*)
 - b. August 2026 Bill List \$250,369.46 (*Attachment: Fin. #6b*)
7. Approval of the updated 26-27 Purchasing Manual for Harrison Township School District.
8. Authorize the renewal of services as Broker of Record for Health Benefit Insurance to Integrity Consulting Group for the 2026-2027 school year with compensation being paid through the insurance carriers for Medical/Rx and Dental.
9. Authorize the renewal of services as Broker of Record for Liability Insurance to Conner Strong & Buckelew Co., Inc. for the 2026-2027 school year at the standard commission rates applied to the area of coverage.

Q. Mr. Cavanaugh asked about how insurance brokers are selected. Do we go to RFP?

Items 1-9:

Motion: Mrs. Bowen

Second: Mr. Baron

Vote Items 1-8:

Roll Call: (8-0)

Carried: Yes

Vote Item 9:

Roll Call: (5-3)

Carried: Yes

No: Mr. Bast, Mr. Cavanaugh, Ms. Rubino

X. Resolutions

1. Approve Resolution 2026-27#3: Authorize submission of the ESEA and IDEA Grant Applications and accept the funds awarded pursuant to the same. (*Attachment: Res. #1*)

Item 1:

Motion: Mrs. Kendrick

Second: Mr. Bright

Roll Call: (8-0)

Carried: Yes

2. Approve Resolution 2026-27#4: Authorize submission of a Bond Proposal Question to the School District Voters at the Annual School District Election to be held on November 3, 2026. (*Attachment: Res. #2*)

The Board engaged in discussion regarding the proposed referendum, including the overall project scope, anticipated tax impact, timing, project costs, and potential alternatives.

Mr. *Tim Bast* expressed concern regarding the overall cost of the proposed referendum and its potential impact on taxpayers. Mr. Bast discussed anticipated maintenance costs associated with the existing HVAC systems, noting an estimate of approximately two percent of the replacement cost. He expressed concern regarding the size of the referendum and the resulting increase in taxes. Mr. Bast suggested that the Board consider delaying the project and potentially dividing the proposed work into smaller projects or phases in an effort to reduce the financial impact on taxpayers at any one time.

Mrs. *Colleen Kendrick* expressed concern regarding the likelihood of the referendum receiving voter approval if placed on the November ballot. She stated that individuals with whom she had discussed the referendum had expressed concern regarding an estimated annual tax increase of approximately \$600 for the average assessed home. Mrs. Kendrick inquired about the proposed use of a metal roof versus a shingle roof at Pleasant Valley School (PVS). She also questioned whether the existing electrical infrastructure would be sufficient to support the proposed HVAC improvements and whether additional electrical work could result in unanticipated project costs. Mrs. Kendrick further inquired about the potential cost of conducting a special election outside of the November general election and expressed a preference for considering a smaller referendum with a reduced scope and financial impact.

Ms. *Alexis Rubino* expressed agreement with Mrs. Kendrick and the concerns she raised regarding the proposed referendum and its potential tax impact. Mrs. Rubino stated that she would prefer consideration of a smaller and more financially manageable project plan.

Mrs. *Jennifer Bowen* requested clarification from Superintendent Dr. Margaret “Missy” Quinn Peretti regarding the action before the Board. Dr. Peretti clarified that the Board was not voting to approve the referendum expenditure itself, but rather considering action necessary to place the referendum before the community for voter consideration in November.

Mr. *John Cavannah* expressed concern regarding the potential tax impact of the referendum and raised questions regarding the Township’s projected residential growth and the possibility that additional educational space could be required in the near future. Mr. Cavannah suggested that the Board consider whether investing approximately \$56 million in the District’s existing facilities should also be evaluated in the context of any future need to increase the District’s overall building capacity.

Dr. *Peretti* responded that the District does not own the property surrounding PVS, which limits the potential for expansion at that site, and stated that the existing PVS building was not constructed to accommodate the addition of a second floor. Dr. Peretti provided historical context regarding previous facilities planning, noting that in 2008 the District’s planning for construction of a third school had progressed to the point that parent focus groups were discussing potential grade-level configurations. She stated that, prior to the downturn in the housing market, the facilities discussions at that time focused on construction of a third school rather than expansion of either PVS or Harrison Township School (HTS). Dr. Peretti further stated that, based upon the District’s prior facilities planning experience, she would

not anticipate that the District's architect or other professional consultants would recommend expanding the existing buildings rather than constructing an additional facility if future enrollment growth ultimately created the need for additional educational space. She noted, however, that any future recommendation regarding expansion or new construction would require evaluation by the District's appropriate professional consultants based upon enrollment, facility conditions, site limitations, educational needs, and other relevant considerations at that time.

Item 2:

Motion: Mrs. Kendrick

Second: Mr. Baron

Roll Call: (4-4)

Carried: No

No: Mr. Bast, Mr. Cavanaugh, Mrs. Kendrick, Ms. Rubino

XI. Superintendent's Report:

A. Personnel

The personnel section was tabled until after Executive Session.

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Approval of a leave of absence for MaryJane Page, Transportation Aide, effective September 1, 2026 utilizing accumulated sick time concurrent with FMLA with an anticipated return date of October 1, 2026.
3. Acceptance of the resignation of Sara Amanto, Special Education Aide at Harrison Township School, effective August 10, 2026.
4. Approval of the employment withdraw of Heather Lontz as Long-term Substitute Teacher at Pleasant Valley School during the absence of Angela Dubrow.
5. Approval of the employment of Michelle Abel, as Long-term Substitute Teacher at Pleasant Valley School during the absence of Angela Dubrow for the period of September 1, 2026 through December 23, 2026, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at MA, Step 1 (pro-rated) in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E, pending receipt of required clearances. (*Attachment: Pers. #5*)
6. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2026 through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Mary Holliday - Teacher	Avry Hawthorne - Teacher
Jackie Marchesano - Teacher	Michelle Abel - Teacher
Melody DeTullio – General Aide	
7. Approval of the 2027-2032 employment contract of Dr. Missy Peretti, Superintendent.

Items 1-7:

Motion: Ms. Rubino

Roll Call: (8-0)

Second: Mrs. Bowen

Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the homeschooling of student #33121 for the 2026-2027 school year per parent request received August 3, 2026.
2. Approve the contract with GCSSSD for Student #27000.
 - a. ESY Tuition: \$4,870.00 (20 days x \$243.50/day)
 - b. ESY 1:1 Aide: \$3,980.00 (20 days x \$199.00/day)
3. Approve the contract with GCSSSD for Student #29014.
 - a. Teacher of the Deaf/Hard of Hearing (Direct Service): \$48,026.00 (407 hours x \$118.00/hour) for the regular school year.
4. Approve the contract with GCSSSD for Student #34002.
 - a. Educational Consultant Deaf Services: \$846.00 (6 hours x \$141.00/hour) during the regular school year.

Items 1-4:

Motion: Ms. Rubino

Roll Call: (8-0)

Second: Mrs. Bowen

Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approve the contract with the Township of Harrison for the provision of School Resource Officers (SROs) for the 2026-2027 school year. (*Attachment: Admin. #1*)
2. Approval of the 2026-2027 Emergency Virtual or Remote Instruction Programs and submission of the same to the County Office. (*Attachment: Admin. #2*)
3. Approval of the 2026-2027 Position Control Roster. (*Attachment: Admin. #3*)
4. Approval of the 2026-2027 Pleasant Valley School Student Behavior Point System as part of the District Code of Conduct. (*Attachment: Admin. #4*)
5. Correct a typographical error from the April 27, 2026 board agenda: the adult breakfast price will stay at \$3.00 for the 2026-2027 school year.
6. Approve hours for Summer 2026 for the nursing staff in accordance with the terms and conditions set forth in an email sent by the Business Administrator dated August 4, 2026. (*Attachment: Admin. #6*)
7. Approve the contract with Inverso & Stewart, LLC for audit services during the 2026-2027 school year and the completion of the FY2026 Annual Comprehensive

Financial Report and Audit Management Report in the amount of \$19,900.00.
(Attachment: Admin. #7)

8. Acknowledgement of Fire Prevention Week October 5-9, 2026.
9. Acknowledgement of Respect and Anti-Violence Week October 5-9, 2026.
10. Acknowledgement of Red Ribbon Week October 19-23, 2026.
11. Approval of the updated Special Education (Full-time) Aide Job Description.
(Attachment: Admin. #11)
12. Approval of the updated Special Education (Part-time) Aide Job Description.
(Attachment: Admin. #12)
13. Approval of Kristi McKenna to attend *All In for Inclusive Education – Inclusive by Design: Elevating in Physical Education. & Related Arts Webinar* on September 22, 2026 at a cost of \$85.00.
14. Approval of Kaitlyn Sosnoski to attend *WRS Level I Certification* virtually on September 28, 2026 at a cost of \$2,930.00.
15. Approval of the following to attend *Handle with Care Instructor Re-Certification* in Vineland, NJ on October 8, 2026 at a cost of \$625.00 per person, plus mileage reimbursement:
 - a. Adrienne McGovern
 - b. Chelsea Nelson
 - c. Matthew Simmermon
16. Approval of Danielle Nemeth to attend *All In For Inclusive Education – Helping without Hovering: Smart Strategies for Providing Student Support and How to Fade It Webinar* on October 9, 2026 at a cost of \$85.00.
17. Approval of the following to attend *Handle with Care Instructor Re-Certification* in Vineland, NJ on October 9, 2026 at a cost of \$625.00 per person, plus mileage reimbursement:
 - a. Jean Marie Sutton
 - b. Heather Schank
18. Approval of the following to attend *All In for Inclusive Education – Mastering the IEP: Strategies for Effective Writing Webinar* on December 8, 2026 at a cost of \$85.00 per person:
 - a. Tina Heil
 - b. Danielle Nemeth
 - c. Laura Richardson
19. Approval of the following to attend *Handle With Care Instructor Re-Certification* in Philadelphia, PA on December 11, 2026 at a cost of \$625.00 per person, plus mileage reimbursement:
 - a. John Trussell
 - b. Kayleigh Edwards
20. Approval of the reimbursement of graduate tuition cost to Meghan Hack following successful completion of the following course through Thomas Edison State

University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2027:

- a. Curriculum Development PreK-12 – August 31, 2026 through October 25, 2026
- \$1,980.75

21. Approval of the 2026-2027 Harrison Township School District Goals.

22. Acknowledgement of safety drills conducted in the district schools:

- a. Hold Drill
 - 1) Pleasant Valley School – July 20, 2026 (AM)
- b. Fire Drill
 - 1) Pleasant Valley School – July 21, 2026 (PM)
 - 2) Harrison Township School – August 3, 2026 (PM)
- c. Security Drill
 - 1) Harrison Township School – August 5, 2026 (PM)

Items 1-22:

Motion: Mrs. Kendrick

Second: Mr. Bright

Roll Call: (8-0)

Carried: Yes

D. Policy

None

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

- 1. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal years as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Atene/Raw Basketball, LLC	HTS K-2 Gym 9/1/26-11/19/26 (Thur. only) 6:00pm-7:00pm	Basketball Practices
C. Heitman	PVS Room #A110 9/29/26-11/17/26 (Tues. only) 2:30pm-3:30pm	Math Club
C. Heitman	PVS Gym 9/28/26-11/9/26 (Mon. only) 2:30pm-4:00pm	Basketball Clinics
Coakley/OKKA Karate	PVS Gym 12/19/26 7:30am-12:00pm	Black Belt Graduation Ceremony
Robotics Club	PVS Library 9/14/26-2/8/27 (Mon. only)	Robotics Club

Severs/Girl Scouts

PVS Library
10/8/26-5/20/27 (Thur. only)

Meetings

Twp. Of Harrison/ Rec
Committee

PVS Cafeteria
9/17/26-12/10/26 and
2/4/27-5/27/27
(Thur. only)

Theatre Club
Rehearsals &
Performance

Tiger Organization

PVS Gym
9/14/26-10/26/26 (Mon. only)
6:30pm-7:30pm

Basketball

Item 1:
Motion: Mr. Baron
Roll Call: (8-0)

Second: Mrs. Kendrick
Carried: Yes

XII. New Business:

None

XIII. Old Business:

None

XIV. Audience Participation II:

Mr. Brett Lightner asked, "What was done to prepare for a new referendum? The district should have saved like \$20 million towards these projects."

Mr. Henderson indicated that district budgets are so tight today. They are dealing with decreasing State aid and increases in healthcare. They don't have the ability to "save" money for projects when all of it goes towards operating expenses.

XV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:43 p.m.

Motion: Mrs. Bowen
Roll Call: Voice

Second: Mr. Baron
Carried: Yes

XVI. Out of Executive Session:

RESOLUTION: To return to Regular Session at 7:58 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Mr. Baron
Carried: Yes

XVII. Adjournment:

There was no further business. A motion was made to adjourn at 7:59 p.m.

Motion: Mrs. Bowen
Roll Call: Voice

Second: Ms. Rubino
Carried: Yes

Respectfully Submitted,

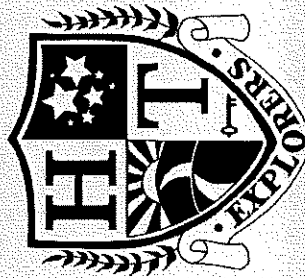
Christopher C. DeSanto
Board Secretary

2026 Facilities Referendum

Harrison Township School District

Election Day • Tuesday, November 3, 2026

Safe schools. Reliable systems. Responsible planning.





Why a Referendum?

A coordinated plan to preserve and modernize existing school facilities

The district's two schools require major capital improvements that extend beyond the annual operating budget.

The proposal focuses on aging HVAC and control systems, roofing, safety and emergency communication systems, security, and selected learning-space improvements.

A referendum allows Harrison Township voters to decide whether to authorize the projects and the related long-term financing.



What Will Voters Be Asked to Approve?

Up to \$56,514,611 in renovations, upgrades, and improvements at Harrison Elementary School and Pleasant Valley School.

Harrison Elementary: HVAC and controls, classroom upgrades, access control, fire alarm, public address/emergency notification, CCTV, related equipment, and site work.

Pleasant Valley: HVAC and controls, portions of roofing, fire alarm, public address/emergency notification, CCTV, related equipment, and site work.

Authorization to issue bonds up to \$56,514,611 and to transfer funds among the voter-approved projects.



What Is Included?

Harrison Elementary School

HVAC & control systems
Classroom upgrades
Access control / CCTV
Fire alarm
PA / emergency notification

Pleasant Valley School

HVAC & control systems
Roof replacement / repairs
CCTV
Fire alarm
PA / emergency notification



Project Costs & State Support

Final eligible costs approved by the New Jersey Commissioner of Education

Harrison Elementary
\$27,354,135

Pleasant Valley
\$29,160,476

Total Eligible Costs
\$56,514,611

State debt service aid is 40% of annual debt service attributable to final eligible project costs.

The ballot states \$0 in project costs are identified as exceeding facilities efficiency standards or otherwise ineligible for State support.



Estimated Tax

20-year conforming maturity schedule • New issue tax impact

**Per \$100
Assessed Value
\$0.0174**

**Per \$100,000
Assessed Value
\$173.97 / year**

**Average Assessed Home
\$350,555
\$609.86 / year**

Tax-impact figures are based on the financing analysis supplied by Phoenix Advisors.



Why the HVAC Work Is Needed

Summary of Keiter & Gilligo consulting engineers' August 14, 2026 statement

The engineer reports that original HVAC components at Harrison Elementary are approximately 35 years old; the newer Harrison systems and the Pleasant Valley systems are approximately 25 years old.

A normal HVAC life cycle is approximately 20–25 years, placing much of the equipment at or beyond its expected service life.

The existing systems do not provide positive summer humidity control, increasing the potential for moisture-related building issues.

Maintenance costs increase as aging equipment fatigues.



The Proposed HVAC Approach

Designed for long-term reliability, comfort, control, and maintainability

Reuse existing distribution infrastructure where practical to help control construction cost.

Use a four-pipe heating and chilled-water approach, with equipment selected to fit the physical constraints of each building area.

Provide improved ventilation, filtration, heating, cooling, and summer dehumidification capability.

Install networked direct-digital controls using an open BACnet-based system with remote monitoring capability.



Why Rehabilitate Existing Schools?

Using existing facilities is the more fiscally responsible approach under the current funding structure

NJDOE debt service aid is more favorable for eligible rehabilitation costs than the effective support available for new construction under the State construction allowance.

Current new-school construction can approach approximately \$600 per square foot before site-development costs, while the State allowance is substantially below current market cost.

Enrollment projections do not indicate a present need for an additional school facility.

Rehabilitation preserves the district's existing investment while modernizing systems and extending the useful life of both schools.



Why Move Forward Now?

Addressing known needs through long-term planning

Key mechanical systems are at or beyond their expected service life.

Delaying can mean continued repair and maintenance spending on aging systems.

Construction costs have generally increased over time, and future borrowing costs remain uncertain.

A coordinated capital program allows the district to plan and phase necessary work rather than respond to failures project by project.



How the Project Estimate Was Developed

The project estimate includes construction items for both schools plus allowances for contingencies, annual escalation, and soft costs.

The cost estimate identifies major categories such as HVAC, electrical support, fire alarm, public address/emergency notification, CCTV/access control, roofing, and selected facility/classroom work.

The final referendum amount is \$56,514,611, consistent with the final eligible costs approved for the two projects.



Election Day

Harrison Township voters will decide whether to authorize the facilities referendum

Date
November 3, 2026

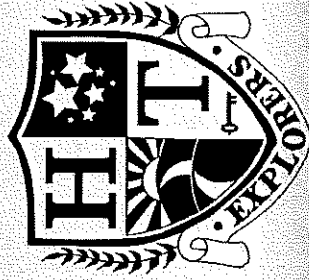
Referendum Amount
\$56,514,611

Financing Term
20 years

2026 Facilities Referendum

Preserving our schools. Modernizing essential systems. Planning for the future.

Election Day • November 3, 2026



CORRES. #1

August 11, 2026

Dr. Missy Peretti
Superintendent
Harrison Township School District
120 N. Main Street
Mullica Hill, NJ 08062

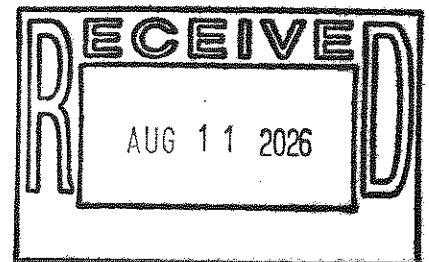
Dear Dr. Peretti

The purpose of this letter is to inform you and the Harrison Township Board of Education of my intention to take a leave of absence for a portion of the 2026-2027 school year due to my personal medical condition. I would like to begin my leave on September 2, 2026. I would like to utilize 12 weeks of unpaid leave under FMLA. My intention is to return on November 25, 2026. If there is an unforeseen circumstance, I will notify you as soon as possible of any changes.

Respectfully

Lisa M. Schreyer

Lisa M. Schreyer
Reading Intervention



CORRES #2

August 24, 2026

Dear Missy Peretti,

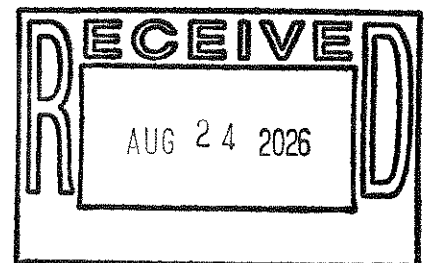
Please accept this letter as my formal retirement notice from the Harrison Township School District on December 1, 2026. My last day of employment as a business office specialist will be November 30, 2026. I will also be submitting my retirement paperwork to the NJ Division of Pensions.

This school district has been such a friendly place to work with a genuine team effort. I am very grateful to all the staff who were always helpful and supportive. I will especially miss my extremely knowledgeable, caring friends in the Business Office. Although I worked in the Business Office, it made me smile every day seeing the young students who reminded me why we are all here. I can honestly say working at Harrison Twp. School District has been my favorite position of my entire career. I guess I saved the best for last!

Now on to a new chapter in my life; we are expecting our first grandbaby!!!

Thank you and wishing you all the best!

Debbie Heller



CORRES #3

September 12, 2026

Dr. Missy Peretti
Harrison Township School District
120 N. Main Street
Mullica Hill, NJ 08062

Dear Dr. Peretti and the Harrison Township Board of Education,

After much thought, I have decided that I will retire from my position as a Special Education Aide for the Harrison Township School District on January 1, 2027, with my last day of service being December 31, 2026. After more than 20 wonderful years, having begun this incredible journey in 2005, it is time for me to begin a new chapter.

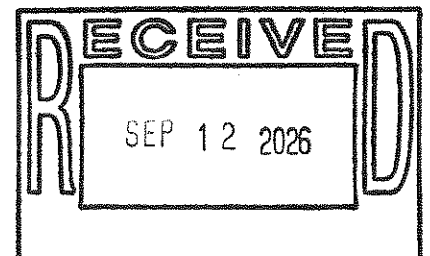
This decision comes with mixed emotions. While I am excited for the next chapter of my life, it is difficult to say goodbye to a place that has been my second home for so many years. I came here looking for a job, but I found a family. The friendships, support, and kindness I have experienced over the years will remain with me for the rest of my life.

Thank you for welcoming me, encouraging me, and allowing me to be part of such an amazing school community. I am truly grateful for every student whose life touched mine and every coworker who made each day meaningful.

Although I am retiring from my position, I will always carry the memories of the Harrison Township School District and the people in it with me. I wish each of you continued success, happiness, and many more wonderful years ahead. I will miss you all more than words can express.

With heartfelt gratitude,

Juanita M. Coceano
Special Education Aide
2005-2026



Corres. #4

September 15, 2026

Dr. Peretti
Harrison Township School District
120 N. Main Street
Mullica Hill, NJ 08062

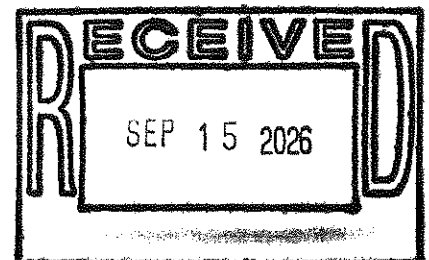
Dear Dr. Peretti,

The purpose of this letter is to inform you and the Harrison Township Board of Education of my intention to take a maternity leave of absence for a portion of the 2026-2027 school year. My due date is January 24, 2027 and I would like to begin my maternity leave on January 25, 2027. I would like to utilize accumulated sick days concurrent with the FMLA. At the conclusion of the FMLA, I would like to continue my unpaid leave under the NJFLA. At the conclusion of NJFLA, I wish to request an extended leave of absence for the remainder of the school year. My intention is to return September 2027 for the 2027-2028 school year. If there is an unforeseen circumstance, I will notify you as soon as possible of any changes.

Sincerely,

Kelly Ficco

Kelly Ficco



FIN. #1

2026-27 Monthly Transfers Worksheet - Details of Transfers

District:	Harrison Township BOE
LEA Code:	15-2070
Month/Year:	August-26
Date of Submission	9/15/2026

Cells have been left blank for column, and descriptions of the calculations in each data entry.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
			2026-27 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2026-27 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2026-27 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2026-27 Remaining Allowable Balance From	2026-27 Remaining Allowable Balance To
3200	Instruction	11-1XX-100-XXX	6,909,290		6,909,290	690,929		0.00%	690,929	
10300, 11180, 12160, 40580, 41080	Regular Programs Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX, 11- 000-216,217	4,158,050		4,158,050	415,805		0.00%	415,805	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX	-		-	-		0.00%	-	
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX	94,531		94,531	9,453		0.00%	9,453	
27100	Community Services Programs/Operations	11-800-330-XXX	-		-	-		0.00%	-	
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	226,513		226,513	22,651		0.00%	22,651	
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000- 211,213,218,219,222	1,245,523		1,245,523	124,552		0.00%	124,552	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	445,919		445,919	44,592		0.00%	44,592	
45300	General Administration	11-000-230-XXX	386,989		386,989	38,699		0.00%	38,699	38,699
46160	School Administration	11-000-240-XXX	715,506		715,506	71,551		0.00%	71,551	71,551
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	808,174		808,174	80,817		0.00%	80,817	80,817
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,122,108		2,122,108	212,211		0.00%	212,211	
52480	Student Transportation Services	11-000-270-XXX	1,070,001		1,070,001	107,000		0.00%	107,000	
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	5,587,739		5,587,739	558,774		0.00%	558,774	
72020	Food Services	11-000-310-XXX	-		-	-		0.00%	-	
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-		-	-		0.00%	-	
72160	Deposit to Sale/Lease-Back Reserve	10-605	-		-	-		0.00%	-	
72180	Interest Earned on Maintenance Reserve	10-606	-		-	-		0.00%	-	
72200	Deposit to Maintenance Reserve	10-606	-		-	-		0.00%	-	
72220	Deposit to Current Expense Emergency Reserve	10-607	-		-	-		0.00%	-	
72240	Interest Earned on Current Expense Emergency Reserve	10-607	-		-	-		0.00%	-	
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610	-		-	-		0.00%	-	
72246	Increase in IMPACT Aid Reserve (General)	10-611	-		-	-		0.00%	-	
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	-		-	-		0.00%	-	
72260	Total General Current Expense		23,770,343	-	23,770,343	2,377,034				
Capital Outlay										
75880	Equipment	12-XXX-XXX-73X	-		-	-		0.00%	-	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	34,972		34,972	3,497		0.00%	3,497	
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	-		-	-		0.00%	-	
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	-		-	-		0.00%	-	

District: Harrison Township BOE

LEA Code: 15-2070

Month/Year: August-26

Date of Submission: 9/15/2026

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	2026-27 Original Budget	Revenues Allowed (N.J.A.C. 6A-23A-13.3(d))	2026-27 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2026-27 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2026-27 Remaining Allowable Balance From	2026-27 Remaining Allowable Balance To
76360	Deposit to Capital Reserve	10-604	-	-	-	-	-	0.00%	-	-
76360	Interest Earned on Capital Reserve	10-604	-	-	-	-	-	0.00%	-	-
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938	-	-	-	-	-	0.00%	-	-
76400	Total Capital Expenditures		34,972	-	34,972	3,497	-	0.00%	-	-
83080	Total Special Schools	13-XXX-XXX-XXX	-	-	-	-	-	0.00%	-	-
84000	Transfer of Funds to Charter Schools	10-000-100-56X	10,243	-	10,243	1,024	-	0.00%	1,024	-
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571	-	-	-	-	-	0.00%	-	-
84020	General Fund Contribution to School Based Budgets	10-000-520-930	-	-	-	-	-	0.00%	-	-
84060	Operating Budget Grand Total		23,815,558	-	23,815,558	2,381,555	-	-	-	-

School Business Administrator Signature:

Date:

HARRISON TOWNSHIP BOARD OF EDUCATION
August 31, 2026
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 2,771,295.28	\$ 1,488,730.83	980,917.49	\$ 3,279,108.62
PAYROLL	0.51	223,281.64	223,281.04	1.11
PAYROLL AGENCY	65,488.39	115,385.72	106,854.49	74,019.62
UNEMPLOYMENT	69,626.10	88.70	-	69,714.80
FLEXIBLE SPENDING ACCT	4,625.35	0.14	1,999.57	2,625.92
TOTAL GENERAL FUND	2,911,035.63	1,827,487.03	1,313,052.59	3,425,470.07
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	35,448.32	-	21,147.84	14,300.48
SCHOOL FUND	29,342.41	1.25	-	29,343.66
LIBRARY	14,522.27	0.62	-	14,522.89
TOTAL SPECIAL REVENUE FUND	79,313.00	1.87	21,147.84	58,167.03
CAPITAL PROJECTS - 30	(200,771.32)	-	-	(200,771.32)
DEBT SERVICE - 40	(12,536.99)	288,337.00	-	275,800.01
TOTAL GOVERNMENTAL FUNDS	\$ 2,777,040.32	\$ 2,115,825.90	\$ 1,334,200.43	\$ 3,558,665.79
ENTERPRISE FUND	59,609.95	-	-	59,609.95
TOTAL ALL FUNDS	\$ 2,836,650.27	\$ 2,115,825.90	\$ 1,334,200.43	\$ 3,618,275.74

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 2,809,903.92
MAINTENANCE RESERVE	XXXXX5308	315,514.48
CAPITAL RESERVE	XXXXX5283	281,233.08
CAFETERIA	XXXXX5233	49,635.75
SCHOOL FUND	XXXXX0953	29,353.66
FLEXIBLE SPENDING ACCT	XXXXX5291	2,625.92
LIBRARY FUND	XXXXX5324	14,522.89
PAYROLL	XXXXX5217	12,168.43
PAYROLL AGENCY	XXXXX5225	74,316.52
UNEMPLOYMENT	XXXXX5275	69,714.80
		3,658,989.45
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		40,713.71
TOTAL ALL ACCOUNTS		\$ 3,618,275.74

Prepared by:
Angela Otlowski
Secretary to the School Business Administrator

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

Page 1 of 27
09/14/26 09:23

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

FIN #3

Assets and Resources

Assets:			
101	Cash in bank		\$2,704,208.78
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$303,406.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$83,813.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$3,309.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$87,122.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$22,253,083.00	
302	Less Revenues	(\$25,276,859.38)	(\$3,023,776.38)
Total assets and resources			<u>\$342,454.56</u>

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.46
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$124,596.27
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$120,888.58
481	Deferred Revenues	\$17,975.00
580	Unemployment Trust Fund Liability	\$18,173.51
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$281,633.82

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$7,475,637.79
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$276,079.32	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$276,079.32
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$348,128.91	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$348,128.91
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$2,048.73	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$2,048.73
750-752,76x	Other reserves		\$1,041,644.00
601	Appropriations	\$23,688,074.90	
602	Less: Expenditures (\$25,026,800.53)		
	Less: Encumbrances (\$7,475,637.79)	(\$32,502,438.32)	(\$8,814,363.42)
	Total appropriated		\$329,175.33
Unappropriated:			
770	Fund balance, July 1		\$1,120,898.69
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,389,253.28)
	Total fund balance		\$60,820.74
	Total liabilities and fund equity		<u>\$342,454.56</u>

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

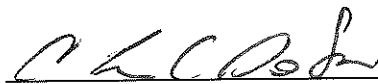
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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$23,688,074.90	\$32,502,438.32	(\$8,814,363.42)
Revenues	(\$22,253,083.00)	(\$25,276,859.38)	\$3,023,776.38
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,225,578.94</u>	<u>(\$5,790,587.04)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$4,585.67)	\$4,585.67
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,220,993.27</u>	<u>(\$5,786,001.37)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,220,993.27</u>	<u>(\$5,786,001.37)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$44,722.72)	\$44,722.72
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$7,176,270.55</u>	<u>(\$5,741,278.65)</u>
Less: Adjustment for prior year	(\$45,738.62)	(\$45,738.62)	\$0.00
Budgeted fund balance	<u>\$1,389,253.28</u>	<u>\$7,130,531.93</u>	<u>(\$5,741,278.65)</u>

Prepared and submitted by :



Board Secretary

Date

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,865,821	0	16,865,821	19,871,872		(3,006,051)
00520	SUBTOTAL – Revenues from State Sources	5,383,361	0	5,383,361	5,389,661		(6,300)
00570	SUBTOTAL – Revenues from Federal Sources	3,901	0	3,901	0	Under	3,901
0071A	Other	0	0	0	15,326		(15,326)
Total		22,253,083	0	22,253,083	25,276,859		(3,023,776)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	(10,000)	(10,000)	456	0	(10,456)
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,878,890	(418,185)	7,460,705	7,458,734	289,104	(287,133)
10300	Total Special Education - Instruction	2,388,628	(103,235)	2,285,393	2,218,412	61,963	5,018
11160	Total Basic Skills/Remedial – Instruct.	1,241,660	(100,813)	1,140,847	1,145,544	0	(4,697)
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,231	1,100	93,331	92,578	0	753
29180	Total Undistributed Expenditures - Instr	217,209	(20,000)	197,209	111,587	92,502	(6,880)
29680	Total Undistributed Expenditures – Atten	17,000	18,000	35,000	35,000	0	0
30620	Total Undistributed Expenditures – Healt	236,031	(507)	235,524	209,381	10,447	15,696
40580	Total Undistributed Expend – Speech, OT,	752,343	(32,495)	719,848	747,292	77,685	(105,129)
41080	Total Undist. Expend. – Other Supp. Serv	0	31,000	31,000	60	74,339	(43,399)
41660	Total Undist. Expend. – Guidance	214,685	2,900	217,585	218,892	5,724	(7,031)
42200	Total Undist. Expend. – Child Study Team	453,109	(8,251)	444,858	489,079	132,478	(176,699)
43200	Total Undist. Expend. – Improvement of I	372,558	43,050	415,608	485,662	358,933	(428,987)
43620	Total Undist. Expend. – Edu. Media Serv.	82,600	(51,943)	30,657	40,576	53,674	(63,593)
44180	Total Undist. Expend. – Instructional St	23,200	(2,150)	21,050	16,276	0	4,774
45300	Support Serv. - General Admin	415,414	71,535	486,949	572,144	232,697	(317,892)
46160	Support Serv. - School Admin	714,680	9,000	723,680	813,634	523,911	(613,865)
47200	Total Undist. Expend. – Central Services	342,565	2,200	344,765	398,467	259,397	(313,099)
47620	Total Undist. Expend. – Admin. Info. Tec	430,651	218,634	649,285	753,299	242,966	(346,979)
51120	Total Undist. Expend. – Oper. & Maint. O	2,139,177	212,381	2,351,558	2,547,623	771,233	(967,299)
52480	Total Undist. Expend. – Student Transpor	1,219,826	73,701	1,293,527	1,302,485	166,553	(175,512)
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,332,851	124,395	4,457,246	5,293,083	4,056,959	(4,892,796)
75880	TOTAL EQUIPMENT	0	8,024	8,024	8,024	0	0
76260	Total Facilities Acquisition and Constr	34,972	0	34,972	47,932	56,256	(69,216)
84000	Transfer of Funds to Charter Schools	19,154	0	19,154	20,580	8,817	(10,243)
Total		23,619,734	68,341	23,688,075	25,026,801	7,475,638	(8,814,363)

Report of the Secretary to the Board of Education
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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100 10-1210 Local Tax Levy	16,648,428	0	16,648,428	19,604,736		(2,956,308)
00140 10-1310 Tuition from Individuals	83,750	0	83,750	102,400		(18,650)
00150 10-1320 Tuition from LEAs Within State	61,000	0	61,000	78,814		(17,814)
00250 10-14[2-4]0 Transportation Fees from Other LEAs	0	0	0	2,890		(2,890)
00300 10-1____ Unrestricted Miscellaneous Revenues	72,638	0	72,638	77,878		(5,240)
00330 10-1____ Interest Earned on Maintenance Reserve	5	0	5	5,154		(5,149)
00420 10-3121 Categorical Transportation Aid	2,020,669	0	2,020,669	2,020,669		0
00430 10-3131 Extraordinary Aid	80,000	0	80,000	80,000		0
00440 10-3132 Categorical Special Education Aid	2,663,329	0	2,663,329	2,663,329		0
00470 10-3177 Categorical Security Aid	584,045	0	584,045	584,045		0
00500 10-3____ Other State Aids	35,318	0	35,318	35,318		0
00505 10-3300 State Reimbursement Lead Testing Water	0	0	0	6,300		(6,300)
00540 10-4200 Medicaid Reimbursement	3,901	0	3,901	0	Under	3,901
00700 10-5____ Other Financing Sources	0	0	0	15,326		(15,326)
Total	22,253,083	0	22,253,083	25,276,859		(3,023,776)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	(10,000)	(10,000)	456	0	(10,456)
02000 11-105-100-101 Preschool – Salaries of Teachers	122,531	6,299	128,830	128,659	0	171
02080 11-110-____-101 Kindergarten – Salaries of Teachers	823,675	116,337	940,012	935,892	0	4,120
02100 11-120-____-101 Grades 1-5 – Salaries of Teachers	4,966,750	(354,040)	4,612,710	4,600,175	0	12,535
02120 11-130-____-101 Grades 6-8 – Salaries of Teachers	844,105	6,258	850,363	846,394	0	3,969
02500 11-150-100-101 Salaries of Teachers	5,500	0	5,500	2,555	0	2,945
03060 11-190-1____-[4-5] Other Purchased Services (400-500 series	136,400	(98,674)	37,726	42,691	32,805	(37,770)
03080 11-190-1____-610 General Supplies	979,929	(94,365)	885,564	902,369	256,299	(273,105)
06500 11-212-100-101 Salaries of Teachers	229,147	(7,687)	221,460	225,402	0	(3,942)
06520 11-212-100-106 Other Salaries for Instruction	354,507	(54,657)	299,850	290,478	0	9,372
06540 11-212-100-320 Purchased Professional-Educational Servi	9,875	0	9,875	0	750	9,125
06600 11-212-100-610 General Supplies	3,200	0	3,200	1,039	0	2,161
06620 11-212-100-640 Textbooks	7,500	0	7,500	0	1,179	6,321
06640 11-212-100-8____ Other Objects	300	0	300	0	0	300
07000 11-213-100-101 Salaries of Teachers	1,186,539	15,630	1,202,169	1,197,760	0	4,409
07020 11-213-100-106 Other Salaries for Instruction	283,991	160	284,151	278,474	0	5,677
07040 11-213-100-320 Purchased Professional-Educational Servi	1,800	0	1,800	0	0	1,800
07100 11-213-100-610 General Supplies	3,800	0	3,800	376	0	3,424
07120 11-213-100-640 Textbooks	10,000	0	10,000	996	0	9,004
07140 11-213-100-8____ Other Objects	24,800	(14,507)	10,293	2,000	3,655	4,638
07500 11-214-100-101 Salaries of Teachers	0	60	60	60	0	0
07540 11-214-100-320 Purchased Professional-Educational Servi	0	714	714	714	0	0
07600 11-214-100-610 General Supplies	0	1,028	1,028	1,028	0	0
07620 11-214-100-640 Textbooks	0	1,091	1,091	1,091	0	0
08000 11-215-100-101 Salaries of Teachers	69,041	251	69,292	71,852	0	(2,559)

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Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08020	11-215-100-106	Other Salaries for Instruction		73,628	(250)	73,378	68,129	0	5,249
08100	11-215-100-6__	General Supplies		1,500	0	1,500	0	0	1,500
09300	11-219-100-320	Purchased Professional-Educational Servi		129,000	(45,068)	83,932	79,015	56,379	(51,462)
11000	11-230-100-101	Salaries of Teachers		990,596	13,353	1,003,949	1,012,977	0	(9,028)
11020	11-230-100-106	Other Salaries for Instruction		250,564	(114,166)	136,398	132,567	0	3,831
11100	11-230-100-610	General Supplies		500	0	500	0	0	500
12100	11-240-100-610	General Supplies		300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists		92,231	1,100	93,331	92,578	0	753
29000	11-000-100-561	Tuition to Other LEAs within the State -		0	1,318	1,318	1,318	0	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools		134,170	(62,728)	71,442	0	8,850	62,592
29100	11-000-100-566	Tuition to Priv. School for the Disabled		83,039	41,410	124,449	110,269	83,652	(69,471)
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series		17,000	18,000	35,000	35,000	0	0
30500	11-000-213-1__	Salaries		212,031	(4,507)	207,524	192,927	0	14,597
30540	11-000-213-3__	Purchased Professional and Technical Ser		10,100	4,000	14,100	8,847	10,105	(4,852)
30580	11-000-213-6__	Supplies and Materials		13,900	0	13,900	7,607	342	5,950
40500	11-000-216-1__	Salaries		326,993	62,655	389,648	400,485	77,685	(88,522)
40520	11-000-216-320	Purchased Professional – Educational Ser		417,300	(95,150)	322,150	344,402	0	(22,252)
40540	11-000-216-6__	Supplies and Materials		8,050	0	8,050	2,405	0	5,645
41020	11-000-217-320	Purchased Professional – Educational Ser		0	31,000	31,000	0	74,339	(43,339)
41040	11-000-217-6__	Supplies and Materials		0	0	0	60	0	(60)
41500	11-000-218-104	Salaries of Other Professional Staff		210,985	4,300	215,285	215,267	0	18
41560	11-000-218-320	Purchased Professional – Educational Ser		3,300	(1,400)	1,900	3,625	5,724	(7,449)
41620	11-000-218-6__	Supplies and Materials		400	0	400	0	0	400
42000	11-000-219-104	Salaries of Other Professional Staff		349,587	12,349	361,936	398,354	90,562	(126,981)
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass		46,222	(3,400)	42,822	50,400	38,852	(46,430)
42060	11-000-219-320	Purchased Professional – Educational Ser		39,850	(11,873)	27,977	32,477	0	(4,500)
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series		4,600	(1,387)	3,213	3,498	2,610	(2,894)
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than		5,350	(5,000)	350	301	0	49
42160	11-000-219-6__	Supplies and Materials		5,700	1,000	6,700	2,189	114	4,398
42180	11-000-219-8__	Other Objects		1,800	60	1,860	1,860	340	(340)
43000	11-000-221-102	Salaries of Supervisor of Instruction		371,958	900	372,858	437,208	322,248	(386,598)
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis		0	40,000	40,000	39,466	0	534
43060	11-000-221-110	Other Salaries		0	0	0	7,337	36,685	(44,022)
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)		100	2,000	2,100	1,026	0	1,074
43160	11-000-221-6__	Supplies and Materials		500	0	500	475	0	25
43180	11-000-221-8__	Other Objects		0	150	150	150	0	0
43520	11-000-222-177	Salaries of Technology Coordinators		50,000	(48,443)	1,557	9,495	47,474	(55,412)
43540	11-000-222-3__	Purchased Professional and Technical Ser		12,100	(3,600)	8,500	11,837	1,215	(4,552)
43580	11-000-222-6__	Supplies and Materials		20,500	100	20,600	19,244	4,985	(3,629)
44020	11-000-223-104	Salaries of Other Professional Staff		15,000	(2,000)	13,000	13,188	0	(188)
44080	11-000-223-320	Purchased Professional – Educational Ser		5,000	0	5,000	2,417	0	2,583

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Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	3,200	(150)	3,050	671	0	2,379
45000	11-000-230-1__ Salaries	231,614	120	231,734	271,634	199,540	(239,440)
45040	11-000-230-331 Legal Services	65,000	46,364	111,364	127,287	8,866	(24,788)
45060	11-000-230-332 Audit Fees	21,000	(1,500)	19,500	19,500	0	0
45080	11-000-230-334 Architectural/Engineering Services	1,000	42,044	43,044	43,044	0	0
45100	11-000-230-339 Other Purchased Professional Services	15,000	(7,241)	7,759	7,758	0	1
45140	11-000-230-530 Communications/Telephone	36,500	(6,826)	29,674	38,571	17,355	(26,253)
45160	11-000-230-585 BOE Other Purchased Services	7,000	6,500	13,500	13,663	0	(163)
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	15,300	(2,710)	12,590	21,047	3,367	(11,824)
45200	11-000-230-610 General Supplies	4,000	(716)	3,284	3,858	3,569	(4,143)
45220	11-000-230-630 BOE In-House Training/Meeting Supplies	8,500	(3,500)	5,000	4,910	0	90
45280	11-000-230-895 BOE Membership Dues and Fees	10,500	(1,000)	9,500	20,872	0	(11,372)
46000	11-000-240-103 Salaries of Principals/Assistant Princip	510,843	3,638	514,481	603,262	443,907	(532,688)
46040	11-000-240-105 Salaries of Secretarial and Clerical Ass	134,787	(2,812)	131,975	144,800	69,291	(82,115)
46080	11-000-240-3__ Purchased Professional and Technical Ser	22,200	9,000	31,200	26,268	1,600	3,332
46100	11-000-240-[4-5] Other Purchased Services (400-500 series	8,900	0	8,900	9,632	6,975	(7,706)
46120	11-000-240-6__ Supplies and Materials	19,700	0	19,700	13,595	1,664	4,441
46140	11-000-240-8__ Other Objects	18,250	(826)	17,424	16,078	475	871
47000	11-000-251-1__ Salaries	300,660	(6,800)	294,060	344,792	254,106	(304,838)
47020	11-000-251-330 Purchased Professional Services	28,500	8,910	37,410	39,343	0	(1,933)
47060	11-000-251-592 Misc. Purch. Services (400-500 Series, O	3,405	1,190	4,595	4,380	1,482	(1,267)
47100	11-000-251-6__ Supplies and Materials	4,000	(1,450)	2,550	3,197	3,659	(4,306)
47180	11-000-251-890 Other Objects	6,000	150	6,150	6,755	150	(755)
47500	11-000-252-1__ Salaries	218,151	34,234	252,385	300,811	171,476	(219,902)
47540	11-000-252-340 Purchased Technical Services	7,500	0	7,500	15,000	0	(7,500)
47560	11-000-252-[4-5] Other Purchased Services (400-500 series	120,000	9,909	129,909	177,849	68,117	(116,057)
47580	11-000-252-6__ Supplies and Materials	85,000	174,491	259,491	259,639	3,373	(3,521)
48520	11-000-261-420 Cleaning, Repair, and Maintenance Servic	167,000	153,566	320,566	321,076	8,001	(8,511)
48540	11-000-261-610 General Supplies	69,000	11,441	80,441	83,095	11,048	(13,702)
49000	11-000-262-1__ Salaries	679,423	(27,518)	651,905	782,803	505,905	(636,803)
49020	11-000-262-107 Salaries of Non-Instructional Aides	254,719	8,905	263,624	264,341	0	(718)
49120	11-000-262-490 Other Purchased Property Services	42,135	794	42,929	45,856	0	(2,927)
49140	11-000-262-520 Insurance	170,000	(1,332)	168,668	168,668	148,664	(148,664)
49160	11-000-262-590 Miscellaneous Purchased Services	13,500	(7,389)	6,111	6,293	0	(182)
49180	11-000-262-610 General Supplies	70,000	(7,903)	62,097	63,100	1,901	(2,905)
49200	11-000-262-621 Energy (Natural Gas)	110,000	14,000	124,000	124,381	0	(381)
49220	11-000-262-622 Energy (Electricity)	350,000	52,964	402,964	416,601	0	(13,637)
49280	11-000-262-8__ Other Objects	6,000	(401)	5,599	5,599	700	(700)
50040	11-000-263-420 Cleaning, Repair, and Maintenance Svc.	50,000	25,007	75,007	80,857	0	(5,850)
50060	11-000-263-610 General Supplies	2,000	(1,731)	269	269	0	0
51020	11-000-266-3__ Purchased Professional and Technical Ser	112,200	3,213	115,413	144,266	86,559	(115,413)

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	43,200	(11,235)	31,965	40,418	8,455	(16,908)
52000	11-000-270-107	Salaries of Non-Instructional Aides	134,304	21,633	155,937	158,737	0	(2,800)
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	554,373	42,560	596,933	617,326	106,721	(127,114)
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	49,149	(20,800)	28,349	23,449	0	4,900
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	(3,615)	6,585	5,751	0	834
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	(30,775)	49,225	54,936	0	(5,711)
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	115,000	0	115,000	103,576	0	11,424
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agree	30,000	43,872	73,872	73,871	32,705	(32,704)
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	10,000	53,433	63,433	63,433	0	0
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	(1,000)	31,800	29,551	26,589	(24,340)
52420	11-000-270-610	General Supplies	200,000	(37,431)	162,569	161,580	486	503
52460	11-000-270-8__	Other objects	4,000	5,824	9,824	10,274	53	(503)
71020	11-000-291-220	Social Security Contributions	274,382	35,488	309,870	336,032	0	(26,162)
71060	11-000-291-241	Other Retirement Contributions - PERS	333,200	(50,211)	282,989	282,989	0	0
71120	11-000-291-249	Other Retirement Contributions - Regular	45,070	3,613	48,683	49,061	0	(378)
71160	11-000-291-260	Workmen's Compensation	136,000	5,421	141,421	141,401	0	20
71180	11-000-291-270	Health Benefits	3,307,199	127,594	3,434,793	4,229,234	4,056,959	(4,851,400)
71200	11-000-291-280	Tuition Reimbursement	41,000	0	41,000	39,534	0	1,466
71220	11-000-291-290	Other Employee Benefits	196,000	2,490	198,490	214,832	0	(16,342)
75740	12-000-263-73__	Undist. Expend. – Care and Upkeep of Gro	0	8,024	8,024	8,024	0	0
76060	12-000-400-390	Other Purchased Prof. and Tech. Services	0	0	0	12,960	56,256	(69,216)
76240	12-000-400-932	Capital Outlay – Transfer to Capital Pro	34,972	0	34,972	34,972	0	0
84000	10-000-100-56__	Transfer of Funds to Charter Schools	19,154	0	19,154	20,580	8,817	(10,243)
Total			23,619,734	68,341	23,688,075	25,026,801	7,475,638	(8,814,363)

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$14,300.48
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$40,092.96
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.46	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$207,582.32	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$207,582.78
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$837,266.62	
302	Less Revenues	(\$999,966.00)	(\$162,699.38)
Total assets and resources			<u>\$99,276.84</u>

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$8.64
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$17,269.53
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$250.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$40,092.96
Total liabilities		\$57,621.13

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$298,650.64
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$855,898.62
602	Less: Expenditures (\$795,610.91)	
	Less: Encumbrances (\$298,650.64)	(\$1,094,261.55)
	Total appropriated	\$60,287.71
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$18,632.00)
	Total fund balance	\$41,655.71
	Total liabilities and fund equity	<u>\$99,276.84</u>

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$855,898.62	\$1,094,261.55	(\$238,362.93)
Revenues	(\$837,266.62)	(\$999,966.00)	\$162,699.38
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$18,632.00</u>	<u>\$94,295.55</u>	<u>(\$75,663.55)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	50,000	1,560	51,560	1,560	Under	50,000
00745	Total Revenues from Local Sources	0	3,164	3,164	3,164		0
00770	Total Revenues from State Sources	102,150	40,229	142,379	154,099		(11,720)
00830	Total Revenues from Federal Sources	786,264	(146,100)	640,164	841,143		(200,979)
Total		938,414	(101,147)	837,267	999,966		(162,699)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	3,164	3,164	3,164	0	0
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	0	7,474	7,474	6,323	0	1,151
88020	Nonpublic Auxiliary Services	0	25,726	25,726	22,279	0	3,447
88040	Nonpublic Handicapped Services	0	55,275	55,275	45,675	0	9,600
88060	Nonpublic Nursing Services	0	19,584	19,584	16,598	0	2,986
88080	Nonpublic Technology Initiative	0	5,286	5,286	4,503	0	783
88090	Nonpublic Security Aid Program	0	35,282	35,282	28,290	0	6,992
88140	Other	0	7,300	7,300	7,300	0	0
88740	Total Federal Projects	563,882	82,926	646,808	661,479	298,651	(313,322)
Total		613,882	242,017	855,899	795,611	298,651	(238,363)

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	50,000	1,560	51,560	1,560	Under	50,000
00740 20-1___ Other Revenue from Local Sources	0	3,164	3,164	3,164		0
00765 20-32___ Other Restricted Entitlements	102,150	40,229	142,379	154,099		(11,720)
00775 20-441[1-6] Title I	56,066	111,855	167,921	169,178		(1,257)
00780 20-445[1-5] Title II	19,376	11,830	31,206	36,236		(5,030)
00785 20-449[1-4] Title III	0	1,312	1,312	1,312		0
00790 20-447[1-4] Title IV	8,500	7,558	16,058	21,578		(5,520)
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	702,322	(278,655)	423,667	612,839		(189,172)
Total	938,414	(101,147)	837,267	999,966		(162,699)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	3,164	3,164	3,164	0	0
84200 20-475-___-___ Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-___-___ Nonpublic Textbooks	0	7,474	7,474	6,323	0	1,151
88020 20-50[-2-5-]___ Nonpublic Auxiliary Services	0	25,726	25,726	22,279	0	3,447
88040 20-50[-6-8-]___ Nonpublic Handicapped Services	0	55,275	55,275	45,675	0	9,600
88060 20-509-___-___ Nonpublic Nursing Services	0	19,584	19,584	16,598	0	2,986
88080 20-510-___-___ Nonpublic Technology Initiative	0	5,286	5,286	4,503	0	783
88090 20-511-___-___ Nonpublic Security Aid Program	0	35,282	35,282	28,290	0	6,992
88140 20-___-___-___ Other	0	7,300	7,300	7,300	0	0
88500 20-___-___-___ Title I	56,066	111,855	167,921	167,921	0	0
88520 20-___-___-___ Title II	19,376	11,830	31,206	29,724	0	1,482
88540 20-___-___-___ Title III	0	1,312	1,312	1,312	525	(525)
88560 20-___-___-___ Title IV	110,650	(95,032)	15,618	15,227	0	391
88580 20-___-___-___ Title V	0	2,000	2,000	1,877	0	123
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	377,790	50,961	428,751	445,418	298,126	(314,793)
Total	613,882	242,017	855,899	795,611	298,651	(238,363)

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$200,771.32)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$3,389.00</u>

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$200,771.32)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$69,362.97	
602	Less: Expenditures	(\$69,362.97)	
	Less: Encumbrances	\$0.00	(\$69,362.97)
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$3,389.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$3,389.00

Total liabilities and fund equity \$3,389.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$69,362.97	\$69,362.97	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Less: Adjustment for prior year	(\$69,362.97)	(\$69,362.97)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	69,363	69,363	69,363	0	0
Total		0	69,363	69,363	69,363	0	0

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	5,475	5,475	5,475	0	0
89080	30-000-4__-45_ Construction Services	0	63,888	63,888	63,888	0	0
Total		0	69,363	69,363	69,363	0	0

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		\$275,800.01
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$12,537.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$12,537.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$478,000.00	
302	Less Revenues	(\$766,337.00)	(\$288,337.00)
Total assets and resources			<u>\$0.01</u>

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances			\$436,875.00
	Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00		\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00		\$0.00
764	Maintenance Reserve Account - July 1	\$0.00		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00		\$0.00
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00		\$0.00
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00		\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$478,000.00		
602	Less: Expenditures	(\$478,000.00)		
	Less: Encumbrances	(\$436,875.00)	(\$914,875.00)	(\$436,875.00)
	Total appropriated			\$0.00
	Unappropriated:			
770	Fund balance, July 1			\$0.01
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.01
	Total liabilities and fund equity			\$0.01

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$478,000.00	\$914,875.00	(\$436,875.00)
Revenues	(\$478,000.00)	(\$766,337.00)	\$288,337.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$148,538.00</u>	<u>(\$148,538.00)</u>

Prepared and submitted by :



Board Secretary

Date

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	315,480	0	315,480	603,817		(288,337)
0093A	Other	162,520	0	162,520	162,520		0
Total		478,000	0	478,000	766,337		(288,337)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	478,000	0	478,000	478,000	436,875	(436,875)
Total		478,000	0	478,000	478,000	436,875	(436,875)

Starting date 7/1/2025 Ending date 8/31/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	315,480	0	315,480	603,817		(288,337)
00890	40-3160	Debt Service Aid Type II	162,520	0	162,520	162,520		0
Total			478,000	0	478,000	766,337		(288,337)
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	78,000	0	78,000	78,000	36,875	(36,875)
89620	40-701-510-910	Redemption of Principal	400,000	0	400,000	400,000	400,000	(400,000)
Total			478,000	0	478,000	478,000	436,875	(436,875)

August 2026 Ratified Bill List

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

09/01/26 13:23

Starting date 8/1/2026

Ending date 8/17/2026

Fin #6a

Fund Totals

11 GENERAL CURRENT EXPENSE	\$413,947.68
Total for all checks listed	\$413,947.68

August 2026

Ratified Bill List #1	\$ 413,947.68
Ratified Bill List #2	\$ 0.00
8/13/26 Payroll	\$ 190,940.66
8/27/26 Payroll	\$ 146,807.53
	<u>\$ 751,695.87</u>

Prepared and submitted by:

Board President

Date

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

09/01/26 13:23

Starting date 8/1/2026 Ending date 8/17/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052757	08/04/26		8243	BENECARD SERVICES, LLC		69,544.14
	700120	07/02/26		Rx Insurance		\$69,544.14
052758	08/04/26		A324	Delta Dental Insurance Company		112.74
	700114	07/02/26		Dental Insurance		\$112.74
052759	08/04/26		0048	Delta Dental of New Jersey, Inc.		11,711.65
	700113	07/02/26		Dental Insurance		\$11,711.65
052760	08/04/26		8247	School Health Insurance Fund		313,131.00
	700075	07/01/26		Med. Ins.		\$313,131.00
052761	08/04/26		0221	Verizon Wireless		155.06
	700122	07/02/26		26-27 Cell Phones		\$155.06
052762	08/11/26		7152	ATLANTIC CITY ELECTRIC		13,636.77
	700335	08/10/26		Electric Provider		\$13,636.77
052763	08/11/26		9667	Comcast		1,940.37
	700295	07/30/26		Internet/Ethernet		\$1,940.37
052764	08/11/26		8133	COMCAST BUSINESS		404.23
	700220	07/21/26		Cable, Phone & Fax		\$404.23
052765	08/11/26		8052	NEW JERSEY AMERICAN WATER		2,927.08
	700336	08/10/26		Water Utility		\$2,927.08
052822	08/14/26		0621	SOUTH JERSEY GAS		384.64
	700353	08/14/26		Gas Provider		\$384.64

August, 18, 2026 Payroll

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

09/01/26 13:24

Starting date 8/13/2026

Ending date 8/13/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B43974	08/13/26		0086	HARRISON TWP BD/ED AGENCY ACCT		13,350.48
	700240	07/15/26	FICA			\$9,140.15
	700241	07/15/26	DCRP			\$94.94
	7J0004	08/13/26	Db 10-141 / Cr 10-101			\$4,115.39
						177,590.18
F43976	08/13/26		PAY	Payroll		
	700000	07/01/26	Payroll 2026 - 2027			\$177,590.18

Fund Totals

10	GENERAL FUND	\$4,115.39
11	GENERAL CURRENT EXPENSE	\$186,825.27
	Total for all checks listed	\$190,940.66

August 27, 2026 Payroll

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

09/01/26 13:25

Starting date 8/27/2026

Ending date 8/27/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B43978	08/27/26		0086	HARRISON TWP BD/ED AGENCY ACCT		10,230.03
	700240	07/15/26	FICA			\$6,019.70
	700241	07/15/26	DCRP			\$94.94
	7J0005	08/27/26	Db 10-141 / Cr 10-101			\$4,115.39
F43977	08/27/26		PAY	Payroll		136,577.50
	700000	07/01/26	Payroll 2026 - 2027			\$136,577.50

Fund Totals

10	GENERAL FUND	\$4,115.39
11	GENERAL CURRENT EXPENSE	\$142,692.14
	Total for all checks listed	\$146,807.53

Board Secretary

Date

September 2026 Bill List

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

09/17/26 10:14

Starting date 9/21/2026

Ending date 9/21/2026

Fin # 66

Fund Totals		
10	GENERAL FUND	\$155.00
11	GENERAL CURRENT EXPENSE	\$458,018.61
12	CAPITAL OUTLAY	\$11,775.80
20	SPECIAL REVENUE FUNDS	\$35,238.52
40	DEBT SERVICE FUNDS	\$436,875.00
60	ENTERPRISE FUNDS	\$3,918.11
Total for all checks listed		\$945,981.04

Prepared and submitted by: _____

Board President

_____ Date

Starting date 9/21/2026 Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052833	09/21/26		A258	A.M.E. Inc.		6,862.80
	700320	08/06/26		Maint. Contract		\$6,862.80
052834	09/21/26		9324	ABCya.com		398.00
	700393	08/27/26		Subscription		\$398.00
052835	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052836	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052837	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052838	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052839	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052840	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052841	✓ 09/21/26	09/21/26		00.0 \$ Multi Stub Void	#052842 Stub	
052842	09/21/26		A120	Amazon Capital Services		21,928.44
	601295	06/02/26		Supplies		\$3,737.47
	601362	06/30/26		Cabinet		\$138.59
	700023	07/01/26		Teacher Supply		\$148.77
	700167	07/07/26		Science Supplies		\$87.22
	700229	07/13/26		Supplies		\$298.36
	700230	07/13/26		Supplies		\$1,404.89
	700231	07/13/26		Supplies		\$1,785.62
	700232	07/13/26		Supplies		\$1,130.27
	700243	07/15/26		Teacher Supply		\$298.40
	700267	07/21/26		Teacher Supply		\$146.05
	700272	07/27/26		Supplies		\$1,552.28
	700274	07/27/26		Teacher Supply		\$155.80
	700286	07/28/26		Teacher Supply		\$145.38
	700292	07/28/26		Bulletin Board		\$65.74
	700293	07/29/26		Supplies		\$239.98
	700310	08/04/26		Supplies		\$184.50
	700314	08/04/26		Teacher Supply		\$109.63
	700316	08/04/26		Teacher Supply		\$148.94
	700317	08/05/26		Teacher Supply		\$77.04
	700318	08/05/26		Supplies		\$69.99
	700329	08/10/26		Teacher Supply		\$151.63
	700330	08/06/26		Supplies		\$193.40
	700331	08/10/26		Teacher Supply		\$120.99
	700333	08/10/26		Teacher Supply		\$144.85
	700337	08/10/26		Supplies		\$110.52

Starting date 9/21/2026 Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052842	09/21/26		A120	Amazon Capital Services		21,928.44
700339	08/12/26			Teacher Supply		\$148.55
700346	08/13/26			Supplies		\$42.30
700347	08/13/26			Supplies		\$246.08
700348	08/13/26			Supplies		\$164.28
700349	08/13/26			Supplies		\$342.25
700350	08/13/26			Supplies		\$714.43
700355	08/14/26			Supplies		\$82.84
700358	08/24/26			Teacher Supply		\$147.76
700359	08/24/26			Teacher Supply		\$149.01
700360	08/24/26			Teacher Supply		\$149.48
700363	08/24/26			Teacher Supply		\$145.97
700364	08/24/26			Teacher Supply		\$298.89
700373	08/25/26			Teacher Supply		\$145.72
700374	08/25/26			Teacher Supply		\$298.67
700378	08/25/26			Supplies		\$47.66
700379	08/25/26			Supplies		\$379.50
700380	08/25/26			Supplies		\$37.53
700385	08/25/26			Teacher Supply		\$149.94
700394	08/31/26			Teacher Supply		\$139.08
700395	08/31/26			Teacher Supply		\$122.66
700396	08/31/26			Teacher Supply		\$152.53
700397	08/31/26			Teacher Supply		\$149.49
700399	08/31/26			Art Supplies		\$853.45
700400	08/31/26			Supplies		\$47.82
700401	08/31/26			Supplies		\$96.98
700402	08/31/26			Supplies		\$186.09
700409	08/31/26			Supplies		\$116.41
700410	08/31/26			Supplies		\$404.76
700411	08/31/26			Supplies		\$196.94
700412	08/31/26			Teacher Supply		\$152.45
700413	09/01/26			Teacher Supply		\$136.82
700415	09/01/26			Supplies		\$299.46
700417	09/09/26			Supplies		\$179.99
700422	09/09/26			Teacher Supply		\$74.86
700424	09/09/26			Teacher Supply		\$150.76
700426	09/09/26			Teacher Supply		\$147.61
700427	09/09/26			Teacher Supply		\$18.98
700429	09/09/26			Supplies		\$346.90
700430	09/09/26			Supplies		\$136.78
700431	09/09/26			Supplies		\$160.76
700435	09/09/26			Teacher Supply		\$151.40
700437	07/09/26			Teacher Supply		\$40.57
700439	07/09/26			Supplies		\$227.99
700440	07/09/26			Teacher Supply		\$123.02

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Starting date 9/21/2026

Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052842	09/21/26		A120	Amazon Capital Services		21,928.44
	700443	09/11/26		Teacher Supply		\$149.60
	700450	09/11/26		Supplies		\$169.46
	700451	09/11/26		Supplies		\$68.63
	700452	09/11/26		Supplies		\$353.52
	700457	09/11/26		Supplies		\$35.50
052843	09/21/26		A293	Audubon Plumbing Supply		498.65
	700375	08/31/26		Supplies		\$498.65
052844	09/21/26		0018	BANCROFT		9,633.84
	700334	08/10/26		Tuition & Aide		\$9,633.84
052845	09/21/26		9337	Beckers		263.97
	700275	07/23/26		Supplies		\$263.97
052846	09/21/26		A268	BeyondTrust Corporation		2,215.38
	700392	08/27/26		Services		\$2,215.38
052847	09/21/26		0432	BrainPOP		8,201.25
	700098	07/07/26		Curr. Subscription		\$8,201.25
052848	09/21/26		0599	BREAKOUT EDU		129.00
	700252	07/22/26		Subscription		\$129.00
052849	09/21/26		9658	Bump Armor		2,923.80
	700221	07/14/26		Supplies		\$2,923.80
052850	09/21/26		A321	Butler Water Corrections		4,410.00
	700248	07/22/26		H2O Testing		\$4,410.00
052851	09/21/26		0792	CARROLL, COLLEEN		450.00
	700342	08/13/26		OT HB Services		\$450.00
052852	09/21/26		1004	CDW Government		37,401.70
	700196	07/09/26		Tech		\$10,170.00
	700199	07/09/26		Tech Supplies		\$4,080.00
	700219	07/14/26		Smart Boards		\$22,000.00
	700282	07/27/26		Tech Supplies		\$1,151.70
052853	09/21/26		7599	CM3 BUILDING SOLUTIONS, INC.		6,173.00
	700323	08/06/26		Service Contract		\$4,913.00
	700324	08/06/26		Service		\$1,260.00
052854	09/21/26		0850	CONNER STRONG & BUCKELEW		3,598.60
	700469	09/14/26		Insurance		\$3,598.60
052855	09/21/26		N509	Core BTS, Inc.		106,306.40
	601368	06/30/26		Tech Supplies		\$106,306.40
052856	09/21/26		6793	DELL COMPUTER CORPORATION		5,805.00
	700366	08/24/26		License		\$5,805.00
052857	09/21/26		Y158	DSI Medical		52.75
	700351	08/13/26		Random Testing		\$52.75
052858	09/21/26		0778	EAI EDUCATION		593.76
	700207	07/13/26		Supplies		\$593.76

Starting date 9/21/2026

Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052859	09/21/26		A147	Eastern Acoustics		105.00
	700206	07/13/26		Service		\$105.00
052860	09/21/26		0187	Eastern DataComm, LLC.		9,200.00
	700281	07/27/26		Warranty & Support		\$9,200.00
052861	09/21/26		9256	Encyclopedia Britannica, Inc.		1,215.00
	700083	07/01/26		Subscription		\$1,215.00
052862	09/21/26		0486	ERCO CEILINGS, INC.		2,082.47
	700291	07/30/26		Tiles		\$2,082.47
052863	09/21/26		6573	FOLLETT CONTENT SOLUTIONS LLC		1,802.61
	700086	07/01/26		Books		\$505.48
	700194	07/09/26		Books		\$1,297.13
052864	09/21/26		0062	Gann Law		543.00
	700067	07/01/26		Subscription Renewal		\$543.00
052865	09/21/26		1055	GCSSSD - CRESS		13,581.50
	700115	07/07/26		Deaf Services		\$7,080.00
	700177	07/08/26		HB & Speech		\$3,964.50
	700263	07/22/26		PT Services		\$885.00
	700458	09/11/26		ESY OT		\$1,652.00
052866	09/21/26		A196	Gorman, DAnella & Morlok		16,316.50
	700313	08/04/26		Legal Services		\$16,316.50
052867	09/21/26		9364	Great Minds PBC		2,843.50
	700211	07/13/26		Wit & Wisdom		\$2,843.50
052868	09/21/26		A183	Harris Education Solutions		900.00
	700285	07/27/26		Realtime		\$675.00
	700343	08/13/26		Realtime		\$225.00
052869	09/21/26		7121	Hillyard - Inc.		625.91
	700322	08/06/26		Parts		\$625.91
052870	09/21/26		A292	Imperial Dade		1,285.94
	700321	08/06/26		Supplies		\$1,285.94
052871	09/21/26		9125	Johnson Controls Fire Protection LP		564.00
	700340	08/13/26		Service		\$564.00
052872	09/21/26		0177	JUNIOR LIBRARY GUILD		1,618.00
	700092	07/01/26		Book Subscription		\$1,618.00
052873	09/21/26		0857	KINGSWAY REGIONAL SCHOOL DIST.		1,056.40
	700328	08/06/26		Maintenance & Repairs		\$1,056.40
052874	09/21/26		0959	kiva group, the		3,685.00
	700188	07/09/26		Supplies		\$515.00
	700362	08/31/26		Calendars		\$3,170.00
052875	09/21/26		7701	Larc Norcross School		16,073.91
	700073	07/01/26		ESY		\$5,953.30
	700270	07/22/26		Tuition		\$10,120.61
052876	09/21/26		9258	LinkIt!		41,258.00
	601364	06/30/26		Curriculum		\$12,606.00

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Starting date 9/21/2026

Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052876	09/21/26		9258	LinkIt!		41,258.00
	601364	06/30/26		Curriculum		\$12,606.00
	700191	07/09/26		Curriculum		\$28,652.00
052877	09/21/26		U267	Massimini Jr.; Dean		155.00
	7J0007	09/21/26		Db 10-481 / Cr 10-101		\$155.00
052878	09/21/26		0138	NASCO		5,130.14
	700082	07/01/26		Art Supplies		\$3,992.90
	700299	07/30/26		Art Supplies		\$1,137.24
052879	09/21/26		0075	NJ ADVANCE MEDIA		100.00
	700258	07/22/26		Public Notice		\$100.00
052880	09/21/26		0025	NUTRI-SERVE FOOD MGMT., INC.		3,918.11
	700259	07/22/26		Food Service		\$3,918.11
052881	09/21/26		N907	Parmetech		31,250.00
	700107	07/01/26		Tech Equip.		\$31,250.00
052882	09/21/26		7129	PITNEY BOWES RESERVE ACCOUNT		1,500.00
	700354	08/24/26		Postage		\$1,500.00
052883	09/21/26		9986	Raptor Technologies, LLC		2,097.77
	700383	08/25/26		H.P. Subscription		\$2,097.77
052884	09/21/26		W395	Ricoh USA, Inc.		694.44
	700386	08/27/26		Software Renewal		\$694.44
052885	09/21/26		7445	RICOH USA, INC.		4,785.62
	700210	07/13/26		Copier Leases		\$4,785.62
052886	09/21/26		B930	RYDIN		468.00
	700260	07/22/26		Tags		\$468.00
052887	09/21/26		9210	Scholastic Classroom Magazines		241.73
	700093	07/01/26		Storyworks		\$241.73
052888	09/21/26		1076	SCHOOL SPECIALTY, LLC		2,213.79
	601296	06/02/26		Supplies		\$302.08
	700039	07/01/26		Teacher Supply		\$149.38
	700300	07/30/26		Art Supplies		\$1,762.33
052889	09/21/26		9682	SDI Innovations		766.01
	700390	08/31/26		Databooks		\$766.01
052890	09/21/26		4089	SHERWIN-WILLIAMS		130.65
	700118	07/09/26		Paint Supplies		\$130.65
052891	09/21/26		7018	SONITROL SECURITY		8,454.57
	700076	07/01/26		Security Services		\$8,454.57
052892	09/21/26		9685	Sonova USA Inc.		1,048.62
	700197	07/09/26		Phonak		\$1,048.62
052893	09/21/26		U004	South Jersey School Doctors, LLC		1,000.00
	700111	07/07/26		District Physician		\$1,000.00
052894	09/21/26		0415	STAPLES ADVANTAGE		4,782.10
	700297	07/30/26		Supplies		\$4,568.69

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Starting date 9/21/2026

Ending date 9/21/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052894	09/21/26		0415	STAPLES ADVANTAGE		4,782.10
	700384	08/25/26		Supplies		\$213.41
052895	09/21/26		0676	STARFALL EDUCATION		178.00
	700391	08/27/26		Subscription		\$178.00
052896	09/21/26		0798	SurfScore, Inc.		2,500.00
	700101	07/07/26		Kodable		\$2,500.00
052897	09/21/26		1016	TCI		34,410.00
	700102	07/07/26		Licenses		\$34,410.00
052898	09/21/26		0757	TEACHING STRATEGIES, LLC		6,967.56
	700189	07/09/26		Curriculum		\$4,275.00
	700190	07/09/26		Curriculum		\$2,692.56
052899	09/21/26		A286	Teneo Group; The		2,657.10
	700283	07/27/26		Security Training		\$2,657.10
052900	09/21/26		6795	TREASURER - STATE OF N.J.		85.00
	700433	09/14/26		Reg. Fee		\$85.00
052901	09/21/26		X967	United Rentals		1,502.72
	700352	08/24/26		Equip Rental		\$1,502.72
052902	09/21/26		1032	UTICA NATIONAL INSURANCE GROUP		43,661.00
	700060	07/01/26		Insurance		\$43,661.00
052903	09/21/26		0055	W.B. Mason		1,191.35
	700104	07/07/26		Water Delivery		\$397.25
	700376	08/25/26		Copy Paper		\$794.10
052904	09/21/26		0310	WageWorks, Inc.		268.00
	700470	09/14/26		FSA Fees		\$268.00
052905	09/21/26		0225	WARREN'S HARDWARE		344.32
	700307	07/30/26		Supplies & Materials		\$344.32
052906	09/21/26		0878	West Deptford Board of Education		4,650.00
	700382	08/25/26		Transportation		\$4,650.00
052907	09/21/26		P022	Wilentz, Goldman & Spitzer		8,865.50
	700381	08/25/26		Services		\$8,865.50
052908	09/21/26		0231	WOLFINGTON BODY COMPANY, INC.		485.86
	700365	08/24/26		Bus Parts		\$485.86
D44063	09/21/26		6560	TD Bank, N.A., Corporate Trust		436,875.00
	700271	07/22/26		Debt Service		\$436,875.00

Res #1

Harrison Township School District
Office of the Business Administrator/Board Secretary

Mr. Christopher C. DeSanto, MBA
Business Administrator/Board Secretary
desanto@harrisontwp.k12.nj.us



Mrs. Angela Ottowski
Assistant to the Business Administrator
ottowski@harrisontwp.k12.nj.us

Mrs. Deborah Heller
Business Office Specialist
hellerd@harrisontwp.k12.nj.us

Mrs. Traci Chappell
Business Office Specialist
chappellt@harrisontwp.k12.nj.us

RESOLUTION 2026-27 #5

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$100,000.00 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5. Any unused funds cannot be deemed excess surplus and will be transferred back into the Maintenance Reserve Account as of June 30, 2027.

I, Christopher C. DeSanto, Board Secretary to the Board of Education of the Township of Harrison, hereby certify the foregoing is a true copy of the Resolution adopted by the Board of Education of the Township of Harrison, County of Gloucester, at the public meeting held on the 21st day of September 2026

Christopher C. DeSanto, MBA
School Business Administrator / Board Secretary

ADMIN. #2

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY**

JOB DESCRIPTION

BUSINESS OFFICE SPECIALIST - PAYROLL

Qualifications: A high school diploma, preferably with business school or business college training *(grandfathering for those currently employed in position)

Knowledge of computer technology and its applications

Strong mathematical aptitude

Ability to work well with others

Ability to deal with multiple tasks and duties

Ability to maintain confidentiality

Ability to accept and follow administrative direction

Ability to use "common sense" and to recognize emergency situations

Strong organizational and time-management skills

Reports to: School Business Administrator/Board Secretary

Job Goal: To assist the School Business Administrator in maintaining the functions of the business office in an efficient and organized manner.

Performance Responsibilities:

1. Maintain confidentiality in the department.
2. Process semi-monthly payroll in a timely manner.
3. Maintain employee database as it pertains to all payroll related information and tasks (example: payroll deductions, direct deposit information, address changes, budget account changes, etc.)
4. Calculate and make salary adjustments as needed.
5. Process enrollment into the State pension system and complete State quarterly pension reports and payments.
6. Process all Payroll Agency payments on a specific time schedule.
7. Process and pay required taxes in a timely manner.
8. Communicate with administrators regarding pay vouchers as needed.
9. Maintain Staff attendance records.
10. Balance the monthly payroll and payroll agency bank accounts to the records maintained in the Business Office.
11. Preparation of required reports for the Treasurer of School Monies.

12. Advise the School Business Administrator of any problems, concerns, and situations that may affect the school's smooth operations.
13. Any and all other duties that may be assigned by the School Business Administrator.

Terms of Employment: 12-month work year

Evaluation: Evaluation will be completed by the immediate supervisor in accordance with Board Policy.

Board Approval April 17, 2000

Board Review: February 25, 2008

REVISED August 2026

ADMIN. # 3

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY**

JOB DESCRIPTION

BUSINESS OFFICE SPECIALIST – ACCT. PAY./PURCHASING

Qualifications: A high school diploma, preferably with business school or business college training *(grandfathering for those currently employed in position)

Knowledge of computer technology and its applications

Strong mathematical aptitude

Ability to work well with others

Ability to deal with multiple tasks and duties

Ability to maintain confidentiality

Ability to accept and follow administrative direction

Ability to use "common sense" and to recognize emergency situations

Strong organizational and time-management skills

Reports to: School Business Administrator/Board Secretary

Job Goal: To assist the School Business Administrator in maintaining the functions of the business office in an efficient and organized manner.

Performance Responsibilities:

1. Maintain confidentiality in the department.
2. Open accounts payable mail.
3. Process, commit and file all purchase orders for the district.
4. Handle all inquiries pertaining to purchase orders and invoice billing.
5. Compile and process bills for payment at public Board meetings, and prepares all necessary reports.
6. Write and process petty cash receipts and maintain proper supporting documentation for reimbursement of petty cash.
7. Balance the monthly bank accounts to the records maintained in the Business Office.
8. Preparation of required reports for the Treasurer of School Monies.
9. Assist in the routine office functions as needed; mail, photocopying, ordering supplies, filing, telephone, typing correspondence, etc.
10. Assist the School Business Administrator in the preparation of the annual school budget and recording the budget on the system.
11. Assist the School Business Administrator in the procurement of services, goods and materials needed for the operation of the district.

12. Advise the School Business Administrator of any problems, concerns, and situations that may affect the school's smooth operations.
13. Any and all other duties that may be assigned by the School Business Administrator.

Terms of Employment: 12-month work year

Evaluation: Evaluation will be completed by the immediate supervisor in accordance with Board Policy.

Board Approval April 17, 2000

Board Review: February 25, 2008

Revised: August 2026

Board Approved: _____

ADMIN #4

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY**

JOB DESCRIPTION

BUSINESS OFFICE SPECIALIST – PART-TIME CLERK

Qualifications: A high school diploma, preferably with business school or business college training *(grandfathering for those currently employed in position)

Knowledge of computer technology and its applications

Strong mathematical aptitude

Ability to work well with others

Ability to deal with multiple tasks and duties

Ability to maintain confidentiality

Ability to accept and follow administrative direction

Ability to use “common sense” and to recognize emergency situations

Strong organizational and time-management skills

Reports to: School Business Administrator/Board Secretary

Job Goal: To assist the School Business Administrator in maintaining the functions of the business office in an efficient and organized manner.

Performance Responsibilities:

1. Maintain confidentiality in the department.
2. Process and track all Accounts Receivable related tasks, including proper depositing and recording of all receipts (example: tuition, student activities, facility fees, etc.)
3. Process Use of Facilities requests and maintain and communicate calendar changes.
4. Maintain staff attendance records and communicate with administration and payroll of any discrepancies or concerns.
5. Assist with directing deliveries and other visitors at the Business Office and Superintendent entrances.
6. Assist in the routine office functions as needed; opening and distributing mail, photocopying, filing, telephone, typing correspondence, etc.
7. Provide assistance to other Business Office staff, as needed.
8. Advise the School Business Administrator of any problems, concerns, and situations that may affect the school's smooth operations.
9. Any and all other duties that may be assigned by the School Business Administrator.

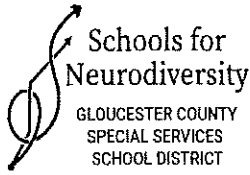
Terms of Employment: 12-month work year

Evaluation: Evaluation will be completed by the immediate supervisor in accordance with Board Policy.

~~Board Approval April 17, 2000~~

~~Board Review: February 25, 2008~~

Board Review: _____ 2026



Schools for Neurodiversity
Gloucester County Special Services School District
1340 Tanyard Road
Sewell, NJ 08080
Nonpublic Office 856 – 468 – 6530 ext. 1045

To: Mr. Christopher DeSanto, Business Administrator/Board Secretary – Harrison Public School District
From: Jaime Gaetano, Supervisor, Nonpublic Programs
Date: August 20, 2026
Re: Required Consultation with Nonpublic Schools - Friends School Mullica Hill

Enclosed are the **2025-2026 and 2026-2027 Distribution (Rationale) of Nonpublic Nursing Fund Forms**. Also enclosed is the **Annual Nonpublic School Nursing Report Form** which still needs your Chief School Administrator's signature. **On or before October 1**, these documents are to be submitted to the Executive County Superintendent of Schools with your **2026-2027 District Nonpublic Consultation Form**.

Additionally, the following must be submitted to the Executive County Superintendent of Schools:

1. **A copy of the nursing contract** with GCSSSD to provide the services.
2. **Approved minutes** of the district board of education meeting *approving* the contract which describes the methods by which the health services to nonpublic school students will be provided for the ensuing year.

Please contact me at (856) 468-6530 ext. 1045 if you have any questions. Thank you.

c: C. Retzbach
L. Hynes

Agreement to Provide Chapter 226 Nonpublic Nursing Services2026-2027 School Year

This agreement made between the Board of Education of the Gloucester County Special Services School District (hereinafter referred to as GCSSSD), and the Board of Education of the Harrison Township Public School District, (hereinafter referred to as the District).

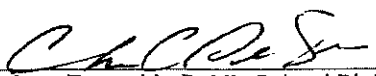
WHEREAS, the Legislature of the State of New Jersey has found and determined that the welfare of the State requires that all school-age children be assured equal access to appropriate health care services; and,

WHEREAS, P.L. 1991, Chapter 226 provides that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services and may provide additional medical services to those students who are enrolled full time in the nonpublic school;

NOW, THEREFORE, in consideration of the terms and conditions hereinafter set forth, the parties hereto agree that the GCSSSD shall provide to the District Chapter 226 Services to eligible nonpublic school students effective July 1, 2026 and terminating June 30, 2027 as follows:

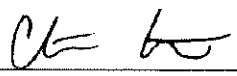
1. Nursing Services to Nonpublic Schools
GCSSSD shall provide the following nursing services for pupils within the District who are enrolled full time in the nonpublic school, subject to the limitations set forth in Sections 3, 4 and 5 below:
 - a. Assistance with medical examinations, including dental screening;
 - b. Conducting screening of hearing examinations;
 - c. The maintenance of student health records and notification of local or county health officials of any student who has not been properly immunized;
 - d. Conducting examinations of pupils between the ages of 10 and 18 for the condition known as Scoliosis; and
 - e. Conducting vision screenings.
 - f. Provision of first aid and emergency care.
2. Additional Medical Services
To the extent the funding for nursing services set forth in paragraph 6 below is available, GCSSSD may provide equipment and materials authorized under P.L. 1991, Chapter 226.
3. Instructional Services Not Included
GCSSSD shall not provide instructional services to nonpublic schools in connection with the provision of services referred to above
4. Nonpublic School Declining Nursing Services
A nonpublic school may decline the nursing services which are provided for herein by submitting written notification to the District from the appropriate administrator of the nonpublic school. The District will inform GCSSSD in writing that it is relieved of responsibility hereunder for providing such services.
5. Parent or Guardian Objection
A pupil who is enrolled in a nonpublic school and whose parent or guardian objects to the pupil receiving any services provided hereunder shall not be compelled to receive the services except for a physical or medical examination to determine whether the pupil is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30. In the event that a parent or guardian objects to the pupil receiving any nursing services provided for herein, GCSSSD is relieved of responsibility hereunder for providing such services.
6. The District agrees to pay GCSSSD a sum equal to the full funding allocated by the State Department of Education for nursing services to nonpublic schools within its district pursuant to the provisions of Chapter 226, Laws of 1991. Billing will be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year. Districts shall pay GCSSSD in full based on the District's schedule of funding from the State Department of Education.
7. Notice of termination of services for the 2026-2027 school year must be provided in writing by either party by March 31, 2027. In the absence of such notice by either party, this contract commits the District to receiving and paying for Chapter 226 Nursing Services from GCSSSD for the 2026-2027 school year.

Intending to be legally bound, the authorized representatives of GCSSSD and the District have executed this agreement on the dates indicated below based on duly adopted resolutions authorizing this agreement.



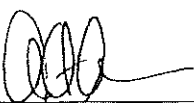
Harrison Township Public School District
School Business Administrator/Board Secretary

Date



Business Administrator/Board Secretary
Gloucester County Special Services School District

Veronica Hartmann



Witness

Date

Witness



STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

Annual Nonpublic School Nursing Report Form Description of the Type and Number of Services Provided During the 2025-26 School Year

Instructions

1. The nonpublic school must fill out this form by **June 30, 2026** and provide to the district by the **first week in September**.
2. The district providing health services to nonpublic schools must submit this form annually to the executive county superintendent on or before **October 1** and shall provide a copy to the chief school administrator of the nonpublic schools within school district boundaries.

Nonpublic school name: Friends School Mullica Hill
Prepared by: Tamara Wilcox

A. Basic Nursing Services: Number of Students Served¹

1. **Creation or update of student health records**, including immunization record review: number of students served (unduplicated count): 164
Notes:
 - This number is required in the Nonpublic Project Completion Report submitted by districts each fall.
 - If number is not available, substitute the following number: Total number of students eligible for nursing services minus number of students who declined services.
2. **Assisted with medical examinations**, including dental screenings: number of students served (unduplicated count): blood pressure 119
3. **Audiometric screening**: number of students served (duplicated count): 110
4. **Scoliosis examinations**: number of students served (duplicated count): 18
5. **Emergency care**: number of students served (duplicated count): 206

B. Additional Medical Services (Provide a brief description & number of students served. Attach an additional sheet, if necessary.)

1. Description: Height 142
Number of Students Served: _____
2. Description: Weight
Number of Students Served: 188

C. Nonconsumable equipment purchases greater than \$500 (e.g., tympanometer, gurney). Provide a brief description.

N/A

D. The above is an accurate representation of services delivered during the previous school year.

Name of nonpublic school nurse: Tamara Wilcox BSN RN Date: 6/3/2026

Signature: Tamara Wilcox BSN RN

Name of nonpublic school administrator: Erica Salmon Date: 6/3/2026

Signature: Erica Salmon

Name of Chief School Administrator: _____ Date: _____
Signature: _____

¹ If a school is not using funds for the listed activity, mark "0"

2025 - 2026 Rational for the Distribution of Nursing Funds

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This information is intended to provide nonpublic schools and districts with an accounting of the budgeted nursing services and the actual nursing services delivered. Use these two worksheets to enter in the budgeted amounts (as per the contract) at the start of the year and then enter the actual amounts provided after the completion of the school year to identify any differences. This improves the district's ability to monitor the program and increases transparency for the nonpublic schools.

NOTE: If you would like to input data directly into this Excel worksheet, please use the word version of this document.

Instructions

The first worksheet is for the current year and the second worksheet is for the prior year.

The Budget column should be filled in before the start of services (by the first day of the school year). The Actual column should be filled in at the end of the school year, reflecting the actual delivery of services.

Service provider name: GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT			
Nonpublic school name : Friends School - Harrison			
State Program Funding*			
Start date for nursing services: Week of September 1, 2025			
State reimbursement rate (per student)*:		\$146	
Number of students served (from most current Nonpublic Enrollment Report):		114	
State funding provided (reimbursement rate x number students):		\$16,598	
Nursing Service Costs	Budget	Actual	Difference
Number of annual service hours to be provided:	330	330	0
Nursing service hourly rate:	\$46	\$46	\$0
Total nursing service costs (# of hours x hourly rate):	\$15,203	\$15,203	\$0
Weeks served:	39	39	0
Hrs. per week served:	9	9	0
Nursing Program Budget			
1. Total nursing service costs	\$15,203	\$15,203	\$0
2. Supplies/equipment	\$300	\$288	-\$12
3. Administrative costs (funds expended by the district board, not to exceed 6% of nursing allocation)	\$995	\$995	\$0
4. Other	\$100	\$112	\$12
5. Total program costs budgeted by the district	\$16,598	\$16,598	\$0

2026 - 2027 Rational for the Distribution of Nursing Funds

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This information is intended to provide nonpublic schools and districts with an accounting of the budgeted nursing services and the actual nursing services delivered. Use these two worksheets to enter in the budgeted amounts (as per the contract) at the start of the year and then enter the actual amounts provided after the completion of the school year to identify any differences. This improves the district's ability to monitor the program and increases transparency for the nonpublic schools.

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Service provider name: GLOUCESTER COUNTY SPECIAL SERVICES SCHOOL DISTRICT			
Nonpublic school name : Friends School - Harrison			
State Program Funding*			
Start date for nursing services: Week of September 1, 2026			
State reimbursement rate (per student)*:		\$145.60	
Number of students served (from most current Nonpublic Enrollment Report):		106	
State funding provided (reimbursement rate x number students):		\$15,434	
Nursing Service Costs	Budget	Actual	Difference
Number of annual service hours to be provided:	307		0
Nursing service hourly rate:	\$46		\$0
Total nursing service costs (# of hours x hourly rate):	\$14,122		\$0
Weeks served:	39		0
Hrs. per week served:	8		0
Nursing Program Budget			
1. Total nursing service costs	\$14,122		\$0
2. Supplies/equipment	\$300		\$0
3. Administrative costs (funds expended by the district board, not to exceed 6% of nursing allocation)	\$926		\$0
4. Other	\$86		\$0
5. Total program costs budgeted by the district	\$15,434		\$0

State of New Jersey - DOE Student Transportation Unit

Joint Transportation Agreement

TRN. #1

School Year 26-27 School Year

Host District

Host District West Deptford

In the County of Gloucester

Joiner District

Joiner District Harrison Township

In the County of Gloucester

Pursuant to official action taken at the meetings of the boards of education which are parties to this agreement, it is agreed that the host district will provide transportation services as specified herein for joiner district students in accordance with all applicable laws, rules, and regulations governing student transportation.

Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by the participating boards of education.

It is understood and agreed by the parties to this agreement that the host district is not responsible for the transportation contractor's failure to provide the services agreed upon herein, but will make every reasonable effort to provide alternate services should such failure occur.

The joiner district agrees to pay the host district the sum specified herein which may be adjusted based on changes to the route. The cost to the joiner district will be based on actual costs.

Host District Board of Education

Board President Name

Signature

Date

School Business Administrator Name

Signature

Date

Joiner District Board of Education

Board President Name

SHANNON WILLIAMS

Signature

Date

School Business Administrator Name

CHRISTOPHER DESANTO

Signature

Ch DeSanto

Date

Host District Executive County Superintendent Approval

Executive County Superintendent's Name

Signature

Date Approved

Joint Transportation Agreement - To and From School

Joiner District To and From School Transportation Total for Per Diem Costs: \$28,055.00

**(A)
Term of the
agreement
(if other than the
full school year)**

[illegible]