

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

January 2, 2001

MEETING AT

Monadnock Regional High School Library

*The public is encouraged to attend MRSD Board meetings. Comments are welcome during the
"Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon
recognition by the Board Chairman.*

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of December 19, 2000 Meeting

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: First Reading Section C*
2. Communications Committee: Ms. Gurian
3. Facilities Committee: Mrs. Starrett: Report on Gilsum Project

B. New Business

1. Approval of 2001-2002 Calendar

C. Old Business:

1. 2001-2002 Budget Final Review / Approval
2. Warrant Articles for 2001-2002 Budget

D. 21st Century Report:

E. Curriculum Report: None

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

A. Personnel

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

**Reminder: January 23, 2001 the Board will have a planning session
at Cutler School at 6:00 P.M.**

*** Indicates an item requiring board action**

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 2, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, T. Matson, D. Thackston (7:08PM), G. White, N. Carlson, W. Hamill, W. Husted. **Absent:** C. Starrett, D. Carluccio **Also present:** C. Cardine, Superintendent, K. Dassau, Assistant Superintendent, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, B. Tatro, D. Stockwell, D. Bell.

Dixie Gurian welcomes the public and administration to the School Board Meeting.

7:05PM CALL TO ORDER

1. CONSENT AGENDA: Minutes of previous meeting:

D. Arguin MOVED that the minutes of the 12/19/00 meeting be accepted. SECONDED: W. Hamill. **VOTE:** Unanimous. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. **Policy Committee:** D. Arguin: First Reading Section C: D. Gurian asked if the formal evaluations of principals is in writing. D. Arguin replied. Discussion. D. Arguin MOVED to adopt Section C 1st read as presented. SECONDED: W. Hamill. **VOTE:** 7-0-1-2. Approved. W. Husted received copy of policy from C. Cardine.
2. **Communications Committee:** D. Gurian stated that they are continuing with projects in place and have nothing new to report tonight.
3. **Facilities Committee:** B. Fowler reports on Gilsum project – access road is under construction and there's a job meeting tomorrow at 9AM.
4. **Ad Hoc Committee:** C. Cardine distributed an informational sheet to assist an ad-hoc committee to prepare for the transition to a 15 member school board in March of 2001. Board discussed Mr. Cardine's handout. Robin Marra (citizen) feels the organization of the board committee structure should also be considered. D. Thackston asked if board action is necessary here so that everyone is in agreement about the ad hoc committee. D. Arguin replied that the committee was formed by vote several meetings ago. D. Gurian proposes that the ad hoc committee set up date to begin discussion and that the meeting remain informal.

B. New Business: Approval of 2001-2002 Calendar: D. Thackston MOVED to accept the 2001-2002 School Calendar as presented. D. Arguin SECONDED. Discussion. C. Cardine stated that 181 days are for student attendance, 188 days are in teachers' contract, 191 days scheduled into calendar. D. Arguin asked if end of year is modified in anticipation of snow days. C. Cardine replied that 3 snow days are scheduled into the calendar. D. Arguin seeks clarification of last day to avoid scheduling conflicts at the end of the year. C. Cardine will distribute a memo to staff with the calendar. **VOTE:** 7-0-1-2. Approved.

C. Old Business:

1. **2001-2002 Budget Final Review/Approval:** D. Thackston MOVED that the MRSB Board accept version 6 of the 2001-2002 budget in the amount of \$24,064,987. SECONDED: G. White. Discussion. T. Matson asked where changes in the budget occur. C. Cardine replied that changes in healthcare were adjusted upward in the amount of \$31,000. D. Gurian stated that the board has met four times in the budget development, and that increases are attached to mandated items. T. Matson asked about \$67,000 for kitchen upgrades, specifically Emerson School dishwashing machine. B. Fowler responded that previously the item upgrade was in the Emerson project budget. T. Matson would like to revisit the issue of food service being "self supporting". C. Cardine and T. Matson discussed large equipment items in budget. C. Cardine will invite Tom Walsh to attend a future meeting. Discussion of deferred maintenance list: T. Matson asked about prioritization of the deferred maintenance list. D. Arguin asked how the scheduling of prioritization of the Deferred Maintenance budget will occur. T. Matson asked B. Fowler about the Cutler School walk in cooler. Is this a double entry within the MRSB budget and Deferred Maintenance list? C. Cardine stated that it listed as a money item in the budget and as needed item in the deferred budget list and that it will be removed from deferred maintenance. B. Fowler responded he will need to follow up with L. Biron and T. Walsh as they work the details of the deferred maintenance budget. D. Thackston asked about the high school's deferred maintenance projects, as there are no high school projects on the list. C. Cardine stated that an administration team went to all of the schools and met with principals to determine their deferred maintenance project needs. N. Carlson asked how the \$650,000 figure is determined. B. Fowler responded we have well beyond 650,000 in projects needing to be done, and the figure of \$650,000 is picked arbitrarily. G. White stated that the \$650,000 is what we usually have for new projects. D. Gurian stated that if we have the walk in cooler in two places, we need to subtract it from one. C. Cardine explained the process of deciding the deferred maintenance list, and the projects needing to be done exceed the figure of \$650,000. T. Matson asked about the uncompleted sprinkler system job at the high school, and how much is the sprinkler system to finish. C. Cardine replied that \$150,000 is needed to finish the system. D. Thackston stated that the sprinkler system money is appropriated in the current budget and that we do not have to revisit the subject of re-appropriating the money for the system, and that if the deficit warrant article passes, we may not be able to pay for it and finish the project. The discussion centered on where we are going to get the money to finish paying for the project. G. White asked where we are with the contractor financially. B. Fowler – we owe \$40,000 to Superior and this will bring us up to date. C. Cardine asked B. Fowler where we stand with the current contract with Superior to finish the sprinkler system project. B. Fowler responded that if funding sources are available July 1st, and the project will continue without penalty. T. Matson asked how building maintenance differs from deferred maintenance. B. Fowler explained 2400 accounts under principals' budgets are service contracts for the individual schools, and 2600 categories for repairs and maintenance. B. Hamill stated that he thought the budget was approved last Wednesday and questioned why the board was having further discussions. T. Matson responded that double entries have been discovered and we need to review the budget with diligence. D. Gurian responded that the board would continue their review. D. Thackston stated that we need as close an explanation as we can get to appropriately present this budget to the public. D. Gurian asked if the motion on the floor is still good and are they prepared to vote. **VOTE:** Unanimous. Approved.
2. **Warrant Articles for 2001-2002 Budget:** D. Gurian read **Article 1:** Decision made to table article until L. Biron is in attendance. **Article 2:** D. Thackston MOVED to approved Article 2 as presented. SECONDED: G. White. **VOTE:** Unanimous. Approved. **Article 3:** Tabled until L. Biron is in attendance with figures. **Article 4:** Tabled until L. Biron is in attendance with figures. **Article 5:** D. Thackston MOVED to approve Article 5 as presented. SECONDED: G. White. Discussion. D. Thackston asked about Capital Reserve and can it be used to cover some of the shortfall. C. Cardine distributed document faxed by the auditors Vachon and Clukay and explained the creation and use of the capital reserve accounts, and what the money can and cannot be used for. **VOTE on MOTION:** 7-0-0-2 (G. White out of room for vote). Approved. **Article 6:** D. Thackston MOVED to approve Article 6 as presented. SECONDED: N. Carlson. C. Cardine stated that \$50,000 plus interest totals \$55,434.74. D. Thackston AMENDED MOTION to read \$55,000 in Article 6. SECONDED: G. White. **VOTE ON AMENDMENT:** 7-0-1-2. **VOTE ON MOTION** to approve Warrant Article 6 as amended: 7-1-0-2. Approved. **Article 7:** D. Thackston MOVED to approve Article 7 as presented. G. White SECONDED. Discussion. W. Hamill asked if this article could be bonded over 5 years, and how will this article impact taxpayers if passed? C. Cardine responds that it can be bonded, but must be planned ahead of time. C. Cardine recommends tabling this article until L. Biron can explain the tax impact. **Article 8:** D. Thackston MOVED to approve Article

8 as presented. **SECONDED:** W. Hamill. **VOTE:** 8-0-0-2. Approved. **Article 9:** No Board action required. D. Thackston asked about adding an additional article for accepting money – corporate grants, gifts, special funding, unanticipated revenue. C. Cardine to review and follow up. C. Cardine proposes an additional meeting to review and finalize the warrant articles. Thursday, January 4th, 2001 proposed. D. Thackston **MOVED** to table all warrant articles. **SECONDED:** Glenn White **VOTE:** Unanimous. Approved.

D. 21st Century Report: Dr. Littky will be available to attend a meeting 1/23/01. The meeting will be a potluck dinner.

E. Curriculum Report: None

F. Action on the Manifest: The manifest was moved by Tom Matson in the amount of \$952,054.67. Second by Glenn White: Vote 5-1-1-3

G. Correspondence/Announcements: None

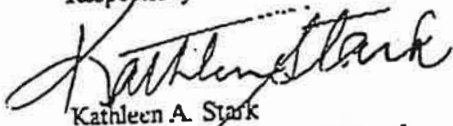
5. SUPERINTENDENT'S REPORT: None

6. SETTING UP THE NEXT MEETING'S AGENDA:

Second reading of Section C
Reconsider sprinkler vote
Insurances

D. Gurian called for 10 minute recess before non-public session 9:04 PM.

Respectfully Submitted,



Kathleen A. Stark
Secretary, Monadnock Regional School District School Board

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 2, 2001
Monadnock Regional High School

9:10PM Return to Public Session

Present: D. Gurian, Chair; D. Arguin; N. Carlson; T. Matson; D. Thackston; W. Husted. Also present: C. Cardine, Superintendent; K. Dassau, Assistant Superintendent.

Old Business

MRHS Sprinkler Project: Discussion to clarify the approved motion of the previous meeting: "*D. Thackston MOVES that the Board direct the Facilities Committee to void the balance of the sprinkler project.*" Was the intent of the motion to void the project - and if so - for what period of time? Alternatively, was the intent of the motion to void the financing of the balance of the project for the year- with the project continuing in the next fiscal year? Discussion tabled till the following Board meeting.

NON PUBLIC SESSION RSA 91-A:3

At 9:25 PM, D. Thackston **MOVED**: that the Board enter a non-public session to discuss personnel issues. **SECONDED**: T. Matson **VOTE**: Unanimous by a roll call vote.

Present: D. Gurian, Chair; D. Arguin; N. Carlson; T. Matson; D. Thackston; W. Husted. Also present: C. Cardine, Superintendent; K. Dassau, Assistant Superintendent.

At 9:30, T. Matson **MOVED**: that the Board return to public session. **SECOND**: D. Thackston. **VOTE**: Unanimous by a roll call vote.

Old Business:

D. Gurian distributes Robert's Rules of Order pertaining to the procedure of calling the question. D. Gurian reads the procedure. Discussion. Agree that when the motion to call the question is made and passed by two-thirds majority the discussion is over.

ADJOURNMENT

At 9:30 PM D. Arguin **MOVED** to adjourn. Seconded by D. Thackston. Motion Approved.

Respectfully submitted,



Kenneth R. Dassau, EdD
Assistant Superintendent

Non-approved minutes

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting Minutes

January 2, 2001

Monadnock Regional High School

CONFIDENTIAL for BOARD MEMBERS ONLY

NON PUBLIC SESSION RSA 91-A:3

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Present: D. Gurian, Chair; D. Arguin; N. Carlson; T. Matson; D. Thackston; W. Husted. Also present: C. Cardine, Superintendent; K. Dassau, Assistant Superintendent.

Personnel:

1. Superintendent Cardine distributed a letter from M. Gaul. Discussion. D. Arguin **MOVES** to accept the recommendation of the superintendent and defer the issue to the superintendent and principals for their action. In addition, to seal this portion of the non-public minutes indefinitely. **VOTE**: Unanimous.

2. Wilcox- Superintendent Cardine distributed a confidential letter from Attorney Prigge. No action necessary at this time.

At 9:30, T. Matson **MOVED**: that the Board return to public session. **SECOND**: D. Thackston. **VOTE**: Unanimous by a roll call vote.

*Inconsistency
with fines*

8 as presented. **SECONDED:** W. Hamill. **VOTE:** 8-0-0-2. Approved. **Article 9:** No Board action required. D. Thackston asked about adding an additional article for accepting money – corporate grants, gifts, special funding, unanticipated revenue. C. Cardine to review and follow up. C. Cardine proposes an additional meeting to review and finalize the warrant articles. Thursday, January 4th, 2001 proposed. D. Thackston **MOVED** to table all warrant articles. **SECONDED:** Glenn White **VOTE:** Unanimous. Approved.

D. 21st Century Report: Dr. Littky will be available to attend a meeting 1/23/01. The meeting will be a potluck dinner.

E. Curriculum Report: None

F. Action on the Manifest: The manifest was moved by Tom Matson in the amount of \$952,054.67. Second by Glenn White: Vote 5-1-1-3

G. Correspondence/Announcements: None

5. SUPERINTENDENT'S REPORT: None

6. SETTING UP THE NEXT MEETING'S AGENDA:

Second reading of Section C
Reconsider sprinkler vote
Insurances

D. Gurian called for 10 minute recess before non-public session 9:04 PM.

Respectfully Submitted,

Kathleen A. Stark
Secretary, Monadnock Regional School District School Board

From the January 9, 2001 Meeting of the Policy Committee

The Policy Committee of the Monadnock Regional School Board reviewed section B of the Monadnock Regional School District Policy Manual and will be recommending the following changes.

Policy	Changes
BBB	Change the 10 to 15 and include a chart showing the new configuration and voting distribution of each member.
BDE	Change Committee List to Reflect Current Practice
BEDC	Define Quorum and Majority as > 7.5 of the Votes Simple Majority becomes a majority of a Quorum i.e. if 7.6 Votes are at a Meeting a Simple Majority of those present is >3.8 votes Define 2/3 of a Majority

Mr. Cardine will bring a chart showing the voting procedure to the meeting.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER

600 Old Homestead Highway

Swanzy, New Hampshire 03446

Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District Monadnock Regional School District Winchester School District

Curtis J. Cardine - Superintendent

Margaret A. Sullivan, *Assistant Superintendent*

Kenneth R. Dassau, Ed.D, *Assistant Superintendent*

Laurent J. Biron, *Business Manager*

David Hodgdon, Ph.D. *Dir. Of Curriculum & Instruction*

Thomas C. Warner III, *Dir. Of Technology*

January 9, 2000

To: Board of Selectmen

Town Clerks

For Towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Surry, Sullivan, Swanzy and Troy

Re: New School Boards and Budget Committees

Dear Honorable Selectmen and Town Clerks,

This coming election, we will be electing new School Board members and new Budget Committee members as was voted upon at last year's District Meeting.

This will require election of fifteen (15) members for each Board/Committee and we would appreciate your making individuals aware of the need for nominations in your respective communities.

Attached is an extract from last year's District Report showing the various required representatives from the member towns and their respective weighted vote. While the sheet was intended to show the requirement for the School Board; the Budget Committee must also have the same representation. So, all together we are looking for thirty (30) people who are willing to devote some time.

Anything you can do to make your constituents aware would be greatly appreciated. We will be advertising in the Sentinel shortly.

Sincerely,


Laurent J. Biron
Business Manager

NEEDED FOR School Board & Budget Committee

A. For a One Year Term:

- 1 Representative from Fitzwilliam
- 1 Representative from Richmond
- 1 Representative from Surry
- 2 Representatives from Swanzey

B. For a Two Year Term:

- 1 Representative from Fitzwilliam
- 1 Representative from Roxbury
- 2 Representatives from Swanzey
- 1 Representative from Troy

C. For a Three Year Term:

- 1 Representative from Gilsum
- 1 Representative from Sullivan
- 2 Representatives from Swanzey
- 1 Representative from Troy

After each board member serves their original term, all subsequent terms for membership will be three (3) years.

Further provided that in the conduct of School Board affairs, any one member of the board may call for a weighted vote for a question on the floor before the board in any regular or special meeting of the board, said weighted vote to be based on the population figures of the towns of the district according to the 1990 U.S. census information as follows:

<u>Municipality</u>	<u>Population Weighted Vote</u>	<u>Vote Per Member In Attendance</u>
Fitzwilliam	2.22	1.11
Gilsum	0.82	.82
Richmond	0.97	.97
Roxbury	0.27	.27
Sullivan	0.78	.78
Surry	0.74	.74
Swanzey	6.88	1.15
Troy	2.32	1.16

Monadnock Regional School District

Communications Committee

Minutes: January 4, 2001

Attending: David Hodgdon, Terry Stepenuck, Curt Cardine, Dixie Gurian

Discussion: The majority of the meeting was spent discussing the issues around the deficits, the budget for 2001 -2002 and the trust fund. The group decided that it was imperative to continue to communicate with the taxpayers through the newsletters. These recommendations were made:

Mail out the newsletter which is prepared and ready: ASAP

Prepare the next newsletter: explanation of the warrant articles and background on the deficit issues should be included. **Curt** will create the language for the article explanation, once they have been vote upon. **David** will put together other information and edit. Will be sent out in February

Gilsum project: **Dixie** will check with Barry about photos of groundbreaking. Press release will be sent with photo.

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 4, 2001
SAU#38 Conference Room

Present: D. Gurian, Chair, D. Arguin, D. Thackston, W. Hamill, D. Carluccio, G. White. **Absent:** W. Husted, K. Starrett, T. Matson, N. Carlson. **Also present:** C. Cardine, Superintendent, L. Biron, Business Manager.

6:55 PM CALL TO ORDER

Motion to reconsider the Warrant Article 1 from the January 2, 2001 Monadnock Regional School District Board meeting by D. Thackston. Seconded by G. White. Vote: 5 yes, 1 abstention Motion carries.

Motion to accept Article 1 as written in the amount of \$21,947,724 with the amount of the default budget to be added when the business manager ascertains the correct figure by D. Thackston. Seconded by G. White. Vote 6 -0 -0 Unanimous.

Article 2 was accepted at the January 2, 2001 meeting.

Motion to accept Article 3 as written in the amount of \$322,871 with the corrected percentage to be added by D. Thackston. Seconded by G. White Vote 6 -0 -0 Unanimous.

Motion to accept Article 4 as written in the amount of \$124,382 by D. Thackston. Seconded by D. Carluccio
Vote 6 -0 -0 Unanimous.

Article 5 was accepted at the January 2, 2001 meeting.

Motion to accept Article 6 as written in the amount of \$55,000 by D. Thackston. Seconded by D. Carluccio
Vote 6 -0 -0 Unanimous.

Motion to accept Article 7 as written in the amount of \$50,000 by D. Thackston. Seconded by D. Carluccio
Vote 6 -0 -0 Unanimous.

Article 8 was accepted at the January 2, 2001 meeting.

Article 9 required no action.

Article 10 was accepted at the January 2, 2001 meeting.

Motion to adjourn by D. Thackston: Second: B. Hamill

Vote 6 -0 -0 Unanimous.

Adjournment 7:25 P.M.

Respectfully submitted by,

Curtis J. Cardine, Superintendent SAU 38

Monadnock Regional School District
Ad Hoc - 15 Committee
Meeting Minutes: January 9, 2001

Attending: Dick Thackston, Tom Matson, Don Arguin, Robin Marra, Dixie Gurian
Curt Cardine

Discussion: The group began by listing the goals/accomplishments each had for this committee. This is the list that was generated:

Mechanism for conducting the voting

Use a grid, loaded into a laptop for each motion; a projector can show the results as the vote is taken

Clarity on budget committee i.e. do we need 15 members?

Do they need to use the weighted vote?

How will the board be organized?

Committees - do we need fewer or can some be combined?

Minutes of each meeting included with each mailing rather than handed out - this will give time for board members to read materials prior to the meeting

Conduct of the meeting - greater adherence to Robert's Rules

Do we need a parliamentarian?

Do we need to limit amount of time each person speaks or when they may speak?

Curriculum reports: have a specific amount of time allotted for presentations

Technical concerns:

Acoustics of various buildings - will we need a sound system?

Standardization of table layout so that all may be seen and heard

Put board meeting minutes on the Website

Policy review: what changes need to be made in existing to accommodate the 15 person board?

Next meeting: Friday, January 19 at 9:00. Century 21 office

D:MRSD:Board:Com:AH1-9

Monadnock Regional School District
Policy Committee Meeting Minutes

12/12/00

5:00PM

Members Present: Don Arguin, Curt Cardine, Dr. Ken Dassau

The group discussed Section C with minor changes. Changes mostly of identifying our SAU or District policies and procedures manual for more detailed information.

Business Manager has received copies of Section D—Finance. Committee will meet with Larry Biron once Budget issues have been resolved.

Set date to meet with Facilities Committee of Jan. 23. Copies of Section F—Facilities to be sent to Facilities Committee.

Section B to be next policy section on Internet/Website.

Reviewed previous meeting minutes.

The meeting adjourned at 6:30 PM.

Respectfully Submitted,

Donald G. Arguin
Policy Committee Chairman

SCHOOL ADMINISTRATIVE UNIT No. 38



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600 Old Homestead Highway
Swanzy, NH 03446
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sau38@monad.net
Monadnock Regional School District



Hinsdale School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

January 9, 2001

Tracey Graffam
PO Box 72
Troy, NH 03465

This letter is a follow up to the letter that I sent in November regarding your home schooling program.

I am enclosing a letter from the Department of Education regarding your concerns about the due process hearing held by the Department of Education.

Please forward your letter of concern to the Department at the address indicated on the letter. I will contact the NH Department of Education in late January to follow up on this letter. I am in agreement with you that the correct process was not followed by the state when they notified you of the hearing. Please feel free to call me if you have any questions regarding this letter.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Commissioner of the New Hampshire Department of Education
Monadnock Regional School District Board
Dr. David Hodgdon: Director of Curriculum Monadnock Regional School District
Mr. David Dahl: Principal of Troy School
Mr. Dan Stockwell: Principal of Monadnock Regional Junior and Senior High School

Nicholas C. Donohue
COMMISSIONER
Tel. 603-271-3144



STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

December 15, 2000

Curtis J. Cardine
Superintendent, SAU 38
Swanzey Center
600 Old Homestead Highway
Swanzey, NH 03466

Dear Superintendent Cardine:

RE: Tracey Graffam

It has come to my attention during a conversation with a Department staff member and confirmed by you during our phone call November 29, 2000 that Ms. Tracey Graffam has voiced concerns regarding her Due Process Hearing.

It is my understanding that written concerns must be received and directed to Stephen Berwick, the Clerk of Hearings, at the Department of Education. He will forward the concerns related to Ed 315.18 Due Process Hearing Procedure to the original hearing officer for review.

Please let me know if I can be of further assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joyce Johnson".

Joyce Johnson, Administrator
Bureau of School Approval

JJ:al

SCHOOL ADMINISTRATIVE UNIT No. 38



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sau38@monad.net



Hinsdale School District

Monadnock Regional School District

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David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

October 23, 2000

To: Mr. Steve Streeter & the Cross Country Ski Team

From: Curtis J. Cardine, Superintendent SAU 38

RE: Regional Cross Country Ski Meet Under the Lights at Monadnock Regional Junior and Senior High School

Dear Steve:

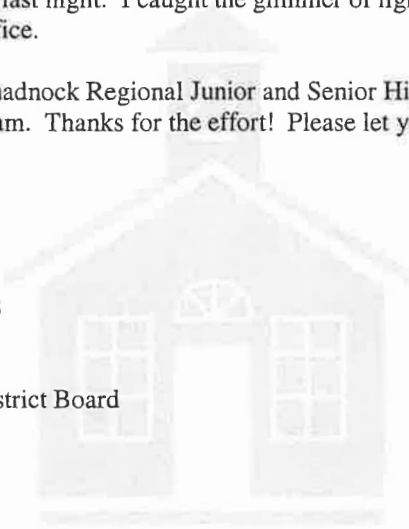
Congratulations on your impressive meet last night. I caught the glimmer of lights and a look at the crowd before heading into a meeting at the SAU#38 office.

I understand a victory ensued for the Monadnock Regional Junior and Senior High School Team. Steve, I do notice all the great work that you do with the ski team. Thanks for the effort! Please let your team know that I sent them congratulations on this great event.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Dan Stockwell
Monadnock Regional School District Board
File





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SAU38@MONAD.NET



Hinsdale School District

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Thomas Warner, Director of Technology

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

January 3, 2001

To: Mary Gaul NEA NH
From: Curtis J. Cardine, Superintendent SAU 38

RE: Your Letter of December 15, 2000

Dear Mary:

At their regularly scheduled meeting of January 2, 2001 the Monadnock Regional School District Board considered your request dated December 15, 2000.

The board has directed me to tell you that this request should go to the administration first as they should be the first people to see any presentations about scheduling changes.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

CC: Monadnock Regional School District Administrative Team
Monadnock Regional School District Board

pend 2
next Sch Bd
Agenda



December 15, 2000

(Sent by fax and first class mail)

Mr. Curt Cardine
Superintendent, SAU 38
600 Old Homestead Highway
E. Swanzey, NH 03446-2310

Dear Curt:

The MDEA is requesting that some time be reserved on the Agenda of the January Board Meeting so that we may address an issue the Association believes to be of educational importance.

The Association would like to make a presentation regarding alternatives for scheduling of physical education opportunities at the elementary level. The Association is in support of providing these opportunities at every elementary level, including kindergarten, in ways that would be equitable and safe for the District's students.

The presentation itself would take about 20 minutes, and we would be pleased to answer any questions posed by the Board or by you.

Please let us know the time and place of the meeting as well as the point at which you would like us to speak. I would appreciate it if you would provide this information to both Scott and me.

Thank you.

Sincerely,

Mary E. Gaul
UniServ Director
Monadnock Region

/rlm

C: Scott Minickiello
Dixie Guerian
file



SCHOOL ADMINISTRATIVE UNIT No. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446
Telephone: 352-6955 FAX: 358-6708
SAU38@MONAD.NET
Monadnock Regional School District



Hinsdale School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Thomas Warner, Director of Technology

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

January 3, 2001

To: Mary Gaul NEA NH
From: Curtis J. Cardine, Superintendent SAU 38

RE: Your Letter of December 15, 2000

Dear Mary:

At their regularly scheduled meeting of January 2, 2001 the Monadnock Regional School District Board considered your request dated December 15, 2000.

The board has directed me to tell you that this request should go to the administration first as they should be the first people to see any presentations about scheduling changes.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

CC: Monadnock Regional School District Administrative Team
Monadnock Regional School District Board



December 15, 2000

(Sent by fax and first class mail)

Mr. Curt Cardine
Superintendent, SAU 38
600 Old Homestead Highway
E. Swanzey, NH 03446-2310

Dear Curt:

The MDEA is requesting that some time be reserved on the Agenda of the January Board Meeting so that we may address an issue the Association believes to be of educational importance.

The Association would like to make a presentation regarding alternatives for scheduling of physical education opportunities at the elementary level. The Association is in support of providing these opportunities at every elementary level, including kindergarten, in ways that would be equitable and safe for the District's students.

The presentation itself would take about 20 minutes, and we would be pleased to answer any questions posed by the Board or by you.

Please let us know the time and place of the meeting as well as the point at which you would like us to speak. I would appreciate it if you would provide this information to both Scott and me.

Thank you.

Sincerely, .

Mary E. Gaul
UniServ Director
Monadnock Region

/rlm

C: Scott Minickiello
Dixie Guerian
file

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David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent Biron, Business Manager

Thomas Warner, Director of Technology

01/03/01

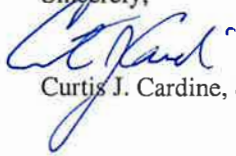
To: Deborah Carluccio and Chrysten Starrett
From: Curtis J. Cardine, Superintendent SAU 38

RE: Board Handouts from the January 2, 2001 meeting.

Dear members:

Enclosed please find handouts from the board meeting on January 2, 2001. There was another handout on capital reserve that I have for each of you. I will give these to you at the January 4, 2001 meeting and explain the information that we have gathered on this item.

Sincerely,



Curtis J. Cardine, Superintendent SAU 38

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 4, 2001
SAU#38 Conference Room

Present: D. Gurian, Chair, D. Arguin, D. Thackston, W. Hamill, D. Carluccio, G. White. **Absent:** W. Husted, K. Starrett, T. Matson, N. Carlson. **Also present:** C. Cardine, Superintendent, L. Biron, Business Manager.

6:55 PM CALL TO ORDER

Motion to reconsider the Warrant Article 1 from the January 2, 2001 Monadnock Regional School District Board meeting by D. Thackston. Seconded by G. White. Vote: 5 yes, 1 abstention Motion carries.

Motion to accept Article 1 as written in the amount of \$21,947,724 with the amount of the default budget to be added when the business manager ascertains the correct figure by D. Thackston. Seconded by G. White. Vote 6 -0 - 0 Unanimous.

Article 2 was accepted at the January 2, 2001 meeting.

Motion to accept Article 3 as written in the amount of \$322,871 with the corrected percentage to be added by D. Thackston. Seconded by G. White Vote 6 -0 - 0 Unanimous.

Motion to accept Article 4 as written in the amount of \$124,382 by D. Thackston. Seconded by D. Carluccio Vote 6 -0 - 0 Unanimous.

Article 5 was accepted at the January 2, 2001 meeting.

Motion to accept Article 6 as written in the amount of \$55,000 by D. Thackston. Seconded by D. Carluccio Vote 6 -0 - 0 Unanimous.

Motion to accept Article 7 as written in the amount of \$50,000 by D. Thackston. Seconded by D. Carluccio Vote 6 -0 - 0 Unanimous.

Article 8 was accepted at the January 2, 2001 meeting.

Article 9 required no action.

Article 10 was accepted at the January 2, 2001 meeting.

Motion to adjourn by D. Thackston: Second: B. Hamill

Vote 6 -0 - 0 Unanimous.

Adjournment 7:25 P.M.

Respectfully submitted by,

Curtis J. Cardine, Superintendent SAU 38

32:5. Budget Preparation.

Statute Text

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. Public hearings on bonds and notes in excess of \$100,000

shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

(a) Appropriations voted by the previous annual meeting.

(b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.

(c) **The appropriations recommended by the governing body.**

(d) **If there is a budget committee, the appropriations recommended by the budget committee.**

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article, the article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee, provided, however, that defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made. All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. The governing body shall post certified copies of the budget with the warrant for the meeting. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

History

History

Source. 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997.

Annotations

Amendments--1997. Paragraph V: Added the proviso at the end of the first sentence.

--1996. Paragraph I: Added the second and third sentences.

§ 32:5-a. Presentation of Negotiated Cost Items at the Annual Meeting.

Statute Text

Cost items, as defined under RSA 273-A:1, IV, shall be presented to the annual town or district meeting in accordance with the procedures established under RSA 32:5. For submission to the legislative body of the annual meeting, cost items must be finalized by the date prescribed in RSA 39:3 for towns and by the date prescribed in RSA 197:6 for school districts. Cost items not negotiated in time to meet these dates may be submitted to the legislative body pursuant to the provisions of RSA 31:5 for towns and RSA 197:3 for school districts.

History

History

Source. 1996, 214:3, eff. Aug. 9, 1996.

APPROPRIATIONS

§ 32:6. Appropriations Only at Annual or Special Meeting.

Statute Text

All appropriations in municipalities subject to this chapter shall be made by vote of the legislative body of the municipality at an annual or special meeting. No such meeting shall appropriate any money for any purpose unless that purpose appears in the budget or in a special warrant article, provided, however, that the legislative body may vote to appropriate more than, or less than, the amount recommended for such purpose in the budget or warrant, except as provided in RSA 32:18.

History

History

Source. 1993, 332:1, eff. Aug. 28, 1993.

Annotations

CROSS REFERENCES

Exemption of unanticipated money from state, federal or other sources, see RSA 31:95-b.

§ 32:7. Lapse of Appropriations.

Statute Text

Annual meeting appropriations shall cover anticipated expenditures for one fiscal year. All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation, unless:

- I. The amount has, prior to the end of that fiscal year, become encumbered by a legally-enforceable obligation, created by contract or otherwise, to any person for the expenditure of that amount; or
- II. The amount is legally placed in any nonlapsing fund properly created pursuant to statute, including but not limited to a capital reserve fund under RSA 35, or a town-created trust fund under RSA 31:19-a; or
- III. The amount is to be raised, in whole or in part, through the issuance of bonds or notes pursuant to RSA 33, in which case the appropriation, unless rescinded, shall not lapse until the fulfillment of the purpose or completion of the project being financed by the bonds or notes; or
- IV. The amount is appropriated from moneys anticipated to be received from a state, federal or other governmental or private grant, in which case the appropriation shall remain nonlapsing for as long as the money remains available under the rules or practice of the granting entity; or
- V. The amount is appropriated under a special warrant article, in which case the local governing body may, at any properly noticed meeting held prior to the end of the fiscal year for which the appropriation is made, vote to treat that appropriation as encumbered for a maximum of one additional fiscal year; or
- VI. The amount is appropriated under a special warrant article and is explicitly designated in the article and by vote of the meeting as nonlapsing, in which case the meeting shall designate the time at which the appropriation shall lapse, which in no case shall be later than 5 years after the end of the fiscal year for which the appropriation is made.

History

History

Source. 1993, 332:1, eff. Aug. 28, 1993.

EXPENDITURES

§ 32:8. Limitation on Expenditures.

Statute Text

No board of selectmen, school board, village district commissioners or any other officer, employee, or agency of the municipality acting as such shall pay or agree to pay any money, or incur any liability involving the expenditure of any money, for any purpose in excess of the amount appropriated by the legislative body for that purpose, or for any purpose for which no appropriation has been made, except as provided i

STATE OF NEW HAMPSHIRE
MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL DISTRICT WARRANT FOR 2001-2002

To the inhabitants of the Cooperative School District in the Towns of Fitzwilliam, Gilsom, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy qualified to vote in District Affairs:

You are hereby notified to meet at the Monadnock Regional High School on Saturday, the 3rd day of February 2001 at 10:00 o'clock in the forenoon for the purpose of hearing an explanation of the following subjects and to carry on any discussion or debate with respect thereto, with said subjects to be open to amendment:

NOTICE: School District Officers will be elected at the second session of the Annual Meeting of the Monadnock Regional School district on March 13th, 2001 in accordance with the Statutory election procedures adopted by a vote of the District on March 12, 1996. The School District Warrant for the election of School District Officials will be posted in accordance with Revised Statutes Annotated (RSA) 40:13 in each of the District's member Towns.

ARTICLE ONE: Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,658,985.00? Should this article be defeated, the operating budget shall be \$22,658,985.00 which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School District or by law or the governing body may hold one special meeting, in accordance with Revised Statutes Annotated (RSA) 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This warrant article (operating budget) does not include appropriations in ANY other warrant articles. (The School Board recommends \$22,917,724. The article as written is recommended by the Budget Committee).

ARTICLE TWO: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$500,000.00 for the Deferred Maintenance Program at the elementary schools in the District. This appropriation is in addition to Warrant Article One, the operating budget. (Recommended by the School Board. Recommended by the Budget Committee.)

ARTICLE THREE: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association for the following increases in salaries and benefits:

Year	Increase of:
2001-2002	\$322,871.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$322,871.00 for the 2001-2002 fiscal year, the sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. If the operating budget is not approved and the default budget applies, this amount will be reduced to \$161,435 as approximately half

of the increase is included in the default budget for step increases that will have to be paid under the current contract.

(Recommended by the School Board. Recommended by the Budget Committee.)

ARTICLE FOUR: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock Support Staff Association for the following increases in wages and benefits:

Year	Increase of:
2001-2002	\$124,382.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$124,382.00 for the 2001/2 fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Recommended by the School Board. Recommended by the Budget Committee).

ARTICLE FIVE: Shall the Monadnock Regional School District, if Articles three and/or Four is/are defeated, authorize the Monadnock School Board to call one special meeting, at its option, to address cost items pertaining to Articles Three and Four?

(Recommended by the School Board. Not recommended by the Budget Committee.)

ARTICLE SIX: To see if the Monadnock Regional School District will vote to raise \$571,259.00 to reduce the general fund deficit pursuant to Revised Statute Annotated (RSA) 189:28-a. This article will reduce the deficit created during the fiscal year 1999/2000.

(Recommended by the School Board. Recommended by the Budget Committee.)

ARTICLE SEVEN: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$55,000.00 to fund special education costs incurred during fiscal year 1999/2000 and authorize the withdrawal of \$55,000.00 from the capital reserve fund created for that purpose. If this article is approved, and the appropriation under Article 5 is approved, that appropriation would be reduced to \$516,259.00.

(Recommended by the School Board. Recommended by the Budget Committee.)

ARTICLE EIGHT: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$50,000.00 to develop plans for High School modifications to include architectural, structural studies, site development, core samples and other mechanical systems studies.

(Recommended by the School Board. Not recommended by the Budget Committee.)

ARTICLE NINE: To see if the Monadnock Regional School District will vote to change the formula for apportionment of operational costs from 100% based on average daily membership to 100% based on equalized valuation as of July 1, 2001, with no change being made in the present formula for apportioning capital expenses. (This Article by Petition)

ARTICLE TEN: To see if the Monadnock Regional School District will vote to change the formula for apportionment of capital expenses from 100% based on equalized valuation to 100% based on average daily membership as of July 1, 2001, with no change being made in the present formula for apportioning operating expenses, recognizing that the State of New Hampshire adequacy grant for education is based on average daily membership. (This Article by Petition)

ARTICLE ELEVEN: Shall the Monadnock School District receive and approve the reports of the agents, auditors, committees and officers chosen as printed and distributed in the Annual Report?

ARTICLE TWELVE: (INFORMATIONAL ONLY) It is anticipated that the Monadnock School District will experience deficit spending for the year 2000/2001 (ends June 30th, 2001) due to a faulty budget preparation last year. The anticipated deficit amount could be as high as \$700,000 and is primarily in salaries and benefits, and special education costs. This has been determined by analyzing current expenditures for these items relative to the budget lines for them and since the items are contractual in nature, little can be done to alleviate these overruns. Action on this item will not occur until the District meeting in March 2002.

ARTICLE THIRTEEN: To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing year.

By the Monadnock School Board: Given under our hands and seal this January 16th, 2001:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
January 16, 2001
MEETING AT**

Monadnock Regional High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

At 6:30 There Will be a Meeting of the Monadnock Regional School District Board Finance Committee

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of January 2, 2001 Meeting*
- b. Minutes of all Committees of the Board Since the January 2, 2001 Meeting* Enclosed with this Mailing

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee: Mr. Arguin: Second Reading Section C* and committee recommendations for changes to Section B of the Policy Manual as it Relates to the 15 Member Board.
- 2. Communications Committee: Ms. Gurian
- 3. Facilities Committee: Mrs. Starrett: Report on Gilsum Project
- 4. Report From Sub-committee on the 15 Member Board

B. New Business

C. Old Business:

- 1. Review Warrant Articles for 2001-2002 Budget as changed by Budget Committee on January 8, 2001*
- 2. Reconsider Vote on Sprinkler Contract from December 19,2000
- 3. Set Date to Plan for February 3 District Meeting

D. 21st Century Report: None

E. Curriculum Report: None

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

A. Legal

8. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Reminder: January 23, 2001 the Board will have a planning session at Cutler School at 6:00 P.M.

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 16, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, D. Carluccio, W. Hamill, C. Starrett. **Absent:** T. Matson, N. Carlson, W. Husted. **Also present:** C. Cardine, Superintendent, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, B. Tatro, D. Stockwell, K. Craig, D. Mousette, D. Fetchin, Administrative Intern, Student Council Representatives: B. Sullivan and E. Pinney.

Dixie Gurian welcomes the public and administration to the School Board Meeting.

7:04 PM CALL TO ORDER

1. CONSENT AGENDA:

a. Minutes of previous meeting:

G. White MOVED that the minutes of the 1/02/01 meeting be accepted. **SECONDED:** D. Arguin. Discussion: D. Thackston asked about the tabled Warrant Articles from previous meeting (1-3-4-7) and that they should be brought to the top of the agenda tonight. D. Gurian replied that the Warrant Articles were passed at meeting of 1-4-01. **VOTE:** 4-0-2-1 (W. Hamill arrived 7:06) Approved.

b. Committee Minutes:

D. Thackston feels that these are informational minutes and that it would be inappropriate to vote on them. Mr. Thackston suggested electronic transmission of these sub-committee minutes to cut down on the paper. G. White MOVED to approve the committee minutes. **SECONDED:** D. Carluccio. **VOTE:** 5-0-2-0. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: B. Sullivan advised the School Board that the Student Council is sponsoring a Valentine's Day dance and solicited the board for chaperones.

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee: D. Arguin stated that they were supposed to have a 2nd reading for Section C, but after the Ad Hoc committee meeting, the Policy Committee was asked to look at some policies for wording and typographical errors, so the Policy Committee didn't work on Section C, and he suggests waiting until next meeting. The Ad Hoc Committee asked the Policy Committee to look at Section B for changes as they relate to the new 15 member board. Discussion of how changes will affect the board. C. Cardine has a table to present board regarding how the voting will work.

2. Communications Committee: D. Gurian – see minutes that were sent out with School Board minutes. D. Arguin is concerned about how the deficit is going to affect Building into the Future.

3. Facilities Committee: Barry Fowler reported that rough site work is still under way, new roadway, new parking lot under construction. Playground has been removed and stored. Every other Wednesday is a job meeting, and the next meeting is tomorrow at 9AM. C. Starrett asked how the kids are handling it all. D. Mousette replied that they are doing great, no problems, they're all excited about it.

4. Ad Hoc Committee: C. Cardine presented an Excel spreadsheet of how the weighted votes will be used when operating with a 15 member School Board. This spreadsheet showed how the weighted votes will be tallied automatically in the spreadsheet. He also explained what constitutes a quorum under the law with the new board. C. Starrett inquired about which seats are available and the terms. D. Arguin explained how the policies need to change regarding school board elections to reflect the 15 member board, and that a simple majority constitutes a quorum now, a 7.5 weighted vote will be needed to have a quorum under the new board. Mr. Arguin stated that six policies are

affected by the change. D. Arguin – we are driven by our policies and our policies are driven by RSAs. C. Cardine explained how he carried out the decimal point for the Swanzy vote one extra place (1.146 instead of 1.15) in order to make the total equal 15.00 rather than 15.02.

B. New Business: None

C. Old Business:

1. Review Warrant Articles for 2001-2002 Budget as changed by the Budget Committee on Jan. 8, 2001:

Article 1 – changes from \$21,947,724 to \$22,658,985 (difference of \$258,739). Article 2 – sprinkler project (\$150,000) moved from Article 2 to Article 1. Discussion of budget figure changes. D. Thackston: commented on budget figure in Article 1 – budget figure of \$22,658,985 but if Article 1 is defeated that figure will be exactly the same? The amount that we are asking for is the same as the default budget? D. Thackston inquires about the relevance of the School Board's recommended figure of \$22,917,724 has since it is not in the article even though it is the Board's recommendation, and that this figure cannot be voted on unless the Board chooses to amend this article to read \$22,917,724. C. Starrett asked what the Budget Committee removed from the Board's budget to bring it from \$22,917,724 to \$22,658,985. C. Cardine replied that the Budget Committee did not give L. Biron an answer to that question when he asked them. C. Starrett stated that the \$150,000 for the sprinkler project was never in Article 2 and how can the Budget Committee move it from Article 2 to Article 1 if it was never in Article 2? W. Hamill stated that the Budget Committee cannot change the Warrant Articles. He stated that the Committee can move their budget at the District meeting, but that the Budget Committee cannot change the Warrant Articles. D. Gurian would like answers about the figures, and whether this is our budget or the Budget Committee's budget. D. Thackston comments that the wording makes no sense the way it is currently written, and that the budget figure should be \$22,917,724, and should it be defeated, the default figure would be \$22,658,985. C. Starrett feels that the Board needs legal clarification as to which budget goes into the Warrant at the School District level. D. Gurian feels that there is a fundamental issue that cannot be resolved at this meeting C. Starrett feels that the Board needs legal clarification as to which budget goes into the Warrant at the School District level. D. Gurian: table item 1 in old business.

- 2. Reconsider Vote on Sprinkler Contract from December 19, 2000:** D. Thackston MOVED to reconsider sprinkler project. SECONDED: C. Starrett. **VOTE:** Unanimous. D. Thackston stated that the deficit Warrant Article contains the money for the sprinkler project and that B. Fowler has talked to the contractors, who have agreed to honor their original contract, therefore the sprinkler system should not be in the operating budget. Discussion of where the \$150,000 for the sprinkler system is. C. Starrett stated that the original vote was to void the project since there was no money in the budget to complete the project, and that later it was decided to put money in the operating budget for the sprinkler system. C. Starrett stated that we voided our contract, and that we need to change the vote to state that we will live up to our part of the contract in the 2001/02 budget. B. Fowler: \$150,000 was in deferred maintenance. D. Thackston stated that if \$150,000 is in the deficit warrant article, then it should not be in the budget, or we will be asking for the money twice. C. Starrett asked if the sprinkler system is in our deficit warrant article, why do we need to raise it again? D. Thackston replied that we don't. D. Gurian stated that the Board is not clear about the budgets and that the board needs L. Biron present to clarify figures. D. Arguin stated that the Warrant Articles are due by 1/19/01. School Board will meet Thursday, January 18, 2001 at 6PM in SAU Office to discuss Warrant Articles.
- 3. Set Date to Plan for February 3rd District Meeting:** D. Gurian stated that in the past, the School Board has met an hour before the meeting. Meeting begins at 10AM, and this year the Board will meet at 8:30AM in the library to prepare for the meeting. Warrant Articles will be presented to the public as follows: Article 1 – D. Gurian; Article 2 – C. Starrett; Article 3 – W. Hamill; Article 4 – W. Hamill; Article 5 – D. Thackston; Article 6 – D. Thackston; Article 7 – D. Arguin; Article 8 – C. Starrett. Articles 9 & 10 are by petition. Articles 11, 12 and 13 need only to be read.

D. 21st Century Report - None

E. Curriculum Report – None

F. Action on the Manifest: W. Hamill MOVED to approve the manifest in the amount of \$1,294,511.73. SECONDED: G. White. **VOTE:** 5-1-1-0. Approved.

G. Correspondence/Announcements: C. Cardine read a letter to the Selectmen/Town Clerks explaining the changes and requirements regarding elections of the 15 member School Board and Budget Committee. Mr. Cardine explained that the budget committee's composition and membership reflects that of the board. This means that a 15 member budget committee will be needed and their term of office will correlate with the term of board members. This group also MUST use the weighted vote formula.

5. SUPERINTENDENT'S REPORT: C. Cardine stated that the District Clerk acts as moderator until a moderator is elected at the February 3rd meeting.

6. SETTING UP THE NEXT MEETING'S AGENDA:

Policy Section B review of changes required in section B because of board composition changing.

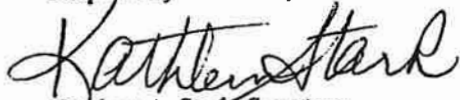
D. Gurian called for 10 minute recess before non-public session 8:20PM.

8:24PM Return to public session upon arrival of William Prigge.

D. Gurian asked Mr. Prigge about the figures in the budget and stated that in years past, the budget presented to the public has been the School Board budget. Mr. Prigge replied that it has been his understanding that the figures presented to the public have always been the Budget Committee's budget. MS27 provides for a Budget Committee budget. D. Arguin stated that they were told by the DRA that the School Board presented their budget and then added the recommendation of the Budget Committee. W. Hamill asked how this all works under SB22, how will the voters know what figure they will be voting on? W. Prigge replied that the figure will be set at the February 3rd meeting for people to vote on March 13th. D. Gurian asked the Board if they would like another reading from Meg Baker of the DRA. Board responded affirmative.

D. Gurian called for non-public session 8:32PM.

Respectfully Submitted,



Kathleen A. Stark, Secretary
Monadnock Regional School District School Board

G. Correspondence/Announcements: C. Cardine read a letter to the Selectmen/Town Clerks explaining the changes and requirements regarding elections of the 15 member School Board and Budget Committee. Mr. Cardine explained that the budget committee's composition and membership reflects that of the board. This means that a 15 member budget committee will be needed and their term of office will correlate with the term of board members. This group also MUST use the weighted vote formula.

5. SUPERINTENDENT'S REPORT: C. Cardine stated that the District Clerk acts as moderator until a moderator is elected at the February 3rd meeting.

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Policy Section B review of changes required in section B because of board composition changing.

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Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 16, 2001
Monadnock Regional High School

9:00PM Non- Public Session RSA 91-A:3

At 9:00 PM ; D. Thackston **MOVED**: that the Board enter a non-public session to discuss personnel issues. **SECONDED**: D. Carluccio **VOTE**: Unanimous by a roll call vote.
Present: D. Gurian, Chair; D. Arguin; D. Carluccio; B. Hamill; C. Starrett; D. Thackston; G. White. Also present: C. Cardine, supt; K. Dassau, asst. supt.; D. Dahl.

9:20 D. Thackston **MOVED**: that the Board return to public session. **SECOND**: D. Carluccio. **VOTE**: Unanimous by a roll call vote.

Public Session

Present: D. Gurian, Chair; D. Arguin; D. Carluccio; B. Hamill; C. Starrett; D. Thackston; G. White. Also present: C. Cardine, supt; K. Dassau, asst. supt.; L. Biron, bus. Manager.

Budget and Warrant Articles: L. Biron clarified warrant article appropriations and school board and budget committee proposals. Warrant article appropriations are specific to the intent of the warrant. Both the school board and budget committee proposals will be presented at the February deliberative session.

ADJOURNMENT

At 9:45 PM D. Carluccio **MOVED** to adjourn. Seconded by D. Thackston. Motion Approved.
Respectfully submitted,



Kenneth R. Dassau, EdD
Asst. Superintendent

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 16, 2001
Monadnock Regional High School

CONFIDENTIAL for BOARD MEMBERS ONLY

9:00PM Non- Public Session RSA 91-A:3

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Present: D. Gurian, Chair; D. Arguin; D. Carluccio; B. Hamill; C. Starrett; D. Thackston; G. White. Also present: C. Cardine, supt; K. Dassau, asst. supt.; D. Dahl.

1. Supt. Cardine informed the Board of D. Dahl's request for an additional year extension of the interim principal position. Board discussed procedure for hire. D. Dahl is pursuing principal certification. C. Starrett **MOVED** to have a recommendation from the Troy Principal Search Committee. **NO SECOND**. D. Thackston proposes delay formation of search committee till September 2001. G. White **SECOND**. Discussion. D. Carluccio proposes motion amended to add: "to allow for the continuation of D. Dahl as second year interim." Discussion. Ultimately, all motions and seconds are withdrawn. The Board directs the superintendent to discuss the issue with the Troy staff and report to the Board at the next meeting.

2. Supt. Cardine recommended K. Mitchell at MRHS move from 9 BA 18 + Longevity 1 to MA Step 9 MA + Longevity 1 with pro-ration of salary by teacher contract for the current year. G. White **MOVES** the superintendent's recommendation. **SECOND**: D. Thackston. **VOTE**: Unanimous.

3. Supt. Cardine presented a request for J. Goodrich to convene the Sick Bank. D. Arguin **MOVES** to forward the request to the Sick Bank. **SECOND**: D. Carluccio. **VOTE**: Unanimous.

9:20 D. Thackston **MOVED**: that the Board return to public session. **SECOND**: D. Carluccio. **VOTE**: Unanimous by a roll call vote.

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
January 18, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, D. Carluccio, W. Hamill, C. Starrett. **Absent:** T. Matson, N. Carlson, W. Husted. **Also present:** C. Cardine, Superintendent, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, D. Mousette,

7:10 PM CALL TO ORDER

D. Thackston made a motion to reconsider the amount of \$21,947,724 that the school board had made for article one.
Seconded by G. White. Vote: 7-0-0-3

D. Thackston made a motion to consider the amount of \$22,658,985 for the school board amount for article one.
Seconded by C. Starrett.

Mr. Thackston spoke to presenting a school board budget equal to that of the budget committees.

D. Carluccio spoke in favor of keeping the \$258,739 difference in the budget proposed by the board.

D. Gurian spoke in favor of keeping the school board's budget number at \$22,917,724.

G. White questioned what the budget committee proposed to cut.

C. Starrett spoke in favor of the budget committee's budget figure.

D. Arguin and C. Starrett asked about the administration's list of possible cuts.

C. Cardine presented a list of possible cuts the administration had prepared in December.

Vote: 3-4-0-3 Motion Defeated

D. Carluccio moved \$22,917,724 as the school board's figure for article one.

G. White: Second

Vote: 5-2-0-3

Motion to Adjourn from G. White

Second by C. Starrett

Meeting adjourned at 7:42 P.M.

Respectfully Submitted,


Curtis J. Cardine, Superintendent SAU 38
Acting Secretary

Dear Policy Committee Members:

Here is a draft of the policies that we've identified in Section B that need to be reviewed in anticipation of a 15-member School Board. I hope I've incorporated all the views heard over the last few weeks. The Policy Committee will discuss the changes on January 30 and add, delete or improve the language as the committee sees fit to prepare for its presentation to the board on February 6.

Below is a list of policies to which I've made changes. I've included a note to give you some direction through the document. In the policy itself, I've identified the changes by underlining them.

Note that in the Table of Contents for each section in our policy manual, we use the "Category" assigned by NHSBA.

I am also suggesting that for every 'Monadnock Specific' policy (where we've deviated from the language used by NHSBA) that we consider indicating it as such in the Table as shown below.

Don Arguin

01/27/01

Categories

O = Optional These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

P = Priority The subject matter of these policies is required by state and/or federal law.

R = Recommended While these policies are not required by law, they are highly recommended for effective and efficient school board operation.

**** = Monadnock Regional School District Specific**

<u>Code</u>	<u>Category</u>	<u>Title</u>
BBB	O**	Board Membership - Elections/Appointment
Note: Language added is that found in warrant article or said interpretation of the State Board of Education and any pertinent information to clarify the process. The NHSBA's policy only mentions having a membership consisting of an odd number of members and term length. Our existing policy mentions 10 members and voting 'at large'.		
BDE	R**	Board Committees
Note: Changes include committees better informing the full board prior to the meeting to answer more questions beforehand to streamline the meeting. Also added was the piece to have committees choose their Chairperson. Nothing has been written in terms of reducing or consolidating the amount of committees (ie Budget with Finance, Transportation with Safety, Negotiations with Staff Development, Facilities with CVC Advisory, etc) or the idea of an Executive Board of Committees. These are suggestions for the new Board to discuss.		
BEA	R**	Regular Board Meetings
Note: Changes made to clarify what is a majority vote. See "definitions" added in policy BEDC. Also change to conflict about special meeting with policy BEB.		
BEB	O**	Special Board Meetings
Note: Changed due to conflict with policy BEA. One policy said that written 40% was needed just to call a special meeting deemed necessary while the other said majority needed.		
BEC	R**	Non-Public Sessions
Note: Change to clarify 2/3rds vote. Also added "definitions" in policy BEDC.		
BEDB	R**	Agenda
Note: Made change to reflect board sentiment that new items presented at the meeting will not be voted upon unless absolutely necessary.		
BEDC	R**	Quorum
Note: Changed title to "Quorum/Voting" and added definitions about voting. Also added clarification on abstentions.		
BIA	R**	New Board Member Orientation/Handbook
Note: Added handing out of Robert's Rules of Order, Revised to new board members. Any reminders to Board members about conduct at Board meetings in terms of letting others speak without interruption, waiting to speak until being acknowledged by chair, yielding to other members, avoiding duplication of speech, limiting speaking time, etc. is addressed in Robert's Rules of Order and should be done at the training and controlled by Chairperson at meeting. It has not been included in any policy.		

Monadnock Regional School District Policy**BBB******Monadnock Regional School District Policy**
SCHOOL BOARD ELECTIONS

There shall be 15 members on the Monadnock Regional School District School Board. School Board members shall reside within the boundaries of one of the towns which comprises the school district: Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan and Surry, Swanzey and Troy. The number of members from each town and the weight of vote assigned to a member shall be subject to the latest U.S. Census figures, as indicated by the March 2000 School District Warrant Article vote, and in accordance with the

Town	Population from 1990 Census	Current Membership	Membership in March of 2000
Fitzwilliam	2,011	1	2
Gilsum	745	1	1
Richmond	877	1	1
Roxbury	248	1	1
Sullivan	706	1	1
Surry	667	1	1
Swanzey	6,236	2	6
Troy	2,097	2	2
Total	15,577	10	15

Weighted Votes on ALL Votes

Town	Population Weighted Vote	Vote Per Member in Attendance
Fitzwilliam	2.22	1.11
Gilsum	0.82	0.82
Richmond	0.97	0.97
Roxbury	0.27	0.27
Sullivan	0.78	0.78
Surry	0.74	0.74
Swanzey	6.88	1.15
Troy	2.32	1.16
Total	15	

Terms

ruling from the State Board of Education.

Election of Board members shall occur at each or the Town's Annual Meetings. Each Town votes to determine representative(s) from its own Town. A majority of votes cast shall determine the member(s) from each of the towns. Any vote of question will be decided by the District's Moderator.

Elections shall be held annually. Vacancies shall be filled for a given town's representative (s) by vote of the Board members at a regular meeting by the majority vote of the quorum until the next Towns' Meeting. At that time a majority of votes cast shall determine the member who shall serve the remainder of the term.

Per the March 2000 Warrant Article Vote, the board shall be established in this manner:

After each board member serves the original term set up to establish staggered membership, all subsequent terms for membership will be three (3) years.

The State Board of Education ruled that any vote taken by the board will be subject to a weighted vote. The population weighted vote will be revised each time the U.S. population census figures are established.

Statutory References:

RSA 671:4

RSA 671:22

RSA 195:19-a (*Cooperative School Boards*)

RSA 195:19-b (*Cooperative School Boards*)

Revised: November, 1999

Revised: July, 1998

For a One Year Term:

1 Representative from Fitzwilliam

1 Representative from Richmond

1 Representative from Surry

2 Representatives from Swanzey

For a Two Year Term:

1 Representative from Fitzwilliam

1 Representative from Roxbury

2 Representatives from Swanzey

1 Representative from Troy

For a Three Year Term

1 Representative from Gilsum

1 Representative from Sullivan

2 Representatives from Swanzey

1 Representative from Troy

COMMITTEES AND DELEGATES

The Board may have the following standing committees as deemed necessary:

1. Building and Maintenance
2. Communications
3. Policy
4. Finance/Audit
5. Transportation and Safety
6. Negotiations

Standing and special committees and delegations shall be appointed by the Chairperson of the Board and approved by vote of a majority of the Board. Committees will meet as needed on problems pertaining to said committee and will make recommendations for action by the full Board.

Committees will determine their own Chairperson by majority vote.

Minutes of committee discussion will be taken and submitted to the Superintendent for distribution to all board members so members are aware in advance of background and rationale for committee recommendations to board.

REGULAR BOARD MEETINGS

Unless otherwise altered by Board action, regular meetings of the Board shall be held at the building of the School District on the 1st and 3rd Tuesday of each month in a handicapped accessible location, beginning at 7:00 p.m. (with the exception of the months of July and August where one meeting will be held. The day and time of the July and August meeting will be announced in advance to the meeting in accordance with RSA 91-A).

All regular meetings shall be open to the public and the press.

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting.

Special meetings shall be held at the call of the Chairperson or upon the request of at least 40% of the members of the School Board.

A membership of the Board comprising greater than 7.5 votes shall constitute a quorum.

Since community involvement in the educational process requires knowledge of that process, it will be the policy of the Board that all facts and information kept or prepared on the activities of the public schools, except confidential information as exempted by law, will be considered public information.

Any citizen may, with proper care, during office hours and subject to such regulations as the Superintendent may prescribe, have access to and inspect the public records of the public schools.

School Board meetings will adjourn no later than 10:00 p.m. Meetings may be extended by a vote of the Board.

Statutory Reference:

RSA 91-A

Revised: November, 1999

Revised: July, 1998

SPECIAL BOARD MEETINGS

Special meetings may be called at any time by the Chairperson of the Board or upon a request to the Superintendent of at least 40% of the members of the School Board.

Written notice stating the time and place of any special meeting and the purpose for which it is being called shall be given to each member of the Board at least two (2) days in advance of the meeting. Only business which is stated in the notice shall be transacted at the meeting. Exceptions to this procedure would be in cases of emergency as determined by the Chairperson and/or the Superintendent. In such case of emergency all members will be contacted by telephone.

Revised: July, 1998

NON-PUBLIC SESSIONS

The Board reserves the right to sit in non-public session when a majority of the members present and voting so vote (recorded roll call vote required). As required by law, the motion calling for a non-public session will indicate the matters to be discussed and the statutory exception stated.

The Board may entertain a motion to hold a non-public session only for those purposes which the law recognizes. (For the list of reasons permitted by law, see RSA 91-A:3 II.)

Minutes of the proceedings in non-public sessions shall be kept, at least to the extent of recording any decisions made therein. Decisions must be publicly disclosed within 72 hours of the meeting, unless 2/3 vote by members present believe the release of the information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The Superintendent or his/her designated representative may attend all non-public sessions except those which pertain to the Superintendent's employment, at the pleasure of the Board.

Statutory References:

RSA 91-A:3 I, II, III.

RSA 91-A:4

RSA 42:1 II (a) (b)

Revised: November, 1999

Revised: July, 1998

AGENDA PREPARATION AND DISSEMINATION

The Superintendent shall prepare all agendas for meetings of the Board. In doing so, the Superintendent shall consult with the Board.

Items to be placed in the agenda should be in the hands of the Superintendent on or before the seventh day preceding the meeting. Every Board member has the right to place items on the agenda. Items not included in the agenda may be brought before the meeting provided it is agreed to by the Board. However, the Board may choose not to deal with every agenda item.

Items of business may be suggested by any Board member, staff member, student, or citizen of the District. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the Superintendent and Chairperson. The agenda, however, shall always allow suitable time for the remarks of the members of the public who wish to speak briefly before the Board.

The Board shall follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider them. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled, or unless there is an emergency.

The agenda, together with supporting materials, shall be distributed to Board members at least seven days prior to the Board meeting, to permit them to give items of business careful consideration. Board Members shall be expected to read the information provided them and to contact the Superintendent to request additional information that may be deemed necessary to assist them in their decision-making responsibilities. The agenda shall also be made available to the press and others upon request.

The board will consider not voting on matters brought before them without advance notice or information not being distributed prior to the meeting to give board members adequate time for careful consideration. The board may choose to vote anyway if adequate information is determined to be available and a delaying the vote has serious impact on the matter.

Statutory Reference:

RSA 91-A:2, II.

Revised: November, 1999

Revised: July, 1998

QUORUM/VOTING

A membership of the Board comprising greater than 7.5 votes shall constitute a quorum for the transaction of business.

A majority vote of the board shall be defined as a vote of more than 50% of the total weighted votes of the members present.

A 2/3 majority vote of the board shall be defined as a vote of more than 66.6% of the total weighted votes of the members present.

Majority and 2/3 majority votes will be figured based on the membership present at the meeting.

In order for board members to show neutrality on an issue or to not effect the outcome of the vote in cases where board members choose not to vote due to a conflict of interest all abstentions cast on any motion will not influence the vote.

NEW BOARD MEMBER ORIENTATION

A new member is to be afforded the Board and the staff's fullest measures of courtesy and cooperation. Board and staff shall make every feasible effort to assist the new member to become fully informed about the Board's functions, policies, and procedures.

A special workshop will be convened for the primary purpose of orienting the new member to his or her responsibilities, to the Board's method of operating, and to Districts policies and procedures.

Each new member will be provided with those materials:

1. The previous year's complete record of minutes.
2. A copy of Revised Statutes Annotated Relating to Public Schools. (RSA)
3. A copy of "Becoming A Better Board Member".
4. The School Board Policy Manual.
5. The NH School Boards Association Orientation Packet.
6. The current school budget.
7. Negotiated Labor Agreements.
8. A copy of Robert's Rules of Order, Revised.

Revised: November, 1999

Revised: July, 1998

SCHOOL ADMINISTRATIVE UNIT NO. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

January 25, 2001

To: Carol Barrett
10 N. Pine Street
North Swanzy

Carol:

Enclosed please find two recommendations for Mr. Kuhn as Teacher of the Year and this letter about Phil Crotto.

To the committee:

This letter serves as a nomination for Phil Crotto as Citizen of the Year for the Grange.

Phil Crotto IS Mr. Monadnock. Phil spends countless hours preparing his band students for concerts and events. He is a fixture at most of our sporting events and the originator of several events at our school.

This October, Phil ran an incredible Band Show Under the Lights at Monadnock. This show garnered a lot of press and introduced many of the people in New Hampshire to the fine program at Monadnock Regional Junior and Senior High School.

Phil serves as the department head for the fine arts department. In this role he makes sure that our fine arts program is second to none despite the lack of facilities and space that he deals with on a daily basis. Mr. Crotto has the respect and admiration of his students, parents, staff and community. He is truly a Citizen of the Year candidate.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Dan Stockwell
Monadnock Regional School District Board
File



LAIDLAW EDUCATION SERVICES

49 WHITTEMORE FARM ROAD, WEST SWANZEY, NEW HAMPSHIRE 03469 TEL. (603) 352-2303 FAX (603) 352-9488

January 19, 2001

Monadnock Regional School Board
SAU # 38

Re: The Rider's Reader Newsletter

The Rider's Readers were introduced approximately 5 months ago to all of the school buses serving SAU # 38. These readers were supposed to be for just the Monadnock students. Many mornings arriving at the base to prepare for another school day, I have found drivers reading them with interest and giggles.

These booklets are full of some interesting facts, jokes and news for the students to share. On the buses, you will actually see older students reading to the younger students. They are sharing the jokes and news much like adults reading the newspaper or magazine taking the bus to work.

The rules are simple. If the students want the Rider's Readers every week, the driver will not find them on the floor. The students will share the Readers with others on the bus. And, the students will continue to behave on the bus. Simple rules to follow.

Kevin Burke the gentlemen who not only introduced the readers, helps to develop them, picks them up from the printers and delivers them directly to the sleeve holders on the Monadnock buses. Kevin has worked very hard in putting this all together for our children. I would recommend you meet him in person.

If you have further questions on "The Rider's Reader", I would be willing to help the best I can.

Sincerely,

A handwritten signature in cursive script that reads "Hyla R. Smith".

Hyla R. Smith
Branch Manager
Laidlaw Education Services

GOODNOW, ARWE, AYER, PRIGGE, HOPPOCK & KANE

PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

45 ROXBURY STREET

P. O. BOX 505

KEENE, NEW HAMPSHIRE 03431-0505

TELEPHONE (603) 352-0222

FAX (603) 352-5571

WILLIAM N. PRIGGE
JOSEPH S. HOPPOCK
LARRY S. KANE

JOHN B. LOFTUS, III

JOHN R. GOODNOW (1931-1972)
KENNETH J. ARWE (1943-1987)
FRANCIS H. AYER (1948-1993)

OF COUNSEL
JOHN S. GOODNOW

January 11, 2001

Curtis J. Cardine, Superintendent of Schools
Student Administrative Unit 38
600 Old Homestead Highway
Swanzy, NH 03446

Dear Curt:

Although the Wilcox School Case was postponed in December, the matter is "scheduled to be scheduled" in March or April. In this connection, we have been working on an agreed statement of facts, a draft of which is enclosed for the Board's review.

As I believe we have discussed in connection with the earlier version of this case as, well as other cases, this type of document is used in situations where there really isn't an awful lot of disagreement as to what happened and how it happened, but there is disagreement on how the law affects the situation. It is an effort to economize on court time with respect to issues on which there is no disagreement. Basically, it saves the calling and testifying of witnesses. This does not mean that we will not need factual testimony at the time of hearing or that we are giving up any right to argue how the law pertains to the facts, whether they come from the agreed statement of facts or from testimony taken at trial.

At the moment, there is no deadline for the agreed statement, so the Board may not wish to take the time at its meeting of January 16th since that is the last gathering before the deliberative session of the annual meeting. If the Board does take up the agreed statement and has any questions, please let me know. Otherwise, perhaps the matter could be taken up at the Board's meeting of February 6th.

Please let me hear from you at your convenience.

Very truly yours,



William N. Prigge

WNP/ad
enclosure

THE STATE OF NEW HAMPSHIRE

CHESHIRE, SS
NO. 00-E-0059

SUPERIOR COURT

In re: Petition of Charles R. Beauregard, Jr., Robert A.
Beauregard and Bernard J. Lambert

AGREED UPON STATEMENT OF FACTS

NOW COME the parties, Charles R. Beauregard, Jr., Robert A. Beauregard and Bernard L. Lambert, (hereinafter "Petitioners"), by and through their attorneys, Bradley, Burnett & Kinyon, P.A., and Monadnock Regional School District, (hereinafter "Respondent"), by and through their attorneys, Goodnow, Arwe, Ayer, Prigge, Hoppock & Kane, P.C., and respectfully submit this Agreed Upon Statement of Facts:

1. The Petitioners are Charles R. Beauregard, Jr., Robert A. Beauregard and Bernard J. Lambert, registered voters residing in the Town of Swanzey, County of Cheshire, State of New Hampshire.
2. The Petitioners all currently reside in the territory of the pre-existing Swanzey School District.
3. The Monadnock Regional School District is a cooperative district formed pursuant to RSA 195 with administrative offices located in Swanzey Center with a mailing address of 600 Old Homestead Highway, East Swanzey, County of Cheshire and State of New Hampshire.
4. On or about 15 May 2000, Petitioners filed a Petition pursuant to New

Hampshire RSA 195:16-c asking this Court to "Appoint an agent who shall have the power on behalf of and in the name of the pre-existing Swanzey School District to dispose of the Wilcox School property in a way that is just under the circumstances; to appoint Norman H. Makechnie, Esquire as that agent; and grant such other and further relief as may be just."

5. On or about 16 May 1925, Allen C. Wilcox deeded to the Swanzey School District certain real estate located in Swanzey, New Hampshire. This deed is recorded at Volume 417, Page 390 of the Cheshire County Registry of Deeds.
6. The Monadnock Regional School District was formed in 1961.
7. The Swanzey School District was a pre-existing district which merged into the Monadnock Regional School District when the latter became operational.
8. Up until the formation of the Monadnock Regional School District, the Swanzey School District had previously made use of three buildings; the Cutler School in West Swanzey, the Mount Caesar School in Swanzey Center and the Wilcox School which is the subject of this pending action.
9. At the time of the formation of the Monadnock Regional School District and the dissolution of the Swanzey School District, the Wilcox School was not being used for classroom purposes, although, it was being used for school purposes by the district. From 1953 to 1957, Wilcox School had been used for classrooms for grades 7 and 8. Prior to 1953, it was used as classrooms for grades 1 through 8 for Swanzey Center students.
10. Beginning in 1962, the Wilcox School building was used to house the office

of the Superintendent of the Monadnock Regional School District. In or about 1967, the Monadnock Regional School District paid to have the Wilcox School remodeled for use as an office for the Assistant Superintendent.

11. Since the formation of the Monadnock Regional School District and to the present, the Wilcox School property has been used as both an elementary school classroom building and for support services for other elementary schools as well as for supervisory union support services.
12. RSA 195:9 sets forth the procedure by which school districts coming into a new cooperative school district are to be compensated for the properties belonging to the districts that are to be used by the cooperative district.
13. The version of RSA 195:9 in existence at the time of the formation of the Monadnock Regional School District provided "Whenever a cooperative school district is formed, the property belonging to the pre-existing districts to be used by the cooperative school district shall be separately appraised by the state tax commission. At the next annual assessment, a tax equivalent to that amount shall be levied upon the several districts comprising the cooperative school district in proportion that the equalized valuation of each bears to the equalized valuation of the whole, and there shall be remitted to the taxpayers of each pre-existing district, the appraised value of its property."
14. From the records available, it does not appear that the Wilcox School property was appraised pursuant to 195:9 nor was it included in the calculation of the remittance owed to the taxpayers of the pre-existing Swanzey School District.

15. In or about 1995, the Town of Swanzey brought a declaratory judgment action in the Cheshire County Superior Court seeking a declaration as to the owners of the Wilcox School property.
16. The Cheshire County Superior Court, in its decision on the merits of that declaratory judgment action dated March 31, 1999, found that "Although the Wilcox School was not appraised, the use of the Wilcox School property was turned over to the new Monadnock Regional School District by the Swanzey School District at the time of the formation of the Regional School District."
17. As was further found by this Honorable Court, "Under the provisions of RSA 195:6, I, upon the establishment of a cooperative school district, the constituent school districts ceased to exist. They are statutorily 'deemed dissolved'."
18. RSA 195:9-a, in effect at the time, states that "Whenever a cooperative district is formed and assumes all the functions of a pre-existing school district but does not take over all of the property in a pre-existing district, the school board of such pre-existing districts shall call a special school district meeting prior to the time of establishment of the cooperative district to see what action shall be taken relative to the remaining property."
19. As this Court held in the declaratory judgment action, no special school district meeting was called by the Swanzey School District to determine what action should be taken concerning the Wilcox School property.
20. Since the formation of the Monadnock Regional School District in 1961, the

Wilcox School property has been used exclusively by the Monadnock Regional School District for support services and/or classroom purposes.

21. Any and all maintenance, repairs and improvements to the Wilcox School property has been done exclusively by, and fronted by, the Monadnock Regional School District.
22. The Honorable Court's order in the declaratory judgment action states that "The Court denies the request of the Town of Swanzey that it be declared to be the owner of the Wilcox School property."
23. The Honorable Court's decision goes on to state that "The Court denies the request of the Monadnock School District for determination that it is the owner of the Wilcox School property by operation of RSA 195:6 and related statutes."
24. Petitioners' bring this current petition pursuant to RSA 195:16-c which states as follows: "If this shall arise any occasion which shall require the doing of any act or thing by and on behalf of a pre-existing district which has ceased to exist by reason of its inclusion in the cooperative school district, the court shall have power, upon application of three registered voters residing in the territory of the pre-existing school district, to appoint an agent who, subject to the approval of the Superior Court, shall have the power on behalf of and in the name of the pre-existing school district to do any act or thing that may be just under the circumstances."
25. RSA 195:16-c became effective July 1, 1963, after the Swanzey School

District ceased to exist and after the Wilcox property was turned over to the Monadnock Regional School District.

26. RSA 195:16-c was part of a series of statutes enacted in 1963 in the nature providing a clearer definition of the procedure involved in the transition from single school districts to cooperative school districts and was intended to enable pre-existing districts through a process of appointing an agent to tie up loose ends in the event it had any legal rights or interests to be concluded as a cooperative school district took over its functions.
27. The Petitioners' seek the appointment of an agent to "dispose of the Wilcox School property."
28. It is the position of the Respondents that the disposal of the Wilcox School property is beyond the scope of any authority that an agent may have.

Respectfully submitted,

Charles R. Beauregard, Jr., Robert A.
Beauregard and Bernard L. Lambert
By and through its attorneys,
Bradley, Burnett & Kinyon, PA,

Date: _____

By: _____
Beth R. Fernald, Esquire

Monadnock Regional School District,

By and through its attorneys,
Goodnow, Arwe, Ayer, Prigge,
Hoppock & Kane, P.C.

Date: _____

By: _____
Larry S. Kane, Esquire

INSURANCE COVERAGE FOR
MONADNOCK SCHOOL DISTRICT
AS OF JANUARY 16th, 2001

1. Property-Liability Coverage:

New Hampshire Municipal Association/Property-Liability Trust
Short title: NHMA/PLIT. Coverage also includes boiler and machinery coverage and bonding on Treasurer that used to require separate policies.

Until September 1st, 2000, coverage was with Peerless.

2. Workman's Compensation:

New Hampshire Municipal Association in cooperation with Northern General.
Coverage started on January 1st, 2001. A briefing will be given to all secretaries and nurses on January 24th. They have been advised.

Until January 1st coverage had been with Compensation Funds of N.H.

3. Error and Omissions Policy. Coverage is through the Masiello Agency.
Attorney Prigge has the policy and we do not have the actual company name.

4. New Hampshire School Boards Insurance Trust:
Coverage is for Work Based Learning – Student Accident Insurance
Used primarily for School to Career Program

5. We also have an agreement for Guarantee Trust Life Insurance Company for student accident insurance. This is paid for by the students or parents.

I am unaware of any other coverage as of this date.


Laurent J. Biron
Business Manager

Monadnock Regional School District
Communications Committee Minutes
Thursday, January 11, 2001

Attending: Curt Cardine, Terry Stepenuck, Dixie Gurian

Updates:

Fall newsletter: The newsletter will be sent out this week. Marathon Printers printed 7000 copies, as requested at a cost of \$1,530.00. The postage will cost \$952.00 for a total of \$2482.00. David Hodgdon has monies available in the **Goals 2000** grant to pay for this mailing. This is a one-time offer from David. The addition copies will be mailed to those corporate and business leaders in the region who have been added to our mailing list. Terry will get more information about the cost of the printing as it higher than any prior print job for the newsletter.

Gilsum groundbreaking: Dave Mousette will provide details and some photos to be used in a press release to be sent the local newspapers.

Building into the Future project: A meeting is scheduled for Thursday, Jan. 18. The communications group will meet in February with local CEO's to discuss the project and the effect the deficits may have on it.

Sign boards: Curt will ask Betty if she would take the next step: contacting towns to arrange for delivery. He will speak with Ann Curry at MRHS about being the person to gather information about the students for the signboards. Betty will need to find out who the contact person will be in each of the towns, as well as a suitable delivery time for the boards.

Deficit/budget explanation sheet: Curt is preparing a document (set up in a Q & A format) that can be used by board members and in the Winter newsletter that helps explain what happened and what we are doing as a result of the budget shortfall. This newsletter will be sent to the district voters after the February 3 meeting. All of the warrant articles will be explained as well as times and places for voting will be included.

Other business: Channel 9 will be interviewing Curt, and possibly others, in a story about the district.

Next meeting: Thursday, January 18; 7:30 - 8:15AM @ The White House

SCHOOL ADMINISTRATIVE UNIT NO. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

To: Area Selectmen

From: Curtis J. Cardine, Superintendent SAU 38

RE: Home Schooled Students and the ADM Counts (Average Daily Membership)

I have fielded several questions regarding how home schooled students are counted in the ADM for each town. On the forms you receive from the district home-schooled students are counted in the ADM. They are also listed as home-schooled.

Under the NH Adequacy Law RSA 198: 39-54 the district receives funds for these students (\$3201 in 1999-2000 and 2000-2001) through the adequacy grants. Monadnock Regional School District Policy allows home schooled students to use its facilities and does not exclude them from sports etc. This is one of the reasons why they count on the adequacy side.

For purposes of apportionment, the home-schooled students are subtracted from the ADM when the tax rates are set. This is done at the State Department of Education.

It is a net benefit to the town the student is in for the students to count on the ADM as the adequacy money reduces the amount to be raised by taxes. The town is not charged for the child under apportionment.

Example:

Town A ADM of 20 children Gain from adequacy $20 \times \$3201$ \$64,402
If 2 of the 20 children are home schooled these two are deducted from the ADM prior to setting the apportionment for the town.

I have discussed this with several people at the State Department and all concur that it is currently in the town's interest to have the district count the home schooled students in the ADM.

If you have any other questions on this please do not hesitate to contact me or Sandy Hyslop at the Department of Education.

Curtis J. Cardine, Superintendent SAU 38

January 2001

MEMO

To: MRSD Board Members,
Atty. Bill Prigge,
Kathy Allen, District Clerk
Tom Britton
From: Curt Cardine
Date: January 19, 2001
Subject: MRSD Deliberative Session

1-18-2001
Curt told me
he e-mailed
Sch Bd Members
this just sent to Bill
Kathy & Tom

In order for the Deliberative Session to run smoothly, let us meet prior to the session at 8 a.m. Saturday, February 3, 2001 in the Teacher's Lounge at MRHS.

Monadnock Regional School District

Public Notice

The Monadnock Regional School District's School Board members will meet prior to the Deliberative Session on Saturday, February 3, 2001 at 8:00 a.m. in the Teacher's Lounge at MRHS to plan the Deliberative Session.

1/17/2001

MRSD

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

February 6, 2001

MEETING AT

Monadnock Regional High School Library

*The public is encouraged to attend MRSD Board meetings. Comments are welcome during the
"Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon
recognition by the Board Chairman.*

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of January 16, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Changes to Section B Policy Manual as it Relates to the 15 Member Board. Bullying Policy: JICBB (Mailed) First Read*
2. Communications Committee: Ms. Gurian
3. Facilities Committee: Mrs. Starrett: Report on Gilsum Project
4. Report From Sub-committee on the 15 Member Board

B. New Business

C. Old Business:

1. District Meeting

D. 21st Century Report:

1. Report from Building Into the Future Meeting

E. Curriculum Report: Dr. Hodgdon

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

A. Legal

B. Student Issue

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
February 6, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, C. Starrett, N. Carlson; **Absent:** T. Matson, D. Carluccio, W. Hamill, W. Husted. **Also present:** C. Cardine, Superintendent, D. Hodgdon, Director of Curriculum and Instruction; Principals D. Dahl, B. Tatro; D. Fetchin, Administrative Intern.

Dixie Gurian welcomes the public and administration to the School Board Meeting.

7:05 PM CALL TO ORDER

1. CONSENT AGENDA:

a. Minutes of previous meeting:

G. White MOVED that the minutes of the 1/16/01 meeting be accepted. **SECONDED:** D. Thackston. **VOTE:** 5-0-1-4. Approved. D. Thackston MOVED that the minutes of the 1/18/01 meeting be accepted. **SECONDED:** G. White. **VOTE:** 5-0-1-4. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. **Policy Committee:** D. Arguin presented a first read of Section B with changes as pertains to the new fifteen member board. D. Arguin distributed the revised sections and reviewed the changes in each section. Discussion. Section BDE: C. Starrett asked about changing the word "problems" pertaining to said committee, as it has a negative connotation. C. Cardine recommends removing the entire wording "on problems pertaining to said committee". Section BEA: changes in wording regarding when meetings are held in July and August, and special meetings may be held at the call of the Chairperson or by request of 40% of the board, and 7.5 votes constitutes a quorum of the Board. Discussion: D. Thackston asked if the quorum is regulated by the RSAs or board policy. D. Thackston feels that there will be quorum problems and recommends lowering the number to 7.0. C. Cardine replied that the Department of Education states that there must be 7.5 votes for a quorum or a majority. D. Gurian recommends investigating what regulates a quorum. Section BEB: Special meetings may be called at anytime by the Chairperson of the Board or upon request of at least 40% of the members of the School Board, and requests may be made by any appropriate form of communication. Discussion of 40% vs majority. Section BEC: regarding non public sessions and disclosure of decisions made unless 2/3 vote of members present believe the release of information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Section BEDB: Agenda Preparation and Dissemination – D. Arguin states that the added paragraph puts into writing an unwritten policy that the Board not consider matters put before the Board without advanced notice. D. Thackston understands the change but has an issue with it and feels that it is superfluous. Discussion of what majority of the board means. C. Starrett – is it a simple majority or a 2/3 vote? D. Gurian in favor of adding the change. D. Arguin is ok with deleting the added paragraph. Section BEDC: Changed title to Quorum/Voting, and entire section is new. Discussion and modifications – change "members present" to "weighted votes cast". Discussion of 66.6% of total weighted vote. D. Thackston concerned with quorum and voting problems and doesn't want to carry it out to 66.67%. C. Cardine – suggests wording 66 2/3% or 66.67% to be accurate. Section BIA: New Board Member Orientation. D. Gurian read a list of eight items that she feels would be helpful to new Board members: audit report, board goals, transportation contract, accreditation report, schedule of meetings, list of board members, enrollment figures and profile of the district. Section BBB: Remove the wording "by the majority vote of the quorum until the

next Towns' meeting", and change "serve the remainder of the term" to "serve the remainder of the year". Discussion of changes in tables with weighted votes. D. Gurian suggested having the Policy Committee review changes and come back to the next meeting with recommendations. D. Thackston would rather vote on sections that are clear enough to pass tonight. D. Thackston MOVED to accept the first read with changes as submitted and read and amended in discussions this evening in sections BBB, BDE, BEA, BEB, BEC, BEDB, BEDC and BIA. SECONDED: G. White. No discussion. **VOTE:** Unanimous. Passed. Policy JICBB – Pupil Safety and Violence Prevention. C. Cardine – this is a new policy for the MRSD. D. Thackston MOVED to accept this policy. SECOND: N. Carlson. Discussion: In section III. Report Procedures – D. Arguin asked who is the additional person? C. Cardine stated that the Principal can designate the Guidance Counselor or Assistant Principal, however the Superintendent is the only person who can suspend a student. C. Starrett – Section VII. Discipline – do we have to spell out what appropriate disciplinary action would be? **VOTE** on MOTION to accept: Unanimous.

2. Communications Committee: D. Gurian reported that the committee is focusing on One by One brochure and getting out sign boards.

3. Facilities Committee: C. Starrett reported that there will be a job meeting this Weds at 9AM and will have an update for the Board next meeting. Committee met a week and a half ago and reviewed the deferred maintenance list and prioritized items on the list.

4. Sub-Committee on the 15 Member Board: Committee discussed policies that D. Arguin just discussed with Board.

B. New Business: None

C. Old Business:

1. District Meeting: D. Thackston is hoping that the administration will be taking a second look at the entire budget. C. Cardine – will be going over cuts at A-Team meeting the 3rd Tues of February to discuss over 400 suggested cuts, and will be able to present this at next meeting. D. Thackston hopes that the administration will be able to find many small items to cut. C. Cardine – has directed people on A-Team to come in to next meeting with recommendations for cuts.

D. 21st Century Report – C. Cardine reported on a meeting last Thursday evening, the group is anxious to move ahead, and their enthusiasm is restored after the Feb 3rd meeting. Will be meeting again 2/15/01 at 7PM in MRHS Library.

E. Curriculum Report – D. Hodgdon reported Staff Development Master Plan – officially received approval from the State. Received a Service Learning Grant, although the State hasn't released any money yet. Would like Service Learning to be a graduation requirement. Has developed a resource book for NH History and will make copies. Working with Science mentors on an authentic assessment workbook as a resource for teachers. He has produced the curriculum brochures that he presented at a previous meeting for distribution to teachers and to be available for parents at Parent/Teacher Conferences. C. Cardine reported on the Groundhog Day Job Shadowing which the northern schools and Emerson Elementary students participated in. Troy, Mt. Caesar and Cutler had career individuals come to the schools to make presentations to the students. C. Cardine – was a successful day. D. Thackston – would like to discuss meeting with Dr. Littky. D. Gurian – it was an informational meeting, but we should put it on the agenda for the next meeting.

F. Action on the Manifest: D. Arguin MOVED to accept the manifest in the amount of \$1,327,468.57. SECONDED: N. Carlson. **VOTE:** Unanimous. Approved.

G. Correspondence/Announcements: C. Cardine reports on two seniors who are doing a senior project in May. C. Cardine read letter from two senior girls working on their senior project. The mentor for project is Officer Wayne

Kassotis who will be helping them throughout the project and demonstration. C. Cardine read a letter from D. Bell of Cutler School to S & S Paint, who repainted the basketball court floors in her own time at no cost.

5. SUPERINTENDENT'S REPORT: C. Cardine – nothing new to report.

6. SETTING UP THE NEXT MEETING'S AGENDA:

Second Read Section B

Dr. Littky Meeting

New Budget

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Non-Public Board Meeting Minutes
February 6, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, C. Starrett, N. Carlson; **Absent:** T. Matson, D. Carluccio, W. Hamill, W. Husted. **Also present:** C. Cardine, Superintendent

Student Issue

Mr. Cardine presented a parent request from a Fitzwilliam resident who is temporarily out of her home and living in Keene. The request is for her daughter to be able to continue attending school in the Monadnock Regional Junior and Senior High School until they relocate back to their home in Fitzwilliam.

Moved: G. White Seconded by: N. Carlson

The board voted unanimously to allow the student to remain at Monadnock Regional Junior and Senior High School.

Legal Issue

Mr. Cardine asked the board to consider the school attorney's recommendation regarding statement of fact relative to the Wilcox Property suit.

Moved by D. Thackston Seconded by C. Starrett

The board voted unanimously to accept Mr. Prigge's recommendation.

Personnel

Mr. Cardine presented a recommendation concerning continuing Mr. Dahl in his position as interim principal at Troy School for the 2001-2002 school year, along with his evaluation of Mr. Dahl. Mr. Cardine also presented information about Mr. Dahl's eligibility for this position from the state department.

The board voted unanimously to keep Mr. Dahl in his role as interim for the 2001-2002 school year.

Roll call vote to go back into public session. D. Gurian: Yes, D. Arguin: Yes, D. Thackston, Yes, G. White: Yes, C. Starrett: yes, N. Carlson: Yes

D. Arguin moved to adjourn, Seconded by N. Carlson: Vote to adjourn: Unanimous

Respectfully submitted,

Curtis J. Cardine, Superintendent SAU 38
Acting Secretary

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
February 7, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, C. Starrett, N. Carlson; **Absent:** T. Matson, D. Carluccio, W. Hamill, W. Husted. **Also present:** C. Cardine, Superintendent, D. Hodgdon, Director of Curriculum and Instruction; Principals D. Dahl, B. Tatro; D. Fetchin, Administrative Intern.

Dixie Gurian welcomes the public and administration to the School Board Meeting.

7:05 PM CALL TO ORDER

1. CONSENT AGENDA:

a. Minutes of previous meeting:

G. White MOVED that the minutes of the 1/16/01 meeting be accepted. **SECONDED:** D. Thackston. **VOTE:** 5-0-1-4. Approved. D. Thackston MOVED that the minutes of the 1/18/01 meeting be accepted. **SECONDED:** G. White. **VOTE:** 5-0-1-4. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. **Policy Committee:** D. Arguin presented a first read of Section B with changes as pertains to the new fifteen member board. D. Arguin distributed the revised sections and reviewed the changes in each section. Discussion. Section BDE: C. Starrett asked about changing the word "problems" pertaining to said committee, as it has a negative connotation. C. Cardine recommends removing the entire wording "on problems pertaining to said committee". Section BEA: changes in wording regarding when meetings are held in July and August, and special meetings may be held at the call of the Chairperson or by request of 40% of the board, and 7.5 votes constitutes a quorum of the Board. Discussion: D. Thackston asked if the quorum is regulated by the RSAs or board policy. D. Thackston feels that there will be quorum problems and recommends lowering the number to 7.0. C. Cardine replied that the Department of Education states that there must be 7.5 votes for a quorum or a majority. D. Gurian recommends investigating what regulates a quorum. Section BEB: Special meetings may be called at anytime by the Chairperson of the Board or upon request of at least 40% of the members of the School Board, and requests may be made by any appropriate form of communication. Discussion of 40% vs majority. Section BEC: regarding non public sessions and disclosure of decisions made unless 2/3 vote of members present believe the release of information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Section BEDB: Agenda Preparation and Dissemination – D. Arguin states that the added paragraph puts into writing an unwritten policy that the Board not consider matters put before the Board without advanced notice. D. Thackston understands the change but has an issue with it and feels that it is superfluous. Discussion of what majority of the board means. C. Starrett – is it a simple majority or a 2/3 vote? D. Gurian in favor of adding the change. D. Arguin is ok with deleting the added paragraph. Section BEDC: Changed title to Quorum/Voting, and entire section is new. Discussion and modifications – change "members present" to "weighted votes cast". Discussion of 66.6% of total weighted vote. D. Thackston concerned with quorum and voting problems and doesn't want to carry it out to 66.67%. C. Cardine – suggests wording 66 2/3% or 66.67% to be accurate. Section BIA: New Board Member Orientation. D. Gurian read a list of eight items that she feels would be helpful to new Board members: audit report, board goals, transportation contract, accreditation report, schedule of meetings, list of board members, enrollment figures and profile of the district. Section BBB: Remove the wording "by the majority vote of the quorum until the

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3. Facilities Committee: C. Starrett reported that there will be a job meeting this Weds at 9AM and will have an update for the Board next meeting. Committee met a week and a half ago and reviewed the deferred maintenance list and prioritized items on the list.

4. Sub-Committee on the 15 Member Board: Committee discussed policies that D. Arguin just discussed with Board.

B. New Business: None

C. Old Business:

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Kassotis who will be helping them throughout the project and demonstration. C. Cardine read a letter from D. Bell of Cutler School to S & S Paint, who repainted the basketball court floors in her own time at no cost.

5. SUPERINTENDENT'S REPORT: C. Cardine – nothing new to report.

6. SETTING UP THE NEXT MEETING'S AGENDA:

Second Read Section B

Dr. Littky Meeting

New Budget

8:27 D. Gurian called for 5 minute break before Non-Public Session.

D. Gurian called for 10 minute recess before non-public session 8:20PM.

8:24PM Return to public session upon arrival of William Prigge.

D. Gurian asked Mr. Prigge about the figures in the budget and stated that in years past, the budget presented to the public has been the School Board budget. Mr. Prigge replied that it has been his understanding that the figures presented to the public have always been the Budget Committee's budget. MS27 provides for a Budget Committee budget. D. Arguin stated that they were told by the DRA that the School Board presented their budget and then added the recommendation of the Budget Committee. W. Hamill asked how this all works under SB2, how will the voters know what figure they will be voting on? W. Prigge replied that the figure will be set at the February 3rd meeting for people to vote on March 13th. D. Gurian asked the Board if they would like another reading from Meg Baker of the DRA. Board responded affirmative.

D. Gurian called for non-public session 8:32PM.

Kassotis who will be helping them throughout the project and demonstration. C. Cardine read a letter from D. Bell of Cutler School to S & S Paint, who repainted the basketball court floors in her own time at no cost.

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D. Gurian called for 10 minute recess before non-public session 8:20PM.

8:24PM Return to public session upon arrival of William Prigge.

D. Gurian asked Mr. Prigge about the figures in the budget and stated that in years past, the budget presented to the public has been the School Board budget. Mr. Prigge replied that it has been his understanding that the figures presented to the public have always been the Budget Committee's budget. MS27 provides for a Budget Committee budget. D. Arguin stated that they were told by the DRA that the School Board presented their budget and then added the recommendation of the Budget Committee. W. Hamill asked how this all works under SB2, how will the voters know what figure they will be voting on? W. Prigge replied that the figure will be set at the February 3rd meeting for people to vote on March 13th. D. Gurian asked the Board if they would like another reading from Meg Baker of the DRA. Board responded affirmative.

D. Gurian called for non-public session 8:32PM.

Respectfully Submitted,



Kathleen A. Stark, Secretary

Monadnock Regional School District School Board

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Non-Public Board Meeting Minutes
February 7, 2001
Monadnock Regional High School

Present: D. Gurian, Chair, D. Arguin, D. Thackston, G. White, C. Starrett, N. Carlson; **Absent:** T. Matson, D. Carluccio, W. Hamill, W. Husted. **Also present:** C. Cardine, Superintendent

Student Issue

Mr. Cardine presented a parent request from a Fitzwilliam resident who is temporarily out of her home and living in Keene. The request is for her daughter to be able to continue attending school in the Monadnock Regional Junior and Senior High School until they relocate back to their home in Fitzwilliam.

Moved: G. White Seconded by: N. Carlson

The board voted unanimously to allow the student to remain at Monadnock Regional Junior and Senior High School.

Legal Issue

Mr. Cardine asked the board to consider the school attorney's recommendation regarding statement of fact relative to the Wilcox Property suit.

Moved by D. Thackston Seconded by C. Starrett

The board voted unanimously to accept Mr. Prigge's recommendation.

Personnel

Mr. Cardine presented a recommendation concerning continuing Mr. Dahl in his position as interim principal at Troy School for the 2001-2002 school year, along with his evaluation of Mr. Dahl. Mr. Cardine also presented information about Mr. Dahl's eligibility for this position from the state department.

The board voted unanimously to keep Mr. Dahl in his role as interim for the 2001-2002 school year.

Roll call vote to go back into public session. D. Gurian: Yes, D. Arguin: Yes, D. Thackston, Yes, G. White: Yes, C. Starrett: yes, N. Carlson: Yes

D. Arguin moved to adjourn, Seconded by N. Carlson: Vote to adjourn: Unanimous

Respectfully submitted,

Curtis J. Cardine, Superintendent SAU 38
Acting Secretary

**MRSD School Board Meetings
Kathleen Stark**

February 7, 2001 School Board Meeting MRHS

Thank you ,

A handwritten signature in black ink, appearing to read 'K Stark'.

Kathleen Stark

SK
CJC 2/12/01

SCHOOL ADMINISTRATIVE UNIT NO. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent
David Hodgdon, Ph.D., Director of Curriculum and Instruction

Kenneth R. Dassau Ed.D., Assistant Superintendent
Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology
February 9, 2001

Cheryl Welch

Dear Cheryl

At the February 6, 2001 meeting of the Monadnock Regional School District School Board your request regarding your daughter, Alicia was considered during executive session.

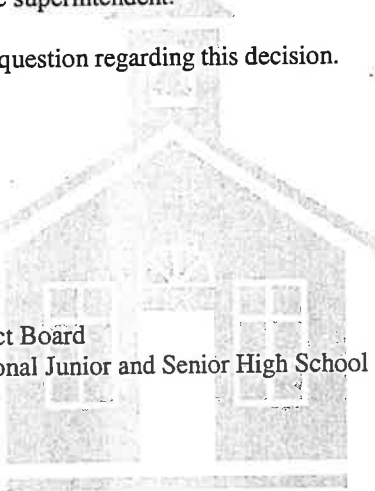
The board agreed to allow Alicia to stay in the Monadnock Regional School District while your home in Fitzwilliam is being repaired. This permission is granted until September of 2001. If at that time you would like to request an extension please write to the board care of the superintendent.

Please do not hesitate to call if you have any question regarding this decision.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

CC: Monadnock Regional School District Board
Doug Gagne: Monadnock Regional Junior and Senior High School



"Teaching is one of the most complex human endeavors imaginable. . . We know that a good teacher is many things, among them a caring person. But a good teacher is also a skillful practitioner, meaning adept at certain specifiable, observable actions."
- Jon Saphier & Robert Gower



CURRICULUM NOTES

A Collection of Notes and Comments from Dave Hodgdon

Curriculum Forum – Teaching as an Art or Science

Is teaching a science or an art? This question is perennially asked, but is seldom adequately answered. If we assume that it is an art, then we may be inclined to believe that the qualities of truly talented teachers cannot be replicated because of the complexity of teaching. If we accept the conception of teaching as a science, then we may assume that teaching skills can be identified and duplicated to result in effective teaching. Proponents of both conceptions acknowledge the nuances and creative aspects of teaching, but place different emphases on them in theory and practice.

February 15, 2001

The first curriculum forum to be held on February 15 at Monadnock Regional School District will focus on this conundrum. Like the forums that I sponsored last year, I will serve as the facilitator for these sessions, posing questions and making comments to stimulate a conversation about the topic. As a forum, the session is intended to initiate a discussion about the topic, which I hope will continue after the forum has ended. I hope you will join your colleagues and me in the first of three forums this year.

Era of Teaching as a Science

We live in an era in which teaching is conceptualized as a science. We see it in the standards movement, in the emphasis on breaking down teaching into its component parts in order to replicate it, and in our educational research.

Art of Teaching Becoming the Science of Teaching

Marzano, Pickering, and Pollock (2001) assert in their recent book that "the 'art' of teaching is rapidly becoming the 'science' of teaching" (p. 1), thus reducing the distinctions between these two conceptions of teaching. Since this claim is offered by researchers who have invested their careers in the science of teaching, I suspect those who value the conceptualization of teaching as an "art" might strongly disagree with the blurring of the distinctions.

Eliot Eisner, who draws his views about teaching and other educational activities from his artistic background, has been a major proponent of science as an art. Thus, he tends to challenge the efficacy of standardized tests, the role of standards in the profession, quantitative educational research, and an overemphasis on breaking down teaching into discrete skills. For Eisner (1983), "the aesthetic in teaching is the experience secured from being able to put your own signature on your own work – to look at it and say it was good" (p. 13).

Complex Nature of Human Enterprises

Perhaps what gives credence to the “art” of teaching is the complex nature of humans and enterprises like teaching and education. The industrial model, which we have tended to idealize in modern America, is modeled on mechanisms such as machines, which can be broken down into their component parts.

Davis and Sumara (1999) point out that “complex systems – such as human beings and human communities – in contrast, are more dynamic, more unpredictable, more alive” (p. 247). This contrast is between the “complicated” in describing machines and the “complex” in describing humans.

Relationships and Connections

Thus, teaching cannot be defined piecemeal, but in terms of relationships and connections – what Davis and Sumara (1999) call “a responsive choreography” (p. 251). Teaching changes even as we engage in the act of teaching. The authors emphasize in their article the contrast between the science and the art of teaching – namely, “that such notions are controlling learners and achieving pre-set outcomes must be set aside in favor of more holistic, all-at-once co-emergent curricula that are as much defined by circumstance, serendipity, and happenstance as they are by predetermined learning objectives” (p. 251).

Staff Development Opportunities

Bureau of Education and Research

- ◆ Strengthening Foreign Language Instruction – Boston on March 21
- ◆ Practical Strategies for Creating an Outstanding Fifth Grade Program – Hartford on March 12
- ◆ Making Inclusion Work: Practical Classroom Strategies (K-6) – Hartford on April 3
- ◆ Using the Internet and Technology to Strengthen Learning in English/Language Arts and Social Studies (6-12) – Hartford on March 27
- ◆ Increasing Students’ Math Achievement, Motivation and Involvement (7-12) – Boston on March 26

NELMS

- ◆ 20th Annual Middle School Conference – Providence from March 25 to 28

NESDEC

- ◆ Improving Student Learning with Standards and Assessment – Westborough, MA on March 28

The Network

- ◆ Developing Writing and Thinking Skills Across the Curriculum (presenter – John Collins) – Sturbridge, MA on March 9

Northeast Regional Conference on the Social Studies

- ◆ America in 2001 - Boston from March 7 to 10

Staff Development for Educators

- ◆ The 27th Annual New England Conference for PreK-8th Grade Teachers – Manchester from April 8 to 11
- ◆ The 9th Annual National Conference on Best Multiage and Looping Teaching Practices (PreK to 8) – Indianapolis from July 29 to August 1

UNH

- ◆ New Hampshire Writing Program – Durham, NH from July 9 to 20

The Skillful Teacher by Saphier and Gower

Jon Saphier and Robert Gower (1997) articulate a conception of teaching that typifies a scientific perspective on teaching in their book, *The Skillful Teacher: Building Your Teaching Skills*. It acknowledges the research in the areas of instruction and learning, but includes practical elements to illustrate its points. Because it was a resource for our new master plan and is a valuable tool for teachers and administrators as they work to improve instruction, I want to share a summary of the Saphier model and a few thoughts about it in relationship to the topic of the first curriculum forum.

A Useful Approach

The authors contend that skillful teachers can be nurtured and trained and try to counter the argument that they are born. They acknowledge that teaching is a highly complex endeavor, but are really focusing on how a person can become a skillful teaching practitioner. They intend it to be a practical guide both for novice and experienced practitioners.

17 Critical Elements of Skillful Teaching

Saphier and Gower (1997) then organize their book around 17 questions, which are critical for the skillful teacher. They feature:

- 1) enabling students to pay attention,
- 2) maintaining momentum in the classroom,
- 3) utilizing space and furniture in the classroom,
- 4) employing time effectively,
- 5) developing effective procedural routines,
- 6) dealing with resistant students,
- 7) helping students to understand things clearly,
- 8) planning efficient and effective lessons,
- 9) embedding the teaching of thinking,
- 10) establishing expectations,
- 11) building good personal relationships with students,
- 12) fostering a climate of "inclusion, risk taking, and ownership for students,"
- 13) framing objectives and deciding what to teach,
- 14) adjusting for students' learning styles,
- 15) assessing students' performances,
- 16) designing curriculum,
- 17) developing "important big picture outcomes" for students.

"Elliot Eisner (1983) has examined at a theoretical level various ways in which teaching can be regarded as art and craft. He calls attention, for example, to the dynamic and emergent qualities of classroom life, as well as to the intricate skill and grace that can characterize the teacher's classroom performance. In this context, Eisner uses the term art in its broad sense to signify engaging, complex, and expressive human activity. It is this sense that allows us to speak of a beautiful lesson or of a well-orchestrated class discussion" (Flinders, 1989).

Organizing the 17 Elements

The authors try to conceptualize these 17 items for skillful teaching in various ways. One focused on three kinds of knowledge for professional teaching – moves or actions (such as discipline or personal relationship building), patterns (such as the use of time or class climate), and abstractions (such as curriculum design and assessment). Another establishes a pedagogical map in the form of a triangle. The Foundation of Essential Beliefs is located at the base of the triangle; the elements move upward through management (such as space or time), instructional strategies (such as clarity and principles of learning), motivation (such as expectations and class climate). They reach curriculum planning (such as learning experiences and objective development) at the top.

Attention

Desisting

I won't try to go through each of the items that Saphier and Gower (1997) propose. I will, however, provide examples, which you may find useful to explore further. In the attention section, for example, the authors identify five categories of teacher actions when faced with attention issues in order "to capture [attention] initially, to maintain it, and to recapture or refocus it when it wanders off course" (p. 15). The first focuses on desisting (direct, corrective responses) – for example, judgmental reprimands ("Why don't you act like a fourth grader?"), peer competition ("John's ready. Are you, Beth?"), or reprimand ("What are you supposed to be doing, Shelly?"). The authors provide 25 desisting messages and examples used by teachers.

Alerting

The second category of teacher actions is called alerting (targeting groups rather than individuals and keeping them "on their toes"). The thirteen alerting messages move from the most to the least forceful and include startling (for example, hitting the stop button abruptly when watching a videotape), a teacher looking at one student while talking to another, and wait time.

Enlisting

The third category – enlisting – encourages voluntary involvement through varying the tone or volume of the voice, providing suspense, and connecting with students' fantasies. The next category deals with students whose inattention may have nothing to do with the school situation (such as the separation of parents). This area focuses on

Acknowledging & Winning

acknowledging the students' issues. The final category is called winning because "the teacher's 'winning' personality. . .mediate[s] attention" (p. 20) through encouragement, enthusiasm, praise, humor (without sarcasm), and dramatizing. The authors focus on a continuum from a more authoritarian approach used with desisting to a less authoritarian approach that emphasizes attraction with acknowledging and winning. Each of these strategies may be useful, depending on the context. The only approach they question is sarcasm, because it is "always at least a small killer of relationships" (p. 21).

Avoiding Sarcasm

Professional Development Culture

Saphier and Gower (1997) conclude with two useful chapters that place in perspective the 17 elements of skillful teaching. The first is entitled "Opening Wide the Gates" and emphasizes the professional development culture. In particular, they explore "seven conditions that are vital to teacher learning in the workplace" (p. 563):

Conditions for Teacher Learning

- Teacher self-studies,
- Collegial structures and support for reflection,
- Understanding of performance and repertoires rather than “effective behaviors,”
- Supporting teachers as they take risks during the professional growth process,
- Access to practical knowledge of colleagues and research-based knowledge on teaching,
- Teacher learning determined by student needs,
- School leaders supporting the above six conditions.

Structures for Teachers To Work Together

Teacher Learning

Teacher Beliefs

Improving Teachers' Knowledge

In the second condition, for example, the authors emphasize the need for structures such as study groups and grade-level meetings to enable teachers to talk and work together, time for teachers to be involved in this work, administrative support, and personal support from “a critical friend (inside or outside the institution)” (p. 565). Teacher learning should be defined and owned by the teacher and “the forms of support for this learning” (p. 574) should be chosen by the teacher (perhaps, an effort to acknowledge the complex rather than the complicated nature of teaching – the art as well as the science).

The final chapter focuses on teacher beliefs. These beliefs range from ideas about intelligence and children’s capacities to learn to those relating to learning itself, from beliefs about teachers and teaching to those about schools and schooling. Under the beliefs about teachers and teaching, the authors focus on the need for “systemic and continual study of diverse knowledge bases” (p. 582). The ongoing development in this area should improve teachers’ knowledge of “(1) content; (2) pedagogy; (3) content-specific pedagogical knowledge; (4) children and their differences; (5) behaviors of individuals in effective organizations; and (6) parent and community involvement” (p. 582). They conclude by encouraging “a large and dedicated corps of mentors” (p. 584) to be trained and knowledgeable about a host of areas (such as adult development, coaching, and various teacher knowledge bases). They also promote building leadership that promotes a strong culture of “collegiality, experimentation, and reaching out to the knowledge base” (p. 584).

Useful and Practical Study

I found this study to be useful and practical. The authors conceptualize a range of issues for teachers and acknowledge some of the barriers to reaching the elements of skillful teaching. It is certainly not the only approach to instruction, since it focuses more on the craft or science than the art of teaching. Nevertheless, I would encourage teachers to read it and school leaders to consider its use in the supervisory process.

At the same time I would encourage educators to consider carefully the extent to which we can promote quality teaching solely by fostering teaching skills. We will want to reflect on this issue, since “teaching, ultimately, is about uncertainty” (Davis and Sumara, 1997, p. viii), about shaping the classroom the way that a sculptor shapes a sculpture or a composer a symphony.

References

- Davis, B., & Sumara, D.J. (1999). Cognition, complexity, and teacher education (pp. 237-254). In E. Mintz and J.T. Yun (Eds.), *The complex world of teaching: Perspectives from theory and practice*. Cambridge: Harvard Educational Review.
- Eisner, E.W. (1983). The art and craft of teaching. *Educational Leadership*, 4-13.
- Flinders, D.J. (1989). Does the "art of teaching" have a future. *Educational Leadership*, 16-20.
- Marzano, R.J., Pickering, D.J., & Pollock, J.E. (2001). *Classroom instruction that works*. Alexandria, VA: ASCD
- Saphier, J., & Gower, R. (1997). *The skillful teacher: Building your teaching skills, fifth edition*. Acton, MA: Research for Better Teaching, Inc..

More Staff Development Opportunities

- | | |
|--|---|
| Bureau of Education and Research | <ul style="list-style-type: none"> ◆ Practical Strategies for Helping Your At-risk and Struggling Students Develop Greater Responsibility, Self-Discipline and Academic Achievement (Grades K-8) – Boston on March 19 ◆ Using Guided Reading to Help Your Students Become Better Readers (Grades 3-6) – Nashua on March 14 |
| Career Track | <ul style="list-style-type: none"> ◆ How to Lead a Team – Manchester on March 26 |
| The College Board | <ul style="list-style-type: none"> ◆ Professional Development Seminars for Middle and High School Teachers – Boston on February 13 |
| Heinemann Workshops | <ul style="list-style-type: none"> ◆ Learning More about Guided Reading: Looking at Children, Books, and Teaching – Nashua on March 26 |
| Loose in the Lab | <ul style="list-style-type: none"> ◆ Women in Science Rule! (grades 3 to 8) – Montpelier, VT, on March 30 |
| National Middle School Association | <ul style="list-style-type: none"> ◆ The High-Achieving Middle School: A Model and a Plan – Tenafly, NJ on April 6 and 7 ◆ Strategies to Enhance Learning in the Content Areas – Memphis, TN, on March 30 and 31 ◆ Different Strokes for Different Folks: Increasing Student Achievement through Differentiation of Instruction and Assessment – Atlanta, GA, on March 30 and 31; Indianapolis, IN, on April 20 and 21 |
| University of New Hampshire Summer Institutes | <ul style="list-style-type: none"> ◆ The Promise of the Portfolio Classroom – Durham from July 2 to 6 ◆ Writing and Technology I: New Tools for Research and Collaboration – Durham from July 2 – 6 ◆ Writing and Technology II: Reading and Writing (on) the World Wide Web – Durham from July 16 to 20 ◆ Reading and Writing through Performance – Durham from July 2 to 13 ◆ Boys, Literacy, and Popular Culture – Durham from July 9 to 13 ◆ Extending the Literacy Spectrum: Interpreting the World Around Us for Ourselves and the Students We Teach – Durham from July 16 to 27 ◆ A Sense of Place: The Art of Nature Journaling – Durham from July 23 to August 3 ◆ Developing Successful Literacy Programs – Durham from July 30 to August 3 |

MRSD
Building into the Future Committee
Minutes: January 18, 2001

Attending:

Dean Skelton, Dan Baker, John Calhoun, Robin Marra, Larry Sportello, Dream Tardiff, Rob Therrien, Chrysten Starrett, Dixie Gurian, Barry Fowler, Curt Cardine

Discussion:

Survey:

Robin Marra handed out the survey results from the information gathered at the 8 forums held in November. There were 90 respondents. It is possible that all surveys were not turned in as some towns appeared to have more attendees than were reflected in the surveys returned (Richmond, for example). Also, there were some very specific suggestions made on the surveys returned by the senior class of MRHS. This information might be helpful to the administration.

Deficit:

There was a discussion about the deficit information for last year and this year and how it may effect this project in the deliberative session and the polling booths. The communications committee is putting together a "one by one" brochure that informs voters about the project (warrant article 8) and asks that each person who has one of the brochures calls 20 people and asks them to attend the meetings on 2/3 and votes on 3/13.

Members of the group volunteered to send letters to the editor talking about the importance of supporting the project.

Other:

Curt has information about the Keene School District's budget and how much is spent per child; he will send that information to the committee.

Next meeting: Thursday, Feb. 1, 2001 at the MRHS Library

**Monadnock Regional School District
Building into the Future Committee
Meeting Minutes February 1, 2001**

Attending: Marcea Gustafson, Robin Marra, Theresa Majoy, Rob Therrien,
Kathy Sportello, Patti Smith, John Calhoun, Dixie Gurian, Barry
Fowler, Curt Cardine

Meeting began with introductions: Marcea is from Fitzwilliam and Patti from
Surry.

Discussion: A background of the project was given by the superintendent for
the new members. There was a lengthy discussion about the meeting on
February 3 and how Warrant Article #8 might fare at that meeting and on
the district vote on March 13. All were urged to contact as many people to
encourage them to attend the meetings.

The Met school was also discussed. It is not a project in place of the current
plan; rather it is an option for a group of students and will have little impact
on the three proposals brought forward by the Building in to the Future
committee.

For the next meeting:

How to gather more data about the proposals?

A plan for mini presentations; at north, central and south locations

Next Meeting: Thursday, February 15 at 7:00 at MRHS library

Alondra Regional School District
Building into the Future Committee
Meeting Minutes February 1, 2001

Attending: Marlene Gaudin, Kevin Moore, Theresa Hajo, Ron Therman,
Kathy Spore, Patti Smith, John Colman, Dick Gaudin, Gary
Foster, Curt Corbin

Meeting began with introductions. Marlene is from Pittsfield and Patti from
Bartley.

Discussion: A background of the project was given by the superintendent for
the new members. There was a lengthy discussion about the meeting on
February 3 and how Warrant Article 28 might fare at that meeting and an
the district vote on March 13. All were urged to contact as many people in
the district as they could to attend the meetings.

The first school was also discussed. It is not a project in place of the current
plan, rather it is an option for a group of students and will have little impact
on the three proposals brought forward by the building in the future
committee.

For the next meeting:

How to gather more data about the proposals?
A plan for mini presentations at north, central and south locations

Next Meeting: Thursday, February 15 at 7:00 at Lark's library

Dear Monadnock Regional School Board Members:

Here is a revised draft of the policies in Section B that we spoke about at our Board meeting on Tuesday night February 6. Should we consider indicating policies in the Table of Contents with a 'double asterick' like we do near the letter designation in the policy?

Listed below on this cover page are also recommendations which are not part of these policy changes, but are intended to be items for consideration by future boards.

Don Arguin

Revised: 02/08/01

Categories

O= Optional These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

P = Priority The subject matter of these policies is required by state and/or federal law.

R = Recommended While these policies are not required by law, they are highly recommended for effective and efficient school board operation.

**** = Monadnock Regional School District Specific**

<u>Code</u>	<u>Category</u>	<u>Title</u>
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At the February 6 meeting, these changes were made to the policies presented for the 'First Reading'.

BBB	O**	Board Membership - Elections/Appointment
Note: Moved table to BBB-R; Correct total population number; Modified paragraph to clarify vacancies are those which occur during the school year.		

BDE	R**	Board Committees
Note: Deleted "on problems pertaining to said committee"		

BEA	R**	Regular Board Meetings
Note: Left as is; Curt to check whether 40% of members is permissible language; Curt to check legality of quorum being less than a majority.		

BEB	O**	Special Board Meetings
Note: No changes to what was presented; Curt to check legality of whether less than 7.5 can be used for a definition of quorum.		

BEC	R**	Non-Public Sessions
Note: No changes at first reading to what was presented.		

BEDB	R**	Agenda
Note: Removed suggested paragraph after it was pointed out that the previous paragraphs covers the topic as well or better.		

BEDC	R**	Quorum
Note: Changed "total weighted votes of the members present" to "total weighted votes cast"; Changed 66.6% to 66 2/3 rd %		

BIA	R**	New Board Member Orientation/Handbook
Note: Added 8 additional items. Not sure what "Profile of District" includes.		

BEDD	R	Rules of Order
Note: No changes presented at first reading. This policy is listed as a note for the next board to consider the help of a parliamentarian.		

Monadnock Regional School District Policy
SCHOOL BOARD ELECTIONS

There shall be 15 members on the Monadnock Regional School District School Board. School Board members shall reside within the boundaries of one of the towns which comprises the school district: Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy. The number of members from each town and the weight of vote assigned to a member shall be subject to the latest U.S. Census figures, as indicated by the March 2000 School District Warrant Article vote, and in accordance with the ruling from the State Board of Education.

Election of Board members shall occur at each of the Town's Annual Meetings. Each Town will vote to determine representative(s) from its own Town. A majority of votes cast shall determine the member(s) from each of the towns. Any vote of question will be decided by the District's Moderator.

Elections shall be held annually. Vacancies, which occur during the school year, shall be filled by vote of the Board members at a regular meeting by the majority vote of the quorum until the next Towns' Meeting. At that time a majority of votes cast shall determine the member who shall serve the remainder of the term.

The board shall be established in the manner prescribed by the voters based on the March 2000 Warrant Article Vote. After each board member serves the original term set up to establish staggered membership, all subsequent terms for membership will be three (3) years.

The State Board of Education ruled that any vote taken by the board would be subject to a weighted vote. The population-weighted vote will be revised each time the U.S. population census figures are established.

BBB-R

Statutory References:

RSA 671:4

RSA 671:22

RSA 195:19-a (Cooperative School Boards)

RSA 195:19-b (Cooperative School Boards)

Revised: November, 1999

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

COMMITTEES AND DELEGATES

The Board may have the following standing committees as deemed necessary:

1. Building and Maintenance
2. Communications
3. Policy
4. Finance/Audit
5. Transportation and Safety
6. Negotiations

Standing and special committees and delegations shall be appointed by the Chairperson of the Board and approved by vote of a majority of the Board. Committees will meet as needed and will make recommendations for action by the full Board.

Committees will determine their own Chairperson by majority vote.

Minutes of committee discussion will be taken and submitted to the Superintendent for distribution to all board members so members are aware in advance of background and rationale for committee recommendations to board.

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

REGULAR BOARD MEETINGS

Unless otherwise altered by Board action, regular meetings of the Board shall be held at the building of the School District on the 1st and 3rd Tuesday of each month in a handicapped accessible location, beginning at 7:00 p.m. (with the exception of July and August where one meeting will be held. The day and time of the July and August meeting will be announced in advance to the meeting in accordance with RSA 91-A).

All regular meetings shall be open to the public and the press.

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting.

Special meetings shall be held at the call of the Chairperson or upon the request of at least 40% of the members of the School Board. See Policy on Special Meetings.

A membership of the Board comprising greater than 7.5 votes shall constitute a quorum.

Since community involvement in the educational process requires knowledge of that process, it will be the policy of the Board that all facts and information kept or prepared on the activities of the public schools, except confidential information as exempted by law, will be considered public information.

Any citizen may, with proper care, during office hours and subject to such regulations as the Superintendent may prescribe, have access to and inspect the public records of the public schools.

School Board meetings will adjourn no later than 10:00 p.m. Meetings may be extended by a vote of the Board.

Statutory Reference:

RSA 91-A

Revised: November, 1999

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

SPECIAL BOARD MEETINGS

Special meetings may be called at any time by the Chairperson of the Board or upon the request of at least 40% of the members of the School Board. Request for such meeting shall be made to the Chairperson or Superintendent and may take the form of letter, e-mail, facsimile, phone call, or any other appropriate means of communication.

Written notice stating the time and place of any special meeting and the purpose for which it is being called shall be given to each member of the Board at least two (2) days in advance of the meeting. Only business, which is stated in the notice, shall be transacted at the meeting. Exceptions to this procedure would be in cases of emergency as determined by the Chairperson and/or the Superintendent. In such case of emergency all members will be contacted by telephone.

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

NON-PUBLIC SESSIONS

The Board reserves the right to sit in non-public session when a majority of the members present and voting so vote (recorded roll call vote required). As required by law, the motion calling for a non-public session will indicate the matters to be discussed and the statutory exception stated.

The Board may entertain a motion to hold a non-public session only for those purposes which the law recognizes. (For the list of reasons permitted by law, see RSA 91-A:3 II.)

Minutes of the proceedings in non-public sessions shall be kept, at least to the extent of recording any decisions made therein. Decisions must be publicly disclosed within 72 hours of the meeting, unless 2/3 vote by members present believe the release of the information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The Superintendent or his/her designated representative may attend all non-public sessions except those which pertain to the Superintendent's employment, at the pleasure of the Board.

Statutory References:

RSA 91-A:3 I, II, III.

RSA 91-A:4

RSA 42:1 II (a) (b)

Revised: November, 1999

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

AGENDA PREPARATION AND DISSEMINATION

The Superintendent shall prepare all agendas for meetings of the Board. In doing so, the Superintendent shall consult with the Board.

Items to be placed in the agenda should be in the hands of the Superintendent on or before the seventh day preceding the meeting. Every Board member has the right to place items on the agenda. Items not included in the agenda may be brought before the meeting provided it is agreed to by the Board. However, the Board may choose not to deal with every agenda item.

Items of business may be suggested by any Board member, staff member, student, or citizen of the District. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the Superintendent and Chairperson. The agenda, however, shall always allow suitable time for the remarks of the members of the public who wish to speak briefly before the Board.

The Board shall follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider them. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled, or unless there is an emergency.

The agenda, together with supporting materials, shall be distributed to Board members at least seven days prior to the Board meeting, to permit them to give items of business careful consideration. Board Members shall be expected to read the information provided them and to contact the Superintendent to request additional information that may be deemed necessary to assist them in their decision-making responsibilities. The agenda shall also be made available to the press and others upon request.

Statutory Reference:

RSA 91-A:2, II.

Revised: November, 1999

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

QUORUM/VOTING

A membership of the Board comprising greater than 7.5 votes shall constitute a quorum for the transaction of business.

A majority vote of the board shall be defined as a vote of more than 50% of the total weighted votes cast.

A 2/3 majority vote of the board shall be defined as a vote of more than $66\frac{2}{3}^{\text{rd}}$ % of the total weighted votes cast.

Majority and 2/3 majority votes will be figured based on the membership present at the meeting.

In order for board members to show neutrality on an issue or to not effect the outcome of the vote in cases where board members choose not to vote due to a conflict of interest all abstentions cast on any motion will not influence the vote.

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

NEW BOARD MEMBER ORIENTATION

A new member is to be afforded the Board and the staff's fullest measures of courtesy and cooperation. Board and staff shall make every feasible effort to assist the new member to become fully informed about the Board's functions, policies, and procedures.

A special workshop will be convened for the primary purpose of orienting the new member to his or her responsibilities, to the Board's method of operating, and to Districts policies and procedures.

Each new member will be provided with those materials:

1. The previous year's complete record of minutes.
2. A copy of Revised Statutes Annotated Relating to Public Schools. (RSA)
3. A copy of "Becoming A Better Board Member".
4. The School Board Policy Manual.
5. The NH School Boards Association Orientation Packet.
6. The current school budget.
7. Negotiated Labor Agreements.
8. A copy of Robert's Rules of Order, Revised.
9. Auditor's Report
10. Board Goals
11. Transportation Contract
12. School's Accreditation
13. Enrollment Numbers
14. Schedule of Board Meetings
15. Profile of District
16. List of Board Members

Revised: November, 1999

Revised: July, 1998

Revised: Monadnock Regional School District: February 2001

Monadnock Regional School District**BBB-R*****

Town	Population from 1990 Census	Current Membership	Membership in March of 2000
Fitzwilliam	2,011	1	2
Gilsum	745	1	1
Richmond	877	1	1
Roxbury	248	1	1
Sullivan	706	1	1
Surry	667	1	1
Swanzey	6,236	2	6
Troy	2,097	2	2
Total	13,587	10	15

Weighted Votes on ALL Votes

Town	Population Weighted Vote	Vote Per Member in Attendance
Fitzwilliam	2.22	1.11
Gilsum	0.82	0.82
Richmond	0.97	0.97
Roxbury	0.27	0.27
Sullivan	0.78	0.78
Surry	0.74	0.74
Swanzey	6.88	1.15
Troy	2.32	1.16
Total	15	

Terms

- A. For a One Year Term:
1 Representative from Fitzwilliam
1 Representative from Richmond
1 Representative from Surry
2 Representatives from Swanzey
- B. For a Two Year Term:
1 Representative from Fitzwilliam
1 Representative from Roxbury
2 Representatives from Swanzey
1 Representative from Troy
- C. For a Three Year Term
1 Representative from Gilsum
1 Representative from Sullivan
2 Representatives from Swanzey
1 Representative from Troy

After each board member serves their original term, all subsequent terms for membership will be three (3) years.

The original article (article 7 – 2000 District Meeting) read:

Further provided that in the conduct of School Board affairs, any one member of the board may call for a weighted vote for a question on the floor before the board, said weighted vote to be based on the population figures of the towns for the district according to the 1990 U.S. Census information. (See Chart). The population weighted vote shall be based on the 1990 U.S. census figures for the district towns until the population figures for the 2000 census are issued at which time the population weighted vote figure will be revised accordingly. In addition, the population weighted vote will be revised after the population census figures are established for each census after 2000.

The State Board of Education ruled that in order to implement this article ALL votes must be weighted votes.

Revised Monadnock Regional School District: February 2001

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
February 20, 2001
MEETING AT**

Mount Caesar Elementary School: Swanzey Center

*The public is encouraged to attend MRSD Board meetings. Comments are welcome during the
"Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon
recognition by the Board Chairman.*

6:30 P.M. Finance Committee

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of February 6, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Changes to Section B Policy Manual as it Relates to the 15 Member Board. Bullying Policy: JICBB (Mailed) Second Read*
2. Communications Committee: Ms. Gurian
3. Facilities Committee: Mrs. Starrett: Report on Gilsum Project
4. Finance Committee Report: Mr. Hamill, Mr. Biron

B. New Business

C. Old Business:

1. Budget for 2001-2002 revised
2. MET School: Report

D. 21st Century Report:

1. Report from Building Into the Future Meeting

E. Curriculum Report: Dr. Hodgdon

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
February 20, 2001
Mt. Caesar Elementary School

Present: D. Gurian, Chair, D. Arguin, G. White, W. Hamill, C. Starrett, N. Carlson, T. Matson **Absent:** W. Husted, D. Thackston, D. Carluccio. **Also present:** C. Cardine, Superintendent, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, B. Tatro, D. Stockwell, K. Craig, D. Mousette (7:32) D. Fetchin, Administrative Intern.

Dixie Gurian welcomes the public and administration to the School Board Meeting.

7:08 PM CALL TO ORDER

1. CONSENT AGENDA:

A. Minutes of previous meeting:

G. White MOVED that the minutes of the 2/6/01 meeting be accepted. **SECONDED:** N. Carlson. No discussion. **VOTE:** Unanimous. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: No Student Council members present. D. Gurian presented a poster for the upcoming school play, Joseph and the Amazing Technicolor Dreamcoat, and encouraged people to contact the school for reservations.

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee: D. Arguin commented on first read changes from last meeting, and hopes that the board has had the opportunity to go through them. C. Cardine – waiting for clarification from State Board of Education regarding 40%. D. Arguin - there is a question about the section that states that special meetings may be called by the Chairperson of the Board or upon the request of 40% of the board – does this have to be weighted as well? R. Marra refers to Section BBAA: No legal action can be taken except at a duly warned meeting of the Board and by a quorum acting as a unit. Mr. Marra suggests defining quorum in this section. C. Starrett – RSA states that a quorum is defined by the body, and the body shall decide what the quorum will be but it shall be no less than 40%. C. Cardine stated that he has checked in several sources and a quorum is defined as a majority of the members. D. Arguin recommends that the Board accept 2nd read as is, and the Board can go back later and make changes. D. Arguin MOVES to accept all changes in policies as presented. **SECONDED:** N. Carlson. **VOTE:** Unanimous. Approved. D. Arguin MOVED to accept 2nd read of Section JICBB. **SECONDED:** C. Starrett. Discussion. C. Cardine commented on district Bully Proofing at all elementary schools over the last two years, and Second Step implementation at the Elementary Schools. **VOTE:** Unanimous. Approved.

2. Communications Committee: D. Gurian stated that the committee is looking at ways to get information out regarding the 3/13/01 vote. C. Cardine – extensive mailing went out and profiles of the district have been updated. D. Arguin commented on an article in the Keene Sentinel that stated what the Warrant Articles would do to the towns tax rates. L. Biron stated that the Keene Sentinel reporting was not an accurate projection. D. Arguin suggests some kind of “damage control” regarding the inaccurate Keene Sentinel articles. C. Starrett would like the board to write a formal letter regarding the damaging articles from the Keene Sentinel. C. Starrett MOVES that the board write a letter of disapproval of Mr. Greg Coffey’s articles. **SECONDED:** G. White. Discussion. D. Gurian proposes meeting personally with the Keene Sentinel editor. T. Matson proposes a letter to the editor response as issues arise. **VOTE:** 2-5-0-3. Motion defeated.

3. Facilities Committee: L. Biron reported that the A-Team has met to reduce the budget proposal by 258,739.00. D. Arguin thanks the A-Team for their efforts. L. Biron distributed a handout with the budget

adjustments. C. Cardine explained some of the budget cuts. L. Biron is consulting with Advanced Data Systems. C. Starrett questioned why only the articles as recommended by the budget committee were stated as such, and those not recommended by the budget committee were not stated as such, and suggests that it would be better to not have any recommendations than to only recommend some of them. L. Biron – spoke to the DRA, who stated that only those articles that are recommended by whatever committee recommends them should be stated as recommended, and not to state anything on the rest of them.

B. New Business: None

C. Old Business:

1. Budget for 2001-2002 revised: Reported under Finance Committee Report.

2. Met School Report - C. Cardine is moving forward with the promotion of the Met School proposal. He is meeting with Commissioner Donohue on February 23rd. D. Arguin stated that there's a need to prioritize based on the next 5 year plan, and a need to come up with a "roadmap" on facilities. D. Arguin proposed discussing this issue further with the facilities committee before finalizing any proposals. C. Starrett suggested tabling until the Building into the Future Committee makes recommendations for the next building project(s) for the HS.

D. 21st Century Report – the Building into the Future Committee met last Thursday and discussed ways to market Article 8. C. Starrett wants to survey people at the polls to see how the people feel about building projects. R. Marra has a group of students from Franklin Pierce College who are willing to work with him on this survey. The next Building into the Future Committee meeting will be held 3/22/01 at the MRHS Library.

E. Curriculum Report – None

F. Action on the Manifest: W. Hamill MOVED to approve the manifest in the amount of \$965,471.29. SECONDED: G. White. **VOTE:** Unanimous. Approved.

G. Correspondence/Announcements: C. Cardine read a letter of commendation about Ellen Cronin as MRHS Athletic Director for her prompt responses and helpful information. C. Cardine comments on how well Monadnock has been performing in athletics lately. Bernie Davis and Judy Fillion from State Department visited and reviewed the front office operation. Mr. Cardine read a letter from J. Fillion complimenting the SAU #38 staff for the job done in dealing with the current financial situation. D. Arguin commented on getting ADM's earlier to the Selectmen. C. Cardine – will be sending ADM's 4 months earlier than prior years.

5. SUPERINTENDENT'S REPORT: Reviewing administration evaluation process to be done by the end of March, supervision evaluation of curriculum, new copy of district profile has been distributed, Big Picture update, met with Mary Gaul to discuss PE issues, spoke to the Rotary about the deficit, Weds 2/21/01 Dr. Hodgdon, Mr. Stockwell, and C. Cardine - SAU #38 will meet to discuss 3/14 early release day.

6. SETTING UP THE NEXT MEETING'S AGENDA:

Report from William Prigge re: errors and omissions policy

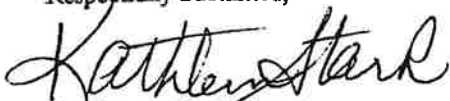
Preparation of policy book for new Board members

Annual review of Board goals

Riders readers review

MOTION to adjourn W. Hamill. SECONDED: G. White. **VOTE:** Unanimous.

Respectfully Submitted,



Kathleen A. Stark, Secretary

Monadnock Regional School District School Board

**MRSD School Board Meetings
Kathleen Stark**

February 7, 2001 School Board Meeting MRHS

February 20, 2001 School Board Meeting Mt. Caesar

Thank you ,

A handwritten signature in cursive script, appearing to read 'K Stark', written in dark ink.

Kathleen Stark

MONADNOCK REGIONAL SCHOOL DISTRICT

SCHOOL DISTRICT WARRANT FOR 2001-2002

The First Session of the Annual School District Meeting was held in the gymnasium at the Monadnock Regional High School on Saturday, 3 February 2000. William N Prigge explained as the duly elected Moderator, Myron Steere, had moved from the district, the board clerk, M. Kathleen Allen, assumed the position of Moderator. Being unwilling to serve as Moderator, Kathleen appointed William N. Prigge Moderator Pro Tem. William N. Prigge then appointed Thomas Britton, Assistant Moderator and requested Tom run the meeting. Assistant Moderator Tom Britton called the meeting to order at 10:01 AM.

Moderator Britton explained the process for the District Meeting. All citizens will check in and receive a pink resident card. Each warrant article will be read, seconded, discussed and voted on setting wording for the official ballot. Each individual wishing to speak should step to the microphone to do so. Each individual will identify him/herself.

Moderator Britton introduced School Board Chairperson, Dixie Gurian. Ms Gurian welcomed everyone to the meeting and thanked them for coming. She discussed the changes in the administrative staff including new Superintendent, Business Manager and other positions within the SAU. She talked about problems that have occurred, how they are being addressed and some of the steps put into place as preventative measures. She apologized for the errors and problems and asked the district go forward.

Moderator Britton explained, at this time, there is no bound and printed annual report. Voters received an information packet for today's meeting. As a result of this meeting, the final warrant will be set and distributed in the usual manner.

Moderator Britton read ARTICLE ONE.

ARTICLE ONE: Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,658,985.00? Should this article be defeated, the operating budget shall be \$22,658,985.00 which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School District or by law or the governing body may hold one special meeting, in accordance with Revised Statutes Annotated (RSA) 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This warrant article (operating budget) does not include appropriations in ANY other warrant articles. (The School Board recommends \$22,917,724. The article as written is recommended by the Budget Committee)

Ms Dixie Gurian, Chairman of the School Board moved the Article. The Article was seconded. Timothy Aho, Sullivan, proposed amending the article to read as follows: ARTICLE ONE: Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,658,985.00? Should this article be defeated, the operating budget shall be \$20,919,583.00 which is the same as last year including Gilsum's warrant article of \$120,000.

Moderator Britton asked Mr. Aho to submit his amendment in writing. He further requested all proposed amendments were to be submitted in writing. The amendment was seconded.

Mr. Prigge explained the second figure in the article cannot be changed because it is part of the default budget. General discussion followed. Larry Biron, Business Manager, explained what is contained in the default budget. Judy LeFebvre requested ballot vote on amendment and presented a petition with 10 signatures.

Moderator Britton read the amendment. Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,658,985.00? Should this article be defeated, the operating budget shall be \$20,939,583.00 which is the same as last year including Gilsum's warrant article of \$120,000.00 General discussion followed. The question was moved. Moderator Britton instructed the voters on how to use the pink voter cards. The Moderator reread the amendment to Article 1. The amendment failed to pass with a ballot vote of 97 in favor and 121 against.

Tom Parker, Fitzwilliam, proposed an amendment to reduce the budget of \$22,658,985. This provides an increase of \$1,000,000.00 or 5% over last year's budget by \$2,000,000. The amendment was seconded. Mr. Britton read the amendment as follows: Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$20,658,985.00? Should this article be defeated, the operating budget shall be \$22,658,985.00 which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School District or by law or the governing body may hold one special meeting, in accordance with Revised Statutes Annotated (RSA) 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This warrant article (operating budget) does not include appropriations in ANY other warrant articles. Discussion followed. Standing vote. Amendment defeated 84 in favor, 126 against.

Dixie Gurian proposed the following amendment to Article 1. ARTICLE ONE: Shall the Monadnock Regional School District will raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,917,724.00? Should this article be defeated, the operating budget shall be \$22,658,985.00 which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School District or by law or the governing body may hold one special meeting, in accordance with Revised Statutes Annotated (RSA) 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This warrant article (operating budget) does not include appropriations in ANY other warrant articles. (The School Board recommends \$22,917,724. The article as written is recommended by the Budget Committee) Mrs. Gurian spoke to the article. General discussion followed.

There was a request to move the question. Moving the question was defeated in a standing vote of 94 in favor and 121 opposed.

John Calhoun proposed the following amendment. The voters adjourn the meeting to the first Saturday of April by which time the district should have received concrete funding from the State of New Hampshire. The amendment was seconded. Mr. Calhoun spoke to the amendment. Mr. Prigge commented elections are on the second Tuesday of March (that being the 13th). He did not know how it would affect the elections if no action were taken today. Discussion followed. The amendment was overwhelmingly defeated.

There was a request to move the question. Article #1 in the amount of \$22,658,985 was affirmed favorably with a standing vote of 161 yes, 20 no.

Moderator Britton read ARTICLE TWO:

ARTICLE TWO: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$500,000.00 for the Deferred Maintenance Program at the elementary schools in the District. This appropriation is in addition to Warrant Article One, the operating budget. (The School Board recommends \$650,000. The \$500,000 is recommended by the Budget Committee.)

Dixie Gurian moved the article. Seconded. Chrysten Starrett moved to amend Article 2 to read as follows: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$650,000.00 for the Deferred Maintenance Program at the elementary schools in the District. This appropriation is in addition to Warrant Article One, the operating budget. (The School Board recommends \$650,000. The \$500,000 is recommended by the Budget Committee.) This is an increase of \$150,000.00 over the original article. Amendment seconded. Mrs. Starrett spoke to the article. Discussion followed. There was a vote to move the question.

The amendment to Article 2 to raise and appropriate \$650,000.00 failed with a standing vote of 79 in favor and 105 opposed.

The Moderator reread Article 2. Article 2 passed, as written, in the affirmative with a voice vote.

Moderator Britton read ARTICLE THREE

ARTICLE THREE: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association for the following increases in salaries and benefits:

Year	Increase of:
2001-2002	\$322,871.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$322,871.00 for the 2001-2002 fiscal year, the sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. If the operating budget is not approved and the default budget applies, this amount will be reduced to \$161,435.00 as approximately half of the increase is included in the default budget for step increases that will have to be paid under the current contract.

(Recommended by the School Board. Recommended by the Budget Committee.)

William Hamill, School Board Member made a motion to pass the article. Motion seconded. Mr. Hamill spoke to the motion. Discussion followed.

Dick Thackston, School Board Member, proposed the following amendment to Article 3. To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association for the following increases in salaries and benefits:

Year	Increase of:
2001-2002	\$322,871.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$322,871.00 for the 2001-2002 fiscal year, the sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. If this article fails, this district shall raise and appropriate the amount equal to \$161,435.00 to fund previously agreed to teacher compensation. Discussion on the amendment followed.

Linda Madden, Swanzey, proposed the following amendment to change Article 3: To see if the Monadnock Regional School District will vote to raise an amount of \$161,436.00. This would be added to the \$161,435.00 already appropriated in the operating budget to total an appropriation of \$322,871.00, an overall increase of 4 per cent. (If the operating budget is not approved, the district shall raise the full

\$322,871.00 to avoid having to take money out of the default budget.) Amendment seconded. Linda Madden spoke to the amendment.

William Prigge, Fitzwilliam, proposed the following change of language on Article 3. To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association for the following increases in salaries and benefits:

Year	Increase of:
2001-2002	\$322,871.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$322,871.00 for the 2001-2002 fiscal year, the sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. If this article is approved but the operating budget is not approved and the default budget applies, this amount will be reduced to \$161,435.00 as approximately half of the increase is included in the default budget for step increases that will have to be paid under the current contract. It was moved to accept this as an amendment. Seconded.

Mr. Thackston withdrew his amendment.

Linda Madden withdrew her amendment.

Discussion of the Prigge amendment followed.

The Prigge amendment to change the language if Article 3 passed overwhelmingly on a standing vote.

Moderator Britton read ARTICLE FOUR.

ARTICLE FOUR: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock Support Staff Association for the following increases in wages and benefits:

Year	Increase of:
2001-2002	\$124,382.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$124,382.00 for the 2001/2 fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Recommended by the School Board. Recommended by the Budget Committee).

William Hamill, School Board Member, moved Article 4. Seconded.

Nancy Cummings, Troy, spoke to the article. No further discussion. Article 4 passed in the affirmative on voice vote.

Moderator Britton read ARTICLE FIVE

ARTICLE FIVE: Shall the Monadnock Regional School District, if Articles three and/or Four is/are defeated, authorize the Monadnock School Board to call one special meeting, at its option, to address cost items pertaining to Articles Three and Four? (Recommended by the School Board. Not recommended by the Budget Committee.)

Dick Thackston moved the article. Seconded. Mr. Thackston proposed amending article five as follows: Shall the Monadnock Regional School District, if Articles three and/or Four and /or Six is/are defeated, authorize the Monadnock School Board to call one special meeting, at its option, to address cost items

pertaining to Articles Three and Four and Six? Seconded. Mr. Thackston spoke to issue. Article 5 passed in the affirmative, as amended, on voice vote.

Request to move question. Seconded. Article 5 passed as amended in affirmative on voice vote.

Moderator Britton read ARTICLE SIX.

ARTICLE SIX: To see if the Monadnock Regional School District will vote to raise \$571,259.00 to reduce the general fund deficit pursuant to Revised Statute Annotated (RSA) 189:28-a. This article will reduce the deficit created during the fiscal year 1999/2000.

(Recommended by the School Board. Recommended by the Budget Committee).

Chrysten Starrett moved article. Seconded. Mr. Thackston spoke to article. General discussion followed. Article 6 passed as presented on voice vote.

Request by Jim Carnie to reconsider Article 5. Seconded. Moderator Britton said vote to reconsider would have to take place seven days from this date.

Attorney Prigge said if vote to reconsider was in the affirmative, the meeting could not take place any sooner than seven days

General discussion followed. Motion to reconsider was defeated in a voice vote.

Moderator Britton read ARTICLE SEVEN

ARTICLE SEVEN: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$55,000.00 to fund special education costs incurred during fiscal year 1999/2000 and authorize the withdrawal of \$55,000.00 from the capital reserve fund created for that purpose. If this article is approved, and the appropriation under Article 5 is approved, that appropriation would be reduced to \$516,259.00. (Recommended by the School Board. Recommended by the Budget Committee).

Don Arguin moved Article seven. Seconded. Article seven passed in the affirmative on a voice vote.

Moderator read ARTICLE EIGHT

ARTICLE EIGHT: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$50,000.00 to develop plans for High School modifications to include architectural, structural studies, site development, core samples and other mechanical systems studies.

(Recommended by the School Board. Not recommended by the Budget Committee.)

Chrysten Starrett moved Article Eight. Second. Chrysten Starrett spoke to the article General discussion followed. Article Eight passed in the affirmative by voice vote.

Moderator Britton read ARTICLE NINE.

ARTICLE NINE: To see if the Monadnock Regional School District will vote to change the formula for apportionment of operational costs from 100% based on average daily membership to 100% based on equalized valuation as of July 1, 2001, with no change being made in the present formula for apportioning capital expenses. (This Article by Petition

Motion made by Janet McCullough to move Article nine. Second. General discussion. Moderator Britton reminded the assembly they were not voting on passing or failing articles only what and how articles would appear on the warrant. Voting for or against each article would take place in March. Mr. Prigge reaffirmed that what appeared on today's docket would appear on the warrant in March but could be amended.

Jim Lenderman made a motion to amend Article Nine to read as follows: To see if the Monadnock Regional School District will vote to change the formula for apportionment of capital expenses from 100% based on equalized valuation to 100% based on average daily membership as of July 1 of each fiscal year, with no change being made in the present formula for apportioning operating expenses, recognizing that the State of New Hampshire adequacy grant for education is based on average daily membership. (This Article by Petition) Moderator Britton said the proposed amendment changed the intent of the original article and would not allow the amendment. Mr. Lenderman then made the following amendment to Article Nine: To see if the Monadnock Regional School District will vote to change the formula for apportionment of capital expenses from 5% based on equalized valuation to 95% based on average daily membership as of July 1 of each fiscal year, with no change being made in the present formula for apportioning operating expenses, recognizing that the State of New Hampshire adequacy grant for education is based on average daily membership. (This Article by Petition) Seconded. Mrs. McCullough said this formula was not acceptable to the State of New Hampshire. The only formulas acceptable are 100 per cent or 50/50 per cent. General discussion. Attorney Prigge said there is third alternative, which is whatever, the legislative body approves. More discussion. Amendment defeated in voice vote. Article nine defeated in voice vote.

Moderator read ARTICLE TEN:

ARTICLE TEN: To see if the Monadnock Regional School District will vote to change the formula for apportionment of capital expenses from 100% based on equalized valuation to 100% based on average daily membership as of July 1, 2001, with no change being made in the present formula for apportioning operating expenses, recognizing that the State of New Hampshire adequacy grant for education is based on average daily membership. (This Article by Petition) Tom Parker, Fitzwilliam, moved article. Seconded. Mr. Parker spoke to article. Discussion followed. Article ten passed in the affirmative in voice vote.

Moderator read ARTICLE ELEVEN

ARTICLE ELEVEN: Shall the Monadnock School District receive and approve the reports of the agents, auditors, committees and officers chosen as printed and distributed in the Annual Report? Moved and seconded. Article passed in the affirmative in voice vote.

Moderator Britton read ARTICLE TWELVE

ARTICLE TWELVE: (INFORMATIONAL ONLY) It is anticipated that the Monadnock School District will experience deficit spending for the year 2000/2001 (ends June 30th, 2001) due to a faulty budget preparation last year. The anticipated deficit amount could be as high as \$700,000 and is primarily in salaries and benefits, and special education costs. This has been determined by analyzing current expenditures for these items relative to the budget lines for them and since the items are contractual in nature, little can be done to alleviate these overruns. Action on this item will not occur until the District meeting in March 2002. Article moved and seconded. Article passed in affirmative as written.

Moderator Britton read ARTICLE THIRTEEN

ARTICLE THIRTEEN: To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing year.

Winston Wright acknowledged the service to the District of William Hamill, Swanzey, and Glenn White, Roxbury. They have represented their towns for 20 and 22 years respectively.

Motion to adjourn at 3:15. Seconded.

Respectfully submitted,


M. Kathleen Allen

MONADNOCK REGIONAL SCHOOL DISTRICT

FILING FOR SCHOOL DISTRICT OFFICE

SCHOOL BOARD

FITZWILLIAM – 1 YEAR TERM

Marcea Gustafson

Winston A. Wright

2 YEAR TERM

Robin F. Marra

GILSUM – 3 YEAR TERM

Robert L. Cook

RICHMOND – 1 YEAR TERM

Dixie Gurian

ROXBURY – 2 YEAR TERM

Emily Yardley

SULLIVAN – 3 YEAR TERM

Donald G. Arguin

SURRY – 1 YEAR TERM

Patricia Alison Smith

SWANZEY – 1 YEAR TERM

John W. Morin

Marguerite F. P. Snyder

2 YEAR TERM

Alan Gross

William T. Kitterman

Eugene M. "Gene" White III

3 YEAR TERM

Alfred "Gus" Lerandean

Geordie Fifield

TROY – 2 YEAR TERM

William T. Matson

3 YEAR TERM

Richard H. Thackston III

BUDGET COMMITTEE

FITZWILLIAM – 1 YEAR TERM

Michael A. Methe

2 YEAR TERM

John Tommila

GILSUM – 3 YEAR TERM

Open

RICHMOND – 1 YEAR TERM

Cornelius F. Moriarty

ROXBURY – 2 YEAR TERM

Open

SULLIVAN – 3 YEAR TERM

Open

SURRY – 1 YEAR TERM

Larry Sportello

SWANZEY – 1 YEAR TERM

Open

2 YEAR TERM

Open

3 YEAR TERM

Barbara Sherman Glidden

TROY – 2 YEAR TERM

Open

3 YEAR TERM

Open

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

March 6, 2001

MEETING AT

Monadnock Regional High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00P CONSENT AGENDA

a. Minutes of February 20, 2001 Meeting*

2. 7:10P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee:
2. Communications Committee: Ms. Gurian
3. Facilities Committee:

B. New Business:

1. Annual board review and goal setting meeting
2. Policy manuals

C. Old Business:

1. District Meeting

D. 21st Century Report:

E. Curriculum Report: Fitzwilliam

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

A. Student Issue

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

March 10, 2001

MEETING AT

Monadnock Regional High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

This meeting replaces the March 6, 2001 meeting cancelled because of the storm.

CALL TO ORDER AT 9:00 AM

1. 9:00A CONSENT AGENDA

a. Minutes of February 20, 2001 Meeting*

2. 9:10A CITIZEN CONCERNS:

3. 9:20A STUDENT COUNCIL CONCERNS:

4. 9:30A OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee:
- 2. Communications Committee: Ms. Gurian
- 3. Facilities Committee:

B. New Business

- 1. Annual board review and goal setting meeting
- 2. Policy manuals

C. Old Business:

- 1. District Meeting

D. 21st Century Report:

E. Curriculum Report: Fitzwilliam

F. Action on the Manifest*

G. Correspondence/Announcements

5. 10:00A SUPERINTENDENT'S REPORT

6. 10:15A Setting the Next Meeting's Agenda

7. 10:20APNON PUBLIC SESSION

A. Student Issue

B. Personnel Issue

8. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

* Indicates an item requiring board action

SCHOOL ADMINISTRATIVE UNIT No. 38

SWANZEY CENTER
600 Old Homestead Highway
Swansey, NH 03446

Telephone: 352-6955 FAX: 358-6708

www.mrsd.org

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent
David Hodgdon, Ph.D., Director of Curriculum and Instruction

Kenneth R. Dassau Ed.D., Assistant Superintendent
Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

February 23, 2001

To: All Candidates for the Monadnock Regional School District School Board
From: Curtis J. Cardine, Superintendent SAU 38 / Dixie Gurian, Chair

RE: Orientation Day for New (and Old) Board Members

Dear Candidate:

First, let me thank you for your willingness to serve on the Monadnock Regional School District Board. Good luck in your election bid!

We want you to be an informed member of the board. It is with this goal in mind that the Monadnock Regional School District Board's Policy provides for a new board member orientation.

The Monadnock Regional School District will provide an orientation to new board members after the election. We have arranged the following date and schedule for orientation.

SCHEDULE FOR SATURDAY, MARCH 17, 2001

9:00 A.M.
9:00-9:30 A.M.
9:30 A.M. - Noon

Gather at Monadnock Regional Junior and Senior High School Library
Meet and Greet Administration and Other Board Members (Coffee and Pastry Provided)
Board Laidlaw Transit buses for a tour of the district's schools

During the ride principals, central office administrators, and officials of Laidlaw will present information about the school programs, construction, district goals and vital statistics on the district.

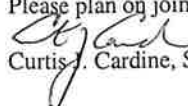


Board members will receive.....

1. The previous year's complete record of minutes.
2. A copy of Revised Statutes Annotated Relating to Public Schools. (RSAs)
3. A copy of "Becoming A Better Board Member".
4. The School Board Policy Manual.
5. The NH School Boards Association Orientation Packet.
6. The current school budget.
7. Negotiated Labor Agreements.
8. A copy of Robert's Rules or Order, Revised.
9. Auditor's Report
10. Board Goals
11. Transportation Contract
12. School's Accreditation
13. Enrollment Numbers
14. Schedule of Board Meetings
15. Profile of District
16. List of Board Members



When we return to the High School where we will review the new formula for board voting and have a "mock" board meeting set up. Please plan on joining us for this event. RSVP to Terry Stepenuck at the Central Office: 352-6955 Ext. 101.


Curtis J. Cardine, Superintendent SAU 38

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
March 20, 2001
MEETING AT**

Monadnock Regional High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concern" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM in the Library

Mr. Cardine will review the weighted voting procedure and rules at 7:00.

New members and administrative staff will be introduced at this time.

1. 7:15 P School Board Organization (Action Required)

- a. Swearing in of Recently Elected Members
- b. Selection of the Following Officers
 - Chairperson
 - Vice-Chairperson
 - School District Clerk
 - School District Treasurer
 - Committee & Delegate Review (See List)

2. 7:30 P CONSENT AGENDA

- a. Minutes of previous meeting (March 10,2001)

3. 7:10 P CITIZEN CONCERNS:

4. 7:20P STUDENT COUNCIL CONCERNS:

5. 7:30P OTHER SCHOOL BOARD BUSINESS

- A. Board committee reports:
 - 1. Communications Committee: None
 - 2. Policy Committee: Update from Mr. Cardine
 - 3. Facilities Committee: None
 - 4. SAU Policies and Procedures Handout: Mr. Cardine
- B. New Business
- C. Old Business
 - 1. Report on Machinery Gift from Timken
 - 2. Report on 40% and Quorum from NHSBA
 - 3. Fitzwilliam Elementary Presentation: Mrs. Majoy and Class
- D. 21st Century Report
 - 1. Progress on Met School Project
- E. Action on the Manifest ***
- F. Correspondence/Announcement.

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the next meeting's agenda

8. 9:20P NON PUBLIC SESSION

A. Legal

9. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

Non-Approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes

March 10, 2001 (Replaced cancelled meeting from March 6, 2001)
Monadnock Regional Junior and Senior High School Library

Present: D. Gurian, Chair, D. Arguin, G. White, W. Hamill, D. Carluccio, D. Thackston **Absent:** , N. Carlson, T. Matson, W. Husted, C. Starrett. **Also present:** C. Cardine, Superintendent, D. Dahl, B. Tatro

Dixie Gurian welcomes the public and administration to the School Board Meeting.

9:20 AM CALL TO ORDER

1. CONSENT AGENDA:

A. Minutes of previous meeting:

G. White MOVED that the minutes of the 2/20/01 meeting be accepted. **SECONDED:** B. Hamill. No discussion.
VOTE: 5-0-1-4. Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee: C. Cardine – Still waiting for clarification from State Board of Education regarding 40% Mr. Cardine reported that the newly revised sections of policy are all available electronically and that the full manual is being updated for the newly elected board members.

2. Communications Committee: D. Gurian reported that the newsletter to parents has gone out. Mr. Cardine reported on the communications committee work on new board orientation for new board members. A trip will be provided (touring the various buildings in the district) on March 17 for incoming board members. This will be followed by a training session by the NHSBA in April and a financial training this spring.

3. Facilities Committee: None

B. New Business: A date needs to be set with new board members for goal setting at the first meeting of the new board.

C. Old Business:

1. SB2: The board discussed whether the district can reconsider the senate bill 2 status of the district. Mr. Arguin initiated discussion on when the district could consider going back to a district meeting. D. Carluccio asked that the superintendent gather information about the length of time a district needs before it can reconsider being a senate bill 2 district. D. Thackston spoke to more advertising being done to publicize the district meeting. D. Gurian reported that Keene spent substantially more than Monadnock Regional School District and had a lower turnout at their meeting. Senate Bill 2 is the question not more money on advertisements. D. Arguin stated that a record turnout probably would have occurred if this was not a senate bill district at the February meeting. D. Thackston stated that Senate Bill 2 has been a bad idea for voter participation. B. Hamill stated that only large amounts on bonds brings people out. G. White stated that his constituents miss the annual meeting. D. Arguin stated that the last meeting took 5 hours even though the language was the only thing being set.

D. 21st Century Report – None

E. Curriculum Report – None

F. Action on the Manifest: W. Hamill MOVED to approve the manifest in the amount of \$784,023.87.
SECONDED: G. White. **VOTE:** 6-0-0-4 Approved.

G. Correspondence/Announcements: C. Cardine read a letter thanking Timken for a donation of a computer operated lathe. D. Arguin asked that a safety check be done of this equipment.

5. SUPERINTENDENT'S REPORT: Mr. Cardine reviewed recent break ins at the high school and discussed security measures being taken. D. Carluccio questioned who had keys to the building. New locks are being installed and only specific individuals will be given keys. D. Arguin questioned how keys will be tracked. Mr. Cardine reported that the new locks will have keys that can't be duplicated without special equipment.

6. SETTING UP THE NEXT MEETING'S AGENDA:

Set goal setting meeting

Fitzwilliam presentation during the curriculum segment of the meeting.

Election of officers

10:05 AM: MOTION to go into non-public session for student issue: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to return-public session: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to go into non-public session for personnel issue: D. Carluccio, Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to return-public session: D. Carluccio, Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

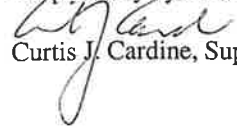
MOTION to go into non-public session for legal issue: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to return-public session: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

D. Gurian passed out annual reports and thanked all board members for their services. An invitation to the March 26th celebration for retiring members was given.

10:30 AM: MOTION to Adjourn: G. White, Second D. Thackston, Unanimous

Respectfully submitted,



Curtis J. Cardine, Superintendent SAU 38 Acting: Secretary Monadnock Regional School District Board

Non-Approved minutes
Confidential for Board Members Only
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes

March 10, 2001 (Replaced cancelled meeting from March 6, 2001)
Monadnock Regional Junior and Senior High School Library

Present: D. Gurian, Chair, D. Arguin, G. White, W. Hamill, D. Carluccio, D. Thackston **Absent:** , N. Carlson, T. Matson, W. Husted, C. Starrett. **Also present:** C. Cardine, Superintendent

10:05 AM: MOTION to go into non-public session for student issue: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

Mr. Cardine presented a request from the parent of an eighth grade student, Danielle Weeks, to finish the year at Monadnock Regional Junior and Senior High School. The family has lost their house in Troy. The board approved the request as long as the family provides transportation to and from school for the remainder of this year.

Mr. Cardine presented a request for a family (Kings) in Fitzwilliam to allow their children to continue attending Emerson school while their home in Fitzwilliam is demolished and replaced by a modular home (May 2001). Approved providing the parents provide transportation.

MOTION to return-public session: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to go into non-public session for personnel issue: D. Carluccio, Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

Mr. Cardine presented a request for a one year leave of absence for Jackie Cleary, (a teacher at Cutler). The leave is for medical reasons. Leave request granted.

Mr. Cardine presented a request for a sabbatical fellowship from Nancy Gagne. This was informational only as the budget is not yet approved and financial issues in the district need to be taken into consideration.

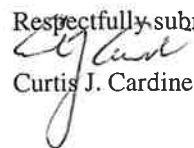
MOTION to return-public session: D. Carluccio, Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

MOTION to go into non-public session for legal issue: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

A letter from Attorney Prigge concerning the Wilcox property was given to the board for consideration.

10: 20 MOTION to return-public session: D. Carluccio Second by G. White. Roll call vote D. Gurian, Yes, D. Arguin, Yes, G. White, Yes W. Hamill, Yes, D Carluccio, Yes, D. Thackston, Yes

Respectfully submitted,


Curtis J. Cardine, Superintendent SAU 38 Acting: Secretary Monadnock Regional School District Board

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

March 20, 2001

MEETING AT

Monadnock Regional High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concern" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM in the Library

Mr. Cardine will review the weighted voting procedure and rules at 7:00.

New members and administrative staff will be introduced at this time.

1. 7:15 P School Board Organization (Action Required)

- a. Swearing in of Recently Elected Members
- b. Selection of the Following Officers
 - Chairperson
 - Vice-Chairperson
 - School District Clerk
 - School District Treasurer
 - Committee & Delegate Review (See List)

2. 7:30 P CONSENT AGENDA

- a. Minutes of previous meeting (March 10,2001)

3. 7:10 P CITIZEN CONCERNS:

4. 7:20P STUDENT COUNCIL CONCERNS:

5. 7:30P OTHER SCHOOL BOARD BUSINESS

- A. Board committee reports:
 - 1. Communications Committee: None
 - 2. Policy Committee: Update from Mr. Cardine
 - 3. Facilities Committee: None
 - 4. SAU Policies and Procedures Handout: Mr. Cardine
- B. New Business
- C. Old Business
 - 1. Report on Machinery Gift from Timken
 - 2. Report on 40% and Quorum from NHSBA
 - 3. Fitzwilliam Elementary Presentation: Mrs. Majoy and Class
- D. 21st Century Report
 - 1. Progress on Met School Project
- E. Action on the Manifest ***
- F. Correspondence/Announcement.

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the next meeting's agenda

8. 9:20P NON PUBLIC SESSION

- A. Legal

9. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

**MONADNOCK REGIONAL SCHOOL DISTRICT
APPOINTMENTS
2001-2002**

BUDGET COMMITTEE REPRESENTATIVE SAU BOARD

CVC ADVISORY COMMITTEE

NEGOTIATIONS COMMITTEE

SICK LEAVE

NHSBA DELEGATE

COMMUNICATIONS COMMITTEE

POLICY COMMITTEE

STAFF DEVELOPMENT COMMITTEE

FINANCE COMMITTEE

FACILITIES COMMITTEE

TRANSPORTATION COMMITTEE

LEGISLATIVE REPRESENTATIVE

ADVISORY COMMITTEES

March 16, 2001

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
March 20, 2001
Monadnock Regional High School

Present: Robin Marra, Winston Wright, Robert L. Cook, Dixie Gurian, Don Arguin, Patricia A. Smith (7:05PM), Geordie Fifield, Alan Gross, Gus Lerandean, John Morin, Marguerite Snyder, Gene White, Tom Matson, Richard Thackston, **Absent:** Emily Yardley Also **present:** C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, D. Bell, B. Tatro, D. Stockwell, K. Craig, D. Mousette, J.C. Russell, Assistant Principal, D. Fetchin, Administrative Intern, Nicky Dunn, Student Council Representative.

7:00 PM CALL TO ORDER

1. SCHOOL BOARD ORGANIZATION

a. Swearing in of Recently Elected Members: Tom Britton, Moderator, swears in all board members. Patricia Smith sworn in at 7:05PM.

b. Selection of Officers of the School Board:

Board Chairperson: C. Cardine takes nominations for Board Chairperson. M. Snyder nominated D. Gurian. R. Cook nominated D. Thackston. Gus Lerandean nominated W. Wright. R. Marra MOVED to hear candidates speak about themselves. **SECONDED:** D. Thackston. D. Arguin asks for permission from the Board to speak in opposition of one of the nominees for Chairperson. T. Matson MOVES to allow one minute for each Board member to speak about the nominees for Chairperson. **SECONDED:** D. Thackston. R. Marra asked if W. Wright is offering an amendment to the first motion. W. Wright: Each board member will be allowed one minute to speak, whether for or against a candidate. **VOTE:** 14.73 Yes, .27 Absent. **MOTION** approved. All Board members are given a minute to speak in favor of or against a candidate for Chairperson. 7:25PM C. Cardine calls for a 5-minute recess. 7:30PM D. Gurian withdrew her name for consideration of the position of Chairperson. **VOTE:** 5.39 D. Thackston, 9.33 W. Wright, .27 Absent. W. Wright is voted in as Chairman.

Board Vice-Chairperson: W. Wright asked for nominations for Board Vice-Chairperson. D. Gurian nominated R. Marra. T. Matson nominated D. Thackston. R. Marra respectfully declined the nomination, speaking in favor of D. Thackston. **VOTE:** 14.73 Yes for D. Thackston, 0 No, 0 Abstain, .27 Absent. D. Thackston approved as Vice-Chairman.

School District Clerk: D. Gurian nominated Kathy Allen for School District Clerk. **VOTE:** 12.83 Yes, 0 No, 1.90 Abstain, .27 Absent. Kathy Allen approved as School District Clerk.

School District Treasurer: D. Thackston nominated Nancy Carlson for School District Treasurer. **VOTE:** 7.60 Yes, 0 No, 7.13 Abstain, .27 Absent. Nancy Carlson approved as School District Treasurer.

Committee and Delegate Review List: C. Cardine distributed a list of all committees. W. Wright asked Board members to state which committees they would like to serve on, and asks the Board to put this on the next agenda. Discussion of committees. W. Wright summarized committee functions. D. Thackston encouraged all members to participate in the SAU 38 Board meetings. C. Starrett encouraged members to get the Facilities Committee functioning quickly.

2. CONSENT AGENDA: D. Thackston MOVED to approve the minutes of the March 10th meeting. SECONDED: T. Matson (amended to exclude non-public). R. Marra asked what the procedure is to correct errors in old approved minutes. D. Thackston – cannot make changes. W. Wright stated that serious errors would need to be brought before the district's Attorney. **VOTE:** 11.61 Yes, 0 No, 3.11 Abstain, .27 Absent. Motion approved.

D. Arguin MOVED to move up the Fitzwilliam Elementary School presentation in the agenda. SECONDED: A. Gross. **VOTE:** Unanimous. Motion approved.

3. CITIZENS CONCERNS: W. Hamill asked for a copy of the School Board Agenda, and recommended that the children be allowed to make their presentation.

C. 3. Fitzwilliam Elementary Presentation: Mrs. Majoy and Class: Mrs. Majoy's class have been working with the Environmental Studies program at Antioch College since September. Mrs. Majoy explained that this presentation is the final phase of the program, and by making this presentation, they will earn the final \$500 of the \$1500 that is being granted to the class of Emerson School for their project. Michael Bush explained their proposal highlighting three major aspects of the proposal. The students will be constructing gourmet compost bins at each of their garden beds, making access to the soil created by the composting easier. R. Marra MOVED that the Board support the program as proposed by Mrs. Majoy's class. SECONDED: D. Gurian. Discussion: R. Marra invited the class to return at the end of the school year to update the Board. **VOTE:** Unanimous. Motion approved with enthusiasm.

4. STUDENT COUNCIL CONCERNS: Nicky Dunn advises the School Board that the Student Council hosted a St. Patrick's Day dance. Upcoming – April 6th the Student Council will be hosting a Jammin 94.5 Dance and she solicits volunteers to chaperone the dance. D. Arguin asked whom to contact if they would like to chaperone. Nicky Dunn states that Mr. Stockwell would be the appropriate person to contact. Nicky also reported that several MRHS students attended the Eastern High School Championships (Michelle Zitta, Don Primrose and Grayson Smith) and that the Student Council donated \$200 to each of these students to help offset their costs. The Council has also donated \$200 towards Project Graduation. She also reported that the MRHS marching band has been invited to march in London for the 2002 New Year's Parade. Nicky suggested to the Board that they should come to listen to the MRHS band, that they are very good. Nicky announced to the Board that there will be a Destination Imagination meet on Saturday, March 24th starting at 8:30AM at MRHS, and it will go on until 8:00PM. Nicky also announced to the Board that Michael Lorenzo is the regional spelling bee champion and he will be going on to the State championships. A. Gross compliments the school newspaper, Paw Prints, for their fair and accurate reporting.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Communication Committee: None

2. Policy Committee: Policy is up to date and will be sending new policies via email, old policy plus updates.

3. Facilities Committee: None

4. SAU Policies and Procedures Handout: Curt distributed handout. Discussed weighted votes at School Board meetings and SAU meetings.

B. New Business: R. Marra asked for an update from the Buildings and Grounds Committee regarding the Gilsum project. Barry Fowler replied that although there is snow on the ground, the project is still under way. T. Matson inquired about Gilsum Town Hall undergoing renovations and use of the Community Center during these renovations. T. Matson also inquired about the hiring freeze due to budget deficit problems, and an advertisement in the Sentinel to hire two new custodians. B. Fowler replies that these are "mission essential" positions. T. Matson MOVED that there be no new hires or any staff replacements without the review and approval of the School Board. SECONDED: D. Thackston. T. Matson speaks to the motion. Discussion of

mission critical. D. Thackston – issue isn't whether we hire janitors, but what procedure the Board plans to take on the filling of vacancies, whether it be janitors, teachers, secretaries. Mr. Thackston feels that the Board needs to establish the mechanics of bringing the vacancies before the Board, as we do not have a personnel committee or a history of bringing reviews before the Board. C. Cardine reads the statement of hiring/purchase freeze as stated in handout (Article 12). R. Marra feels that the board needs to establish what is mission critical. C. Cardine stated that mission critical is defined by the district goals: clean, safe and orderly environment, curriculum, delivery of instruction to students, safety. D. Mousette stated that the role of the Board is to make the policies and the role of the administration is to carry out the Board's policies. W. Wright asks for clarification of the motion. T. Matson amended his motion: That there be no new hires or any staff replacements without the approval of the Board unless failure to replace the person would result in the prevention of a child from attending school as mandated within a student IEP. **VOTE:** 4.25 Yes, 10.48 No, 0 Abstain, .27 Absent. MOTION defeated.

T. Matson MOVES that the School Board members be given a "staffing guide" of actual positions, salaries, stipends from all schools for each Board member. **SECONDED:** D. Thackston. Discussion of distribution of staffing and salaries. C. Cardine replied that the new budget has these figures broken down. T. Matson prefers to have the actual figures rather than the budgeted figures. R. Marra suggested adding number of vacant positions. **VOTE:** 14.73 Yes, 0 No, 0 Abstain, .27 Absent. Motion approved.

R. Marra asked what are the implications of the defeated warrant articles. Tabled to Superintendent's Report.

D. Thackston: on a "cheerier note", SAU 38 Board has extended an offer of renewal to the current SAU38 Superintendent, Curtis J. Cardine, and as part of that process, each of the three constituent boards nominate people to serve on the team to negotiate Mr. Cardine's contract. MRSD needs three people to serve on this negotiating committee. W. Wright appoints SAU Chairman, Dick Thackston, to be on this team. D. Thackston asked W. Wright to join the negotiating team and Mr. Wright accepts. J. Morin will also serve on this committee.

Ken Dassau introduced himself, summarized the activities of the Cutler Principal Search Committee and requested a Board member to be appointed to participate on this committee (next meeting Thursday, March 22, 2001). Gene White will serve.

A. Gross asked for an introduction of the present School Board. Board members spoke briefly about themselves. C. Cardine introduced the Administrative team present at the meeting.

C. Old Business:

1. Report on Machinery Gift from Timken: Mr. Cardine reported on a gift of a precision lathe (with a value of approximately \$50,000) from Timken Corp., and stated the policy (KH) regarding the receipt of gifts. Safety checks have been performed and procedure and safe use has been reviewed, and it has been wired by the district's electricians.

2. Report on 40% and Quorum from NHSBA: A quorum is 7.5 and if a School Board member resigns, then the quorum is adjusted accordingly based on the number of Board members who are left. SB2 towns may request to change back at any time.

3. Fitzwilliam Elementary Presentation: Mrs. Majoy and Class: Moved up in agenda and presented earlier.

D. 21st Century Report

1. Progress on the Met School Project: C. Cardine distributed two documents, one, a letter from Dr. Hodgdon to Commissioner, and a first draft regarding the alternative high school program. Dr. Littky has asked to come speak to the new board in April. Mr. Cardine summarized the Met Project. Met Project pays for half of the salary for the principal and benefits for a full year of exploration, and Mr. Cardine is trying to raise the other half

of the money through private sources. R. Marra suggested the meeting on April 17th at Emerson Elementary School.

E. Action on the Manifest: T. Matson MOVED the manifest in the amount of \$929,479.91. SECONDED: G. Lerandeau. VOTE: 12.83 Yes, 1.16 No, .74 Abstain, .27 Absent. Motion approved.

F. Correspondence/Announcements: College of Lifelong Learning - Mary Shepardson has applied for certification and advanced paraprofessional training. Applications for the Met School. J. C. Russell has been nominated for NH Teacher of the Year by David Moussette. R. Marra MOVED to extend the time of the meeting. SECONDED: D. Thackston. Unanimous by voice vote.

6. SUPERINTENDENT'S REPORT: C. Cardine handed out results of the district wide vote and budget adjustments and explained the budget adjustments and cuts, and explained the implications of the vote results of the warrant articles. Mr. Cardine stated that at this point in the year, there should be 33% remaining and the district currently has 34%. D. Thackston asked if the district ended the year with a surplus, would they be able to use the surplus to "whittle away" at the deficit. C. Cardine replied that the district will use the surplus as legally allowed. L. Biron reported that if the district has a surplus, it must be returned to the towns.

7. SETTING UP THE NEXT MEETING'S AGENDA:

Discussion of hiring a grant writer

Committee organization

Conversion of Treasurer and Clerk to an elected position

Alternative school discussion

Building into the future report

10:26PM W. Wright MOVED to go into non-public session. SECONDED P. Smith. VOTE: 14.73 Yes, 0 No, 0 Abstain, .27 Absent. Motion approved.

Respectfully Submitted,



Kathleen A. Stark, Secretary

Monadnock Regional School District School Board

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Respectfully submitted,

March 20, 2001

Monadnock Regional School Board

NON PUBLIC SESSION

At 10:26 PM D. Gurian **MOVED:** that the Board enter a non-public session to discuss a legal issue. **SECONDED:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

Attendance : W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandean, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, D. Thackston, G. White.

Administration: C. Cardine, K. Dassau

Superintendent Cardine updated the Board on a legal issue. D. Arguin **MOVED:** that the Board return to public session. **SECONDED:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

D. Gurian **MOVED:** that the Board enter a non-public session for the purpose of student personnel. **SECONDED:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

11:00 PM D. Arguin **MOVED:** that the Board return to public session. **SECONDED:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

Public Session: D. Arguin **MOVED:** that the Board approve the non-public minutes of 10 March. **SECONDED:** D. Gurian. **VOTE:** Unanimous.

ADJOURNMENT: At 11: 07 PM D. Gurian. **MOVED** to adjourn. Seconded by T. Matson. Motion Approved.

Respectfully submitted,



Kenneth R. Dassau, Ed.D.

Asst. Superintendent SAU 38

March 20, 2001
Monadnock Regional School Board
NON-PUBLIC SESSION

CONFIDENTIAL for BOARD MEMBERS ONLY

NON PUBLIC SESSION

At 10:35 PM D. Gurian **MOVED:** that the Board enter a non-public session to discuss a legal issue. **SECONDED:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

Attendance : W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, D. Thackston, G. White.

Administration: C. Cardine, K. Dassau

1. Superintendent Cardine updated the Board on Attorney Prigge's comments on the Wilcox property. Informational item. No Board action.

2. Superintendent Cardine informed the Board that a student who is residing in a homeless shelter will be attending Troy Elementary School. This action is consistent with state regulations. Informational item. No Board action.

3. Non-Public Minutes March 10, 2001. Discussion. D. Arguin sought clarification of the Board action to permit a student to attend MRHS. Board members present at that meeting agreed minutes were accurate. Motion to approve minutes to be made in public session.

11:00 PM D. Arguin **MOVED:** that the Board return to public session. **SECONDED:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

STATE OF NEW HAMPSHIRE
Monadnock Regional School District
School District Warrant for 2001 / 2002

To the inhabitants of the Cooperative School District in the towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy qualified to vote in District Affairs:

You are hereby notified to meet at the Monadnock Regional High School on Saturday, the 3rd day of February 2001 at 10:00 o'clock in the forenoon for the purpose of hearing an explanation of the following subjects and to carry on any discussion or debate with respect thereto, with said subjects to be open to amendment:

NOTICE: School District Officers will be elected at the second session of the Annual Meeting of the Monadnock Regional School district on March 13th, 2001 in accordance with the Statutory election procedures adopted by a vote of the District on March 12, 1996. The School District Warrant for the election of School District Officials will be posted in accordance with Revised Statutes Annotated (RSA) 40:13 in each of the District's member Towns.

ARTICLE ONE: Shall the Monadnock Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$22,658,985.00. Should this article be defeated, the operating budget shall be \$22,658,985.00 which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School District or by law or the governing body may hold one special meeting, in accordance with Revised Statutes Annotated (RSA) 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: This warrant article (operating budget) does not include appropriations in ANY other warrant article. (Recommended by the School Board. Recommended by the Budget Committee).

Vote

Yes	No
1170	1171

ARTICLE TWO: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$500,000.00 for the Deferred Maintenance Program at the elementary schools in the District. This appropriation is in addition to Warrant Article One, the operating budget. (The School Board recommends \$650,000.00. The \$500,000.00 is recommended by the Budget Committee).

Vote

Yes	No
1006	1343

ARTICLE THREE: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association for the following increases in salaries and benefits:

Year	Increase of:
2001-2002	\$322,871.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$322,871.00 for the 2001-2002 fiscal year, the sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. If this article is approved but the operating budget is not approved and the default budget applies, this amount will be reduced to \$161,435.00 as approximately half of the increase is included in the default budget for step increases that will have to be paid under the current contract. (Recommended by the School Board. Recommended by the Budget Committee).

Vote

Yes	No
1030	1318

ARTICLE FOUR: To see if the Monadnock Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the Monadnock Regional School Board and the Monadnock Support Staff Association for the following increases in wages and benefits:

Year	Increase of:
2001-2002	\$124,382.00 (overall increase of 4%)

And, further to raise and appropriate the sum of \$124,382.00 for the 2001/2 fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. (Recommended by the School Board. Recommended by the Budget Committee).

Vote

Yes	No
1059	1293

ARTICLE FIVE: Shall the Monadnock Regional School District, if Articles Three and/or Four and/or six is/are defeated, authorize the Monadnock School Board to call one special meeting, at its option, to address cost items pertaining to Articles Three and Four? (Recommended by the School Board. Not recommended by the Budget Committee).

Vote

Yes	No
1054	1268

ARTICLE SIX: To see if the Monadnock Regional School District will vote to raise \$571,259.00 to reduce the general fund deficit pursuant to Revised Statue Annotated (RSA) 189:28-a. This article will reduce the deficit created during the fiscal year 1999/2000. (Recommended by the School Board. Recommended by the Budget Committee).

Vote

Yes	No
1070	1258

ARTICLE SEVEN: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$55,000.00 to fund special education costs for 1999/2000 and authorize the withdrawal of \$55,000.00 from the capital reserve fund created for that purpose. If this article is approved, and the appropriation under Article 6 is approved, that appropriation would be reduced to \$516,259.00. (Recommended by the School Board. Recommended by the Budget Committee).

Vote

Yes	No
1262	1064

ARTICLE EIGHT: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of \$50,000.00 to develop plans for High School modifications to include architectural, structural studies, site development, core samples and other mechanical systems studies. (Recommended by the School Board. Not recommended by the Budget Committee).

Vote

Yes	No
867	1465

ARTICLE NINE: To see if the Monadnock Regional School District will vote to change the formula for apportionment of operational costs from 100% based on average daily membership to 100% based on equalized valuation as of July 1, 2001, with no change being made in the present formula for apportioning capital expenses. (This Article by Petition.)

Vote

Yes	No
985	1369

ARTICLE TEN: To see if the Monadnock Regional School District will vote to change the formula for apportionment of capital expenses from 100% based on equalized valuation to 100% based on average daily membership as of July 1, 2001, with no change being made in the present formula for apportioning operating expenses, recognizing that the State of New Hampshire adequacy grant for education is based on average daily membership. (This Article by Petition.)

Vote

Yes	No
927	1406

ARTICLE ELEVEN: Shall the Monadnock Regional School District receive and approve the reports of the agents, auditors, committees and officers chosen as printed and distributed in the Annual Report?

Vote

Yes	No
1515	692

ARTICLE TWELVE: (INFORMATIONAL ONLY) It is anticipated that the Monadnock Regional School District will experience deficit spending for the year 2000/2001 (ends June 30th, 2001) due to a faulty budget preparation last year. The anticipated deficit amount could be as high as \$700,000.00 and is primarily in salaries and benefits, and special education costs. This has been determined by analyzing current expenditures for these items relative to the budget lines for them and since the items are contractual in nature, little can be done to alleviate these overruns. Action on this item will not occur until the District meeting in March 2002.

ARTICLE THIRTEEN: To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing year.

Town	Position	Candidates	Votes	Winner
Fitzwilliam	School Board 1 Year Term	Winston Wright	403	**
		Marcea Gustofson	231	
		John Tommila	2	
	School Board 2 Year Term	Robin Marra	505	**
		Richard Ford	2	
	Budget Committee 1 Year	Michael A. Menthe	517	***
	Budget Committee 2 Year	John Tommila	573	***
Gilsum	School Board 3 Year Term	Robert L. Cook	121	***
		Wayne Husted	5	
	Budget Committee 3 Year	William Hosbrock	7	***
		Clem Louder	4	
Richmond	School Board 1 Year Term	Dixie Gurian	134	***
		Christopher Slattery	73	
	Budget Committee 1 Year	Cornelius F. Moriarty	168	***
		Christopher Slattery	19	
Roxbury	School Board 2 Year Term	Emily Yardley	46	***
	Budget Committee 2 Year (both write ins)	Peter Stuhlsatz	2	Tie
		E. Yardley	2	Tie
Surry	School Board 1 Year Term	Patricia Alison Smith	110	***
		Steve Kessler	1	
	Budget Committee	Larry Sportello	108	***
		Glen Priest	1	

Town	Position	Candidates	Votes	Winner
Sullivan	School Board 3 Year Term	Don Arguin	135	***
		Johan Donnelly	5	
Swansey	School Board 1 Year Term	John W. Morin	448	***
	2 Seats	Marguerite F. P. Snyder	442	***
		Gene White	4	
	School Board 2 year term	Alan Gross	289	***
	2 Seats	William T. Kitterman	247	
		Gene White	431	***
	School Board 3 Year Term	Alfred "Gus" Lordeau	474	***
	2 Seats	Geordie Fifield	413	***
	Budget Committee 1 Year	Gary Boes	3	
	Write ins	Greg Johnson	2	
	2 Seats	Steve Russell	2	
		Gene White	2	
	Budget Committee 2 Year	Jean White	4	***
	Write in	Lynn Rust	2	
	2 Seats	Jennie Gomarolo	2	
		John Wilbur	2	
		Jean Pride	2	
	Budget Committee 3 Years	Barbara Glidden	325	***
	2 Seats	None		
Troy	School Board 2 year Term	William T. Mattson	388	***
		Lorna Harkins	2	
	School Board 3 Year Term	Richard Thackston	326	***

<i>District</i>	Moderator	Gus Lorandean	12	
	Write ins	Tom Britton	76	***
		William Prigge	17	
		Ernest Peter	18	
		Ted Aldrich	9	
		Chris Pratt	10	

WHAT IS IT? The Met School Model

The Met began in September 1996 as a bold new school, with a student-teacher ratio of 13:1, high standards, and strong parent involvement. The Met has 100+ students at each of its two campuses.

At the Met, each student works with an advisor, a parent or guardian, and a workplace mentor to design a personalized curriculum based on the student's interests. Students work at internships in community businesses and organizations two days each week, learning academic skills through real-world problem solving.

The Met curriculum works to empower students to take charge of their learning, to provide opportunities for students to gain skills and knowledge necessary to achieve success beyond high school, to foster a community of respect and responsibility, and to encourage students to become life-long learners.

WHY BRING THIS MODEL TO MONADNOCK?

We know we are not reaching every child's needs in the current set up. Each one of us whether a staff member, administrator, parent, board member, budget committee member, or taxpayer, know individual students that have not made it in our programs. This is unacceptable.

We do not seek to replace our current high school program. We seek to supplement it with a choice for our communities and our students. Much has been written and spoken in the past decade about "choice". It is time to talk the talk and walk the walk. We, in the Monadnock Regional School District, are serious about offering our students choices. Providing this option is about choice. It is also about knowing each child.

We seek to create another option for our high school parents and students. This option is part of a comprehensive overall plan.

Across the country educational options are being looked at. We owe it to our students to "think outside of the box" and provide learning opportunities that match their needs. We CAN do this for the majority of our students in the current set up. For others, we need to have the fortitude and foresight to look for new solutions.

The entrepreneurial nature of this initiative has the potential to...

- ❖ Allow exceptionally gifted children have an individualized program.
- ❖ Provide alternatives for students who might normally be placed out of district (or lost within it.)
- ❖ Reach students in the "average" group who are not making it in the regular program.
- ❖ Attract tuition paying students from outside of the district.
- ❖ Develop Monadnock Regional School District as the BEST school district in the state.

Robert Kennedy once said, "Some people look at things and ask, "Why?" I look at things and ask, "Why not?""

"Every child in the Monadnock Regional School District will be known".
Why not?

WHAT HAS OUR COMMUNITY TOLD US?

In April of 1999 the district brought together a group of over 160 constituents as part of the Monadnock Regional School District in the 21st Century process.

The following is a partial listing of what we heard...

- *Lower Student Teacher Ratio, Class Size*****
- *Smaller Schools, No Portable Classrooms***
- *Special Needs Means EVERYONE, All Students******
- *Teaching Occurring In and Out of Building Spaces**
- *Teach and Structure for Excellence Rather than Adequacy*****
- *Utilize Community and Family Connections So Schools Aren't Trying to Do it All***
- *A Place Where Children Can Grow, Ask Questions, Mature Physically, Emotionally and Intellectually******
- *Students Accountable for Their Actions and Learning****
- *More Authentic Experiences, Hands on Performance Based******
- *Personalization: Each Child is known by AT LEAST One Adult, Mentoring, and Team Approach******
- *Children are Excited About What They are Learning and Know Why They are Learning the Material Presented*****
- *Curriculum is Available to All as Wanted and Needed by Students Rather Than Fitting into Their Schedule, Expanded Course Offerings****
- *Basic Curriculum Review, Curriculum is Coordinated Across Subjects, Alternatives*****
- *Students Empowered***
- *Less Student Apathy, Students are Eager, Motivated, and Purposeful***
- *Student Involvement in School and Out, Students Involved in Decision-Making**
- *Teach Life Skills at School**
- *Job Shadowing and Apprenticeships, Learning about Salaries and Life Expenses, Local Business Involved in Schools******
- *Computer Based Training, Assignments and E-mail Using Net.*
- *Better Guidance for Future Areas of Possible Employment, Realistic View of Jobs Available and Skills Needed to Interview and Find Employment*****

These vision areas led to these goals for the district:

District Goals of the Monadnock Regional School District

"All children in the Monadnock Regional School District will be known."

Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.

Each child in the Monadnock Regional School District will be technologically literate.

Every Child in the Monadnock Regional School District will be Provided a Safe, Clean, Effective Facility in Which to Learn.

Every Child's Education in the Monadnock Regional School District will be Enhanced by Family, School, and Community Involvement.

The Met School model is about teachers knowing their student without the "boundaries" imposed by amount of "class time" and structure of the school day. High standards, and strong parent involvement are the norm, not the exception. Each student works with an advisor, a parent or guardian, and a workplace mentor to design a personalized curriculum based on the student's interests. This ACTIVE engagement with learning is Students work at internships in community businesses and organizations two days each week, learning academic skills through real-world problem solving.

The Met curriculum aims to empower students to take charge of their learning, to provide opportunities for students to gain skills and knowledge necessary to achieve success beyond high school, to foster a community of respect and responsibility, and to encourage students to become life-long learners.

Sounds like our goals doesn't it?

What will it look like in the Monadnock Regional School District ?

The Monadnock Regional School District has many possible sites available for this effort. Vacant historic, town spaces, space in factories, areas in local colleges, and other areas are all possibilities. Students will be on site for two days of the week at their mentoring locations and in the "school facility" three days per week. Teachers and students will meet both in and outside of the school facility. The school day may not be co-terminus with the current school day for these students.

The timetable:

1. 2000-2001 Visit Met school site consult with all groups impacted by this project.
2. Clearances from the State Department of Education on certification of program and funding.
Meet with commissioner and State Board of Education.
3. Hire a principal for the 2001-2002 school year utilizing MET school funding for ½ of the cost and other grants for the remainder.
4. Have the principal train at the MET school in Providence and plan for staffing and spaces with the superintendent and board.
5. Seek funding for building spaces from Federal, State and Private funds to initiate the program and provide "bricks and mortar" funding.
6. 2002- Spring: Seek students for the first class of freshmen and sophomores for the 2002-2003 school year. (20-30 students)
7. 2003-2004 Expand the program to include a junior class.
8. 2004-2005 Expand the program to include a senior class.

What support is available for this initiative?

Keene State College will provide training and teaching interns to the program through their aspiring principals and aspiring teachers program. This agency is already on board for this project.

The Big Picture Foundation and Gates Foundation will provide funding for ½ of a principal's salary and benefits and all training in year one.

The NH Department of Education will provide access to funding through the BEST SCHOOLS INITIATIVE.

Funding from the US Department of Education's Small School's Initiative and Charter Schools monies will be applied for.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Ed.D., Assistant Superintendent

David G. Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas C. Warner, Director of Technology

February 27, 2001

Nicholas Donohue
Commissioner of Education
NH Department of Education
101 Pleasant Street
Concord, NH 03301-3860

Dear Mr. Donohue:

It was a pleasure to speak to you, Dr. Paul Ezen, and Joyce Johnson about our exciting venture in the Monadnock Regional School District. Curt Cardine, SAU #38 superintendent; Dixie Gurian, the Monadnock school board chair; and I appreciated your taking the time to meet with us and explore our vision for an innovative new high school.

Best Schools Initiative Request

I am writing to express our interest in participating in the Best Schools Initiative as a component of our efforts to form a small high school for students who are not being successful in the traditional high school – students whose backgrounds range from at risk to gifted and who cannot find a comfortable fit in the high school. The Best Schools Initiative will help us with facilitation and consultative support, particularly as we are training our staff, and the building of leadership to foster and sustain these efforts.

Monadnock Regional School District Visioning Process

The impetus for such a school began in April of 1999 with an intensive visioning process, which brought together diverse members of the school and community to plan for the Monadnock Regional School District in the 21st Century. As many as 160 people, facilitated by personnel from Antioch New England Graduate School, broke into groups and brainstormed their conceptions of education in the ensuing century. From this process and subsequent meetings with teachers, administrators, and business leaders, the district established goals. The initiation of this high school will be one component to meet the goals.

The common threads from this comprehensive visioning process support the high school project. The participants in this process particularly noted such items as a lower student-teacher ratio; smaller schools; individualization that will provide a "special" education for all students; education beyond the walls of the school building; connections with the school and community; more authentic, hands-on experiences; a team approach within the school to reach every student;

the empowerment of students including their making the decisions that affect their education; and job shadowing and apprenticeships. The underlying message was the development of young people who are enthusiastic about learning and who have the tools to learn throughout their lives. The high school we are proposing, we believe, will provide a small group of students (no more than 100 students in a 9 to 12 school with a student-teacher ratio of approximately 13 to 1) who will excel in a learning environment that is reflected in the above goals.

The Model for the Monadnock Innovation

The high school that we intend to form in southwestern New Hampshire will be part of the Big Picture Initiatives in Education. The strength and vitality of these initiatives have been the personal nature of education for all students in schools like the Metropolitan Regional Career and Technical Center (The Met) in Providence. The Met co-founders and co-principals, Dr. Dennis Littky and Elliot Washor, developed this school and are fostering a network of others throughout the country to provide meaningful programs for high school students who have not been as successful as they might be, for various reasons, in the regular public schools.

A different perspective on education for high school students, the Met and other similar schools like the one we are proposing are guided by a "one student at a time" philosophy, where each student works collaboratively with a teacher advisor to establish her or his educational plan, including Learning through Internships (LTI) that places students in businesses or other community-based organizations two-to-three days a week to work with an on-site mentor, building skills and knowledge to support real work projects, and moving toward a senior thesis project to expand on the LTI and to enable students to explore a self-directed project in greater depth. Such learning fosters independent learning and the solving of problems that they will face in a variety of settings.

The educational programs are structured around advisory teams of between 12 to 14 students led by teacher advisors, all of whom are certified teachers, but who serve as generalists rather than specialists in their work with the students. Learning teams are also established for each student and include the student, advisor, and parent, who is expected to be an active part of the student's education (a requirement to which the parents agree during the application process). In addition to the internships and advisory-team work, students can also take advantage of college courses and mentors in the community (such as native speakers of a language other than English) to supplement and enhance their learning.

Assessment methods are rich and diverse. They include quarterly exhibitions, which Ted Sizer in *Horace's School* (1992) regards as a central element in the high school he envisions. As students exhibit "the products of their learning" (p. 25), they are thinking about and expressing their mind's work, "practicing to wrap one's mind around real and complex ideas, those of fundamental consequence for oneself and for the culture" (p. 26).

The students will also compile a portfolio, another assessment method. As Bonnie Sunstein points out in the introduction to *Portfolio Portraits*, edited by Donald Graves and Bonnie Sunstein (1992), "a portfolio ought to show who we are and who we want to be" (p. xii), to paint a portrait of the complex nature of learning. Because a portfolio shows who students are at different stages of development and who they want to be, the portfolio should provide a range of activities during the students' educational years. Other assessment instruments include narratives written by the teacher advisors and the senior thesis project. Students will also take the state assessments and other standardized tests (including the PSATs and SATs). All of the students in the first graduating class in the MET school were accepted into college.

MRSD High School the First Rural School in the Big Picture Initiatives

In addition to the Met School in Providence, these personalized schools are being planned in Seattle, New Orleans, and Detroit. The high school in the Monadnock Regional School District will be the first one in a rural setting – an experiment that should provide useful data for other rural districts in the state of New Hampshire. Because of the rural nature of the area and the unique needs of our students, the high school will likely be different from other schools developed through the Big Picture initiatives, although its basic philosophy and requisite components will closely resemble related schools.

Because of this philosophy, we believe that the students who will participate in this unique program will have the benefit of excellent, well-trained teachers, who will work collaboratively with students to develop individualized programs in conjunction with mentors in local business or organization placements and the students' parents. Such a collaborative process, we anticipate, will create a positive and productive learning environment that will increase students' likelihood to be successful. If our program is as successful as similar programs, students will be engaged in their own learning and find it meaningful and will desire to grow as a member of the school community and larger community.

Tentative Timeline

We expect to hire a principal for this new school during the summer of 2001. That person will be trained at the Met School in Providence. The cost of the training and half of the principal's salary for this initial year will be covered by the Big Picture Company supported by the Bill and Melinda Gates Foundation. The remainder of the salary will be secured through local business donations and grant money. The principal, along with the superintendent, director of curriculum and instruction, and the school board, will seek a building to house a school, funding again to be solicited from local foundations and businesses as well as local, state, and national grants. The staff will be secured and trained in this new concept of high school education (including the advisory system, their role as generalists, various methods of assessment, and internships) before the first freshman and sophomore classes enter in the fall of 2002. We anticipate that Keene State College will be helpful with this training through their aspiring principals and aspiring teachers program. An additional class will be added during the fall of 2003 and another one during the fall of 2004, at which time the school will house grades 9 to 12.

The Anticipated Enrollment Procedure

Students from the Monadnock Regional School District (and other districts on a tuition basis) and their parents will apply for enrollment in this school. The application process will be intended to determine the extent to which students and parents are prepared to engage in the type of program offered in this high school. If there are more students applying than space allows, the school will hold a lottery to determine enrollment.

Current Support from the Best Schools Initiative

During this initial year of the Best Schools Initiative, we would regard the support from this state program as being most vital in the initial process of informing our constituencies and gaining support for this local school improvement effort. We particularly plan to reconvene the group that in April of 1999 initiated the visioning process in the district as well as to engage various individuals in small group discussions to familiarize our constituencies with this improvement effort and to articulate ways they can support it. We are requesting \$3,500 from the Best Schools

Initiative to support the facilitation of these groups by an Antioch New England Graduate School professional as well as the securing of supplies and refreshments. The Best Schools Initiative will also enable us to make connections with other professionals in the state and the state department to support us during the planning phase of this local improvement initiative.

Future Support from the Best Schools Initiative

In the future we will find useful the support of the Best Schools Initiative as we are training staff. Because of the unique demands on the staff and students, we will particularly appreciate facilitation with training in areas such as advisorships, mentoring, and the use of such tools as exhibitions, portfolios, rubrics, and senior projects (along with leadership training, some of which we will be able to secure through initiatives at Keene State College) in a collaborative setting.

Involvement in Summer Academies

We appreciated your interest in securing Dr. Dennis Littky to present at the summer academies. We would certainly be willing to facilitate this process and to offer our own services as presenters on this work during the summer, as you also suggested. We would also be interested in being participants in a summer academy.

Anticipated General Effect of the New High School

We believe that, in establishing this new high school for students who may feel disenfranchised in the traditional high school, the Monadnock Regional School District will be providing opportunities for all of our students to succeed and establishing a model school that other school districts in the state may find useful. We also believe that the training of the staff members in this school (staff members who will be part of the Monadnock Regional School District) will have a positive effect on the other staff in the school district, since individuals in this school will be resources for other staff members and part of the ongoing conversations about school improvement throughout the district.

Thank you for your attention to this request for the Monadnock Regional School District to be part of the Best Schools Initiatives and, again, for meeting with us last week. We look forward to working with you and the New Hampshire Department of Education, as this new high school initiative evolves.

Sincerely,

David G. Hodgdon, Ph.D.
Director of Curriculum and Instruction

cc: Curtis J. Cardine, Superintendent
Dixie Gurian, MRSD School Board Chairperson

§ 91-A:2. Meetings Open to Public.

I. For the purpose of this section, a "meeting" shall mean the convening of a quorum of the membership of a public body, as provided in RSA 91-A:1-a, to discuss or act upon a matter or matters over which the public body has supervision, control, jurisdiction or advisory power. "Meeting" shall not include:

(a) Any chance meeting or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business and at which no decisions are made; however, no such chance or social meeting shall be used to circumvent the spirit of this chapter;

(b) Strategy or negotiations with respect to collective bargaining; or

(c) Consultation with legal counsel.

II. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception. Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including a nonpublic session, shall be posted in 2 appropriate places or shall be printed in a newspaper of general circulation in the city or town at least 24 hours, excluding Sundays and legal holidays, prior to such meetings. An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the body or agency who shall employ whatever means are available to inform the public that a meeting is to be held. The minutes of the meeting shall clearly spell out the need for the emergency meeting. When a meeting of a legislative committee is held, publication made pursuant to the rules of the house of representatives or the senate, whichever rules are appropriate, shall be sufficient notice. If the charter of any city or guidelines or rules of order of any body or agency described in RSA 91-A:1-a require a broader public access to official meetings and records than herein described, such charter provisions or guidelines or rules of order shall take precedence over the requirements of this chapter.

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
April 3, 2001
Cutler Elementary School

7:00 PM CALL TO ORDER

Present: Attendance : W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, E. Yardley, G. White.

Student Representatives: B. Sullivan, E. Pinney. **Absent:** D. Thackston, T. Matson. **Also present:** C. Cardine, superintendent; K. Dassau, assistant superintendent; L. Biron, business manager; D. Hodgdon, director of curriculum; B. Fowler, director of building and grounds; D. Stockwell; D. Bell; D. Dahl; D. Mousette; B. Tatro; S. Minikiello, MDA .

1. CONSENT AGENDA:

a. Minutes of previous meeting:

D. Gurian **MOVED:** that the minutes of the 20 March , 2001 be approved. **SECONDED:** G. Lerandeau. Discussion. Agreed to the following correction and addition: 1.b. Selection of Officers, minutes amended to read T. Matson not R. Cook nominated D. Thackston for board chair. 4. Student Council: R. Marra noted that at the last meeting student Nicky Dunn's accomplishments were brought to the attention of the Board. Ms. Dunn had conducted the Winter Band and she has been selected as a member of the Army Band. The Board is very proud of Ms. Dunn's accomplishments. **VOTE:** 12.68 For/0.00 Against/1.15 Abstention/2.32 Absent. **Motion Passed.** Superintendent Cardine administered the oath of office to Board member Emily Yardley.

2. CITIZEN CONCERNS: None

3. STUDENT COUNCIL CONCERNS: B. Sullivan informed the Board of a dance to be held in the cafeteria this Friday, 7:30 to 11:00. Chaperones are needed. On 5 May there will be walkathon to benefit the Community Kitchen. Spring sports are delayed due to snow accumulation. E. Pinney reported Future Business Leaders of America and Tech students have returned from a Tech meet in which many awards were won. E. Pinney commented as the editor of PawPrints on the recent issue containing information on newly elected Board members. The Board thanked B. Sullivan and E. Pinney for their work.

4. OTHER SCHOOL BOARD BUSINESS

Board committee reports

A. 1. Committee Assignments: Chair Wright distributed a first draft of board member assignments to the standing committees. W. Wright read the committee assignments and asked for member response. Discussion. Committee dates and chairs will be set at the first meeting of each committee. Some committee assignment changes were made. Superintendent Cardine read the revised list. A. Gross **MOVED** to accept the list as revised. J. Morin **SECOND.** **VOTE:** 12.68/00.00/00.00/2.32 **Motion Passes.** Revised list attached.

2. Policy Committee: Superintendent Cardine reported on the administration and policy committee's efforts to update district policies. Policy are available on the district web-site as well as in hard-copy to Board members upon request.

3. Communications Committee: D. Gurian announced that on Thursday, 3 May, there will be a celebration at Cutler Elementary School to honor past board members but especially Bill Hamill and Glenn White for their many years of services on the Monadnock Regional School Board. The celebration will be catered by the district food service. All present Board members and past superintendents still in the area are invited as guests. Invitations will be going out.

3. Facilities Committee: B. Fowler and D. Mousette reported on the Gilsum Project. A pictorial book created by the students and staff was distributed. The book was created using material purchased through a technology grant. Facilities Committee agreed to convene on 17 April at 6:15. L. Biron added that a generator pad will be installed as part of emergency management. L. Biron is pursuing a grant to purchase the generator.

B. New Business:

1. Grant Writer - D. Hodgdon responded to the Board's inquiry to hire a grant writer. D. Hodgdon distributed a memo to the Board summarizing major grant work done by D. Hodgdon, T. Warner, and K. Dassau. D. Hodgdon noted that other grants are written within the district as well. L. Biron commented that the SAU at present is managing 50 grants for the three districts. D. Arguin expressed his appreciation for the administrators efforts but asked if there was information on grants we might not be getting. This information could assist the Board in their decision to hire such as person. D. Hodgdon cautioned that a grant writer would still need to utilize the time of the persons he discussed due to the connectivity of grant writing criteria to district goals, curriculum, and existing programs. A. Gross complemented the administrators and commented that the Keene School District has recently hired a grant writer and he would support such a hire here. E. Yardley asked if it would be feasible to temporarily shift Drs. Hodgdon and Dassau from their present job descriptions to concentrate on grant efforts. S. Minikiello was recognized. He complimented Drs. Hodgdon and Dassau for all of the work they do within the district and spoke against such a consideration. R. Marra proposed to examine the existing Board committee structure, the possibility of a personnel committee, and an ad hoc committee to explore this issue. E. Yardley and D. Gurian volunteered to serve. Superintendent Cardine asked for a Board motion on the issue. G. Lerandeau **MOVED** to form an ad hoc committee to discuss the feasibility of the hiring of a grant writer. Such committee to consist of E. Yardley, D. Gurian, and administration. **VOTE:** Unanimous. Motion passed.

2. School Clerk and Treasurer Elected Positions: L. Biron distributed a written proposal to have the District Clerk and Treasurer positions become elected positions rather than appointed. L. Biron's proposal also requested the creation of a deputy clerk within each district town. L. Biron requested Board permission to advertise for the Clerk and Treasurer positions. Discussion. G. Lerandeau believed the proposal requires further consideration before action is taken. D. Arguin **MOVED** to approve the advertisement for District Treasurer and Clerk, plus two deputies as elected positions. Positions to be placed on district ballots with terms approved by the

Board. Seconded G. Fifield. Discussion: W. Wright asked if the hire requires placement on the ballot. L. Biron answered yes but will verify with counsel. W. Wright also asked if there was a legal distinction between a regional and a cooperative school district. L. Biron responded there was not. Chair Wright requested the administration verify this question with counsel also. G. Lerandeau **MOVES** to table the motion till Board members are able to discuss the issue with town selectmen. **SECOND**: G. White. **VOTE** on Motion to table: Yes:11.08/No: 1.60/Ab.0/Ab 2.32. Motion Passes. Administration will draft and distribute an information memo to town selectmen. Persons interested in either position must be a resident of the district.

C. Old Business:

1. Met School: Superintendent Cardine distributed an informational packet as part of the continuing conversation on the consideration of a Metropolitan Regional Career and Technical Center (Met School) within the MRSD. Superintendent Cardine reviewed the chronology of events and support for such a program within the district. Superintendent Cardine stressed to the Board that such a proposal does not replace any Building into the Future initiative. P. Smith expressed concern that the initiative would require further grant writing demands on administrators. P. Smith was also concerned about voter reaction given the March ballot decisions. Superintendent Cardine acknowledged that "there are a lot of questions out there - but also a lot of opportunities." D. Arguin stated that the district needs to address fundamentals first. D. Arguin **MOVES**: That the Board instruct the district administration not to expend school monies, or take action that will commit district monies towards the creation of a "Met" or alternative school, until the Facilities Committee creates a capital improvements program for the district, approved by the Board, and shows this to be a priority project." P. Smith **SECONDS**. Discussion: D. Stockwell spoke in support of the Met alternative school proposal. E. Yardley spoke in support of the project. D. Gurian believes local foundations will provide funding support. G. Lerandeau **MOVES** to call for the vote. **MOTION** to Call the Vote: 10.79/1.89/00.00/2.32. Motion Passes. **VOTE** on the Motion: .78/11.90/00.00/2.32. Motion defeated. Dennis Littky will be in attendance at the next Board meeting. Superintendent Cardine will extend an invitation to the public to hear the presentation.

2. Building Into the Future: The next meeting will be held on 5 April at 7:00PM at MRHS. R. Marra asked the chair to appoint ex-board member Chrysten Starrett, and Marcea Gustafson to the committee as community members, and P. Smith as a board member. W. Wright **MOVES** to amend the request to include the nomination of R. Marra as committee chair. A. Gross **SECONDS**. No Discussion. **VOTE**: Unanimous.

*R. Marra **MOVES** to continue the board meeting beyond 10:00. M. Snyder **SECONDS**. **VOTE**: Unanimous. Chair declares a brief recess.*

D. 21st Century Report. Superintendent Cardine requested that a separate meeting be set as a planning session for the board and administration. Board agrees. Date set for 10 May at Cutler Elementary School. Pot-Luck Dinner at 6:00. Meeting at 7:00PM. Meeting will adjourn at 9:00PM.

E. Curriculum Report: Dr. Hodgdon distributed a flyer titled MRSD Curriculum Initiatives and presented a brief curriculum report

F. Correspondence/ Announcements.

1. Superintendent Cardine distributed a letter from Surry Elementary School students asking permission to paint the Gryphon mascot on the entrance floor. A. Gross **MOVED** the Board grant permission. R. Cook **SECONDS. VOTE:** Unanimous.
2. Superintendent Cardine asked if each Board member wanted a subscription to the American School Board journal. Board consented to waive individual subscriptions and share the single complimentary copy.

G. Action on the Manifest. D. Arguin **MOVED** to approve the manifest in the amount of \$344,234.74. G. Lerandeau **SECOND. VOTE:** Unanimous.

5. SUPERINTENDENT'S REPORT. Superintendent Cardine distributed a legislative bulletin. Superintendent Cardine sought to clarify why school was in session during last Friday's storm. He informed the Board that contrary to rumor it was not true that school was in session only to avoid another cancellation. There was no discussion between him and Laidlaw Transportation Co.

SETTING THE NEXT AGENDA

1. Met School Presentation - D. Littky guest
2. Budget finances
3. Process of returning to non-SB2 district.
4. Structure of Board Committees. Tabled to 8 May.

NON PUBLIC SESSION RSA 91-A:3

10:50 PM G. Fifield **MOVED:** that the Board enter a non-public session for purposes of personnel. **SECONDED:** J. Morin. **VOTE:** Unanimous by a roll call vote.
Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, L. Biron, D. Stockwell

11:00 PM D. Arguin **MOVED:** that the Board return to public session action and to seal this portion of the non-public minutes indefinitely.. **SECONDED:** G. Lerandeau. **VOTE:** Unanimous by a roll call vote.

11:01 PM D. Gurian **MOVED:** that the Board enter a non-public session for purposes of student personnel. **SECONDED:** A. Gross. **VOTE:** Unanimous by a roll call vote.

11:15 PM A. Gross **MOVED:** that the Board return to public session . **SECONDED:** J. Morin. **VOTE:** Unanimous by a roll call vote.

Adjournment:

11:16 PM G. Lerandeau **MOVED** to adjourn . **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kenneth R. Dassau".

Kenneth R. Dassau, Ed.D.
Assistant Superintendent SAU 38

April 3, 2001
Monadnock Regional School Board
NON-PUBLIC SESSION

CONFIDENTIAL for BOARD MEMBERS ONLY

NON PUBLIC SESSION

10:50 PM G. Fifield **MOVED:** that the Board enter a non-public session for purposes of personnel. **SECONDED:** J. Morin. **VOTE:** Unanimous by a roll call vote.

Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, L. Biron, D. Stockwell

1. Superintendent Cardine presented teacher nominations for 2001-02. G. Lerandeau **MOVED** to approve collectively. A. Gross Seconds. D. Arguin abstains only from voting on Troy School nominations. **VOTE:** Unanimous.

2. Superintendent Cardine presented an informational item on a support staff request. No vote required.

11:00 PM D. Arguin **MOVED:** that the Board return to public session action and to seal this portion of the non-public minutes indefinitely.. **SECONDED:** G. Lerandeau. **VOTE:** Unanimous by a roll call vote.

11:01 PM D. Gurian **MOVED:** that the Board enter a non-public session for purposes of student personnel. **SECONDED:** A. Gross. **VOTE:** Unanimous by a roll call vote.
Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, T. Matson, J. Morin, P. Smith, M. Snyder, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, L. Biron, D. Stockwell.

D. Stockwell reported to the Board.

11:15 PM A. Gross **MOVED:** that the Board return to public session . **SECONDED:** J. Morin. **VOTE:** Unanimous by a roll call vote.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swansey, NH 03446

Telephone: 352-6955 FAX: 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Ed.D., Assistant Superintendent

David G. Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas C. Warner, Director of Technology

TO: MRSD school board
FROM: Dave Hodgdon 
RE: Grant writing in the MRSD district
DATE: March 27, 2001

Since the topic of hiring a grant writer is an agenda item at the April 3 board meeting, I would briefly like to highlight some of the work we are currently doing with grant writing. This information is a snapshot of our work this year. As we are made aware of grants, we will often apply for them, if they appear to meet a need we have in the district. The number that we apply for varies from year to year and at different times during the year, the focus of the grant, and the amount of funds received for the work required.

At the SAU three of us write grants on a regular basis. *Dr. Ken Dassau writes special education grants, Tom Warner technology grants, and I regular education grants.* We are involved in drafting both entitlement grants, which the district will receive if we apply for them and follow the proper procedures, and competitive grants, which we vie for with other schools districts. Most of these grants take a week or more of concentrated attention to complete, require the involvement of various constituent groups, and vary in the length of time between the application deadline and the notification of approval (with the special education grants taking as much as several months to be approved).

The largest *special education grant* is the *IDEA grant*, an entitlement grant based on special education compliance (evaluation, IEP, and placement). This grant, which provides funds for all three of the districts in SAU #38, has brought in \$302,326 this year – much of it for the Monadnock Regional School District as the largest district. The other special education grant is the *preschool grant*, the allocation of which was \$18,056 this current school year for the three districts in SAU #38.

A *technology literacy grant*, written by Tom Warner, the SAU #38 Director of Technology, and Howard Robertson, the Computer Support Technician for Monadnock, enabled the district to receive \$87,000 for computers in the schools and training for staff. In addition, we have received *erate discounts* in the amount of approximately \$50,000 due to the efforts of Mr. Warner.

Other *entitlement grants* are written by and/or overseen by me, as the Director of Curriculum and Instruction. The *Eisenhower grant (Title II)* focuses on funds for science and math (this year \$16,110); the *Safe-and-Drug-Free Schools grant (Title IV)* enables us to introduce programs like Second Step to reduce aggression and violence in our schools (this year \$16,050); the *Class-Size-Reduction grant* has allowed us to hire two teachers in the district to reduce class size in classes in grades 1 through 3 (this year \$74,219). Kathy Shanks writes the *Title I grant* for reading and

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

April 3, 2001

MEETING AT: Cutler School Library: West Swanzey

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of March 20, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Committee Assignments: Mr. Wright
2. Policy Committee: Mr. Cardine: Policy Books
3. Communications Committee: None
4. Facilities Committee: Gilsum Update: Mr. Fowler

B. New Business

1. Grant Writer-Discussion on
2. School Clerk and Treasurer: Mr. Biron-Discussion on establishing these positions as elected rather than appointed

C. Old Business:

1. Met School Discussion: Mr. Cardine
2. Building Into The Future: Reschedule Meeting

D. 21st Century Report:

E. Curriculum Report: Dr. Hodgdon
Updating the board on the curriculum.

F. Action on the Manifest*

G. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Personnel

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

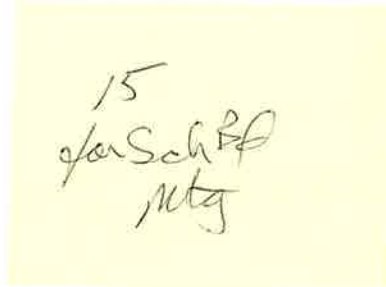


NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

Paula Adriance, President

March 19, 2001

The Honorable Judd Gregg
United States Senator
393 Russell Senate Office Building
Washington, DC 20510



Dear Senator Gregg:

This year marks the 26th anniversary of the enactment of the Individuals with Disabilities Education Act (IDEA). When IDEA was enacted in 1975, the federal government made a commitment to pay 40% of the costs associated with educating children with disabilities. But today, 26 years after the federal promise, current funding is approximately 13%. As a result of this lack of federal funding, local schools and taxpayers receive on the average only \$833 per pupil in federal funding for IDEA. If IDEA were fully funded, schools would receive more than \$2,860 per student. IDEA expenditures are creating an increasing strain on local school budgets. It has been too long that schools and taxpayers have been forced to make up for the federal shortfall. The current surplus now allows for federal action to pay old bills. It is time for Congress to fulfill its commitment on a long overdue promise.

NHSBA urges your support on legislation that will fully fund IDEA. The Senate Bill sponsored by Senators Hagel and Jeffords would provide full funding in six years through IDEA increases of \$2.5 billion annually. More importantly, this bill would also make the funding for IDEA mandatory, which would guarantee the money every year, just like Medicaid and Social Security. By making this program mandatory, IDEA would no longer be subject to political decisions and fluctuating funding levels. This legislation would dedicate IDEA increases (\$2.5 billion annual increases) for the next six years until full funding is reached. This legislation is important to local communities because the current lack of funding forces very difficult budget decisions between IDEA and other valuable education services. The proposed legislation will provide additional money at the local level to help educate all children.

Your support is urgently needed. Thank you.

Paula Adriance

cc Senator Smith, Rep. Bass, Rep. Sununu,

New Hampshire School Boards Association - 14 Fayette Street, Concord, NH 03301-3711
Phone: (603) 228-2061; FAX: (603) 228-2351

New Hampshire's Congressional Delegation

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New Hampshire's Congressional Delegation

Thomas

Locate information about federal legislation proposed before Congress.

Members of the House of Representatives

Sununu, John E., District 1

[Web Site](#)[Offices](#)[email address: rep.sununu@mail.house.gov](mailto:rep.sununu@mail.house.gov)

Bass, Charles, District 2

[Web Site](#)[Offices](#)[email address: cbass@mail.house.gov](mailto:cbass@mail.house.gov)

Members of the Senate

Smith, Robert

[Web Site](#)[Offices](#)[email address: opinion@smith.senate.gov](mailto:opinion@smith.senate.gov)

Gregg, Judd

[Web Site](#)[Offices](#)[email address: mailbox@gregg.senate.gov](mailto:mailbox@gregg.senate.gov)[Contact](#)[Privacy Statement](#)[Frequently Asked Questions](#)[Ask A Librarian](#)

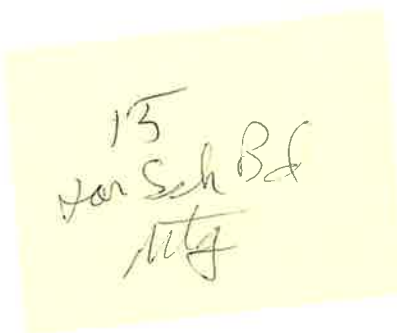


NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

Paula Adriance, President

March 16, 2001

The Honorable John Sununu
House of Representatives
316 Cannon House Office Building
Washington, DC 20515



Dear Representative Sununu:

This year marks the 26th anniversary of the enactment of the Individuals with Disabilities Education Act (IDEA). When IDEA was enacted in 1975, the federal government made a commitment to pay 40% of the costs associated with educating children with disabilities. But today, 26 years after the federal promise, current funding is approximately 13%. As a result of this lack of federal funding, local schools and taxpayers receive on the average only \$833 per pupil in federal funding for IDEA. If IDEA were fully funded, schools would receive more than \$2,860 per student. IDEA expenditures are creating an increasing strain on local school budgets. It has been too long that schools and taxpayers have been forced to make up for the federal shortfall. The current surplus now allows for federal action to pay old bills. It is time for Congress to fulfill its commitment on a long overdue promise.

NHSBA urges your support on legislation that will fully fund IDEA. The House Bill sponsored by Rep. Charles Bass would provide full funding in six years through IDEA increases of \$2.5 billion annually. More importantly, this bill would also make the funding for IDEA mandatory, which would guarantee the money every year, just like Medicaid and Social Security. By making this program mandatory, IDEA would no longer be subject to political decisions and fluctuating funding levels. This legislation would dedicate IDEA increases (\$2.5 billion annual increases) for the next six years until full funding is reached. This legislation is important to local communities because the current lack of funding forces very difficult budget decisions between IDEA and other valuable education services. The proposed legislation will provide additional money at the local level to help educate all children.

Your support is urgently needed. Thank you.

Paula Adriance

Paula Adriance

cc Rep. Bass, Senator Gregg, Senator Smith

New Hampshire School Boards Association - 14 Fayette Street, Concord, NH 03301-3711
Phone: (603) 228-2061; FAX: (603) 228-2351

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

April 17, 2001

MEETING AT: Emerson School Multipurpose Room: Fitzwilliam

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of April 3, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:
Emerson Band Presentation

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Committee Meeting Dates and Times: Mr. Wright
2. Policy Committee: Mr. Arguin
3. Communications Committee: Mrs. Gurian
4. CVC Committee
5. Facilities Committee: Gilsum Update: Mr. Fowler

B. New Business

1. Alarm System Lease Contract: Mr. Biron
2. School Clerk and Treasurer: Mr. Biron-Discussion on establishing these positions as elected rather than appointed
3. Process to Return to Non SB 2 Status

C. Old Business:

1. Met School Discussion: Dr. Littky et al
2. Building Into The Future: Reschedule Meeting (conflict with SAU#38 meeting in May)
3. Finance Update

**D. 21st Century Report:
Curriculum Report: None**

E. Action on the Manifest*

F. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Personnel

Student Issue

Legal Issue

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
April 17, 2001
Emerson Elementary School
REVISED

Present: Robin Marra, Winston Wright, Chairman, Robert L. Cook, Dixie Gurian, Emily Yardley, Don Arguin, Patricia A. Smith, Geordie Fifield, Alan Gross, Gus Lerandeau, John Morin, Marguerite Snyder, Gene White, Tom Matson, Richard Thackston; **Absent:** None; **Also present:** C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, B. Tatro, D. Stockwell, K. Craig, D. Mousette, D. Fetchin, Administrative Intern; S. Minickiello, MDA; Student Council Representatives – E. Pinney, B. Sullivan.

Winston Wright, Chairman, welcomed the public and administration to the new addition of Emerson School and thanked Karen Craig for setting everything up for the meeting.

7:05 PM CALL TO ORDER

1. CONSENT AGENDA: D. Thackston MOVED that the minutes of the April 3, 2001 meeting be approved. **SECONDED:** R. Cook. **VOTE:** Unanimous. Motion approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: MRHS chorus is going to Florida on Thursday for one week. MRHS has been trying to get spring sports under way in spite of the snow cover. There is a girl's tennis match tomorrow. This Friday there will be a dance at Monadnock. Emerson School teachers made a musical presentation, with teachers presenting two Caribbean songs and Bev McCulla dressed up as a big yellow bird – a special treat to welcome everyone to Emerson School!

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Committee Meeting Dates and Times: P. Smith asked to be removed from the negotiations committee. Committee consists of W. Wright, D. Gurian and R. Cook.

2. Policy Committee: D. Arguin reports on first meeting of the new policy committee. D. Arguin selected as chair. Reviewed history of committee. D. Arguin distributed copies of

Arguin – NHSB Association has recommended policies driven by state statutes. T. Matson does not oppose this policy but questions the appropriateness of elected officials signing this type of statement, as he feels it has no meaning. W. Wright replied that it is a choice for each board member to sign, and carries no penalties if they do not. C. Cardine stated that this policy had been officially adopted. D. Arguin stated that there are two reasons to remove a board member (stated in policy), and that this statement of ethics is not one of them.

3. Communications Committee: D. Gurian reported that the committee met and is working to identify annual goals, to create a timeline and to give the board a visual and a narrative. She has asked for help in cleaning out the MRHS weight room, as the weight room and track will be dedicated to Bob Brennan at 9AM on Saturday. There will also be a fundraiser breakfast at Mt. Caesar on Saturday at 8AM.

4. CVC Committee: C. Cardine reported that there were four people at the CVC meeting Mr. Cardine, D. Stockwell, Geordie Fifield and Robert Cook.

5. Facilities Committee: B. Fowler reported that the frost is out of the ground and they hope to have the footings work begin on Wednesday morning.

B. New Business:

1. Alarm System Contract: L. Biron reported that Honeywell will extend the lease agreement to allow installation of infrared sensors and to do this requires action on the part of the board. The cost over the next ten years will be less than the cost for the previous ten years. There will be a card system for after hour entry to the building as a security increase. T. Matson MOVED to allow the lease with Honeywell to be extended. SECONDED: A. Gross. **VOTE:** Unanimous. Motion approved.

2. School Clerk and Treasurer – discussion on establishing these positions as elected rather than appointed: G. Lerandau MOVED to appoint Roger Conway as Assistant Treasurer for the remainder of the year. SECONDED: G. White. **VOTE:** 11.16/0.0/3.84/0.0, Motion passed. D. Thackston stated that he would prefer a voice vote before doing a roll call vote. W. Wright asked C. Cardine to clarify if a weighted vote must be a roll call vote. D. Gurian MOVED to appoint a Deputy District Clerk from each town. SECONDED: M. Snyder. **VOTE:** Unanimous. Motion approved.

3. Process to return to non SB2 status: C. Cardine reported that this is a change that came from the voters in the first place, and must come from the voters in the second place. Discussion. D. Thackston asked if there is a waiting period to request this change. C. Cardine replied that there is not, that it must go on the ballot and be voted in with a 3/5 majority. C. Cardine also reported that in response to W. Wright's inquiry, MRSD is a cooperative school district, and it was incorporated in 1962, several laws regarding cooperatives changed from 1967 on do not apply to MRSD.

C. Old Business:

1. Met School Discussion with Dr. Littky: Superintendent Cardine offered background information on the Met School, and introduced Dr. Littky and a student from the first graduating class of 2000, Jocelyn Homberg, as well as Commission Donohue, Dr. Hill and T. Maguire from KSC. Commissioner Donohue extended greetings from the State Board of Education and spoke in support of this initiative. He asked why bother entertaining the Met School project? Don't consider it if you are completely satisfied with education, and most communities are not. D. Thackston asked Commission Donohue if a weighted vote requires a roll call vote. Commission Donohue will answer this question after investigating. Dr. Littky presented a history and philosophy of the Met School. This type of school is not just for kids having troubles in school, but for all kids, although it is not for everyone. Thus far, six schools of 100 students each have been established in Providence, and are in the process of building four more schools. In the City of Providence, the attendance rate is 72%, the Met School attendance is 97%. In the first graduating class of 2000, 100% have gone on to colleges, and the Met School will continue to track these kids to monitor their progress and success. Colleges have reported that Met School kids are passionate about learning. Jocelyn Homberg spoke of her experience at the Met School, her internships throughout the four years. Dr. Littky stated that every student has an individual learning plan, that there is less emphasis on covering a certain body of knowledge, but learning how to think like a biologist or think like a historian. He stated that the research now is revealing that it is not what you study, but how deeply you study something that changes a student from child to adult. They use the city as a resource. G. Lerandeau motioned to move the question. **SECONDED:** D. Thackston. **VOTE:** Unanimous. Motion approved.

T. Matson **MOVED** to have Superintendent Cardine draw up a draft budget for an alternative school in the MRSD over the next three years, and to authorize Mr. Cardine to seek out sources of funding. **SECONDED:** D. Thackston. **VOTE:** Unanimous. Motion approved.

D. Thackston **MOVED** to vote in support of pursuing an alternative school pending satisfactory review of financing by the school board. **SECONDED:** J. Morin. **VOTE:** 14.22/0.0/0.78/0.0. Motion approved.

2. Building into the Future: Reschedule meeting: There is no meeting conflict. See D. 21st Century Report.

3. Finance Update: L. Biron proposed an outline for Board training on district finances. Date for training set for 5/15/01 Board meeting. Training will take up approximately ½ hour of the meeting.

D. 21st Century Report: R. Marra reported that the committee has met and that their goals are to get the district's finances in order and restore public confidence.

E. Action on the Manifest: R. Marra MOVED the manifest in the amount of \$951,821.31.
SECONDED: A. Gross. **VOTE:** 13.84/0.0/1.16/0.0. Motion approved.

F. Correspondence/Announcements:

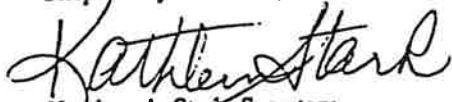
5. SUPERINTENDENT'S REPORT: Re: bomb scare and how the district handled it.
Commendations to staff on the way the recent bomb scare at the high school was handled.

SETTING UP THE NEXT MEETING'S AGENDA:

Alternative School discussion
Discussion on voting procedure

9:43PM - D. Gurian MOVED to go to non-public session. **SECONDED:** D. Thackston.
VOTE: Unanimous. Motion approved.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read 'Kathleen Stark', written in dark ink.

Kathleen A. Stark, Secretary
Monadnock Regional School District School Board

April 17, 2001
Monadnock Regional School Board
NON-PUBLIC SESSION

NON PUBLIC SESSION

9:43PM D. Gurian **MOVED**: that the Board enter a non-public session for purposes of personnel. **SECONDED**: J. Morin. **VOTE**: Unanimous by a roll call vote. Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, J. Morin, P. Smith, M. Snyder, D. Thackston, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, D. Stockwell.

9:45 PM R. Marra MOVES to extend the Board meeting beyond 10:00PM. Seconded by A. Gross. VOTE: Unanimous.

10:10PM Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: J. Morin. Unanimous by a roll call vote. [10:10 P. Smith leaves]

10:11 PM D. Thackston **MOVED**: that the Board enter a non-public session to discuss student personnel. **SECONDED**: A. Gross. **VOTE**: Unanimous by a roll call vote.

10:20 D. Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: J. Morin. Unanimous by a roll call vote.

10:21 PM D. Thackston **MOVED**: that the Board enter a non-public session to discuss a legal issue. **SECONDED**: A. Gross. **VOTE**: Unanimous by a roll call vote.

10:25 D. Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: G. White. Unanimous by a roll call vote.

Public Session:

Supt. Cardine informed the Board that he will be taking a leave to participate in the World Masters Weightlifting Championships for 2001 in Greece from September 23 -27. The Board congratulated Supt. Cardine on his performance and wished him well.

Motion to Adjourn.

10:31 D. Thackston **MOVED** to adjourn: **SECONDED**: G. White. **VOTE**: Unanimous.

Respectfully Submitted,



Kenneth R. Dassau, Ed.D.
Asst. Supt for Student Services

April 17, 2001
Monadnock Regional School Board

CONFIDENTIAL for BOARD MEMBERS ONLY
NON PUBLIC SESSION

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9:45 PM R. Marra MOVES to extend the Board meeting beyond 10:00PM. Seconded by A. Gross. VOTE: Unanimous.

1. Personnel:

a. Supt. Cardine presented the resignation of the MRSD Board Recording Secretary Kathy Stark. D. Thackston **MOVES** to accept the resignation with regrets and to authorize the superintendent to fill the position. Seconded by J. Morin. **VOTE**: Unanimous.

b. Supt. Cardine presented the resignation of the MRSD Clerk Kathy Allen. D. Thackston **MOVES** to accept the resignation with regrets. Seconded by G. White. **VOTE**: Unanimous.

c. Supt. Cardine read to Board the requests from three teacher for 2001-02 salary increases due to accumulation of coursework credit. Supt. Cardine discussed each request with the Board. D. Thackston **MOVES** to accept the superintendent's recommendations. Seconded by A. Gross. **VOTE**: Unanimous. [10:10 P. Smith leaves]

2. Student Issue: Supt. Cardine discussed scheduling an expulsionary hearing for a junior high school student. D. Stockwell and K. Dassau briefly described the process. Supt. Cardine was directed by the Board to have special education attorney Margaret Ann Moran present during the hearing.

3. Legal issues:

- a. Supt. Cardine distributed an informational item from Attorney Prigge.
- b. Chairman Wright informed the Board that the superintendent's contract would be discussed at the SAU Meeting scheduled for 7 May.

10:25PM D. Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: G. Fifield. **VOTE**: Unanimous by a roll call vote.

April 17, 2001
Monadnock Regional School Board
NON-PUBLIC SESSION

NON PUBLIC SESSION

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Public Session:

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Motion to Adjourn.

10:31 D. Thackston **MOVED** to adjourn: **SECONDED**: G. White. **VOTE**: Unanimous.

Respectfully Submitted,



Kenneth R. Dassau, Ed.D.
Asst. Supt for Student Services

April 17, 2001
Monadnock Regional School Board

CONFIDENTIAL for BOARD MEMBERS ONLY
NON PUBLIC SESSION

9:43 PM D. Gurian **MOVED**: that the Board enter a non-public session for purposes of personnel. **SECONDED**: J. Morin. **VOTE**: Unanimous by a roll call vote. Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandean, R. Marra, J. Morin, P. Smith, M. Snyder, D. Thackston, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, D. Stockwell.

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- a. Supt. Cardine distributed an informational item from Attorney Prigge.
- b. Chairman Wright informed the Board that the superintendent's contract would be discussed at the SAU Meeting scheduled for 7 May.

10:25PM D. Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: G. Fifield. **VOTE**: Unanimous by a roll call vote.



NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

Dean Michener, Director of
Governmental Relations and School Finance

April 6, 2001

To: New Hampshire School Board Chairs

From: Tom Enright, Hollis-Brookline School Board
Chairman, NHSBA Advocacy Committee

Subject: Legislative Contact Network

The **NHSBA** Advocacy Committee recently met in Concord to discuss numerous pending legislative issues. **NHSBA** believes strongly that the most effective way to communicate our concerns and positions on legislative proposals to key legislators is with a statewide network of informed school board members.

To that end, we request that you designate one member from your school board to serve as a Legislative Contact Person. This person will receive periodic communications from **NHSBA** and, in particular, the Advocacy Committee. These communications will contain current information and details on important legislation which affects school boards as the governing body for education within our communities. **NHSBA** will also ask this legislative liaison, and occasionally the whole school board, to contact certain legislators who are involved in key education decisions.

On the form below, please indicate the school district, SAU number, name and address, phone number, and eMail address for a member of your school board who can serve in this important capacity. Email will be our most effective way to dialogue with 177 school boards. Thank you for your help and interest.

Please return to **NHSBA** or eMail information to Deborah at sbadmin@nhsba.org

School District: Monadnock Regional SAU #: 38

Name: Gus Leland

Address: 19 Swansey Factory Rd

City/Town: N. Swansey NH Zip: _____

Phone: 352 7991 W Email address: _____

ETHICS POLICY STATEMENT

The Board will adopt a member code of ethics statement and annually each member will read, review and sign a copy of the statement to indicate agreement with the statement.

Reference Appendix BCA-R

Revised: November, 1999

Revised: July, 1998

SCHOOL BOARD MEMBER ETHICS

**AS A MEMBER OF MY LOCAL BOARD OF EDUCATION, I WILL
STRIVE TO IMPROVE PUBLIC EDUCATION, AND, TO THAT END, I WILL
STRIVE TO:**

Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings.

Recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board meetings.

Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups.

Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.

Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent of Schools.

Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.

Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school board associations.

Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.

SCHOOL BOARD MEMBER ETHICS
(continued)

Avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain.

Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law or is received in confidence or executive session.

Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

Winston Wright

Don Arguin

Richard Thackston

Geordie Fifield

Gene White

Marguerite Snyder

Tom Mattson

Robert Cook

Alan Gross

Dixie Gurian

Patti Smith

John Morin

Alfred Lerandean

Robin F. Marra

Emily Yardley

Reference: Policy BCA
Revised: November, 1999
Revised: July, 1998

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

May 1, 2001

MEETING AT: Troy Elementary School Gym: Troy, NH

*The public is encouraged to attend MRSD Board meetings. Comments are welcome during the
"Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon
recognition by the Board Chairman.*

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of April 17, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin
2. Communications Committee: Ms Gurian
3. Finance Committee: Mr. Lerandeau
4. Facilities Committee: Gilsum Update: Mr. Fowler

B. New Business

C. Old Business:

1. School Treasurer and Clerk (Voting for)
2. Budget for MET School

**D. 21st Century Report:
Curriculum Report: Dr. Hodgdon
Intro to Curriculum Efforts and Progress**

E. Action on the Manifest*

F. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Student Issue

8. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
May 1, 2001
Troy Elementary School

Present: Robin Marra, Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandeau (7:45PM), John Morin, Gene White, Richard Thackston;
Absent: Tom Matson, Marguerite Snyder, Robert Cook, Geordie Fifield, Patricia Smith;
Also present: C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, B. Tatro, K. Craig; D. Fetchin, Administrative Intern; Student Council Representatives – none.

Zach Blodgett, 6th grade student at Troy Elementary School, welcomed the School Board and Administration to Troy Elementary School.

7:15 PM CALL TO ORDER

1. CONSENT AGENDA: C. Cardine distributed revised copies of the April 17, 2001 minutes. D. Thackston MOVED that the revised minutes of the April 17, 2001 meeting be approved as submitted. SECONDED: D. Gurian. **VOTE:** 8.84/0/0/6.16. Motion approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee: D. Arguin reported. The policy committee is working on policy BBBC (Board vacancies and leaves) and BDE (committees), and hopes to present a policy at the next Board meeting.

2. Communications Committee: D. Gurian reported that the committee has met once, and that they are planning to schedule a clean up at the high school in time for the prom. They are working on creating a list of topics for press releases. Ms. Gurian distributed a list of graduations in the district and a sign up list for Board member attendance. D. Thackston commented on the positive result of having at least one member present at all graduations.

3. Finance Committee: D. Gurian reported that the committee will meet the first Tuesday of each month prior to Board meetings to review financial statement and audit. W. Wright urges all members to attend.

4. Facilities Committee: B. Fowler reported that the Finance Committee is working on a CIP and new construction and improvements. Gilsum project update – 20% complete. Contractor G. Louder is ready to pour the floor for the gymnasium on Thursday.

B. New Business: There has been a request from the Junior High (grades 7 & 8) to change the final day of school from June 25, 2001 to June 22, 2001. D. Thackston MOVES to amend the school calendar for the final day for grades 7 and 8 to be June 22, 2001. SECONDED: A. Gross. **VOTE:** 8.84/0/0/6.16. Motion approved.

C. Old Business:

1. School Clerk and Treasurer – D. Thackston brings up RSA195 which precludes Board action. Therefore, no discussion. L. Biron credited Atty. Prigge.

2. Budget for Met School: C. Cardine distributed Informational Budget for Years 1-3 of Met Type High School. C. Cardine reports on budget preparation to date. D. Thackston inquired if in fact there will be “zero cost to the district for year one”. C. Cardine replied yes. D. Thackston asked if attrition at the high school implies not replacing staff, and if D. Stockwell agrees. C. Cardine replied yes. Discussion of the impact on MRSD budget. W. Wright asked when we need to respond to Dennis Littky. D. Gurian commented that D. Littky requested that the process for hiring a principal occur this month. C. Cardine – principal needs to start July 1. D. Gurian is confident that we can raise the money needed. A. Gross MOVED that the board authorize Superintendent Cardine to move ahead with the Met project, to hire the principal, and to arrange for facilities and equipment to do so. Motion not to exceed budgeted amount of \$77,550. SECONDED: D. Thackston. D. Arguin offered caution and further consideration beyond five minutes. **VOTE:** 9.98/0/0/5.02. Motion approved.

D. 1. 21st Century Report: C. Cardine informed the Board that the SAU meeting is now on for May 22nd. On May 10th, the Board will hold a planning meeting. Meeting will begin at 6 PM for dinner. W. Wright appointed R. Marra to represent him at the SAU meeting on May 22, 2001.

C. Cardine announced – School to Career Regional Meeting a big success with Channel 8. C. Cardine introduced D. Dahl, Principal of Troy Elementary School. D. Dahl reported on Channel (WTRY) and its inception and progress over 4 years. D. Dahl reported that it has been a pleasure to work with these students of Troy School, and advised the Board that the students have been fine representatives of their school and the district.

2. Curriculum report – Dr. Hodgdon – Intro to Curriculum Efforts and Progress: D. Hodgdon gave an overview of the district’s curriculum efforts to this point. Curriculum is an

evolutionary process. Dr. Hodgdon distributed the curriculum brochures for parents and a flow chart of the district's curriculum initiatives. Dr. Hodgdon will present an assessment and the staff development master plan at the next meeting. D. Thackston asked how a parent understands the multi-grade curriculum in some schools. D. Thackston thanked Dr. Hodgdon for his tremendous efforts and organization and a job very well done! A. Gross – impressed with the curriculum brochures and commented on the positive affect of looping.

E. Action on the Manifest: D. Gurian MOVED the manifest in the amount of \$737,490.43. SECONDED: G. Lerandau. VOTE: 8.82/0/1.16/5.02. Motion approved.

F. Correspondence/Announcements: C. Cardine reported that there was a dedication of the track and field and weight room to Bob Brennan last Saturday. A plaque will be installed on a rock that will be out on the field, and the plaque is currently on display at MRHS. There will be a dinner for Bill and Glenn at Cutler this Thursday. Volunteers have been diligently working on the field at Monadnock. There's been a donation of silver polish from the J.A. Wright Company. C. Cardine offers credit to D. Gurian for fund raising efforts for the Met Project and other projects recently.

5. SUPERINTENDENT'S REPORT: Cutler principal search – 3 finalists will be coming to the district for interviews with the staff 5/08/01. C. Cardine distributed handout – State Average Costs Per Pupil Per District and Total Expenditures. State Commissioner Donohue responded to roll call vote question. Commissioner will go to the State Board meeting and ask for clarification.

SETTING UP THE NEXT MEETING'S AGENDA:

Policy Committee

Graduation report

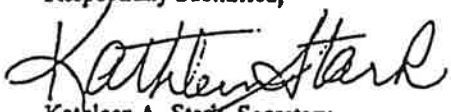
Curriculum progress – part 2

Finance training L. Biron (6:30PM)

Outcome of 5/10/01 meeting and board goals.

9:05PM - D. Thackston MOVED to go to non-public session for the purpose of student and personnel issues. SECONDED: A. Gross. VOTE: 9.98/0/0/5.02. Motion approved.

Respectfully Submitted,



Kathleen A. Stark, Secretary

Monadnock Regional School District School Board

May 1, 2001

Monadnock Regional School Board

NON PUBLIC SESSION

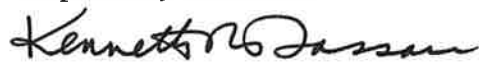
9:05PM - D. Thackston **MOVED** to enter into non-public session for the purpose of student issues. **SECONDED**: A. Gross. **VOTE**: 9.98/0/0/5.02. Motion approved.
Attendance: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandeau, R. Marra, J. Morin, P. Smith, M. Snyder, D. Thackston, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, L. Biron.
Superintendent Cardine discussed a student issue. 9:30 PM D. Gurian **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: A. Gross. Unanimous by a roll call vote.

9:30 PM D. Gurian **MOVED**: that the Board enter a non-public session to discuss personnel. **SECONDED**: G. White. **VOTE**: Unanimous by a roll call vote. 9:50 PM D. Gurian **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: D. Thackston. Unanimous by a roll call vote.

Motion to Adjourn.

9:56 D. Arguin **MOVED** to adjourn: **SECONDED**: A. Gross. **VOTE**: Unanimous.

Respectfully Submitted,



Kenneth R. Dassau, Ed. D.
Asst. Supt for Student Services

May 1, 2001

Monadnock Regional School Board Non-Public Minutes

CONFIDENTIAL for BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:05PM - D. Thackston **MOVED** to enter into non-public session for the purpose of student and personnel issues. **SECONDED**: A. Gross. **VOTE**: 9.98/0/0/5.02. Motion approved. **Attendance**: W. Wright, Chair; D. Arguin, R. Cook, G. Fifield, A. Gross, D. Gurian, A. Lerandean, R. Marra, J. Morin, P. Smith, M. Snyder, D. Thackston, E. Yardley, G. White. In attendance with the Board: C. Cardine, K. Dassau, L. Biron.

Student Issue: Superintendent Cardine discussed scheduling an expulsionary hearing for two junior high school students. One is a special education student. Superintendent Cardine has discussed the hearing process with special education attorney Margaret Ann Moran. Attorney Moran will be present during the hearing. Letters have gone out to the parents.

Personnel:

1. Superintendent Cardine presented a teacher (JG) request for early retirement. Superintendent Cardine supported the request. D. Thackston **MOVES** to accept the recommendation of the superintendent. Seconded by A. Gross. **VOTE**: Unanimous.
2. Superintendent Cardine asked the Board if they intended to provide the retiring principal with a financial gift. The practice in the past has been \$100.00 per year of service. The principal in question has 30 years of service to the district. Presently there is no policy on the issue. D. Arguin asked should the Board draft a policy for the issue. D. Thackston felt the issue should be left as is - at the discretion of the Board. D. Thackston **MOVES** to provide the retiring principal with \$100 per year consistent with past practice. Seconded by R. Marra. **VOTE**: Unanimous.

9:50 PM D. Thackston **MOVED**: that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECONDED**: G. White. **VOTE**: Unanimous by a roll call vote.

SCHOOL ADMINISTRATIVE UNIT NO. 38



SWANZEY CENTER
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Swanzey, NH 03446
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sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

April 24, 2001

To: Monadnock Regional School District Board Members

From: Curtis J. Cardine, Superintendent SAU 38

Standing Committees: Meet Regularly	Committees that Meet as Needed	Board Representatives at Other Organizations
Facilities Committee Communications Committee Policy Committee Finance Committee	Sick Leave Transportation and Safety	CVC Advisory Committee Budget Committee Legislative Representative SAU#38 Board Negotiations Committee NHSBA Delegate Staff Development Committee

Recommendation that Budget Committee Representative be a part of the Finance Committee

The Committees of the Monadnock Regional School District Board were voted in as follows:

Budget Committee

Tom Matson

CVC Advisory Committee

Robert Cook

Alan Gross

Geordie Fifield

Marguerite Snyder

Sick Leave

Dixie Gurian

Marguerite Snyder

Alan Gross

Communications Committee

Dixie Gurian

Marguerite Snyder

Patricia Smith

Alan Gross

Gene White

Staff Development Committee

Robin Marra

Emily Yardley

John Morin

Facilities Committee

Geordie Fifield

Dick Thackston

Alfred "Gus" Lerandean

Robert Cook

Don Arguin

Patricia Smith

Legislative Representative

Alfred "Gus" Lerandean

SAU#38 Board

Don Arguin

Winston Wright

Dick Thackston

Negotiations Committee

Dixie Gurian

Winston Wright

Robert Cook

NHSBA Delegate

Don Arguin

John Morin

Policy Committee

Don Arguin

Emily Yardley

Robin Marra

John Morin

Finance Committee

Dixie Gurian

Tom Matson

Dick Thackston

Transportation and Safety

Alfred "Gus" Lerandean

Winston Wright

Dick Thackston

Gene White

**Informational Budget for Years 1-3 of Met Type High School
Including Preparatory Stage in Year One**

May 1, 2001 Monadnock Regional School District Board Meeting

Assumptions Made in this Projection:

Teachers and administrators in high mid-range of scale
Highest benefit package selected by staff (family)
Standard FICA and NH Retirement
Class of 25 in Year 2
Class of 50 in Year 3
Facility provided for by local college
Moderate Grant funding based on initial work on this piece

Budget for Year 1 (2001-2002)

Planning Phase: Spring 2001 – Fall 2001

Description	Account	Amount	Rationale
Consulting Services	2200-300	\$1500	Ed Tomey Consult & Community Planning
Travel and Lodging for Team (Met Visits)	2200-500	\$500	Visiting Teams to Met for Planning
Refreshments	2200-600	\$500	Food For Events
Printing	2200-600	\$935	Printing / Office
Indirect Costs	5000-930	\$65	Standard Cost
		\$3500.00	

Funding Source(s) Planning Phase- School to Career Grant (State of New Hampshire)

Description	Account	Amount	Rationale
Consulting Services	2200-300	\$1500	Grant Funded
Travel and Lodging for Team (Met Visits)	2200-500	\$500	Grant Funded
Refreshments	2200-600	\$500	Grant Funded
Printing	2200-600	\$935	Grant Funded
Indirect Costs	5000-930	\$65	Grant Funded
		\$3500.00	

Budget for Year 1 (2001-2002)

Implementation Phase:

Description	Account	Amount	Rationale
Principal' Salary	01-2400-110-42	\$55,000	Training Year
Health Benefits	01-2400-211-42	\$12,000	Max Family
Dental Insurance	01-2400-212-42	\$1,000	Max Family
Disability/Life Ins.	01-2400-213-42	\$250	
NH Retirement	01-2400-222-42	\$1600	Based on Salary
Social Security	01-2400-230-42	\$4200	Based on Salary
Rent	01-2690-441-42	\$0	None Needed
Total		\$74,050.00	

Funding Sources: Implementation Phase

Description	Amount	Rationale
Gates Foundation		Guaranteed by Big Picture
Principal' Salary	\$27,500	½ Training Year
Health Benefits	\$6,000	½ Max Family
Dental Insurance	\$500	½ Max Family
Disability/Life Ins.	\$125	
NH Retirement	\$800	Based on Salary
Social Security	\$2100	Based on Salary
Rent	\$0	None Needed
Total	\$37,025.00	

Description	Amount	
Walker Foundation	\$15,000 Pending	Pending
Hoffman Family Fund	\$5,000 Received 4/30/01	Received
Putnam Foundation	\$7,500	Pending
Kingsbury Fund	\$5,000	Pending
Hunt Foundation	\$5,000	Pending
Total	\$37,500	

Local Back up to these Grants

Description	Amount	
Dorothy Jordan Chadwick Foundation	\$25,000	
Cogswell Benevolent Foundation	\$2,500-\$5,000	
Agnes Lindsey Fund	\$5,000	
Samuel Hunt Fund	\$5,000	

Budget for Year 2 (2002-2003)

Part of the 2001-2002 Principal's job would be to seek funding from external sources for this project.

Implementation Phase:

Description	Account	Amount	Rationale
Principal' Salary	01-2400-110-42	\$60,000	Full Salary
Health Benefits	01-2400-211-42	\$12,000	Max Family
Dental Insurance	01-2400-212-42	\$1,000	Max Family
Disability/Life Ins.	01-2400-213-42	\$250	
NH Retirement	01-2400-222-42	\$1782	Based on Salary
Social Security	01-2400-230-42	\$4590	Based on Salary
Teachers' Salary * 2	01-1100-110-42	\$80,000	Based on \$40,000
Health Benefits	01-1100-211-42	\$24,000	Max Family
Dental Insurance	01-1100-212-42	\$2,000	Max Family
Disability/Life Ins.	01-1100-213-42	\$500	
NH Retirement	01-1100-222-42	\$2,376	Based on Salary
Social Security	01-1100-230-42	\$6,120	Based on Salary
Total Salaries/Benefits		\$194,618.00	

Possible Revenue Source: District (Overall staffing numbers stay static)

Number of Students	Average Cost / Student	
25	\$6583 (1999-2000 figure from NH Department of Education for Monadnock Regional Junior and Senior High School	\$164,575

Description	Amount	Purpose
Grants from Local (NH) Foundations	\$35,000 - \$50,000	Year One Start Up Costs (Year One with Students)

National Grants

Description	Amount	Purpose
Nellie Mae Foundation	\$125,000 - \$250,000	Upwards of Entire Cost of Year One as National Rural Demonstration Project
Walker Readers Digest	\$25,000-\$50,000	Part of Big Picture Initiative
Gates Foundation	\$50,000-\$100,000	Part of Big Picture Initiative

Budget for Year 3 (2003-2004)

Implementation Phase:

Description	Account	Amount	Rationale
Principal' Salary	01-2400-110-42	\$62,400	Full Salary
Health Benefits	01-2400-211-42	\$12,000	Max Family
Dental Insurance	01-2400-212-42	\$1,000	Max Family
Disability/Life Ins.	01-2400-213-42	\$250	
NH Retirement	01-2400-222-42	\$1853	Based on Salary
Social Security	01-2400-230-42	\$4773	Based on Salary
Teachers' Salary * 4	01-1100-110-42	\$166,400	Based on \$40,000
Health Benefits	01-1100-211-42	\$24,000	Max Family
Dental Insurance	01-1100-212-42	\$4825	Max Family
Disability/Life Ins.	01-1100-213-42	\$500	
NH Retirement	01-1100-222-42	\$2,376	Based on Salary
Social Security	01-1100-230-42	\$12,729	Based on Salary
Supplies/Materials	01-1126-610-42	\$25,000	
Total Salaries/Benefits		\$318,106.00	

Possible Revenue Source: District (Overall staffing numbers stay static (exception: Principal))

Note: 1999-2000 figure for Average Cost / Student used

Number of Students	Average Cost / Student	
50	\$6583 (1999-2000 figure from NH Department of Education for Monadnock Regional Junior and Senior High School	\$329,150

Other possible funding:

See Year 2 information.

New sources of offsets: Tuition from out of district placements to program.
Savings from Sped placements returned to home school based on available new program

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

May 15, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

There is a non-public hearing at 6:00 P.M. prior to the board meeting in Room 75

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of May 1, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee: Mr. Arguin
- 2. Communications Committee: Ms Gurian: Board Attendance at Graduations
- 3. Facilities Committee: Update: Mr. Fowler

B. New Business

Swearing in of Budget Committee: Mr. Britton
Board & Budget Committee Training on Finances

C. Old Business:

D. 21st Century Report:

Curriculum Report: Dr. Hodgdon
Report on May 10, 2001 Planning Session

E. Action on the Manifest*

F. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Student Issue

8. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
May 15, 2001
Monadnock Regional Junior and Senior High School

Present: Winston Wright, Chairman, Don Arguin, Robert Cook, Geordie Fifield, Dixie Gurian, Alan Gross, Gus Lerandeau, Robin Marra, John Morin, Gene White, Emily Yardley

Absent: Tom Matson, Marguerite Snyder, Richard Thackston; Patricia Smith;

Also present: C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager, D. Hodgdon, Director of Curriculum and Instruction, B. Fowler, Director of Buildings and Grounds; Principals D. Dahl, D. Mousette.

6:00 Non-Public Meeting.

9:00 PM CALL TO ORDER

1. CONSENT AGENDA: Gus Lerandeau **MOVED** that the minutes of the May 1, 2001 meeting be approved as submitted. **SECONDED:** Robin Marra. **VOTE:** 9.64 -0 -1.15 - 4.21 Motion Approved.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee: D. Arguin reported. R. Marra **MOVED** to accept policy BDE for a first read. G. White **SECONDS**. **VOTE:** 10.79-0-0-4.21 Motion Passes.

2. Communications Committee: D. Gurian distributed a graduation list. D. Gurian reported that the committee is discussing using a weekly radio program to enhance communication with the public. D. Gurian reported on the annual building and grounds beautification effort at the junior/senior high school and extended her appreciation to the volunteers and contributors.

3. Facilities Committee: B. Fowler reported on the Gilsum project. G. Lerandeau reported that the committee has reviewed bids for the mechanical contract. He asked that the Board approve the bid to Pinney Plumbing in the amount of \$131,000.00. R. Marra **MOVED** to accept the bid. **SECOND** by G. Fifield. **VOTE:** 10.79-0-0-4.21 Motion Passes.

Headstart Report. Supt. Cardine introduced Keith Thibault and Dr. Robin Susser of Southwest Community Services to discuss a proposal for an addition to the Troy Elementary School to expand the Head Start program to area preschoolers. Mr. Thibault described the process. Southwest Community Services would write a block- grant proposal for the town of Troy. The grant may be for the amount of \$350,000 per year for two years. The Town of Troy will apply for the funds and hold a public hearing. With public support the Board would then need to vote to approve the project. Both Supt. Cardine, and Troy Elementary School Principal Dave Dahl fully supported the proposal. Mr. Thibault will proceed with the grant proposal. Mr. Cardine will inform the Board as the proposal stages occur. W. Wright added that the Facilities Committee and the Finance Committee will be reviewing the proposal.

B. New Business:

1. Budget Committee Training. The swearing in of Budget Committee members and the Board and Budget Committee training session will be rescheduled to June 5, 2001 due to the late start of the public meeting.

C. Old Business: None.

D. 1. 21st Century Report:

1. Curriculum report – Re-scheduled to June 5, 2001 due to the late start of the public meeting.
2. Supt. Cardine reported on the May 10 Board Planning Session. He distributed the Mission Statement and Board Goals that resulted.

E. Action on the Manifest: G. Lerandeau **MOVED** the manifest in the amount of \$914,252.62. **SECONDED:** D. Gurian. **VOTE:** 10.79-0-0-4.21 Motion Passes.

F. Correspondence/Announcements: Supt. C. Cardine updated the Board on the student tragedy that effected MRHS and commended Mr. Stockwell and the school staff for their response and efforts. C. Cardine also reported on the Solar Fair held on May 15, 2001 and read a letter thanking B. Fowler, Dir. of Building and Grounds; congratulated D. Dahl and the Troy School for their work at the Service Learning Regional meeting; acknowledged the work of the Cutler and Emerson Schools creating their "Egyptian Rooms; circulated a listing of the Board's May meeting schedule; circulated a memo stating the change in the 7 and 8 grade graduation dates; and circulated a petition supporting full support of special education from the federal government.

5. SUPERINTENDENT'S REPORT: See F. above.

6. SETTING UP THE NEXT MEETING'S AGENDA:

1. Budget Committee/School Board training
2. Curriculum Report.
3. Communication with Local Newspapers

4. Second read on policy BDE

The next Monadnock Regional School District School Board meeting will be held at the Richmond Veterans' Hall.

10:10 PM - G. Lerandean **MOVED** to go to non-public session for the purpose of student and personnel issues. **SECONDED:** J. Morin. **VOTE:** Unanimous by a roll-call vote. Motion approved.

Non-Public Session.

Present: Winston Wright, Chairman, Don Arguin, Robert Cook, Geordie Fifield, Dixie Gurian, Alan Gross, Gus Lerandean, Robin Marra, John Morin, Gene White, Emily Yardley
Absent: Tom Matson, Marguerite Snyder, Richard Thackston; Patricia Smith; **Also present:** C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager.

10:15 PM - G. Lerandean **MOVED** to return to public session. **SECONDED:** R. Marra.
VOTE: Unanimous.

Motion to Adjourn.

10:16 R. Marra **MOVED** to adjourn: **SECONDED:** D. Gurian. **VOTE:** Unanimous.

Respectfully Submitted,

Kenneth R. Dassau/kms

Kenneth R. Dassau
Asst. Supt for Student Services

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes Non-Public
May 15, 2001
Monadnock Regional Junior and Senior High School

CONFIDENTIAL FOR BOARD MEMBERS ONLY

Present: Winston Wright, Chairman, Don Arguin, Robert Cook, Geordie Fifield, Dixie Gurian, Alan Gross, Gus Lerandeau, Robin Marra, John Morin, Gene White, Emily Yardley **Absent:** Tom Matson, Marguerite Snyder, Richard Thackston; Patricia Smith; **Also present:** C. Cardine, Superintendent, Ken Dassau, Assistant Superintendent, L. Biron, Business Manager.

Student issue: Supt. Cardine read a request from a resident for her child to continue at the Mt. Caesar school, they are building a home in Swanzey. Supt. Cardine informed the Board that the request is consistent with action they have approved in the past. G. Fifield MOVES to approve the request. SECOND by A. Gross. VOTE: Unanimous.

Personnel: Supt. Cardine nominated Mr. Sikander Rashid as the principal of Cutler Elementary School. D. Gurian MOVES to approve the nomination. SECOND by G. Lerandeau. VOTE: Unanimous.

10:15 PM - G. Lerandeau MOVED to return to public session and to seal this portion of the non-public minutes indefinitely. SECONDED: R. Marra. VOTE: Unanimous.

Respectfully Submitted,

Ken Dassau / rms

Ken Dassau: Acting Secretary

SCHOOL ADMINISTRATIVE UNIT No. 38



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www.mrsd.org



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

May 7, 2001

To: Monadnock Regional School District Board Members
Monadnock A Team Members

From: Curtis J. Cardine, Superintendent SAU 38

RE: May 10, 2001 Planning Session

Dear Members and Administrators:

This note is a reminder about the Board Planning Session scheduled below.

May 10: Board Planning Session

5:30 P.M. Dinner
Cutler Elementary

6:15 P.M. Planning Session
Pizza and Refreshments Provided

I have enclosed a copy of our September 2000 session which lists our goals and objectives to date along with listing we came up with that demonstrated progress on our current goals.

The Agenda for the evening will be:

5:30	Dinner
6:15	Where we have been
6:30	Report on progress on the objectives set.
6:45	Defining new board objectives.

I would plan on adjourning at 7:45 – 8:00 P.M. at the latest.

Respectfully submitted,

Curtis J. Cardine, Superintendent SAU 38

Planning Session September 2000 District Goals 2000-2001

All Children in the Monadnock Regional School District will be known

New Objective

- 1. Full Assessment of a child's needs early on for all students**

Examples We See the Board and Schools Demonstrating

- a. Less use of suspensions at Monadnock Regional Junior and Senior High School.
- b. Children are feeling valued by their teachers and their environment. They notice the physical changes to the buildings.
- c. Knowing children's need is driving our curriculum
- d. Monadnock Regional Junior and Senior High School students who are suspended twice are met with to look at why by the superintendent.
- e. We know their academic needs so well and are providing parallel programs that are appropriate.
- f. We are looking at providing more staff and choices for children.
- g. Recognition nights
- h. Morning meetings
- i. Recognition programs to towns.

Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.

Board Objectives Related to this Goal:

- 1. Monadnock Regional School District will work to provide a release day for staff to work on the district's curriculum.**
- 2. By the 2001-2002 school year the Monadnock Regional School District will utilize a norm referenced test as one part of a comprehensive assessment system for the district.**

Examples We See the Board and Schools Demonstrating

- a. Several front page articles showing children engaged in a living relevant curriculum at our schools during the past few weeks.
- b. Service learning projects throughout the district
- c. School to Career is part of the regular budget now
- d. Curriculum development process in 4 major subject areas has been made. Dramatic forward progress this summer.
- e. Release days are scheduled for 3 days this school year to allow teachers time to plan together.
- f. Testing program presentations have been made. Selection of a testing program is well underway and will be in place in the fall of 2001.
- g. Greater connection between elementary and high school curriculum through cross training of staff and subject area courses offered by high school staff to the elementary staff.
- h. Book it program
- i. Objectives developed that will allow consistent assessment of students from grade to grade and school to school.
- j. K-12 curriculum development will be matched with a standardized district wide assessment.
- k. Significant changes in all aspects of our curriculum.

District Goals 2000-2001
(Derived from work on the Monadnock Regional School District in the 21st Century Process)

Each child in the Monadnock Regional School District will be technologically literate.

New Objectives

1. Increase the Monadnock Regional School District's connectivity to the NET.
2. Increase the amount and diversity of technical education K-12.

Examples We See the Board and Schools Demonstrating

- a. Internet access has increased by 50% (Quality Connections)
- b. Obvious increases in students' ability to access information on line.
- c. More elementary computer labs exist than one year ago.
- d. PC from Apple switch is in full swing with more PCs and laptops available at each site.
- e. Web pages expanded to communicate students' work.
- f. Increased connections between the curriculum and technology.
- g. Homework is available on line at some sites.
- h. 27 Gateways and printers installed at Mt. Caesar this year.
- i. More training available to staff.
- j. PC Lab at High School
- k. Networked computer access to internet in EVERY room.
- l. Curriculum project involves heavy use of technology.
- m. Technology education being expanded to elementary level
- n. Science probes and measurement tools purchased to supplement Science Curriculum.

Every Child in the Monadnock Regional School District will be Provided a Safe, Clean, Effective
Facility in Which to Learn.

Examples We See the Board and Schools Demonstrating

- a. Completed Emerson Project
- b. Work with Gilsum on upcoming construction project
- c. Painting and cleanups
- d. Building into the Future Committee Work on Monadnock Regional Junior and Senior High School Crowding
- e. Plantings at all schools
- f. Deferred maintenance being budgeted for
- g. Recycling in Troy and Surry, soon to be district wide
- h. Schools appear cleaner and neater
- i. Positive influence of Officer in the Schools (Wayne)
- j. Troy has a staff committee that works on the grounds
- k. Increased administrative attention to existing facilities and keeping them up.
- l. Attention to deferred maintenance is important, water quality, filters for air, buried tanks

**Every Child's Education in the Monadnock Regional School District will be Enhanced by Family,
School, and Community Involvement.**

Examples We See the Board and Schools Demonstrating

- a. **Parents, teachers, aides, and administrators meet during the summer to implement effective programs for special education students and they WORK!**
- b. **Combined PTO and Volunteer programs**
- c. **PTOs in Surry ask teachers what they need and provide it**
- d. **The Dog House Project**
- e. **Lighting outside for Football Games**
- f. **Increased attendance at events**
- g. **Lights, Sound and Action**
- h. **Learning nights at each school**
- i. **Troy staff commits to continue community involvement**
- j. **Volunteer efforts at all schools**

The evening's discussion shifted to the issue of Special Education during the final ½ hour. Since this meeting Dr. Dassau and I have met several times and there has been discussion with individual principals around this issue. It would be a good use of our time during a follow up session to this meeting to work on a vision for special education services in the district and come to agreement on a direction the board and administration would like to go in this area. November is probably a poor month for this as the building into the future committee will be meeting in the area towns at this time. I will bring this item up at the meeting on October 17th.

Respectfully submitted,

Curtis J. Cardine, Superintendent SAU 38

SCHOOL ADMINISTRATIVE UNIT No. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

April 4, 2001

To: Monadnock Regional School District Board Members

From: Curtis J. Cardine, Superintendent SAU 38

RE: Committee Appointments and Election

The Committees of the Monadnock Regional School District Board were voted in as follows:

Budget Committee

Tom Matson

CVC Advisory Committee

Robert Cook

Alan Gross

Geordie Fifield

Marguerite Snyder

Sick Leave

Dixie Gurian

Marguerite Snyder

Alan Gross

Communications Committee

Dixie Gurian

Marguerite Snyder

Patricia Smith

Alan Gross

Gene White

Staff Development Committee

Robin Marra

Emily Yardley

John Morin

Facilities Committee

Geordie Fifield

Dick Thackston

Alfred "Gus" Lerandeau

Robert Cook

Don Arguin

Legislative Representative

Alfred "Gus" Lerandeau

SAU#38 Board

Don Arguin

Winston Wright

Dick Thackston

Negotiations Committee

Dixie Gurian

Winston Wright

Patricia Smith

Robert Cook

NHSBA Delegate

Don Arguin

John Morin

Policy Committee

Don Arguin

Emily Yardley

Robin Marra

John Morin

Finance Committee

Dixie Gurian

Tom Matson

Dick Thackston

Transportation and Safety

Alfred "Gus" Lerandeau

Winston Wright

Dick Thackston

Gene White

From the Monadnock Regional School District Payroll we are living without the following positions. Several of these have been since the start of the year, others as they have occurred. We have been using the figure of 8 full year positions at Monadnock and 2 at SAU#38 to describe the amount saved as some of the opening represent only a partial year's savings. This sheet gives the physical count of who is missing from the staff.

Note: These positions ARE in the 2001-2002 budget.

Cutler School: 5 Positions

K M: Library Aide – (Currently the library aide at Mt. Caesar is covering both locations)

C W: One on One tutor

2 Special Ed. Tutors: These were in last year and not hired this year. (K. H. & M. G.)

J H: Shared Tutor Special Education

Mt. Caesar: 2 Positions

H B Aide

K C Aide

Troy Elementary: 2 Positions

A H: Out Leave: Not Replaced: Tutor

L S Tutor

New Special Needs Child: Did not hire aide for past 2 months: Ed Plan will require one

Northern Schools: 3 Positions

M B Tutor in Sullivan

D Y Tutor in Sullivan (Transferred to Title One – Federal Funds)

Surry Aide Position in Budget: No one hired

High School: 2 Positions +

D L Secretary: Nurse's Office

C M Secretary HS Transferred to NH Jobs Opening not replaced

(NOT COUNTED) Two new students with IEPs were added to the school and we shifted other aides to cover them. This would have normally resulted in another 2 people being hired

Fitzwilliam: 1

J C On leave April – June will be replaced by her aide, we will not rehire for the aide position

Maintenance: Normal crew: 5 full time with Supervisor and 1 temporary (for purposes of no benefits etc.) This does not include the director, Barry Fowler

Helen Washburn Secretary

Custodial: *There are normally 17 full time custodians with the supervisor included (currently 15). There are also 3 part time.*

Full Time Mt. Caesar evenings: Empty several weeks will be filled

Full Time Emerson evenings: Empty for 6 weeks: will be filled

SAU#38 (Monadnock Regional School District pays 66% to SAU#38 on the positions below).

J. D. SAU#38 Special Education Coordinator

C.B. Full Speech to .6 time replacement

C. B. Full Speech: Not Replaced

Moved to Grant: (Monadnock Regional School District was paying 100% on these exclusive Monadnock positions)

Certified Nurse's Assistant at Mt. Caesar

1 Nurse at Pre-School (1-1)

Monadnock Regional School District

Board Committees

April 2001 – March 2002

Committee: Communications

Purpose: Support and publicize district goals
Help publicize the district's budget & warrant articles
Market & publicize the district:
 Individual & collective achievements
 Projects
Inform district residents about what is happening in the schools
Help build pride in the district
Create alumni association
Build endowment

Composition: Board and non-board

Staff: Superintendent
Director of Curriculum
Administrative assistant to the Superintendent
Elementary school principal

Annual Goals:

Frequency of meeting: Weekly

Day & Time of meeting: Thursday mornings: 7:30 to 8:15 at The White House

**Monadnock Regional School District
Communications Committee**

**Thursday April 5, 2001
7:15AM - 8:15**

- I. Board retirement party: Thursday, May 3
- II. April 17 board meeting: Dr. Dennis Littky & The Met
- III. Next meeting

MRSD:Com:AgeMin2-22-01

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

June 5, 2001

MEETING AT: Veterans' Hall in Richmond, NH

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

There will be a finance committee meeting at 6:30 before the board meeting

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of May 15, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin Second Read of BDE
2. Communications Committee: Ms Gurian: Communications with Local Papers in the District
3. Facilities Committee: Update: Mr. Fowler

B. New Business

Swearing in of Budget Committee: Mr. Britton
Rescheduled Board & Budget Committee Training on Finances

C. Old Business:

D. 21st Century Report:
Curriculum Report: Dr. Hodgdon

E. Action on the Manifest*

F. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Personnel

Legal

8. ADJOURNMENT

Setting the Next Agenda	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
June 5, 2001
Richmond Veterans' Hall

Present: Robin Marra, Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandean, John Morin, Gene White, Richard Thackston, Robert Cook,

Absent: Tom Matson, Marguerite Snyder, Geordie Fifield, Patricia Smith;

Also present: C. Cardine, Superintendent; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; D. Hodgdon, Director of Curriculum and Instruction; B. Fowler, Director of Buildings and Grounds; Principals: B. Tatro; K. Craig;

7:00 PM CALL TO ORDER

1. CONSENT AGENDA: A. Gross **MOVED** that the minutes of the May 15, 2001 meeting be approved as submitted. **SECOND:** G. Lerandean. **VOTE:** 10.02/.78/0.0/4.20/. Motion approved.

2. CITIZENS CONCERNS: Mr. Moriarity of Richmond asked if the MRSD would consider Saturday classes as a deterrent to bomb threats. C. Cardine and D. Stockwell responded that school has never been cancelled as a result of a bomb threat. The administration will consider the proposal.

D. Gurian asked Mr. Moriarity how Saturday classes were a deterrent. Mr. Moriarity responded it is not an issue to brag about, the canceling of school, if students must make up the day by attending class on Saturday. Mr. Moriarity stated that in districts where Saturday classes have been implemented, the threats have stopped.

3. STUDENT COUNCIL CONCERNS: None

4. OTHER SCHOOL BOARD BUSINESS:

Chairman Wright requested that the meeting agenda be changed to accommodate the Budget Committee members.

A. NEW BUSINESS

- a) **Swearing in of Budget Committee members.** Superintendent Cardine acted on behalf of School District. Moderator Tom Britton, and administered the oath of office to budget committee members.

New members: (attached)

2. **Finance Training:** Superintendent Cardine introduced L. Biron, SAU 38 Business Manager. L. Biron distributed an "information packet for MRSD School Board Budget Training on Finances for the 2000-2001-budget year." L. Biron reviewed the following information for the Board and Budget Committee members: MRSD account structure, MS-27, MS-22, district voters approval within the budget process, and the state reporting requirements. L. Biron distributed the MRSD '00-'01 budget summary. Mr. Moriarity requested to see the complete budget. L. Biron will send him a copy. An updated summary will be provided to the Board at the next scheduled meeting on 19 June. L. Biron discussed the overdraft of appropriation and deficit fund balance. Discussion on GASB-34 and town participation. L. Biron added the business office is in the process of reconciliation for all budgets.

C. Cardine concluded the finance presentation by summarizing all of the district initiatives to address all of the past financial problems. The Board and Budget Committee appreciated the presentation and applauded Mr. Biron. L. Biron asked the Board or Budget Committee members to call him if they have questions.

B. Board Committee Reports:

1. **Policy Committee:** D. Arguin reported on Policy BDE and the Policy Committee's recommendation to consolidate existing committees. D. Thackson **MOVED** to approve Policy BDE. Second by D. Gurian. **VOTE:** 10.80/0.0/0.0/4.20. Motion approved.
2. **Communications Committee:** D. Gurian reported committee meets weekly Thursday mornings. Each month a press release will be submitted to all local papers. Topics to be determined. Some topics will include assessment, budget, and MET School. Radio releases are also being considered. D. Arguin expressed caution in participating in live radio interviews if the Board information may be sensationalized by the station.
3. **Finance Committee:** D. Thackson asked the Chair to remove him from both the Finance and Facilities Committee as his schedule does not allow him to attend meetings.
4. **Facilities Committee:** B. Fowler reported on the Gilsum project. Trenching and septic installations are underway. Wood structure will begin in the next two weeks. G. Lerandau reported that the committee is waiting for the public hearing on the Troy Headstart proposal to decide their next step. The meeting is scheduled for Thursday, 7 June.

B. Other New Business:

- a) Negotiating Committee. Chair Wright proposed the committee meeting on Thursday, 7 June.
- b) MRHS Summer Proposal. Dan Stockwell distributed a summer school proposal and introduced English Department Chair Rick Allen who drafted the proposal. D. Thackson **MOVED** to approve the proposal with the caveat that the financial details be worked out with the business manger. D. Gurian **SECOND**. Discussion: C. Cardine stated that the information would be ready for the Board at the next meeting. R. Allen responded to Board questions on the process of student participation. L. Biron said a public hearing must be held to accept the funds. Discussed holding the public hearing at 6:45 p.m. before the next Board meeting on 19 June. Vote: 10.02/0.0/.78/4.20. Motion approved.

C. Old Business:

- 1. C. Cardine distributed the Board goals as drafted at the Board and Administration planning meeting held 10 May. R. Marra **MOVED** to adopt district goals 2001-02 as presented. **SECOND**: A. Gross. Vote: 8.82/0.0/1.98/4.20. Motion approved. R. Marra asked how the Board will move forward with the goals. C. Cardine responded he will be meeting with administrators and reporting to the Board. Ad hoc committees may be set.
- 2. A. Gross is unable to attend the Cutler ceremony on 22, June. E. Yardley will attend.

D. 21st Century Report: Curriculum report .

Curriculum Report: D. Hodgdon distributed a "Tentative Summer Schedule for Curriculum Word," and staff development materials, and presented an overview of the district's curriculum initiatives. L. Biron added that certification is renewed every three years.

Mr. Gross asked Mr. Cardine about adding more time for Physical Education. Mr. Cardine reported on a meeting with the Physical Education, Art and Music Teachers from our elementary schools where they described the problem with adding any more time until space concerns were addressed. We are currently maximizing our use of these areas with the space we have available at the elementary schools.

E. Action on the Manifest: D. Gurian **MOVED** that the manifest be approved in the amount of \$826,186.18. **SECOND**: G. Lerandau. **VOTE**: 10.80/0.0/0.0/4.20/ . Motion approved.

F. Correspondence/Announcements:

Superintendent Cardine read commendations from representatives, parents, and citizens to various Monadnock Regional School District students for their accomplishments in the areas of Music, Sports, Academics and Art.

Superintendent Cardine reported on the following:

1. C. Cardine called Charlotte Lesser, district media generalist, a “stellar addition to your staff.”
2. Two Destination Imagination from Monadnock Regional Junior and Senior High School coached by Jerry Kuhn, Paul Teitelman did well in the Worlds. Troy Elementary also had a team that went to Iowa for this event.
3. A letter from the NH House of Representatives for Brittany Cantlin commending her for her accomplishments as reported in the Keene Sentinel.
4. Mr. Stockwell reported on teams making the state playoffs –
5. A letter complimenting Mr. Polifrone and his chorus from Ann Killeen was read.
6. Curt reported on the project that Monadnock Regional Junior and Senior High School students completed with the elementary students from Sullivan.

Agenda Change. W. Wright requested moving the correspondence and announcements portion of the agenda to after citizen or student council concerns. Board approved.

Helping-Store Program. K. Craig informed the Board of a visit from Mayor Blastos commending the school for their “helping store” program initiated by Bev McCulla. Students raised \$850.00. M. Blastos invited all the kids to the Pub for hot chocolate. K. Craig congratulated all participants.

5. SUPERINTENDENT’S REPORT:

- a) C. Cardine reported on the hiring process for the MRSD Met school principal. C. Cardine is following the district search process. D. Hodgdon will chair the committee. C. Cardine reported on the fund raising activities to date. Information has gone to all district staff.
- b) Recognition Award:
 - 10 year plaque
 - 15 year plaque
 - \$25.00 for perfect attendance

- c) Meg Baker complimented the SAU#38 staff for complete and accurate reports for the quarter. (financial)

6. SETTING UP THE NEXT MEETING'S AGENDA:

1. Graduation review
2. Troy Headstart report
3. Summer School Proposal MRHS
4. Public Hearing

7. Non-Public Session.

9:25 PM. D. Gurian **MOVED** to go to non-public session for the purpose of student and personnel issues. **SECOND:** A. Gross. **VOTE:** 10.80/0.0/0.0/4.20. Motion approved.

9:55 PM R. Marra **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

8. Motion to Adjourn.

9:56PM D. Arguin **MOVED** to adjourn: **SECONDED:** A. Gross. **VOTE:** Unanimous.

Respectfully submitted,

Kenneth R. Dassau /me

Kenneth R. Dassau, Ed.D.
Assistant Superintendent

June 5, 2001

Monadnock Regional School Board

CONFIDENTIAL for BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:25 PM. D. Gurian **MOVED** to go to non-public session for the purpose of student and personnel issues. **SECOND:** A. Gross. **VOTE:** 10.80/0.0/0.0/4.20. Motion approved.

Present: Robin Marra, Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandean, John Morin, Gene White, Richard Thackston; Robert Cook. In attendance with the Board: C. Cardine, K. Dassau, L. Biron.

1. **Student Issue.** Superintendent Cardine read a request from Peter and Deb Brnger to allow their children to complete the year at Monadnock Regional School District schools. R. Marra **MOVED** to approve the request to remain at Cutler and Mt. Caesar Schools. **Second** by G. White. **VOTE:** Unanimous.

2. **Resignations.** Superintendent Cardine read the following resignations: Donna Cary, 5th grade at Troy; K. Mitchell, special education at MRHS. D. Gurian **MOVED** to accept the two resignations. **Second** by G. Lerandean. **VOTE:** Unanimous.

3. **Nominations.** Superintendent Cardine recommended the continuation of all MRSD principals, Assistant principals, and other administrative staff. D. Thackston **MOVED** to accept the recommendation. **Second** by D. Gurian. **VOTE:** Unanimous.

4. **Other Nominations.** Superintendent Cardine nominated the following MRSD staff: S. Kessler, School-to-Career; M. Jillson, sped at MRHS; R. Hale, English; and C. Smith, sped, and J. Robinson: Social Studies. D. Gurian **MOVED** to accept the nominations. **Second** by D. Thackston. **VOTE:** Unanimous.

5. **Grievance.** Supt Cardine reported that a grievance hearing will need to be scheduled. Hearing date to be set. W. Wright proposed 6:00 on 10 July. Superintendent Cardine will notify the grievant.

9:55 PM R. Marra **MOVED:** that the Board return to public session action and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

Motion to Adjourn.

9:56 D. Arguin **MOVED** to adjourn: **SECONDED:** A. Gross. **VOTE:** Unanimous.

MF) BUDGET COMMITTEE 2001/2002

LNAME	FNAME	STREET	CITY	STATE	ZIP	phone	EXPYR
Boes	Gary	652 Old Homestead Highway	Swansey	NH	03446	352-3609	2002
Burke	Matthew	South Road	Sullivan	NH	03445	847-9013	2004
Dion	Normand	81 South Street	Troy	NH	03465	242-3035	2004
Gomarlo	Jennifer	100 Cram Hill Road	Swansey	NH	03446	352-9282	2003
Glidden	Barbara	1010 Old Homestead Highway	Swansey	NH	03446	352-6156	2004
Hasbrouck	William	849 Rte 10	Gilsum	NH	03448	352-4288	2004
Johnson	Greg	329 Sawyers' Crossing Road	Swansey	NH	03446	352-5533	2002
Methe	Michael A.	318 Upper Troy Road	Troy	NH	03465	242-7951	2002
McCullough	Janet	PO Box 430	Troy	NH	03465	242-6254	2003
Moriarty	Cornelius F.	782 Old Homestead Highway	Richmond	NH	03470	239-4031	2002
Sportello	Larry	144 Rt. 12A	Surry	NH	03431	352-8475	2002
Stuhlsatz	Peter	404 Branch Road	Roxbury	NH	03431	352-0397	2003
Tommila	John	PO Box 195, Rte 12	Troy	NH	03465	242-7774	2003

April 24, 2001

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446
Telephone: 352-6955 FAX: 358-6708
sau38@monad.net
Monadnock Regional School District

Hinsdale School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Thomas Warner, Director of Technology

June 12, 2001

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

Scott Minickiello: Representative
NEA New Hampshire
103 North State Street
Concord, NH 03301-4340

Dear Scott:

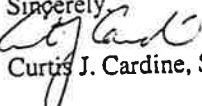
This letter is written in regard to the Level C grievance you filed on May 28, 2001 (enclosed) for Mrs. Shirley Mitchell.

The board has scheduled a hearing for Mrs. Mitchell for their meeting on June 19, 2001. The hearing will take place during the Non-Public section of the meeting. It is my understanding that Mrs. Mitchell has requested this take place in Non-Public session.

This hearing will not occur before 8:00 P.M. as the board will conduct its regular business prior to the hearing.

I am including a copy of your grievance to the board along with my reply from the level B hearing held in my office.

Sincerely,


Curtis J. Cardine, Superintendent SAU 38

Enclosed: Level C Grievance
CC: Shirley Mitchell
Barry Fowler
Monadnock Regional School District Board Members

SCHOOL ADMINISTRATIVE UNIT No. 38

SWANZEY CENTER

600 Old Homestead Highway

Swansey, NH 03446

Telephone: 352-6955 FAX: 358-6708

sau38@monad.net

Monadnock Regional School District

Hinsdale School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Kenneth R. Dassau, Assistant Superintendent

Thomas Warner, Director of Technology

Robert A. Seymour III, Business Manager

May 15, 2001

Cott Minickiello: Representative

EA New Hampshire

13 North State Street

Concord, NH 03301-4340

Bar Scott:

This letter is written in regard to the Level B grievance you filed on April 25, 2001.

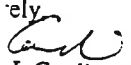
On May 9, 2001 we held a scheduled a meeting for you and Mrs. Mitchell in my office at 1:30 P.M. At this time I heard Mrs. Mitchell's side of this story.

I mentioned during the hearing on May 9, 2001 it is important to not only fill out district forms requesting leave but wait for a written response before taking it. A copy of the district's leave request form is part of the negotiated agreement with the support staff.

Fowler reports a different set of circumstances surrounding this request than Mrs. Mitchell does. There is also a standard for the taking of vacation days that the association has grieved through to the board level that has been held by the board.

Based on Mrs. Mitchell's availability of personal leave and earned time for use during this time. There wasn't any available that I could apply. My only recourse is that I can waive the requirement for Mrs. Mitchell to pay for her absence during this time period. With this in mind, I have directed payroll to continue the payment of district funds to Mrs. Mitchell's health insurance policy. We will not expect her to reimburse the district for this coverage.

Thank you for your presentation on this matter. If you have any question regarding this decision please let me know. You are entitled to file a grievance to the board if you wish to take this to the next level.

Sincerely,

C. J. Cardine, Superintendent SAU 38

cc: Level B Grievance
Shirley Mitchell
Barry Fowler
Payroll

580 Old Homestead Highway
East Swanzey, NH 03446
May 28, 2001

Mr. Winston Wright
Chairman-School Board
600 Old Homestead Highway
East Swanzey, NH 03446

Dear Mr. Wright:

This letter is to ask that you set a hearing for a level C grievance by Mrs. Shirley Mitchell, a custodian at Monadnock Regional High School. The grievance has already been heard by Mr. Barry Fowler (level A) and by Superintendent Curt Cardine (level B). I respectfully ask that this be scheduled for 6:30 pm on June 19, prior to the Board meeting that evening. Mrs. Mitchell works nights at the high school and would like the hearing to take away as little time as possible from her duties.

Mrs. Mitchell is seeking to use her remaining vacation time, her personal day, and thirteen sick days in order to be paid for her leave from January 29 through February 27. She is seeking this on the basis that she was given the impression by Mr. Barry Fowler that her leave was going to be covered by the Family Medical Leave Act (FMLA) and was not informed of the contrary until she returned from taking care of her ill brother-in-law, who has since passed away.

Mr. Fowler's first mistake was mentioning that FMLA might be an option for Mrs. Mitchell under the situation. This error was then compounded by telling Mrs. Mitchell that he would investigate the "availability and qualifications" of the leave with Grace Fernald. This was then further compounded by *never* informing Mrs. Mitchell of his findings even though Grace had informed him that she did not qualify for the leave. Mr. Fowler either knew that Mrs. Mitchell did not qualify for the leave and chose not to tell her or he dragged his feet and never followed through with the investigation that he had promised until it was too late. I find either possibility discouraging.

Mrs. Mitchell did not fill out a leave request until Mr. Fowler told her that she needed to. This was not done earlier because Mrs. Mitchell was waiting to hear from Mr. Fowler about his investigation. When Mr. Fowler did receive the leave request that he had asked for, he still did not inform Mrs. Mitchell that she would not be granted FMLA, and that at best her leave would need to be taken unpaid.

Once Mr. Fowler tells Mrs. Mitchell that he will investigate *his* suggestion of FMLA he takes on part of the responsibility. He should have, at least, informed Mrs. Mitchell of his findings in a timely manner so that she could have considered other options.

It is unfortunate that Mr. Fowler was unwilling to help out a valued district employee during a time of family crisis. Mrs. Mitchell's annual salary surely does not enable her to take four weeks of unpaid leave, leave that she would have reconsidered had she not been given the impression that everything was under control, particularly since she had not heard back from Mr. Fowler and had followed all of his directions.

Sincerely,



Scott R. Minickiello
Field Representative NEA-NH

Winston Wright, Chairman
Monadnock Regional School Board

Dear Win:

I am writing to tender my resignation as Gilsum's duly elected member of the Monadnock Regional School Board, effective immediately. Please notify appropriate committee chairs and staff members.

Though I have recently acquired a state-of-the-art personal sound system, I have found every meeting of the board to be a serious challenge to my impaired hearing. And the odds are stacked heavily against any improvement:

1. The meeting halls, by and large, are acoustical nightmares: huge boxes filled with roaring machinery.
2. The public address systems, when available, are woefully inadequate at best and completely counterproductive otherwise.
3. The assembled board is large and spread over an area that even defies lip-reading, if that were indeed a viable option.
4. Many folks (board members, staff and others) are very softly spoken; many others are simply incapable of transmitting clearly intelligible speech at any distance. No fault, just facts.

The cumulative effect has been to render me inoperative as a board member; becalmed in a sea of garbled communication. Obviously there are still disabilities for which there is precious little public accessibility. The Communications and/or Policy Committees may want to consider this as a plea for relevant action. I am personally much too impatient to wait for due process to occur.

Thanks for your consideration. My best wishes to the board.

Sincerely,

Bob Cook

signed:
Robert L. Cook
Gilsum, NH
June 12, 2001

A handwritten signature in black ink, appearing to read "Robert L. Cook", written in a cursive style.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

June 19, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

There will be Public Hearing at 6:30 and 6:45 P.M. before the board meeting

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of June 5, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee: Policy Update**
- 2. Communications Committee: Ms Gurian**
- 3. Facilities Committee: Update: Mr. Fowler**

B. New Business

CVC Agreement: Wayne Cotton

C. Old Business:

Troy Headstart Proposal Update
Summer School Program at Monadnock
Graduation Review

D. 21st Century Report:

Met Update: Planning Group

E. Action on the Manifest*

F. Correspondence/Announcements

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the Next Meeting's Agenda

7. 9:20P NON PUBLIC SESSION

Personnel: Hearing

8. ADJOURNMENT

Setting the Next Agenda

- 1.** _____
- 2.** _____
- 3.** _____
- 4.** _____
- 5.** _____
- 6.** _____
- 7.** _____
- 8.** _____

* Indicates an item requiring board action

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

June 19, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

There will be Public Hearing of the Monadnock Regional School District Board at 6:30 to hear public comment on accepting funds for the MET School Project for 2001-2002.

There will be Public Hearing of the Monadnock Regional School District Board at 6:45 to hear public comment on accepting tuitions for the High School Summer Program for 2001.

Non-approved minutes. Corrected 7/10/01
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
June 19, 2001
Monadnock Regional High School

Public Hearing of the Monadnock Regional School District Board to hear public comment on accepting funds for the MET School Project for 2001-2002.

6:40 Motion to open public hearing by D. Arguin. Second D. Gurian. Vote: Unanimous.

Present: Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandau, John Morin, Gene White, Richard Thackston; Marguerite Snyder. **Administration:** C. Cardine, Superintendent, L. Biron, Business Manager.

Hearing opened for the acceptance of funds for the MET/Big Picture School Project. D. Gurian spoke to the process for accepting this money (monies that have come in and anticipated money). MRSD will establish a separate fund code (fund code 5) for these contributions. The hearing allows us to turn the contribution into an appropriation. The board voted to accept any funds coming in for the MET/Big Picture School Project. Vote: Unanimous

6:55 Motion to close public hearing by D. Gurian. Second G. White. Vote: Unanimous.

Public Hearing of the Monadnock Regional School District Board to hear public comment on accepting tuitions for the High School Summer Program for 2001.

6:55 Motion made to open public hearing by E. Yardley. Second D. Gurian. Vote: Unanimous.

Hearing opened for accepting tuition. L. Biron spoke to the fact that all the benefits needed will need to be met. Not by contract but by a written statement.

The board voted to accept any funds coming in for tuition for the Monadnock Regional Junior and Senior High School summer program for 2001.
Vote: Unanimous

7:00 Motioned to close public hearing by E. Yardley. Second D. Gurian. Vote: Unanimous.

7:00 PM CALL TO ORDER

Present: Robin Marra, Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandau, John Morin, Gene White, Richard Thackston; Marguerite Snyder. **Absent:** Tom Matson, Robert Cook, Geordie Fifield, and Patricia Smith;

Also present: C. Cardine, Superintendent; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; D. Hodgdon, Director of Curriculum and Instruction; B. Fowler, Director of Buildings and Grounds; Principals: B. Tatro; D. Dahl.

1. **CONSENT AGENDA:** G Lerandau MOVED that the minutes of the June 5, 2001 meeting be approved as submitted. **SECOND:** R. Marra. **VOTE:** Unanimous.
2. **CITIZENS CONCERNS:** None
3. **STUDENT COUNCIL CONCERNS:** No report due to the graduation of representatives. Congratulations and best wishes to Student Council Board Representatives Breanna Sullivan and Erin Pinney for their service to the MRSD School Board!
4. **OTHER SCHOOL BOARD BUSINESS:**
 - A. **Correspondence/Announcements:**

Superintendent Cardine reported the following:

 1. Keene State Recycling – B. Fowler reported on Keene State “surplus” program which allows the district to receive material.
 2. An announcement of the upcoming Colonial Gardens opening at Mt. Caesar was handed out. A grant from Mobil helped pay for this project.
 3. High School annual shed project. Another shed project completed and sent to a local project sponsor.
 4. C. Cardine read a letter from K. Craig thanking Joanne Walsh for filling in for J. Crowder during her medical leave.
 - B. **Board Committee Reports:**
 1. **Policy Committee:** Don Arguin reported on Section D of policy manual. Policy Committee has reviewed the process of maintenance work within the district. Committee meeting on the first Tuesday in July is tentative. Next meeting 26 June.
 2. **Communications Committee:** Dixie Gurian reported:
 - a. MET School/Big Picture proposal. The Committee is discussing monthly press release to local papers and town postings sent the middle of each month. This month the MET School/Big Picture proposal is featured.
 - b. Class of 2001. Where are they are going? What are they choosing to do? The Committee is planning a publication to answer these questions.
 - c. Next Beautification Meeting will be Saturday, August 11. More painting at Monadnock Regional High School. Join us if you can.

- d. Monadnock Regional High School's 40th Anniversary. The Committee is looking for a MRSD alumni to chair the 40th Anniversary gala celebration. Contact D. Gurian.

3. **Facilities Committee:** B. Fowler reported on the Gilsum Project. All rough gravel work completed. Framing and roof trusses to go up the following week. Such work will not interfere with the Gilsum Annual Rock Swap.

C. New Business:

- a. CVC Agreement – Wayne Cotton of the Cheshire Vocational Center and Tom Moses discussed the CVC agreement with the Monadnock Regional School District and other sending districts. It is a three party agreement between the State of NH, sending schools, and Keene. The CVC curriculum is an extension of most local programs. Mr. Cotton reviewed the regional agreement. (7:30 D. Gurian leaves.) R. Thackston asked Superintendent Cardine to describe his perception of the Monadnock Regional School District-CVC relationship. Superintendent Cardine supports the agreement and appreciates when Mr. Cotton comes to the school to do an annual promotion. Mr. Cotton commented on the impact of Keene's decision to implement block scheduling. W. Cotton believes it is working well for most of the sending schools. The official name of the center is the Cheshire Center of Applied Science and Technology. Don Arguin asked under which conditions could a student access academic course(s). W. Cotton responded that consideration is given on an individual student basis. R. Thackston proposed that the CVC Committee, (R. Cook, A. Gross, G. Fifield, M. Snyder) will review the agreement and offer a contract recommendation to the Board at the next meeting. The chair directed the CVC Committee to review and report to the Board. W. Cotton reported he is very happy with the relationship with the Monadnock Regional School District. D. Arguin added that the CVC program is very rewarding and helpful to many students. He asked the administration to continue to find ways to support those students who attend. The Board thanked Mr. Cotton and Mr. Moses for taking the time to present the information to them.
- b. Estate Fund. Mr. Biron presented a bequest from the Estate of Mary Lloyd. Ms. Lloyd has willed \$12,797.36 as a scholarship endowment to the Arts. Eligibility for the scholarship will be awarded to a Troy student, with interest in the fine arts, such as art or literature. In addition, that such student will preferentially be female are the provisions of the will. L. Biron requested the Board's approval to move the funds to the Trustees of Trust funds in Swanzey. **MOTION** by G. Lerandean. A. Gross **SECOND**. Discussion: L. Biron responded to questions. Provision does not stipulate the scholarship be awarded to a student who attends Monadnock Regional High School. May be a home-schooled or private schooled student. **VOTE:** 10.16/0.0/0.0/4.84 **MOTION** passed.

- c. SAU 38 Meetings. D. Arguin proposed that the Monadnock Regional School District Board assess their position within the SAU organizational structure.
- D. Arguin commented that there is presently a Technology person within Winchester and Hinsdale who does not report to the SAU Technology Director. Now Winchester and Hinsdale have hired a Curriculum person who does not report to the SAU Director of Curriculum and Instructions. D. Arguin therefore questioned the organizational/administrative structure of the SAU. He requested that Monadnock Regional School District assess their relationship with the SAU both operationally and financially. R. Thackston stated that as the past chair of the SAU Board he is aware of the challenges reported by Mr. Arguin. All three districts pay a portion of services and SAU costs. R. Thackston urged that any action be reviewed carefully. The past few years the SAU has moved forward in a very positive manner. He believes the Monadnock Regional School District relationship within the SAU is better than ever. W. Wright asked D. Arguin if he was requesting Monadnock Regional School District pullout of the SAU. D. Arguin responded he was only asking for an administration review of the organizational relationship. D. Thackston suggested the finance committee review the cost-benefit relationship and report to the Board. D. Thackston stated that by definition the structure of SAU 38 is an "odd duck." W. Wright asked what is the pleasure of the Board. For the SAU Committee to look at the request or a presentation from administration? R. Thackston asked L. Biron if he could do a cost-benefit of the SAU and district relationship. L. Biron said he could use some key indicators: Such indicators would be: number of invoice processed; number of employees paid, and the number of grants managed for each district. He added that though he could cite the accounting services any report would be somewhat nebulous if he had to sort the time priorities to each district of administrators. He cited the services of T. Warner and D. Hodgdon as example. However, reiterated that he could provide accounting details. R. Thackston asked if the Board would like a report from L. Biron. The next SAU Board meeting is scheduled for November. Board chair Wright requested a report by the first Monadnock Regional School District Board meeting in October.
- Before closing the discussion, G. White asked to clarify for the Sentinel reporter in attendance the Board's position on the request to review the relationship within the SAU.
- E. Yardley asked if all parties are content. C. Cardine agreed with R. Thackston. C. Cardine said there is a long-history of the interaction and cooperation of the SAU services among the three Boards. He stated that all Boards, the SAU Board, and Administrators are presently pleased with the operation. R. Thackston **MOVED** that the Monadnock Regional School District Board reaffirmed its commitment to participation within SAU 38 and the other two Boards into the near future. **SECOND** by G. White. Discussion: D. Arguin responded that such a motion is premature without a review of information. R. Marra said he does not feel as a new Board member he has adequate information to vote on the motion. Terms within the motion are

vague and nebulous. R. Thackston said he could offer a short history of the SAU but will simply say that it is working better than in recent memory. He does not want it to be perceived as looking to pick a fight where we do not have one. We have an administrative team without peer. He perceives this as micro-management of administrators and still believes a committee review is appropriate. R. Thackston said maybe the motion is simply – “We support the SAU.” He does not think there is an issue that needs to be aired. R. Thackston will withdraw the motion with concurrence from G. White who seconds the motion. G. White still wants to clarify with a general statement so he does not see a Sentinel heading “Monadnock Regional School District leaving SAU 38.” G. Coffey, Sentinel reporter asked if the Board was not leaving the SAU “right now?” J. Morin said he would like a review of the SAU 38 history. D. Arguin commented he was simply asking the Board to consider “Is this thing working the way it should?” G. White withdraws the second to the motion. A report will be given to the Monadnock Regional School District Board by the first meeting in October. D. Arguin, W. Wright, D. Thackston comprise the SAU Committee, will meet. C. Cardine commented that a history of the SAU is contained within the SAU 38 Procedures Manual.

- c. Policy BDB. R. Marra asked that the Board review Policy BDB. Request to be considered by the Policy Committee.

D. Old Business:

1. Headstart – Superintendent Cardine reported that the Town of Troy would apply for funds. C. Cardine recommended that the Board allow the administration to enter discussion with Southwestern Community Service for lease of land. Construction could begin next Spring. G. Lerandeau **MOVED** the superintendent’s request. R. Marra **SECOND** the motion. **VOTE:** 10.16/0.0/0.0/4.84. Unanimous. Motion passes.
2. Graduation Review – Chair Wright commended all the participants of the graduation program for a job well done.

- E. 21st Century Report: Superintendent** C. Cardine reported on the MET school parental involvement within the advisory group. A revised member list will be sent to the Board along with notes of the meeting.

- F. Action on the Manifest:** G. White **MOVED** that the manifest be approved in the amount of \$996,169. **SECOND:** R. Thackston. **VOTE:** Unanimous. Motion approved.

- 5. SUPERINTENDENT’S REPORT: Supt.** C. Cardine reported that on June 6, SAU administrators C. Cardine, M. Sullivan, D. Hodgdon and K. Dassau met to establish clarification of the term “assist” within the job description of the SAU Curriculum Director, D. Hodgdon, in relationship to the Curriculum Coordinator

for Winchester and Hinsdale. C. Cardine distributed the administrative agreement sent to the Board. Copies were also given to the other SAU 38 Boards.

6. SETTING UP THE NEXT MEETING'S AGENDA:

1. CVC Committee recommendation
2. Headstart
3. Policy BDB
4. Facilities Report

Chair Wright requested that new business items be placed on the next meeting agenda in order to appropriately prepare and avoid lengthening the meeting. C. Cardine complimented the Board for their cooperation and performance to date.

C. Cardine reported that he will be in Hilton Head during the next Board meeting and might not be present. Asst. Superintendent K. Dassau will represent him that night.

8:45 PM – G. Lerandeau **MOVED** to go to non-public session for the purpose of personnel issues. **SECOND:** E. Yardley. **VOTE:** Unanimous by a roll call vote. Brief recess declared.

7. Non-Public Session.

9:00 PM. D. Gurian **MOVED** to go into non-public session for the purpose of a personnel issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

11:05 PM D. Thackston **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** R. Marra. **VOTE:** Unanimous by a roll call vote.

11:05 PM. R. Marra **MOVED** to go into non-public session for the purpose of a personnel issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

11:05 PM G. White **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

Public Session

Chair Wright informed the Board that Robert Cook had submitted his resignation. Chair Wright said he would like to hold the acceptance of Mr. Cook's resignation until he had opportunity to speak with him. Chair Wright further informed the Board that P. Smith has been unable to attend meetings due to illness. R. Marra said that the Board needs to be creative in finding solutions for members to participate if they are unable to physically attend meetings. Chair Wright asked Superintendent Cardine if he could report on an Audio System for the board to use at meetings.

8. **Motion to Adjourn.**

11:20 PM E. Yardley MOVED to adjourn: **SECONDED:** A. Gross. **VOTE:**
Unanimous.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kenneth R. Dassau". The signature is written in a cursive, flowing style.

Kenneth R. Dassau, Ed.D.
Asst. Superintendent

June 19, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:00 PM. D. Gurian **MOVED** to go into non-public session for the purpose of a personnel issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

Present: Robin Marra, Winston Wright, Chairman, Dixie Gurian, Emily Yardley, Don Arguin, Alan Gross, Gus Lerandau, John Morin, Gene White, Richard Thackston; Marguerite Snyder. **Also present:** C. Cardine, Superintendent; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; B. Fowler, Director of Buildings and Grounds; W. Goodwin, MRHS Maintenance; S. Minickiello, MDA/NHEA rep.; Shirley Mitchell, custodian.

Board heard a Level D grievance filed by S. Mitchell. S. Minickiello represented S. Mitchell. B. Fowler presented for the administration. Testimony given by W. Goodwin. At 10:03 Board entered into deliberation. All parties stepped outside. *D Arguin **MOVED** to extend the Board meeting beyond 10:00. **SECOND:** A. Gross. **VOTE:** Unanimous.* 11:00 Administrators and grievant rejoin Board. Chairman Wright read the following decision: The Board has voted to award Shirley Mitchell 75% of the requested compensation, 15 days, with the understanding that both the administration and employee share responsibility in the matter. Compensation is awarded as follows: 6 vacation days; 2 earned days; 7 sick days.

11:05 PM D. Thackston **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** R. Marra. **VOTE:** Unanimous by a roll call vote.

11:05 PM R. Marra **MOVED** to go into non-public session for the purpose of a personnel issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

Supt. Cardine nominated the following persons: Mary Toye, Rebecca Russell, Tom Walsh, John Wenckus, Charlotte Lesser, Sue Davis Glimenakis, Mike Morrison, Anne Nichols, Deb Morin, Joyce Silva, Judy Bohannon, Bev Soderberg, Carol Parkman, C. Davis-Melhorn, S. Mousette, M. Pratt. D. Gurian **MOVED** to accept the nominations as presented by the superintendent. **SECOND** R. Marra. **VOTE:** 9.0/0.0/6.0 **MOTION** passed. Supt. Cardine read the following resignations: Peg Barnes, Penny Avery. D. Gurian **MOVED** to accept the resignations as read by the superintendent. **SECOND** R. Marra. **VOTE:** Unanimous.

11:05 PM G. White **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

JOHN C. NORTON, PROFESSIONAL ASSOCIATION

ATTORNEYS AT LAW

**41 School Street
P.O. Box F
KEENE, NEW HAMPSHIRE 03431-0718**

**JOHN C. NORTON (ALSO ADMITTED IN VIRGINIA)
TELEPHONE: (603) 355-8858**

**ERNEST L. BELL (OF COUNSEL)
TELEPHONE: (603) 352-5950**

FAX: (603) 352-5930

September 21, 2000

Mr. Robert Seymour
Monadnock Regional School District
580 Old Homestead Highway
Swanzy, NH 03446

Re: Estate of Mary Lloyd - Lloyd Scholarship

Dear Mr. Seymour:

I am enclosing a copy of the Probate Court's Order dated September 12, 2000. Please note paragraph 3 wherein the Probate Court is requiring that Monadnock Regional School District provide "... appropriate documentation ... demonstrating to the satisfaction of the Court that the precise terms of the bequest will be fulfilled." We will not be allowed to deliver the scholarship funds to you until you have provided the appropriate documentation to the satisfaction of the Court.

For your convenience, I have also enclosed a copy of the Last Will and Testament of Mary Lloyd. The language pertaining to the scholarship fund is set forth in Paragraph 5 on pages 3 and 4.

If you have any questions or need any further information, please let us know.

Your anticipated cooperation in this matter is appreciated.

Very truly yours,


ERNEST L. BELL

ELB/tss
6674.02
Enc.
cc: Ms. Manuela F. Lloyd

5. RESIDUARY ESTATE. I direct that all the rest, residue and remainder of my property, of whatever kind or nature, wherever found and however acquired, including any property over which I have a power of appointment, be, within a reasonable time of my death, reduced to cash and distributed as follows:

A. One-third (1/3) thereof to MONADNOCK REGIONAL SCHOOL DISTRICT, IN TRUST HOWEVER, to provide annually for a one-time scholarship award for higher education to a high school senior with residence in Troy, New Hampshire, who might not otherwise be able to afford a higher education in a four (4) year college. It shall be known as the LLOYD SCHOLARSHIP and should not solely be awarded upon scholarship achievement, but careful consideration must be given to the creativity of the student in the fine arts, such as art or literature. I would prefer, although I do

Page 3

not direct or make it a condition of this bequest and subsequent scholarship awards, that the scholarships be awarded to a female student from Troy, New Hampshire. I do direct, however, that no child of any government employee nor a child of any school board member shall be eligible for or received such scholarships. The scholarship award shall be made only from the interest from the funds herein bequested and at no time shall the principal thereof be invaded for such purposes.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

July 10, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. **Minutes of June 19, 2001 Meeting***

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee: Policy BDB and Policy Update
- 2. Communications Committee: Ms Gurian
- 3. Facilities Committee: Update: Mr. Fowler

B. New Business

CVC Agreement: Vote on Agreement

C. Old Business:

Troy Headstart Update

D. 21st Century Report:

E. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Personnel: Nomination

9. ADJOURNMENT

Setting the Next Agenda	
1.	
2.	
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* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
July 10, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, John Morin, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White, Emily Yardley. **Absent:** Tom Matson, Robert Cook, and Patricia Smith.

Also present: Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; D. Hodgdon, Director of Curriculum and Instruction; B. Fowler, Director of Buildings and Grounds; Principals: B. Tatro; D. Dahl; D. Mousette.

1. **CONSENT AGENDA:** G Lerandeau MOVED that the minutes of the June 19, 2001 meeting be approved as submitted. **SECOND:** G. White. Discussion. Public Hearings: R. Marra commented he was not present during the two public hearings held before the Board meeting and therefore could not have made, nor seconded, motions. K. Dassau apologized for the error. Estate Fund Scholarship: G. White asked for clarification on the Estate Fund Scholarship. He did not recall the condition that the "Provision does not stipulate the scholarship be awarded to a student who attends Monadnock Regional High School." L. Biron responded that the will only stipulates that it be awarded to a Troy student and is silent on the issue of local school attendance. He said that the court decided the issue. R. Thackston suggested passing on the issue as the estate determines the conditions and not the School Board. A scholarship committee will review all applicants and select a recipient. L. Biron will copy the applicable section of the will for distribution to the Board. Board Resignations: R. Thackston noted that the Board held a conversation about the resignation of two Board members in public session. Such conversation was not included in the 19 June minutes. **MOTION:** R. Thackston **MOVED** to postpone approval of the minutes pending corrections. **Second** by R. Marra. **VOTE:** 10.16/1.15/.97/2.72 Motion Passes.
2. **CITIZENS CONCERNS:** Chairman Wright swore in Nancy Carlson as District Treasurer and Roger Conway as Deputy Treasurer.
3. **STUDENT COUNCIL CONCERNS:** James Duca introduced himself to the School Board. James will be the student council representative to the Board for the 2001-2002 school year. The Board welcomed James to the Board.
4. **Correspondence and Announcements:** K. Dassau read a letter to the Board from P. Goodell, Town Clerk for Richmond, thanking the Board for a recent press release on Richmond students. K. Dassau read a letter from Nikki Tolman, Class

of 2001, praising MRHS English teacher Mrs. Marlene Baldwin for her work on behalf of her classes.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. **Policy Committee:** D. Arguin reported to the Board that future policy revisions will be presented using an underline format to indicate the proposed changes to the policy. Policy BDB-Board Officers was distributed. Policy has been revised to delete the position of Secretary as a Board office and to include a process for the removal of Board Chair or Vice-Chair. R. Thackston asked if the position of Secretary was required. D. Arguin responded the committee did not believe so but will inquire further. R. Thackston **MOVED** to accept policy BDB as a first read commenting it was a "fine revision." **SECOND** by G. Lerandau. **VOTE:** 12.28/0/0/2.72. Motion passes.
2. **Communications Committee:** Dixie Gurian reported that the Communications Committee had a "Breakfast at Campy's" meeting. The Committee is continuing to work on the Class of 2001 press release.
3. **Facilities Committee:**
 - a. B. Fowler reported on the Gilsum Project. B. Fowler complimented the crews for their work and dedication to the project. L. Biron described the review of bids for the sprinkler contract. G. Lerandau said that the sprinkler contract is a standard contract between the vendor and the district. A copy is available for the Board's review. G. Lerandau **MOVED** that the Board approve the contract with Standard Fire Protection for the Gilsum Project. **Second** by A. Gross. Discussion. R. Marra asked is it within our ability to pay. L. Biron responded yes as it is a new budget year. **VOTE:** Unanimous. A. Gross complimented B. Fowler on the work of the project to date.
 - b. G. Lerandau requested Chair Wright reappoint R. Thackston to the Facilities Committee. Chair Wright complied with the request.
4. **Finance Committee.**

D. Gurian reported that the Finance Committee had two items for review by the Policy Committee. The first was to propose a policy for the implementation of the Government Accounting Standardization Board Proclamation #34 (GASB 34). The second was to draft an operational definition of capital project. D. Arguin, policy committee chair, will include both on the agenda of the next Policy Committee meeting.

B. New Business:

1. **CVC Agreement** – A. Gross reported the CVC Committee recommends acceptance of the agreement as presented at the last meeting. A. Gross did express the committee's concern with Keene High School's block scheduling if it effects the MRSD students' schedule of participation. He

requested that the administration monitor this issue and report to the CVC Committee. A. Gross MOVED to accept the CVC Inter-District Agreement. SECOND by G. Fifield. VOTE: Unanimous. Document signed by Chair Wright.

2. D. Thackston proposed that for the next Board meeting, 14 August, the Board members chairs be set in a crescent shape. B. Fowler responded that could be arranged.
3. R. Marra offered an apology to the Board for his introduction on the application of Policy BDB at the last meeting.

C. Old Business:

Troy Headstart Update. G. Lerandean reported that he had met with the Troy selectmen. Concern under discussion are the use of the school and the leasing of the land. Presently attorneys for the district, town, and Headstart are drafting a lease agreement. L. Biron added that the lease agreement when completed would require Board approval.

D. 21st Century Report:

R. Marra reported that the next meeting would be in August.

E. Action on the Manifest:

D. Gurian MOVED that the manifest be approved in the amount of \$2,249,354.24. SECOND: G. Lerandean. VOTE: Unanimous. Motion approved. Chair Wright asked L. Biron about the 1999-2000 deficit. L. Biron responded that it "was just about erased." Chair Wright expressed his appreciation to the administrators and staff for their efforts to reduce the deficit.

6. **SUPERINTENDENT'S REPORT:** K. Dassau, Assistant Superintendent, reported that the search for the Monadnock Met School principal has concluded. D. Hodgdon, the search committee chair will be making a nomination to the Board in non-public session.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Policy BDB
2. Finance
3. Estate Fund Clarification
4. Corrected Board minutes for 19 June
5. NHSBA Resolutions

A. Gross asked if the impact of proposed housing developments within the district should be added to the next meeting agenda. G. Lerandean commented it was not a Board issue. R. Thackston responded it merits a discussion under new business. L. Biron said that it was a local town zoning issue and recommended the Board not add it to the agenda. Item not added to the agenda.

8. **Non-Public Session**

8:10 PM – R. Thackston **MOVED** to go to non-public session for the purpose of a student issue. **SECOND**: G. White. **VOTE**: Unanimous by a roll call vote.

8:50 PM R. Thackston **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: R. Marra. **VOTE**: Unanimous.

8:51 PM. G. Lerandeau **MOVED** to go into non-public session for the purpose of personnel nominations. **SECOND**: G. White. **VOTE**: Unanimous by a roll call vote.

9:05 PM J. Morin **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: D. Arguin. **VOTE**: Unanimous.

9:05 PM G. Lerandeau **MOVED**: that the Board enter a non- public session for the purpose of discussing a student issue. **SECOND**: D. Arguin. **VOTE**: Unanimous by a roll call vote.

9:07 PM G. White **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: D. Gurian. **VOTE**: Unanimous.

9. **Motion to Adjourn.**

9:07 PM D. Gurian **MOVED** to adjourn: **SECONDED**: M. Snyder. **VOTE**: Unanimous.

Respectfully submitted,



Kenneth R. Dassau, Ed.D.
Assistant Superintendent

July 10, 2001

Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:10 PM – R. Thackston **MOVED** to go to non-public session for the purpose of a student issue. **SECOND**: G. White. **VOTE**: Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, John Morin, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White, Emily Yardley. **Absent** Tom Matson, Robert Cook, and Patricia Smith.

Also present: Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; D. Hodgdon, Director of Curriculum and Instruction

The Board heard a request from non-district parents to allow their son to attend the junior high school at no expense to the parent. The request was made in order that their son may participate in football. Both parents and their children were in attendance. The parents stated they were in the process of purchasing property within the MRSD but did not wish to finalize plans without first hearing the MRSD Board's decision on their request. Board members and parents discussed residency plans. 8:45 Chair Wright thanked the parents for bringing the issue to the Board's attention. He informed them that the Board would deliberate on the issue and Supt. Cardine would be contacting the parents to notify them of the Board's decision. Parents exit. Discussion. D. Gurian **MOVED** to deny the request. **SECOND** by D. Arguin. Discussion. D. Gurian commented parents do not meet residency requirement. When purchase and construction are formalized, they may again request admittance at that time. **VOTE**: 10.85/0.00/1.43/2.72

8:50 PM R. Thackston **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: R. Marra. **VOTE**: Unanimous.

July 10, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:51 PM. G. Lerandeau **MOVED** to go into non-public session for the purpose of personnel nominations. **SECOND:** G. White . **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, John Morin, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White, Emily Yardley. **Absent:** Tom Matson, Robert Cook, Patricia Smith.

Also present: Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; D. Hodgdon, Director of Curriculum and Instruction

1. D. Hodgdon reported to the Board on the Met School principal search process. Eight applications were received and four candidates were interviewed. D. Hodgdon said that the choice of the committee was the nomination Melanie Zwolinski. D. Gurian **MOVED** to accept the nomination of Melanie Zwolinski as the Met school principal. **SECOND** R. Marra. **VOTE:** 10.85/0.00/1.43/2.72 Motion approved. R. Marra had been contacted by the Keene Sentinel asking for a press release. Chair Wright requested that members keep the nomination confidential until Supt. Cardine returns.
2. L. Biron read the nominations of the following persons: A. Killeen; W. Goodwin; L. Minickiello; S. Garrett; S. Kessler; B. Harper; C. Payack; and K. Shanks. D. Gurian **MOVED** to accept the nomination as read. **SECOND** G. Lerandeau. **VOTE:** 11.12/0.00/1.16/2.72 Motion approved.

9:05 PM J. Morin **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous.

July 10, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:05 PM G. Lerandean MOVED: that the Board enter a non- public session for the purpose of discussing a student issue. **SECOND:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandean, John Morin, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White, Emily Yardley. **Absent:** Tom Matson, Robert Cook, and Patricia Smith.

Also present: Ken Dassau, Assistant Superintendent, L. Biron, Business Manager

K. Dassau informed the Board that the parent of two expelled students had appealed the school board's decision to the state board of education. The appeal is on behalf of one son who is identified as special education. K. Dassau would be attending a pre-hearing on Thursday, 12 July. He will update the Board at the August meeting.

9:07 PM G. White MOVED: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

August 14, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of June 19, 2001 Meeting revised*
- b. Minutes of July 10, 2001 Meeting*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

- 1. Policy Committee: Policy BDB Second Read
Section D (Finance) First Read, Other Policy Information
- 2. Communications Committee: Painting Project, Calendar for
Monadnock Regional and Other Communications Efforts: Ms
Gurian
- 3. Facilities Committee: Update: Mr. Fowler

B. New Business

C. Old Business:

Finance
Clarification of Estate Fund
Report: Audio System for Board Meetings

**D. 21st Century Report
Community Fund for the MET**

E. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Personnel: Nominations and Resignations
Student Issue

9. ADJOURNMENT

Setting the Next Agenda

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____

* Indicates an item requiring board action

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
August 14, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White,. **Absent:** John Morin, Emily Yardley, Tom Matson, Robert Cook, and Patricia Smith. **Also present:** Curt Cardine, Supt.; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager; B. Fowler, Director of Buildings and Grounds. Principals: K. Craig; B. Tatro; S. Rashid; M. Zwolinski

1. CONSENT AGENDA:

- a. Minutes of June 19, 2001. **MOTION:** R. Thackston **MOVED** to approve the revised minutes. **Second** by A. Gross. **VOTE:** 8.74/0/2.12/4.14 Motion Passes.
- b. Minutes of July 10, 2001. **MOTION:** R. Thackston **MOVED** to approve the revised minutes. **Second** by G. Fifield. **VOTE:** 10.86/0/0/4.14 Motion Passes.

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. Correspondence and Announcements:

- a. Principals welcomed. Supt. Cardine introduced Cutler School principal, Mr. Sikander Rashid to the Board. Mr. Rashid thanked the Board for the opportunity to be part of the Monadnock Schools and was excited for the year to begin. Supt. Cardine also introduced Ms. Melanie Zwolinski, principal of the Monadnock Met School. Ms. Zwolinski also thanked the Board for the opportunity to serve. And acknowledged the courage of the Board in providing a unique school opportunity for its students. The Board welcomed Mr. Rashid and Ms. Zwolinski. Chair Wright asked that the Met School be a standing reporting item on the Board's agenda.
- b. Supt. Cardine distributed the Opening Day letters and materials.
- c. Painting. Supt. Cardine reported that the Communications Committee had organized another successful fall painting project. Supt. Cardine reported that inmates from the House of Correction provided assistance as well.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

- 1. **Policy Committee:** D. Arguin presented Policy BDB-Board Officers for a second reading. **MOTION:** R. Thackston **MOVED** to approve policy BDB. **SECOND** by D. Gurian. **VOTE:** 10.86/0/0/4.14. Motion passes. D. Arguin

distributed Section D (Finance). First read will be held at the next Board meeting. Policy DI – definition of capital projects and implementation of Government Accounting Standardization Board Proclamation #34 (GASB 34) will be included. L. Biron added that GASB will be implemented in 2003. D. Arguin distributed policy JICD-R (Memorandum of Understanding). Criminal threatening has been added, increased suspension by the superintendent to 45 days, and set a “mutually agreeable” date for persons wishing to appeal the decision. D. Arguin also reported that the Committee has approved a Building and Grounds policy that will be distributed to the Board by the next meeting. D. Arguin acknowledged the hard work of the committee and thanked them for their efforts.

C. Cardine informed the Board that he had met with the elementary principals to align the elementary student handbooks with school board policy.

2. Communications Committee:

Painting of MRHS. Dixie Gurian reported that last weekend the Communications Committee continued the painting project. Another is planned for September and by the end of the fall it is anticipated that all painting will be complete.

MRSD Calendar. The MRSD 2001-02 calendar is nearing completion. Graduate Information. D. Gurian reported that 62% of the 2001 graduates are entering higher education. An information sheet on the graduation data is being drafted. How to report the data with respect to student confidentiality was still being considered by the committee. Supt. Cardine discussed several of the issues of concern.

Newsletter. The next parent newsletter will contain information about the Met School.

3. Facilities Committee:

- a. B. Fowler reported on the Gilsum Project. Pictures of the building were available. Occupancy is not anticipated until mid-October. G. Lerandean reported on the proposed sprinkler system for MRHS. G. Lerandean **MOVED** to approve the bid of the B.C. Construction Company for \$29,200.00 to purchase a pump house and tank. **SECOND** G. Fifield. **VOTE:** 10.86/0/0/4.14

B. New Business:

Board Member Resignation. Chair Wright received a resignation from Board member Robert Cook effective immediately. W. Wright circulated the letter. D. Gurian **MOVED** to accept the resignation with regrets. **SECOND** D. Thackston. **VOTE:** 10.86/0/0/4.14. Motion Passes. W. Wright directed the administration to begin the application process. Supt. Cardine will notify the Board chair when applications are received. Supt. Cardine will draft a letter to the Gilsum selectmen to seek persons interested in serving.

Teacher Negotiations. W. Wright asked for Board members to join the negotiating team. W. Wright, D. Gurian, and L. Biron presently serve on the committee.

C. Old Business:

1. Finance Committee.

D. Gurian reported that the policy for the implementation of the Government Accounting Standardization Board Proclamation #34 (GASB 34) will be read at the next meeting. L. Biron reported on the district audits. The books were balanced and the audit was completed in nine days rather than the full month of previous years. Audit figures should be available to the Board for the next meeting.

2. Clarification of Estate Fund. The section of the will was reviewed. No further action taken.

3. Audio System. L. Biron has contacted Audio Systems. Audio Systems estimates that a system to accommodate the 15 member Board will cost \$2,153.00. G. Lerandeau asked if the Board could test the system prior to purchase. L. Biron will ask. D. Arguin stated that the Board could possibly do without the expense by simply rearranging the table and chairs into a crescent shape as had been requested. Tables and chairs were arranged at that time.

D. 21st Century Report:

Met Community Fund. D. Gurian reported that a Met Community Fund was being established to support the MET school. A letter was distributed outlining the campaign. D. Thackston asked what would happen to the funds if the project was abandoned? G. Fifield asked if local businesses acted as a job site could the business make write this off as a donation to the school? Supt. Cardine responded the goal was to have funding in place by next year. While this is the goal it was explained that the budget presented for the first three years indicated year two and three may draw on the per pupil costs for each child. The committee will be seeking external funding to minimize district expenses in 2002-2003. D. Thackston asked M. Zwolinski for a brief outline of the Met program. M. Zwolinski responded that students in the program would spend two days in the community, would have an advisor, and the program is standards driven. D. Gurian said an information Newsletter on the Met School would be going out to parents.

E. Action on the Manifest:

G. Lerandeau MOVED that the manifest be approved in the amount of \$984,242.25 . **SECOND:** A. Gross. **VOTE:** Unanimous. Motion approved.

- 6. SUPERINTENDENT'S REPORT:** Supt. Cardine reported on the administrative team's August meeting. Work included a discussion of the implementation of the Board goals, staff development and curriculum, and a supervision and evaluation model. Supt Cardine and Tom Warner reported on the Richmond ADM for 2000-2001 and the variables of trying to forecast student enrollment.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Policy Section D - First Read
2. Communications
3. Met School Update
4. Appointment of Gilsum Board member

8. Non-Public Session

9:00 PM – G. Lerandau **MOVED** to enter into non-public session for the purpose of a student issue. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

9:09 PM R. Thackston **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous.

9:10 PM – G. Lerandau **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** D. Arguin. **VOTE:** Unanimous by a roll call vote.

9:25 PM G. Lerandau **MOVED:** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Thackston. **VOTE:** Unanimous.

9. Motion to Adjourn.

9:28 PM D. Thackston **MOVED** to adjourn: **SECONDED:** D. Gurian. **VOTE:** Unanimous.

Respectfully submitted,

Kenneth R. Dassau /trns

Kenneth R. Dassau, Ed.D.
Assistant Superintendent

August 14, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:00 PM – G. Lerandeau **MOVED** to enter into non-public session for the purpose of a student issue. **SECOND**: D. Gurian. **VOTE**: Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White. **Also present**: Curt Cardine, Supt.; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager.

In follow-up to the July non-public meeting request of non-district parents to allow their son to attend the junior high school to play football, Supt. Cardine reported that the parents will be district residents by 1 September. Supt. Cardine recommended that the Board allow the student to register early in order to participate in football. Supt. Cardine will monitor the residency issue. D. Gurian **MOVED** to accept the recommendation of the superintendent. **SECOND** by G. Lerandeau. **VOTE**: Unanimous.

9:09 PM R. Thackston **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: D. Arguin. **VOTE**: Unanimous.

August 14, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:10 PM – G. Lerandeau **MOVED** to go to non-public session for the purpose of personnel. **SECOND**: D. Arguin. **VOTE**: Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, Robin Marra, Marguerite Snyder, Richard Thackston, Gene White. **Also present**: Curt Cardine, Supt.; Ken Dassau, Assistant Superintendent; L. Biron, Business Manager.

1. Enrollment request. Supt. Cardine read the request of a Mt. Caesar employee to tuition her granddaughter to the kindergarten. Employee will pay tuition. G. Lerandeau **MOVED** to accept the recommendation of the superintendent. **SECOND** by R. Marra. **VOTE**: Unanimous.

2. New Hires. Supt. Cardine nominated the following new hires: Shannon Hlavez, and Jan Hodgdon. R. Marra **MOVED** to accept the nominations of the superintendent. **SECOND** by D. Gurian. **VOTE**: Unanimous.

3. Resignations. Supt. Cardine read the following resignations: E. Barrett, D. Springfield, and P. Pattison. G. Lerandeau **MOVED** to accept the nominations of the superintendent. **SECOND** by M. Snyder. **VOTE**: 9.75/1.11/0/4.14

9:25 PM G. Lerandeau **MOVED**: that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: D. Thackston. **VOTE**: Unanimous.

FISCAL ACCOUNTING AND REPORTING

The District's accounting system will be in conformance with the New Hampshire Financial Accounting Handbook published by the State Department of Education. An adequate system of encumbrance accounting will be maintained.

The Board shall receive financial reports and statements showing the financial condition of the School District. These statements/reports shall be prepared on a scheduled basis during the school year, two of which shall contain estimates to project cost for the full year including actual encumbered expenses. The School Board may ask for a statement or report at any time.

The District hereby adopts the provisions of the General Accounting Standardization Board, Statement #34, relating to the adoption of new reporting standards. The Business Manager will in addition to accounting information, provide in the annual report the long term effect of financial decisions - such as debt. It should also address infrastructure conditions, depreciation, etc., the intent being to show the actual cost of providing services to the public including capital asset costs. Only major funds must be reported and to qualify, the funds must be 5 to 10% of total activity. Remaining small funds are to be combined into "Other Governmental Funds". The required annual Management Discussion and Analysis (known as MD&A) will discuss an easy-to-read overview of the financial statements and the information contained therein. This new reporting must be included by the February 2003 Annual Report.

For the purposes of determining capital assets, the District hereby adopts the NH Government Finance Officer's Association definition in Section 1.1 of the Financial Manual: A capital asset is "defined as a physical public betterment or improvement involving a facility, a parcel of land, or a piece of major equipment with a value exceeding \$10,000 and occurring no more frequently than every five years."

Appendix: DI-R

Revised: July, 1998

Monadnock Regional School District Revision September 2001

BUILDINGS AND GROUNDS MANAGEMENT

The Superintendent will have the general responsibility for the care, custody and safekeeping of all school property, establishing such procedures and employing such means as may be necessary to discharge this responsibility.

At the building level, the Principal will be responsible for overseeing the school plant and for the proper care of school property by the staff and students.

Approval of Building and Grounds Projects

The Business Manager and Director of Building and Grounds will review any building and ground work to be done within the District prior to the start of work. This will hold true for all work done on any district facility. It is the responsibility of the Business Manager and Facilities Department to insure that work is done with the obligations, considerations and requirements necessary to satisfy state and local codes, contracts and the District's finance.

The purpose of monitoring and controlling work of buildings and on grounds is to insure that work is being done safely, cost effectively and consistent with set standards of the District. This means all activities whether done by the District's workforce, contractors or volunteers will be reviewed.

Revised: July, 1998

Monadnock Regional School District Revision September 2001



SCHOOL ADMINISTRATIVE UNIT NO. 38

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September 5, 2001

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Thomas C. Warner
Director of Computer Technology
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twarner@monad.net

Mr. Larry Colby
193 Surry Road
Gilsum, NH 03448

Mr. Colby:

This letter is to inform you of the Monadnock Regional School District Board's action on your application to fill the term vacated by Robert Cook of Gilsum on the Monadnock Regional School District Board.

The board voted unanimously to recommend your appointment to the remainder of Mr. Cook's term for this year (ending March 2002). At that time you may choose to run for the remainder of the term (2 additional years) at that time. Welcome to our board.

Thank you for your interest in serving your community. Please contact me about setting up a time for an orientation program with me. I look forward to working with you Larry.

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Winston Wright
Gilsum Selectmen



SCHOOL ADMINISTRATIVE UNIT NO. 38

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August 21, 2001

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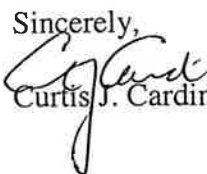
Mr. Larry Colby
193 Surry Road
Gilsum, NH 03448

Mr. Colby:

This letter is to acknowledge receipt of your application to fill the term vacated by Robert Cook of Gilsum on the Monadnock Regional School District Board.

I will be in contact with you regarding this application next week after I speak with the chair, Mr. Winston Wright. Please plan on attending the September 4th meeting of the Monadnock Regional School District at the Roxbury Town Hall as we will be interviewing candidates at this time. We plan on starting this portion of the meeting with interviews at 6:30 P.M.

Thank you for your interest in serving your community!

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Winston Wright
Gilsum Selectmen

****Draft*****Draft*****Draft*****Draft****

Scribed by: Don Arguin

Revision: 01 (based on changes presented and added at last committee meeting)

Policy Committee work to come up with new policy for district building and ground work.

“Buildings and Grounds Policy”

Approval of Buildings and Grounds Projects

XXX

The Business Manager and Director of Buildings and Grounds will review any building and ground work to be done within the District prior to the start of work. This will hold true for work considered to be new, modification or change. A procedure will be put in place enabling principals to requisition work to be done at their school.

The purpose of monitoring and controlling work of buildings and on grounds is to insure that work is being done safely, cost effectively and consistent with set standards of the District. This means all activities, whether done by the District’s workforce, contractors or volunteers will be reviewed. It is the responsibility of the Business Manager and Facilities Department to insure that work is done with the obligations, considerations and requirements necessary to satisfy state and local codes, contracts and the District’s finances.

SCHOOL ADMINISTRATIVE UNIT NO. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
sau38@monad.net



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

July, 2001

To: Monadnock Regional School District Board Members

From: Curtis J. Cardine, Superintendent SAU 38

Standing Committees: Meet Regularly	Committees that Meet as Needed	Board Representatives at Other Organizations
Facilities Committee Communications Committee Policy Committee Finance Committee (includes representative to the District Budget Committee)	Sick Leave Transportation and Safety Negotiations	CVC Advisory Committee Reps Budget Committee Representative Legislative Representative NHSBA Delegate
		SAU#38 Level SAU#38 Board Staff Development Committee

The Committees of the Monadnock Regional School District Board were voted in as follows:

Budget Committee

Tom Matson

CVC Advisory Committee

Robert Cook

Alan Gross

Geordie Fifield

Marguerite Snyder

Sick Leave

Dixie Gurian

Marguerite Snyder

Alan Gross

Communications Committee

Dixie Gurian

Marguerite Snyder

Patricia Smith

Alan Gross

Gene White

Staff Development Committee

Robin Marra

Emily Yardley

John Morin

Facilities Committee

Geordie Fifield

Dick Thackston

Alfred "Gus" Lerandean

Robert Cook

Don Arguin

Patricia Smith

Legislative Representative

Alfred "Gus" Lerandean

SAU#38 Board

Don Arguin

Winston Wright

Dick Thackston

Negotiations Committee

Dixie Gurian

Winston Wright

Robert Cook

NHSBA Delegate

Don Arguin

John Morin

Policy Committee

Don Arguin

Emily Yardley

Robin Marra

John Morin

Finance Committee

Dixie Gurian

Tom Matson

Dick Thackston

Transportation and Safety

Alfred "Gus" Lerandean

Winston Wright

Dick Thackston

Gene White

Other Currently Functioning Board Appointed Committees:

Building Into the Future Committee

Committee to Look Into Hiring a Grant Writer for the District

Projection Data for Monadnock Regional School District

Numbers (Actual in District) 2000-2001

K	1	2	3	4	5	6	7	8	9	10	11	12
163	148	162	190	211	213	197	205	234	250	203	197	160

Projections based on 2 new students joining each grade level per year on average:

Year	K	1	2	3	4	5	6	7	8	9	10	11	12
2000	163	148	162	190	211	213	197	205	234	250	203	197	160
2001	165	165	150	164	192	213	215	199	207	236	252	205	199
2002	167	167	167	152	166	194	215	217	201	209	238	254	207
2003	169	169	169	169	154	168	196	217	219	203	211	240	256
2004	171	171	171	171	171	156	170	198	219	221	205	213	242
													4483

Census Data for 2000 United States Census Bureau

Age Groups	Fitzwilliam	Surry	Sullivan	Gilsum	Troy	Swanzy	Roxbury	Richmond	Totals
Under 5	108	29	40	35	117	401	15	65	810
5 to 9	142	37	54	53	143	461	20	91	1001
10 to 14	172	46	56	56	172	557	19	115	1193
15 to 19	161	47	51	44	143	449	10	65	970
19 to 24	87	16	35	24	108	311	5	37	623

Office of State Planning Projections in Age Groups (In CHESHIRE COUNTY NOT SPECIFIC TO DISTRICT TOWNS)

Age Group	Year	Numbers	Year	Numbers	Year	Numbers	Year	Numbers
5 Years – 9 Years	2000	5123	2005	4722	2010	4516	2015	4657
10 Years – 14 Years		5305		5270		4762		4626
15 Years – 19 Years		6474		6796		6651		6217
Totals in Age Groups		16902		16788		15929		15500

School Age Children Richmond from Selectman's Data via Inventory

Age	Quantity	%	Extrapolated Ages	Extrapolated Total
0	10	.038	2.3	12
1	9	.034	2.1	11
2	7	.027	1.6	9
3	11	.042	2.5	14
4	12	.045	2.8	15
5	20	.076	4.6	25
6	20	.076	4.6	25
7	10	.038	2.3	12
8	15	.057	3.5	18
9	15	.057	3.5	18
10	19	.072	4.4	23
11	21	.080	4.9	26
12	17	.064	3.9	21
13	17	.064	3.9	21
14	14	.053	3.2	17
15	16	.061	3.7	20
16	10	.038	2.3	12
17	9	.034	2.1	11
18	12	.045	2.8	15
Totals	264	1.0	61.0	325

*Data provided by Richmond Selectmen's Office and C. Moriarity

Variance Total Residents

Federal Census	Inventory Census
1077	1156
1078	

Variance
% Variance

79
-0.07

Reported Children	Un-Reported Children
264	64
	64

Variance
% Variance

64
-0.19

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

September 4, 2001

MEETING AT: Roxbury Town Hall in Roxbury, NH

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

6:30 PM There will be a meeting of the Monadnock Regional School District Finance Committee

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of August 14, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Section D (Finance) First Read, EC First Read, DI First Read (Replaces DI in section D), Other Policy Information
2. Communications Committee: Calendar for Monadnock Regional and Other Communications Efforts: Ms Gurian
3. Facilities Committee: Update: Mr. Fowler
4. Finance Committee: Ms Gurian

B. New Business

Staff change at Emerson

C. Old Business:

D. Curriculum Report: Dr. Hodgdon

E. 21st Century Report
Met Update

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Personnel: Nominations

Student Issue

Legal

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings for September as of 8-29-01

Communications Committee: Thursdays at 7:00 AM at Mt. Caesar School

Finance Committee: September 4 prior to the Board Meeting (6:30)

Policy Committee: Scheduled for September 11 at 5:30 SAU#38

Facilities Committee: Monday September 10 at the Maintenance Office

Building to the Future Committee September 13 at 7:00 PM Mt. Caesar School

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes

~~August 14, 2001~~

Roxbury Town Hall

September 4, 2001

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, Richard Thackston, John Morin, Emily Yardley. **Absent:** Tom Matson, Patricia Smith, Robin Marra, Marguerite Snyder, Gene White.

Also present: Curt Cardine, Superintendent; Ken Dassau, Asst. Superintendent; L. Biron, Business Manager; B. Fowler, Director of Buildings and Grounds. Principals: K. Craig; D. Dahl; B. Tatro; S. Rashid; M. Zwolinski, D. Stockwell.

1. CONSENT AGENDA:

- a. Met with Mr. Larry Colby. Mr. Colby has applied to be the Board member from Gilsum.
- b. Minutes of August 14, 2001. **MOTION:** D. Gurian **MOVED** to approve the minutes. **Second** by G. Lerandeau. **VOTE:** 8.87/0/0/5.31 **Motion Passes.**

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None

4. Correspondence and Announcements. Superintendent Cardine reported the following:

- a. Letter from C. Cardine to student B. Toye for his Eagle Scout project upgrading the Cutler Elementary School parking lot.
- b. Letter from a parent thanking C. Cardine for writing to her son who has recently joined the MRJr HS football team.
- c. N.E. Accreditation. Dan Stockwell.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. **Policy Committee:** Policy Chair D. Arguin presented the following:
 - a. First reading of Policy DI – Fiscal Accounting and reporting. Policy includes definition of capital projects and implementation of Government Accounting Standardization Board Proclamation #34 (GASB 34). **MOTION:** R. Thackston **MOVED** to accept policy DI for a first read. **SECOND** by G. Lerandeau. Discussion. W. Wright asked L. Biron for a clarification of the GASB process. L. Biron responded that he was discussing the issue with the District auditors

– Vachon and Clukay. They are presently concluding the appraisal. L. Biron will provide a detailed explanation to the Board when the information is complete. **VOTE:** 8.87/0/0/5.31. **Motion passes.**

- b. First reading of Policy EC** Building and Grounds Management. **MOTION:** R. Thackston **MOVED** to accept policy EC for a first read. **SECOND** by D.Gurian. **Vote:** Unanimous.
- c. First reading of Policy JICD-R. **MOTION:** G. Lerandau **MOVED** to accept policy JICD-R for a first read. **SECOND** by R. Thackston. **Vote:** Unanimous.

- 2. **Communications Committee.** Committee Chair Dixie Gurian reported that the Communications Committee had: **a.** distributed a Class of 2001 press release; **b.** B. Tatro has written a press release on assessment; **c.** D. Hodgdon is developing the class curriculum guides; **d.** M. Zwolinski has drafted a fall newsletter on the school previously known as the Met; **e.** Distributed the fall 2001-2002 Monadnock Calendar; **f.** A press release on the deficit/capital reserve will be prepared upon the completion of the audit; **g.** The Board discussed creative ways to increase citizen participation at the district deliberative session.
- 3. **Facilities Committee:** B. Fowler reported: **a.** The Gilsum Project was progressing well on the completion of the exterior. The school bus can now drop students off at the school rather than on Rte. 10; **b.** Sprinkler system at the Junior High School is progressing with the storage tank installed; **c.** The upgraded phone system is being installed at the Jr/Sr. HS; **d.** the three year reinspection on the asbestos is due. Bids for the work will be in by 21 September; **e.** The recycling program is underway.
- 4. **Finance Committee.** D. Gurian reported that the Finance Committee had: **a.** Received the resignation of Deputy Treasurer R. Conway; **b.** Received a letter from the Commissioner of Education Nicholas Donohue requesting documentation of the events leading to the 1999-2000 deficit; this has been done and was done with the Department of Education's Judy Fillion in January of 2001 when the SAU#38 team notified the Department of Education about the deficit. **c.** DOE Financial report MS-24 was completed on 1 September. Kudos to L. Biron, administrators, and central office staff. This is the first time the report has been submitted on time in the last few years; **d.** Laidlaw. The Committee referred the contract renewal with Laidlaw to the Transportation Committee. Chair Wright complimented Mr. Biron on his work.

B. New Business:

1. Staff change at Emerson. Principal K. Craig reported that D. Brnger would be doing preschool out-reach and transition activities during the year. D. Brnger distributed the Emerson Mission statement.
2. Gilsum Board Vacancy. **MOTION:** D.Gurian **MOVED** to accept the application of Larry Colby as the Gilsum representative to the MRSD School Board for the remainder of this year (to March 2002). An election in March will determine who fills the remainder of the term. **SECOND** by A. Gross. **Vote:** Unanimous.
3. A. Gross requested that the schools where the Board meetings be held be opened one hour prior to the meeting so that Board members may become more familiar with the schools. He added that it would be helpful if principals could join them. Superintendent C. Cardine requested that the request be put in the form of a motion. **MOTION:** G. Lerandeau **MOVED** that the school hosting the school board meeting be opened one half-hour prior to the start of the meeting for the general public. **SECOND** by R. Thackston. **Discussion.** G. Fifield asked that the motion be considered a friendly amendment. **Vote:** 2.31/6.56/0/5.31 Motion fails. D. Gurian requested that the administrative team consider a tour of the building when the Board is meeting at the school. C. Cardine responded that he will take the item up with the administrators. D. Stockwell commented that if any Board member is interested in a tour of the Jr./Sr. H.S. they should contact him and he will arrange it.

C. Old Business: None

D. Curriculum Report. D.Hodgdon distributed the MRSD Service Learning Guide. The theme of the guide is "Making Connections." D. Hodgdon discussed the guide and other summer curricular work – grant writing, Language Arts Committee, and curriculum development of Art, PE, and Information Literacy.

E. 21st Century Report: M. Zwolinski reported that training for principals continues at the Met School in Rhode Island. Upcoming activities: October will be the first round of student exhibitions and D. Littky and T. Sizer of the Coalition of Essential Schools will be speaking at Keene State College; November MRSD Administrative Team are invited to view the RI school. A localized name for the 2002 school is being considered so that it is not confused with the RI Metropolitan School. A possible site for the school will be the Franklin Pierce facility in Keene (behind Hamshaw's).

F. Action on the Manifest:

D. Gurian **MOVED** that the manifest be approved in the amount of \$1,365,362.09. **SECOND:** J. Morin. **VOTE:** Unanimous. Motion approved.

6. SUPERINTENDENT'S REPORT. Supt Cardine distributed a copy of his letter to the Richmond Selectmen on the post high school activities of the Class of 2001. C. Cardine distributed the Opening Day Student Enrollment Counts from 1992- 2001. C. Cardine received a resignation from the Board's deputy treasurer. G. Lerandeau MOVED to accept the resignation. **SECOND:** R. Thackston. **VOTE:** Unanimous. Motion approved.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Welcome New Board Member
2. Policy Section D, Policy DI and EC Second Readings
3. NE Accreditation MRHS
4. Negotiations – Non-Public
5. Transportation Contracts

8. Non-Public Session

8:50 PM – G. Lerandeau MOVED to go to non-public session for the purpose of a student issue. **SECOND:** R. Thackston. **VOTE:** Unanimous by a roll call vote.

9:15 PM D. Gurian MOVED that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandeau. **VOTE:** Unanimous.

9:15 PM – R. Thackston MOVED to go to non-public session for the purpose of personnel. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

9:45 PM D. Arguin MOVED that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandeau. **VOTE:** Unanimous.

9. Motion to Adjourn.

9:45 PM D. Gurian MOVED to adjourn: **SECONDED:** Geordie Fifield. **VOTE:** Unanimous.

Respectfully submitted,



Kenneth R. Dassau, Ed.D.
Asst. Superintendent

September 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:50 PM – G. Lerandau **MOVED** to go to non-public session for the purpose of a student issue. **SECOND**: R. Thackston. **VOTE**: Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandau, Richard Thackston, John Morin, Emily Yardley. **Also present**: Curt Cardine, Superintendent; Ken Dassau, Asst. Superintendent; L. Biron, Business Manager; Betty Tatro, principal.

Superintendent Cardine introduced Mr. and Mrs. Gordon who were requesting early enrollment of their daughter Kelly into kindergarten. Principal Tatro informed the Board of the early enrollment eligibility process. Kelly had been through the process and it was not Mrs. Tatro's recommendation for early enrollment. Mrs. Tatro read to the Board a letter from the Gordons. Mr. and Mrs. Kelly spoke in favor of early admission. Chair W. Wright thanked the Gordons for meeting with the Board. He informed them that the Board would deliberate and the superintendent would notify them of the Board's decision.

D. Arguin **MOVED** to deny the parent's request for early admission. **SECOND** by D. Gurian. Discussion. **VOTE**: 5.42/2.31/6.45 **Motion Passes**. B. Tatro leaves.

Superintendent Cardine informed the Board of a parent request for transportation on a Class 6 road for their two students. A. Gross **MOVES** to make an exception for the kindergarten student and the sibling as convenient for one year. **SECOND**: R. Thackston. **VOTE**: Unanimous.

9:15 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: G. Lerandau. **VOTE**: Unanimous.

September 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:15 PM – R. Thackston **MOVED** to go to non-public session for the purpose of a personnel. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, Richard Thackston, John Morin, Emily Yardley. **Also present:** Curt Cardine, Superintendent; Ken Dassau, Asst. Superintendent; L. Biron, Business Manager.

Superintendent Cardine reported on the following personnel issues:
Nominated Joanne Hof; Amy Hill; and Ken Mullen. D. Gurian **MOVED** to accept the superintendent's nominations. **SECOND:** D. Thackston. **VOTE:** Unanimous.

Asst. Superintendent Dassau reported on a student complaint of sexual harassment by an employee. The employee is no longer in the district's employ.

9:45 PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandeau. **VOTE:** Unanimous.

FISCAL ACCOUNTING AND REPORTING

The District's accounting system will be in conformance with the New Hampshire Financial Accounting Handbook published by the State Department of Education. An adequate system of encumbrance accounting will be maintained.

The Board shall receive financial reports and statements showing the financial condition of the School District. These statements/reports shall be prepared on a scheduled basis during the school year, two of which shall contain estimates to project cost for the full year including actual encumbered expenses. The School Board may ask for a statement or report at any time.

The business manager will provide the board finance committee with monthly reports and the full board with a report each quarter. (See also SAU#38 Procedures Manual). The district treasurer shall report to the board on a bi-annual basis

The District hereby adopts the provisions of the General Accounting Standardization Board, Statement #34, relating to the adoption of new reporting standards. The Business Manager will in addition to accounting information, provide in the annual report the long term effect of financial decisions - such as debt. It should also address infrastructure conditions, depreciation, etc., the intent being to show the actual cost of providing services to the public including capital asset costs. Only major funds must be reported and to qualify, the funds must be 5 to 10% of total activity. Remaining small funds are to be combined into "Other Governmental Funds". The required annual Management Discussion and Analysis (known as MD&A) will discuss an easy-to-read overview of the financial statements and the information contained therein. This new reporting must be included by the February 2003 Annual Report.

For the purposes of determining capital assets, the District hereby adopts the NH Government Finance Officer's Association definition in Section 1.1 of the Financial Manual: A capital asset is "defined as a physical public betterment or improvement involving a facility, a parcel of land, or a piece of major equipment with a value exceeding \$10,000 and occurring no more frequently than every five years."

Appendix: DI-R

Revised: July, 1998

Monadnock Regional School District Revision September 2001



SCHOOL ADMINISTRATIVE UNIT NO. 38

600 OLD HOMESTEAD HIGHWAY
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TELEPHONE: (603) 352-6955 FAX: (603) 358-6708
E-Mail: sau38@monad.net

September 5, 2001

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cjcardine@yahoo.com

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Assistant Superintendent
for Winchester and Hinsdale
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Extension: 107
msullivan@monad.net

Kenneth R. Dassau, Ed.D.
Assistant Superintendent
for Special Services
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Extension: 105
ku@mailhs.sau38.k12.nh.us

David G. Hodgdon, Ph.D.
Director of Curriculum/Instruction
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dhodgdon@monad.net

Laurent J. Biron
Business Manager
Telephone: 352-6955
Extension: 106
lbiron@mailhs.sau38.k12.nh.us

Thomas C. Warner
Director of Computer Technology
Telephone: 352-6955
Extension: 110
twarner@monad.net

Mr. Larry Colby
193 Surry Road
Gilsum, NH 03448

Mr. Colby:

I am writing to inform you that the your swearing in process will occur before the September 18, 2001 meeting of the board. This meeting will be held at the Monadnock Regional Junior and Senior High School Library.

If you could call me this week I will arrange to meet with you on Tuesday before the meeting, (perhaps during the day?), to orient you to the board. If not we can arrange a time after the meeting.

Could you please call Terry Stepenuck, my secretary, to give her information about your address, phone number and email address?

I look forward to working with you.

Sincerely,


Curtis J. Cardine, Superintendent SAU 38

cc: Winston Wright

FISCAL ACCOUNTING AND REPORTING

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Appendix: DI-R

Revised: July, 1998

Monadnock Regional School District Revision September 2001

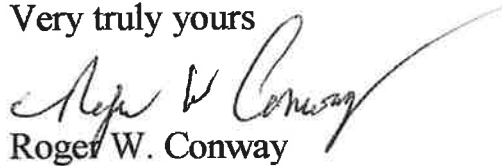
144 Sawyers Crossing Road
Swanzey, N. H. 03446
August 30, 2001

Monadnock Regional School District
600 Old Homestead Highway
Swanzey, N.H. 03446

To whom it may concern.

Effective this date I hereby resign as deputy treasurer of The Monadnock Regional School District due to health reasons.

Very truly yours


Roger W. Conway

okayed
8/4/01
Board ✓



SCHOOL ADMINISTRATIVE UNIT NO. 38

600 OLD HOMESTEAD HIGHWAY
EAST SWANZEY, NEW HAMPSHIRE 03446
TELEPHONE: (603) 352-6955 FAX: (603) 358-6708
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August 21, 2001

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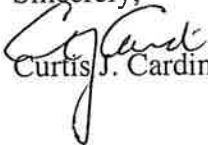
Mr. Larry Colby
193 Surry Road
Gilsum, NH 03448

Mr. Colby:

This letter is to acknowledge receipt of your application to fill the term vacated by Robert Cook of Gilsum on the Monadnock Regional School District Board.

I will be in contact with you regarding this application next week after I speak with the chair, Mr. Winston Wright. Please plan on attending the September 4th meeting of the Monadnock Regional School District at the Roxbury Town Hall as we will be interviewing candidates at this time. We plan on starting this portion of the meeting with interviews at 6:30 P.M.

Thank you for your interest in serving your community!

Sincerely,

Curtis J. Cardine, Superintendent SAU 38

cc: Winston Wright
Gilsum Selectmen

August 16, 01

Curtis Cardine
SAU#38
600 Old Homestead Highway
East Swanzey, NH 03446

Dear Curt:

I read in the Sentinel last night that a position on the Monadnock Regional School District Board has opened because of the resignation of Robert Cook of Gilsum. I would like to offer my name as a replacement representative until the next election.

I have resided at 193 Surry Road in Gilsum with my partner Marilee Cyr since 1987. I am a registered voter in the town. I have worked as a Family Services specialist with Southwestern Community Services Head Start since 1994. I have attached my resume.

My interest in filling the position on the Board is based upon a desire to contribute something to the town as a volunteer and an interest in learning more about the process.

I look forward to hearing from you.

Sincerely,


Larry Colby

cc: Selectmen, Town of Gilsum

Larry Colby

**193 Surry Road
Gilsum, NH 03448
603/352-8126
603/352-7513 X 160(w)
lcolby@scshelps.org**

Work

**Family Services Manager April 1994-present
Southwestern Community Services Head Start**

Serve 220 families in two counties in activities to encourage and support family and community development. Supervise nine Family Advocates and serve as Volunteer Manager for the program.

**Test Administrator October 1993-April 1994
US Office of Personnel Management**

Administered pre-enlistment, career aptitude and other civil service tests.

Self-employed November 1992-October 1993

Worked to produce a novel to sell.

**Director of Alumni/Parent Relations October 1988-November 1992
Keene State College**

Broad responsibilities in support of the college's alumni and parent missions including orientation, special events, fund raising and volunteer development. Worked with two boards of directors, and with the offices of admissions, career services, college relations and athletics.

**Business/Box Office Manager August 1983-September 1988
Keene State College**

Maintained three income/expense accounts and developed and maintained all box office services for the center.

**Elementary/Junior High Teacher September 1979-June 1983
Junior High School Reading Teacher; English Teacher for 5th-8th grade; Lead Teacher for a 6th grade in the Los Angeles Unified School District.**

Graduate Assistant, Night Orderly, Residence Assistant, Army Infantry-Vietnam

Education

**Master of Education, Elementary Reading
Keene State College/University of New Hampshire, 1979**

**Bachelor of Science, Elementary Education
Keene State College, 1977**

Professional

**National Head Start Association (NHSA)
Council for the Advancement and Support of Education (CASE)
Box Office Management International (BOMI)
International Reading Association
New England Reading Association**

Community

**UNH Cooperative Extension Parent Educator 1995 -
Monadnock RSVP/Volunteer Center Advisory Council 1990-92; 1997 -
Childrens Performing Arts Center Board of Directors 1988-1990
Advisory Board, Keene Summer Theater 1983-85
PTA President, Wheelock School 1983-1984
Cheshire County Chair, NH Public Television Auction 1982**

References

Available upon request

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

September 18, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Swearing in of new Board Member from Gilsum, will precede the meeting.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of September 4, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Section D (Finance) Second Read, EC Second Read, DI Second Read (Replaces DI in section D included in packet is corrected version), Other Policy Information
2. Communications Committee: Calendar for Monadnock Regional and Other Communications Efforts: Ms Gurian
3. Facilities Committee: Update: Mr. Fowler
4. Transportation Committee: Mr. Lerandeau: Transportation Contract

B. New Business

National School Board Association Proposed Resolutions: Mr. Wright

C. Old Business:

High School Accreditation Report: Mr. Stockwell

D. Curriculum Report: Dr. Hodgdon

E. 21st Century Report

E=mc² School (or Education = Monadnock Community Connection School (formerly Met))

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Student Issue

Legal

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 9-12-01

Communications Committee: Thursdays at 7:00 AM at Mt. Caesar School

Finance Committee: October 2 prior to the Board Meeting (6:30)

Policy Committee: **Date to be Set:**

Facilities Committee: Monday September 24: 5:00 PM at the Maintenance Office

Building to the Future Committee September 13 at 7:00 PM Next meeting will be set at this time. Mt. Caesar School

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
September 18, 2001
Monadnock Regional Junior/Senior High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandean, John Morin, Emily Yardley, Marguerite Snyder, Gene White, Robin Marra. **Absent:** Tom Matson, Patricia Smith, Richard Thackston.

Also present: C. Cardine, Supt.; K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig; D. Dahl; B. Tatro; S. Rashid; D. Stockwell.

1. CONSENT AGENDA:

a. Superintendent Cardine administered the School Board member oath of office to Mr. Larry Colby. Mr. Colby will hold the term of office as the board member from Gilsum till March 2002.

Chair Wright called for a moment of silence in respect to the victims and fallen heroes of in the terrorist attack on NYC.

b. Minutes of Sept. 4, 2001. Supt. Cardine noted that the heading date of the minutes date was incorrectly listed as "August 14" rather than "September 4".

MOTION: D. Gurian **MOVED** to approve the minutes. **Second** by G. Lerandean.

VOTE: 10.83/0/0/4.17 **Motion Passes.**

2. **CITIZENS CONCERNS:** A parent of an Emerson Elementary School student reported that her son had been injured on the playground slide. She asked why the structures were not being maintained. K. Craig reported the slide was now closed from use. B. Fowler responded that in October of 2000 a review of all district equipment was taken with the insurance carrier. As a result of that review \$41,000 was placed in the deferred maintenance budget 2001-2002. With the district defeat of the proposed budget there are limited funds for repair. \$6,000.00 has been expended so far this year for necessary repairs. If a structure is a hazard it is shut down. K. Craig responded that she will "move dollars around" in her existing budget for the repair. K. Craig noted that such funds will reduce the account it is taken from. The role of the PTO in maintaining school structures was discussed. Chair Wright asked the superintendent to review the issue with the administrative team and offer a recommendation to the Board.

3. **STUDENT COUNCIL CONCERNS:** None

4. **Correspondence and Announcements.** Superintendent Cardine reported.

- a. A letter written by Dan Stockwell to the NYC Disaster Relief Fund donating over \$2,000.00 raised by students and staff! A round of applause was given to Mr. Stockwell and the students and staff.
- b. Supt. Cardine distributed the "Arts of NH News" which featured the Mt. Caesar School Early American Garden Project. The Garden Project is funded by a State Arts Council Grant. C. Cardine thanked B. Tatro, J. Lundahl and the Mt. Caesar staff for their work.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee:

- a. Policy Chair D. Arguin **MOVED** to accept policy section D, policy EC, and JICD-R for a second reading and adoption. **SECOND** by E. Yardley. No discussion. **VOTE:** 10.01/0/.82/4.17. **Motion passes.**
- b. Supt. Cardine reported new board member L. Colby had received a policy orientation and materials. Supt. Cardine informed the Board that the newly formatted policies will be hyper-linked on the MRSD web-page.

2. Communications Committee. Committee Chair Dixie Gurian reported that the Communications Committee had met twice since the last Board meeting. The student profile report had been updated and added to the web-page. The next press release on the class curriculum guides prepared by D. Hodgdon will be going out. The Keene State College Architectural Class will be assisting the Building Into the Future Committee with drawings. The committee is creating a timeline of all Communications Committee Activities. The "MRSD Birthday Party" planning committee will meet on Oct. 4 at 4:00 p.m. in the MRHS Library.

3. Facilities Committee: B. Fowler reported that the building siding for the **Gilsum Project** was on site. The Gymnasium ceiling was in place and the insulation underway. The sprinkler system will begin on Sept. 21st. The heating and ventilating has started and the dry wall will be going up next week. Other projects reported on included the sprinkler system, telephone system, and the security system at the Jr/Sr HS. A used state maintenance truck has been purchased to replace a district dump truck that no longer passed inspection. The replacement vehicle has an 8 yard capacity. G. Lerandeau added that the committee is reviewing the deferred maintenance projects and prioritizing projects.

4. Transportation Committee: G. Lerandeau reported that the contract with Laidlaw Transportation had been reviewed and recommended by the committee. The contract would run through 2006. G. Lerandeau **MOVED** to accept the Laidlaw Transportation contract. **SECOND** by A. Gross. Discussion. D. Gurian requested that the Board have the opportunity to read

the contract prior to approval. Such a request is consistent with Board policy. G. Lerandeanu responded that it has been reviewed and recommended by the committee. L. Biron responded that the contract is very reasonable. A. Gross stated he was comfortable with the committee's recommendation. M. Snyder supported the committee's approval and asked for the vote. **VOTE:** 7.93/2.12/.78/4.17. **Motion passes.**

B. New Business: The New Hampshire School Board Association will meet on November 3 to consider the **National School Board Association Proposed Resolutions**. Chair Wright has read the proposed resolutions and supports approving them all as written. D. Arguin asked that members read the proposals and discussion be held at the next Board meeting. The item will be taken up at the next meeting under Old Business.

C. Old Business:

1. Monadnock Regional Junior/Senior High School Report. D. Stockwell distributed a letter from the New England Association of Schools and Colleges Commission on Public Secondary Schools. The Commission met on June 26 and voted to accept the school's Five-Year Progress Report and continue the school's accreditation. D. Stockwell described the accreditation process to the Board. D. Stockwell distributed a report prepared by Guidance Director Lorna Watkins-Barth titled "The Impact of Overcrowding at MRHS." D. Stockwell reviewed this report in its entirety with the Board. [R. Marra arrives 8:05] Discussion. D. Gurian commented that the focus of the Building into the Future Committee was to review the use of facilities and the overcrowding issue and to make a recommendation to the Board. Supt. Cardine stated he would address the issue under the Superintendent's Report.

D. Curriculum Report. None

E. 21st Century Report: The Monadnock "Met" School, Supt. Cardine reported will henceforth be called the **Monadnock Community Connection School (MC2)**. C. Cardine reported that financial contributions have been secured for the school through the 2002-2003 year. A financial report will be provided to the Board in October.

E. Action on the Manifest: D. Gurian **MOVED** that the manifest be approved in the amount of \$783,637.20 **SECOND:** G. Lerandeanu. Discussion L. Biron summarized the manifest and its approval for L. Colby. **VOTE:** 11.12/0/.82/3.06 Motion approved.

6. SUPERINTENDENT'S REPORT. a. Supt Cardine played for the Board a **video** of the Monadnock Regional Jr/Sr. HS showing the enrollment increase and overcrowding. b. C. Cardine distributed a comprehensive **Statistical Data Report** on the district enrollments from 1962 to 2000. c. C. Cardine reported that as part of the Building Into

the Future Committee topics he has requested that Laidlaw Transportation begin to explore reversing the elementary and secondary transportation schedules. The administration will have a recommendation for the Board in December. **d.** L. Biron reported on the capital improvement plan for the district. He has contracted with the South West Planning Commission for quantitative assistance on the project. Such information will later be incorporated into a master plan by the Building Into the Future Committee. **e.** L. Biron distributed to the Board the final financial audit figures provided by Vachon and Clukay. He asked the Board for signatures on the DOE form MS-25. **f.** In closing his report Supt. Cardine reminded the Board that he would be absent from the next scheduled Board meeting. He will be competing in an international weight-lifting competition in Greece. Well wishes were extended to Supt. Cardine. **g.** Prior to entering non-public session, A. Gross asked if the Surry Elementary school will be open prior to the start of the Board meeting. C. Cardine responded that the item from the last Board meeting had yet to be discussed with the administrative team but he will have the school open early. The administrative team is scheduled to meet tomorrow morning.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. School Board Resolutions
2. Playground Maintenance Report

8. Non-Public Session

8:55 PM – G. Lerandeau **MOVED** to go to non-public session for the purpose of student issues. **SECOND:** R. Marra. **VOTE:** Unanimous by a roll call vote.

9:05 PM G. Lerandeau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

9:06 PM D. Arguin **MOVED** to go to non-public session for the purpose of discussing a legal issue. **SECOND:** G. Lerandeau. **VOTE:** Unanimous by a roll call vote.

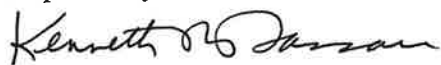
9:10 PM G. Lerandeau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

Public Session: D. Arguin requested that at the next meeting the Board be updated on the status of negotiations within the district. The item will be added to the non-public agenda.

9. Motion to Adjourn.

9:20 PM G. Lerandeau **MOVED** to adjourn: **SECONDED:** D. Gurian. **VOTE:** Unanimous.

Respectfully submitted,



Kenneth R. Dassau, Ed.D.
Asst. Superintendent

September 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:55 PM. G. Lerandeau **MOVED** to go to non-public session for the purpose of student issues. **SECOND:** R. Marra. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandeau, John Morin, Emily Yardley, Marguerite Snyder, Gene White, Robin Marra. **Also present:** Curt Cardine, Supt.; Ken Dassau, Asst. Supt.; L. Biron, Business Manager

1. Supt. Cardine informed the Board that the transportation for the kindergarten student and sibling as discussed at the last meeting has been arranged. No Board action required.
2. Supt. Cardine informed the Board that he had approved the continued attendance of a Surry student till the family moves out of the district on November 1. The Board supports the superintendent's decision.

9:05 PM G. Lerandeau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

September 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:06 PM D. Arguin **MOVED** to go to non-public session for the purpose of discussing a legal issue. **SECOND**: G. Lerandean. **VOTE**: Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Gus Lerandean, John Morin, Emily Yardley, Marguerite Snyder, Gene White, Robin Marra. **Also present**: Curt Cardine, Supt.; Ken Dassau, Asst. Supt.; L. Biron, Business Manager

Supt. Cardine distributed several letters from Attorney Prigge on the Wilcox property.

9:10 PM G. Lerandean **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND**: D. Gurian. **VOTE**: Unanimous.

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

October 2, 2001

MEETING AT: Surry Elementary School: Surry, NH

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

The Building Principal will be on site 1/2 hour before the meeting for any member wishing to visit Surry School

There will be a meeting of the Finance Committee at 6:30 PM at Surry School
CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of September 18, 2001 Meeting of the Board*

2. 7:10 PCITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 PCORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Policy Meeting Dates
2. Communications Committee: Communication Checklist and Other Communications Efforts: Ms Gurian
3. Facilities Committee: Update on Surry School Deferred Maintenance: Mr. Fowler, Mr. Biron and Mr. Mousette: Tour

B. New Business

National School Board Association Proposed Resolutions
Vote: Mr. Wright

C. Old Business:

Playground Maintenance Update: Dr. Dassau

D. Curriculum Report: Mr. Mousette-Highlights of Surry School

E. 21st Century Report

Update by Melanie Zwolinski on MC² School

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations

9. ADJOURNMENT

* Indicates an item requiring board action

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 9-20-01

Communications Committee: Thursdays at 7:00 AM at Mt. Caesar School

Finance Committee: October 2 prior to the Board Meeting (6:30)

Policy Committee: Date to be Set:

Facilities Committee: Monday September 24: 5:00 PM at the Maintenance
Office

Building to the Future Committee October Date may Change to October 8,
Original Date October 11 at 7:00 PM Mt. Caesar School

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
October 2, 2001
Surry Elementary School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White. **Absent:** Gus Lerandean, Tom Matson, Richard Thackston, Emily Yardley, Marguerite Snyder, Robin Marra.

Student Representative: Johanna Buckley.

Also present: K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, D. Mousette, B. Tatro, D. Stockwell, M. Zwolinski.

1. **CONSENT AGENDA:**
 - a. Minutes of Sept. 18, 2001. **MOTION:** A. Gross **MOVED** to approve the minutes. **Second** by L. Colby. **VOTE:** 8.26/0/0/6.74 **Motion Passes.**
2. **CITIZENS CONCERNS:** None.
3. **STUDENT COUNCIL CONCERNS:** The Board welcomed student representative Johanna Buckley. J. Buckley reported that the Student Council contributed \$200.00 to the Swanzey Police Department for the purchase of a defibrillator. The date for the annual Coat Drive will be on October 26. The Halloween Dance will be held on October 26. In response to the September 11 terrorist attack art teacher Deb Crowder made a "Dream Catcher" with attached red, white, and blue ribbon, that was sent to New York City. J. Buckley reported that NYC was not accepting packages and the package was returned.
4. **Correspondence and Announcements.** K. Dassau distributed to the Board a message faxed from the National School Boards Assoc. Executive Director, the flyer for the November 2, New Hampshire School Boards Assoc. meeting, and a letter from D. Brnger on letter and survey on preschool out-reach and transition activities during the year at the Emerson Elementary School.
5. **OTHER SCHOOL BOARD BUSINESS:**
 - A. **Board Committee Reports:**
 1. **Policy Committee:**
 - a. Policy Chair D. Arguin reported that the Policy Committee would be meeting on October 9 to review Section H and the nursing policies within Section J.

2. **Communications Committee.** Committee Chair Dixie Gurian distributed a press release detailing the K- 6 curriculum brochures designed by D. Hodgdon. She also distributed a monthly work plan of communication activities from April through January 2002. The "MRSD 40th Birthday Party" planning committee will meet this Thursday, Oct. 4 at 10:00 in the MRHS Library. The next Building Into the Future Committee meeting is tentatively set for Monday, October 15, at 7:00.

3. **Facilities Committee:** B. Fowler reported that the Gilsum Project was "moving rapidly". The next Board meeting is scheduled to be held in Gilsum. At that time the building will be fully enclosed. Surry tour. As several members arrived early to see the Surry Site D. Mousette reported on the school's deferred maintenance items. B. Fowler reported on a list of deferred maintenance items distributed by L. Biron. The list included boiler replacement and outside lighting. Several of the large pine trees near the building will need to come down. D. Arguin asked what was the plan to address the list of items. L. Biron responded that we will re-budget 2002-2003 for the items in a capital improvement plan.

B. New Business: The New Hampshire School Boards Association will meet on November 3 to consider the **National School Boards Association Proposed Resolutions**. D. Arguin and J. Morin to attend. Chair Wright proposed that the resolutions be approved as written. All resolutions approved through consensus. L. Biron to process the registrations.

C. Old Business: K. Dassau reported that the administrative team had met. The playground equipment maintenance was discussed within the context of safety and the default budget. Principals, if they are able may use their discretion within the bottom line of their budgets. Principals of schools with PTO maintenance agreements may complete work. Use of volunteers for maintenance work must be approved through Barry or Larry. B. Fowler reported that any safety issues of equipment that present a dangerous situation will be repaired or shut down.

D. Curriculum Report. D. Mousette welcomed student representative Johanna Buckley to the Board informing the Board that she is a Surry student. D. Mousette reported on curriculum work giving the example of students using the playground rules as an opportunity to discuss and develop playground rules. A display was made and can be viewed in the library. The Northern Schools will soon be mailing a curriculum flyer to all parents. Chair Wright thanked Mr. Mousette and the Surry staff for being present and for their work.

E. 21st Century Report: M. Zwolinski reported that the search for a facility for the Monadnock Community Connection School continues. To date the Franklin Pierce site is most promising. Recruitment activities will take place next week at the junior high school. M. Zwolinski will be in attendance at student-parent

nights. D. Littky and T. Sizer of the Coalition of Essential Schools will be speaking at Keene State College on October 29. D. Gurian added that Commissioner of Education N. Donohue is seeking to have Governor Shaheen attend. November 7 the MRSD Administrative Team are invited to view the RI school. M. Zwolinski thanked the high school administration and department chairs for their support. A. Gross commented that the Keene Sentinel article "was excellent."

E. Action on the Manifest:

D. Gurian **MOVED** that the manifest be approved in the amount of \$1,191,895.56. **SECOND:** J. Morin. Discussion: L. Colby asked about the process of approving the manifest. L. Biron responded that he would respond to any questions. **VOTE:** Unanimous. Motion approved.

6. SUPERINTENDENT'S REPORT. K. Dassau reported that Supt. Cardine had called to report on his performance at the World Master's Weightlifting Championship. Supt. Cardine had won the Bronze medal overall and a Silver medal in one event. Congratulations to the superintendent were given. Everyone is very proud of his accomplishment. As an informational item, L. Biron distributed the Southwest Regional Planning Commission's proposal for a Capital Improvement Program for MRSD to the Board. He requested action be taken at the next meeting.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Tour of the Gilsum Project
2. Policy Section H
3. Capital Improvement Program
4. Negotiations – Non-Public
5. Riders' Readers

8. Non-Public Session

8:10 PM D. Gurian **MOVED** to enter into non-public session for the purpose of a legal issue. **SECOND:** G. Fifield. **VOTE:** Unanimous by a roll call vote.

8:20 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** L. Colby. **VOTE:** Unanimous.

8:21 PM J. Morin **MOVED** to go to non-public session for the purpose of a student issue. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

8:26PM **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous.

8:30 PM A. Gross **MOVED** to go to non-public session for the purpose of negotiations. **SECOND:** L. Colby. **VOTE:** Unanimous by a roll call vote. (D. Arguin leaves.)

9:30PM G. White **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

9. Motion to Adjourn.

9:31 PM A. Gross **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kenneth R. Dassau". The signature is fluid and cursive, with the first name "Kenneth" being more prominent.

Kenneth R. Dassau, Ed.D.
Asst. Superintendent

October 2, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:10 PM D. Gurian **MOVED** to enter into non-public session for the purpose of a legal issue. **SECOND:** G. Fifield. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, K. Dassau, Asst. Supt.; L. Biron, Business Manager.

K. Dassau distributed two letters from Attorney Prigge.

8:20 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin **VOTE:** Unanimous.

October 2, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:21 PM J. Morin **MOVED** to go to non-public session for the purpose of a student issue. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, K. Dassau, Asst. Supt.; L. Biron, Business Manager.

K. Dassau reported on a parent request to have her daughter continue at MRHS. Action approved for 30 days.

8:26PM **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous.

October 2, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:30 PM A. Gross **MOVED** to go to non-public session for the purpose of a negotiations. **SECOND:** L. Colby. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, K. Dassau, Asst. Supt.; L. Biron, Business Manager.

W. Wright and L. Biron reported on negotiations.

9:30PM G. White **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.



Date: September 27, 2001
 To: National Affiliate District Superintendent
 From: Bonita Metz, National Affiliate Director
 Subject: National Affiliate Update newsletter

This fax totals 5 pages, including this cover page. If you do not receive all 5 pages, please call Diane Skerrett at (703) 535-1638, or fax her at (703) 548-5560, or e-mail dskerrett@nsba.org to have the fax re-sent to you.

NSBA is pleased to present the August issue of our "National Affiliate Update" newsletter, sent exclusively to National Affiliate districts. We are sending this newsletter via fax direct to your district office. Would you please have copies of the newsletter made and distributed to each of your school board members? Thank you.

An e-mail version of this newsletter will also be sent to those individuals for whom we have e-mail addresses. To have e-mail addresses for your board members added to our system, please contact Diane Skerrett at (703) 535 -1638, or e-mail dskerrett@nsba.org.

If you have any comments about this issue, please e-mail me at bmetz@nsba.org, or fax a note to NSBA at (703) 548-5560, attn: Bonita Metz.

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NSBA National Affiliate Update

PUBLISHED BY THE NATIONAL SCHOOL BOARDS ASSOCIATION
1680 DUKE STREET, ALEXANDRIA, VA 22314 PHONE: (703) 838-6722
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September/October 2001

A Message from Anne L. Bryant, NSBA Executive Director

On behalf of the Board of Directors, members, and staff of the National School Boards Association, I would like to express our deepest sympathies to the many who suffered a loss in the horrifying terrorist attacks on our nation on September 11. Our thoughts and prayers are with the victims and their families.

In the days, weeks, and months ahead, as we more fully understand the needs of the education community and our nation, the National School Boards Association is fully prepared to offer assistance to our schools, school boards, and communities. We are committed to helping our schoolchildren, our staff, and our communities in this time of great tragedy.

Dear School Board Member,

In the Wake of Tragedy – School board members, teachers, and parents across the nation are struggling with how to help children cope with the disaster. Resources abound online. For links to information on how educators and parents can help children through this difficult time, visit www.nyssba.org, www.azsba.org, www.familyeducation.com, www.nea.org, www.pta.org, www.ccc.sped.org, www.naesp.org, www.msnbc.com (click on "Kids" link), and www.lightspan.com.

Check also the list of resources on the National Affiliate-only Web site at www.nsba.org/na/private/tragedy_resources.htm. (This is a password-protected area. If you have questions about how to access this area, e-mail nainfo@nsba.org.)

NSBA Meetings Will Take Place as Scheduled – In the wake of the terrorist attacks, our joint commitment to public education and to the work of our nation's school boards is more important than ever. From talking to school board members, administrators, teachers, and district staff nationwide, we believe that joining together at this time to work on the critical issues facing our democracy and our schools is the right thing to do. Together, we are smarter and stronger. Therefore, all upcoming NSBA meetings and events will take place as scheduled – including the Council of Urban Boards of Education 33rd Annual Meeting, October 4-7, in Miami Beach, FL; the Council of School Attorneys' 2001 Advocacy Seminar, October 25-27, in Alexandria, VA; and the 15th Annual Technology + Learning Conference, November 8-10, in Atlanta, GA. For information about any of these meetings, call (800) 950-6722.

Education Legislation Gets Attention. The Senate-House conferees have refocused their attention on the reauthorization of the Elementary and Secondary Education Act (ESEA) following the acts of terrorism. Major issues to be resolved include funding levels to support various reforms and programs, including IDEA – and the methodology to determine how to assess school performance through "adequate yearly progress" criteria. It is uncertain whether there is sufficient support to pass the legislation with the current provisions in the absence of federal funding that will be necessary to implement the education reforms.

Supreme Court Accepts Voucher Case – The U.S. Supreme Court has agreed to rule on the constitutionality of a publicly financed voucher program that helps parents in Cleveland pay for religious school education for their children. NSBA will file an *amicus* brief in *Zelman v. Simmons-Harris* stressing its opinion that diverting public taxpayer money to private schools violates the First Amendment's separation of church and state principle. The brief will also note that the work of educators will be made more difficult if public dollars are needlessly funneled away to private religious institutions. A ruling on the case is expected in early summer 2002.

New Poll Shows Vouchers Fail to Meet Expectations – Voucher programs in place around the nation fall well short of meeting the clear expectations held by an overwhelming majority of Americans, according to a new NSBA / Zogby International Poll. A huge majority of those surveyed – up to 90 percent – say private schools accepting vouchers must meet the same accountability standards as public schools. Of those who support vouchers, nearly 40 percent withdraw their support if it results in a loss of tax dollars to the public schools. For a press release, visit www.nsba.org. To access the executive summary and a complete list of questions and results, visit www.nsba.org/novouchers.

Vouchers Lose Support – Americans support public schools at a higher level than at any time in the last 33 years. Their support for voucher programs is waning. That's according to the 2001 Phi Delta Kappa/Gallup Poll. In 1997 and 1998, 44% favored vouchers. In 2000 the percentage dropped to 39% -- and to 34% in 2001. When asked about the biggest problems facing schools, top picks were lack of funds and lack of discipline. For complete poll results, go to www.pdkintl.org.

Sample Policies Now Online – As a National Affiliate, you now can access a searchable online database of NSBA's sample school district policies and other policy-related resources. For answers to a pressing policy-related question, submit an online information request form and receive a quick, personalized response. Go to www.nsba.org/nepn and scroll down to "National Affiliate Members Click Here." (This is a password-protected area. For questions on how to access this area, please contact the National Affiliate office at nainfo@nsba.org.)

School Tax Plan – A suburban Denver school system has drawn up a tax plan that ties future revenues to improved student achievement. The "Performance Promise Plan" of Jefferson County School District R-1 (a National Affiliate district) has raised almost \$36 million annually. The Plan provides for a \$25 million increase up front with additional

increases contingent on students performing better on the state test. The amount the schools receive is based on how much scores improve. For more, see your August 14 issue of *School Board News*, online in the "Archive" section of www.nsba.org/sbn.

Anti-Harassment Policy – Cincinnati Public Schools drafted a new student discipline policy to ward off lawsuits. It will allow administrators to discipline students who intimidate others on the basis of sexual orientation. The ACLU has reviewed the new policy and says it is constitutional as now written. The American Family Association of Ohio, a group that advocates traditional values, says it will wait to see how the policy is enforced before taking legal action. Source: The Cincinnati Enquirer.

Special Education Ruling – A U.S. District Court held the Ravenswood City School District (CA) in contempt of court for failing to improve the education provided to students with disabilities. Judge Thelton Henderson will now decide whether to order a state takeover of the school district or institute other sanctions. Henderson had ordered the school two years ago to improve their special education and found that it had not complied. Source: San Jose Mercury News.

Books for the Board – In *If You Don't Feed the Teachers They Eat the Students*, a teacher offers insights gained from classroom experience and addresses the hunger of teachers and the ability of administrators to feed them. In *How to Deal With Parents Who Are Angry, Troubled, Afraid or Just Plain Crazy*, you're shown practical ways to handle disgruntled parents and disarm their emotional behavior. Go to www.nsba.org/bookreports/bookreports.htm.

NSBA Annual Conference – Make plans now to attend the NSBA 62nd Annual Conference and Exposition April 6-9, 2002, in New Orleans, LA. Programming details coming soon at www.nsba.org/conference. Hotel information will be available at www.nsba.org/conference on Friday, October 12, 2001, at 6:00 AM Pacific Standard Time (9:00 AM Eastern). The Housing Bureau will also begin accepting reservations at that time.

Getting Parents Involved – How can school boards encourage and promote the kind of parent involvement that makes a real difference for student achievement? Read all about it in your September issue of *American School Board Journal*, online at www.asbj.com. There's even more information of value to board members in the print edition. To subscribe online and get your own issue each month, go to www.joinup.org/asbj and enter reservation number ASBJNAUP.

New Online Course – Encourage your district technology staff to register today for the newest online course from NSBA's ITTE: Education Technology Programs. "Strategies to Support Teachers to Effectively Integrate Technology" begins October 2 and is essential for any education leader working to develop strategies to help teachers effectively integrate technology in their classrooms. Continuing Education Credits and graduate-level credits available. Visit <http://www.nsba.org/itte/onlinecourses.html> or e-mail Rachel Kliewer at rkliwer@nsba.org.

Have You Registered? – Sign up today for NSBA's Technology + Learning Conference, November 8-10, 2001 in Atlanta, GA. In addition to exciting speakers, exhibits and sessions, the conference offers School Board Workshops such as *Improving School Board Governance with Technology* and *E-Learning – What School Leaders Need to Know*. Register now at www.nsba.org/T+L.

2002 Magna Awards – Sponsored by *American School Board Journal* with the support of Sodexo School Services, the annual Magna Awards recognize local school boards that are putting student achievement and community engagement at the center of their work. Make your nominations online at www.asbj.com/magna. Deadline: October 31.



National School Boards Association Update
Published for NSBA's National Affiliates

www.nsba.org/na

e-mail: nainfo@nsba.org

NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

PROPOSED RESOLUTIONS

FROM THE **NHSBA** BOARD OF DIRECTORS

to the

2001 DELEGATE ASSEMBLY

NOVEMBER 3, 2001

NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

PROPOSED RESOLUTIONS
FROM THE **NHSBA** BOARD OF DIRECTORS
to the
2001 DELEGATE ASSEMBLY
NOVEMBER 3, 2001

INDEX TO RESOLUTIONS

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No Action by the Delegate Assembly Requested on the Following Resolutions:

2000 Resolutions Recommended to be Dropped	Items 21 – 27	14
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NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION
Concord, New Hampshire • Incorporated 1946

2000 Resolutions
Recommended For Re-Adoption

Note to the Delegates: A motion will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, to adopt **Items 1 through 12** as a "block." Individual items within the "block" motion will not be discussed. However, the Chair will recognize any Delegate who requests that one of these items be removed from the "block" motion and be considered separately. The request will not be subject to debate and does not require a second.

1. **NHSBA** supports the utilization of public funds solely for public school purposes as determined by the local school boards. (1991)

--† Recommend Re-Adopt with no Change

2. **NHSBA** proposes that the state fully fund all state education aid formulas before the funding of any other state obligation. (1994)

--† Recommend Re-Adopt with no Change

3. **NHSBA** supports legislation which prohibits binding arbitration in matters of teacher non-renewals. (1998)

--† Recommend Re-Adopt with no Change

New Hampshire School Boards Association
Resolutions Recommended for Re-Adoption with No Change - Continued

4. **NHSBA** supports legislation which excludes public schools from being designated as neutral ground for visitation purposes for children of parents undergoing a divorce procedure by legal or other administrative orders. (1998)

--**‡ Recommend Re-Adopt with no Change**

5. **NHSBA** supports legislation to lower the mandated 2/3-majority vote for passing a bond article to 60% for all school districts. (1997)

--**‡ Recommend Re-Adopt with no Change**

6. **NHSBA** proposes that the state develop a fair and equitable income tax plan dedicated solely to education for the purpose of fully funding a constitutionally adequate education for all students in the state. (1998)

--**‡ Recommend Re-Adopt with no Change**

7. **NHSBA** supports efforts to enact legislation which would require notification to school districts of restraining orders related to a student's behavior. (1999)

--**‡ Recommend Re-Adopt with no Change**

8. **NHSBA** supports the continued ability for Cooperative School Districts to adopt apportion formulas based on locally determined factors. (2000)

--**‡ Recommend Re-Adopt with no Change**

9. **NHSBA** supports Building Aid at a level of 55% for all School Districts in the State for bonds. (2000)

--**‡ Recommend Re-Adopt with no Change**

10. **NHSBA** urges the Legislature to review the practices, decisions, and potential bias against public employers by the PELRB. (2000)

--**‡ Recommend Re-Adopt with no Change**

New Hampshire School Boards Association
Resolutions Recommended for Re-Adoption with No Change - Continued

11. **NHSBA** believes that testing for grades 3, 6, and 10 should continue to be given in May with appropriate and immediate steps being taken to assure that these test results are received by school districts no later than the following September 1. (1998)

--† Recommend Re-Adopt with no Change

12. **NHSBA** supports reducing the threshold for determining the local share of a catastrophic aid special education placement to 2 times the state average elementary and secondary costs of general education. (1998)

--† Recommend Re-Adopt with no Change

2000 Resolutions
Recommended For Re-Adoption
with Amendment

Strikethrough	deleted language
<u>Underlined</u>	additional language

<p>Note to the Delegates: A motion will be made at the Delegate Assembly by NHSBA First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, to adopt Items 13 and 14 individually as presented below. The motion to adopt requires a second and debate on the motion will be in order.</p>

13. **NHSBA** urges the U.S. Congress to appropriate funds to pay 40% of the cost of educating handicapped children, as required by PL 101-476 [IDEA], and to fully fund any additional requirements in the area of special education and to provide financial impact statements. (1990)

--+ Recommend Re-Adoption with Amendment
to change PL 101-476 reference to IDEA.

14. ~~**NHSBA** calls on the State Board of Education to immediately initiate a comprehensive study of all teacher training programs at New Hampshire colleges and universities to assure that such institutions are offering quality and relevant training programs preparing individuals for careers as teachers and/or administrators in New Hampshire's public schools~~ **is pleased with the current initiative of the State Board of Education on Attracting and Retaining Quality Educators in New Hampshire, as highlighted in its recommendations reported May 2001. NHSBA urges the State Board to continue this effort as well as monitoring all teacher-training programs at New Hampshire colleges and universities to assure that an adequate supply of new and well-qualified educators is available in New Hampshire.** (1998)

--+ Recommend Re-Adoption with Amendment
to reflect that **NHSBA** is pleased with the current efforts of the State Board of Education in the area of teacher recruitment and retention.

*New Resolution Submitted by the NHSBA Board,
Recommended for Adoption*

Note to the Delegates: A motion will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, to adopt Item 15 as presented below. The motion to adopt requires a second and debate on the motion will be in order.

15. Amend 198:4-b to: Contingency Fund. Every school district, through a majority vote of the legislative body, may establish a non-lapsing contingency fund to meet the cost of unanticipated expenses. The source of funds for the contingency fund shall be unexpended general fund appropriations approved by the legislative body of the district. Said unexpended appropriations may accumulate until the contingency fund contains the greater of \$50,000 or 3% of the current general fund appropriation. Before expending funds from the contingency, the school board shall hold a public hearing using the procedure established under RSA 198:20-b III. Expenditures from this fund shall:

- a. be for any legal purposes for which a school district may expend funds;
- b. be exempt from all provisions of RSA 32 relative to limitation on expenditure of school district monies.

--+ Recommend Adoption.

Rationale from the NHSBA Board of Directors:

This amendment to RSA 198:4-b would allow unexpended appropriations previously approved by the voters to accumulate in a non-lapsing contingency fund to meet the cost of unanticipated expenses.

Resolutions Submitted by Local School Boards

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to NOT ADOPT this proposed Resolution, no motion of any kind will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, concerning **Item 16** as presented below. Since this Resolution was submitted in accordance with deadline requirements, any Delegate may make a motion concerning any of these Resolutions which will require a second and, then, be sufficient to open the motion for debate by the Assembly.

16. Resolution Submitted by the Raymond School Board:

At its July 5 meeting, the Raymond School Board unanimously voted to adopt as written the policies "Standards for Effective School Board Governance", created by the California School Boards Association, and "Superintendent Governance Standards", adopted by the California School Boards Association and the Association of California School Superintendents. The School Board would like to submit these policies to you as resolutions for adoption at the **NHSBA** Delegate Assembly on November 3, 2001.

--† Recommend to Not Adopt

Rationale from the NHSBA Board of Directors:

These are policies to be considered by local school boards and should be referred to the **NHSBA** model policy service.

New Hampshire School Boards Association
Resolutions Submitted by Local School Boards - Continued

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to NOT ADOPT this proposed Resolution, no motion of any kind will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, concerning **Item 17** as presented below. Since this Resolution was submitted in accordance with deadline requirements, any Delegate may make a motion concerning any of these Resolutions which will require a second and, then, be sufficient to open the motion for debate by the Assembly.

17. **Resolution Submitted by the Barrington School Board:**

The district represented by the New Hampshire School Boards Association, recognizing that consistent, predictable and adequate funding by the state's public education system is in the best interest of students, local taxpayers, and New Hampshire's long-term economic stability, urge the New Hampshire House and Senate, along with the Office of the Governor, to develop legislation creating a state-wide income tax for the sole purpose of funding public education.

--‡ Recommend to Not adopt

Rationale from the NHSBA Board of Directors:

Resolution #6 already supports a "fair and equitable income tax plan."

New Hampshire School Boards Association
Resolutions Submitted by Local School Boards - Continued

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to ADOPT the amended version (18B) of this proposed Resolution, a motion will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, concerning **Item 18B** as presented below. The motion to adopt requires a second and debate on the motion will be in order.

18A. Resolution Submitted by the White Mountains Regional School Board:

NHSBA resolves that the New Hampshire State Legislature solve the educational funding crisis in a fair and equitable manner throughout the state and, that all education monies so raised be distributed to school districts for the sole purpose of educational funding. Monies needed to help towns lower their taxes shall be done separately than through educational funding.

--+ Amend to:

18B. **NHSBA** resolves that the New Hampshire State Legislature solve the educational funding crisis in a fair and equitable manner throughout the state and that all education monies so raised be distributed to school districts for the purpose of educational funding.

Rationale from the **NHSBA** Board of Directors:

In the rationale submitted by the White Mountains Regional School Board, the concern was that "the present system allows educational monies to be used for purposes other than providing an adequate education in all New Hampshire school districts." This concern stems from the timing of when state monies are noticed and paid to districts. Often in the first year of a biennium, state aid allocations are not known until AFTER school district meetings, thus the local appropriation may be

New Hampshire School Boards Association
Resolutions Submitted by Local School Boards - Continued

based on a state aid amount lower than that actually received. However, any excess aid is automatically returned to the municipality for tax relief, thus appearing to be used for something other than education. The concern of **NHSBA** should be to get all monies paid directly to school districts, but we are unable to govern the timing of the legislature adopting a state budget every two years.

New Hampshire School Boards Association
Resolutions Submitted by Local School Boards - Continued

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to NOT ADOPT this proposed Resolution, no motion of any kind will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, concerning Item 19 as presented below. Since this Resolution was submitted in accordance with deadline requirements, any Delegate may make a motion concerning any of these Resolutions which will require a second and, then, be sufficient to open the motion for debate by the Assembly.

19. **Resolution Submitted by the Oyster River School Board:**

New Hampshire State law should allow a school district to decide whether it will allow non-citizen residents who meet a reasonable standard for residency to vote in school district elections.

--**‡ Recommend to Not adopt**

Rationale from the NHSBA Board of Directors:

New Hampshire state law requires voters to be citizens of the USA. The **NHSBA** supports this requirement.

New Hampshire School Boards Association
Resolutions Submitted by Local School Boards - Continued

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to NOT ADOPT this proposed Resolution, no motion of any kind will be made at the Delegate Assembly by **NHSBA** First Vice-President Thomas H. Enright, Chair of the Advocacy Committee, concerning Item 20 as presented below. Since this Resolution was submitted in accordance with deadline requirements, any Delegate may make a motion concerning any of these Resolutions which will require a second and, then, be sufficient to open the motion for debate by the Assembly.

20. Resolution Submitted by the Governor Wentworth School Board:

NHSBA supports efforts to oppose violence and vulgarity on television as well as other media and urges school boards throughout New Hampshire to promote public awareness of this terrible influence on our youth and seek local support for eliminating the exposure of children to this type of programming.

--+ Recommend to Not adopt

Rationale from the **NHSBA** Board of Directors:

This is a parental issue, and was defeated for this reason at last year's Delegate Assembly.

2000 Resolutions

Recommended to be Dropped

Note to the Delegates: Since it is the recommendation of the **NHSBA** Board of Directors to DROP the following Resolutions, no motion of any kind will be made at the Delegate Assembly by **NHSBA** First Vice-President Paula Adriance, Chair of the Advocacy Committee, concerning **Item 21 - 27** as presented below. Since these are existing Resolutions, any Delegate may make a motion concerning any of these Resolutions which will require a second and, then, be sufficient to open the motion for debate by the Assembly.

The suggestion by the Board of Directors to drop a Resolution is generally prompted by the purpose of keeping the Association's legislative initiatives as focused as possible to allow us to concentrate on the most critical problems needing to be addressed. This is accomplished by eliminating language which either (1) reflects a change in priorities on legislative action we choose to initiate, (2) was the subject of state or federal legislative or administrative action since the last Delegate Assembly, or (3) is addressed in another Resolution or Statement of Belief.

21. **NHSBA** supports legislation amending RSA 32:10 I-d to read: Any amount appropriated at the meeting under a special warrant article may be used only for the purpose specified in that article and shall not be transferred except as authorized by a 2/3 vote of all the voters present and voting at an annual or special school district meeting. (1999)

--+ Recommend to Drop

We need to maintain a sense of trust between the legislative body and governing body of the district; don't change a vote on a special article.

22. **NHSBA** supports legislation to amend RSA 189:9-a by deleting "said suspension shall not begin until the next day following the day notification of suspension is sent to the pupil's parent or legal guardian" and add in language which allows for the immediate suspension of a student. (1998)

--+ Recommend to Drop

We should avoid the potential district liability if a student were hurt after being immediately suspended and not riding the bus home.

New Hampshire School Boards Association
Resolutions Recommended to Drop - Continued

23. **NHSBA** supports mediation before moving to due process in special education matters. (1998)

--**‡ Recommend to Drop**

Mediation is already encouraged in the current statute.

24. **NHSBA** urges the Tax Equity and Efficiency Commission to consider including an income measure, as well as property wealth and tax effort measures, in the formula to address the fairness and efficiency of distributing funds for public education. (1999)

--**‡ Recommend to Drop**

The Commission no longer exists.

25. **NHSBA** supports legislation which would allow a school district to authorize one additional district meeting to consider a bond. (1999)

--**‡ Recommend to Drop**

We should not be hurting the trust developed between the legislative and governing bodies of the district.

26. **NHSBA** urges the U.S. Congress to appropriate funds sufficient to fully fund the e-rate. (1998)

--**‡ Recommend to Drop**

Focus should be on funding for IDEA.

27. **NHSBA** believes that the current student promotion programs should be expanded to include locally determined standards of achievement, which must be met prior to the issuance of a high school diploma. (1998)

--**‡ Recommend to Drop**

This is not needed because it happens now and can be implemented by any district.

2000 Resolution
Recommended to be Moved to the
NHSBA Policies, Resolutions, and Statements of Belief

Note to the Delegates: *NHSBA* policy allows for the movement of a Resolution to the ***NHSBA Policies, Resolutions, and Statements of Belief*** document once that Resolution has been adopted by three consecutive sessions of the ***NHSBA*** Delegate Assembly. Once entered into the *Policies, Resolutions, and Statements of Belief* document, Resolutions are considered as "Standing Resolutions" and are not annually reviewed by the Delegate Assembly. **No action is needed on the following Resolution.** However, any Delegate may make a motion concerning this Resolution, which will require a second, and, then, be sufficient to open the motion for debate by the Assembly.

28. ***NHSBA*** believes that the phrase "terms and conditions of employment" as used in collective bargaining shall not include the content and administration of any professional and performance standards governing hiring, evaluation, discharge, promotion, demotion, transfer, layoff, and recall of school personnel. Any such professional and performance standards in force currently shall be null and void upon the expiration date of a current collective bargaining agreement. (1998)

--‡ **Recommend to Move**
to *NHSBA Policies, Resolutions, and Statements of Belief*.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

October 16, 2001

MEETING AT: Gilsum Elementary School: Gilsum, NH

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

The Building Principal will be on site ½ hour before the meeting for any member wishing to visit Gilsum School

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of October 2, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Policy First Read Section H
2. Communications Committee: Communication Efforts: Ms Gurian
3. Facilities Committee: Update on Gilsum School Deferred Maintenance: Mr. Fowler, Mr. Biron and Mr. Mousette: Tour of New Facility

B. New Business

Capital Improvement Program
Recommendations from Building Into the Future Committee: If Ready

C. Old Business:

Riders' Readers

D. Curriculum Report: Mr. Mousette - Highlights of Gilsum School

E. 21st Century Report

Update by Melanie Zwolinski on MC² School

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 9-20-01

Communications Committee: Thursdays at 7:00 AM at Wilcox School

Finance Committee: November 6 prior to the Board Meeting (6:30)

Policy Committee: October 23 at Wilcox Bldg 5:30 PM:

Facilities Committee: Monday October 22: 5:00 PM at the Maintenance Office

Building to the Future Committee October 15, 2001 @ 7:00 PM Mt. Caesar School

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
October 16, 2001
Gilsum Elementary School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, and Marguerite Snyder. **Absent:** Tom Matson, Emily Yardley, Robin Marra. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, B. Fowler, Director of Buildings and Grounds and Mike Pratt, Assistant Director of Buildings and Grounds. Principals: K. Craig, D. Mousette, D. Stockwell,

1. **CONSENT AGENDA:**
 - a. Minutes of October 2, 2001. **MOTION:** D. Gurian **MOVED** to approve the minutes. **Second** by A. Gross **VOTE:** 10.15/0/1.16/3.69 **Motion Passes.**
2. **CITIZENS CONCERNS:** None.
3. **STUDENT COUNCIL CONCERNS:** None
4. **Correspondence and Announcements.** C. Cardine informed the board that a grant in the amount of \$3500.00 has been received for the upgrade of the library.
5. **OTHER SCHOOL BOARD BUSINESS:**
 - A. **Board Committee Reports:**
 1. **Policy Committee:**

Policy Chair D. Arguin asked the Board if it was their pleasure to review the two policies from Section H for a first reading. First reading will be done at the next Board meeting. D. Arguin informed the board that the school nurses and the school physician have reviewed the health forms which every school will be using in order to be consistent will be in the next packet as part of the Section J policy.
 2. **Communications Committee.** Committee Chair D. Gurian passed out a press release concerning assessment of students to each board member. D. Gurian reported that the committee will be focusing on the upcoming district meetings. They will be explaining the warrant article which will be included on the ballot and putting a plan together on how to get people to the polls but not telling them how to vote.
 3. **Facilities Committee:** B. Fowler welcomed everyone to view the new addition to the Gilsum School. Board members and administrators walked

through the new building. D. Gurian asked about an open house. B. Fowler responded something will be done when the project is complete.

L. Biron, Principal David Mousette and Barry Fowler reviewed the Gilsum Elementary School Deferred Maintenance Program which includes ten items. Some items listed are adding a separately fired water heater to provide hot water during boiler shut down in the summer, prime and paint exterior soffit and fascia and vertical wood siding areas, and upgrade water system with new pump house with above ground atmospheric storage tanks and booster pump with upgrade controls. Each board member was handed a complete list. These items will be budgeted in the total operating budget rather than a special account because when money gets tight special accounts seem to get cut first.

- B. New Business:** L. Biron has asked the board to approve the hiring of the Southwestern Regional Planning Commission for no more than \$45.00 an hour for the purpose of gathering building information from administrators and teachers, taking a look back 10 years on what was done and what needed to be done and then compiling this information and coming up with a 6 years Capital Improvement Plan. Doing the repairs over a 6 year period will make less of a hardship on the taxpayers. C. Cardine mentioned that this is one of the board goals to come up with a capital improvement plan. L. Biron is in possession of the document. **MOTION:** G. Lerandau **MOVED** to allow the hiring of the Southwestern Regional Planning Commission at no more than \$45.00 an hour for the purpose of establishing a capitol improvement plan. **SECOND** by R. Thackston. **VOTE:** Unanimous. **Motion Passes.**

Building Into the Future Committee: D. Gurian reported that the committee is ready to make a recommendation on Nov. 20, 2001 and would like to be placed on the agenda. The recommendation is to pursue a plan to add more rooms to the existing structure on a pay as we go basis. C. Cardine commented that architectural students are doing the plans for the new rooms.

Board Resignation: C. Cardine read an e-mail he had received from board member Tom Matson. T. Matson wished the board the best of luck. C. Cardine will inform T. Matson that an official signed written letter will be needed. **Motion:** R. Thackston **Moved** to accept Tom Matson's resignation upon receiving the written resignation. **Second** J. Morin. **VOTE:** Unanimous. **Motion Passes.** W. Wright would like to have T. Matson contacted immediately to have the letter sent. R. Thackston asked the chair to instruct the administration to advertise for the Troy position soon. W. Wright will review the committees that T. Matson was on and then pass those committee positions to the elected member. R. Thackston offered to pick up T. Matson's budget committee assignment. W. Wright approved.

- C. Old Business: Rider's Readers.** Kevin Burke from Rider's Readers distributes reading material comprised of jokes and fun facts on the school buses around Cheshire County. The first year he supported this project himself, the next year he

had donations now the donations are gone and he needs another means of support. Fidelity Investments will support this project for 14 weeks at 3,000 copies. The only stipulation is that Fidelity Investments support logo be placed on the bottom of the material. Mr. Burke did inform the board that he hopes to receive federal funds for his project. A. Gross **MOVED** to allow the Fidelity Investment support logo to be placed on the material and to be passed out to the children. **SECOND** by R. Thackston. **VOTE:** Unanimous. **Motion Passed**

D. Curriculum Report. D. Mousette passed out the Curriculum Assessment Report for the Northern Elementary Schools. D. Mousette thanked Kathy Woodbury for all of her help on this project. This document will be sent to all community members and will be a working tool for teachers in their instructions. D. Mousette offered to answer questions, and will also do so please at the next Board meeting in Sullivan, giving the Board time to read the document. W. Wright thanked the Gilsum teachers who were in attendance tonight.

E. 21st Century Report: M. Zwolinski reported that the search for a facility for the Monadnock Community Connection School continues. To date the Franklin Pierce site is most promising. KSC has been in contact with M. Zwolinski wondering why they have not been approached. M. Zwolinski will be mailing a letter of intent just incase FPC fails. D. Littky and T. Sizer of the Coalition of Essential Schools will be speaking at Keene State College on October 29. November 7 the MRSD Administrative Team are invited to view the RI school. M. Zwolinski talked about choosing only 25 students and the lottery. D. Arguin wanted to make sure that each student that showed interest would have the opportunity to be in the lottery. M. Zwolinski assured D. Arguin that that was the case. On Oct. 29, 01 Dr. Yarosewick will be hosting a luncheon with members of the three colleges. Dr. Littky and Ted Sizer will be speaking to an expected full house. Board members are more than welcome to attend just contact C. Cardine.

E. Action on the Manifest:

D. Gurian **MOVED** that the manifest be approved in the amount of \$ 959,630.33. **SECOND:** G. Lerandean. **VOTE:** Unanimous. Motion approved.

6. SUPERINTENDENT'S REPORT. C. Cardine reports that the budget process is going on. The principals are submitting their budgets to the superintendent. C. Cardine reminded the board that a combined meeting between the budget committee and the board will be on October 27, 2001 at 8:30AM. Members of the board had concerns because board attendance may be low because of the Pumpkin Festival. R. Thackston **MOVED** to reschedule the meeting on Nov. 3, 2001 if the motion is defeated that they go back to the original date. **SECOND:** D. Gurian. Discussion many board members had concerns still about the principals who would not be able to attend, the board members who would not be able to attend and the fact that the submitting the budgets to the budget committee is on Nov. 7, 2001. **VOTE:** 3.42/.82/7.07/3.69 **Motion passed.**

C. Cardine reported that the materials from the law conference in which he attended will be past out at the next board meeting.

C. Cardine has not heard from Southwest Planning Commission about the Troy Headstart as of yet.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Policy Section H – First Read and Section J policies
2. Budget presentation Troy and Fitzwilliam
3. Designate meeting for budget talks

8. Non-Public Session

9:15 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** J. Morin. **VOTE:** Unanimous by a roll call vote.

9:20PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandau. **VOTE:** Unanimous.

9:20PM G. White **MOVED** to go to non-public session for the purpose of a legal issue. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

9:25PM M. Snyder **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Arguin. **VOTE:** Unanimous.

9:25 PM A. Gross **MOVED** to go to non-public session for the purpose of negotiations. **SECOND:** L. Colby. **VOTE:** Unanimous by a roll call vote. (D. Arguin leaves.)

9:30PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

Public Session:

G. Lerandau announced that the next meeting of the Facilities Committee would be on Monday morning October 29.

9. Motion to Adjourn.

9:31 PM D. Thackston **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,



Laura Aivaliotis
MRSD Board Secretary

October 16, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:15 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** J.Morin. **VOTE:** Unanimous by a roll call vote.

Present: W. Wright, Chairman, D.Arguin, L. Colby, A.Gross, D. Gurian, G. Lerandau, J.Morin, P. Smith, M. Snyder, D. Thackston, G. White, C. Cardine, K. Dassau, L. Biron.

C. Cardine nominated K. Smith, elementary physical education, \$19,532.00.

P. Smith **MOVED** to approve the nomination. **SECOND:** D. Thackston. **VOTE:** Unanimous.

C. Cardine nominated L. Aivaliotis as Board Recording Secretary.

D. Thackston **MOVED** to approve the nomination. **SECOND:** J.Morin. **VOTE:** Unanimous.

9:20PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandau. **VOTE:** Unanimous.

October 16, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:20PM G.White **MOVED** to go to non-public session for the purpose of a legal issue. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

Present: W. Wright, Chairman, D.Arguin, L. Colby, A.Gross, D. Gurian, G. Lerandean, J.Morin, P. Smith, M. Snyder, D. Thackston, G. White, C. Cardine, K. Dassau, L. Biron.

C. Cardine updated the Board on a property issue. A court date is set. C. Cardine and W. Wright will attend. No action required.

9:25PM M. Snyder **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

October 16, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:25 PM A. Gross **MOVED** to go to non-public session for the purpose of negotiations. **SECOND:** L. Colby. **VOTE:** Unanimous by a roll call vote. (D. Arguin leaves.)

Present: W. Wright, Chairman, D. Arguin, L. Colby, A. Gross, D. Gurian, G. Lerandean, J. Morin, P. Smith, M. Snyder, D. Thackston, G. White, C. Cardine, K. Dassau, L. Biron.

W. Wright summarized the negotiation issues to date for the Board. A meeting is scheduled for tomorrow night.

9:30PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

SECTION H: NEGOTIATIONS

Section H contains policies, on the process of negotiating with Bargaining units recognized by the School Board and authorized under state law.

HP	R	Employee Job Actions/ Actions Regarding Work Stoppage
HPA	R	Employee Walkouts, Strikes and Work-to-the-Rule

Categories

O= Optional These policies should be reviewed to determine whether they meet a particular local need. Most are informational in nature.

P = Priority The subject matter of these policies is required by state and/or federal law.

R = Recommended While these policies are not required by law, they are highly recommended for effective and efficient school board operation.

Section H

EMPLOYEE JOB ACTIONS

Strikes and other forms of job action are unlawful, and a violation of Board Policy. However, if a work stoppage occurs, the Board will keep schools open so long as the health and safety of the students and employees can be assured.

Action Regarding Work Stoppage

The initial decision as to whether or not schools will remain open will be made by the Superintendent or his/her designee in consultation with the Chairperson of the Board. If this consultation is not possible, the Superintendent or his/her designee is authorized to make the decision.

There will be an emergency meeting of the Board during the evening the work stoppage has occurred. If prior warning of a possible stoppage is forthcoming, the Superintendent is authorized to call an emergency School Board meeting. ~~to be held in the usual meeting place at 7:30 P.M. on the designated date.~~

It is expressly understood that no Board member other than the Chairperson (or designee) will issue any press release or statements in regard to the work stoppage.

Statutory Reference:

RSA 273-A:13

Revised: October 2001 Replaces Old HOA Policy

Revised: November, 1999

Revised: July, 1998

EMPLOYEE JOB ACTIONS

(Unauthorized Employee Absences)

Any strike, job action or withholding of services by a public employee is illegal.

Any employee of the Board who engages in a strike, job action, withholds services, absents himself without leave or authorization, or declines to perform all of his/her duties and responsibilities will be acting contrary to the law of the state, to the Board policies and to any applicable individual contract.

Any employee who so acts will:

1. Suffer a deduction in salary for every day s/he is absent from work.
2. Have an official reprimand placed in his/her permanent record.
3. Be subject to immediate discharge or other appropriate disciplining action.

Statutory Reference:

RSA 273-A:13

Revised: October 2001 to Replace Old HO

Revised: November, 1999

Revised: July, 1998

Inbox for cjcardine@yahoo.com

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COMPAQ Mail  Addresses  Calendar  NotepadREUNITE with your family,
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From: "Tom Matson" <wtmatson@earthlink.net> | [Block Address](#) | [Add to Address Book](#)**To:** "Curt Cardine" <cjcardine@yahoo.com>**Subject:** resignation**Date:** Thu, 4 Oct 2001 06:43:40 -0400

Curt>

It was my belief that I had submitted my resignation from the MRSD
School
Board back in June.

Apparently, I never sent that email, but was under the impression that
I
had.

I apologize for any confusion or delay in finding a replacement that
this
has caused.

I do need to submit my resignation from the board. New
responsibilities @
work make it impossible to attend enough meetings, and prevents me from
being effective in that position.

I appreciate the efforts that you and the other Administrators have put
into
the district. I believe you have a fine team of professionals and look
forward to watching your future success.

Sincerely,

William T Matson\

Click a ☺ to send an instant message to an online friend

☺ = Online, ☹ = Offline

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STUDENT HEALTH SERVICES

The Board may appoint a school nurse to function in the school health program. A school nurse shall be a registered professional nurse licensed in New Hampshire.

The Board may employ or contract with a licensed practical nurse or a certified nursing assistant, to work under the direct supervision of the school registered nurse. Treatment is limited to first aid care. The administration will attempt to notify parents before a Student who is ill is permitted to go home.

1. Any student not in class because of illness must report to the nurse.
2. All student medications must be kept in the custody of the school nurse. Student medications will be maintained and dispensed as outlined in the Monadnock Regional School District Medication Policy. (see JHCD**)
3. All accidents occurring on school property are to be reported to the school nurse and the school principal immediately. Students attending school during the extended day, night, or summer school or any other time when the school nurse is not in the building are to report to the main office immediately in case of illness or accident.

Statutory References:

RSA 200:27,29,31

Revised October 2001

Revised: November, 1999

Revised: July, 1998

PHYSICAL EXAMINATIONS OF STUDENTS

Each child have a complete physical examination within a one-year before entry to public school.

However, no medical examination shall be required of a child whose parent or guardian objects thereto in writing on the grounds such medical examination is contrary to his/her religious tenets and teachings.

Parents of students transferring to the District must present proof of meeting the physical examination and immunization requirement upon registration.

For all students participating in athletics, including cheerleading, there must be proof of a current physical on file in the Health Office. The timing of the physical is explained I the Athletic Department Policy (See Athletic Department Handbook).

Any student that the Health Office deems necessary to be seen by a physician must have a medical release to resume practice.

Physicals may be offered by the Health Office twice a year if they deem this necessary.

No child shall be excused from regular physical education except on the written notice of a duly licensed physician or on the written request of the parents, subject to Board approval, in which case an alternative program shall be provided. Temporary excuses on a day-to-day basis may be granted by the Teacher upon the request of the parents.

Regulatory & Statutory References::

Ed. 306

RSA 141-C:20-c

RSA 200:32

RSA 200:38

Appendix: JLCA-R

Revised: October 2001

Revised: November, 1999

Revised: July, 1998

IMMUNIZATIONS OF STUDENTS

Students must present an official immunization record on registering for school or on transferring into the district. The immunization record must be in compliance with current NH School Immunization Requirements or have plans for being in compliance.

If the student's immunizations are incomplete, they must present those doses already administered and an appointment card for the remaining doses. Failure to comply with this provision may result in exclusion from school for the student.

The following exemptions are allowed:

Medical: A New Hampshire physician may submit, on their letterhead, that immunization against a particular disease may be detrimental to the child's health. An exemption for one particular disease will not affect other required immunizations.

Religious: A parent may object to immunization because of religious belief. They must sign a notarized form supplied by the District. (See JLCB-R Certificate of Religious Exemption)

A student who is exempt from immunization due to medical or religious grounds shall not attend school during an outbreak of communicable disease for which immunization is required.

If a student is not immunized, does not have a religious or medical exemption, or is unable to provide evidence of acceptable immunization for conditional enrollment, he / she shall not be admitted to school.

Statutory & Statutory References:

RSA 141-C:20-c

RSA 200:38

Ed. 301:14

Ed. 311.01

Revised: October 2001

Revised: November, 1999

Revised: July, 1998

CERTIFICATE OF RELIGIOUS EXEMPTION

State of New Hampshire
Division of Public Health Services
Certificate of Religious Exemption

Name:	Birth Date:
Address;	City, State, Zip

The administration of immunizing agents conflicts with the above named student's religious beliefs. I understand that in the occurrence of an outbreak of vaccine – preventable disease in my child's school or daycare facility, the State Health Director may exclude my child from school or daycare facility, for his own protection, until the danger has passed.

Signature:	Date:
------------	-------

I hereby affirm that this affidavit was signed in my presence on this ____ day of _____

Notary Public Seal

Signature of Notary Public or Justice of the Peace.

COMMUNICABLE DISEASES

The following policy is adopted to carry out the provisions of New Hampshire Statutes RSA 200:32, RSA 200:38, and RSA 200:39.

Tuberculosis: Tuberculosis skin testing is no longer routinely required for children for children in New Hampshire schools and day care centers.

Whenever the School Nurse has reason to suspect a student is suffering from a significant illness, the Nurse shall contact the parent to arrange for follow-up by the family's physician.

Pediculosis: The School Nurse shall conduct periodic examinations of students' heads at appropriate times. Such examinations may be of an entire class or of students selected at random.

Students found to have pediculosis (head lice and nits) by the School Nurse shall be immediately suspended from attendance. The student may be re-admitted only by the School Nurse after an examination.

Whenever any student exhibits symptoms of contagion or is a hazard to himself or others, he shall be excluded from the classroom and his parents or guardians shall be notified as soon as possible.

Statutory References:

RSA 200:32

RSA 200:38

RSA 200:39

Appendix JLCC-R

Revised: October 2001

Revised: November, 1999

Revised: July, 1998

ADMINISTERING MEDICINES TO STUDENTS
--

Whenever a student has health needs which require taking medication during the school day, it will be considered as a program adjustment. The school nurse shall be responsible for establishing specific procedures to protect and control medications administered in schools.

Prescribed medication should not be taken during school hours, if it is possible to achieve the medical regimen at home during other than school hours.

Non-Prescribed Medication shall not be taken by Students during the school day. No non-prescribed oral medication will be made available to Students or staff members by the school authorities.

SEE JLCD-R for SPECIFIC INFORMATION**

Regulatory Reference:

Ed. 311.02(d)

See Appendix JLCD-R

Revised: October 2001

Revised: November, 1999

Revised: July, 1998

FIRST AID AND EMERGENCY MEDICAL CARE

(STUDENT ACCIDENTS AND ACCIDENT REPORTS)

In connection with accidents occurring in school, school personnel have responsibility to:

1. Administer first aid.
2. Summon medical assistance.
3. Notify administration.
4. Notify parents.
5. File accident reports.

All school staff should make a concerted effort to increase their understanding of proper steps to be taken in the event of an accident. All school staff should also have knowledge of the physical condition of students so that they may be prepared to meet any emergency which may arise.

All school staff should use reasonable judgement in handling accident cases. Extreme caution should be exercised not to minimize any accident. All school staff should stand ready to assist in treatment of accident victims.

The staff member in charge must submit an accident report so that the administrators are informed and a basis is established for the proper processing of insurance forms. The District makes it possible for parents to subscribe to student accident insurance at low rates. The District does not provide student accident insurance.

The policy on accidents and accident reporting is to be reviewed annually by the Principals with the staffs of each school. Documentation is to be maintained according to SAU#38 Accident Report Form. See JLCE-R

Statutory Reference: RSA 200:40

Appendix: JLCE-R

Revised: November, 1999

Revised: July, 1998

HIV/AIDS AND HEPATITIS B POLICY
--

Preamble

To All Employees of the Monadnock Regional School District

The Occupational Safety and Health Administration (OSHA) has created a standard aimed at substantially reducing the risk of contracting a bloodborne disease while performing in the workplace.

Many people carry infectious disease with no visible symptoms and no knowledge of their condition, and those diagnosed are not required to disclose this fact. Consequently, we must treat all human blood and body fluids as if they were infected. The mechanism for doing this is called "Standard Precautions".

What follows is the recommended procedure for preventing the spread of infection in the Monadnock Regional School District.

Arthur Simington, MD
Deb Morin, RN
Lynne Rumba, RN
Bev Soderberg, RN

Judy Bohannon, RN
Carol Parkman, RN
Joyce Silva, RN

March 2001

The Monadnock Regional School District Board has chosen to place the recommendations of our school doctor and nurses for Hepatitis B and AIDS/HIV into their policy.

Hepatitis B the Disease:

Hepatitis B is an inflammation of the liver caused by the Hepatitis B virus (HBV). Hepatitis B can be asymptomatic, can present as a mild illness with non specific symptoms, or be more severe, with clinical Hepatitis.

The hepatitis signs and symptoms of Hepatitis B infection include loss of appetite, abdominal discomfort, fever, fatigue, dark urine, jaundice (yellow skin pigmentation) and abnormal liver function tests. Symptoms may take from two to six months after exposure to appear. Most people with Hepatitis B recover completely, but in some cases the disease can progress to chronic active hepatitis, cirrhosis, and liver cancer. Approximately 5% to 10% of adults infected with HBV will become "chronic carriers", but the younger the infection is contracted, the greater the risk of becoming a "chronic carriers", but the younger the infection is contracted, the greater the risk of becoming a chronic carrier. A chronic carrier has the virus in their blood and liver and can pass the virus on to others.

Who is at risk for contracting Hepatitis B Virus?

Everyone who has contact with potentially infected blood and body fluids is at risk. In the school setting those at greater risk would be health office personnel, physical education teachers, industrial arts teachers, playground personnel, and maintenance workers.

The Good News

Hepatitis B is PREVENTABLE by vaccine!

The Vaccine

Hepatitis B vaccine is a safe and highly effective vaccine which will protect against Hepatitis B in the high-risk population. It is given in a series of three immunizations over a six to twelve month period. The protection is likely to last at least twelve years. The vaccine is given by injection.

Side effects of the vaccine are minimal. Soreness and swelling at the injection site generally subside in two days. Low grade fever occurs occasionally. Systemic symptoms such as malaise, headache, and dizziness are rare.

Pregnant and Nursing Mothers

Pregnant and nursing mothers should consult their physician before taking medications, including the Hepatitis B Vaccine.

Blood Born Pathogens Policy

The Monadnock Regional School District must be prepared to respond to the situation of a student or employee diagnosed with a Bloodborne Pathogen Infection (BBPI as defined by the Center for Disease Control). Information regarding these infections will be monitored by the district. Based on available medical and educational information, the District will quickly respond to each case on an individual basis.

Administration will report to the school board periodically regarding the need for modification of this policy and its accompanying procedures.

Updated October 2001

Administrative Procedure to Accompany Blood Borne Pathogen Policy

1. All students will be educated about the transmission of communicable disease. Blood Borne Pathogen Infection education will be a part of the comprehensive health education curriculum K-12. Standard Precautions will be adhered to by all students and staff.
2. Parents/guardians of a student with BBPI are not obligated to disclose information to school personnel. Parents who choose to share this information will determine to whom this information is disclosed.
3. School personnel shall respect the confidentiality of parent disclosure.
4. Parents/guardians of student infected with a BBPI should consider consulting with the local school's nurse if they wish to be notified by the school when illnesses are reported in the school setting that may threaten the health of the student with BBPI.
5. Students who are infected with a BBPI shall attend the school and classroom to which they would be assigned if they were not so infected. These students are entitled to all rights, privileges and services accorded to other students. Based on periodic reevaluation of the health status and support needs of the student infected with BBPI, a school principal may establish a building planning team that may be able to provide special assistance to the affected students.
6. Ongoing educational programs will be provided to staff on general infection control, the use of Standard Precautions, and the handling of body fluids in the school environment. Annual review of Standard Precautions will be required of all staff and acknowledgement of training signed and placed in personnel files. Department Heads will be responsible for staff education and documentation.
7. An employee with a BBPI should consider consulting with the appropriate school nurse if he/she wishes to be notified by the school when illnesses are reported in the school setting that may threaten the health of the infected employee.

Standard Precautions and Infection Control

In response to the increase in Hepatitis B & HIV Infections the Center for Disease Control has recommended "Standard Blood and Body Fluid Precautions" to:

1. Control the spread of infection
2. Protect staff and students from transmission of communicable/infectious diseases.

All blood, body fluids and body wastes are potential sources of infection and therefore must be handled as if they are infectious.

Procedures for handling body fluids require common sense and do not require extraordinary effort or equipment.

1. Hand Washing

Proper hand washing is crucial to preventing the spread of infection. Jewelry on the hands or wrists should be removed prior to washing and kept off until completion of the care procedure and hands are re-washed. Use of running water, lathering with soap and using friction to clean all surfaces of hands is key.

Hands should be washed before physical contact with the person and after contact is completed.

Hands should be washed after contact with equipment.

If hands (or other skin) become soiled with blood or body fluids, they should be washed immediately before touching anything else.

Hands should be washed whether gloves are worn or not and after gloves are removed.

2. Barriers

Gloves should be worn when direct care of the person may involve contact with body fluids. For infection control, it is recommended that gloves be worn as well for contact with urine, feces and respiratory secretions. Gloves should be disposed of after each use and should never be reused.

NOTE: After putting gloves on, make a cuff on each glove. To remove glove: Insert gloved finger tips into the cuff of the opposite glove (avoid touching the skin). Pull glove off by the cuff so that glove turns inside out and remains contained in the palm of the gloved hand. Then, with bare finger tips, reach under the other glove and pull glove off turning it inside out as it is removed. Drop into plastic bag. Wash hands thoroughly.

3. Disposal of Waste

All contaminated supplies (including gloves and other barriers) – except syringe, needles and other sharp implements – should be placed in a plastic bag which is then sealed.

Needles, syringes and other sharp objects should be placed in a metal or other puncture – proof container in the health room immediately after use. To reduce the risk of accidental needle stick or cut, needles should not be recapped, bent or removed from the syringe before disposal. Once it is full, safe disposal will be the responsibility of the school nurse.

Bodily wastes such as urine, vomitus or feces should be disposed of in the toilet.

4. Clean Up

Spills of blood and body fluids that are covered under standard precautions should be cleaned up immediately. Custodial staff should be called if available for clean ups.

- Wear Gloves
- Flood the area well with the school district's approved, labeled cleaning solution. (a 1:10 solution of household bleach to water solution will be used)
- Mop up the spill with paper towels or other absorbent material.
- Dispose of gloves, soiled towels and other waste in a sealed plastic bag.
- Wash hands.

5. Accidental Exposure

Accidental exposure to blood, body fluids, etc. places the exposed individual at risk of infection.

- Always wash the contaminated area immediately with soap and water.
- If mucous membranes, (eye or mouth) are splashed with blood or body fluids, irrigate thoroughly.
- If a cut or needle stick injury occurs, wash the area thoroughly with soap and water.

In those instances where exposures occur, notify your school nurse immediately.

The exposure incident must be documented on the school accident form. In addition, a workman's compensation form must be completed if the exposed

person is an employee. Call SAU#38 office to initiate form. These forms need to be completed on the day of the exposure. If a student has been exposed, the parent or guardian must be notified. Your school nurse will explain the importance of a referral to a physician for post – exposure evaluation and follow-up care.

6. Pregnant Women

Pregnant women are at no higher risk of infection than other care providers. Standard precautions must be strictly adhered to by all students and staff.

7. Hepatitis B Vaccine

People with increased risk for coming in contact with blood or body fluids (health office staff, PE teachers, coaches, industrial arts teachers, special education teachers, etc.) should consider the Hepatitis B vaccine. This is a series of three immunizations given over a six month period and provides excellent protection against Hepatitis B. Your family physician can advise you about the vaccine.

COMMUNICABLE DISEASE

As part of the School Health Service program, a free Tuberculin screening will be offered to students in grades 4, 8, and 12.

Please fill out the following form and indicate by checking yes or no if you wish your child to participate.

You will be contacted if your child has a Positive reaction.

Home _____

Student's Name _____

Phone _____

Teacher or Home Room _____

Date of last Tuberculin Test _____ Reaction _____

Please list any immunizations your child has received in the past 30 days:

Permission Granted Yes ___ No ___

Parent's Signature _____

Date _____

PREFACE

The policies and forms relevant to the use of prescription and nonprescription medication by students during the school day were revised by the nursing staff and medical consultant.

We felt this to be necessary because of more recent recommendations developed by both the state of New Hampshire and the American Academy of Pediatrics. Indeed the 1993 policies and forms have become obsolete, unworkable, and they don't fit with each other so that each school has been developing its own policies leading to confusion and inconsistency.

We hope that the new guidelines will be at the same time more thorough, more realistic, and more consistently used. They provide safeguards for student, staff, outside health providers, and the district. The new guidelines now fit with the new permission forms.

The parent medication permission form and the physician's are written in clear and coordinated language. Several pediatricians have reviewed them and agree that they are an improvement over what is currently being used.

Gilbert L. Fuld M.D.

MONADNOCK REGIONAL SCHOOL DISTRICT MEDICATION GUIDELINES

Any pupil, who is required to take during the school day, a medication prescribed by a licensed physician, dentist, advanced registered nurse practitioner, or licensed physician's assistant, shall either be supervised in taking medication by the school nurse or will have the medication administered by the school nurse.

If the school nurse is not available, the building principal or his/her designee may assist students in taking required medication by making them available and by observing as the student takes the medication.

Such alternative personnel must know that they have been designated as responsible for supervising the administration of medication and must receive appropriate preparation and determination of capability. These alternate personnel should be certified in Basic Life Support and, along with all nurses, teachers, athletic staff, principals, superintendents, and members of the school board should be provided with liability coverage.

PHYSICIAN'S PERMISSION

For any prescribed medication to be given at school a written statement from the licensed prescriber must be in the student's health record and include:

- Student's Name
- Date of the Order
- Name of the drug, the dose, the route of administration, the times when it should be taken, the duration and the diagnosis or reason the medicine is needed, unless the reason should remain confidential.
- Specific recommendations for administration (if any)
- Any special side effects, contraindications, adverse reactions to be observed
- Whether the student is qualified and / or able to self-administer the medication
- Name, signature, and both business and emergency phone numbers of the person who prescribed the medication

JLCD-R Continued**

Parental Permission

Written authorization by the parent and/or guardian is also required. This can be separate form or may be part of the same medication form used by the physician. It should contain:

- Parent and/or guardian's printed name and signature
- Home and emergency phone numbers
- Approval to have the school nurse administer the medication or the principal or his/her designee assist and observe the student taking the medication
- Any persons to be notified in case of a medication emergency in addition to the licensed prescriber and parent or guardian
- The school nurse shall develop a system to communicate significant observations relating to effectiveness and adverse reactions to the child's parent or guardian and/or licensed prescriber.

Delivery of Medications to School

A parent or guardian shall deliver all prescription medication to be administered by school personnel to the school nurse or other responsible person designated by the school nurse. If the medication is to be delivered by someone other than the parent or guardian, the nurse must be notified in advance of the delivery and of the quantity of medication to be brought to school.

The prescription medication should be in a container appropriately labeled by the pharmacist or the physician.

The school nurse or other responsible person receiving the prescription medication shall document the quantity of the medication delivered.

Storage

All prescription medication shall be stored in their original containers in such manner as to render them safe and effective.

All prescription medication to be administered by the school nurse shall be kept in a securely locked cabinet exclusively for medications which is anchored securely to a solid surface. Refrigerated medication shall be kept in a locked box in a refrigerator at 38-42 degrees F.

No more than a 30 school day supply shall be stored at the school

All parenteral medications and all controlled drugs will be appropriately secured.

JLCD-R Continued**

Self Administered Prescription Medication

Students may be allowed to carry their own medication when it does not require either refrigeration or security as determined by the school nurse and when the school nurse determines that the student has demonstrated capability for self administration and responsible behavior.

For self administration of prescribed medication, both physician and parental consent are required.

A record of medication to be taken by the student including dose and frequency should be kept by the school nurse.

Non Prescription Medication

Non prescription medication shall be given only with the written request of the parent or guardian.

Students will be allowed to self medicate at school when the parent or emancipated minor student presents an appropriate note to the school specifying the medication, the amount to be taken, the time it may be taken, and the reason it is taken.

The parent's note should include a statement relieving the school of any responsibility for the benefits or consequences of the medication when it is parent-prescribed and self administered and acknowledging that the school bears no responsibility for assuring that the medication is taken.

Gilbert Fuld MD
Judy Bohannon RN
Nadine Loughlin RN
Karen Marquit RN
Carol Parkman RN
Beverly Soderberg RN
Ken Dassau Ed. D

JLCD-R Continued**
Parent Medication Permission Form

I request that my child, _____ be permitted to take the
prescribed medication(s) _____

The medication will either be administered by the school nurse or the student will take it under the observation of the nurse or other staff member designated by the principal, as appropriate.

The medication shall be delivered to the school nurse by the parent or guardian. If this is not possible the nurse must be notified in advance of the delivery and of the quantity of medication to be brought to school. Prescription medication must be in a container properly labeled by the pharmacist or physician.

Students may be allowed to carry their own medication when the school nurse determines that it does not require either refrigeration or security and that the student has demonstrated capability for self administration and responsible behavior. Both physician and parent consent are required.

I consent to self-administration of this medication. Yes ☐ No ☐

Name of Parent or Guardian _____

Signature: _____

Home Phone Number: _____

Other daytime or emergency phone number: _____

JLCD-R** Continued

Permission for Self Administration of Non-Prescription Medication Form

I as parent or guardian request that my child, _____

be permitted to self medicate with the non-prescription drug _____

The following dose _____ should be taken at _____

because of _____

I relieve the school of any responsibility for the benefits or consequences of the medication when its parent-prescribed and self administered and acknowledge that the school bears no responsibility for assuring that the medication is taken.

Name of Parent or Guardian _____

Signature: _____

Home Phone Number: _____

Other daytime or emergency phone number: _____

In addition my child may be given non-prescription medications such as acetaminophen, ibuprofen, antacids, or cough medications. Yes ☐ No ☐

List any non-prescription drugs that should not be given to your child.

JLCD-R** Continued

Epi-Pen Authorization for Monadnock Regional School District

Name of Student: _____ School: _____

I, _____, am the parent/guardian of the student named above.

I have provided the school an "Epi-Pen" namely an emergency ready injection of epinephrine for the treatment of anaphylaxis. This has been prescribed for the student.

I have trained the school personnel named below in the use of the "Epi-Pen". I wish these school personnel to be able to administer epinephrine to the student in the event of an emergency.

In the event of an emergency, and in the event the school nurse is unavailable to administer the epinephrine, I authorize each of the school personnel named below to administer epinephrine to the student.

The school personnel trained by me in the use of the "Epi-Pen" and authorized by me to administer epinephrine to the above-named student in the absence of the school nurse are:

_____	_____
_____	_____
_____	_____
_____	_____

Any questions I have regarding the use of the "Epi-Pen" by the school personnel have been addressed by the school nurse and/or school principal. On the "Prescription Medication" form, I have signed a "Release and Hold Harmless" and I re-affirm such release here.

Date: _____ Signature: _____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 3, 2001**

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings.

**School Board Meeting with Monadnock Regional School District Administrators for
First 2002-03 Budget Presentation. The Monadnock Regional School District Budget
Committee has been Invited to Attend this School Board Meeting to Listen to the
Presentations.**

Mr. Wright, Chairman of the Monadnock Regional School District School Board will Preside.

CALL TO ORDER AT 8:00 AM

Presentation of Individual School Budgets by Principals and Administration

12:00 Noon: Adjourn

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

November 6, 2001

MEETING AT: Sullivan Elementary School: Sullivan, NH

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

The Building Principal will be on site ½ hour before the meeting for any member wishing to visit Sullivan School

6:30 PM Non-Public Session

Legal Matter – Attorney Prigge will be present

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of October 16, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Policy First Read Section J
Changes: Enclosed
2. Communications Committee: Communication Efforts: Ms Gurian
3. Facilities Committee: Facilities Committee Mr. Biron and Mr.
Lerandean

B. New Business

Finish Budget Presentations from November 3 (Troy and Fitzwilliam Schools)

C. Old Business:

**D. Curriculum Report: Mr. Mousette - Highlights of Sullivan School
State Testing Results: Dr. Hodgdon**

E. 21st Century Report

None

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations

Personnel

Student Matter

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 10-31-01

Communications Committee: Thursdays at 7:00 AM at Wilcox School

Finance Committee: November 6 prior to the Board Meeting (6:30)

Policy Committee: November 13th at Wilcox Bldg 5:30 PM:

Facilities Committee: Monday October 29: 8:30 AM at the Thackston Realty in Keene

SAU#38 Meeting on November 7th at 7:00 PM Location Hinsdale High School

Building to the Future Committee November 5, 2001 @ 7:00 PM Wilcox Building

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
November 6, 2001
Sullivan Elementary School

6:50 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, Jonathan Kirstein. **Absent:** Emily Yardley, Robin Marra, Geordie Fifield, Marguerite Snyder. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, D. Mousette, D. Stockwell, P. Dahl, M. Zwolinski, B. Tatso. J.C. Russell, Asst. Principal Sullivan School, C. Lesser, Media Generalist and L. Sportello, Budget Committee.

Chair Wright introduced Jonathan Kirstein, applicant for the Troy seat to the MRSD School Board. J. Kirstein offered some background biographical information to the Board. He had applied for the vacancy as "It is important for the Town of Troy to be fully represented." G. Lerandeau **MOVED** to close nominations and elect J. Kirstein to the Board. **SECOND** by A. Gross. **VOTE:** Unanimous.

7:05 PM D. Gurian **MOVED** to enter into non-public session for the purpose of discussion of a legal issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

7:40PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

The Monadnock Board, the Teachers of Monadnock and the SAU #38 presented Curt Cardine a framed document which states that because of his great accomplishments by receiving the bronze medal in Greece three maple trees have been planted in his name. Congratulations Mr. Cardine!

1. **CONSENT AGENDA:**
 - a. Minutes of October 16, 2001. **MOTION:** D. Gurian **MOVED** to approve the minutes. **Second** by R. Thackston Discussion: Corrections to the minutes before passing were as follows: Head Start is two words and to cap the payment to Southwestern Regional Planning Commission at \$4500.00 not \$45.00 an hour. **VOTE:** Unanimous. **Motion Passes.**
2. **CITIZENS CONCERNS:** None.
3. **STUDENT COUNCIL CONCERNS:** None

4. **Correspondence and Announcements.** C. Cardine announced that 3 members of the class of 2000 were named AP Scholars. Congratulations! R. Thackston suggested that a letter of congratulations be sent to the three students from the Monadnock School Board.

The CDC Health Advisory gave recommendation to the nurses and school members about the anthrax situation.

SAU 38 Board will be meeting tomorrow night, November 7, at 7:00 in Hinsdale at the Hinsdale High School.

5. **OTHER SCHOOL BOARD BUSINESS:**

A. **Board Committee Reports:**

1. **Policy Committee:**

Policy Chair D. Arguin asked the board if there were any questions about Section J. **MOTION:** D. Gurian **MOVED** to accept Section J for the first reading. **Second** by G. Lerandau. Discussion: L. Colby asked for the following changes: add "or designee" if school nurse or principal is not available, typo correction physical exams in the athletic department, add the word "must" to the statement "medications 'must' be in a container appropriately labeled by the pharmacist or the physician", and add "the person giving the medication shall observe and document". **VOTE:** Unanimous. Superintendent to distribute a revised/corrected copy.

MOTION: D. Gurian **MOVED** to accept Section H for the first reading. **Second** by D. Thackston. **VOTE:** Unanimous.

2. **Communications Committee.** Chair D. Gurian passed out the minutes of the Communications Committee. She encouraged people to attend the next two meetings on Nov.15 and Nov. 29 both at 7:00AM at the Wilcox School. D. Gurian passed out an enlargement of the business card in which the committee had printed at \$249.00 for 10,000 copies. The business cards will be passed out at all school events. The cards are to encourage people to attend the deliberative session and to vote on the school budget.

3. **Facilities Committee:** G. Lerandau asked L. Biron to discuss the power situation in Gilsum. L. Biron asked for \$21,746.00 in additional funds for the purpose of the electrical triple phase. He explains that by getting away from diesel fuel which would not only be less maintenance but the school/community multi-purpose room could become an emergency shelter powered by a generator for the town and surrounding towns. **MOTION:** D. Gurian **MOVED** to allow the additional funds for the purpose of the triple phase at the Gilsum Elementary School. **SECOND** by R. Thackston. **VOTE:** Unanimous. **Motion Passes.** W. Wright signed the contract for the additional funds.

There will be a meeting of the Facilities Committee with the Building into the Future Committee on 12 November, 8:30 AM. Meeting will be held at Thackston's Century 21 Realty Office.

4. Finance Committee: L. Biron reported that there was approximately 70.68% of the budget remaining.

- B. New Business:** The following budgets and highlights of those budgets were reviewed with the board: **Troy Elementary.** Principal David Dahl reported that additional monies to update computers, monies for additional time for the reading improvement specialist, monies for 3 televisions, 3 VCRs and the brackets to attach to the walls and the deferred maintenance plan. It is expected that a grant will pay for the cost of the reading improvement specialist but the dollars are included if the grant is not approved. Charlotte Lesser presented the Library Services Budget to the board.

Emerson Elementary. Principal Karen Craig reported that monies for the purpose of a kiln which funds were used for the school project, additional funds for the reading improvement specialist were also included if the grant is not approved. Budget includes the new lease on a copier and monies for the music department. Media Department budget is down 44% due to the fact that the library had recently received a grant.

Northern Schools. Principal David Mousette reported budget dollars are included to outfit the new Gilsum multi-purpose room. D. Mousette thanked the Board for the \$27,000, and monies to match a grant for the purpose of redoing the ballfields and playground that had been torn up with the new construction.

Special Education Services. Asst. Supt. K. Dassau reviewed the special education accounts. Largest increases are due to increases in cost for tuitions outside of the school district.

Facilities Report: Larry Biron informed the board members that the new telephone system has been installed at the Jr. and Sr. High School, the sprinkler system at Gilsum is progressing well and the project most likely will be finished for Thanksgiving.

- C. Old Business:** L. Biron informed the board that there are a few minor changes in the budget that need to be dealt with and he hopes to have these done for the next meeting. R. Thackston expressed his concern that there were only two more meetings in which to finish the budget work and the overall increase might not pass with the voters. He stated that the budget committee and the school need to be on the same page when presenting at the School Deliberative Session in February. D. Arguin had concerns that the deferred maintenance plans increases are not in the budget as of yet and this will also have an impact on the figure. G. Lerandeau mentioned that this is the first copy presented to the Board and there

are places to decrease and hopefully when the medical and dental benefits figure is final it will be less. D. Arguin said that he has many questions about the budget and with not much time asked if he could e-mail his questions. C. Cardine and L. Biron will answer the questions and e-mail question and answer to every board member

D. Curriculum Report. D. Mousette on behalf of the Board congratulated Mr. J.C. Russell for being honored as one of the finalists for Teacher of the Year. D. Mousette spoke of Mr. Russell's work in all three Northern Schools and how well deserved the honor is. The Board applauded Mr. Russell.

Mr. Mousette will be explaining his Curriculum Assessment Report at the next meeting.

E. 21st Century Report: None

F. Action on the Manifest: G. Lerandau **MOVED** that the manifest be approved in the amount of \$ 1,386,222.77 **SECOND:** D. Gurian **VOTE:** Unanimous. Motion approved.

6. SUPERINTENDENT'S REPORT. C. Cardine introduced Diane Nichols and Clara Farrar, two MRHS foreign language teachers. The teachers read and presented a letter to the board with their concerns that because of the horrible events of Sept 11, 2001 they the board might restrict travel abroad with students from Monadnock School. The teachers explained that the planned trips were not school sponsored. W. Wright asked the Board members if they had objections to the trip. None were stated. Chair Wright thanked both teachers for coming to the Board.

C. Cardine informed the board that they had received the grant for \$700,000.00 to construct and staff classrooms for a new Head Start in Troy. D. Arguin understands that this is a joint effort with the town and asked who would own the building. C. Cardine will contact the board's lawyer.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Policies J and H
2. Facilities
3. Finance
4. Building Into The Future
5. David Hodgdon
6. CVC Committee
7. Budget 2002-2003
8. NHSBA Review meeting in Concord

8. Non-Public Session

9:45 PM G. Lerandau **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

9:48 PM D. Thackston **MOVED** to keep the Board in session past 10:00 PM. **SECOND:** D. Arguin. **VOTE:** Unanimous.

9:50PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandau. **VOTE:** Unanimous.

9:55 PM G.White **MOVED** to go to non-public session for the purpose of discussing negotiations. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

10:00 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

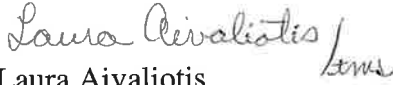
10:05 PM D. Thackston **MOVED** that the Board go to non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous.

10:10 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandau. **VOTE:** Unanimous.

9. Motion to Adjourn.

10:15 PM D. Arguin **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,


Laura Aivaliotis
MRSD Board Secretary

November 6, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

7:05 PM D. Gurian **MOVED** to enter into non-public session for the purpose of discussion of a legal issue. **SECOND:** D. Thackston. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, Jonathan Kirstein. C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager.

Attorney Prigge updated the Board on the current dispute over the Wilcox property. He presented a history of the dispute for new Board members.

7:40PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

November 6 , 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:45 PM G. Lerandeau **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, Jonathan Kirstein. C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager.

C. Cardine nominated Ann Marie Baumann as Northern School guidance counselor.
P. Smith **MOVED** to approve the nomination. **SECOND:** J. Morin. **VOTE:** Unanimous.

C. Cardine read the resignation of Cathy Ainger effective January 25th which will be her last day.
G. Lerandeau **MOVED** to accept the resignation. **SECOND:** P. Smith. **VOTE:** Unanimous.

C. Cardine nominated Jane Wright as the Fitzwilliam Deputy School District Clerk.
G. Lerandeau **MOVED** to approve the nomination. **SECOND:** J. Morin. **VOTE:** Passes.
(W. Wright abstains.)

C. Cardine nominated Jane Forsten as the Deputy Treasurer for the Monadnock School Board. A. Gross **MOVED** to approve the nomination. **SECOND:** J. Morin. **VOTE:** Unanimous.

9:48 PM D. Thackston **MOVED** to keep the Board in session past 10:00 PM.
SECOND: D. Arguin. **VOTE:** Unanimous.

9:50PM D. Arguin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandeau. **VOTE:** Unanimous.

November 6, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:55 PM G.White **MOVED** to go to non-public session for the purpose of discussing negotiations. **SECOND:** A. Gross. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, Jonathan Kirstein. C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager.
(Don Arguin leaves for this portion of the non-public meeting).

Chair W. Wright summarized Teacher negotiations to date for the Board. A meeting is scheduled for 13 November.

10:00 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Gurian. **VOTE:** Unanimous.

November 6 , 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

10:05PM D. Thackston **MOVED** that the Board go to non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, Jonathan Kirstein.

D. Thackston asked the chair if the administrators could be excused to allow the Board to meet privately. W. Wright asks administrators to leave. C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager leave.

10:10 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandeau. **VOTE:** Unanimous.

October 25, 2001

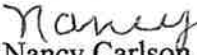
Larry,

I would like to recommend that Jane Fortson be nominated and approved to serve as deputy treasurer for the Monadnock Regional School District. She has a strong background in financial affairs and would make an excellent addition to the financial team of the District.

I have spoken with her and she is willing to serve.

You can contact her at: 357-8619
148 Highland Circle
Swanzey, NH 03446

Thank you.


Nancy Carlson, Treasurer
MRSD
PO Box 327
West Swanzey, NH 03469

2000-01 PRELIMINARY RESULTS

OF

**THE NH EDUCATIONAL IMPROVEMENT
AND ASSESSMENT PROGRAM**

FOR

**MONADNOCK REGIONAL SCHOOL
DISTRICT**

Dr. David Hodgdon

Monadnock Regional School District
Language Arts (Grade 3)
10/23/2001

Advanced	97-98	98-99	99-00	00-01	Cumulative
District	5	5	6	7	6
State	8	8	9	9	9
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	22	27	23	28	26
State	26	31	29	29	30
Basic	97-98	98-99	99-00	00-01	Cumulative
District	35	34	36	34	35
State	37	36	37	34	36
Novice	97-98	98-99	99-00	00-01	Cumulative
District	36	32	36	32	33
State	26	22	22	28	24

Monadnock Regional School District
Mathematics (Grade 3)
10/23/2001

	97-98	98-99	99-00	00-01	Cumulative
Advanced					
District	4	6	6	9	7
State	10	9	9	8	9
	97-98	98-99	99-00	00-01	Cumulative
Proficient					
District	28	27	23	22	24
State	29	29	31	31	30
	97-98	98-99	99-00	00-01	Cumulative
Basic					
District	39	34	34	45	37
State	36	38	36	39	38
	97-98	98-99	99-00	00-01	Cumulative
Novice					
District	27	31	37	24	31
State	23	23	22	21	22

Monadnock Regional School District - Grade 3
Mean-Scaled Scores

Language Arts	97-98	98-99	99-00	00-01	Cumulative
District	246	249	247	249	248
State	252	254	254	252	253

Year	District	State
97-98	246	252
98-99	249	254
99-00	247	254
00-01	249	252
Cumulative	248	253

Math	97-98	98-99	99-00	00-01	Cumulative
District	250	252	247	252	255
State	254	254	255	255	255

Year	District	State
97-98	250	254
98-99	252	254
99-00	247	255
00-01	252	255
Cumulative	255	255

Monadnock Regional School District
Language Arts (Grade 6)
10/23/2001

	97-98	98-99	99-00	00-01	- Cumulative
Advanced					
District	7	4	5	5	5
State	5	4	6	5	
	97-98	98-99	99-00	00-01	Cumulative
Proficient					
District	23	21	23	16	20
State	23	22	23	22	22
	97-98	98-99	99-00	00-01	Cumulative
Basic					
District	44	38	43	50	43
State	41	42	39	42	41
	97-98	98-99	99-00	00-01	Cumulative
Novice					
District	24	36	27	27	29
State	28	30	30	31	30

Monadnock Regional School District
Mathematics (Grade 6)
10/23/2001

Advanced	97-98	98-99	99-00	00-01	Cumulative
District	4	5	4	3	4
State	5	4	4	4	4
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	21	20	18	17	18
State	21	21	23	22	22
Basic	97-98	98-99	99-00	00-01	Cumulative
District	42	35	42	37	38
State	41	42	39	42	41
Novice	97-98	98-99	99-00	00-01	Cumulative
District	32	39	34	42	38
State	31	30	32	32	31

Monadnock Regional School District
Science (Grade 6)
10/23/2001

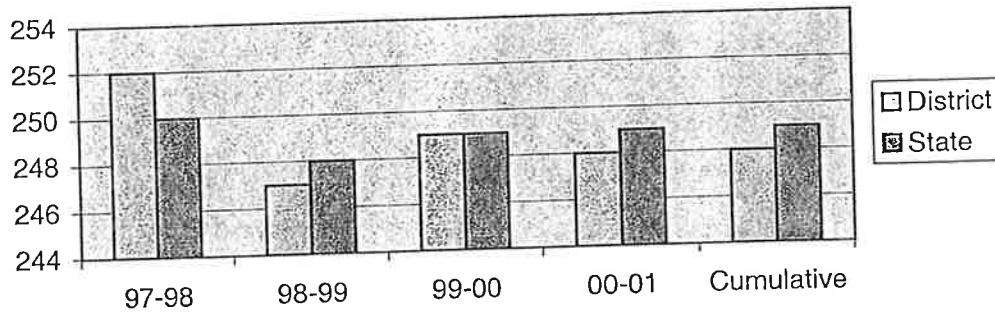
Advanced	97-98	98-99	99-00	00-01	Cumulative
District	3	2	2	2	2
State	2	2	3	3	2
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	11	12	14	21	16
State	14	12	15	18	15
Basic	97-98	98-99	99-00	00-01	Cumulative
District	33	30	38	31	33
State	36	36	35	38	36
Novice	97-98	98-99	99-00	00-01	Cumulative
District	53	55	43	45	48
State	46	49	46	41	45

Monadnock Regional School District
Social Studies (Grade 6)
10/23/2001

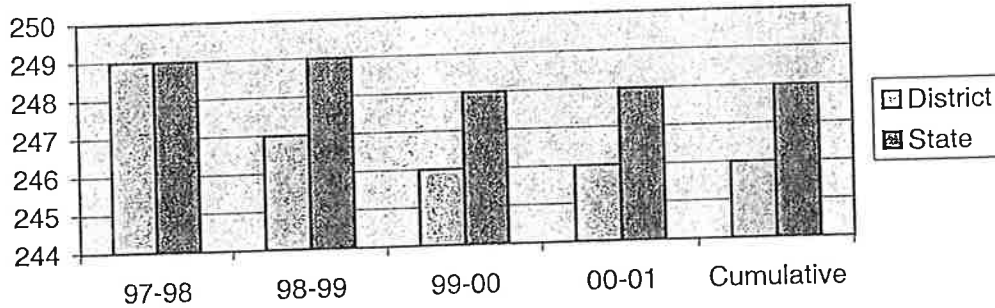
Advanced	97-98	98-99	99-00	00-01	Cumulative
District	4	4	2	3	3
State	4	5	4	4	4
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	15	18	17	20	18
State	21	20	20	20	20
Basic	97-98	98-99	99-00	00-01	Cumulative
District	40	34	40	37	37
State	37	36	37	38	37
Novice	97-98	98-99	99-00	00-01	Cumulative
District	41	43	38	39	40
State	36	37	37	37	37

Ionadnock Regional School District - Grade 6
Mean-Scaled Scores

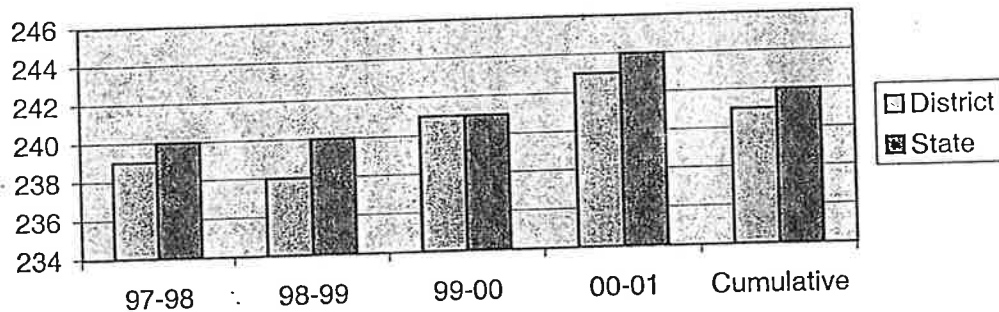
Language Arts	97-98	98-99	99-00	00-01	Cumulative
District	252	247	249	248	248
State	250	248	249	249	249



Math	97-98	98-99	99-00	00-01	Cumulative
District	249	247	246	246	246
State	249	249	248	248	248



Science	97-98	98-99	99-00	00-01	Cumulative
District	239	238	241	243	241
State	240	240	241	244	242



Social Studies	97-98	98-99	99-00	00-01	Cumulative
District	245	243	245	245	244
State	247	246	246	245	246

The bar chart displays the Social Studies scores for the District and the State across five time periods. The Y-axis represents the score, ranging from 241 to 248 in increments of 1. The X-axis lists the time periods: 97-98, 98-99, 99-00, 00-01, and Cumulative. For each period, there are two bars: a light gray bar for the District and a dark gray bar for the State. The data values are as follows:

Year	District	State
97-98	245	247
98-99	243	246
99-00	245	246
00-01	245	245
Cumulative	244	246

Monadnock Regional School District
Language Arts (Grade 10)
10/23/2001

Advanced	97-98	98-99	99-00	00-01	Cumulative
District	6	5	13	13	10
State	8	4	7	7	6
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	32	29	32	26	29
State	32	27	27	27	27
Basic	97-98	98-99	99-00	00-01	Cumulative
District	34	34	30	31	32
State	35	40	37	36	38
Novice	97-98	98-99	99-00	00-01	Cumulative
District	20	21	20	30	24
State	18	24	24	30	26

Monadnock Regional School District
Mathematics (Grade 10)
10/23/2001

Advanced	97-98	98-99	99-00	00-01	Cumulative
District	6	9	7	8	8
State	4	5	7	7	6
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	15	23	25	22	23
State	19	20	20	19	20
Basic	97-98	98-99	99-00	00-01	Cumulative
District	45	31	39	39	36
State	35	35	36	35	35
Novice	97-98	98-99	99-00	00-01	Cumulative
District	25	27	23	30	27
State	36	35	33	38	35

Monadnock Regional School District
Science (Grade 10)
10/23/2001

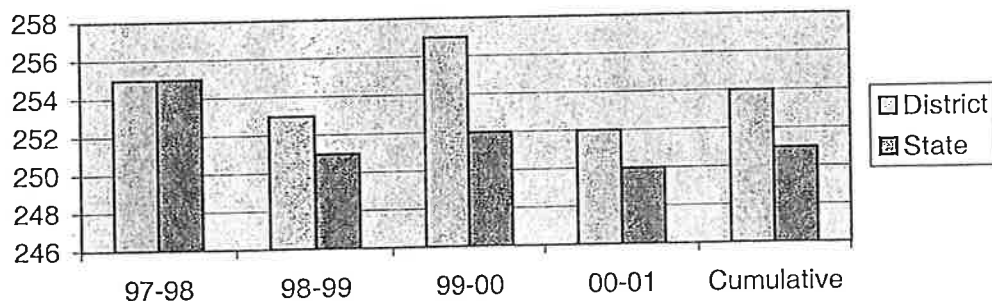
Advanced	97-98	98-99	99-00	00-01	Cumulative
District	4	3	8	4	5
State	3	2	3	2	2
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	18	24	23	23	23
State	17	17	18	17	17
Basic	97-98	98-99	99-00	00-01	Cumulative
District	38	33	37	34	35
State	35	37	36	35	36
Novice	97-98	98-99	99-00	00-01	Cumulative
District	30	31	26	39	32
State	40	40	39	45	41

Monadnock Regional School District
Social Studies (Grade 10)
10/23/2001

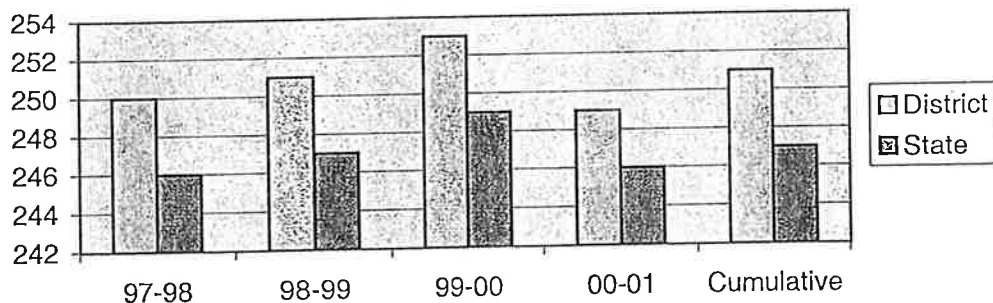
Advanced	97-98	98-99	99-00	00-01	Cumulative
District	3	4	4	5	4
State	3	2	2	2	2
Proficient	97-98	98-99	99-00	00-01	Cumulative
District	13	18	27	18	21
State	13	16	16	14	15
Basic	97-98	98-99	99-00	00-01	Cumulative
District	39	34	34	32	33
State	31	33	34	34	34
Novice	97-98	98-99	99-00	00-01	Cumulative
District	35	34	30	45	36
State	46	44	44	50	46

Monadnock Regional School District - Grade 10
Mean-Scaled Scores

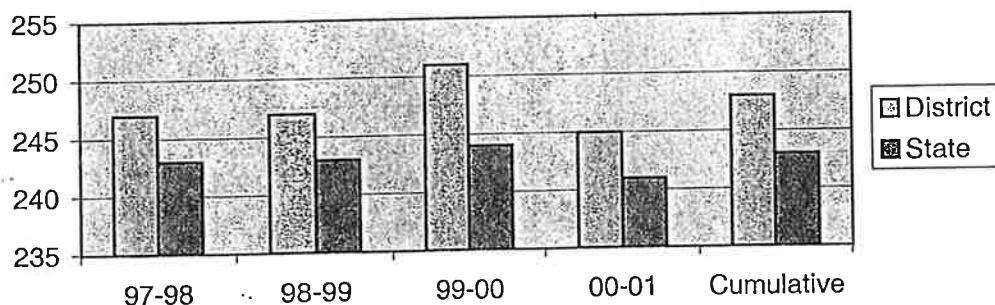
Language Arts	97-98	98-99	99-00	00-01	Cumulative
District	255	253	257	252	254
State	255	251	252	250	251



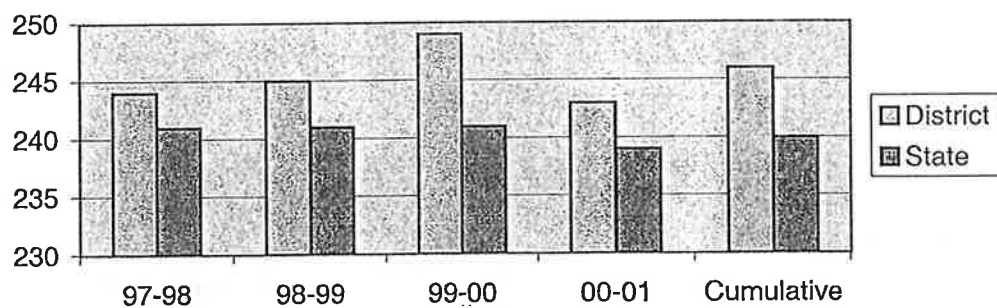
Math	97-98	98-99	99-00	00-01	Cumulative
District	250	251	253	249	251
State	246	247	249	246	247



Science	97-98	98-99	99-00	00-01	Cumulative
District	247	247	251	245	248
State	243	243	244	241	243



Social Studies	97-98	98-99	99-00	00-01	Cumulative
District	244	245	249	243	246
State	241	241	241	239	240



SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swansey, NH 03446

Telephone: 352-6955 FAX: 358-6708
www.mrsd.org

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau Ed.D., Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Laurent J. Biron, Business Manager

Thomas Warner, Director of Technology

To: Monadnock Regional School District Board

From: Curtis J. Cardine, Superintendent SAU 38

RE: Changes to J Policies per November 6 Meeting and Amended Minutes

Dear Board Members:

Enclosed please find the changes to the J Policies mailed to you in the last package and amended at our board meeting along with the revised minutes. The minutes reflect a change of \$45.00 per hour to \$4500 for the contract with Southwest and a change to the word Headstart to read Head Start.

I was going to email this but it seems there is enough to warrant mailing it. Also, you do not all have email.

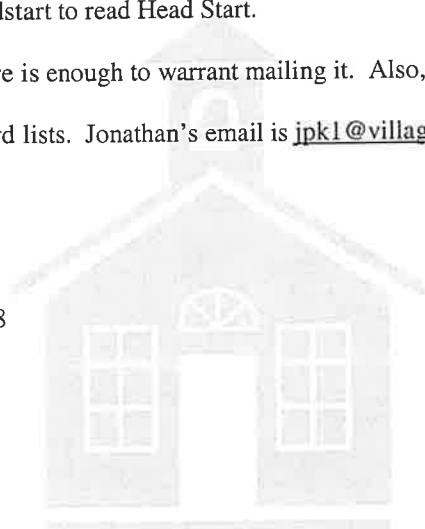
Please add Jonathan Kirstein to your board lists. Jonathan's email is jpk1@villagebarnhardware.com

Welcome Jonathan!

Respectfully submitted:



Curtis J. Cardine, Superintendent SAU 38





SCHOOL ADMINISTRATIVE UNIT NO. 38

600 OLD HOMESTEAD HIGHWAY
EAST SWANZEY, NEW HAMPSHIRE 03446
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E-Mail: sau38@monad.net

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Superintendent
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Extension: 108
cjccardine@yahoo.com

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Assistant Superintendent
for Winchester and Hinsdale
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Assistant Superintendent
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Thomas C. Warner
Director of Computer Technology
Telephone: 352-6955
Extension: 110
twarner@monad.net

To: Monadnock Regional School District Facilities Committee
From: Curtis J. Cardine, Superintendent SAU 38

RE: Building into the Future Committee Work Summarization

I have prepared the following information for you regarding the Building into the Future Committee's work to date.

Timeline:

Winter 1999	Committee Formed	Purpose: To gather information and make recommendations to the board for a building program that would serve the goals of the community outlined in the Monadnock Regional School District in the 21 st Century process. Building needs were to be program driven
Spring 2000 - Summer 2000	All options were looked at and debated by the committee	Three options were settled on (see chart) to bring to the area towns.
Fall 2000 - Winter 2001	Plans brought to district towns	The committee put together a pamphlet and power point presentation that was brought to all eight towns. This resulting data from these meetings was then discussed by the committee.
Spring 2001	Architectural	Warrant (defeated) for architect was included in the March 2001 warrants.
Fall 2001	Final Prep work	Committee has met numerous times this fall to plan for a November presentation to the Monadnock Regional School District Board.

Documents Generated by the Committee:

Power Point Needs Presentation	Course and Staff Analysis
Population Studies	Administration Priority List
Academic Needs Lists	Architectural Work by KSC Students
Pamphlets for Town Presentations	Survey Instruments Used in Towns

Included today:

Original Proposals (page 1)	Academic Needs List (page 2)
Administration Priority List (page 3)	Current Monadnock Floor Plan (page 4)
Prototype Drawings (3 Years) (pages 5-7)	

Available

Original Population Charts (distributed to board fall 2001)
Original Pamphlets and Presentations
Full Course and Staffing Charts (distributed to board spring 2000)

Proposal A	Proposal B	Proposal C
Junior High / Middle School: Grades 7 and 8 & Renovate Current Structure	New Senior High School & Renovate Current Structure Grades 10, 11 and 12 (Grades 7, 8, & 9 to remain in current structure) Current M section and Modulares Removed.	Renovate and Add to Current Structure Isolate Grades 7 and 8 as Middle School
Assumptions: 83,000 Square Feet New Construction: With Site Prep and All Furniture @ \$140 Square Foot = \$11,620,000 Renovations to Current Spaces: 50,000 Square Feet @ \$75 Square Foot = \$ 3,750,000 Includes the following spaces: Cafeteria and Kitchen Library 16 Classrooms 4 Science Labs 1 Consumer and Family Education Space Performance and Fine Arts Area Music Room Art Room 1 Technology Education Space 1 Computer Lab Gymnasium Locker Rooms and Showers Storage Office Spaces Site Prep, Heating Plant, Etc.	Assumptions: 100,000 Square Feet New Construction: With Site Prep and All Furniture @ \$140 Square Foot = \$14,000,000 Renovations to Current Spaces: 50,000 Square Feet @ \$75 Square Foot = \$ 3,750,000 Includes the following spaces: Cafeteria and Kitchen Library 24 Classrooms 6 Science Labs 2 Consumer and Family Education Spaces Performance and Fine Arts Area Music Room & Practice Spaces 2 Art Rooms 4 Technology Education Spaces 2 Computer Labs Gymnasium Locker Rooms and Showers Storage Office Spaces Site Prep, Heating Plant, Etc.	Assumptions: 55,000 Square Feet New Construction: With Site Prep and All Furniture @ \$140 Square Foot = \$7,700,000 Renovations to Current Spaces: 50,000 Square Feet @ \$75 Square Foot = \$3,750,000 Includes the following spaces: Cafeteria and Kitchen (RENOVATED AND EXPANDED) Library (EXPANDED) 16 Classrooms 2 Science Labs 1 Consumer and Family Education Space Performance and Fine Arts Area Music Room & Small Practice Areas Art Room 1 Technology Education Space 1 Computer Lab Gymnasium NEW (RENOVATE OLD) Locker Rooms and Showers NEW (ADD TEAM ROOM AND RENOVATE OLD) Storage Office Spaces Site Prep, Heating Plant, Etc.
Janitorial (4) \$121,588 Secretarial (2) \$68,472 Principal (1 Assistant would come from current set up) \$82,855 Teachers (5-6) \$269,500 Nurse (1 Full) Current Nurse is part time at Junior High (.5 cost new) \$20,180 Kitchen Workers (2 Part Time) \$12,000 Total: \$574,595 Yearly Cost	Janitorial (4) \$121,588 Secretarial (2) \$68,472 Principal (1 Assistant would come from current set up) \$82,855 Teachers (5-6) \$269,500 Nurse (1 Full) Current Nurse is part time at Junior High (.5 NEW) \$20,180 Kitchen Workers (2 Part Time) \$12,000 Total: \$574,595 Yearly Cost	Janitorial (2) \$60,734 Secretarial (2) \$68,472 Principal (1 Assistant would come from current set up) \$82,855 Teachers (4-5) \$269,500 Nurse (1 Full) Current Nurse is part time at Junior High (.5 NEW) \$20,180 Total: \$501,741 Yearly Cost
<div>Added Staffing</div>		

**** Original options developed by Building into the Future Committee and brought to Area Town Forums: Modification of Option C selected

*Program factors driving building need academically.
Developed from course offerings and staffing charts presented in Spring of 2000.*

“Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.”

What We Want to Offer Academically

Monadnock Regional School District seeks to know each child as a learner and meet their academic needs as individuals. Knowing each child and providing a living, relevant curriculum compels us to expand our offerings to meet each child's needs. Specifically the school needs to meet the special needs of middle school aged students by providing an atmosphere conducive to the specific needs of this population.

We desire to provide a full program for ALL of our students whether college bound or not. A large investment in technical education and business education along with new opportunities for apprentice programs and alternative education are hallmarks of the new offerings we seek to provide.

By subject area we wish to provide the following new courses and opportunities to students.

ENGLISH

Short Stories Course &
Creative Writing Expanding on
our current offerings

SOCIAL STUDIES:

*Senior Mini Course Electives
on: World Religions,
Holocaust, Vietnam War,
Russia, China, Women's
History, WWs,*

MATHEMATICS

*Discrete Mathematics
Probability and Statistics
Practical Mathematics for
Seniors not Going to College*

FINE ARTS DEPARTMENT

Guitar, Jr. High Instrument
Lessons, Special Studies in
Music
Art: Theatre Art, Sculpture,
Photography

SCIENCES

*AP Biology, Geology,
Oceanography, Zoology,
Meteorology, Genetics, Nuclear
Chemistry/Physics,
Astronomy, Organic
Chemistry, Horticulture*

TECHNOLOGY EDUCATION

Communications Information
Technology
*Graphic Imaging
Telecommunications (WEB,
Radio, Film, Videography)
Topics in Graphic Design
Engineering Design
Power/Energy Transportation
Alternate Energy Resources*

Manufacturing
*Polymer and Plastic Tech
Robotics*

Advanced Topics-Woodwork.

Biotechnology
Agriculture and Biotech

*Comprehensive Middle School
Technology Program*

BUSINESS EDUCATION

*Management
Advertising
Business Math
Computer Graphics
Digital Imaging
Electronic Publishing
HTML-WEB Pages
Apprenticeship Program*

FAMILY AND CONSUMER SCIENCES

*Parenting: ½ Yr. Course
Family Relations ½ Yr Course*

FOREIGN LANGUAGES

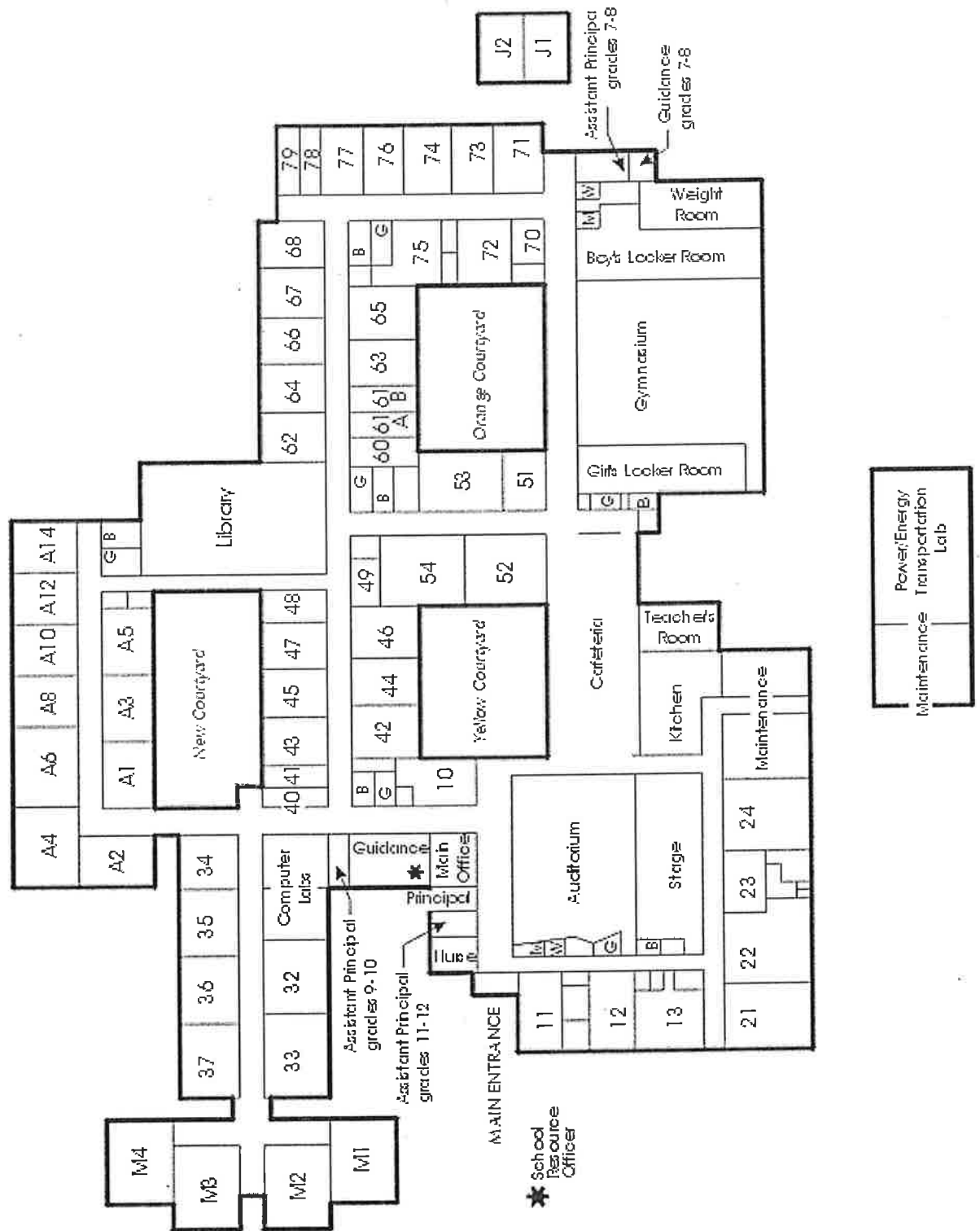
*New Languages (Latin,
German)
AP Classes in French and
Spanish*

Plan for Multiple Year Additions to Current Structure Modified from Original Presentation to Reflect Current Thinking of the Committee: From Administrations Priority Work Fall 2001

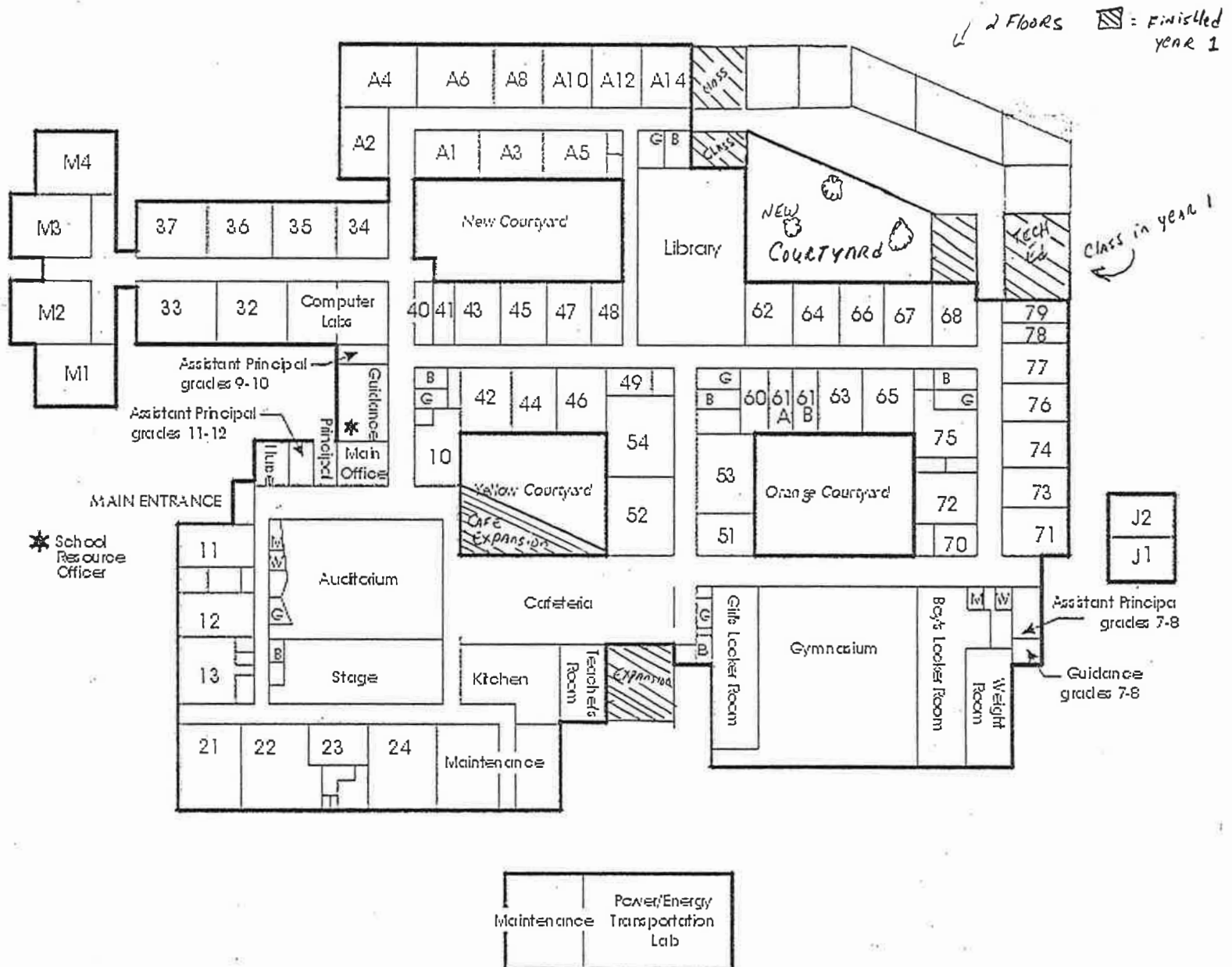
Goals:	Isolate Grades 7 and 8 Immediate addition of classroom space using the Capital Reserve and incoming funds from Emerson, Cutler, and Gilsum projects as soon as possible to provide 7-12 with needed academic spaces. Site work for the second year	
	Includes the following spaces:	
	Cafeteria and Kitchen (EXPAND current area)	<i>Year One</i>
	Library (Shared with the High School)	
	16 Classrooms (Built on two floors)	<i>Year One use capital reserve to build space two floors, with floor one partially completed.</i>
	1 Science Lab	<i>Year Two (In Year One Space)</i>
	1 Consumer and Family Education Space	<i>Year Two (Tied to Music Plan see diagram 2)</i>
	Performance and Fine Arts Area	<i>Year Three Part of Multi-Purpose Area (2004 Warrant)</i>
	Music Room & Practice Areas	<i>Year Two – See Architectural Plan (2003 Warrant)</i>
	Art Room	<i>Year One (2002 Warrant)</i>
	1 Technology Education Space	<i>Year Two (2003 Warrant)</i>
	1 Computer Lab	<i>Year Two (2003 Warrant)</i>
	Gymnasium Locker Rooms and Storage	<i>Year Three (2004 Warrant)</i>
	Office Spaces	<i>As Available</i>
	Architectural, Engineering and Site Prep	<i>Year One for All (July 2002)</i>

Proposal is part of a six-year plan that the district will develop. Years one and two include site work at Monadnock Regional Junior and Senior High School for a Junior High wing utilizing the current A section of the building as the core, a two story addition to the back of the A section that would be partially completed on floor one. Year one would also see the site work for the second year done (addition to the front of the current A section). Year two would see the completion of some work by a general contractor with a bond being off-set by revenue from the state's reimbursement for building and an amount of money to be added to the budget. Second floor work and floor one completion would be done by district employees added to the budget in 2003-04. Work at Mt. Caesar and renovations will be developed for years 2 through 6. Removal of walls in ½ classrooms, trailers, and modulares completed by the end of year 3.

Present Monadnock Regional Jr. Sr. High School



5

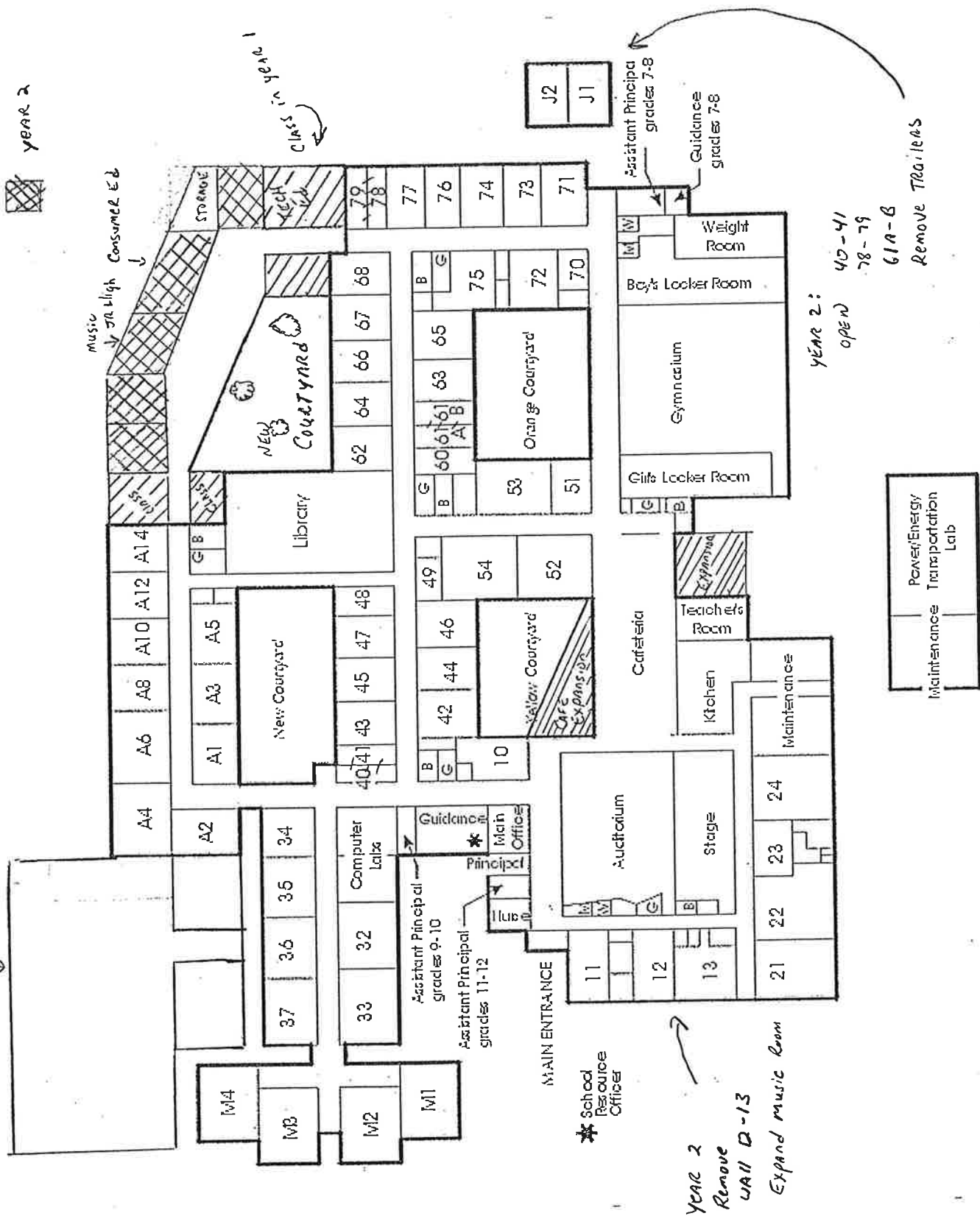


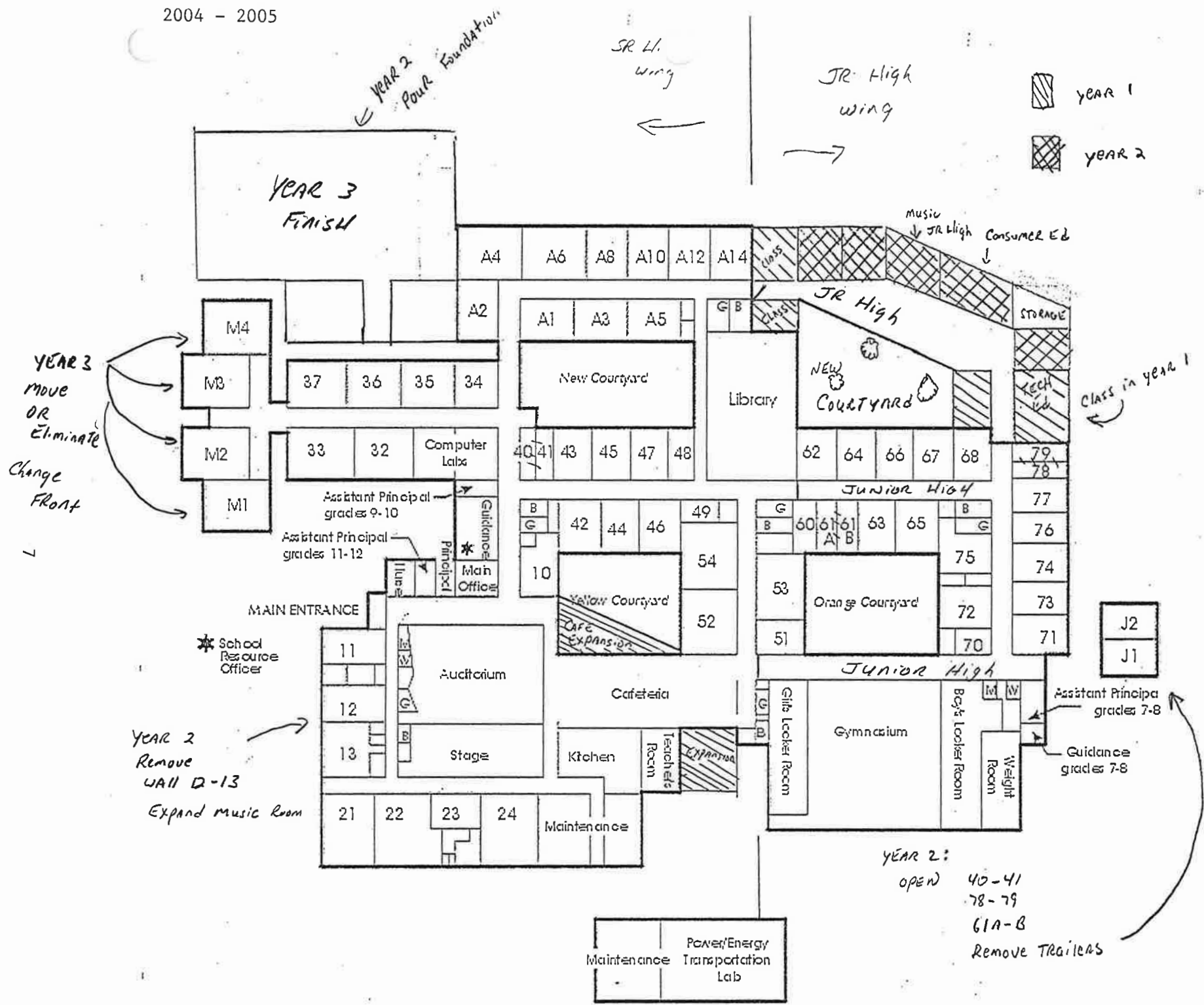
2003 - 2004

Year 2
Four Foundation

YEAR 1

YEAR 2





Goals of the Monadnock Regional School District

Each child in the Monadnock Regional School District will be known.

Each child in the Monadnock Regional School District will be engaged in a living, relevant curriculum.

Every child in the Monadnock Regional School District will be provided a safe, clean, effective facility in which to learn.

Each child in the Monadnock Regional School District will be technologically literate.

Every child's education in the Monadnock Regional School District will be enhanced by family, school, and community involvement.

This September 1,300 students registered at the Monadnock Regional Junior and Senior High School, the greatest population that this facility has ever seen. While the population of the district could decrease or remain static in the future, the fact remains that Monadnock Regional Junior and Senior High School is well beyond the 1,041 students that generated the last call for solving this problem in 1992.

The Monadnock Regional School District seeks to know each child as a learner and meet their academic needs as individuals. Knowing each child and providing each one a living, relevant curriculum compels us to expand our offerings to meet each child's needs. Specifically the school needs to meet the special needs of middle school aged students by providing an atmosphere conducive to the specific needs of this population.

Research clearly shows that the developmental needs of middle school aged children are unique to this age group. It is our committee's belief that seventh and eighth grade students can benefit from a program that is closer to the elementary school model than to the high school model. Therefore, an effective means of separating younger and older students is a part of the solution in this building project.

In addition to this, we desire to provide a full program for ALL of our students whether college, service or workplace bound. An investment in technical education and business education along with new opportunities for apprentice programs and alternative education are hallmarks of the new offerings we see the need to provide for both within this new facility and beyond its walls.

Our community members have told us they want and expect this of their school district during the Monadnock Regional School District in the 21st Century process.

This committee identified the following impediments to our goals at the current facility...

Scheduling: Classes are offered based on space availability. Students often have to take a lower level class or alternatives because of scheduling conflicts. **Lunch:** Monadnock Regional Junior and Senior High School runs five lunch periods a day from 10:30 A.M. – 1:00 P.M. to accommodate all students. Seventh – twelve graders mix during these lunch periods. **Technology & Business Education:** We need to offer all of our students more options. The current facility does not have the room to offer the choices we need for students. **Physical Education and Sports:** The current facility is inadequate for our students' physical education and extra-curricula needs. Seventh through twelve graders should not be sharing common areas for showering and sports. **Space:** Hallways and classrooms are too crowded and are not conducive to a learning atmosphere. **ADA Concerns:** Handicapped children are forced to start moving to their next class early to avoid crowds.

Our conclusions are backed by the New England Association of Secondary School's recommendations in their last accreditation report on Monadnock Regional High School.

In our region Keene and Brattleboro are all expanding and updating their facilities. These students are the ones our students will compete against in the marketplace. The time to act is now, using a pay as you go model so that we can provide our students with the tools they need to make the grade in a 21st century economy. We urge you to take the work we have done and bring it to fruition for our students.

Monadnock Regional School District Building into the Future Committee.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

November 20, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

6:30 PM Meeting of the Monadnock Regional School District Finance Committee
Postponed from November 6, 2001

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of November 6, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Second Read Section J Changes: Mailed Earlier, Second Read for Section H*
2. Communications Committee: Communication Report: Ms Gurian
3. Cheshire Vocational Center Report: Mr. Gross
4. Facilities Committee: Facilities Committee Mr. Biron and Mr. Lerandeau
5. Building to the Future Recommendations: Ms Gurian
6. School Board Association Representatives Report: Mr Arguin and Mr. Moran
7. Finance Committee Report: Ms. Gurian
8. SAU#38 November Meeting Report

B. New Business

Silver Bridge Land Sale .02 Acres to State of NH.

C. Old Business:

Monadnock Regional School District Budget 2002-03
Change Order Gilsum Project

D. Curriculum Report: State Testing Results: Dr. Hodgdon

E. 21st Century Report

None

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations

Personnel

Student Matter

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 11-14-01

Communications Committee: Thursday November 29 at 7:00 AM at Wilcox School

Finance Committee: December 4 prior to the Board Meeting (6:30)

Facilities Committee: Monday November 26, 2001: 8:30 AM at the Thackston Realty in Keene

Policy Committee: November 27th at Wilcox Bldg 5:30 PM

CVC: None Scheduled

SAU#38 Meeting on December 5 at 7:00 PM Location Winchester's Ford Building

Building into the Future Committee Last Meeting was held November 13, 2001

Recommendation Being Made at This Meeting of the Board

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
November 20, 2001
Monadnock Regional High School Library

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, Robin Marra, Geordie Fifield and Jonathan Kirstein. **Absent:** Emily Yardley, Larry Colby, Alan Gross, and Marguerite Snyder.

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, D. Dahl, M. Zwolinski, S. Rashid and L. Sportello, Budget Committee.

1. CONSENT AGENDA:

- a. Minutes of November 6, 2001. **MOTION:** R. Thackston **MOVED** to approve the minutes. **SECOND:** G. Lerandeau **VOTE:** 7.47/0.0/2.26/5.27 **Motion Passes.**

- 2. CITIZENS CONCERNS:** Mr. and Mrs. Spreeman presented their concern that an incident involving three football players was not being dealt with properly and wanted the board to be aware of it. They would like an investigation into this situation as soon as possible. W. Wright informed the parents that C. Cardine would investigate and that this would be reviewed in non-public session at the next Board meeting.

- 3. STUDENT COUNCIL CONCERNS:** None

- 4. CORRESPONDENCE AND ANNOUNCEMENTS.** C. Cardine announced that Heather A. Gigliello was appointed as a state coordinator for the 2002 NCTE Promising Young Writers Program. Douglas Fetchin has introduced a new program called The Rainbow Connection. It is a program in which the children at the high school develop a partnership of learning with the children of the elementary school. S. Rashid wanted to thank the public for their support on the past 6th grade concert it was a complete success. W. Wright wanted to make sure that the 6th grade team was thanked. C. Cardine passed out the revised board meeting schedule.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

1. Policy Committee:

Policy Chair D. Arguin asked the board if they were ready to accept Section J for a second reading. **MOTION:** R. Thackston **MOVED** to accept Section J as the second reading. **SECOND:** G. Lerandean. **VOTE:** Unanimous

MOTION: R. Thackston **MOVED** to accept Section H as the second reading. **SECOND:** G. Lerandean. **Discussion:** D. Arguin wants to be sure that negotiated contracts within Section H are reviewed by the board's attorney prior to entering into negotiations. **VOTE:** Unanimous

- 2. Communications Committee.** Chair D. Gurian credited A. Gross with the idea for the distribution of the new business cards. He suggested that each board member try to attend events that are held at the school and greet the community members, pass out the cards and encourage them to vote on the budget. D. Gurian also passed out a paper with the upcoming events for the board members to sign up. She also informed the board that the business cards will be in the student report cards. As part of letting the citizens understand the needs of the schools B. Tatro and D. Gurian will be creating a video that will then become available to the community.

- 3. Facilities Committee:** Chair G. Lerandean announced that the deferred maintenance plan is over \$1,000,000.00. R. Thackston explained that the committee went over the needs of the school and prioritized. 1 - being a real urgent safety issue, 2 - being slightly less, and 3 somewhat less. Even though these are given a 1, 2, or 3, he said that they are all needed.

- 4. Building Into The Future:** D. Gurian began by thanking the committee for the two years and many hours of hard work on the recommendation which is being brought before the board tonight. D. Gurian read a formal letter to the board regarding the committees concerns about the facilities: the fact that the school was built for about 1,000 students and now there are 1300 students, the fact that the handicapped students need to leave class early because of small hallways, and the fact that the middle school aged students are in lunch, classes, and the hallways with the high school students. The committee suggests a pay as you go approach to this situation. R. Marra, a committee member, wished to thank D. Gurian, C. Cardine, and all the committee members. R. Marra encouraged the board to support this project. D. Gurian also passed out the project time line to the board members for review. R. Thackston endorsed the proposal and asked if a motion was needed. W. Wright informed the board that a recommendation from the financial committee was needed first. A recommendation should be coming before the next meeting.

5. **NHSBA Report:** D. Arguin asked to postpone the report until the next Board meeting.

6. **Finance Committee:** D. Gurian informed the board that a second draft on the deferred maintenance was complete and special projects could be done with money from the capital reserve. This committee will make a recommendation to the Building Into The Future Committee and to the board on Dec.4, 2001 the next scheduled board meeting.

7. **SAU #38 November Meeting Report:** R. Thackston reported that the SAU has asked that two members from Monadnock, two members from Hinsdale, and two members from Winchester form the review committee for the upcoming SAU employee reviews. W. Wright and R. Thackston will represent Monadnock. The next SAU#38 board meeting will take place on Dec. 5, 2001 in Winchester.

B. **New Business:** G. Lerandeau informed the board that the Silver Bridge is in need of repair and that a proposal from the state in the sum of \$1,900.00 would give the district more land surrounding the bridge in order to make repairs. A presentation will be given at the next meeting.

C. **Old Business: Monadnock Regional School District Budget 2002-2003,** The Board was asked what percentage over this year's current budget they would like to advise the administration. W. Wright was under the impression that the first draft of the new budget was already 14%. This does not include the health benefit increases. R. Thackston asked for a 5 minutes recess in order to think over this situation. The rest of the board wanted to stay in session and have discussion. R. Thackston **MOVED** to have the MRSD administrators return to the drawing board and come back with 0% over the default budget as an increase for the 2002-2003 school budget. **SECOND:** J.Kirstein. **DISCUSSION:** G. Lerandeau wanted to know if it was safe to say that the figures in the first draft of the budget might not be correct. L. Biron said that was safe to say. R. Thackston believes that because of the not so recent short falls that this board needs to have credibility and that any kind of increase will not stand with the voters. R. Marra said he is sympathetic to level fund but also to the fact that the cost of living is on the increase. G. Lerandeau asked the board to wait until the next meeting until L. Biron and C. Cardine could get the correct figures including the health benefit increase and the correct figure for the default. D. Gurian asked if R. Thackston would like to withdraw his motion until the numbers are known. R. Thackston withdrew his previous motion and J. Kirstein agreed. J. Kirstein commented that there is a lot of misperception out in the towns about the past budget deficit. J. Morin suggested that illustrating the effect it would have on the tax rate would be quite beneficial. P.Smith wanted to make sure that what the schools are asking for is not a wish list but truly necessary. L.Biron commented that 75% of the 2002-2003 budget is salary and benefits for the staff. R. Thackston once again saying that any kind of increase will not fly with the voters it is the tax rate that is

important to the tax payers. He says that an increase might survive the first public meeting, which has a very low turnout but it is the second meeting that is important. G. White was concerned that with only two weeks away it is necessary to have a figure that the group can agree on. P. Smith told the board that a small increase, if any, needs to happen because there are also warrant articles that are very important and needed. W. Wright turned to the administration, C. Cardine and L. Biron and wished them luck.

D. Curriculum Report: None

E. 21st Century Report: None

F. Action on the Manifest: R. Marra **MOVED** that the manifest be approved in the amount of \$1,435,454.80 **SECOND** G. Lerandau **Discussion** G. White asked L. Biron to explain the amount of \$16,500.00 to GE Capitol. L. Biron said that amount was for the leasing of 5 copiers which will be paid each year for a 5 year period. **VOTE:** Unanimous. Motion approved.

6. SUPERINTENDENT'S REPORT. C. Cardine passed out a packet to the board members titled Statistical Data. These data sheets give a list over the past ten years of the amount of students on opening day K-6 grade at the Monadnock Regional Elementary Schools.

R. Thackston would like to have a discussion around the topic of CVC and block scheduling at Keene High School. Because of the block scheduling there has been a decrease in attendance. He asked why it would not be possible to have children who wanted to attend CVC to be tuitioned at the MRSD expense. C. Cardine said that this would need time and that something like this would need to become a policy.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Vote on the Silver Bridge
2. NHSBA review meeting in Concord
3. Finance Recommendation
4. Building Into The Future
5. Budget 2002-2003
6. CVC Committee

8. Non-Public Session

8:50 PM R. Marra **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

9:00PM G. White **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandean. **VOTE:** Unanimous.

9:00 PM G. White **MOVED** to go to non-public session for the purpose of discussing negotiations. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

9:15 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandean. **VOTE:** Unanimous.

Public Session

Teacher Collective Bargaining Agreement 2002-2003. D. Thackston **MOVED** that the Board approve the teacher contract for 2002-2003 as negotiated. **SECOND:** R. Marra. **VOTE:** Unanimous.

9. Motion to Adjourn.

9:30 PM G. Lerandean **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Aivaliotis", followed by a short horizontal line.

Laura Aivaliotis
MRSD Board Secretary

November 20, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

8:50 PM R. Marra **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandau, Richard Thackston, Robin Marra, Geordie Fifield and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager.

Supt. Cardine reported on a pregnancy leave request. No Board action required.
Supt. Cardine also reported on the student average daily membership (ADM) in the towns.

9:00PM G. White **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandau. **VOTE:** Unanimous.

November 20, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:00 PM G.White **MOVED** to go to non-public session for the purpose of discussing negotiations. **SECOND:** D. Gurian. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Dixie Gurian, John Morin, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, Robin Marra, Geordie Fifield and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager. (Don Arguin leaves for this portion of the non-public meeting).

Chair W. Wright summarized the Teacher negotiation agreement for the Board. L. Biron reported on the specifics of the contract.

D. Thackston **MOVED** that the Board approve the teacher contract for 2002-2003 as negotiated. **SECOND:** R. Marra. **VOTE:** Unanimous.

9:15 PM D. Thackston **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. Lerandean. **VOTE:** Unanimous.

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SYLVAN
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November 30, 2001

Dear Winston and Curt,

I understand what a headache resignations can be and I dislike the idea of adding another burden on your plate. However, I have accepted a position in Chambersburg, Pennsylvania and I don't think the residents of Roxbury would be happy with a representative who lives in another state ten hours away from the goings-on in the district. The opportunity for an Executive Director position at age 23 is something I have to go with; there is so much room for growth and experience I feel I have to "give it a shot".

It has been a pleasure. Given the size and diversity of the board I am pleased that I was able to participate even for a short time in activities for the district. My last day in New Hampshire as a resident will be December 14th.

Sincere Regards,

Emily Yardley

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 4, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

6:30 PM Meeting of the Monadnock Regional School District Finance Committee

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of November 20, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Second Read Section J Changes: Mailed Earlier, First Read for Section J Changes*
2. Communications Committee: Communication Report: Ms Gurian
3. Cheshire Vocational Center Report: Mr. Gross
4. Facilities Committee: Facilities Committee Mr. Biron and Mr. Lerandeau
5. School Board Association Representatives Report: Mr Arguin and Mr. Moran
6. Finance Committee Report: Ms. Gurian
7. SAU#38 November Meeting Report

B. New Business

Vote on Silver Bridge Land Sale .02 Acres to State of NH.*

C. Old Business:

Monadnock Regional School District Budget 2002-03

D. Curriculum Report: State Testing Results: Dr. Hodgdon

E. 21st Century Report

Charlotte Lesser: Library Program

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations if Needed

Personnel

Student Matter

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 11-29-01

Communications Committee: Thursday December 13 at 7:00 AM at Wilcox School

Finance Committee: First Meeting in January 2002 prior to the Board Meeting (6:30)

Facilities Committee: Monday December 10, 2001: 8:30 AM at the Thackston Realty in Keene

Policy Committee: December 11th at Wilcox Bldg 5:30 PM

CVC: None Scheduled

SAU#38 Meeting on December 5 at 7:00 PM Location Winchester's Ford Building

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 4, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, and Jonathan Kirstein. **Absent:** John Morin.

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, D. Stockwell, D. Dahl, M. Zwolinski, and B. Tatro, C. Lesser, Media Generalist, Kathy Shanks, Title I Coordinator and L. Sportello, Budget Committee.

1. **CONSENT AGENDA:**
Minutes of November 20, 2001. **MOTION:** D. Gurian **MOVED** to approve the minutes. **Second** by G. Lerandean. Discussion: **VOTE:** 8.28/0.2.56/4.16 **Motion Passes.**
2. **CITIZENS CONCERNS:** Bill Hamill, a former Monadnock Board Member, asked the present board when presenting the budget to the town that it be a fair and actual budget that will reflect the teachers and students needs.
3. **STUDENT COUNCIL CONCERNS:** None
4. **Correspondence and Announcements.** K. Craig informed the board that D. Brnger, who recently wrote a grant for \$2,500.00 for the purpose of the Pre K Transition Program has received notification that Troy Elementary will be receiving the grant. The monies will be for the purpose of child care at night for parents and support supplies for Pre K. The board would need to make a motion to accept. G. Lerandean would like to vote at the next meeting. D. Gurian, P. Smith, and D. Arguin would like to vote now. **MOTION:** A. Gross **MOVED** to postpone a motion to accept the funds for an hour. **SECOND:** J. Kirstein. **VOTE:** Unanimous. K. Craig also mentioned that Lynne Rumba had been asked to sit on a panel in Washington to speak about asthma. The Board thanked Mrs. Craig for her report and extended their appreciation to Mrs. Rumba.

NON-PUBLIC SESSION

7:20 PM D. Gurian **MOVED** to go to non-public session for the purpose of discussing a student issue. **SECOND:** G. Lerandean. **VOTE:** 11.91/.78/0.2.31

7:35 PM G. Lerandean **MOVED** to return to public session. **SECOND:** L. Colby
VOTE: Unanimous.

5. **OTHER SCHOOL BOARD BUSINESS:**

A. **Board Committee Reports:**

1. **Policy Committee:**

Policy Chair D. Arguin asked if there were any questions regarding Section J as a second reading with the updated changes. **MOTION:** R. Marra **MOVED** to accept Section J as the second reading as it stands now. **SECOND:** G. Fifield. **VOTE:** 11.68/0/1.01/2.31.

2. **Communications Committee.** Chair D. Gurian passed out name tags to the board members along with the upcoming list of events and encouraged the board members to wear the tags at the school events that they choose to attend and to go early and greet the citizens of the Monadnock Region. D. Gurian also encouraged board members to let her know of any alumni that they know of so that she may get information on them for the upcoming ad which will be used to encourage people to attend the deliberative session and the March meeting. D. Gurian informed W. Wright that the ad, which is privately funded will run in January or February. A. Gross suggests that the board supports the budget. R. Marra happened to be attending a pancake breakfast at Emerson and said that people were very appreciative of his effort with his greeting and attendance.

3. **Cheshire Vocational Report:** A. Gross informed the board that he attended a CVC meeting on October 29, 2001. He told the board that because of the changes in the scheduling the attendance was improving. EMT Training and horticulture are two new courses at CVC. The CVC facilities will need a \$6,000,000.00 upgrade in order to be up to code. \$4,500,000.00 will be provided from the state and the rest will come from Keene. Keene is just asking for our support. **MOTION:** A. Gross. **MOVED** to endorse the proposed work needed to the Cheshire Vocational Technical Center in order to bring it up to code. **SECOND:** D. Gurian. **VOTE:** Unanimous.

4. **Facilities Committee:** L. Biron informed the board that the deferred maintenance project is in the neighborhood of about 1 million dollars. L. Biron hopes to change the land reserve to building reserve to help with the deferred maintenance plan. DRA has commented that some of the items in the plan are actually maintenance items and can not be taken from the capitol reserve.

G. Lerandeau informed the board that additional funds in the amount of \$8,960.00 will be needed in order to finish the sprinkler system.

5. **NHSBA:** D. Arguin and J. Morin attended the NHSBA meeting in Concord and reported back to the group the highlights. Special Education is supposed to be funded 40% by the federal government where only 14% is. The group endorsed a letter which will be sent to the government. They talked about having the state adopt a fair and equitable school funding system.

6. Finance Committee Report: D. Gurian talked about the dollar amount for the Building Into The Future project which will go on as a warrant article pending the Facilities Committee votes before the next meeting. L. Biron informed the board that the schools are in good financial standings. W. Wright wanted to thank everyone for their great efforts.

7. SAU #38: The next meeting will be December 5, 2001 at the Ford Building which is located behind Thayer High School.

B. New Business: MOTION: G. Lerandeau **MOVED** to spend the sum of \$1,900.00 for the purchase of the .02 acre piece of land surrounding the Silver Bridge. **SECOND:** R. Thackston. **VOTE:** 13.03/0/.82/1.15

L. Biron explained to the board that the Municipal Insurance Company has a new offer. If the district was to sign up for the next three years the company would give the district a 5% discount. L. Biron informed the board that this is a very good deal and encourages the board to give him the okay as soon as the Finance Committee gives their recommendation.

E. Yardley has written a letter of resignation to the board. They have not officially received the letter. Dec. 11, 2001 will be her last meeting.

C. Old Business: 2002-2003 Budget: C. Cardine passed a handout to board members that contained information on the individual towns tax rate, information on what part of your tax bill goes toward the school and how each town has a different rate even though the towns are in the same SAU. L. Biron explained that each student from each town is a part of the formula. The next handout C. Cardine handed out was the information the board had asked for at the last meeting. The board wanted to see cuts to the budget. The administrative teams worked very hard to come up with a list of items to present to the board. The teams want to make sure that the board is aware that these are cuts that they need to support programs and the children. C. Cardine explained that the first column of each school has a list of items that will affect the every day business and programs, the second column will affect personnel and programs and the third column would make the district take three steps back from the progress that is being made. L. Biron informed the board that the health insurance has gone up 12.3% and the dental has increased by 3-8% average 5%. L. Biron passed out the new budget to the board members. G. Lerandeau asked if the late buses would be eliminated completely, he mentioned that W. Wright said that they had been eliminated before and voted back in by the parents. A. Gross thanked C. Cardine for sending out a useable document. R. Marra asked if there were any new positions and he was informed that the cuts were positions being held by employees now. There is talk about considering consolidating the Northern Schools. This will not be up for discussion during this budget. K. Dassau said that he will cut \$50,000.00 from his budget but is extremely uncomfortable because in Spec. Ed. a student could move in tomorrow and cost the district \$100,000.00. W. Wright mentioned the MC2

School and thought that the taxpayers were not going to pay through taxes. C. Cardine mentioned that the first year is paid for and the second year may be through grants. R. Thackston is sympathetic to the situation of cutting but the fact stands that the budget is still too high. L. Biron doesn't have the default budget number because Meg Baker is on the road and cannot be reached. J. Kirstein mentioned that the perception he is being relayed to from citizens is that the salary and benefits are at a cadillac level and feels that the board will need to work very hard to sell this budget. D. Stockwell let the board know that the cuts to the high school are not cuts he wants. D. Gurian would like to brainstorm for suggestions to sell the budget and suggests not cutting the maintenance because this account is always cut and suffers. **MOTION:** R. Thackston **MOVED** to adopt the amount of \$23,299,358.00 which is the bottom line minus the first column on C. Cardine's handout which is \$499,430.00 and \$25,000.00 for a matching grant. This would be an increase of 9.37%. **SECOND:** D. Arguin. **DISCUSSION:** G. White will be voting against the motion because he says the board is not doing their job by cutting a column. D. Arguin would agree with G. White. G. Lerandeau asked when the budget has to go to the budget committee. The response was December 10, 2001. W. Wright went around the room asking the board to comment on the motion. The consensus was that the board wanted to have another meeting before they presented the budget to the committee. R. Thackston did not agree he feels that there is no time to go line by line and says that the administration will cut where they want. L. Biron is asking the board to wait and see if the district will be able to use the Capitol Reserve because Troy is in desperate need of a roof, it cannot wait. **WITHDREW MOTION** R. Thackston and D. Arguin. The next meeting to review the budget will be Dec. 11, 2001 at 7:00PM in the Monadnock High School Library. D. Arguin would like a little direction before the next meeting. R. Thackston responded that he should draw out the map. **VOTE:** 11.54/2.31/0/1.15 **MOTION:** R. Marra **MOVED** to accept the \$2,500.00 grant for the Pre K Transition. **SECOND:** L. Colby. **VOTE:** 12.70/0/1.15/1.15. **MOTION:** R. Marra **MOVED** to extend the meeting passed 10.00 PM. **SECOND** G. Lerandeau **VOTE:** 11.73/.97/1.15/1.15

- D. Curriculum Report.** D. Hodgdon reported to the board that the budget has helped show the strength in the testing results due to the curriculum work that is being done. D. Hodgdon says that he is pleased with the results of the testing but there is always room for improvement. He explained that every single student had to be accounted for as it is a federal government requirement for Special Ed. Title I. The high school scored high on the testing. The third grade looked very strong in Language Arts. Sixth Grade not quite as strong. Science and Social Studies continue to improve language and math slightly down.
- E. 21st Century Report:** C. Lesser, Director of Elementary School Libraries, gave a list of the accomplishments which have been made: regular meetings once a month with the library aides and staff, evaluation of the library collection, complete reorganizing the Surry Library, a district wide newsletter, library web page, staff web page, and new library software. The needs of the district are to

assess each library, have the libraries open before school, more space for the libraries, collection of books to curriculum, facility improvement, and the number one need in C. Lesser's eyes would be for certified librarians.

E. Action on the Manifest:

D. Gurian **MOVED** to approve the manifest in the amount of \$ 288,530.72

SECOND: G. Lerandau **VOTE:** Unanimous.

6. SUPERINTENDENT'S REPORT: NONE

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Liability Insurance
2. Sprinkler High School
3. SAU Report

8. Non-Public Session

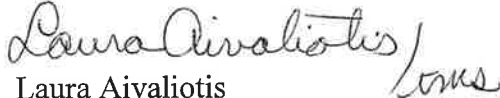
10:30 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandau. **VOTE:** Unanimous by a roll call vote.

10:40 PM G. Lerandau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Thackston. **VOTE:** Unanimous.

9. Motion to Adjourn.

10:41 PM G. Lerandau **MOVED** to adjourn: **SECONDED:** D. Arguin. **VOTE:** Unanimous.

Respectfully submitted,


Laura Aivaliotis
MRSD Board Secretary

December 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON-PUBLIC SESSION

7:20 PM D. Gurian **MOVED** to go to non-public session for the purpose of discussing a student issue. **SECOND:** G. Lerandeau. **VOTE:** 11.91/.78/0/2.31

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, L. Aivaloitis, sec.

MRHS Principal reported to the Board on a student issue.

7:30 PM G. Fifield **MOVED** to end discussion. **SECOND:** M. Snyder **VOTE:** 12.69/0/0/2.31

7:32 PM D. Gurian **MOVED** to seal the minutes. **SECOND:** G. Lerandeau **VOTE:** 12.69/0/0/2.31

7:35 PM G. Lerandeau **MOVED** to return to public session. **SECOND:** L. Colby **VOTE:** Unanimous.

December 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

10:30 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandeau. **VOTE:** Unanimous by a roll call vote.
Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron.

Supt. Cardine reported a senior at MRHS has moved to Keene. He recommended that the student be allowed to continue through June and graduation.

10:39 PM D. Thackston **MOVED** to accept the superintendent's recommendation.
SECOND: A. Gross. **VOTE:** Unanimous.

10:40 PM G. Lerandeau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Thackston. **VOTE:** Unanimous.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 11, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings.

This is a Special Meeting of the Board for the purpose listed in the agenda below.

6:30 PM: There will be a meeting of the Finance Committee of the Monadnock Regional School District School Board prior to the 7:00 PM meeting.

CALL TO ORDER AT 7:00 PM

1. Old Business: Budget for the Monadnock Regional School District for 2002-2003
2. Adjourn

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 11, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Gene White, Gus Lerandeau, Richard Thackston, and Jonathan Kirstein.

Absent: John Morin, Patricia Smith,

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, S. Rashid, B. Tatro, D. Dahl, D. Gagne

A public meeting was held for the Board to continue to develop the 2002-2003 budget. The proposed budget was presented by Superintendent Cardine to the Board.

MOTION: D. Thackston **MOVED** to approve the 2002-2003 budget at \$23,302,305.00. **No Second.**

MOTION: J. Kirstein **MOVED** to accept budget as proposed at \$23,781,625.00. **SECOND:** A. Gross. Discussion. A. Gross withdraws second to the motion. R. Marra calls for a 10 minute recess. Upon reconvening Board chair recognizes the withdrawal of the second to the motion. J. Kirstein withdraws motion.

MOTION: G. Lerandeau **MOVED** to adjourn till December 18th at 7:00. **SECOND:** J. Kirstein. **VOTE:** 3.44/8.53/1.15/1.89. Motion defeated.

MOTION: D. Thackston **MOVED** to propose a budget of \$23,324,205.00. **SECOND:** D. Arguin. Discussion.

MOTION: R. Marra **MOVED** to amend the motion to restore the reduction to the proposal of \$23,781,625.00. **SECOND:** M. Snyder.

VOTE on the amendment. 8.51/4.6/0/1.89 Amendment passes. Discussion.

VOTE on the **Motion** for a budget of \$23,781,625.00. 11.95/1.16/0/1.89. Motion passes.

Prior to closing Board Chair Wright extended the appreciation of the Board to Roxbury's representative Emily Yardley. This was Ms. Yardley's last meeting. The Board thanked Ms. Yardley for her work and service to the District.

Motion to Adjourn.

9:12 PM D. Arguin **MOVED** to adjourn: **SECONDED:** D. Gurian. **VOTE:** Unanimous.

Respectfully submitted,

Kenneth R. Dassau
Asst. Superintendent

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 18, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of December 4, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. **Board committee reports:**

1. Policy Committee: None
2. Communications Committee: Ms Gurian
3. Facilities Committee: Facilities Committee Mr. Biron and Mr. Lerandeau
4. Finance Committee Report: Ms. Gurian

B. **New Business**

Vote on Silver Bridge Land Sale .02 Acres to State of NH.*

C. **Old Business:**

Monadnock Regional School District Budget 2002-03

D. **Curriculum Report: None**

E. **21st Century Report**

None

F. **Action on the Manifest***

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations if Needed

Personnel

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 12-12-01

Communications Committee: After January meeting

Finance Committee: First Meeting in January 2002 prior to the Board Meeting (6:30)

Facilities Committee: Monday January 7, 2002: 8:30 AM at the Thackston Realty in Keene

Policy Committee: TBA January at Wilcox Bldg 5:30 PM

CVC: None Scheduled

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 18, 2001
Monadnock Regional High School

7:15 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Geordie Fifield, Patricia Smith, Gene White, Gus Lerandean, John Morin, Jonathan Kirstein, Steve Mettling. **Absent:** Robin Marra, Marguerite Snyder, and Richard Thackston

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, Principals: K. Craig, D. Stockwell, D. Dahl, M. Zwolinski, D. Mousette and B. Tatro

1. CONSENT AGENDA:

Minutes of December 4, 2001. **MOTION:** J. Morin **MOVED** to approve the minutes. **Second** by L. Colby. Discussion: **VOTE:** 9.38/.78/1.15/3.69 **Motion Passes.**

Minutes of December 11, 2001. **MOTION:** J. Morin **MOVED** to approve the minutes. **Second** by D. Gurian. Discussion: **VOTE:** 9.42/0/1.89/3.69 **MOTION Passes.**

MOTION: P. Smith. **MOVED** to correct the Dec. 4, 2001 minutes by changing the word spending to receiving in the motion under New Business. **SECOND:** L. Colby. **VOTE:** 11.31/0/0/3.69 **MOTION Passes.**

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None. Chair W. Wright would like D. Stockwell to remind the Student Council that the board still meets and would like to hear from them.

4. Correspondence and Announcements. C. Cardine passed out the curriculum notes from the teachers to the board.

C. Cardine read a letter from board member Robin Marra, who could not be at the Meeting. The letter was to inform the board on how disappointed R. Marra was with the article written by the Keene Sentinel about the Monadnock Regional Budget. C. Cardine passed out the budgets to the board members.

W. Wright informed the board that R. Thackston will not be able to attend all the budget committee meetings so he will take his place.

C. Cardine addressed the board and expressed that he would entertain a motion to amend or rescind the vote on the budget on Dec. 11, 2001. **MOTION:** D. Gurian. **MOVED** to rescind the vote on the budget of Dec. 11, 2001. **SECOND:** G. Lerandeau. **VOTE:** 10.16/0/1.15/3.69.

L. Biron apologized for the bad number errors of the last meeting. He said he included the \$300,000.00 for nutrition, he had to put the department heads in the budget and the two half-time positions at Emerson and Troy are not needed for next year. He has priced out the teachers contracts and that will be placed as a warrant article but the support staff has not been done yet. The support staff will be on a salary schedule because recent people who are being hired are getting more than tenure aides. The total budget is \$26,655,631.00 but \$924,000.00 could be coming out of the capital reserve. \$165,000.00 could not be taken out of capital reserve. L. Colby asked about the \$80,000.00 difference. L. Biron informed him that the difference was the 14 department heads. C. Cardine informed the board that they had received word that the two half time positions in Emerson and Troy were not being cut the money was coming. J. Morin commented that the sheet that C. Cardine passed out regarding the capital project budget under Mt. Caesar the figures do not add up. C. Cardine informed J. Morin that some of the numbers were omitted by accident. D. Arguin asked what would happen if the warrant article to take the money out of the capital reserve to do the needed projects was not passed. L. Biron said that the warrant has no tax impact and that there should not be a problem. D. Gurian responded to D. Arguin's concerns that the communications committee will be working to inform the public about the budget and the warrant articles. **MOTION:** G. Lerandeau. **MOVED** to set the budget at \$22,676,826.00 with warrant articles and funds transfers, 5% increase. **SECOND:** J. Morin. Discussion: G. Lerandeau defended his rationale for the amount by saying that we can live with this figure because we have some tough warrant articles that need to get passed like the teachers contract. **MOTION:** D. Arguin. **MOVED** to amend the prior motion to \$22,764,083.00. (at this time there was no second Chair Wright allowed discussion, in order that D. Arguin could explain the change) **SECOND:** A. Gross. Discussion: D. Arguin said that he took the operating budget subtracted items on the 4 column sheet C. Cardine had passed out at a previous meeting decided the items he thought could be done without this year and came up with the number, it is about 4 ½ % above last years number. L. Colby was not happy with the number. He thought that with this financial support the school could not enhance the programs or take the district where it should be going. G. Lerandeau called for the vote. He did want to clarify that what he was voting on was just the amendment. C. Cardine agreed. **VOTE:** 5.33/5.98/0/3.69 **Motion Fails.** L. Colby likes the fact that with the number that is agreed upon the administration has the availability to make cuts and make their own choices rather than being directed about each individual item to be cut. W. Wright made a comment that he did not want to see the budget increased by more

than 5% at the very beginning of the budget process. **VOTE:** 8.64/2.67/0/3.69. **Motion Passes.** D. Gurian commented that she thought each warrant article had to be voted on, this would show support for the article. C. Cardine informed the board that the support staff has accepted their contract. **MOTION:** D. Gurian. **MOVED** to have the amount of \$624,000.00 for the purpose of capital projects, which will be taken out of the capital reserve, to be placed on the ballot as a warrant article. **SECOND:** J. Morin. **VOTE:** 10.49/.82/0/3.69. **MOTION Passes.** **MOTION:** D. Gurian. **MOVED** to have the amount of \$300,000.00 for the purpose of high school projects, which will be taken out of the capital reserve, be placed on the ballot as a warrant article. **SECOND:** J. Morin. **VOTE:** 11.31/0/0/3.69. **MOTION Passes.** **MOTION:** D. Gurian **MOVED** to have the amount of \$214,000.00 to be placed in the capital reserve for building aid as a warrant article on the ballot. **SECOND:** J. Morin. **VOTE:** 11.31/0/0/3.69. **MOTION Passes.** The board was informed that any other non-money warrant articles did not need to be voted on. D. Arguin made the comment that any additional monies to the Met School be placed on the ballot as a warrant article. C. Cardine explained that the most accurate default number is \$24,005,534.00 including fund transfers but with no warrant articles.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

4. Policy Committee: None

- 5. Communications Committee.** Chair D. Gurian passed out a sheet to the board about the upcoming events that they could sign up to attend. D. Gurian suggested an idea that the committee came up with. It is an informational meeting for the public to discuss the warrant articles and the 2002-2003 budget. The PTOs, the schools and the board would be involved. An in-formational sheet would also be created with the most asked questions and answers about the budget. A. Gross thought it was a great idea and J. Morin said that he would like to help with the efforts. L. Colby said that it was important for him to get the questions and answers. D. Gurian said that if any board members have questions to email C. Cardine or G. White. D. Gurian will be placing the business cards in the local stores and libraries. D. Gurian also plans to get C. Cardine on the radio to talk about the budget. A. Gross informed the board that he had attended the Mt. Caesar Santa Breakfast, passed out the business cards and was well received.

3. Cheshire Vocational Report: None.

4. Facilities Committee: None.

5. NHSBA: None.

6. Finance Committee Report: D. Gurian explained to the board that the committee met and talked about many items including cash flow for the district, long and short term options and the budget.

7. SAU #38: No Report

- B. New Business: MOTION:** G. Lerandeau **MOVED** to change the order for the sprinkler system for an additional \$8,960.00 **SECOND:** A. Gross **VOTE:** 11.31/0/0/3.69.

C. Cardine introduced Stephen Mettling from Roxbury who hopes to be the replacement for E. Yardley. W. Wright asked the board if there were any questions for S. Mettling. L. Colby asked if S. Mettling had ever been on a board before. He replied that this would be his first board. W. Wright mentioned that this position would be held until the March election. C. Cardine swore S. Mettling in as the new board member to represent Roxbury.

- C. Old Business:** D. Arguin made a suggestion that the Met School be put on as a warrant article as well as being left in the operating budget. D. Gurian was against the idea. G. White was under the impression that the MC² School would be funded by grants. C. Cardine informed him that the probability of receiving a grant is very likely but it has to be budgeted for in the operating budget. J. Morin asked C. Cardine if he thought it was even legal to place the MC² budget as a warrant article and in the operating budget. C. Cardine was not sure. G. Lerandeau said that if you put it as a warrant article it could be defeated and then you could do that for everything. D. Arguin said that he voted for the MC² School for one year because it would be fully funded but how could he vote to budget for a new school when there are building problems in the present school that might not be fixed if the deferred maintenance is not passed. He said there are issues and that they are making a mistake. P. Smith commented that if we budget for the MC² School and the grant comes in the grant could go to the deferred maintenance projects. C. Cardine responded yes. **MOTION:** D. Arguin. **MOVED** to place the budget for the MC² School as a warrant article as well as including it in the operating budget. **SECOND:** P. Smith. **VOTE:** .78/10.53/.27/3.42.
MOTION Fails.

- D. Curriculum Report.** None.

- E. 21st Century Report:** None.

- E. Action on the Manifest:**

G. Lerandeau **MOVED** to approve the manifest in the amount of \$ 712,988.76
SECOND: J. Morin **VOTE:** 11.58/0/0/3.42

- 6. SUPERINTENDENT'S REPORT:** C. Cardine will be sending information to the board member in their next packet regarding the budget, the default budget and warrants articles. C. Cardine will also have information on the tax impact for the next meeting.

C. Cardine asked if the dates of January 8 and January 22 could be the dates for the board meetings in January. The board was agreeable.

At the last meeting a petition was received and passed around at this meeting to be viewed by the board.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. School Calendar
2. Warrant Articles
3. Tax Information Sheet

8. Non-Public Session

8:55 PM G. Lerandau **MOVED** to enter into non-public session for the purpose of legal issue. **SECOND:** Fifield. **VOTE:** Unanimous by a roll call vote.

9:03 PM J. Morin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. White. **VOTE:** Unanimous.

9:04 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandau. **VOTE:** Unanimous by a roll call vote.

9:07 PM A. Gross **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

9:07 PM J. Morin **MOVED** to enter into non-public session for the purpose of negotiations. **SECOND:** G. White. **VOTE:** Unanimous by a roll call vote.

9:12 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

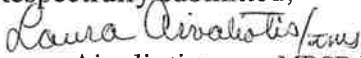
Public Session

D. Gurian **MOVED** to accept the support staff agreement as recommended by the negotiation committee. **SECOND:** J. Morin. **VOTE:** 10.8/0/.78/3.42. Motion Passes.

9. Motion to Adjourn.

9:27 PM G. Lerandau **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,


Laura Aivaliotis: MRSD Board Secretary

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON-PUBLIC SESSION

8:55 PM G. Lerandeau **MOVED** to enter into non-public session for the purpose of legal issue. **SECOND:** G. Fifield. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandeau, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

1. Supt. Cardine distributed a letter from attorney Bill Prigge regarding district property.
2. Supt. Cardine reported that the insurance carrier is reviewing whether the district may file a claim under its errors and omissions clause.

9:03 PM J. Morin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. White. **VOTE:** Unanimous.

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:04 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandean. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandean, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

Supt. Cardine reported to the Board a Level C grievance. The Board will hear the grievance on January 8 at the end of the regular session.

9:07 PM A. Gross **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:07 PM J. Morin **MOVED** to enter into non-public session for the purpose of negotiations. **SECOND:** G. White. **VOTE:** Unanimous by a roll call vote. **Present:** Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandean, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

Chair Wright and Supt. Cardine reported on the support staff agreement and responded to questions. The proposal is for a two-year contract. D. Gurian **MOVED** to accept the support staff agreement as recommended by the negotiation committee. **SECOND:** J. Morin. **VOTE:** 10.8/0/.78/3.42. **Motion Passes.**

9:12 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 4, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

6:30 PM Meeting of the Monadnock Regional School District Finance Committee

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of November 20, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. Board committee reports:

1. Policy Committee: Mr. Arguin: Second Read Section J Changes: Mailed Earlier, First Read for Section J Changes*
2. Communications Committee: Communication Report: Ms Gurian
3. Cheshire Vocational Center Report: Mr. Gross
4. Facilities Committee: Facilities Committee Mr. Biron and Mr. Lerandeau
5. School Board Association Representatives Report: Mr Arguin and Mr. Moran
6. Finance Committee Report: Ms. Gurian
7. SAU#38 November Meeting Report

B. New Business

Vote on Silver Bridge Land Sale .02 Acres to State of NH.*

C. Old Business:

Monadnock Regional School District Budget 2002-03

D. Curriculum Report: State Testing Results: Dr. Hodgdon

E. 21st Century Report

Charlotte Lesser: Library Program

F. Action on the Manifest*

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations if Needed

Personnel

Student Matter

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 11-29-01

Communications Committee: Thursday December 13 at 7:00 AM at Wilcox School

Finance Committee: First Meeting in January 2002 prior to the Board Meeting (6:30)

Facilities Committee: Monday December 10, 2001: 8:30 AM at the Thackston Realty in Keene

Policy Committee: December 11th at Wilcox Bldg 5:30 PM

CVC: None Scheduled

SAU#38 Meeting on December 5 at 7:00 PM Location Winchester's Ford Building

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 4, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, and Jonathan Kirstein. **Absent:** John Morin.

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, D. Stockwell, D. Dahl, M. Zwolinski, and B. Tatro, C. Lesser, Media Generalist, Kathy Shanks, Title I Coordinator and L. Sportello, Budget Committee.

1. **CONSENT AGENDA:**
Minutes of November 20, 2001. **MOTION:** D. Gurian **MOVED** to approve the minutes. **Second** by G. Lerandean. Discussion: **VOTE:** 8.28/0/2.56/4.16 **Motion Passes.**
2. **CITIZENS CONCERNS:** Bill Hamill, a former Monadnock Board Member, asked the present board when presenting the budget to the town that it be a fair and actual budget that will reflect the teachers and students needs.
3. **STUDENT COUNCIL CONCERNS:** None
4. **Correspondence and Announcements.** K. Craig informed the board that D. Brnger, who recently wrote a grant for \$2,500.00 for the purpose of the Pre K Transition Program has received notification that Troy Elementary will be receiving the grant. The monies will be for the purpose of child care at night for parents and support supplies for Pre K. The board would need to make a motion to accept. G. Lerandean would like to vote at the next meeting. D. Gurian, P. Smith, and D. Arguin would like to vote now. **MOTION:** A. Gross **MOVED** to postpone a motion to accept the funds for an hour. **SECOND:** J. Kirstein. **VOTE:** Unanimous. K. Craig also mentioned that Lynne Rumba had been asked to sit on a panel in Washington to speak about asthma. The Board thanked Mrs. Craig for her report and extended their appreciation to Mrs. Rumba.

NON-PUBLIC SESSION

7:20 PM D. Gurian **MOVED** to go to non-public session for the purpose of discussing a student issue. **SECOND:** G. Lerandean. **VOTE:** 11.91/.78/0/2.31

7:35 PM G. Lerandean **MOVED** to return to public session. **SECOND:** L. Colby
VOTE: Unanimous.

5. **OTHER SCHOOL BOARD BUSINESS:**

A. **Board Committee Reports:**

1. **Policy Committee:**

Policy Chair D. Arguin asked if there were any questions regarding Section J as a second reading with the updated changes. **MOTION:** R. Marra **MOVED** to accept Section J as the second reading as it stands now. **SECOND:** G. Fifield. **VOTE:** 11.68/0/1.01/2.31.

2. **Communications Committee.** Chair D. Gurian passed out name tags to the board members along with the upcoming list of events and encouraged the board members to wear the tags at the school events that they choose to attend and to go early and greet the citizens of the Monadnock Region. D. Gurian also encouraged board members to let her know of any alumni that they know of so that she may get information on them for the upcoming ad which will be used to encourage people to attend the deliberative session and the March meeting. D. Gurian informed W. Wright that the ad, which is privately funded will run in January or February. A. Gross suggests that the board supports the budget. R. Marra happened to be attending a pancake breakfast at Emerson and said that people were very appreciative of his effort with his greeting and attendance.

3. **Cheshire Vocational Report:** A. Gross informed the board that he attended a CVC meeting on October 29, 2001. He told the board that because of the changes in the scheduling the attendance was improving. EMT Training and horticulture are two new courses at CVC. The CVC facilities will need a \$6,000,000.00 upgrade in order to be up to code. \$4,500,000.00 will be provided from the state and the rest will come from Keene. Keene is just asking for our support. **MOTION:** A. Gross. **MOVED** to endorse the proposed work needed to the Cheshire Vocational Technical Center in order to bring it up to code. **SECOND:** D. Gurian. **VOTE:** Unanimous.

4. **Facilities Committee:** L. Biron informed the board that the deferred maintenance project is in the neighborhood of about 1 million dollars. L. Biron hopes to change the land reserve to building reserve to help with the deferred maintenance plan. DRA has commented that some of the items in the plan are actually maintenance items and can not be taken from the capitol reserve.

G. Lerandeau informed the board that additional funds in the amount of \$8,960.00 will be needed in order to finish the sprinkler system.

5. **NHSBA:** D. Arguin and J. Morin attended the NHSBA meeting in Concord and reported back to the group the highlights. Special Education is supposed to be funded 40% by the federal government where only 14% is. The group endorsed a letter which will be sent to the government. They talked about having the state adopt a fair and equitable school funding system.

6. Finance Committee Report: D. Gurian talked about the dollar amount for the Building Into The Future project which will go on as a warrant article pending the Facilities Committee votes before the next meeting. L. Biron informed the board that the schools are in good financial standings. W. Wright wanted to thank everyone for their great efforts.

7. SAU #38: The next meeting will be December 5, 2001 at the Ford Building which is located behind Thayer High School.

B. New Business: MOTION: G. Lerandeau **MOVED** to spend the sum of \$1,900.00 for the purchase of the .02 acre piece of land surrounding the Silver Bridge. **SECOND:** R. Thackston. **VOTE:** 13.03/0/.82/1.15

L. Biron explained to the board that the Municipal Insurance Company has a new offer. If the district was to sign up for the next three years the company would give the district a 5% discount. L. Biron informed the board that this is a very good deal and encourages the board to give him the okay as soon as the Finance Committee gives their recommendation.

E. Yardley has written a letter of resignation to the board. They have not officially received the letter. Dec. 11, 2001 will be her last meeting.

C. Old Business: 2002-2003 Budget: C. Cardine passed a handout to board members that contained information on the individual towns tax rate, information on what part of your tax bill goes toward the school and how each town has a different rate even though the towns are in the same SAU. L. Biron explained that each student from each town is a part of the formula. The next handout C. Cardine handed out was the information the board had asked for at the last meeting. The board wanted to see cuts to the budget. The administrative teams worked very hard to come up with a list of items to present to the board. The teams want to make sure that the board is aware that these are cuts that they need to support programs and the children. C. Cardine explained that the first column of each school has a list of items that will affect the every day business and programs, the second column will affect personnel and programs and the third column would make the district take three steps back from the progress that is being made. L. Biron informed the board that the health insurance has gone up 12.3% and the dental has increased by 3-8% average 5%. L. Biron passed out the new budget to the board members. G. Lerandeau asked if the late buses would be eliminated completely, he mentioned that W. Wright said that they had been eliminated before and voted back in by the parents. A. Gross thanked C. Cardine for sending out a useable document. R. Marra asked if there were any new positions and he was informed that the cuts were positions being held by employees now. There is talk about considering consolidating the Northern Schools. This will not be up for discussion during this budget. K. Dassau said that he will cut \$50,000.00 from his budget but is extremely uncomfortable because in Spec. Ed. a student could move in tomorrow and cost the district \$100,000.00. W. Wright mentioned the MC2

School and thought that the taxpayers were not going to pay through taxes. C. Cardine mentioned that the first year is paid for and the second year may be through grants. R. Thackston is sympathetic to the situation of cutting but the fact stands that the budget is still too high. L. Biron doesn't have the default budget number because Meg Baker is on the road and cannot be reached. J. Kirstein mentioned that the perception he is being relayed to from citizens is that the salary and benefits are at a cadillac level and feels that the board will need to work very hard to sell this budget. D. Stockwell let the board know that the cuts to the high school are not cuts he wants. D. Gurian would like to brainstorm for suggestions to sell the budget and suggests not cutting the maintenance because this account is always cut and suffers. **MOTION:** R. Thackston **MOVED** to adopt the amount of \$23,299,358.00 which is the bottom line minus the first column on C. Cardine's handout which is \$499,430.00 and \$25,000.00 for a matching grant. This would be an increase of 9.37%. **SECOND:** D. Arguin. **DISCUSSION:** G. White will be voting against the motion because he says the board is not doing their job by cutting a column. D. Arguin would agree with G. White. G. Lerandeau asked when the budget has to go to the budget committee. The response was December 10, 2001. W. Wright went around the room asking the board to comment on the motion. The consensus was that the board wanted to have another meeting before they presented the budget to the committee. R. Thackston did not agree he feels that there is no time to go line by line and says that the administration will cut where they want. L. Biron is asking the board to wait and see if the district will be able to use the Capitol Reserve because Troy is in desperate need of a roof, it cannot wait. **WITHDREW MOTION** R. Thackston and D. Arguin. The next meeting to review the budget will be Dec. 11, 2001 at 7:00PM in the Monadnock High School Library. D. Arguin would like a little direction before the next meeting. R. Thackston responded that he should draw out the map. **VOTE:** 11.54/2.31/0/1.15 **MOTION:** R. Marra **MOVED** to accept the \$2,500.00 grant for the Pre K Transition. **SECOND:** L. Colby. **VOTE:** 12.70/0/1.15/1.15. **MOTION:** R. Marra **MOVED** to extend the meeting passed 10.00 PM. **SECOND** G. Lerandeau **VOTE:** 11.73/.97/1.15/1.15

- D. Curriculum Report.** D. Hodgdon reported to the board that the budget has helped show the strength in the testing results due to the curriculum work that is being done. D. Hodgdon says that he is pleased with the results of the testing but there is always room for improvement. He explained that every single student had to be accounted for as it is a federal government requirement for Special Ed. Title I. The high school scored high on the testing. The third grade looked very strong in Language Arts. Sixth Grade not quite as strong. Science and Social Studies continue to improve language and math slightly down.
- E. 21st Century Report:** C. Lesser, Director of Elementary School Libraries, gave a list of the accomplishments which have been made: regular meetings once a month with the library aides and staff, evaluation of the library collection, complete reorganizing the Surry Library, a district wide newsletter, library web page, staff web page, and new library software. The needs of the district are to

assess each library, have the libraries open before school, more space for the libraries, collection of books to curriculum, facility improvement, and the number one need in C. Lesser's eyes would be for certified librarians.

E. Action on the Manifest:

D. Gurian **MOVED** to approve the manifest in the amount of \$ 288,530.72

SECOND: G. Lerandau **VOTE:** Unanimous.

6. SUPERINTENDENT'S REPORT: NONE

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. Liability Insurance
2. Sprinkler High School
3. SAU Report

8. Non-Public Session

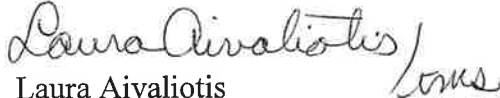
10:30 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandau. **VOTE:** Unanimous by a roll call vote.

10:40 PM G. Lerandau **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Thackston. **VOTE:** Unanimous.

9. Motion to Adjourn.

10:41 PM G. Lerandau **MOVED** to adjourn: **SECONDED:** D. Arguin. **VOTE:** Unanimous.

Respectfully submitted,


Laura Aivaliotis
MRSD Board Secretary

December 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON-PUBLIC SESSION

7:20 PM D. Gurian **MOVED** to go to non-public session for the purpose of discussing a student issue. **SECOND:** G. Lerandeau. **VOTE:** 11.91/.78/0/2.31

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandeau, Richard Thackston, and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, L. Aivaloitis, sec.

MRHS Principal reported to the Board on a student issue.

7:30 PM G. Fifield **MOVED** to end discussion. **SECOND:** M. Snyder **VOTE:** 12.69/0/0/2.31

7:32 PM D. Gurian **MOVED** to seal the minutes. **SECOND:** G. Lerandeau **VOTE:** 12.69/0/0/2.31

7:35 PM G. Lerandeau **MOVED** to return to public session. **SECOND:** L. Colby **VOTE:** Unanimous.

December 4, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

10:30 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandean. **VOTE:** Unanimous by a roll call vote.
Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Patricia Smith, Gene White, Gus Lerandean, Richard Thackston, and Jonathan Kirstein. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron.

Supt. Cardine reported a senior at MRHS has moved to Keene. He recommended that the student be allowed to continue through June and graduation.

10:39 PM D. Thackston **MOVED** to accept the superintendent's recommendation.
SECOND: A. Gross. **VOTE:** Unanimous.

10:40 PM G. Lerandean **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** D. Thackston. **VOTE:** Unanimous.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 11, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library
The public is encouraged to attend MRSD Board meetings.

This is a Special Meeting of the Board for the purpose listed in the agenda below.

6:30 PM: There will be a meeting of the Finance Committee of the Monadnock Regional School District School Board prior to the 7:00 PM meeting.

CALL TO ORDER AT 7:00 PM

1. Old Business: Budget for the Monadnock Regional School District for 2002-2003
2. Adjourn

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 11, 2001
Monadnock Regional High School

7:00 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Robin Marra, Geordie Fifield, Emily Yardley, Marquerite Snyder, Gene White, Gus Lerandeau, Richard Thackston, and Jonathan Kirstein.

Absent: John Morin, Patricia Smith,

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, B. Fowler, Director of Buildings and Grounds. Principals: K. Craig, S. Rashid, B. Tatro, D. Dahl, D. Gagne

A public meeting was held for the Board to continue to develop the 2002-2003 budget. The proposed budget was presented by Superintendent Cardine to the Board.

MOTION: D. Thackston **MOVED** to approve the 2002-2003 budget at \$23,302,305.00. **No Second.**

MOTION: J. Kirstein **MOVED** to accept budget as proposed at \$23,781,625.00. **SECOND:** A. Gross. Discussion. A. Gross withdraws second to the motion. R. Marra calls for a 10 minute recess. Upon reconvening Board chair recognizes the withdrawal of the second to the motion. J. Kirstein withdraws motion.

MOTION: G. Lerandeau **MOVED** to adjourn till December 18th at 7:00. **SECOND:** J. Kirstein. **VOTE:** 3.44/8.53/1.15/1.89. Motion defeated.

MOTION: D. Thackston **MOVED** to propose a budget of \$23,324,205.00. **SECOND:** D. Arguin. Discussion.

MOTION: R. Marra **MOVED** to amend the motion to restore the reduction to the proposal of \$23,781,625.00. **SECOND:** M. Snyder.

VOTE on the amendment. 8.51/4.6/0/1.89 Amendment passes. Discussion.

VOTE on the **Motion** for a budget of \$23,781,625.00. 11.95/1.16/0/1.89. Motion passes.

Prior to closing Board Chair Wright extended the appreciation of the Board to Roxbury's representative Emily Yardley. This was Ms. Yardley's last meeting. The Board thanked Ms. Yardley for her work and service to the District.

Motion to Adjourn.

9:12 PM D. Arguin **MOVED** to adjourn: **SECONDED:** D. Gurian. **VOTE:** Unanimous.

Respectfully submitted,

Kenneth R. Dassau
Asst. Superintendent

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

December 18, 2001

MEETING AT: Monadnock Regional Junior and Senior High School Library

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

a. Minutes of December 4, 2001 Meeting of the Board*

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30 P CORRESPONDENCE AND ANNOUNCEMENTS

5. 7:40P OTHER SCHOOL BOARD BUSINESS

A. **Board committee reports:**

1. Policy Committee: None
2. Communications Committee: Ms Gurian
3. Facilities Committee: Facilities Committee Mr. Biron and Mr. Lerandeau
4. Finance Committee Report: Ms. Gurian

B. **New Business**

Vote on Silver Bridge Land Sale .02 Acres to State of NH.*

C. **Old Business:**

Monadnock Regional School District Budget 2002-03

D. **Curriculum Report: None**

E. **21st Century Report**

None

F. **Action on the Manifest***

6. 9:00P SUPERINTENDENT'S REPORT

7. 9:15P Setting the Next Meeting's Agenda

8. 9:20P NON PUBLIC SESSION

Negotiations if Needed

Personnel

9. ADJOURNMENT

Setting the Next Agenda

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

* Indicates an item requiring board action

PLEASE POST WITH BOARD AGENDA

Listing of Board Committee Meetings as of 12-12-01

Communications Committee: After January meeting

Finance Committee: First Meeting in January 2002 prior to the Board Meeting (6:30)

Facilities Committee: Monday January 7, 2002: 8:30 AM at the Thackston Realty in Keene

Policy Committee: TBA January at Wilcox Bldg 5:30 PM

CVC: None Scheduled

Non-approved minutes
MONADNOCK REGIONAL SCHOOL DISTRICT
Board Meeting Minutes
December 18, 2001
Monadnock Regional High School

7:15 PM CALL TO ORDER

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Alan Gross, Dixie Gurian, Geordie Fifield, Patricia Smith, Gene White, Gus Lerandean, John Morin, Jonathan Kirstein, Steve Mettling. **Absent:** Robin Marra, Marguerite Snyder, and Richard Thackston

Also present: C. Cardine, Supt., K. Dassau, Asst. Supt.; L. Biron, Business Manager; D. Hodgdon, Dir. of Curriculum, Tom Warner, Director of Technology, Principals: K. Craig, D. Stockwell, D. Dahl, M. Zwolinski, D. Mousette and B. Tatro

1. CONSENT AGENDA:

Minutes of December 4, 2001. **MOTION:** J. Morin **MOVED** to approve the minutes. **Second** by L. Colby. Discussion: **VOTE:** 9.38/.78/1.15/3.69 **Motion Passes.**

Minutes of December 11, 2001. **MOTION:** J. Morin **MOVED** to approve the minutes. **Second** by D. Gurian. Discussion: **VOTE:** 9.42/0/1.89/3.69 **MOTION Passes.**

MOTION: P. Smith. **MOVED** to correct the Dec. 4, 2001 minutes by changing the word spending to receiving in the motion under New Business. **SECOND:** L. Colby. **VOTE:** 11.31/0/0/3.69 **MOTION Passes.**

2. CITIZENS CONCERNS: None

3. STUDENT COUNCIL CONCERNS: None. Chair W. Wright would like D. Stockwell to remind the Student Council that the board still meets and would like to hear from them.

4. Correspondence and Announcements. C. Cardine passed out the curriculum notes from the teachers to the board.

C. Cardine read a letter from board member Robin Marra, who could not be at the Meeting. The letter was to inform the board on how disappointed R. Marra was with the article written by the Keene Sentinel about the Monadnock Regional Budget. C. Cardine passed out the budgets to the board members.

W. Wright informed the board that R. Thackston will not be able to attend all the budget committee meetings so he will take his place.

C. Cardine addressed the board and expressed that he would entertain a motion to amend or rescind the vote on the budget on Dec. 11, 2001. **MOTION:** D. Gurian. **MOVED** to rescind the vote on the budget of Dec. 11, 2001. **SECOND:** G. Lerandeau. **VOTE:** 10.16/0/1.15/3.69.

L. Biron apologized for the bad number errors of the last meeting. He said he included the \$300,000.00 for nutrition, he had to put the department heads in the budget and the two half-time positions at Emerson and Troy are not needed for next year. He has priced out the teachers contracts and that will be placed as a warrant article but the support staff has not been done yet. The support staff will be on a salary schedule because recent people who are being hired are getting more than tenure aides. The total budget is \$26,655,631.00 but \$924,000.00 could be coming out of the capital reserve. \$165,000.00 could not be taken out of capital reserve. L. Colby asked about the \$80,000.00 difference. L. Biron informed him that the difference was the 14 department heads. C. Cardine informed the board that they had received word that the two half time positions in Emerson and Troy were not being cut the money was coming. J. Morin commented that the sheet that C. Cardine passed out regarding the capital project budget under Mt. Caesar the figures do not add up. C. Cardine informed J. Morin that some of the numbers were omitted by accident. D. Arguin asked what would happen if the warrant article to take the money out of the capital reserve to do the needed projects was not passed. L. Biron said that the warrant has no tax impact and that there should not be a problem. D. Gurian responded to D. Arguin's concerns that the communications committee will be working to inform the public about the budget and the warrant articles. **MOTION:** G. Lerandeau. **MOVED** to set the budget at \$22,676,826.00 with warrant articles and funds transfers, 5% increase. **SECOND:** J. Morin. Discussion: G. Lerandeau defended his rationale for the amount by saying that we can live with this figure because we have some tough warrant articles that need to get passed like the teachers contract. **MOTION:** D. Arguin. **MOVED** to amend the prior motion to \$22,764,083.00. (at this time there was no second Chair Wright allowed discussion, in order that D. Arguin could explain the change) **SECOND:** A. Gross. Discussion: D. Arguin said that he took the operating budget subtracted items on the 4 column sheet C. Cardine had passed out at a previous meeting decided the items he thought could be done without this year and came up with the number, it is about 4 ½ % above last years number. L. Colby was not happy with the number. He thought that with this financial support the school could not enhance the programs or take the district where it should be going. G. Lerandeau called for the vote. He did want to clarify that what he was voting on was just the amendment. C. Cardine agreed. **VOTE:** 5.33/5.98/0/3.69 **Motion Fails.** L. Colby likes the fact that with the number that is agreed upon the administration has the availability to make cuts and make their own choices rather than being directed about each individual item to be cut. W. Wright made a comment that he did not want to see the budget increased by more

than 5% at the very beginning of the budget process. **VOTE:** 8.64/2.67/0/3.69. **Motion Passes.** D. Gurian commented that she thought each warrant article had to be voted on, this would show support for the article. C. Cardine informed the board that the support staff has accepted their contract. **MOTION:** D. Gurian. **MOVED** to have the amount of \$624,000.00 for the purpose of capital projects, which will be taken out of the capital reserve, to be placed on the ballot as a warrant article. **SECOND:** J. Morin. **VOTE:** 10.49/.82/0/3.69. **MOTION Passes.** **MOTION:** D. Gurian. **MOVED** to have the amount of \$300,000.00 for the purpose of high school projects, which will be taken out of the capital reserve, be placed on the ballot as a warrant article. **SECOND:** J. Morin. **VOTE:** 11.31/0/0/3.69. **MOTION Passes.** **MOTION:** D. Gurian **MOVED** to have the amount of \$214,000.00 to be placed in the capital reserve for building aid as a warrant article on the ballot. **SECOND:** J. Morin. **VOTE:** 11.31/0/0/3.69. **MOTION Passes.** The board was informed that any other non-money warrant articles did not need to be voted on. D. Arguin made the comment that any additional monies to the Met School be placed on the ballot as a warrant article. C. Cardine explained that the most accurate default number is \$24,005,534.00 including fund transfers but with no warrant articles.

5. OTHER SCHOOL BOARD BUSINESS:

A. Board Committee Reports:

4. Policy Committee: None

- 5. Communications Committee.** Chair D. Gurian passed out a sheet to the board about the upcoming events that they could sign up to attend. D. Gurian suggested an idea that the committee came up with. It is an informational meeting for the public to discuss the warrant articles and the 2002-2003 budget. The PTOs, the schools and the board would be involved. An in-formational sheet would also be created with the most asked questions and answers about the budget. A. Gross thought it was a great idea and J. Morin said that he would like to help with the efforts. L. Colby said that it was important for him to get the questions and answers. D. Gurian said that if any board members have questions to email C. Cardine or G. White. D. Gurian will be placing the business cards in the local stores and libraries. D. Gurian also plans to get C. Cardine on the radio to talk about the budget. A. Gross informed the board that he had attended the Mt. Caesar Santa Breakfast, passed out the business cards and was well received.

3. Cheshire Vocational Report: None.

4. Facilities Committee: None.

5. NHSBA: None.

6. Finance Committee Report: D. Gurian explained to the board that the committee met and talked about many items including cash flow for the district, long and short term options and the budget.

7. SAU #38: No Report

- B. New Business: MOTION:** G. Lerandeau **MOVED** to change the order for the sprinkler system for an additional \$8,960.00 **SECOND:** A. Gross **VOTE:** 11.31/0/0/3.69.

C. Cardine introduced Stephen Mettling from Roxbury who hopes to be the replacement for E. Yardley. W. Wright asked the board if there were any questions for S. Mettling. L. Colby asked if S. Mettling had ever been on a board before. He replied that this would be his first board. W. Wright mentioned that this position would be held until the March election. C. Cardine swore S. Mettling in as the new board member to represent Roxbury.

- C. Old Business:** D. Arguin made a suggestion that the Met School be put on as a warrant article as well as being left in the operating budget. D. Gurian was against the idea. G. White was under the impression that the MC² School would be funded by grants. C. Cardine informed him that the probability of receiving a grant is very likely but it has to be budgeted for in the operating budget. J. Morin asked C. Cardine if he thought it was even legal to place the MC² budget as a warrant article and in the operating budget. C. Cardine was not sure. G. Lerandeau said that if you put it as a warrant article it could be defeated and then you could do that for everything. D. Arguin said that he voted for the MC² School for one year because it would be fully funded but how could he vote to budget for a new school when there are building problems in the present school that might not be fixed if the deferred maintenance is not passed. He said there are issues and that they are making a mistake. P. Smith commented that if we budget for the MC² School and the grant comes in the grant could go to the deferred maintenance projects. C. Cardine responded yes. **MOTION:** D. Arguin. **MOVED** to place the budget for the MC² School as a warrant article as well as including it in the operating budget. **SECOND:** P. Smith. **VOTE:** .78/10.53/.27/3.42. **MOTION Fails.**

- D. Curriculum Report.** None.

- E. 21st Century Report:** None.

- E. Action on the Manifest:**

G. Lerandeau **MOVED** to approve the manifest in the amount of \$ 712,988.76
SECOND: J. Morin **VOTE:** 11.58/0/0/3.42

- 6. SUPERINTENDENT'S REPORT:** C. Cardine will be sending information to the board member in their next packet regarding the budget, the default budget and warrants articles. C. Cardine will also have information on the tax impact for the next meeting.

C. Cardine asked if the dates of January 8 and January 22 could be the dates for the board meetings in January. The board was agreeable.

At the last meeting a petition was received and passed around at this meeting to be viewed by the board.

7. SETTING UP THE NEXT MEETING'S AGENDA:

1. School Calendar
2. Warrant Articles
3. Tax Information Sheet

8. Non-Public Session

8:55 PM G. Lerandau **MOVED** to enter into non-public session for the purpose of legal issue. **SECOND:** Fifield. **VOTE:** Unanimous by a roll call vote.

9:03 PM J. Morin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. White. **VOTE:** Unanimous.

9:04 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandau. **VOTE:** Unanimous by a roll call vote.

9:07 PM A. Gross **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

9:07 PM J. Morin **MOVED** to enter into non-public session for the purpose of negotiations. **SECOND:** G. White. **VOTE:** Unanimous by a roll call vote.

9:12 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.

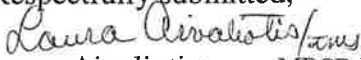
Public Session

D. Gurian **MOVED** to accept the support staff agreement as recommended by the negotiation committee. **SECOND:** J. Morin. **VOTE:** 10.8/0/.78/3.42. Motion Passes.

9. Motion to Adjourn.

9:27 PM G. Lerandau **MOVED** to adjourn: **SECONDED:** J. Morin. **VOTE:** Unanimous.

Respectfully submitted,


Laura Aivaliotis: MRSD Board Secretary

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON-PUBLIC SESSION

8:55 PM G. Lerandeau **MOVED** to enter into non-public session for the purpose of legal issue. **SECOND:** G. Fifield. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandeau, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

1. Supt. Cardine distributed a letter from attorney Bill Prigge regarding district property.
2. Supt. Cardine reported that the insurance carrier is reviewing whether the district may file a claim under its errors and omissions clause.

9:03 PM J. Morin **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** G. White. **VOTE:** Unanimous.

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:04 PM D. Gurian **MOVED** to enter into non-public session for the purpose of personnel. **SECOND:** G. Lerandeau. **VOTE:** Unanimous by a roll call vote.

Present: Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandeau, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

Supt. Cardine reported to the Board a Level C grievance. The Board will hear the grievance on January 8 at the end of the regular session.

9:07 PM A. Gross **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** J. Morin. **VOTE:** Unanimous.

December 18, 2001
Monadnock Regional School Board

CONFIDENTIAL FOR BOARD MEMBERS ONLY

NON PUBLIC SESSION

9:07 PM J. Morin **MOVED** to enter into non-public session for the purpose of negotiations. **SECOND:** G. White. **VOTE:** Unanimous by a roll call vote. **Present:** Winston Wright, Chairman, Don Arguin, Larry Colby, Geordie Fifield, Alan Gross, Dixie Gurian, Jonathan Kirstein, Gus Lerandean, John Morin, Steve Mettling, Patricia Smith, Gene White. **Also present:** C. Cardine, Supt., K. Dassau, Asst. Supt.

Chair Wright and Supt. Cardine reported on the support staff agreement and responded to questions. The proposal is for a two-year contract. D. Gurian **MOVED** to accept the support staff agreement as recommended by the negotiation committee. **SECOND:** J. Morin. **VOTE:** 10.8/0/.78/3.42. **Motion Passes.**

9:12 PM D. Gurian **MOVED** that the Board return to public session and to seal this portion of the non-public minutes indefinitely. **SECOND:** A. Gross. **VOTE:** Unanimous.