Complete and return 5 days in advance of the Educational Opportunity.

Revised 5.1.2026

Request for Pre-Approval for Educational Trip

Please excuse the student listed below, as they will be on an educational trip.

Student Name_____

Date(s) of Absence_____

Teacher Name_____ Grade _____

Trip Destination_____

Please give a brief description of how you feel this trip will be educational for the student **and** the curriculum at your child's grade level. Return to your child's teacher.

_____

_____

_____

_____

_____

_____

To be completed by the teacher and given to the principal. Prior to approval, teacher(s) will communicate with principal and parent once all assignments are completed.

If approved, I, _____, require _____
(teacher) (student)

to complete _____
(type of assignment)

including all missed work within three days of their return, depending on the length of the days and work missed.

Parent's Signature_____

Student's Signature_____

Approved: Yes or No... **Will be approved depending upon the trip and completion of the class and special assignments.**

Reason if not approved_____

Principal's Signature_____ Date_____

General Greene Elementary School of Science and Technology

Vision . . .
"We are building a foundation for a successful future for ALL students and staff."

Mission . . .
G *– Growing lifelong learners,*
A *– Achieving excellence for ALL,*
T *– Tying in science and technology,*
O *– Opening our doors to our community,*
R *– Recognizing the "power of yet",*
S *– Securing a foundation for ALL.*