

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD MEETINGS 1999 - 2000
7:00 P.M.**

<u>DATE</u>	<u>LOCATION</u>
MARCH 16, 1999	MONADNOCK REGIONAL HIGH SCHOOL
APRIL 6, 1999	CUTLER SCHOOL, WEST SWANZEY
APRIL 20, 1999	EMERSON SCHOOL, FITZWILLIAM
MAY 4, 1999	TROY ELEMENTARY SCHOOL
MAY 18, 1999	MONADNOCK REGIONAL HIGH SCHOOL
JUNE 1, 1999	RICHMOND VETERANS HALL
JUNE 15, 1999	MONADNOCK REGIONAL HIGH SCHOOL
JULY 13, 1999	MONADNOCK REGIONAL HIGH SCHOOL
AUGUST 17, 1999	MONADNOCK REGIONAL HIGH SCHOOL
SEPTEMBER 7, 1999	ROXBURY TOWN HALL
SEPTEMBER 21, 1999	MONADNOCK REGIONAL HIGH SCHOOL
OCTOBER 5, 1999	SURRY ELEMENTARY SCHOOL
OCTOBER 19, 1999	GILSUM ELEMENTARY SCHOOL
NOVEMBER 2, 1999	SULLIVAN ELEMENTARY SCHOOL
NOVEMBER 16, 1999	MONADNOCK REGIONAL HIGH SCHOOL
DECEMBER 7, 1999	WYMAN HOUSE - <i>BUDGET SESSION</i>
DECEMBER 21, 1999	MONADNOCK REGIONAL HIGH SCHOOL
JANUARY 4, 2000	MONADNOCK REGIONAL HIGH SCHOOL
JANUARY 18, 2000	MONADNOCK REGIONAL HIGH SCHOOL
FEBRUARY 1, 2000	MONADNOCK REGIONAL HIGH SCHOOL
FEBRUARY 15, 2000	MT. CAESAR SCHOOL, SWANZEY CENTER
MARCH 7, 2000	MONADNOCK REGIONAL HIGH SCHOOL
MARCH 21, 2000	MONADNOCK REGIONAL HIGH SCHOOL
APRIL 4, 2000	CUTLER SCHOOL, WEST SWANZEY
APRIL 18, 2000	EMERSON SCHOOL, FITZWILLIAM
BUDGET PREPARATION CALENDAR	
FEBRUARY 5, 2000	DELIBERATIVE SESSION - MRHS
MARCH 14, 2000	SECOND SESSION - BALLOT VOTE

March 8, 1999

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
January 5, 1999**

**MEETING AT
Monadnock Regional High School, Swanzey Center**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Board Hearing of Student Issue at 6:30 p.m.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
- b. New business items
- c. Food Service Staff
- d. Safety Committee
- e. FY'99 Budget Update
- f. Suspension and Expulsion of Pupils
- g. Resource Officer
- h. Waiver of 60 day requirement for withdrawal
- i. Action on the Manifest

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman, - Superintendent

Margaret A. Sullivan, *Assistant Superintendent*

Kenneth R. Dassau, *Director of Special Services*

Robert A. Seymour, *Business Manager*

Dr. Aminda Nicoloro, *Director of Curriculum and Instruction*

To: Monadnock Regional School Board

From: E. Brigman

Re: Board Meeting 1/5/99

Date: December 29, 1998

4c. The High School is in need of an additional lunchroom assistant. The increase in the sale of school lunches will support this.

4d. Bob Seymour will discuss the draft of the Safety Committee report.

4e. Bob will update the Board on the FY'99.

4f. The 1996 revised law is enclosed. After discussion, I will revise the Board Policy. Our Policy pre-dates the change in the law.

4g. A committee composed of Eric Sargent, Dan Stockwell, Joe Smith, Ray Dunn, Don Arguin and me met to discuss the feasibility of applying for a Resource Officer for the High School. We will attempt to summarize our thinking for the Board. A team will visit schools utilizing the program. We hope to have a recommendation for the Board soon.

4h. RSA 193:1 Duty of Parent; Compulsory Attendance by Pupil.

This RSA allows a parent of a student over 16 years of age to terminate a child's education prior to graduation. The Principal must request a conference with the parent. Written approval of withdrawal must be received from such child's parent at least 60 days prior to withdrawal. The School Board can waive the 60 day requirement.

The problem is, parents withdraw students and the student doesn't come back for the 60 days. This results in 60 days of absenteeism on our records.

I am recommending that the Board waive the 60 day requirement for withdrawal from school.

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The problem is, parents withdraw students and the student doesn't come back for the 60 days. This results in 60 days of absenteeism on our records.

I am recommending that the Board waive the 60 day requirement for withdrawal from school.

Non-Public Sessions

Student Issue- On three different dates, I scheduled a hearing for a student suspended from the High School. Each time the parent has called to cancel. I have therefore scheduled a hearing with Board. Official notice has been sent to the Parent.

Legal- In hopes of settling the Wilcox case, a committee of School Board representatives and staff visited sites in Swansey. If possible Barry Fowler will have some preliminary cost estimates to renovate the Whitcomb Hall building. The Committee has not had a chance to get together to discuss what it saw. The discussion can be held during this meeting with the entire Board present.

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
January 5, 1999
Monadnock Regional High School

CALL TO ORDER

Glenn White, Chairman, called the meeting to order at 8:02 PM.

Present:

D. Arguin, G. Bednarski, D. Carluccio, B. Hamill, M. Sears, L. Sicotte, R. Thackston, and G. White. Also present: Dr. Elaine Brigman, Superintendent, A. Nicoloro, Director of Curriculum and Instruction, R. Seymour, Business Manager, E. Sargent, Swanzey Chief of Police, B. Fowler, C. Cardine, D. Gagne, D. Mousette, J. Smith, D. Stockwell, E. Tatro and D. Hosang. C. Starrett and D. Gurian were absent.

CONSENT AGENDA:

a. Minutes of previous meeting

G. Bednarski MOVED: that the minutes of the December 15, 1998 meeting be approved.

SECONDED: by R. Thackston. Voted: 8-0-0-2.

b. Old Business:

None

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

None

b. New business items

None

c. Food Service Staff

B. Seymour discussed a proposal prepared by D. Swenson, Food Service Coordinator at Monadnock Regional High School. Mr. Swenson is requesting the creation of two food service worker positions. These positions would be part time, three hour per day and non-benefit eligible. The positions would be funded by increased revenue in the lunchroom. Cash sales are currently up by \$30,389 from last year at this time. The additional help would allow for opening more food lines, thus assisting students to move through the line faster and have more time to eat. The new positions would not impact the budget in any way as it is projected that they would be self-supporting due to the increased sales of food.

G. Bednarski MOVED: To create two part time food service worker positions at Monadnock Regional High School.

SECONDED: R. Thackston. VOTED: 7-0-1-2, the motion is approved by the Board.

d. Safety Committee

Mr. Seymour gave an update of the activities of the Safety Committee. There is a completed draft safety checklist which has been distributed to the A Team for review. The next A Team meeting will be on January 12. The Safety Committee package will be submitted to the Board when it is completed.

e. FY'99 Budget Update

Mr. Seymour distributed a memo, which was presented to the Budget Committee on January 4 by Dr. Brigman in Mr. Seymour's absence. Mr. Seymour updated the Board about the information contained in his memo. The Budget Committee has not voted on the warrant articles yet. There was a general discussion regarding the default budget. Mr. Seymour advised the Board on the following upcoming important dates:

- MS 27 draft to the Budget Committee January 11
- Last date for petitioning warrant articles January 12
- Budget Committee submits budget to the Board January 16
- Post Warrant and MS 27 by January 22

f. Suspension and Expulsion of Pupils

Dr. Brigman discussed RSA 193:13 which addresses the suspension and expulsion of students. A copy of the RSA had been sent to Board members in their packet. As discussed at a previous meeting, the Board has been using RSA 193:13 although the Board policy does not contain the same language as RSA 193:13.

R. Thackston **MOVED**: The policy of the Board shall be in accordance with RSA 193:13.

SECONDED: G. Bednarski. **VOTED**: 8-0-0-2, the motion is approved by the Board.

Dr. Brigman (after reviewing the language regarding suspension and expulsion in all policies and handbooks) will prepare a draft and present it at the next Board Meeting.

g. Resource Officer

A committee composed of E. Sargent, Swanzey Police Chief, Dr. Brigman, D. Stockwell, J. Smith, R. Dunn and D. Arguin recently met to discuss the feasibility of applying for a grant for a Resource Officer for the High School. D. Arguin updated the Board about the committee discussions and indicated the Committee members feel that applying for grant dollars for the program is a good plan. D. Stockwell remarked that he has spoken with Administrators from Salem High School, which currently has a Resource Officer on campus. He will try to schedule a visit to Salem High School in the near future. Salem Administrators seem to have positive remarks about the program but did indicate that the program success hinges on the appropriate candidate being chosen to fill the Resource Officer position. Chief Sargent commented that he feels this program would be an opportunity to build a strong relationship between students and law enforcement officials. Additionally, Chief Sargent stated that the program would be a vital and important program for Monadnock Regional High School. Chief Sargent will begin a draft of the grant. The Committee is not ready to make a recommendation to the Board at this time. D. Arguin emphasized that although the grant would provide funds for the program for the first three years, this is only seed money and the Board would have to commit to allocating dollars for the continuance of the program if the results were satisfactory.

h. Waiver of 60 Day requirement for withdrawal

Dr. Brigman discussed RSA 193:1 regarding the duty of parents and compulsory attendance by pupils. This RSA allows parents of students over 16 to terminate a child's education prior to graduation. However, written approval of withdrawal must be received from a child's parent at least 60 days prior to withdrawal. The School Board can waive the 60-day requirement. The current problem is that parents withdraw a student and the student does not come back to school for the required 60 days, thus resulting in 60 days of absenteeism on the school's records. Dr. Brigman recommended that the Board waive the 60-day requirement for withdrawal from school.

G. Bednarski MOVED: that the Board waive the 60 day attendance requirement for students with parental approval to withdraw from school. SECONDED: B. Hamill.

A discussion ensued regarding efforts to ensure that students return for the additional 60 days after withdrawal. D. Stockwell emphasized that there is no way for school officials to enforce the rule.

VOTED: 7-1-0-2, the motion is approved by the Board.

i. Action on the Manifest

B. Hamill MOVED: That the Board approve the Manifest in the amount of \$906,449.70. (Warrant #432, payroll, 12/15/98, \$128,674.86; Warrant # 413, payroll, 12/22/98, \$380,304.37; Warrant # 434, payroll, 12/29/98, \$110,312.66; Warrant # 26, Accounts Payable, 1/05/99, \$277,827.86; Warrant #27, Accounts Payable, 1/05/99, \$9,329.959)
SECONDED: M. Sears. VOTED: 8-0-0-2, approved unanimously by the Board.

SUPERINTENDENT'S REPORT

Dr. Brigman distributed a list of the approved MRSD staff development reimbursement/pre-payment requests.

Dr. Brigman read a letter from the Town of Swanzey, which served as notice to the Board that the Town is considering creating a development district. A public meeting will be held sometime in the near future regarding this issue. A discussion ensued and the Board had several questions about the information contained in the letter. B. Seymour suggested that the Selectmen be invited to a future Board meeting to answer questions regarding the tax and financial implications of the development district.

A second letter from the Town of Swanzey was received supporting the implementation of the Resource Officer program.

Dr. Brigman read a letter from the Troy Elementary School PTO requesting naming the lower sports field after Kristen Davis, an eighth grade student who recently died from cancer. The PTO would like to erect a sign and have a dedication ceremony in the spring. C. Cardine, Principal of Troy Elementary School, commented that the PTO maintains the field and had paid for all the improvements. Mr. Cardine noted that school personnel and citizens of the town of Troy would probably look favorably at the renaming of the field.

R. Thackston MOVED: that the Board should adopt the entire proposal from the Troy PTO as submitted by Sandy Smith.

SECONDED: M. Sears. VOTED: 8-0-0-2, the motion is unanimously approved by the Board.

On January 5 Monadnock Regional High School hosted a daylong program for the Monadnock Leadership Group. The group is comprised of community leaders in the Monadnock Region under the auspices of Keene State and the Chamber of Commerce. The group studies economic and political issues. The day focused on the study of education and several panels made presentations, including a panel of principals, a student panel and a teacher panel. The day was a great success and Dr. Brigman was pleased with the results.

G. Bednarski requested that the Board do a self-evaluation and an evaluation of Dr. Brigman. These evaluations would be sent to Board members, completed at home and resubmitted to the Chairman of the Board for compilation.

R. Thackston MOVED: that the Board should complete the evaluation forms.
SECONDED: D. Arguin.

A short discussion ensued.

VOTED: 8-0-0-2, the motion is unanimously approved by the Board.

There was a short discussion regarding time on learning and block scheduling.

SETTING THE NEXT AGENDA

1. Resource Officer Program
2. Suspension/Expulsion
3. Evaluations of Board/Superintendent

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
January 19, 1999**

**MEETING AT
Monadnock Regional High School, Swanzey Center**

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CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
- b. New business items
- c. FY'2000 Warrant Articles
- d. Evaluation of Board/Superintendent
- e. Suspension and Expulsion of Pupils
- f. Resource Officer
- g. Y2K
- h. Correspondence
- i. Action on the Manifest

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

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Kenneth R. Dassau, *Director of Special Services*
Aminda Nicoloro, *Director of Curriculum and Instruction*

To: MRSD School Board

From: E. Brigman

Re: 12/15/98 Board Meeting

Date: January 13, 1999

4c. Bob will review the FY'2000 Warrant Articles.

4d. Forms to evaluate the Board and superintendent have been mailed with a memo requesting that they be given to the Chairperson at this meeting. I really don't think we can do much with them until Glenn has a chance to tally them.

4e. RSA 193:13-B allows the Superintendent to extend the suspension of students after a hearing. The parent maintains his/her right to a hearing before the Board if not satisfied with the decision. A vote of the Board designating the Superintendent as its representative is required. At the last meeting I suggested that we have a simple policy which simply says that we will Suspend in accordance with the law. I have also included the implementation of the law from the High School Handbook as a regulation.

4f. If anyone from the High School has had time to visit a school with a Resource Officer we will report the findings.

4g. Tom Warner will discuss Y2K and what needs to be done to try to make sure we don't have any major systems failures.

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
January 19, 1999
Monadnock Regional High School

CALL TO ORDER

G. White, Chairman, called the meeting to order at 7:07 PM.

Present:

D. Arguin, G. Bednarski, D. Carluccio, D. Gurian, B. Hamill, M. Sears, L. Sicotte, C. Starrett, and G. White, Dr. E. Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, T. Warner and D. Hosang. Also present were D. Bell, K. Craig, L. DeCoste, D. Mousette, D. Stockwell and E. Tatro. R. Thackston was absent.

CONSENT AGENDA:

a. Minutes of previous meeting

D. Arguin MOVED: That the minutes of the January 5, 1999 meeting be approved.

SECONDED: by M. Sears Voted: 7-0-1-2.

b. Old Business:

None

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

C. Starrett gave a report on behalf of the Facilities Committee. The bid package has gone to MacMillin. Within two weeks a firm dollar figure should be available. This figure will be available in time for the hearing on February 6. On January 21 K. Craig and D. Gurian will meet to discuss updating a pamphlet for voters to review.

The sprinkler system design has gone to ten vendors and seven vendors have bid on the job. The successful bidder is Fire Sprinkler Design Systems with a bid of \$8,500 (\$10,000 was allocated).

b. New business items

None

B. Hamill arrived at 7:10 P.M.

c. FY'2000 Warrant Articles

Mr. Seymour distributed several handouts, including a revised list of the Monadnock Regional School District Warrant articles. The revised document includes comments and suggestions from Attorney Prigge. If the School Board and Budget Committee disagree on a warrant article, the School Board warrant is stated first with the recommendation of the Budget Committee following. After discussion at the District Meeting a citizen can recommend from the floor that the budget number be changed.

The School Board and Budget Committee agree on most of the warrant articles, except for two. Regarding Article One, the Budget Committee does not want the \$100,000 for the high school sprinkler system to be included in the operating budget. A discussion ensued regarding the ramifications of not including this money in the operating budget. If the money is not allocated no expansion could take place at the high school. The Fire Marshall is calling for the system to be in place by the year 2001. One Board member noted that the cost of the sprinkler system could be included in a building project bid and 55% of the money could be reimbursed by the State. The Board decided to keep a strong stand on the \$100,000 remaining in the operating budget.

Regarding Article Two, the Budget Committee agrees with the School Board total for the Emerson Project, however, the Budget Committee is proposing different funding mechanisms. Mr. Seymour will research these differences and report to the Board before the District Meeting.

Regarding Article Six, Mr. Prigge added information regarding the term of office for the membership of the Board beginning with the year 2000, which includes electing members for staggering terms.

Board members briefly discussed the remainder of the Articles and town assessments. Mr. Seymour was asked by members to provide additional information regarding town assessments. Board members were asked by Mr. Seymour to sign the Warrant Articles, which will be posted by January 29. Filing for School Board seats starts on January 20.

The Board designated the following members to speak about the warrant articles on February 6:

Article One:	G. White
Article Two:	C. Starrett
Article Three:	D. Gurian
Article Four:	L. Sicotte
Article Five:	M. Sears
Article Six:	D. Carluccio
Article Seven:	B. Hamill
Article Eight:	Moderator
Article Nine:	D. Arguin
Article Ten:	G. Bednarski

d. Evaluation of Board/Superintendent

Several Board members did not receive evaluation forms. Those who did receive the forms noted that the scoring code on the Superintendent's evaluation was unclear. It was decided that the forms need revision. Mr. White collected the completed School Board evaluations. Members will rate the questions on the Superintendent's evaluation on a 1-5 scale, complete the forms and return to Mr. White at the next board meeting.

e. Suspension and Expulsion of Pupils

Dr. Brigman reviewed the statement she prepared stating that the District will suspend students in accordance with State law RSA 193:13-B. Dr. Brigman also discussed the implementation of the law from the High School Handbook as a regulation. Board members suggested that the Policy Committee should review these changes (D. Arguin and C. Starrett volunteered to be on the Policy Committee). Some members expressed concern regarding the inconsistency of

suspension and expulsion decisions for students who violate the drug and alcohol policy. Dr. Brigman and G. White reminded members that each case depends on the circumstances of the offense and is reviewed on an individual basis. Parents have the right to appeal to the School Board and then to the State Board if they are not satisfied. M. Sears asked if any tracking mechanism was currently used to evaluate suspension/expulsion data. A database with suspension/expulsion information is kept at the high school. Dr. Brigman will ask Mr. Stockwell to provide information from the database for Board members. Members asked to have this database information provided semi-annually.

f. Resource Officer

Due to several recent winter storms Mr. Stockwell and Mr. Smith have been unable to visit other schools in New Hampshire currently using a Resource Officer program. They will pursue visiting the other schools. After the visitations, if Mr. Stockwell and Mr. Smith agree that the program is viable for Monadnock Regional High School the Superintendent will ask for a Board vote recommending pursuing the program. Dr. Brigman will review a proposal that the Swanzey Police Department is currently developing.

g. Y2K

T. Warner, Technology Coordinator for SAU 38 gave a presentation on the Y2K problem and how it may effect the District. Mr. Warner distributed a handout outlining steps that must be taken to be prepared for January 1, 2000. A Committee is forming consisting of a representative from maintenance, technology, food service, teachers and Administrators. The committee will develop a procedure plan and secure letters of compliance from vendors. A sample letter will be provided by the State. The Committee will look at the microchip driven machinery in the District in preparation for fixing and patching critical computers, file servers, operating systems and application software. Mr. Warner will keep the Board updated on the progress of the Committee.

h. Correspondence

Dr. Brigman distributed a letter from Attorney Prigge concerning the Wilcox matter.

i. Action on the Manifest

B. Hamill MOVED: That the Board approve the Manifest in the amount of \$1,206,505.23. (Warrant #413, payroll, 1/05/99, \$886.77; Warrant # 415, payroll, 1/12/99, \$381,220.17; Warrant # 436, Payroll, 1/13/99, \$99,149.71; Warrant # 29, Accounts Payable, 1/19/99, \$651,432.75; Warrant #30, Accounts Payable, 1/19/99, \$29,270.83; Warrant #31, Accounts payable, 1/19/99, \$44,545.00)

SECONDED: C. Starrett. VOTED: 9-0-0-1, approved unanimously by the Board.

SUPERINTENDENT'S REPORT

Dr. Brigman reported that D. Bell has reconsidered his resignation and will remain with the District another year. The Board applauded Mr. Bell's decision.

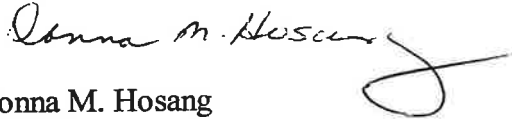
SETTING THE NEXT AGENDA

1. Tracking of Suspensions/Expulsions
2. Suspension/Dismissal Policy
3. Policy on Dismissal of Athletes for drug and alcohol violations

ADJOURNMENT

At 8:50 PM C. Starrett MOVED: to adjourn.
SECONDED: by M. Sears VOTED: 9-0-0-1.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Donna M. Hosang", followed by a large, stylized flourish or loop.

Donna M. Hosang

GOODNOW, ARWE, AYER, PRIGGE, HOPPOCK & KANE

PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

45 ROXBURY STREET

P. O. BOX 505

KEENE, NEW HAMPSHIRE 03431-0505

TELEPHONE (603) 352-0222

FAX (603) 352-5571

JOHN S. GOODNOW
WILLIAM N. PRIGGE
JOSEPH S. HOPPOCK
LARRY S. KANE

JOHN R. GOODNOW
(1931-1972)

KENNETH J. ARWE
(1943-1987)

FRANCIS H. AYER
(1948-1993)

January 28, 1999

Dr. Elaine Brigman, Superintendent
SAU #38
600 Old Homestead Highway
East Swanzey, New Hampshire 03446

Re: Wilcox School

Dear Elaine:

As I advised you last week, the court has notified us that the Wilcox School case is a back-up case for Friday, February 5. You may recall that when I met with the Board in early November I provided you with a so-called Agreed Statement of Facts which we had prepared in an attempt to reduce the time required to try the case since it appeared to us on most of those issues there was no dispute. We had advised Attorney Fernald that we were working on an Agreed Statement of Facts during September and October and she was getting somewhat anxious about the fact that we had not shared them with her. Obviously I did not want to do so until I met with the Board and had their concurrence, or at least so they knew what we were proposing. Once I met with the Board, we released the Agreed Statement of Facts to Ms. Fernald. She has now responded and basically taken issue with several important points and has proposed additional points to be included. At this time, we have not had an opportunity to examine the changes in our proposal nor analyze closely her suggestions, however, on quick review, I do not see much in either category that we would be able to agree to. Accordingly, at this point, we will probably advise her that both sides should simply prepare their cases and try them. However, over the next few days, if we do get a chance to analyze the correspondence and find that there are some areas of agreement, we will respond accordingly.

As I may have advised you earlier, we have also been working on requests for findings of fact and rulings of law as well as a memorandum of law for the case. I would be glad to share and review these with you, however, I would certainly want their circulation limited at this point in time. You can let me know whether you would like to have copies of any of the documents for the board meeting of February 2, or whether you will simply report the status of things.

Dr. Elaine Brigman, Superintendent
January 28, 1999

Page Two

At the time of her response on the issue of the proposed Agreed Statement of Facts, Ms. Fernald also enclosed "one further settlement proposal" as requested by the Selectmen. I think the letter speaks for itself. It basically suggests that the District use the property in question for seven years and then convey it "to the taxpayers" of the Town of Swanzey. They would also throw in the manufactured housing unit which serves as the Police Station in the event the Swanzey Police Station project is approved at this year's town meeting.

Based on prior conversations with you and the reaction of the board to other settlement proposals, I assume this is not something the board would be interested in, however, if you wish to review it with the Board on Tuesday night (or have me do so), please let me know.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Bill", written in a cursive style.

William N. Prigge

/bp



State of New Hampshire Department of Safety

Richard M. Flynn, Commissioner

Division of Fire Safety

Office of the State Fire Marshal

Donald P. Bliss, State Fire Marshal

10 Hazen Drive, Concord, N.H. 03305, (603) 271-3294, FAX (603) 271-1091



January 26, 1999

Barry Fowler
Monadnock Regional High School
600 Old Homestead Highway
Swansey, New Hampshire 03446

Dear Barry:

As per our conversation on January 22, 1999 reference the Fire Sprinklers at the Monadnock Regional High School and the plan of action dated December 4, 1998. The Fire Marshal's Office accepts the plan of action and request updates if any changes arise. Just as a note that if the plan of action fails during the time the funds are voted on. It is the position of this office that no additions to the existing building are approved unless the addition includes addressing all code compliance issues in the existing building.

If I could be of any further assistance, please feel free to contact me at my office 271-3294.

Sincerely:

John W. Raymond, Investigator
State Fire Marshal's Office

cc: Dr. Elaine Brigman, Superintendent
Chrysten Starrett, Chair, Facilities Committee
Robert Seymour, Business Manager

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
February 2, 1999**

**MEETING AT
Monadnock Regional High School, Swanzey Center**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports: Communications, Policy
- b. New business items
- c. Update from Light, Sound and Action Committee
- d. Gilsum Project
- e. Resource Officer
- f. 1999-2000 School Calendar
- g. Suspension/Expulsion Report
- h. Safety Plan
- i. Joint Board of Selectmen Meeting
- j. First Deliberative Session
- k. Action on the Manifest
- l. Correspondence/announcement.
 - 1) Letter from Fire Marshall

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman, - Superintendent

Margaret A. Sullivan, *Assistant Superintendent*

Kenneth R. Dassau, *Director of Special Services*

Robert A. Seymour, *Business Manager*

To: MRSD School Board

From: E. Brigman

Re: 2/2/99 Board Meeting

Date: January 28, 1999

4a. The Communications committee met to design flyer for Emerson Project and mailer for Warrant articles. The next meeting is scheduled for Wednesday, February 3rd at 7:30 a.m. at the SAU.

The Policy Committee met to review Board policies, school handbooks and model policies in the area of student discipline, suspension, drugs and alcohol. The next meeting will take place after the Board meeting on February 2nd.

4c. The Light, Sound and Action Committee will update us on their efforts.

4d. Bob will update us on the Gilsum project.

4e. Dan Stockwell visited a school which has the Resource Officer Program and he called several other schools with the program. Dan will brief us on what he saw. At this time my recommendation is to proceed with the grant and if awarded to implement the program.

4f. Enclosed is the 1999-2000 School Calendar. It has two versions. One is if the Teachers' Agreement is approved by the voters. The second version is if the Agreement is not approved. The difference is that there is one more student day and one less workshop day in the voter approved version.

4g. Enclosed is the suspension/expulsion report. Dan Stockwell will review this with us.

4h. Bob will tell us about progress on the District Safety Plan.

4i. The Boards of Selectmen met recently. We should review what we know of the meeting.

4j. I put this on the agenda in case we need to discuss anything on the Deliberative Session.

Date	Name	Offense	Consequence	Days	Extra
10/14/1998	M R	Smoking on sch grds	SSH/Su	34730	
10/16/1998	C H	Fighting period 1	SSH/Su	34700	
9/16/1998	C H	Battery-punched student	Susp	3	
9/21/1998	S M	Exc dets	Susp	2	refuse SSH
9/22/1998	D S	Fighting, throwing food in cafe	Susp	3	*= coded
9/23/1998	M S	SSH not successful	Susp	2	
9/23/1998	E G	SSH not successful	Susp	2	
9/24/1998	D P	Profanity in hall, ref to comply	Susp	1	
9/25/1998	M S	Skip 6 classes	Susp	2	refuse SSH
9/28/1998	S M	Skip 3 class, det(2)	Susp	2	refuse SSH
9/28/1998	A F	Swearing	Susp	2	*, refuse SSH
9/30/1998	M S	Truant	Susp	2	refuse SSH
10/1/1998	S M	Skip det (3)	Susp	2	refuse SSH
10/1/1998	M S	Truant	Susp	2	refuse SSH
10/5/1998	E G	Skip det (4)	Susp	2	refuse SSH,S
10/5/1998	A F	Skip p. 2-7	Susp	2	*, refuse SSH
10/6/1998	J B	Assault	Susp	1	
10/6/1998	C D	Assault	Susp	1	
10/6/1998	D P	Assault	Susp	1	
10/7/1998	S S	Assault	Susp	3	
10/12/1998	E G	Skip det (5)	Susp	2	refuse SSH,SM
10/12/1998	M S	Skip periods 2-7	Susp	2	refuse SSH
10/14/1998	S M	Lang to staff	Susp	2	refuse SSH
10/15/1998	E G	Poss of marijuana	Susp	10	1 year probation
10/19/1998	J B	Assaulted student-lunch	Susp	3	
10/20/1998	S S	Poss & lit firework in hall	Susp	5	
10/20/1998	S M	Exc dets	Susp	2	refuse SSH
10/26/1998	J B	Hit another student-lunch	Susp	1	
10/26/1998	M S	Exc dets	Susp	2	refuse SSH
10/28/1998	R F	Assaulted student	Susp	2	*
10/29/1998	M S	Repeated skip of class	Susp	2	refuse SSH
10/29/1998	J B	Gave "finger" to staff	Susp	1	
11/3/1998	J B	Inapprop vulgarity to staff	Susp	1	
11/9/1998	M S	Truant	Susp	2	refuse SSH
11/10/1998	B T	Skip det (4), dial 911 prank	Susp	5	and SMD 11/1
11/16/1998	K D	Dialed 911 prank	Susp	5	
11/16/1998	A J	911 prank	Susp	5	
11/19/1998	J B	Fighting on AM bus, fighting in sc	Susp	3	
11/19/1998	K F	Fighting on AM bus, fighting in sc	Susp	3	
11/20/1998	S M	Punched student	Susp	1	
11/25/1998	C H	2 assaults: 11/24 & 11/25	Susp	5	meet w/ police
11/30/1998	M R	In poss of drug paraphernalia	Susp	10	Violation of p
11/30/1998	D M	In poss of drug paraphernalia	Susp	10	& 1 year proba
11/30/1998	E G	In presence of stud using marijuana	Susp	10	Violation of p
12/2/1998	R D	Spit at and on staff member	Susp	1	
12/3/1998	J B	Refusal to follow reas rules (hat)	Susp	1	
12/8/1998	J E	Referral- swearing, disruptive	Susp	1	*
12/8/1998	J B	Skip det (5)	Susp	2	SMD 12/19; s
12/14/1998	E G	Violation/probation-drugs	Susp	365	if drug rehab-r
12/15/1998	S M	Exc Dets	Susp	2	refuse SSH
12/17/1998	S M	Hands on student	Susp	1	

MRJHS

[illegible]

Date	Last Name	Offense	Action Taken
11/2/1998	EA	Swearing	1 SUSP.
10/29/199	RA	swearing at SM	1 SSH-1 SUSP.
9/25/1998	JB	Under influence of marijuana	10 SUSP
1/21/1999	JB	Smoking in the BR	1 SSH-2SUSP
9/28/1998	SB	Possess of marijuana	5 SUSP.
11/1/21/99	RB	Threat. to hit staff member.	1 SUSP.
1/14/1999	RB	Refused ssh	2 SUSP
12/3/1998	RB	pres. of Marijuana-possess. of pipe-under influence	10 SUSP
1/11/1999	RB	set off fire cracker-sk class-LSG	10 SUSP.
10/23/199	NB	Ref SSH chose susp	2 SUSP.
12/4/1998	JB	excess sk office det- possess of chew	1 SUSP-2 SSH
9/16/1998	JB	Inaprop. Lang. in PE.	1-susp
1/14/1999	SC	Punched another stud in PE class.	1 SSH-1 SUSP.
10/8/1998	SC	Phys. assault on another stu.	2 SUSP.
12/9/1998	JC	Assault on another student 12/9.	3 SUSP.
1/4/1999	BC	Fighting w/another student.	3 SUSP.
1/20/1999	BC	punch anoth stu on the bus 1/14	1 SSH-2SUSP
10/5/1998	AE	Fighting w/another MRHS student.	3 SUSP.
12/15/199	AE	Possess. of Marijuana	10 SUSP
9/23/1998	SF	Ref. to serve ssh for truant on 9/22.	2 SUSP.
9/30/1998	SF	Ref to serve ssh for truancy on 9/28	2 SUSP
9/23/1998	CG	Assault on another MRHS stud.	3 SUSP.
10/27/199	MG	chew tobacco -ref to honor req of sm.	2 SSH-1 SUSP.
10/27/199	MG	Refused to serve SSH for 10/27 offense.	3 SUSP
12/22/199	MG	Assault on another student.	1 SUSP.
11/9/1998	BH	chewing tobacco	2 SSH-1 SUSP
12/21/199	KH	Threatening a teacher	2 SUSP
12/4/1998	SH	chewing tobacco in library	1 SSH-2 SUSP.
11/4/1998	SI	Chewing tobacco	2 SSH-1 SUSP-5 Bus SUSP.
12/1/1998	CJ	knowingly in presence of marij.	10 SUSP.
12/9/1998	SJ	Assault on another student 12/9.	3 SUSP.
1/14/1999	SJ	walked out of SSH on 1/13.	2 SUSP
9/23/1998	NJ	Ref. to serve SSH for Sk. det. on 9/22.	2 SUSP.
12/7/1998	NJ	sk per 6&7-LSG on 12/4	1SSH-refused 2 SUSP.
12/21/199	NJ	Ref. ssh for lsg on 12/17.	2 SUSP

Date	Last Name	Offense	Action Taken
10/28/199	EK	chewing tobacco	1&1/2 SSH-1 SUSP-Talk to health class.
10/27/199	JL	Assault	3 SUSP.
10/6/1998	NL	Punching another student.	1 SUSP.
1/14/1999	ML	Inapprop lang directed at SM	1 SSH-1 Susp
1/21/1999	JM	chewing tobacco-witnessed by SM	2 SSH-1 SUSP
9/17/1998	KM	Ref. to serve SSH on 9/17.	2-susp
9/23/1998	KM	Ref. to serve ssh for truant on 9/22.	2 SUSP.
9/30/1998	KM	Refused to serve ssh for truancy on 9/29.	2 SUSP.
11/9/1998	MP	in baseball dug-out per 3-11/4.	2 SUSP.
1/21/1999	MP	Inapprop lang dir at SM	1 SUSP
9/17/1998	NP	Fighting w/another student.	3 Susp
1/20/1999	NP	punch anoth stu on the bus 1/14	1 SSH-2 SUSP
1/20/1999	SP	Swearing ant SM	1 SSH-1 SUSP
9/22/1998	BP	Refused to serve SSH on 9/22.	2 SUSP.
11/9/1998	CP	sk office det 5x	1 SSH-refused 2 SUSP and SMD next skip.
9/22/1998	SP	smok on sch prop--.	2 susp-1ssh-loss of driv priv.
10/30/199	JP	hitting student on bus	1 SUSP.
1/20/1999	JP	punch anoth stu on the bus 1/14	1 SSH-2 SUSP
9/22/1998	RP	Refused to serve SSH on 9/22	1 SUSP.
10/27/199	KP	Fighting	3 SUSP.
1/8/1999	PR	ref. ssh for sk det on 1/7	2 SUSP.
12/4/1998	KR	Excess. skip office det.	Ref. ssh-2 SUSP.
1/6/1999	BR	refused to serve SSH	1 SUSP.
11/2/1998	JR	Swearing	1 SUSP.
11/13/199	DR	Truant but on school grounds.	1 SUSP-ssh per 5-7.
10/15/199	AS	Unprovoked assault (Scott Tommlia).	3 Susp.
1/21/1999	BS	Inapprop. lang. dir. at V.P.	1 SUSP
12/9/1998	CS	Assault on another student 12/9.	3 SUSP.
10/28/199	AS	ref to servessh for sk office det.	2 SUSP.
11/10/199	JS	Excess. skipping	1-SSH 1-Susp SMD WARN.
12/1/1998	JS	Knowingly in presence of marijuana.	10 SUSP.
11/9/1998	RT	sk det	1 SSH-refused 2 Susp.
10/15/199	ST	Assault on another stu(Alden Satas).	3 Susp.

NEW HAMPSHIRE SCHOOL ADMINISTRATIVE UNIT NO. 38
MONADNOCK REGIONAL SCHOOL DISTRICT
1999-2000 CALENDAR

	M	T	W	TH	F
AUGUST & SEPTEMBER			NTW	W	W
	W	W	1	2	3
	X	7	8	9	10
(21)	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	
OCTOBER					1
	4	5	6	7	W
(20)	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
NOVEMBER					45 days
	1	2	3	4	W PTC (elem)
(17)	8	9	10	X	12
	15	16	17	18	19
	22	23	X	X	X
	29	30			
DECEMBER			1	2	3
	6	7	8	9	10
(16)	13	14	15	16	17
	20	21	22	X	X
	X	X	X	X	X
JANUARY					
	3	4	5	6	7
(20)	10	11	12	13	14
	X	18	19	20	21
	24	25	26	27	28 / 48 days
	31				

	M	T	W	TH	F
FEBRUARY					
		1	2	3	4
	7	8	9	10	11
(19)	14	15	16	17	18
	21	22	23	24	25
	X	X			
MARCH					
			X	X	X
	6	7	8	9	10
(20)	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
APRIL					
	3	4	5	6	7 / 45 days
(14)	10	11	12	13	W PTC (elem)
	17	18	19	20	21
	X	X	X	X	X
MAY					
	1	2	3	4	5
	8	9	10	11	12
(22)	15	16	17	18	19
	22	23	24	25	26
	X	30	31		
JUNE					
				1	2
	5	6	7	8	9
(11)	12	13	14	15	W / 42 days
	19	20	21	22	23

August through January - 93 days

February through June - 87 days

188th day - June 16

August 25 New Staff Orientation
 August 26, 27 Teachers' Workshops
 August 30, 31 Teachers' Workshops
 September 1 First Day of School (K-7)
 September 2 First Day of School (8-12)
 September 6 Labor Day
 October 8 TriDistrict Workshop
 November 5 Teachers' Workshop (K-6)
 November 11 Veterans Day

November 24 - 26 Thanksgiving Recess
 Dec. 23 - Jan. 3 Christmas Vacation
 January 17 Civil Rights Day
 Feb. 21 - 25 Winter Vacation
 April 14 Teachers' Workshop (K-12)
 April 24 - 28 Spring Vacation
 May 29 Memorial Day
 June 15 Last Day of School
 June 16 Teachers' Workshop

180 DAYS REQUIRED ATTENDANCE FOR INSTRUCTIONAL PURPOSES

Eight Teachers' Workshop Days - August 26, 27, 30, 31, October 8, November 5, April 14, June 16

CALENDAR IS SUBJECT TO CHANGE BY THE SCHOOL ADMINISTRATIVE UNIT 38 OFFICES DUE TO STORMS, EMERGENCIES, ETC.

190 DAYS HAVE BEEN SCHEDULED

1-26-99
 Choice if contract passes

NEW HAMPSHIRE SCHOOL ADMINISTRATIVE UNIT NO. 38
MONADNOCK REGIONAL SCHOOL DISTRICT
1999-2000 CALENDAR

	M	T	W	TH	F
AUGUST & SEPTEMBER			NTW	W	
	W	W	1	2	3
	X	7	8	9	10
(21)	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	
OCTOBER					1
	4	5	6	7	W
(20)	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
NOVEMBER					45 days
	1	2	3	4	W PTC (elem)
(17)	8	9	10	X	12
	15	16	17	18	19
	22	23	X	X	X
	29	30			
DECEMBER			1	2	3
	6	7	8	9	10
(16)	13	14	15	16	17
	20	21	22	X	X
	X	X	X	X	X
JANUARY					
	3	4	5	6	7
(20)	10	11	12	13	14
	X	18	19	20	21
	24	25	26	27	28
	31				

August through January - 93 days

188th day - June 20

	M	T	W	TH	F
FEBRUARY					
		1	2	3	4
	7	8	9	10	11
(19)	14	15	16	17	18
	21	22	23	24	25
	X	X			
MARCH					
			X	X	X
	6	7	8	9	10
(20)	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
APRIL					
	3	4	5	6	7
(14)	10	11	12	13	W PTC (elem)
	17	18	19	20	21
	X	X	X	X	X
MAY					
	1	2	3	4	5
	8	9	10	11	12
(22)	15	16	17	18	19
	22	23	24	25	26
	X	30	31		
JUNE					
				1	2
	5	6	7	8	9
(12)	12	13	14	15	16
	W	20	21	22	23

February through June - 88 days

August 26 New Staff Orientation
 August 27 Teachers' Workshops
 August 30, 31 Teachers' Workshops
 September 1 First Day of School (K-7)
 September 2 First Day of School (8-12)
 September 6 Labor Day
 October 8 TriDistrict Workshop
 November 5 Teachers' Workshop (K-6)
 November 11 Veterans Day

November 24 - 26 Thanksgiving Recess
 Dec. 23 - Jan. 3 Christmas Vacation
 January 17 Civil Rights Day
 Feb. 21 - 25 Winter Vacation
 April 14 Teachers' Workshop (K-12)
 April 24 - 28 Spring Vacation
 May 29 Memorial Day
 June 16 Last Day of School
 June 19 Teachers' Workshop

180 DAYS REQUIRED ATTENDANCE FOR INSTRUCTIONAL PURPOSES

Seven Teachers' Workshop Days - August 27, 30, 31, October 8, November 5, April 14, June 20

CALENDAR IS SUBJECT TO CHANGE BY THE SCHOOL ADMINISTRATIVE UNIT 38 OFFICES DUE TO STORMS, EMERGENCIES, ETC.

190 DAYS HAVE BEEN SCHEDULED

1-26-99
 Choice if contract doesn't pass



How is the Money Being Spent?

These days, parents, taxpayers, and politicians all want to know how education dollars are being spent. A study, *The Condition of Education 1998*, just released by the

U.S. Department of Education, sheds some light on this important question. The following chart breaks per-pupil public elementary and secondary expenditures into three main functions: instruction, support services, and capital

outlay. Many factors, including differences in student needs, relative cost of educational resources, state-level goals, and the organizational structure of each district, affect how the money is allocated.

Public School Expenditures per Pupil (in 1997 Constant Dollars) and Percentage Distribution, by Function: School Years 1989-90 to 1994-95

School year	Total	Instruction	Support services	Capital outlay	Other	Percentage distribution				
						Total	Instruction	Support services	Capital outlay	Other
1989-90	\$6,381	\$3,405	\$2,240	\$533	\$203	100.0	53.4	35.1	8.4	3.2
1990-91	6,494	3,460	2,259	560	216	100.0	53.3	34.8	8.6	3.3
1991-92	6,493	3,461	2,229	546	257	100.0	53.3	34.3	8.4	4.0
1992-93	6,690	3,570	2,274	586	260	100.0	53.4	34.0	8.8	3.9
1993-94	6,913	3,690	2,343	619	261	100.0	53.4	33.9	9.0	3.8
1994-95	7,163	3,865	2,396	628	274	100.0	54.0	33.5	8.8	3.8

Note: Percentages are revised from previously published figures. The number of pupils for a given school year includes those students enrolled in school as of October 1 of that school year.

Source: U.S. Department of Education, National Center for Education Statistics, Common Core of Data surveys.

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
February 6, 1999
Monadnock Regional High School

CALL TO ORDER

G. White, Chairman, called the meeting to order at 9:07 AM.

Present:

D. Arguin, G. Bednarski, D. Gurian, B. Hamill, M. Sears, L. Sicotte, C. Starrett, R. Thackston, and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, W. Prigge, School Board Attorney, M. Steere, Moderator of the District Meeting, B. Fowler, D. Stockwell and D. Hosang. D. Carluccio was absent.

The School Board members met at 9:07 AM on Saturday, February 6, 1999 to discuss the first deliberative session of the Monadnock Regional School District Annual Meeting, being held at 10:00 AM on the same day.

Dr. Brigman discussed the Warrant Articles and asked Board members if they were prepared to discuss the Article they were speaking to. It was requested that each Article be reviewed individually:

Article One: Operating Budget

Discussion: The Board discussed the Board budget and the Budget Committee budget. B. Hamill MOVED: that if the Budget Committee budget is approved the Board would back that budget.

SECONDED: M. Sears. VOTED: 8, 0, 0, 2. Unanimously approved by the Board.

R. Thackston arrived at 9:16 AM.

E. Brigman added that she knew of two amendments that were going to be presented at the District Meeting, relative to the Operating Budget. The first was an amendment to add \$50,000 to the Operating Budget for the purpose of hiring one teacher and one teacher's aide for the fourth grade at Cutler School. This would lower class size and assist with a number of special needs students who would be entering the fourth grade from Mt. Caesar School.

The second amendment that is going to be presented is by the non-professional bargaining unit to increase the Operating Budget by 4% to allow for a 4% increase in salary for all non-professional staff. The Negotiating team had negotiated in good faith and on February 3, 1999 the bargaining unit and negotiators had agreed on a 4% increase in salary with no change in medical benefits. The Board has not approved this increase. Because the negotiations were not completed prior to the 1/12/99 deadline, no Warrant Article appeared on the ballot. If the Operating Budget is not amended, the non-professional staff would not receive a raise and a retroactive situation would exist next year. This amendment would add \$71,370 to the Operating Budget.

Dixie Gurian left the meeting at 9:42 AM.

Article Two: Emerson Project

Discussion: C. Starrett will move the article and discuss.

Article Three: Teacher's salary increases.

Discussion: D. Gurian will move the article and discuss.

Article Four: Undesignated fund balance.

Discussion: L. Sicotte will move the article and discuss.

Article Five: Calling special meeting if Article One and/or Article Three is/are defeated.

Discussion: M. Sears will move the article and discuss.

Article Six: Change in composition of School Board.

Discussion: C. Starrett will move the article. M. Steere will discuss the article.

Article Seven: Spending of unanticipated money.

Discussion: B. Hamill will move and discuss.

Article Eight: Change the formula for apportionment of operational cost (a petitioned article).

Discussion: Moderator, M. Steere will read the article. Article to be moved and discussed by a signer of the petition. The School Board will not move the article.

Article Nine: Swap of leased land with Town of Fitzwilliam

Discussion: D. Arguin will move the article and discuss.

Article Ten: Listen to opinions with regards to conduct of school affairs.

Discussion: G. Bednarski will move the article.

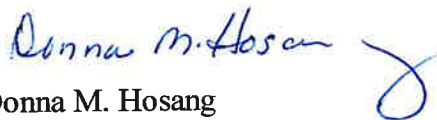
D. Brigman has received correspondence from the Fire Marshall. There will be no repercussions if the sprinkler system installation at the High School is delayed one year.

ADJOURNMENT

At 9:45 AM D. Thackston MOVED: to adjourn.

SECONDED: by D. Arguin VOTED: 8, 0, 0, 2.

Respectfully submitted,



Donna M. Hosang

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman - Superintendent

Margaret A. Sullivan, Assistant Superintendent Kenneth R. Dassau, Director of Special Services
Robert A. Seymour III, Business Manager

FAX TRANSMITTAL

TO:

MRSD Board Members & Principals

COMPANY:

FROM:

Dr. Brigman

FAX #:

DATE:

2-9-99

TIME:

NO. OF PAGES:

3

(including transmittal)

MESSAGE:

Your Presence and support

at this meeting would be appreciated

REPLY REQUESTED

☐

YES

☐

NO



BOARD OF SELECTMEN

P.O. BOX 725
FITZWILLIAM, NH 03447
585-7723
FAX: 585-7744

February 4, 1999

Boards of Selectmen:

Fitzwilliam
Gilsum
Richmond
Roxbury
Sullivan
Surry
Swanzey
Troy

Re: MRSD annual meeting and budget – 1999/2000

Dear Fellow Board Members,

We last met on Thursday January 21st to discuss and take positions on the 1999/2000 MRSD annual meeting warrant and budget. Since then I have been contacted by Dr. Elaine Brigman concerning our positions primarily on the budget and the teachers contract article. She indicated to me that she felt we were not fully informed on those issues and was concerned that we would attempt to influence voters based on incorrect information. She requested an opportunity to meet with the group and present the administration's position.

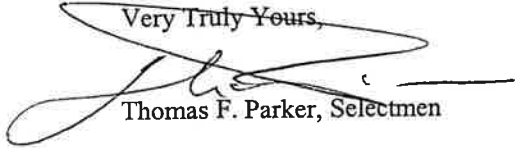
I have been working with Bill Hasbrouck and we have scheduled a meeting for February 11th at 7:00pm in the Troy Town Hall. We hope that as many of you as possible will attend.

Bill has asked me to chair the meeting due to his position as chairman of the MRSD budget committee.

The agenda will be to once again go over each applicable warrant article, review our position and give the administration an opportunity to present their position, followed by a vote to establish the majority position of the selectmen present. Please contact me if you have other items to be added to the agenda.

I have enclosed a notice of the meeting. Please post in a suitable location within your community. The question of compliance with RSA: 91A has come up. I have consulted both our town attorney and the NHMA staff attorney and both recommend we treat our meetings as coming under the provisions of the statute. We may want to further discuss those issues on the 11th.

Very Truly Yours,


Thomas F. Parker, Selectmen

Cc: Dr. Elaine Brigman, MRSD

PUBLIC NOTICE

You are hereby notified that there will be a meeting of Selectmen for the eight towns comprising the Monadnock regional School District on Thursday February 11, 1999 at 7:00pm in the Troy Town Hall.

The purpose of this meeting is to receive information from the MRSD administration relative to the position the Selectmen have taken on the 1999/2000 MRSD budget and various warrant articles.

Be advised that the positions taken by regional Selectmen are advisory only and not statutorily binding on the school district and administration.

If you require any special accommodation, please contact the Troy Board of Selectmen's office at 603-242-7722 at least 24 hours in advance.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

February 16, 1999

**MEETING AT
Mt. Caesar School, Swanzey Center**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business
 - 1. Approval of Minutes of Non-Public Session of October 6, 1998
 - 2. Approval of Minutes of Non-Public Session of January 5, 1999

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports: Communications, Policy
- b. New business items
- c. Update from Light, Sound and Action Committee
- d. Gilsum Project
- e. Resource Officer
- f. 1999-2000 School Calendar
- g. Suspension/Expulsion Report
- h. Safety Plan
- i. Joint Board of Selectmen Meeting
- j. FY'99 Budget Projection
- k. Action on the Manifest
- l. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

Monadnock 21st Century Meeting

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman, - Superintendent

Margaret A. Sullivan, *Assistant Superintendent*

Kenneth R. Dassau, *Director of Special Services*

Robert A. Seymour, *Business Manager*

To: MRSD School Board

From: E. Brigman *EB*

Re: 2/16/99 Board Meeting

Date: February 10, 1999

Please note that the meeting will be held at the Mt. Caesar School. Since we did not meet on February 2, 1999, the agenda looks almost the same. I am not including information already sent to you for the cancelled meeting with this packet.

2b. We have two sets of minutes from non-public sessions that never were voted on. They are enclosed for your review.

4a. The Communications committee met to design flyer for Emerson Project and mailer for Warrant articles. The next meeting is scheduled for Monday, February 15th at 7:30 a.m. at the SAU.

The Policy Committee met to review Board policies, school handbooks and model policies in the area of student discipline, suspension, drugs and alcohol. The next meeting will take place after the Board meeting on February 16th.

4c. The Light, Sound and Action Committee will update us on their efforts.

4d. Bob will update us on the Gilsum project.

4e. Dan Stockwell visited a school which has the Resource Officer Program and he called several other schools with the program. Dan will brief us on what he saw. At this time my recommendation is to proceed with the grant and if awarded to implement the program.

4f. 1999-2000 School Calendar was sent with the 2/2/99 packet. It has two versions. One is if the Teachers' Agreement is approved by the voters. The second version is if the Agreement is not approved. The difference is that there is one more student day and one less workshop day in the voter approved version.

4g. The suspension/expulsion report was enclosed in the 2/2/99 packet. Dan Stockwell will review this with us.

4h. Bob will tell us about progress on the District Safety Plan.

4i. The Boards of Selectmen met recently. We should review the meeting.

4j. Bob hopes to have a projection of the FY'99 Budget expenditures completed.

5. I will summarize the Monadnock 21st Century Meeting held at the High School on February 9, 1999

Also enclosed you will find a copy of the NHSBA Policy on Board Member Conflict of Interest.

I had a call from the School Board Association. The secretary said that Larry had asked for this policy. Since the Association's administrative policy is not to send directly to Board members, I am enclosing the policy for everyone to review.

MONADNOCK REGIONAL SCHOOL DISTRICT

Monadnock Regional School Board Meeting
Monadnock Regional High School, Swanzey, NH
January 5, 1999

CALL TO ORDER

Bill Hamill, Vice Chairman, called the meeting to order at 7:45 p.m.

Present:

D. Arguin, G. Bednarski, D. Carluccio, B. Hamill, M. Sears, L. Sicotte, R. Thackson, and G. White: Also present: Dr. Elaine Brigman, Superintendent, D. Stockwell, and D. Gagne.

The student's mother attended the meeting.

B. Hamill gave the parent the option of the hearing being held in public or non public session. The parent request a non public hearing.

At 6:50 p.m. M. Sears MOVED: That the Board enter into non public session. SECONDED: G. Bednarski. VOTED: 8-0-0-0 by a roll call vote.

PROCEEDINGS:

D. Stockwell and D. Gagne explained that this was the second violation of the MRSD Drug and Alcohol Policy and that the student has been suspended pending the outcome of this hearing.

Dr. Brigman reported that the Superintendent's hearing had been cancelled on three different dates by the parent.

At 7:45 the parent was excused.

Dr. Brigman recommended that the student be suspended until the end of the school year and be allowed to return to the School in the Fall provided the student received Drug Rehabilitation.

R. Thackson MOVED: That the student be suspended for 365 days. SECONDED: M. Sears. DISCUSSION: A discussion of suspension for 365 days verses remainder of the school year took place. VOTED: 5-4-0-0.

At 8:50 G. White MOVED: That the Board return to public session. SECONDED: by G. Bednarski. VOTED: 8-0-0-0.

Respectfully Submitted,



E. Brigman

HELD RECORD: MONADNOCK SCHOOL BOARD MEETING

OCTOBER 6, 1998

Items Discussed in Non Public Were:

- 1. Dr. Brigman asked the Board to accept the letter of resignation from Cathryn Harvey, 60% music teacher at Mt. Caesar. It was noted that Ms. Harvey agreed to stay on board as an employee until a replacement was found. The resignation was accepted by the Board, with regrets.**
- 2. Discussion of Performance Bonus for Barry Fowler, Maintenance Director. Dr. Brigman and the Board acknowledged the outstanding work and dedication demonstrated by Mr. Fowler. In recognition, the Board agreed to award Mr. Fowler a \$1,000 bonus to be presented at the November 17th Board meeting. All Board members voted in the affirmative, with L. Sicotte opposed.**

BOARD MEMBER CONFLICT OF INTEREST

A Board member shall not have any direct personal and pecuniary interest in a contract with the School District, nor shall he or she furnish directly any labor, equipment, or supplies to the District.

In the event a Board member is employed by a corporation or business or has a secondary interest in a corporation or business which furnishes goods or services to the School District, the Board member shall declare his interest and refrain from debating, discussing, or voting upon the question of contracting with the company.

It is not the intent of this policy to prevent the District from contracting with corporations or businesses because a Board member is an employee of the firm. The policy is designed to prevent placing a Board member in a position where his interest in the public schools and his interest in his place of employment (or other indirect interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist.

Nepotism

The Board will not employ any teacher or other employee if such teacher or other employee is the father, mother, brother, sister, wife, husband, son, daughter, son-in-law, daughter-in-law, sister-in-law, or brother-in-law of the Superintendent or any member of the Board. If a conflict exists, the Board member shall declare his/her interest and refrain from debating, discussing, or voting on a nomination or other issue.

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board member's election.

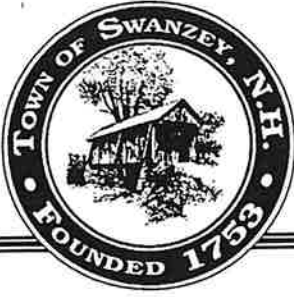
Exceptions to this policy may be made by the Board.

Statutory-Regulation References:

Marsh v. Hanover, 113 NH 667 (1973) and

Atherton v. Concord, 109 NH 164 (1968)

RSA 671:18



TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY
P.O. BOX 10009
SWANZEY, NH 03446-0009
TOWN HALL (603)-352-7411 FAX (603)-352-6250

January 27, 1999

Monadnock Regional School Board
600 Old Homestead Highway
Swanzey, NH 03446

Re: Establishment of a Tax Increment District within Swanzey

Dear School Board Members:

This letter is in follow up to our correspondence of December 16, 1998 advising the district the Town was considering establishment of a development district pursuant to RSA 162-K at the 1999 Town Meeting.

As we continue through the process to consider establishment of a district, a district plan for voter consideration has been prepared. A copy of the plan is enclosed for your review. An informational meeting/hearing has also been schedule for Wednesday, February 17th at 7:00 p.m. at the Town Hall.

If you have any questions regarding the proposed development district or its plan, please feel free to contact us. If you wish to meet with us to discuss the proposal, contact our office at 352-7411.

Sincerely,

Bernard J. Lambert

Bernard J. Lambert

Robert A. Beauregard

Robert A. Beauregard

Charles R. Beauregard, Jr.

Charles R. Beauregard, Jr.

SELECTMEN OF SWANZEY

enc

PROPOSED TAX INCREMENT FINANCING DISTRICT (RSA 162-K)
Swanzy Revenue Development District Plan - January 1999

Statement of Objectives

The Tax Increment Financing District proposed contains approximately 145 acres of land located south and southeast of Wilson Pond between NH Routes 12 and 32. The District generally includes lots within the Industrial Park District approved for this type of development by the 1995 Swanzy Town Meeting. A portion of the parcels within the district are currently occupied by industrial or multi-family uses, but the majority of the acreage is open space proposed for development in accordance with the requirements of the zoning approved by the Town. Creation of a tax increment financing district is proposed to provide financing for infrastructure improvements necessary to support new industrial and other commercial development within the Industrial Park District.

Infrastructure Improvements Proposed

The Swanzy Economic Development and Revitalization Committee (SEDRC) established by the 1998 Town Meeting worked with representatives from the Monadnock Economic Development and Revitalization Corporation to develop a plan for infrastructure improvements for the area included in the district. Necessary infrastructure development for the district includes construction of roads, utilities, a water system and extension of municipal sewer service. A connector road between NH Route 12 and 32, as well as interior roads servicing the area encompassed by the district, are planned. Sewer service will be extended by construction of a pump station/force main accessing the Keene Wastewater Treatment Plant and an interceptor network within the district. Also planned is the expansion of the existing water system and possible addition of a storage tank. Preliminary construction cost estimates prepared for the various infrastructure components are as follows:

Roads	\$ 698,358
On Site Sewer	195,000
Off Site Sewer and Pump Station	1,200,000
Water	400,000
Total Estimated Construction Cost	\$ 2,493,358
Engineering	300,000
15% Contingency	374,003
TOTAL	\$ 3,167,361

To finance the cost of these infrastructure improvements, authority to bond up to \$3,200,000 will be requested from voters at the 1999 Town Meeting. Tax Increment generated by new development within the district will be utilized to finance this debt.

Financing of Infrastructure

Establishment of a development district under the provisions of RSA 162-K provides for capturing of the full tax revenue generated by new development within the district. The full tax increment generated by any new construction or increases in assessed value will be dedicated to payment of bond issued to finance infrastructure costs and related development district expenses. Impact of capturing full tax increment on Monadnock Regional School District, which bases its tax apportionment primarily on average daily membership, is anticipated to be minimal. Because

the overall value of the proposed district is not significant when compared to the overall value of Cheshire County, impact on county finances is also anticipated to be minimal.

Upon creation of the district, a baseline assessed value defined by the statute as the "original assessed value" is established. Annually, the assessed value is reviewed and any changes in total assessed value calculated. The full taxes generated by additional assessed value will be dedicated to the payment of bonds and other related district expenses. To generate sufficient tax increment to service the proposed debt, approximately \$7,800,000 of additional tax assessment will be required based on financing over a twenty year period.

District Administration

Under the statute, the district will operate under the supervision of Selectmen with a district advisory board. Selectmen propose creation of a Advisory Board of five appointed by the Board. In accordance with the statute, a majority of members shall be owners or occupants of property within or adjacent to the District. In addition, Selectmen shall be empowered to appoint a district administrator when necessary to move the project forward.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman, - Superintendent

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Robert A. Seymour, *Business Manager*

Kenneth R. Dassau, *Director of Special Services*

Aminda Nicoloro, *Director of Curriculum and Instruction*

To: MRSD School Board Members

From: E. Brigman

Re: Evaluation Forms

Date: January 7, 1999

Second
Try for
Dan & Dixie
1-20-99

1-8-99
Sent to
MRSD
Sch Bd Members
T

As requested at the January 5, 1999 Board meeting, enclosed are the evaluation forms for the School Board and Superintendent.

Please fill out the forms and return them to Chairman, Glenn White at the next scheduled Board meeting of January 19, 1999.

Also enclosed is the agenda for the "Day on the Hill" for February 11, 1999, Notice of Public Hearings regarding the Town of Swanzy Economic Development District, notice of "1999 Coffee Chat" on the Claremont Decision and a copy of my letter to Mrs. Rudy.

EVALUATION OF BOARD OPERATIONAL PROCEDURES

The School Board shall establish realistic objectives related to Board procedures and relationships and shall, from time to time, measure its performance against the stated objectives.

May 4, 1993

EVALUATION OF SCHOOL BOARD OPERATIONAL PROCEDURES

Instructions

Each Board member and each administrator asked to evaluate the Board's effectiveness is to rate the Board on each criterion, using a number on a scale from 1 to 5.

The Key: 1--Poor 3--Adequate 5--Excellent
 2--Inadequate 4--Good

The Board chairman or Superintendent will collect all copies of the rating instrument, tally the scores, determine the composite average, and record it on the graph provided. Each member of the Board will be given a copy of the composite results.

Individual Rating	Composite Rating	A. <u>RELATIONSHIP WITH SUPERINTENDENT</u>
_____	_____	1. Establishes written policies for the guidance of Superintendent in the operation of the schools.
_____	_____	2. Provides the Superintendent with a clear statement of the expectation of performance and personal qualities against which he/she will be measured periodically.
_____	_____	3. Engenders confidence in the Superintendent by inviting communication from the Superintendent.
_____	_____	4. Reaches decisions only on the basis of study of all available background data and consideration of the recommendation of the Superintendent.
_____	_____	5. Requests information through the Superintendent and only from staff members with the knowledge of the Superintendent.

<u>Individual Rating</u>	<u>Composite Rating</u>	
<hr/>	<hr/>	6. Provides a climate of mutual respect and trust offering commendation whenever earned and constructive criticism when necessary.
<hr/>	<hr/>	7. Matters tending to alienate either Board member or Superintendent are discussed immediately rather than being permitted to fester and deteriorate.
<hr/>	<hr/>	8. Provides opportunity and encouragement for professional growth of the Superintendent.
<hr/>	<hr/>	9. Provides time for the Superintendent to plan.
<hr/>	<hr/>	10. Takes the initiative in maintaining a professional salary for the Superintendent comparable with salaries paid for similar responsibility in and out of the profession.
		B. <u>COMMUNITY RELATIONSHIPS</u>
<hr/>	<hr/>	11. Encourages attendance of citizens at Board meetings.
<hr/>	<hr/>	12. Actively fosters cooperation with various news media for the dissemination of information about the school program.
<hr/>	<hr/>	13. Insures a continuous planned program of public information regarding the schools.
<hr/>	<hr/>	14. Participates actively in community affairs.
<hr/>	<hr/>	15. Channels all concerns, complaints, and criticisms of the school system through the Superintendent for study with the expectation that he/she will report back to the Board if action is required.
<hr/>	<hr/>	16. Protects the Superintendent from unjust criticism and the efforts of vocal special interest groups.

<u>Individual Rating</u>	<u>Composite Rating</u>	
_____	_____	17. An individual Board member does not commit him/herself to a position in answer to an inquiry or in public statements unless Board policy is already established and clear or the question addressed to him/her requires merely a recitation of facts about the school system.
_____	_____	18. Encourages citizen participation in an advisory capacity in the solution of specific problems.
_____	_____	19. Is aware of community attitudes and the special interest groups which seek to influence the district's program.
		C. <u>BOARD MEETINGS</u>
_____	_____	20. Has established written procedures for conducting meetings which include ample provision of the public to be heard but prevents a single individual or group from dominating discussions.
_____	_____	21. Conducts its meetings in facilities that allow the division's business affairs to be conducted by the Board and its administrative staff effectively.
_____	_____	22. Selects a chairman on the basis of his or her ability to properly conduct a meeting rather than on seniority or rotation.
_____	_____	23. New items of a complex nature are not introduced for action if they are not listed on the agenda but are presented for listing on a subsequent agenda.
_____	_____	24. Definitive action is withheld until asking if there is a staff recommendation and what it is.

<u>Individual Rating</u>	<u>Composite Rating</u>	
_____	_____	25. Care is used in criticizing a staff recommendation.
_____	_____	26. The privilege of holding over matters for further study is not abused.
_____	_____	27. Each member makes a sincere effort to be informed on all agenda items listed prior to the meeting.
_____	_____	28. Controversial, complex, or complicated matters are held over or placed on the agenda for discussion only, prior to consideration for adoption.
		D. <u>STAFF AND PERSONNEL RELATIONSHIPS</u>
_____	_____	29. Develops sound personnel policies, involving the staff when appropriate.
_____	_____	30. Authorizes the employment or dismissal of staff members only upon the recommendation of the Superintendent
_____	_____	31. Makes provision for the complaints of employees to be heard, and after full study if staff dissatisfaction is found to exist, takes action to correct the situation through appropriate administrative channels.
_____	_____	32. Is receptive to suggestions for improvement of the school system.
_____	_____	33. Encourages professional growth and increased competency through: <ul style="list-style-type: none"> a. Attendance by staff members at educational meetings. b. Training on the job c. Salary increments which recognize training and experience beyond minimum qualifications for a given position.

Individual
Rating _____Composite
Rating _____

_____ 34. Makes the staff aware of the esteem in which it is held.

_____ 35. Provides a written policy protecting the academic freedom of teachers.

E. RELATIONSHIP TO THE INSTRUCTIONAL PROGRAM

_____ 36. Understands the instructional program and the general restrictions imposed on it by the Legislature, the State Board of Education, and college and university requirements.

_____ 37. Realistically faces the community to support a quality education for its children.

_____ 38. Resists the efforts of special interest groups to influence the instructional program if the effect would be detrimental to the students.

_____ 39. Encourages the participation of the professional staff, and in certain instances the public, in the development of the curricula.

_____ 40. Weighs all decisions in terms of what is best for the students.

_____ 41. Provides a policy outlining the district's educational objectives against which the instructional program can be evaluated.

_____ 42. Keeps abreast of new development in course content and teaching techniques through attendance and participation in school boards association conferences and meetings of other educational groups and by reading of selected books and periodicals.

Individual
Rating

Composite
Rating

F. RELATIONSHIP TO FINANCIAL
MANAGEMENT OF THE SCHOOLS

43. Equates the income and expenditures of the district in terms of the quality of education that should be provided and the ability of the community to support such a program.

44. Takes the leadership in suggesting and securing community support for additional financing when necessary.

45. Establishes written policies which will ensure efficient administration of purchasing, accounting, and payroll procedures, and the risk management program.

46. Authorizes individual budgetary allotments and special non-budgeted expenditures only after considering the total needs of the district.

47. Makes provision for long-range planning for acquisition of sites, additional facilities, and plant maintenance.

G. PERSONAL QUALITIES

Each Board Member Exhibits:

48. A sincere and unselfish interest in public education and in the contribution it makes to the development of children.

49. A knowledge of the community which the school system is designed to serve.

50. An ability to think independently, to grow in knowledge, and to rely on fact rather than prejudice, and a willingness to hear and consider all sides of a controversial question.

**Individual
Rating**

**Composite
Rating**

51. A deep sense of loyalty to other Board members and respect for group decisions cooperatively reached.

52. A respect for, and interest in, people and ability to get along with them.

53. A desire to work through defined channels of authority and responsibility.

54. A willingness to devote the necessary time to become an effective Board member.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER

600 Old Homestead Highway

Swanzy, New Hampshire 03446

Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District Monadnock Regional School District Winchester School District

Dr. Elaine Brigman - Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Director of Special Services

Robert A. Seymour III, Business Manager

Dr. Aminda L. Nicoloro, Dir. Of Curriculum & Instruction

February 15, 1999

To: The Citizens of the Monadnock Regional School District
Subject: The 1999/2000 School Budget

On March 9th citizens of the eight towns comprising the Monadnock Regional School District will cast ballots relating to a number of important School District Warrant Articles. To help facilitate an informed vote, we respectfully ask you to review the enclosed information.

The 1999/2000 Budget proposal is unique from a number of standpoints -

- ◆ **It is a consensus budget; The School Board and the Joint Committee of Town Selectmen support the proposed operating budget (Article 1) funding for the second phase of the Emerson Elementary Construction Project (Article 2) and funding for the new teachers' contract (Article 3).**
- ◆ **At the First Session, held February 6th, voters overwhelmingly supported these same articles.**
- ◆ **Projected revenues exceed the increase in the proposed budget ; consequently, with voters' approval, the major initiatives mentioned above shall be funded with an accompanying overall reduction in the school portion of the tax rate!**
- ◆ **There is an Article to consider amending the composition of and representation to the School Board. This Article is a result of the outstanding work performed by the SAU Study Committee you chartered at the 1998 District Meeting.**
- ◆ **Via staffing and technology initiatives, this budget is educationally sound and enhances the quality of education afforded our students. Please read the enclosed details.**

We are united in our support for the 1999/2000 budget. We appreciate your taking the time to review the facts and we ask for your support of this budget. The budget is fiscally responsible and funds major educational improvements.

School Board Chairman



Superintendent of Schools



S A U 38

	DATE	TIME	TO/FROM	MODE	MIN/SEC	PGS	JOB#	STATUS
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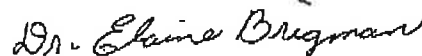
SCHOOL ADMINISTRATIVE UNIT NO. 38**SWANZEY CENTER****600 Old Homestead Highway****Swanzy, New Hampshire 03446****Telephone (603) 352-6955 FAX (603) 358-6708****Hinsdale School District Monadnock Regional School District Winchester School District****Dr. Elaine Brigman - Superintendent****Margaret A. Sullivan, Assistant Superintendent****Kenneth R. Dassau, Director of Special Services****Robert A. Seymour III, Business Manager****Dr. Aminda L. Nicoloro, Dir. Of Curriculum & Instruction****February 15, 1999****To: The Citizens of the Monadnock Regional School District****Subject: The 1999/2000 School Budget**

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School Board Chairman**Superintendent of Schools**

S A U 38

***** INCOMPLETE DESTINATION(S) HIGHLIGHTED BELOW *****

DATE	TIME	TO/FROM	MODE	MIN/SEC	PGS	JOB#	STATUS
30	02/19 09:28	GILSUM ELEMENTAR	EC--S	00'00"	000	251	INC

SCHOOL ADMINISTRATIVE UNIT NO. 38**SWANZEY CENTER***600 Old Homestead Highway**Swanzy, New Hampshire 03446*

Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District Monadnock Regional School District Winchester School District

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On March 9th citizens of the eight towns comprising the Monadnock Regional School District will cast ballots relating to a number of important School District Warrant Articles. To help facilitate an informed vote, we respectfully ask you to review the enclosed information.

The 1999/2000 Budget proposal is unique from a number of standpoints -

- ◆ It is a consensus budget; The School Board and the Joint Committee of Town Selectmen support the proposed operating budget (Article 1) funding for the second phase of the Emerson Elementary Construction Project (Article 2) and funding for the new teachers' contract (Article 3).
- ◆ At the First Session, held February 6th, voters overwhelmingly supported these same articles.
- ◆ Projected revenues exceed the increase in the proposed budget ; consequently, with voters' approval, the major initiatives mentioned above shall be funded with an accompanying overall reduction in the school portion of the tax rate!
- ◆ There is an Article to consider amending the composition of and representation to the School Board. This Article is a result of the outstanding work performed by the SAU Study Committee you chartered at the 1998 District Meeting.
- ◆ Via staffing and technology initiatives, this budget is educationally sound and enhances the quality of education afforded our students. Please read the enclosed details.

We are united in our support for the 1999/2000 budget. We appreciate your taking the time to review the facts and we ask for your support of this budget. The budget is fiscally responsible and funds major educational improvements.

School Board Chairman**Superintendent of Schools***Dr. Elaine Brigman*

ARTICLE TEN: To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing year.

Monadnock Regional School Board

Given under our hands and seal this January 19, 1999

<u>Chrysten Starnett</u>	<u>W. A. Hall</u>
<u>Donald Argue</u>	<u>Michael M. Sears</u>
<u>Juliana Carluccio</u>	<u>James H. Kistler</u>
<u>Dixie Guinan</u>	<u>Debra Beckman</u>
<u>John S. White</u>	

**Monadnock Regional School District
School Board Minutes
February 16, 1999**

Meeting held at Mount Caesar Elementary School

Call to Order

The meeting was called to order by Glenn White, Chairman, at 7:00 pm.

Present: Chair Glenn White, Don Arguin, Gary Bednarski (7:00pm - 7:50pm), Deb Carluccio, Dixie Gurian, Bill Hamill, Lawrence Sicotte

Absent: Chrysten Starrett, Richard Thackston, Michelle Sears

Administration in Attendance: Dr. Elaine Brigman, Robert Seymour, Ken Dassau, Lil DeCoste, Betty Tatro, Dan Stockwell, Doug Gagne, Joe Smith, Dave Mousette, Dave Bell, Curt Cardine.

Consent Agenda

a. Approval of minutes. Motion made and seconded to approve the minutes of January 19, 1999 as presented. Motion unanimously approved.

b. Old Business

1. Approval of minutes Non-Public Session of October 6, 1998. Motion made and seconded to approve the minutes as presented. Motion unanimously approved.

2. Approval of minutes Non-Public Session of January 5, 1999. Motion made and seconded to approve the minutes as presented. Motion unanimously approved.

3. Mr. Seymour informed the Board that the Emerson Project contract with Bannister & Greenberg had not yet been signed by the Board Chairman. Mr White signed the document.

4. L. Sicotte asked Dr. Brigman about the student enrollment list the Swanzeu Board of Selectmen had requested. Dr. Brigman responded she had sent it out.

Citizen Concerns

Dan Stockwell informed the board that the Boys Cross-Country team had won the Class State Championship. He congratulated the team and Coach Steve Streeter. Mr. Stockwell requested the Board acknowledge the team's effort by approving the purchase of team jackets.

Mr. Stockwell further informed the Board that the Cheerleaders had also won the state championship. He congratulated the team and requested the Board approve the purchase of team jackets for the Cheer Leaders. Mr. Stockwell's request is consistent with past requests for acknowledging our state champions.

D. Gurian moved to approve. Second by G. Bednarski.
Discussion: Estimated price to be approximately \$1,820.00.
Voted: 6-1-0-3.

The Board congratulated and applauded the student athletes in attendance: Josh Wyman, Travis Wyman, and Shawn Hebert; and Coach Steve Streeter.

Student Council Concerns

None

Other School Board Business

a. Board Committee Reports

Communications Committee: Ms. Gurian reported that the Communications Committee will be sending a mailing to district residents which will include an overview of the warrant articles, the Emerson Project, and will reference the support of the Joint Board of Selectmen's meeting of February 4, 1999.

Ms. Gurian thanked Dr. Brigman, Betty Tatro, Karen Craig, and Bob Seymour, for their help on the committee.

Policy Committee: Don Arguin reported that the Policy Committee had met and reviewed nearly a half-dozen board policies. The committee is comparing these to the NH School Board Association model policies and plan to bring a proposal to the Board at the next meeting.

b. New Business: Bob Seymour distributed the warrant articles for Board member signatures.

c. Update for Light, Sound, and Action Committee: As a member of the committee Ms. Gurian reported that to date the committee has raised \$56,000 towards the target goal of \$130,000! She reported an anonymous contribution of \$10,000 and called the committee's work a "gratifying experience." The drive is expected to conclude in September.

Ms Gurian encouraged all persons to attend the district's production of the Wizard of Oz: Performance dates are March 10, 11, 12, and 13, at 7:30PM.

d. **Gilsum Project:** Bob Seymour reported that four architects/construction firms expressed an interest in the Gilsum project. Mr. Seymour will contact architects for the March 9 meeting with the Facilities Committee. The plan is to have the Gilsum Project Group participate with the Facilities Committee and interview architects March 9.

e. **Resource Officer:**

Dan Stockwell reported that he had visited the Hudson School District and spoke with personnel in the Salem School District to gain information about the functioning of the Resource Officer within the school. It is a three year grant funded position that places a police officer into the schools as a community resource. Dan requested that the Board try the program. Dr. Brigman requested approval of the Board to submit the grant.

Moved by D. Arguin. Seconded by D. Gurian. Discussion. Mr. Sicotte asked if the police officer carried a firearm. Mr. Stockwell replied the RO at Hudson did. D. Arguin commented the purpose of the RO is to intervene when necessary and to assist in providing a safe and orderly environment.

Voted: 5-1-0-3. Motion approved.

f. **1999-2000 School Calendar**

Item tabled till next meeting.

g. **Suspension/Expulsion Report**

Dan Stockwell reported there have been 139 offenses to date. The number includes 14 senior high students and 21 junior high students whose parents elected to keep their students home rather than attend the in-school suspension. Dan does not believe the number was excessive.

Ms. Gurian asked Dan if the school had the Resource Officer did he believe the number of offenses would be reduced. Dan said he did.

h. **Safety Plan**

R. Seymour reported that the first meeting of the Safety Committee will be held on Wednesday, February 17th. He will give the Board an update at the next meeting.

i. **Joint Board of Selectmen Meeting**

G. White reported on the meeting with the Joint Board of Selectmen held on Thursday, February 4. The meeting was very successful. Dr. Brigman's remarks, and Bob Seymour's presentation allowed all parties - selectmen, board members, and administration - to speak openly. The outcome was the Joint Board of Selectmen voting to

support the operating budget, the Emerson Project, and the teachers contracts. It was agreed to have a similar meeting with all parties in the fall. Bill Hamill commented that Dr. Brigman and Mr. Seymour "did an outstanding job."

j. FY '99 Budget Projection

R. Seymour distributed the 1998/99 budget projection. He reported "We're in the black." Given the present spending we will have a projected balance of \$54,876.00. Bob will contact the Department of Education to request, if it should become necessary, permission to use Medicaid revenue to offset special education deficits.

k. Action on Manifest

Bill Hamill moved that the Board approve the Manifest in the amount of \$882,202.24. (Warrant # 421, payroll, 2/9/99, \$380,000: Warrant #440, payroll, 2/10/99, \$130,705.70: Warrant # 442, payroll, 2/16/99; Warrant # 33, Accounts Payable, 2/16/99, \$332,582.83: Warrant # 34, Accounts Payable, 2/16/99, \$35,867.78

Seconded L. Sicotte.

Voted: 6-0-0-3. Motion approved.

l. Correspondence/Announcement

Dr. Brigman reported on the following correspondence: A letter from Attorney Prigge on the status of the Wilcox Building;

A letter sent to Barry Fowler, Director of Buildings and Grounds, from the State Fire Marshall's office approving the action plan for the MRHS sprinkler system;

And a leave of absence request from Mr. Bill Parkman, teacher Troy Elementary, for military leave March 15-16, 1999.

Superintendent's Report

Dr. Brigman and Curt Cardine reported on the "Monadnock 21st Century" meeting held February 9. Dr. Brigman reported that nearly 70 persons attended to hear inspirational talk and to begin participating in shaping a 21st century vision for the district. A follow up meeting is scheduled for Monday, April 26, 1999, at 4:00. Dr. Brigman anticipates several hundred people will attend and encouraged everyone to mark their calendars.

Chairman White complimented Dr. Brigman on her report.

Setting the Next Meeting Agenda

1. 1999/2000 School Calendar
2. Refreshments compliment of the Board Chair
3. Committee Reports: Policy, Safety
4. Gilsum Project

Non-Public Session

At 8:43 PM Bill Hamill moved that the Board enter non-public session for the purpose of discussion of personnel.
Seconded L. Sicotte. Voted 6-0-0-3 by roll call vote.

Dr. Brigman informed the Board of a meeting with Mt. Caesar parents. Dr. Brigman informed the Board that she has approved the hiring of an additional teacher and instructional assistant to staff a Student Support Center in the school. L. DeCoste, E. Tatro, and K. Dassau were in attendance and spoke to the issue.

R. Seymour discussed a negotiation item.

At 9:12PM B. Hamill moved that the Board return to Public Session.
Seconded by D. Arguin. Voted: 6-0-0-0 by a roll call vote.

Adjournment

At 9:13PM B. Hamill moved to adjourn.
Seconded by D. Gurian. Voted: 6-0-0-0

Submitted,



Kenneth R. Dassau

1	WORKSHEET 0029							
2	MONADNOCK DISTRICT 98/99 BUDGET PROJECTION							
3			AS OF FEB 16 (INCLUDES REDUCTION FOR MT CAESAR TEACH					
4			AND AIDE)					
5								
6	ACCOUNT		PROJECTED END OF YEAR BALANCE					
7								
8	ALL SALARIES				\$35,334.00			
9	MEDICAL INSUR.				\$11,102.00			
10	SUBSTITUTES				(\$19,000.00)			
11	DENTAL				\$10,980.00			
12	LIFE INSUR.				\$4,000.00			
13	WORKERS COMP				\$30,000.00			
14	RETIREMENT				(\$28,788.00)			
15	UNEMPLOYMENT				\$11,000.00			
16	FICA				\$12,813.00			
17	REPAIRS AND MAINT				\$0.00			
18	SUPPLIES				(\$12,000.00)			
19	TEXTS				\$4,100.00			
20	EQUIPMENT (NEW & REPLACE)				(\$18,000.00)			
21	DUES AND FEES				\$200.00			
22	SUBSCRIPTIONS				(\$150.00)			
23	PURCH SERVICES (GRADUATIONS)				\$0.00			
24	PURCH SERVICES (STAFF DEVL)				\$0.00			
25	EMERSON PROJECT				\$0.00			
26	SPED PURCH SERVICES				\$0.00			
27	SPED RELATED SERVICES				(\$40,000.00)			
28	SPED EVALUATIONS				\$1,500.00			
29	SUMMER PROGRAMS				(\$33,881.00)			
30	SPED TUITION PUBLIC				(\$10,000.00)			
31	SPED TUITION PRIVATE				(\$45,000.00)			
32	NURSE PROFESS. SERVICES				\$1,500.00			
33	PSYCH SERVICES				\$0.00			
34	SPEECH AND LANGUAGE				\$0.00			
35	VISION IMPAIRED				\$0.00			
36	OCCUPATIONAL THERAPY				\$0.00			
37	SAU MANAGEMENT SERVICES				\$0.00			
38	MAINTENANCE				(\$8,600.00)			
39	UTILITIES				\$12,000.00			
40	TRANSPORTATION				\$0.00			
41	INSURANCE				\$0.00			
42	RENTAL BUILDING				\$950.00			
43	SITE IMPROVEMENTS				\$45,000.00			
44	ARCHITECTURE SERVICES				\$57,500.00			
45	DEBT SERVICE				\$23,500.00			
46	SICK DAYS AND YRS OF SERVICE PAY				(\$7,850.00)		Retiring Teacher	
47								
48								
49		JUNE 30, 1999 PROJECTION			\$38,210.00			
50								
51								
52								
53								
54								

**MONADNOCK REGIONAL SCHOOL DISTRICT
ANNUAL MEETING-FIRST SESSION
February 6, 1999**

The First Session of the annual School District Meeting was held in the gymnasium of the Monadnock Regional High School on February 6, 1999. Moderator Myron Steere called the meeting to order at 10:05 AM and introduced School Board Chair, G. White and School Board Members. Mr. Steere introduced Dr. Elaine Brigman, Superintendent and Mr. Robert Seymour, Business Manager, as well as Terry Stepenuck, Clerk and Barry Fowler, Maintenance Director. Also introduced were Assistant Moderators Tom Parker from Fitzwilliam and Richard Lane from Swanzey.

Mr. Steere explained the process for the District Meeting. All citizens will check in and receive a pink resident card. Each warrant article will be read, discussed and voted for setting the wording for the official ballot. Each individual wishing to speak should step to the microphone to do so. The voting will be by voice vote or standing count.

Mr. Steere read Article One.

ARTICLE ONE: Shall the Monadnock Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$18,306,401. Should this article be defeated, the operating budget shall be \$17,672,306, which is the same as last year, with certain adjustments required by previous action of the Monadnock Regional School Board or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only?

(Recommended by the School Board)

(Not recommended by the Budget Committee. The Budget Committee recommends an operating budget of \$18,230,127. This figure is the School Board's recommended operating budget (\$18,306,401) minus \$100,000 (the cost of a Sprinkler System for the Jr./Senior High) and the addition of \$4,212 for a part-time English teacher at the High School and the addition of \$19,514 for a three fifths (3/5) science teacher at the Jr./Senior High School.)

Mr. Glenn White, Chairman of the School Board moved the Article. The Article was seconded. Mr. William Hamill, School Board member, presented an overview of the Operating Budget. The budget as presented is a responsible budget, which includes funding for all major undertakings including teacher salary increases, completion of the Emerson project, and general operating funds. Revenue is expected to outweigh the budget expenditures. Mr. Hamill explained that a yes vote is recommended and that a no vote would revert to the default budget and have a negative effect on education.

Sue Bobbin moved that the operating budget contained in Article One be amended to \$18,377,789 by adding \$71,388. The purposed of this increase is to fund a 4% salary

increase for the District's support staff for the 1999/2000 school year, which was agreed to by the Support Staff Association and the District.

Janet McCullough, Budget Committee member, stated that the budget cannot be increased by a negotiated item. Mr. Prigge, School Board Attorney, stated that the amendment to change the wording was acceptable. Mr. Steere allowed the amendment. Marie Szymcik, from Swanzey, explained the amendment. A tentative 4% increase was agreed on by the bargaining unit and the School Board negotiator. The negotiations were not completed in time for a Warrant Article to appear on the ballot. Glenn White, School Board Chair, added that because the contract was not approved prior to 1/12/99 it was not legal to include the increase in the budget. In the last several days negotiators came to an agreement for the 4% raise. This raise has not been approved by the School Board. The only way the Board can approve the increase is if the public puts it into the budget. Bill Hasbrouck, Budget Committee member reminded meeting attendees that any negotiated contracts must be voted on in a separate warrant article and it was too late for this year. Mr. Steere added that an amendment to change the wording of the article was acceptable, but it is a legal issue to be decided by the Department of Revenue whether the Board can actually spend the money. Mr. Prigge also added that the attendees could vote for the change in wording of the amendment (to raise the dollar amount) but the legal issue would still be pending. The question was raised that if the budget was increased by 4% could the School Board spend the money on other items. Mr. Steere replied that the money could only go for the purpose proposed in the amendment, raises for the support staff. There was a call for a move to vote. A yes vote would end the debate. Voted in the affirmative.

Mr. Steere called for a vote on the amendment. The amendment as presented was voted in the affirmative.

Kim Wolfe, Swanzey, moved that the Operating Budget contained in Article One be amended to include an additional \$50,000 for consideration of adding a 6th fourth grade teacher and a teacher's aide at Cutler School for the 1999-2000 school year. Dr. Brigman was asked to speak about class sizes at Cutler School. According to Dr. Brigman, Cutler has the largest fourth grade class sizes in the District. The incoming fourth grade class has a large special needs population and without the new staff the class sizes would be 27-28 students in each fourth grade class. The increase requested is not out of line for a teacher and aide's salaries and benefits. Don Arguin was recognized and added that this issue had not been brought before the School Board; that today's meeting was the first time that School Board members had heard of the issue. Mr. Steere called for a vote on the amendment. The amendment passes in the affirmative by a standing vote, 92 yes, 52 no. Ms. Wolfe expressed thanks to the public for the affirmative vote.

Mr. Steere called for a vote on the amended Article One. Bill Rose, State Representative from Richmond, was recognized and stated that thought needs to be given to those citizens on fixed incomes. People will be in distress if the amended Article passes. Janet McCullough, Troy, was recognized and gave an explanation of the Budget Committees budget. Cliff Simonds, Swanzey, questioned if the budget does not pass on March 9, do the amendments revert to the default budget. Mr. Steere answered that the amendments

would not revert to the default budget.

Mr. Steere reread Article One, with a total of \$18,427,789 for the Operating Budget which includes the increases of \$50,000 for a teacher and aide at the Cutler School and \$71,388, which represents a 4% salary increase for support staff. There was request for a standing vote. The wording of Article One as amended was voted in the affirmative by a standing vote, yes 98, no 40.

Mr. Steere read Article Two.

ARTICLE TWO: To see if the Monadnock Regional School District will vote to raise and appropriate the sum of One Million Five Hundred Thirty Three Thousand and Fourteen Dollars (\$1,533,014) for completion of the Emerson Elementary School Construction Project and authorize the withdrawal of Five Hundred Seventy Seven Thousand and One Hundred Ninety Six (\$577,196) to come out of the Capital Reserve Fund created under Article 5 of the 1975 Annual District Meeting. The balance of Nine Hundred Fifty Five Thousand and Eight Hundred Eighteen Dollars (\$955,818) is to come from general taxation. This appropriation is in addition to Warrant Article One, the operating budget.

(Recommended by School Board)

(Not recommended by the Budget Committee. The budget Committee agrees with raising and appropriating \$1,533,014 for completion of the Emerson Construction Project. However, the Budget Committee recommends the funding sources be \$325,211 from Building Aid revenue, \$251,985 to come out of Capital Reserve building construction fund, and \$955,818 to come from general taxation.)

Chrysten Starrett moved the Article. Seconded. Ms. Starrett stated that this is the second year of funding for the Emerson project. She clarified the differences between the School Board's recommendation and the Budget Committee's recommendation. Bill Hasbrouck moved to change the way Article Two is funded to the Budget Committee proposal. Seconded. Mr. Steere called for a vote of the amendment to Article Two. The amended was voted in the affirmative. Karen Craig, Principal of Emerson School, was recognized and stated that that the project was to add two additional classrooms and a fine arts room, to help eliminate overcrowding. This project would not add any additional teachers, rather existing teachers would be reassigned to different space. She urged meeting participants to review the handout regarding the project. Mr. Steere called for a vote on Amended Article Two, appropriating funds for the Emerson project, which includes \$325,211 from building aid revenue, \$251,985 from Capital Reserves and \$955,818 from general taxation. The wording of Article Two as amended is voted in the affirmative.

Mr. Steere read Article Three.

ARTICLE THREE: To see if the Monadnock Regional School District will vote to approve the cost item included in the two year collective bargaining agreement reached between the

Monadnock Regional School Board and the Monadnock District Education Associate which calls for salary (step) increases:

Year	Estimated Increase
1998-99 (Retroactive)	\$283,000 (overall 2.97% increase)
1999-2000	\$187,134 (overall 2.91% increase)

and further to raise and appropriate the sum of \$283,000 (retroactive for 1998/1999 fiscal year) and the sum of \$187,134 for the 1999-2000 fiscal year, such sums representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. This appropriation is in addition to Warrant Article One, the general operating budget. The School Board recommends. The Budget Committee recommends.

Dixie Gurian moved the Article. Seconded. Ms. Gurian explained that the goal of this Article is to resolve past and present bargaining issues, so as to eliminate a retroactive contract. Bill Rose, from Richmond, was recognized and noted that the average cost of living increase was approximately 1% and teachers were asking for almost three times that amount. Judy LeFebvre, Swanzey, asked if approving this Article would mean no increase for next year. Mr. Steere answered that citizens would be voting on this year's increase as well as next year's increase. Mr. Steere called for a vote on Article Three. The wording for Article Three as originally presented was voted in the affirmative.

Mr. Steere read Article Four.

ARTICLE FOUR: To see if the Monadnock Regional School District will vote to raise and appropriate up to \$190,000 to be placed in the Capital Reserve Fund created under Article 5 of the 1975 Annual meeting and Article 6 of the 1995 Annual Meeting. This amount to be funded from the year-end undesignated fund balance available on July 1, 1999. The School Board Recommends. The Budget Committee recommends.

Larry Sicotte moved the Article. Seconded. Mr. Sicotte mentioned that the funds to be appropriated would only be raised if there was a surplus at the end of the 1998-1999 school year. Mr. Steere called for a vote on Article Four. The wording for Article Four as originally presented was voted in the affirmative.

Mr. Steere read Article Five.

ARTICLE FIVE: Shall the Monadnock Regional School District, if Article One and/or Article Three is/are defeated, authorize the governing body to call one special meeting, at its option, to address Article One, and/or cost items pertaining to Article Three? The School Board recommends. The Budget Committee recommends.

Michelle Sears moved the Article. Seconded. Ms. Sears explained that if the community votes no to Article One and/or Article Three the School Board has the option of calling another meeting without going to the Supreme Court. There was a question about the time line of calling a special meeting. Mr. Steere explained that the process would include the School Board reaching an agreement on the need for a special meeting, the Budget Committee would have to convene, and there would be public hearings and a deliberative session prior to voting. Mr. Steere called for a vote on Article Five. The wording for Article five as originally presented was voted in the affirmative.

Mr. Steere read Article Six.

ARTICLE SIX: To see if the Monadnock Regional School District amends the composition of and representation to the Monadnock Regional School Board to more accurately reflect the one-person/one-vote principle and to enable each member town to elect its own representative or representatives by changing composition of the School Board from ten (10) members to fifteen (15) members as follows:

MUNICIPALITY	POPULATION	CURRENT MEMBERSHIP	AMENDED MEMBERSHIP
Fitzwilliam	2,011	1	2
Gilsum	745	1	1
Richmond	877	1	1
Roxbury	248	1	1
Sullivan	706	1	1
Surry	667	1	1
Swanzey	6,236	2	6
Troy	2,097	2	2

Further provide that this Amendment take effect with the annual Meeting of the District in 2000, and that the original terms of office for the membership of the Board be as follows:

A. For a One Year Term:

1 Representative from Fitzwilliam
1 Representative from Richmond
1 Representative from Surry
2 Representatives from Swanzey

B. For a Two year Term:

1 Representative from Fitzwilliam
1 Representative from Roxbury
2 Representatives from Swanzey
1 Representative from Troy

C. For a Three Year Term

- 1 Representative from Gilsum**
- 1 Representative from Sullivan**
- 2 Representative from Swanzey**
- 1 Representative from Troy**

After each board member serves their original term, all subsequent terms for membership will be three (3) years.

In the event that said Amendment to the composition and membership of the School Board is adopted by the voters of the Monadnock Regional School District, the proposed Amendment as voted shall be submitted to the New Hampshire State Board of Education for approval in accordance with RSA 195-19-a.

Chrysten Starrett moved Article Six. Seconded. Mr. Steere, Chairperson of the Study Committee, commented on the Article. The Study Committee worked for six months looking at three major issues, whether to withdraw from the SAU, whether to stay in the SAU, and whether to recommend changes to the membership of the School Board to more closely represent one person/one vote. The members of the Committee submitted a report to the School Board on December 15, 1998. The Committee voted unanimously to remain in the SAU and to recommend increasing the size of the School Board to 15 (fifteen) members. Mr. White, School Board Chairperson, was recognized and indicated that the Board works well at its present size. Mr. Steere called for a vote on Article Six. A standing vote was requested. The wording for Article Six as originally presented was voted in the affirmative by as standing vote, yes 115, no 5.

Mr. Steere read Article Seven.

ARTICLE SEVEN: Shall the Monadnock Regional School District accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

Bill Hamill moved Article Seven. Seconded. Chuck Beauregard, Swanzey, asked about over expenditures from last year. Mr. Steere answered that the issue of over expenditure would be addressed later in the meeting. Mr. Steere called for a vote on Article Seven. The wording for Article Seven as originally presented was voted in the affirmative.

Mr. Steere called for a two-minute recess. As the meeting reconvened Mr. Steere answered the prior question from Mr. Beauregard, regarding an over expenditure during the last fiscal year. Spending was \$181,061 over budget mostly due to the Cutler School project going over budget. Mr. Steere personally communicated with the Department of Revenue

and the Department allowed the over expenditure as a one-time allowance. Mr. Steere noted that this incident was a one time occurrence, the Department of Revenue did authorize it and the District actually ended the year with an \$80,000 surplus (which resulted from additional revenue from Medicaid). In the future over expenditures will not be an issue.

Mr. Steere read Article Eight.

ARTICLE EIGHT: To see if the Monadnock Regional School District will vote to change the formula for apportionment of operational cost from 100% based on average daily membership to 50% based on equalized valuation and 50% based on average daily membership as of July 1, 1999 with no change being made in the present formula for apportioning capital expenses. This is an article by petition.

Robert Harkins, Troy, moved the article. Seconded. The Moderator recognized Mr. John Tommila, from Fitzwilliam. Mr. Tommila discussed Foundation Aid figures, cost per student and tax amounts per town. Janet McCullough reminded meeting participants that the State was currently devising a plan to settle the current School Funding problem. Mr. Steere called for a vote on Article Eight. Mr. Steere reminded meeting participants that the wording of the article could be amended but the article would appear on the Warrant because it is a petitioned Article. A standing vote was requested. Wording of Article Eight as originally presented was voted in the affirmative by a standing vote, yes 71, no 3.

Article Nine was read by Mr. Steere.

ARTICLE NINE: To see if the Monadnock Regional School District will vote to lease to the Town of Fitzwilliam a 16,612 square foot piece of land presently part of the Emerson School property to be added to the property presently under long term lease from the District to the Town for recreational purposes, in exchange for the Town giving up its right to a 16,612 square foot piece of property presently part of the District's property leased to the Town, to facilitate the expansion of the Emerson Elementary School and compensate the Town for the portion of the leased property being conveyed to the District for the expansion project. The property covered by this exchange is shown on Fitzwilliam Tax Map 30, Lots 5 and 6.

Don Arguin moved the motion. Seconded. Mr. Arguin explained the article to meeting attendees and urged citizens to review the maps on display in the lobby. Mr. Steere called for a vote on the Article. The wording for Article Nine as originally presented was voted in the affirmative.

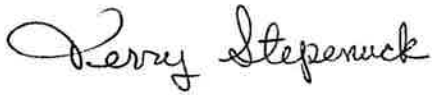
Mr. Steere read Article Ten.

ARTICLE TEN: To listen to opinions of a purely advisory nature with regards to conduct of school affairs for the ensuing year.

Gary Bednarski moved the Article. Seconded. Ms. LeFebvre, Swanzey, urged the District to carefully scrutinize expenditures on building projects so as not to over spend in the future. Marie LaFond, Fitzwilliam, thanked the teachers, support staff and administration at the Emerson School for their work on the building project. Chuck Beauregard commented that he was pleased to announce that the relationship between the Town of Swanzey and the School Board continues to improve. Mr. Steere thanked the Assistant Moderators for their help during the meeting.

It was moved and seconded to adjourn the meeting at 12:45 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Terry Stepenuck".

Terry Stepenuck, Clerk
Monadnock Regional School District

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. Elaine Brigman, - Superintendent

Margaret A. Sullivan, *Assistant Superintendent*

Kenneth R. Dassau, *Director of Special Services*

Robert A. Seymour, *Business Manager*

To: MRSD School Board

From: E. Brigman

Re: 3/1/99 Board Meeting

Date: February 24, 1999

1a. We have three sets of minutes. The first is for the meeting held before the First Deliberative Session 2/6/99. The second in for the Deliberative Session held on 2/6/99. The third is for the last regularly scheduled meeting held on 2/16/99.

4a. The Communications committee met to design flyer for the voters concerning the Warrants Articles. The Policy Committee will meet at 6:00 p.m. just prior to the Board Meeting in the High School Library.

4c. Bob will review an update of the FY'99 Budget Projection

4d. Bob will update us on the Safety Committee

4e. I left this item on the agenda in case there was more discussion or thoughts on the item.

4f. 1999-2000 School Calendar revised. It has two versions. One is if the Teachers' Agreement is approved by the voters. The second version is if the Agreement is not approved. The difference is that there is one more student day and one less workshop day in the voter approved version.

4g. By the time of this meeting, the Gilsum Building Committee will have met.

The agenda looks light. However we will need a Non-Public Session for Personnel.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

March 2, 1999

**MEETING AT
Monadnock Regional High School, Swanzey Center**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meetings
 - 1. February 6, 1999 Board Meeting
 - 2. February 6, 1999 Annual District First Session
 - 3. February 16, 1999 Board Meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports: Communications, Policy
- b. New business items
- c. FY'99 Projection Update
- d. Safety Committee
- e. Resource Officer Program
- f. 1999-2000 School Calendar
- g. Gilsum Project
- h. Action on the Manifest
- i. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
March 2, 1999
Monadnock Regional High School

CALL TO ORDER

Glenn White, Chairperson, called the meeting to order at 7:07 P.M.

Present:

D. Arguin, G. Bednarski, D. Carluccio, D. Gurian, B. Hamill, M. Sears, L. Sicotte, C. Starrett, R. Thackston, and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Maintenance Director, T. Warner, Technology Coordinator SAU 38, D. Bell, J. Butterfield, C. Cardine, K. Craig, L. DeCoste, D. Mousette, J. Smith, E. Tatro and D. Hosang.

CONSENT AGENDA:

a. Minutes of the February 6, 1999 Board meeting.

G. Bednarski MOVED: That the minutes of the February 6, 1999 meeting be approved.

SECONDED: R. Thackston. Vote: 10-0-0-0, unanimously approved by the Board.

Minutes of the February 6, 1999 Annual District Meeting First Session

G. Bednarski MOVED: That the minutes of the February 6, 1999 Annual District Meeting First Session be approved.

SECONDED: R. Thackston. Vote: 10-0-0-0, unanimously approved by the Board.

Minutes of the February 16, 1999 Board meeting.

G. Bednarski MOVED: That the minutes of the February 16, 1999 meeting be approved.

SECONDED: R. Thackston. Vote: 10-0-0-0, unanimously approved by the Board.

b. Old Business:

C. Starrett distributed a copy of the Monadnock Regional School District/Bell Atlantic (New England Telephone) Easement package to all Board Members. The packet is completed but needed to be signed by the Chairman of the Board.

R. Thackston MOVED: to approve the easement package as presented.

SECONDED: M. Sears. Voted: 10-0-0-0, unanimously approved by the Board.

G. White, Chairman, signed the easement package.

CITIZEN CONCERNS:

NONE

STUDENT COUNCIL CONCERNS:

NONE

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports: Communications, Policy, Facilities

Communications Committee: D. Gurian distributed a flyer that was recently completed by the Committee. The flyer is being sent to 6500 district voters. Included in the flyer is a letter of introduction from G. White and E. Brigman, explanations of the warrant articles, an overview of the Emerson Building Project and a list of times and places for voting. Ms. Gurian thanked committee members K. Craig and E. Tatro, as well as T. Stepenuck and Dr. Brigman for their work on the flyer.

Policy Committee: D. Carluccio reported that the Committee has been working on two new proposed policies, which will be ready to present to the Board at a future meeting. The Committee has also reviewed numerous other policies, and may recommend the deletion of some existing policies. Ms. Carluccio thanked D. Arguin for his hard work on the Policy Committee.

Facilities Committee: C. Starrett reported that the Fitzwilliam Historic and Planning Boards have reviewed and approved the Facilities Committee's plans. Ms. Starrett further reported that the Gilsum Project Committee would be meeting on Monday, March 8 at 7:00 P.M. at the Gilsum School. The Committee will be working on a list of questions to be asked of the interested architects.

b. New business items

D. Gurian extended an invitation on behalf of the Fine Arts Department to Board Members encouraging them to attend a performance of the Wizard of Oz. The production will be held at the high school March 10, 11, 12 and 13. Board Members wishing to reserve a ticket to the production should call P. Crotto at 352-6575. Proceeds from the production will benefit the Scholarship Fund.

G. Bednarski thanked Dr. Brigman, B. Seymour and the Administrative Team for their hard work and dedication to quality education. As he is leaving the Board, Mr. Bednarski wanted to recognize the Administration for a job well done.

c. FY'99 Projection Update

B. Seymour presented an update on the latest budget projections. After factoring in an additional teacher and teacher's aide for the Mt. Caesar school the budget indicates \$38,000 in the black. Mr. Seymour expressed concern that the budget was tight. Lines 27-31 on the budget indicate that Special Education shows a deficit. The District can write to the Commissioner of Education asking permission to use Medicaid revenue to offset the deficit per RSA 32:11. The Superintendent will write a letter to the Commissioner explaining the cause for over expenditures to be unanticipated expenses for Special Education. A long discussion followed regarding the possibility that the District could borrow additional funds to cover unanticipated expenses or perhaps use Special Education funds currently in the capitol reserve fund. Mr. Seymour will research the process by which these funds could be accessed.

C. Starrett discussed the \$157,000 slotted in the Operating Budget for the Emerson Project (\$100,000 for site development and \$57,000 for Architectural Services). Since this money was already built into the Emerson Project Budget Ms. Starrett made the following motion:

C. Starrett MOVED: to use \$100,000 for the Operating Budget (to continue to be in the black) and use \$57,000 to pay for the architects for the Emerson Project, thus freeing up some of the project moneys to help offset cost overruns on the project.
SECONDED: D. Arguin.

Discussion: While some Board Members favored using the \$57,000 from the Operating Budget for Project expenses other Members had reservation about impacting the overall budget by \$57,000, which would put the budget in a deficit. After a lengthy discussion Mr. Seymour recommended waiting until the end of the fiscal year to evaluate the budget at that point. If there are positive funds the Board could reevaluate the use of the \$57,000.

C. Starrett withdrew the motion until further into the fiscal year. D. Arguin withdrew his second of the motion.

B. Hamill noted that projects should be done correctly, corners should not be cut, and that cost overruns should be anticipated.

d. Safety Committee

B. Seymour reported that the Safety Committee met last week. The agenda consisted of an overview of the Safety Plan and discussion about protocols for nurses and teacher's aides regarding training issues. The Committee is working well and the plan is being implemented. An additional meeting has been scheduled for Wednesday, March 24, 1999 at 3:30 P.M. at the Wyman House.

e. Resource Officer Program

D. Brigman reported that Eric Sargent from the Swanzey Police had completed the grant application for the Resource Officer Program. Dr. Brigman encouraged Board Members to review the copy of the grant. If the District were successful in securing the grant funds it would mean \$123,000 over a three year period, the money to be used for the salary and related expenses of the Resource Officer. Dr. Brigman thanked the High School personnel who worked with E. Sargent to develop the grant.

f. 1999-2000 School Calendar

The Board reviewed two 1999-2000 school calendars, one which will be implemented if the teachers' contract passes and one which will be implemented if the contract does not pass.

g. Gilsum Project

The Gilsum Project was discussed under Committee Reports.

h. Action on The Manifest

B. Hamill MOVED: That the Board approve the Manifest in the amount of \$816,452.30. (Warrant #423, payroll, 2/19/99, \$381,877.82; Warrant # 444, payroll, 2/23/99, \$138,989.81;

Warrant # 34, Accounts Payable, 3/02/99, \$888.64; Warrant #37, Accounts Payable, 3/02/99, \$294,696.03.)

SECONDED: M. Sears. VOTED: 9-0-1-0, approved by the Board.

i. Correspondence/Announcement

Dr. Brigman distributed a list of workshop attendance to Board Members.

SUPERINTENDENT'S REPORT

Dr. Brigman announced that the Mt. Caesar Student Support Center opened this week. K. Dassau, Director of Special Services, was asked to give a short overview of the concept. The center was created as an alternative space for students having difficulty in the regular classroom. The center is manned by a teacher and teacher's aide. Administration has identified 10-15 students who could make use of the center for refocusing and de-escalation. Dr. Brigman thanked school personnel and Maintenance for their quick work in preparing the room.

L. DeCoste was asked by Dr. Brigman to give an overview of activities provided for students and families grieving the loss of a Mt. Caesar student in a tragic fire. Administrators, teachers and representatives from Developmental Services were available to students and their families during the February vacation week, as well as several days after school reconvened.

Dr. Brigman announced that C. Cardine, working with the Keene YMCA had written a federal grant called the 21st Century Community Learning Center. If the District is awarded the grant it will provide funding for before and after school care, technology training, as well as parent training, and would encompass the entire District. Dr. Brigman thanked Mr. Cardine for his endless hours of work on the project and expressed hope that the District would be successful in securing the grant funds.

Outgoing Board Chairman, G. White, congratulated the Board on a successful year and expressed gratitude for the hard work done by the Board.

SETTING THE NEXT AGENDA

1. Nomination of new Chairman and Board officers
2. Gilsum Project
3. Presentation of new policies

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
March 16, 1999
Monadnock Regional High School

M. Steere, School District Moderator, swore in new School Board members, William T. Matson, Carrol "Scot" Tolman and returning member, Richard Thackston.

CALL TO ORDER

Dr. Elaine Brigman, Superintendent, called the meeting to order at 7:05 PM.

Present:

D. Arguin, D. Carluccio, D. Gurian, W. Matson, M. Sears, C. Starrett, R. Thackston, and C. Tolman. Also present were Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Maintenance Director, M. Steere, D. Bell, K. Craig, J. Smith, E. Tatro, J. Dick, B. Russell and D. Hosang. B. Hamill and G. White were absent.

Reorganization of the School Board

Chairman:

D. Carluccio nominated D. Gurian for School Board Chairman.

SECONDED: M. Sears.

C. Starrett nominated D. Arguin for School Board Chairman.

SECONDED: R. Thackston.

VOTED: All in favor of D. Gurian: 5-3-0-2

All in favor of D. Arguin: 3-5-0-2

The new School Board Chairman is D. Gurian.

Vice Chairman:

M. Sears nominated D. Arguin for Vice Chairman.

SECONDED: D. Carluccio VOTED: 8-0-0-2, unanimously approved by the Board.

The new Vice Chairman is D. Arguin.

School District Clerk:

C. Starrett nominated Terry Stepenuck for School District Clerk.

SECONDED: R. Thackston. VOTED: 8-0-0-2, unanimously approved by the Board.

The positions of School District Treasurer and School District Assistant Treasurer are vacant as the individuals filling those positions have resigned, effective June 30, 1999. Dr. Brigman asked Board Members how they would like to proceed with filling the positions.

D. Thackston MOVED: to advertise the positions of School District Treasurer and Assistant Treasurer.

SECONDED: C. Starrett. VOTED: 8-0-0-2, unanimously approved by the Board.

Newly elected Chairman, D. Gurian welcomed new members and introductions were made. Ms. Gurian reviewed the schedule of meetings. Each new member should secure the Policy Binder from his or her predecessor. At the end of this evening's meeting a New Member Orientation date will be scheduled. New Board Members will be given a New School Board Member Packet. M. Sears and D. Gurian also requested a packet. D. Arguin mentioned a spring training in School Board law and suggested that new members consider attending.

Committee Appointments:

Using the list of committees that was sent in Board Member's packets, an overview of each committee was given for the benefit of new members. D. Gurian circulated the list of committees and asked members to choose a committee or committees on which they would like to serve.

Consent Agenda

a. Minutes of previous meeting

R. Thackston MOVED: that the minutes of the March 2, 1999 meeting be approved.
SECONDED: by C. Tolman. Voted: 8-0-0-2, unanimously approved by the Board.

b. Old Business:

D. Arguin questions whether a sub-committee should be formed to develop SAU Policies. Dr. Brigman indicated the policy sub-committee topic would be on the SAU agenda for the May meeting. M. Steere reminded members that the SAU Study Committee, in their recent report, had made recommendations regarding SAU Policies. Board members need to review the SAU Study Committee recommendations.

CITIZEN CONCERNS:

M. Steere reminded Board Members of the recount of votes on Article Eight, being held on Saturday, March 20. School Board members need to be present for the recount.

STUDENT COUNCIL CONCERNS:

B. Russell and J. Dick were present representing the Monadnock Regional High School Student Council. A Career Day for juniors was held at Keene State on March 16. The National Honor Society and Junior National Honor Society participated in the Career Day activities.

Monadnock Regional High School will host an Odyssey of the Mind on Saturday, March 20 from 9:00 AM to 5:00 PM. Many teams will participate, including several from the high school.

A new organization has been formed on Monadnock Regional High School campus. The organization is SADD, Students Against Destructive Decisions. This is a chapter of the national organization; the focus being decreasing accidents, injuries and deaths resulting from drug and alcohol abuse. A group of about 30 students attended the first meeting, and the Student Council will be sending two representatives from each grade to upcoming meetings.

Due to a surplus in the Student Council budget, proceeds from the next three dances will go to worthy organizations in the community. The April 9 proceeds will be donated to the Humane Society (this includes a pet food drive the night of the dance), the Light, Sound and Action group will receive proceeds from one dance and the Community Kitchen from the third dance (this includes a canned/dried food drive the night of the dance).

B. Russell urged Board Members to review the Internet Policy currently in place. Students are asking for the policy to be amended to allow more Internet access during school hours. Currently the Internet can only be used for teacher specific assignments. Additionally students must be supervised by staff at all times while using the Internet and students may not e-mail while using the Internet at school. Board Members would like a report from D. Stockwell regarding how the current policy is working. D. Gurian recommended that the Policy Committee review, and possibly revise the current policy. B. Russell indicated his willingness to work with the Policy Committee. Other Board Members recommended securing feedback from T. Warner and the Technology Committee.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports: Communications, Policy

On behalf of the Policy Committee, D. Carluccio distributed a packet of policies that have been reviewed. After thorough review the committee will be recommending the adoption of several policies, the deletion of several policies and the adoption of a modified version of Policy JFCI, the Student Drug Abuse policy. Board Members were asked to review the packet and be prepared to discuss the recommendations at a future meeting. Ms. Carluccio reminded members that the Policy Committee meets at 6:00 PM prior to regularly scheduled board meetings.

There was no report from the Communications Committee, however, Dr. Brigman congratulated the committee on the fine work done on the packet sent to voters. D. Gurian thanked K. Craig, B. Tatro, B. Seymour, T. Warner and Dr. Brigman.

b. New business items

D. Gurian thanked staff, administration, the Board and voters for approving the budget, teachers' contract and Emerson Project.

c. Review of Second Deliberative Session and Results

Dr. Brigman distributed a summary of the March 9 Warrant Results by town.

Effect of Claremont Uncertainty on Employment contracts

Dr. Brigman indicated that because of the uncertainty surrounding school funding it has been recommended by the NH Council of School Attorneys to non-renew all certified personnel prior to April 15 and non-certified staff by June 30. Superintendents are being advised to sign no contracts that rely on next year's money. There was a lengthy discussion regarding the implications of non-renewal of teachers and support staff, including loss of medical benefits and loss of quality employees. Dr. Brigman indicated that the decision to non-renew could be put off until the next Board meeting. If the situation is not settled by then, letters of non-renewal need to be sent to all certified staff. The Board agreed that the decision to non-renew will be a Board decision. Mr. Seymour indicated that if there is no funding mechanism in place by July 1 there will be no money to operate, even though the budget passed. M. Steere mentioned that an

interim measure to resolve the situation would be put in place if the issue were not settled. C. Starrett expressed concern that if the funding issue were not settled that vendors currently working on building projects could potentially back out of their bids. Mr. Seymour indicated that he had written confirmation from the McMillen Company indicating their willingness to start the Emerson project even with the funding not settled. The funds for the building project are contingent on the funding issues being resolved.

C. Starrett recommended calling a meeting of the Selectmen from the District's towns to see what the Selectmen could do to keep the funding flowing. Dr. Brigman will organized the meeting as soon as possible.

d. NEASC Two-Year Progress Report

J. Smith, Assistant Principal at the high school, discussed a letter from the NE Association of School and Colleges concerning the Two-Year Progress Report. The high school will submit a Five-Year Progress Report in March 2001. Board Members requested a copy of the Two-Year Progress Report.

e. Student Discipline Policies

Discussed under Committee Reports.

f. Five-year facilities plan

C. Starrett distributed a copy of the completed five-year plan and the current five-year plan. The Facilities Committee needs guidance from the Board as to how to proceed. Due to a vote by the Board early in the fall asking the Committee to hold recommendations for building projects for 90 days, the committee is behind schedule. The goal of the committee is to keep a building warrant on the ballot each year.

Dr. Brigman mention that on April 26 there will be a Monadnock 21st Century workshop conducted by a consultant and attended by approximately 500 people from the Monadnock Region. One of the areas of discussion will be education, including expansion of facilities.

There was a long discussion about the five-year plan including priority setting and the review and revamping of the plan annually to keep the plan current. There is a critical need for classroom space at the high school.

R. Thackston MOVED: to authorize the Facilities Committee to continue planning in accordance with the Five-Year Plan, to include a plan for a 10,000 square foot addition to the high school as the committee deems appropriate.

SECONDED: W. Matson. VOTED: 8-0-0-2, unanimously approved by the Board.

Dr. Brigman encouraged Board Members to attend the workshop on April 26.

g. Gilsum Project

C. Starrett reported on the Gilsum Project. The Facilities Committee recently met with the Gilsum Project Committee. The Town of Gilsum received a gift of money to be used toward the construction of a meeting place for the town. Gilsum will put the money toward the building of a multipurpose room at the Gilsum School. The Facilities Committee had tried to secure the services of an architect to design the building without expending any money. The results of this

plan were less than satisfactory. The Facilities Committee would like to use \$12,500 from the O & M Budget to secure the services of the architect to produce the schematic design. Mr. Seymour and Mr. Fowler had been consulted about the expenditure of these funds.

R. Thackston MOVED: to allow the use of \$12,500 from the O & M for the architectural design of the Gilsum Project.

SECONDED: W. Matson. A discussion followed.

The Chairperson was asked to call the questioning. VOTED: 8-0-0-2.

The motion was voted: 8-0-0-2, unanimously approved by the Board.

1999-2000 MRSD Board Schedule

W. Matson MOVED: to accept the 1999-2000 MRSD Board Schedule as presented.

SECONDED: C. Tolman. VOTED: 8-0-0-2, unanimously approved by the Board.

Action on the Manifest

C. Starrett MOVED: That the Board approve the Manifest in the amount of \$792,109.46. (Warrant #446, payroll, 3/15/99, \$19,453.90; Warrant # 425, payroll, 3/10/99, \$97,864.26; Warrant # 424, Payroll, 3/08/99, \$384,386.68; Warrant #38, Accounts Payable, 3/16/99, \$29,041.24; Warrant #39, Accounts Payable, 3/16/99, \$261,363.38)

SECONDED: D. Arguin. VOTED: 7-0-1-2, approved by the Board.

M. Sears pointed out to new Board Members that all items on the manifest were reviewed by Dr. Brigman/Mr. Seymour and were budgeted items.

h. Correspondence/announcement

Dr. Brigman discussed the following correspondence:

1. A letter from the Town of Swanzey Planning Board regarding a meeting on March 18 to discuss the fiberoptic switching station.
2. A letter that was sent to Alan Corindia with a cash gift, thanking him for his service to the District.
3. A letter from D. Gurian to D. Stockwell commending the Monadnock Regional High School students and staff for the excellent production of the Wizard of Oz.
4. Letters of resignation from the School District Treasurer and Assistant Treasurer.

SUPERINTENDENT'S REPORT

Dr. Brigman distributed a list of the current Board Members. Members were asked to check for errors and omissions, and to add their e-mail addresses. The list will be updated and redistributed at a future meeting.

The official school calendar for 1999-2000 was distributed, as well as list of the MRSD officer results by town.

Dr. Brigman informed Board Members of a request for a student trip to France that will be chaperoned by teachers and is sanctioned by the school. The trip will take place during April vacation.

Members were reminded their presence is needed on Saturday, March 20 to recount ballots for Article Eight.

Dr. Brigman commended students and faculty at the high school for the professional production of the Wizard of Oz and reminded Board Members of the Odyssey of the Mind being held at the high school on March 20. Several teams from Monadnock will compete.

There was a discussion regarding the empty position of Director of Curriculum and Instruction. Dr. Brigman recommended using a consultant to help secure a qualified candidate. The members present indicated strong interest in being part of the hiring process and reviewing the job description prior to the hiring process beginning.

R. Thackston MOVED: to approve the use of an employment consultant to secure candidates to be interviewed for the Directory of Curriculum and Instruction position.
SECONDED: W. Matson. VOTED: 8-0-0-2, unanimously approved by the Board.

As a follow-up to a question raised at the last meeting, Dr. Brigman reported that she had researched the legality of polling Board Members. It is legal to poll the three representatives from each Board who make up the SAU Board. Dr. Brigman will, in the future, poll all School Board members for issues demanding an immediate answer.

Principals will be asked to provide monthly reports to the Board regarding activities organized at their school. Board Members were asked to prioritize attending special school functions.

SETTING THE NEXT AGENDA

1. Review SAU Study Committee Report
2. Results of Warrant Article Eight recount
3. Review job description of the Director of Curriculum and Instruction
4. Superintendent's Curriculum Goals
5. Cutler School report of activities

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
April 6, 1999
Cutler School, West Swanzey

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Dixie Gurian, Chairperson.

Present:

D. Arguin, D. Carluccio, D. Gurian, B. Hamill, W. Matson, M. Sears, C. Starrett, C. Tolman, and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Maintenance Director, and D. Hosang. Administrators present included D. Bell, J. Butterfield, C. Cardine, L. DeCoste, D. Mousette, D. Stockwell, E. Tatro and M. Pride, Guidance Counselor. Richard Thackston was absent.

CONSENT AGENDA:

a. Minutes of previous meeting

D. Arguin MOVED: That the minutes of the March 16, 1999 meeting be approved.
SECONDED: by D. Carluccio. Vote: 8-0-0-2.

b. Old Business:

D. Carluccio commended the Monadnock Regional High School teams that competed in the Odyssey of the Minds on March 20. The program seemed to be a great experience for all students involved and there was a high level of enthusiasm shown by all present.

W. Matson arrived at 7:10 p.m.

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

No Student Council members were present, however, Policy Committee Members commented that they would be reviewing the Internet Policy as requested by a member of the Student Council at last month's meeting. The Policy Committee will report back to the Board at a future meeting regarding the review of the Internet Policy.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

a. Monthly Events Schedule & sign-ups/Recognition

On the Monday prior to each School Board meeting, M. Sears will be calling District schools for an update on activities and special events that will be taking place. She will report to the Board at each meeting.

M. Sears reported the following:

Fifth and sixth grade students will be putting on a show on Tuesday, April 13th at the Troy School. Also a School to Career Program is in the works. First and third graders visited local businesses.

At Surry School, students and teachers participated in a lock in. As part of Project Mascot, students have designed a mascot for the school, which is a griffin.

Dr. Brigman made a presentation to fifth and sixth grade students on critical thinking skills at Sullivan School. On Fridays students in the school participate in elective options, choosing from 5-6 options available.

At Mt. Caesar School 7th grade students are preparing for a music show and on May 4th there will be a Fine Arts show at 6:30 p.m.

At Gilsum School students participated in a cow pie decomposition project in conjunction with Stonewall Farm. Students created a song as part of the project.

Students at Emerson School are preparing for a fifth and sixth grade show. There is a building project meeting every Tuesday at the school. On Saturday, teachers will participate in a Cast a Spell workshop.

Seventy seniors at Monadnock Regional High School have been accepted at over 150 schools and universities. Two varsity cheerleaders are on a trip to Australia. The high school band concert was held last week. Track and Field opened on April 6th.

M. Sears thanked the secretaries and secretarial aides for their assistance in gathering information for her report to the Board.

b. School Board Web Page

Dr. Brigman has been working with D. Gurian, D. Arguin and T. Warner, Technology Director, to develop a web page for SAU 38. Individual schools are in the process of creating their own web pages which, when completed, will be accessible from the SAU web page. Some schools are further ahead than others in the development. The Communications Committee will report to the Board about what the suggested content of the Web Page will be. It was suggested that M. Sears could put the activity information she receives from individual schools on the Keene Sentinel Info Line, which is accessible to citizens by telephone.

2. Policy Committee

As mentioned above, the Policy Committee will be reviewing the Internet Policy and other policies as issues arise. Another area that may need to be reviewed has to do with a form that the bus company wants students to complete, which may be

in conflict with current policy. There was a general discussion regarding the method teachers and Administrators would use to give input to the committee about policies currently under review. Policies require two actions before being adopted. Most policy changes are generated by teacher and Administrative concerns. The committee is charged with making policies match RSAs. It was suggested that when the Board meeting agenda is posted it include any policies that will be reviewed by the committee at their 6:00 p.m. meeting prior to the Board meeting. The committee will discuss procedures by which information can be disseminated to the appropriate individuals and will report back to the Board.

D. Bell, Principal of Cutler School reported that historically Administrators have been involved in policy review and development. Administrators would welcome the opportunity to give input to the committee. Mr. Bell also introduced two Teacher Union representatives, Mrs. Marchand and Mrs. Elkavitch.

Mr. Bell distributed a list of student activities at Cutler School. He mentioned that a weekly bulletin is being mailed to all Board Members (this is a staff notes bulletin) and also a monthly newsletter is mailed to parents and Board Members. Cutler School sanctions two overnight trips each year. One trip is a sixth grade trip to Provincetown, which includes a whale watch and the other trip is to Monadnock State Park. Students belonging to the Outing Club take part in the State Park trip.

3. Facilities Committee

C. Starrett reported on behalf of the Facilities Committee. Information was mailed again to architects regarding the Gilsum Building Project. There have been several responses to date. At the next Board meeting there should be more to report about this process.

The Emerson Project has begun with the foundations in and major excavating in progress. The project is several weeks ahead of schedule. The budget looks good and is on target. The next Board meeting is at the Emerson School and Ms. Starrett suggested that Board Members arrive early to be able to see the progress on the project.

b. Curriculum Report:

1. Mission and Goals Committee

C. Tolman inquired about the Curriculum Committee. Board Members volunteering to serve on this committee are C. Tolman and D. Gurian. Teachers and Administrators are encouraged to participate also.

2. Cutler School

Principal Bell invited Board Members to tour the Cutler School. Mr. Bell pointed out the new classrooms and gym that were part of the Cutler Building Project several years ago.

Ms. Gurian thanked Mr. Bell on behalf of the Board for the tour and for hosting the meeting.

c. New Business Items

Mr. Seymour commented that at the March District Meeting Warrant Articles were voted and passed. As a result of that vote Mr. Seymour has prepared an MS22 Form which must go to the State. Mr. Seymour distributed the form and asked Members to sign each of the three sheets.

Ms. Gurian reminded Board Members that items on the agenda would be discussed at the first meeting and action taken at the next meeting. If members request a new agenda item be included during a Board Meeting the item will be added if 2/3 of those members present vote to add the item. The action on the item would be taken at the next regularly scheduled meeting. If an emergency item is placed on the agenda action could be taken the night of the meeting.

d. SAU Study Committee Recommendations and SAU Policies

The SAU Study Committee, which was a citizen's committee, made recommendations regarding the formation of policies for the SAU Board. Dr. Brigman referred to Exhibit B in the Board Members' packets. The recommendations are guidelines set forth by the committee. A subcommittee of the SAU Board would need to be formed to create the policies. There was a discussion of Exhibit B, including an ongoing discussion regarding separating SAU Board meetings from a dinner at a public restaurant, which have historically been combined.

W. Matson MOVED: that the Board approve Exhibit B, including recommending to the SAU Board that they use the recommendations in Exhibit B to create policies.
SECONDED: D. Carluccio.

A discussion followed. Some Board Members would like to see the business meeting conducted in a meeting place close to a restaurant so that following the meeting those interested could attend a dinner. SAU meetings are posted at all Board of Selectmen's offices, all schools and all town halls.

The motion was VOTED: 9-0-0-1, unanimously approved by the Board.

e. Board Appointments

After receiving feedback from G. White and B. Hamill, D. Gurian will firm up committee appointments and distribute a list to Board Members.

f. Resource Officer Program Committee

It was suggested at the last Board Meeting that a committee be formed to work with the Swansey Police Department regarding the formation of the Resource Officer Program. This committee should be made up of teachers, Administrators, and one or two Board Members. One of the responsibilities of the committee would be to communicate to the community at large the purpose of the Resource Officer program. This would include explaining the purpose of the officer on campus, which includes educational purposes as well as counseling highly at risk students. Dr. Brigman will see that new Board Members receive the packet of materials about the Resource Officer Program that was distributed to the Board at a previous meeting. One breakout session at the Teacher Workshop, which is scheduled for April 16, will be a

presentation regarding this program. C. Tolman and C. Starrett volunteered to be part of the committee. D. Stockwell, J. Smith, D. Arguin and E. Sargent will also participate on the committee. D. Stockwell will coordinate a meeting of committee members.

g. Update on Claremont Case, Non-Renewals, etc.

Dr. Brigman reported that to date there is no resolution to the Claremont case. Therefore, all certified staff in Monadnock and the SAU must be notified of non-renewal by April 15. Dr. Brigman expressed confidence that the suit would be settled by June 30, but law dictates that teachers must be notified. She is hoping for an extension to the notification until May 15, but an answer about the extension has not yet been received. In June, a letter of reasonable assurance must be sent to teachers, which will delay unemployment until September. M. Sears expressed concern about teachers' ability to pay for their own health insurance, and was told by the Unemployment Insurance Office that the letter of reasonable assurance does not exclude teachers from collecting starting in July. Per the attorneys, the letter does exclude teachers from collecting unemployment. A long discussion followed regarding teachers' health coverage, the lack of money for the District to pay the costs if the case is not settled and the inability of schools to borrow money in anticipation of the case being settled. Mr. Seymour was asked to gather some information about Cobra coverage. Board Members expressed interest in knowing what will happen if teachers do not pay for their coverage, have a lapse in coverage while the case is pending and then are covered again at the point of settlement. If coverage lapses would pre-existing conditions preclude teachers and their families from being covered again once the suit was settled and money was available for districts to operate. If the suit is not settled by June 30 it is anticipated that the State may allocate emergency funds for skeleton crews to operate in each district.

h. Update on Recount of Votes

Dr. Brigman discussed the recount and a letter M. Steere wrote raising questions about the validity of the votes on other articles, based on the information gathered during the recount. Citizens in Troy have asked the Secretary of State, based on Mr. Steere's letter, to allow for a by-hand recount on all articles in all towns. If such a recount were allowed a state supervisor would be present while citizens and Board Members conducted the recount. Currently the District is waiting for an answer from the Secretary of State. Dr. Brigman will notify the Board as soon as an answer arrives.

i. Education Sub-Committee (Mission/Goals)

See notes above under Curriculum Committee/Mission and Goals

j. Policy on Student Conduct, Discipline and Due Process (JICD)

Included in the Board packet was a copy of the amended JICD Policy. Committee Members reviewed the process for rewriting policies. Once amended, policies are presented to the Board, are discussed but are voted at a subsequent meeting. Several Board Members expressed concern that Administrators and interested parties must have the opportunity to give input prior to an amended policy being adopted. B. Hamill expressed concern that members missing meetings were not given copies of handouts from the meeting. Dr. Brigman will make sure that absentee members receive all materials distributed at the meetings.

D. Arguin MOVED: to accept the first reading of Policy JICD as presented by the Policy Committee. SECONDED: W. Matson.

A discussion ensued. It was suggested that updated policies be available on the SAU Web Page for all concerned to review. Current technology should be used to keep people informed.

VOTED: 8-1-0-1, the Board approves the motion.

k. Regulation on Student Conduct Policy (JICD-R)

Review of this policy will be held until a future meeting pending review by Administration in conjunction with the Policy Committee. D. Stockwell will coordinate the meeting.

l. Policy on Student Drug Abuse (JFCD)

Review of this policy will be held until a future meeting.

m. Action on the Manifest

D. Arguin MOVED: That the Board approve the Manifest in the amount of \$1,432,075.87. (Warrant #427, payroll, 3/23/99, \$382,488.97; Warrant # 448, payroll, 3/24/99, \$136,108.51; Warrant # 429, payroll, 4/01/99, \$382,989.05; Warrant #42, Accounts Payable, 4/01/99, \$5222.40; Warrant #40, Accounts Payable, 4/05/99, \$525,266.94)
SECONDED: M. Sears. VOTED: 9-0-0-1, unanimously approved by the Board.

n. Correspondence and Announcements

Dr. Brigman distributed the Staff Development Reimbursement list. E. Brigman also announced that L. DeCoste, Principal of Mt. Caesar School, has submitted a letter of resignation, with intent to resign on June 30, 1999.

M. Sears MOVED: to sadly accept the resignation of L. DeCoste effective June 30, 1999.
SECONDED: C. Tolman. VOTED: 8-1-0-1 motion approved by the Board.

D. Gurian thanked Ms. DeCoste for her years of service to the District. After discussion it was decided that a search/screening committee would be developed to review resumes of candidates wishing to fill the vacant position. The Board suggested that a process be put in place for hiring when administrative positions are vacant. The Administrators and Superintendent, as well as some Board Members should be part of the committee. The final candidate will be presented to the Board as recommended by the search/screening committee. A candidate can be chosen, however, Dr. Brigman cannot nominate the candidate until the Claremont case is settled.

SUPERINTENDENT'S REPORT

Dr. Brigman distributed the District Two-Year report of Monadnock Regional High School as requested by members at a previous meeting. Also distributed was a list of the results of the Odyssey of the Minds, indicating some teams proceeding to State level competition.

Dr. Brigman invited Board Members to attend any or all of the Workshop Day on April 16. C. Tolman will attend Session # 6 and D. Arguin will attend Session #2.

A summary of the District Curriculum Committees was distributed. Dr. Brigman gave an overview of each committee. Board members were encouraged to join any of the committees that are of interest to them.

April 26 there will be a daylong meeting of the Monadnock 21st Century group, which consists of a group of community leaders. During the meeting a consultant will help the group develop a road map of direction for the Monadnock Region.

It was requested that at each Board meeting a principal be available to present a curriculum report. D. Gurian will request a list of topics from J. Butterfield.

SETTING THE NEXT AGENDA

1. Tour Emerson School
 2. Dr. Brigman's Philosophy on Curriculum and Education
 3. Claremont Case
 4. Recount of Warrant Articles
 5. Policy Review
 6. Committee Appointments
 7. Curriculum Report
 8. Dress Code Policy, Review and Enforcement
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MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
April 20, 1999
Emerson School, Fitzwilliam

CALL TO ORDER

Due to the lack of a quorum Chairperson D. Gurian was unable to call the meeting to order.

Present:

D. Carluccio, D. Gurian, W. Matson, M. Sears, C. Tolman and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, J. Butterfield, K. Craig, D. Stockwell and E. Tatro. K. Dassau, Director of Special Services and B. Fowler, Director of Buildings and Grounds were present. Members absent included D. Arguin, B. Hamill, C. Starrett and R. Thackston.

J. Butterfield, Interim Director of Curriculum and Instruction, prepared a program for the Board about Critical Skills/Education by Design. Mr. Butterfield distributed handouts. He told the Board that at each upcoming meeting a segment of time would be allotted to present information about committee activities in the District. Mr. Butterfield stated that teachers at Emerson School and other schools in the District were successfully using the Critical Skills model. Information presented to students is relevant and meaningful and educators are concerned with students receiving essential knowledge, critical problem solving skills and skills to build character and citizenship. Several teachers in the District have earned Master's in Critical Skills and are mentoring other teachers using the model. Training is provided for teachers new to the model. Karen Craig, Principal of Emerson School, was introduced and gave a short overview of critical skills instruction at her school. She distributed a packet of material about her school, which included a copy of a report card. Ms. Craig introduced Betty Reid, a master critical skills teacher. Ms. Reid discussed the program. Three of Ms. Reid's students presented a short program on fractions. Board members thanked Mr. Butterfield, Ms. Craig, Ms. Reid and the students for the informative presentation.

M. Sears arrived at 7:45 p.m. A quorum was established and D. Gurian, Chairperson, called the meeting to order at 7:46 p.m.

CONSENT AGENDA:

a. Minutes of previous meeting

D. Gurian pointed out a correction in the minutes from the April 6, 1999 meeting. The April 26 Monadnock 21st Century meeting is not a daylong meeting, but rather will begin at 4:00 p.m.

C. Tolman MOVED: That the minutes of the April 6, 1999 meeting be approved with the correction.

SECONDED: by D. Carluccio. Voted: 6-0-0-4, unanimously approved by the Board.

b. Old Business: None

CITIZEN CONCERNS: None

STUDENT COUNCIL CONCERNS: None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

a. Monthly Events Schedule/Recognition

M. Sears had no report on activities as this is school vacation week and students and secretarial staff were not available to report. M. Sears did comment that the recent show at Monadnock Regional High School was excellent and she commended students and teachers for a job well done.

b. School Board Web Page

In the absence of T. Warner, SAU 38 Technology Coordinator, the Board and Superintendent discussed ideas for the web page. Dr. Brigman commented that from the SAU 38 Page interested parties could link to the pages of the three Boards. Suggestions for information to be included on the web page are names, addresses and telephone numbers of Board members, the District's mission and goals, a schedule of School Board meetings, a history of the District, alumni information, sporting events, updated and changed policies (the entire policy book should be available thus eliminating hard copies at numerous sites), links to individual graduation years and links to individual school web pages. Everyone agreed that keeping the data updated was critical to the success of the web page. Members suggested encouraging student to participate, and perhaps forming a committee or club made up of students, charged with the task of keeping the page current. Dr. Brigman commented that more technical support is needed and that soon the Board may have to consider tech support for individual schools. Suggestions will be forwarded to T. Warner. L. Mosley is interested in participating in the creation of the web page.

2. Policy Committee

D. Carluccio reported that the policies scheduled for reading at tonight's meeting would be held until the May 4th meeting, as the committee has not completed obtaining input from interested parties. The Committee is considering developing a protocol for obtaining input from Administrators when revising or creating policy. The Policy Committee will meet at 6:00 p.m. on May 4, 1999, prior to the next Board meeting. Ms. Carluccio encouraged Board members to make suggestions regarding the policy review and revision process.

3. Facilities Committee

B. Fowler, Director of Buildings and Grounds, reported that the Emerson project is approximately 3-4 weeks ahead of schedule. Because the schedule is tight it is necessary to complete the underground piping and electrical systems so that the other trades can follow and the schedule is maintained. The ground is very rocky at the site and the sanitary system must be piped around the building, thus increasing the cost. The

additional cost could be between \$8,000-\$10,000. This money would be taken from the contingency funds.

G. White MOVED: that the Board approve the expenditure of \$8,000-\$10,000 from project contingency funds for the increased cost associated with the sanitary system, on the condition that the Board be kept apprised of the progress.

SECONDED: C. Tolman. VOTED: 6-0-0-4, unanimously approved by the Board.

b. Curriculum Report

1. What I Believe About Education: Dr. Elaine Brigman

As requested at the last Board meeting, Dr. Brigman gave an overview of her belief about quality education. Dr. Brigman stated that there is not one teaching style that is best, rather effective education is a process of securing effective teachers and administrators. Administrators chosen as leaders have to administer in a method that will work for the particular school. Dr. Brigman's strong belief in inclusion, teaching children regardless of their learning style in natural environments, is evident in the District. Dr. Brigman is happy to see the return of art, music and physical education in schools. She believes that the technology needs of the District must be expanded, including more training for teachers and more equipment for students. Because teachers have to teach so much more content than in the past but in the same amount of time, it is critical that subjects are integrated and combined. Parents continue to look to the schools for before and after school care due to work schedules and a longer day is really needed to present all the material that students must absorb. The key component to a quality education is the teacher, including ongoing staff development with principals who are supportive of the teachers' strengths. Dr. Brigman commented that the Board is charged with developing policy to support the District staff. Children are the most important part of the educational process. Good curriculum is a good teacher presenting what he/she knows and believes.

C. Tolman thanked Dr. Brigman for her presentation and commented that he sees the Board's responsibility as setting goals and philosophy for the District.

2. Curriculum Committees Happenings: J. Butterfield

See above, page 1, presentation on critical skills model.

3. Emerson School Curriculum & Tour of Building

See above, page 1, presentation on critical skills model. Due to the fact that it was dark and raining, the tour of the construction site was canceled. However, K. Craig encouraged Board members to come to the school another time to see the progress of the construction.

c. New Business: None

d. Monadnock 21st Century update and follow up

The next meeting of the Monadnock 21st Century group will be held on Monday, April 26, 1999 at 4:00 p.m. Four-hundred-fifty invitations were mailed, however, only ninety people have responded that they will attend. The deadline for responding to the invitation is April 22. A list of invitees was distributed to Board members and D. Gurian asked members to call invitees listed for their own town to see if they could solicit more yes's to the invitation. M. Sears will call individuals in both Gilsum and Sullivan. Any yes responses should be reported to T. Stepenuck at the Superintendent's office. After the meeting on the 26th the School Board, Superintendent, Administrators and the consultant will meet to develop Board goals based on the meeting's outcomes.

e. NHSBA Training Session

Last year a representative of the NH School Board Association gave a presentation to the Board regarding responsibilities and rights of Board members. The Board discussed requesting a similar presentation for this year. It was agreed that a 2-3 hour time frame would be best for the workshop, perhaps on a Saturday in June. Dr. Brigman will call the NHSBA with the information and report to the Board at the next meeting regarding the availability of the presenter for sometime in June.

f. Resource Officer Program committee

D. Stockwell reported that the workshop regarding the Resource Officer Program, which was presented for teachers on April 16, went well. The Resource Officer Committee will meet on Thursday, April 29, 1999 at 2:30 p.m. at Monadnock Regional High School. Notices have been sent to committee members and the topics to be discussed at the meeting will include program composition and the job description of the officer on campus.

g. Update on Claremont case, Non-Renewals, etc.

Dr. Brigman reported that a settlement is still not imminent. The Governor has extended the date for sending non-renewal letters from April 15 to May 15. Since a main concern of the Board is the payment of teachers' health insurance during July, August and September, Mr. Seymour was asked to prepare a budget projection for those months, as well as investigate the possibility of borrowing money to operating if the case is not settled by July 1, 1999. Based on legal opinions (included in Mr. Seymour's handouts) it appears that schools can borrow to operate. Mr. Seymour has met with two local banks. The banks have indicated a willingness to help with the dilemma, pending more information. The District would need to borrow approximately \$4,000,000 on a 90-day note to operate. Interest charges incurred would be almost \$40,000. If the District does need to borrow funds law stipulates that a public hearing must be held. It is Mr. Seymour's hope that once the suit is settled that the State would reimburse the District for the interest costs.

W. Matson MOVED: that the Superintendent schedule a public hearing regarding borrowing operating funds for July, August and September.
SECONDED: D. Carluccio. VOTED: 6-0-0-4.

Dr. Brigman set the public hearing date as Tuesday, May 4, 1999 at 6:30 p.m. prior to the next Board meeting. The meeting will be held at Troy Elementary School.

A lengthy discussion of the State's inability to settle the case continued. D. Carluccio suggested

drafting a letter to the State, with copies going to the Governor, Legislature and Keene Sentinel, indicating the Board's anger at the State's irresponsibility on behalf of NH students.

T. Matson MOVED: to draft a letter to the State from the Monadnock Regional School Board in support of a state income tax to settle the Claremont case.

SECONDED: G. White. VOTED: 6-0-0-4, unanimously approved by the Board.

Dr. Brigman distributed a list of individuals to call regarding the suit. The Winchester Board developed the list. Dr. Brigman will draft the letter mentioned above, have it ready for review by the end of the day on April 21, Board members should comment by April 22 and the letter will be mailed by the end of the business day on April 22.

D. Gurian thanked Mr. Seymour for his efforts preparing the financial information regarding the summer months. She also commented that Administrators present should convey to the teachers all that the Board is trying to do to solve the current crisis.

h. Superintendent's Evaluation

Board members conducted a discussion regarding Dr. Brigman's evaluation. It was decided that Board members would evaluate Dr. Brigman in June 1999 using the evaluation form presented. Future evaluations will be done one to two months prior to March elections using a more efficient evaluation tool, to be developed.

i. Update on Recount of Votes

Dr. Brigman reported that no further information was available since the letter requesting a recount was included in the Board member's packets. Since the Board did not initiate the request for a recount it was decided that the Board would wait to hear from the Secretary of State regarding a decision. The ballots are sealed and will remain locked up until an answer is received.

j. Policy on Student conduct, Discipline and due process (JICD) 2nd Reading
Defer until the May 4, 1999 meeting.

k. Regulation on Student conduct Policy (JICD-R) 1st Reading
Defer until the May 4, 1999 meeting.

l. Policy On Student Drug Abuse (JFCD) 1st Reading
Defer until the May 4, 1999 meeting.

m. Committee Appointments

D. Gurian distributed a list of committee assignments. Chairpersons should notify the Superintendent's office regarding dates and times of meetings, which must be posted 48 hours prior to the date. Ms. Gurian clarified for meeting participants that the Board is interested in working with the Curriculum committee, specifically for developing educational philosophy, goals and visions for the District. M. Sears offered to assist any committee with telephone work, if needed.

n. Parent Request for continuation at Monadnock

Board members discussed a request by a District teacher to allow her daughter to remain a student in the Monadnock system although the family lives out of District. Most members felt strongly that the request should not be allowed as this would be the third year for the request and it was against policy. Other members felt that due to the family circumstance the request should be allowed.

G. White MOVED: to deny the request for the student to stay in the District for another year.
SECONDED: D. Carluccio.

Discussion: Selectmen see students switching districts as a serious financial issue.
VOTED: 4-1-1-4, motion passes.

o. Monadnock Millennium

D. Gurian encouraged Board members to read the handout on the Monadnock Millennium, celebrating the past and future. She asked for feedback from the Board at the next meeting about how schools might be interested in participating.

p. Action on Manifest

M. Sears MOVED: That the Board approve the Manifest in the amount of \$905,299.76.
(Warrant #431, payroll, 4/15/99, \$383,798.73; Warrant # 450, payroll, 4/07/99, \$147,064.28;
Warrant # 452, Payroll, 4/09/99, \$269.13; Warrant #418, Accounts Payable, 4/20/99,
\$328,524.61; Warrant #43, Accounts Payable, 4/20/99, \$45,643.01)
SECONDED: D. Carluccio. VOTED: 6-0-0-4, unanimously approved by the Board.

q. Correspondence/Announcement

A thank you letter was received from the teacher approved for paid leave for a family illness. Additionally, a letter was received regarding a Spring Law Workshop for Board members. Dr. Brigman read a request by a teacher for maternity leave from October 25, 1999 to January 2, 2000.

K. Craig announced that teacher E. Merrifield had been chosen as NH Music Educator of the Year and also had been inducted into the NH Music Hall of Fame. The Board will acknowledge the accomplishment by sending a letter of appreciation.

W. Matson MOVED: to appropriate no more than \$100 to be used for having a photograph taken of Ms. Merrifield and her students, to have the photo framed and a plaque made for the frame.
SECONDED: C. Tolman. VOTED: 6-0-0-4. M. Sears suggested that her husband, who is a photographer, might take the picture.

SUPERINTENDENT'S REPORT

Dr. Brigman reminded Board members that the SAU Meeting is scheduled for Wednesday, May 5 from 6:00 p.m. to 7:30 p.m. with dinner following the business meeting. All members are invited to attend. The agenda will be sent to all members.

SETTING THE NEXT AGENDA

1. Update on Recount
2. Policies
3. Update on Search for Principal for Mt. Caesar School

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
May 4, 1999
Troy Elementary School

CALL TO ORDER

Prior to calling the meeting to order, Dixie Gurian welcomed Board members, Administrators and meeting attendees. Ms. Gurian reminded all present the purpose of today's meeting, as always, is to provide quality education for all students.

Dixie Gurian, Chairperson, called the meeting to order at 7:07 p.m.

Present:

D. Arguin, D. Carluccio, D. Gurian, B. Hamill, W. Matson, C. Starrett, R. Thackston, C. Tolman and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Director of Building and Grounds, T. Warner, Technology Coordinator SAU 38, J. Butterfield, Interim Director of Curriculum and Instruction, Curt Cardine, Karen Craig, Dan Stockwell, Elizabeth Tatro and D. Hosang. M. Sears was absent.

CONSENT AGENDA:

a. Minutes of previous meeting

W. Matson MOVED: that the minutes of the April 20, 1999 meeting be approved.
SECONDED: C. Tolman. Vote: 7-0-1-2.

b. Old Business:

W. Hamill commented that had he been present at the last meeting the vote regarding sending a letter to the State favoring an income tax would not have been unanimous.

R. Thackston arrived at 7:15 p.m.

CITIZEN CONCERNS: None

STUDENT COUNCIL CONCERNS:

J. Dick introduced Aaron Bush and Mo Gillespie, Student Council Representatives to the Board for the 1999/2000 school year. Mr. Dick reported that the dance recently held to raise money for the Humane Society netted a profit of \$300. The Student Council was very pleased with the results. Board members were urged to attend the production of "Steel Magnolias" being produced by the Monadnock Regional High School Fine Arts Department. The show will be presented May 12-15. There is a school-wide initiative being conducted this week to collect donations for rain forests with a competition being held between the grades. Another project in the works is being coordinated by the National Honor Society. This group is collecting sneakers for runners in Kenya.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

The Communications Committee has not met, in anticipation of gathering information from Tom Warner at tonight's meeting.

a. Monthly Events Schedule/Recognition

In the absence of M. Sears, a report was not available regarding monthly activities at the schools.

b. School Board Web Page

Tom Warner, Technology Coordinator SAU 38, was asked to give an overview of the status of the School Board Web Page. The project will be to establish an SAU home page with links to the Districts' pages and then to the individual schools' pages. Mr. Warner discussed the information that could be realistically included on the pages, such as how to reach Board members, public information regarding meetings, etc. Board members should keep in mind that someone is needed to maintain the pages and keep them up to date. Mr. Warner will continue to take input as to what should be on the pages. W. Matson asked if it would be possible to post the District School Board Policies. Mr. Warner answered that since the policies were in a format easily converted to the web format that it would be possible to post the policies. Ms. Gurian commented that the Communications Committee would meet and funnel information to Mr. Warner. Mr. Warner urged everyone present to log on to www.MRSD.org and link to Winchester School, Mt. Caesar School and Sullivan School web pages. All of these pages are very creative. Mr. Warner indicated that there was a designated technical mentor at each school site. These individuals receive a small stipend, which is available from a grant. It is hoped that next year the mentors will help to oversee the production of the web pages and received an annual stipend similar to coaches. Mr. Warner indicated that he would distribute the Monadnock Junior/Senior Internet Policy for the Board members to review. Staff and students have generated some comments on the policy. A Board member inquired as to whether individuals from community businesses willing to be mentors for no stipend would be considered and Mr. Warner indicated they would be considered. Anyone from the business community interested should contact Mr. Warner.

2. Policy Committee

D. Arguin reported that the Policy Committee had met on May 3 to firm up some last minute changes to policies under review, prior to the readings at tonight's meeting. These policies are on the agenda and the changes will be discussed. The Committee also reviewed the Transportation Policy and may have a draft ready by the next Board meeting.

3. Facilities

C. Starrett was asked to present the Facilities Committee report. Ms. Starrett reported that the Emerson Project was still ahead of schedule. Funds that were appropriated at the last Board meeting for unexpected expenses associated with the piping and electric did not have to be used as the cost was under \$5000. However, at the site of the pump house ledge was found. Funds for additional blasting at that site are needed.

C. Starrett MOVED: to allow for Change Order #3, funds of \$5700 for blasting at the site of the pump house.

SECONDED: R. Thackston.

Discussion: D. Arguin reminded the Board that a vote was needed to add non-agenda items. The motion and second were withdrawn.

W. Hamill MOVED: to allow the item regarding Change Order #3 to be added to the agenda.

SECONDED: C. Tolman. VOTED: 9-0-0-1, unanimously approved by the Board.

C. Starrett MOVED: to allow for Change Order #3, funds of \$5700 for blasting at the site of the pump house.

SECONDED: R. Thackston. VOTED: 9-0-0-1, unanimously approved by the Board.

Ms. Starrett also indicated that the Facilities Committee will meet again on Tuesday, May 11, 1999 at 7:00 p.m. at the SAU office. The Committee will be setting a time to interview architects for the Gilsum project.

b. Curriculum Report

Troy School curriculum and Tour of Building

J. Butterfield provided an overview of the special presentation prepared by the sixth graders involved with video production at the Troy School. He indicated that the Board would see a fine example of education in action. The project involves both critical skills and school to career initiatives. For eight years sixth graders at the Troy School have been working with video equipment and the project evolved into a public access channel for the towns of Troy, Fitzwilliam and Rindge. Students involved learn communication skills, problem solving, decision making, organization skills, management skills and leadership. The project is a collaboration with the focus on quality and is student driven with the assistance of on site advisors. The development of WTRY gives students an insight into the world of work.

C. Cardine was introduced and added that the project has fostered community togetherness. The productions will be expanded as Pine Tree Cable expands. Students have interviewed Selectmen, Congressmen and Senators. The station posts a bulletin board with information pertinent to the citizens of the three towns involved.

Students involved completed the presentation to Board members by reviewing the process and equipment used. Students indicated that thirty-two videos had been produced to date this year with six more slated before the end of the year. At the end of each school year and during the

summer, outgoing sixth graders train incoming sixth graders and remain available for technical assistance throughout the next year.

Board members asked if the technology was available to other schools and other grades. Advisor, Dave Dahl, commented that curricula had been developed for the program and was available for other schools. As new equipment is purchased Troy hopes to put together used equipment that will be available for use in other schools.

D. Gurian, on behalf of the Board, thanked students and advisors for an excellent presentation of a wonderful educational opportunity.

c. New Business Items: None

d. Monadnock 21st Century and follow-up

Dr. Brigman reported that on April 26 one-hundred-sixty-one community leaders from the Monadnock region came together to give the District a road map of what the community would like to see happen in the District schools. It was a great community response. C. Cardine generated a report from the meeting, and distributed it to Board members for review. After Board comment the report will be sent to meeting participants for review and comment. The report will then be finalized and a retreat will be scheduled to produce the Board goals, Administrative goals and school goals. Some Board members felt strongly that the retreat should include the Board, consultant and Administrators, as there are numerous issues to resolve. C. Tolman will work with Dr. Brigman to establish a date for the retreat. C. Cardine indicated that it would take some time for everyone to digest the information in the report.

e. NHSBA Training Session

Paula Adrien, from the NHSBA, is available to provide training to the Board on June 1, 1999 from 6:00 p.m. to 8:00 p.m. Since this is a Board meeting night the regularly scheduled Board meeting will begin at 8:00 p.m. with a light agenda. The training will focus on Board member's and Superintendent's roles and responsibilities. If two hours is not enough time Ms. Adrien will be invited to return.

D. Arguin urged Board members to attend workshops being provided on May 12 and May 21 with the focus being School Board Member's orientation and School Law.

f. Resource Officer Program Committee

D. Stockwell reported that the Resource Officer Program Committee had met and worked on developing a description of the position. Because there was insufficient time to complete the task Mr. Stockwell will continue to develop a job description of the officer position and send it to Committee members. It is the recommendation of Eric Sargent, Swanzey Police Chief, that the process move quickly so that the individuals can be interviewed and a candidate chosen in time to take part in upcoming training.

W. Matson MOVED: that the Chairperson of the School Board in conjunction with the Committee develop a job description for the Resource Officer and report to the Board prior to advertising the position.

SECONDED: R. Thackston. VOTED: 9-0-0-1, unanimously approved by the Board.

g. Update on Claremont Case, Non-Renewals, etc.

Since a settlement to the Claremont Case has been announced it is not necessary for the Superintendent to send non-renewal letters to the District's teachers, as previously discussed. Dr. Brigman distributed information from the Superintendents' Association and the Department of Education, for review by Board members. Mr. Seymour commented that he would be attending a special meeting at the Legislative Office Building in Concord on May 6, 1999. The purpose of the meeting is to apprise town/city financial officials of expected dates for receipt of revenues and amounts to be received from Foundation Aid/State Aid. Mr. Seymour will be closely reviewing projected revenue. It is still a possibility that the District may have to borrow toward anticipated revenue, because revenues received may be less than expected. A spreadsheet will be prepared and mailed to the Board. If borrowing funds is indicated the cost of the loan should be less than previously anticipated. Because borrowing of funds requires a public hearing, a hearing is tentatively scheduled for June 1, prior to the Board meeting (which would preempt the training by Paula Adrien).

h. Decision on Borrowing of Funds

See item directly above, update on Claremont Case.

i. Update on Recount of Votes

Dr. Brigman indicated that there still has been no information forwarded to the District regarding a recount of the vote in March.

j. Policy on Student conduct, Discipline and due process (JICD) 2nd Read

D. Arguin distributed completed policies.

D. Arguin MOVED: to adopt policy JICD, second reading.

SECONDED: C. Tolman. VOTED: 7-0-2-1.

k. Regulation on Student conduct Policy (JICD-R) 1st Read

D. Carluccio and D. Arguin pointed out changes to JICD-R. The changes are as follows:

Page 9, IV, paragraph 1, this was a change to reflect that the Principal can suspend for 10 days or less. Paragraph 2 indicates that the Principal can extend the suspension.

Page 15, VI, Item 1, indicates that the LEPT shall convene within 10 day, not as soon as possible as previously indicated. Item 3-b, interim placements up to 45 day (without parental approval as previously indicated). K. Dassau clarified this section for Board members. Item d, the word charge is changed to change (typographical error).

l. Policy on Student Drug Abuse (4/28/99) 1st Read

D. Arguin MOVED: to adopt the first reading of the Policy on Student Drug Abuse (4/28/99).

SECONDED: C. Tolman. VOTED: 7-0-2-1.

D. Gurian thanked the Committee for the hours of hard work revising the policies. D. Arguin

urged Board members to review policies a second time. D. Carluccio commended D. Arguin for his dedication to the revision process. Dr. Brigman commented that having a separate policy committee was more time efficient, as the process would take much too much time at regular Board meetings.

m. Use of E-Rate Rebate

Mr. Seymour reported that the District expected to receive a rebate, which is a US Congressional Legislative Initiative to assist school districts with expenses incurred for telecommunications and Internet access. The initial amount expected is \$16,000. T. Warner was asked to comment on his ideas for the use of the money, pending information from the auditors concerning the appropriate use of the money. Mr. Warner indicated that using some of the incoming money for updating and improving access to the Internet and using some of the money to update the technology in the SAU Office would be his preferred use of the extra funds. Mr. Warner proposes a reallocation of equipment, which includes updating the CAD lab in the high school and moving some of the old equipment from the lab to the SAU. Mr. Seymour indicated that a public hearing is needed if the Board wants to reinvest in technology.

R. Thackston MOVED: to schedule a Public Hearing for the purposes of discussing the reinvesting of the rebated funds in technology needs of the District.

SECONDED: C. Tolman. VOTED: 9-0-0-1, unanimously approved by the Board.

A Public Hearing will be scheduled for 6:30 p.m. on May 18, 1999, one-half hour prior to the regular Board meeting.

n. Safety in Schools

Dr. Brigman indicated that a Safety Plan is in place. Administrators and the Superintendent had recently met, following the events in Littleton, Colorado to discuss additional steps to be taken. These steps include:

- ❖ Limiting access to school buildings
- ❖ At recess, students will be urged to stay close to aides and teachers.
- ❖ Administrators and teachers will keep an open line of communication between students and staff and any information of concern will be swiftly investigated.

D. Carluccio commented that the report from Monadnock 21st Century includes areas of social concern from the community. The District needs to respond more effectively to students in need. She indicated that Monadnock Family Services will be presenting a Community Forum over the next month (May 20th is a tentative date). District personnel are encouraged to go. C. Tolman indicated his strong concern that attendance should be mandatory. K. Craig requested that emergency information be more available for school-based personnel. D. Stockwell will distribute copies of the high school at risk policies at the next meeting. Board members were asked to discuss available community resources in their individual communities and identify resources. A committee composed of D. Carluccio, C. Tolman, W. Matson and K. Craig will organize a meeting with principals to outline plans for an intensified safety strategy.

o. Action on the Manifest

D. Arguin MOVED: that the Board approve the Manifest in the amount of \$865,128.86. (Warrant #433, payroll, 4/29/99, \$383,387.88; Warrant # 454, payroll, 4/20/99, \$139,551.19; Warrant # 456, Payroll, 5/03/99, \$101,626.69; Warrant #44, Accounts Payable, 5/04/99, \$240,563.10)

SECONDED: C. Starrett. **VOTED:** 8-0-1-1, approved by the Board.

p. Correspondence/announcements

Dr. Brigman distributed the approved MRSD staff development reimbursement/pre-payment requests list.

C. Tolman publicly thanked C. Cardine for the Monadnock 21st Century report.

SUPERINTENDENT'S REPORT

Dr. Brigman commended the students involved in the Troy School video project. The project uses critical skills in real life experiences and is an excellent model.

The SAU Meeting will be held on Wednesday, May 5, 1999 at the Fitzwilliam Inn. The meeting will be held from 6:00 p.m. to 7:30 p.m. and dinner will follow. All Board members are invited to attend.

This week is Teacher Appreciation Week. Dr. Brigman will be nominating teachers in the non-public session. D. Gurian will draft a letter to principals to thank teachers on behalf of the Board. A copy of that letter will be forwarded to the Keene Sentinel.

SETTING THE NEXT AGENDA

1. Claremont
2. Resource Officer Program
3. Recount of Votes
4. Monadnock 21st Century
5. School Board Training
6. Second reading of policies
7. Safety

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
May 18, 1999
Monadnock Regional High School

CALL TO ORDER

Present:

D. Arguin, D. Carluccio, D. Gurian, W. Matson, M. Sears, C. Starrett, R. Thackston, C. Tolman and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Director of Building and Grounds, T. Warner, Technology Coordinator SAU 38, D. Bell, J. Butterfield, C. Cardine, K. Craig, L. DeCoste, D. Mousette, D. Stockwell, E. Tatro and D. Hosang. B. Hamill was absent.

D. Gurian called a special Public Hearing to order at 6:45 p.m. The purpose of the hearing is to discuss the use of e-rate reimbursement funds. T. Warner, Technology Coordinator SAU 38, was asked to give a short presentation regarding the reimbursement. The e-rate program, developed by Congress, was not developed specifically to give money to schools but rather to offset telecommunications costs for Districts. Because the program took a long time to be activated, Monadnock Regional School District had already expended money for costs associated with telecommunications (e.g. Bell Atlantic, ATT, and Monadnet). Consequently, the District is owed a rebate because of funds expended. The expected rebate is between \$16,000 and \$18,000. Mr. Warner is requesting to use the rebate to update technology in the District. Several suggestions for the use of the funds are to purchase a filter device to block internet users from accessing pornography sites before the sites come into the system and updating the CAD lab at the high school, thus enabling the recycling of older equipment to be used in other sites around the District.

W. Matson MOVED: to accept the proposal from Mr. Warner to use the e-rate rebate to update technology in the District.

SECONDED: D. Carluccio.

DISCUSSION: Mr. Seymour indicated that the e-rate rebate was not used to offset taxes in the District, but rather was unanticipated revenue.

VOTED: 6-0-1-3. The motion passed.

D. Gurian, Chairperson, called the regular Board meeting to order at 7:05 p.m.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the May 4, 1999 meeting be approved.

SECONDED: by D. Thackston. VOTED: 9-0-0-1, unanimously approved by the Board.

b. Old Business:

None

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

Ms. Gurian reported that the Communications Committee had met. The Committee had reviewed the Resource Officer job description and also is in the process of developing a press release about the new program. The Committee will be reviewing the District annual calendar and will be proactive about sending out press releases regarding special activities and events. The Committee will meet again next week.

a. Monthly Events Schedule/Recognition

M. Sears distributed a list of graduations scheduled for District schools and requested that a Board member be present at each of the events. Board members indicated which event they would attend. Ms. Sears again commended the secretarial staff at each school for helping her compile information regarding monthly events. She then read a list of activities that were happening in the following schools: Emerson, Gilsum, Cutler, Mt. Caesar, Monadnock Regional High School, Sullivan, Surry and Troy Schools.

b. School Board Web Page

Discussion of the School Board Web Page will be held until the next meeting.

2. Policy Committee

The Policy Committee met prior to tonight's Board meeting. They worked on the Internet Policy; however, because of the Public Hearing there was not enough time to finish the work. T. Warner was present at the meeting to offer input from staff and students. The revised Internet Policy should be ready for Board review at the next meeting. Several other policies are currently under review and will be ready shortly for finalizing. The Committee will be developing a format for delivering updated policies to the community.

3. Facilities Committee

The Facilities Committee met on May 11, 1999. C. Starrett reported that the Emerson project continues to be ahead of schedule and is going well. The front foundation has been poured and the framing has begun in the back of the building.

There will be seven architects to interview for the Gilsum project. Letters with questions have been sent to the seven architects and the Committee is currently waiting for replies. The interviews will be conducted in conjunction with the Gilsum Community Center Committee.

C. Starrett MOVED: to allow the discussion of the Cutler parking project during committee reports rather than further along in the agenda.

SECONDED: W. Matson. VOTED: 9-0-0-1, unanimously approved by the Board.

B. Fowler was asked to give an overview of the Cutler parking project. Mr. Fowler has been working with Swanzeey Selectmen and Elton Blood to develop a solution to a serious safety issue regarding traffic flow and bus and student safety issues on South Winchester

Street near the Cutler School. It is proposed to use a 400' x 50' section of Brown Memorial Field for parking and egress for buses. The project would require relocating playground equipment and a storage building to another area approved by the town. The Town of Swanzey will provide the labor and equipment and the District will pay for materials, contractual services and rental of equipment. The cost of the project will be approximately \$10,000 to \$12,000. It is estimated that the work could be done in August, and be completed prior to school starting. C. Starrett commented that the committee had researched leasing additional property but the price was not acceptable (\$100,000 over a ten year period). B. Seymour commented that the process used to develop the project was excellent. Mr. Bell recognized the safety issue, alerted Mr. Fowler and the Facilities Committee, who in turn worked with the Town of Swanzey to develop a solution.

C. Starrett MOVED: to approve the funding for the Cutler Traffic and Parking project with review of cash flow prior to the project being started.

SECONDED: G. White.

DISCUSSION: C. Starrett commented that because of the uncertainty surrounding the Claremont case that she would not want the District to borrow money for the project. Mr. Seymour added that the project is a high priority because it concerns a major safety issue.

VOTED: 9-0-0-1, unanimously approved by the Board.

D. Gurian thanked the Committee and Mr. Fowler for a job well done.

Mr. Matson asked that the Committee add an agenda item to their next agenda, concerning beautification of the front entry of each school.

Ms. Starrett added that there is currently a traffic flow problem at the Gilsum School, which will be evaluated by the Committee.

4. Safety and Resources Committee

D. Carluccio reported that the Safety and Resources Committee had met on Friday, May 14, 1999. They reviewed issues of safety in general terms as well as looked at resources in schools and in the community. Ms. Carluccio distributed a booklet to the Board, which included the minutes of the May 14 meeting as well as other helpful information regarding accessing services. The Committee will be developing objectives and an overall plan which includes community awareness of resources and ability to access them, effective incorporation of social principles with academic curriculum and the seamless continuum of resources bridging community and schools. The Committee hopes to provide ongoing training for teaches and will be working with M. Cossa who is currently working with a collaborative group of agencies to bridge the gap between those agencies and schools. The Safety and Resources Committee will set another meeting date in the near future and anyone is welcomed to attend.

b. Curriculum Report

1. Collaborative Language Arts

K. Dassau gave an overview of the collaborative Language Arts model, which he describes as a cross discipline approach involving English, Language and Special Education. This program integrates reading instruction with the English curriculum at MRJHS. Mr. Dassau acknowledged L. Minickiello, MRJHS English Teacher, as the

architect of the program, working in conjunction with T. Dunhoff, SAU Speech Coordinator, and P. Baldwin, Special Education Coordinator.

Ms. Minickiello gave an overview of the process, which is a model to assist low-level readers to improve their reading skills in the regular classroom. It included redesigning the 7-R English class with the instructional help of T. Dunhoff. The program was very successful over the first few years and is now being used not only in the junior high but also in District elementary schools as well as the high school. Because of the instructional changes, low level readers are improving their abilities to read, causing them to have a high level of self-esteem.

The Board commended the three presenters and asked for another report next year on the progress of the program.

c. New Business Items

None

d. Monadnock 21st Century and follow-up

Dr. Brigman reported that the draft report generated from the April 26 meeting of community leaders is being reproduced and will be mailed to 495 identified persons in the community. Dr. Brigman thanked Terry Stepenuck for her efforts preparing the reports for distribution with no additional clerical assistance. The District is expecting feedback from the community leaders after they have had a chance to review the report. The report will then be rewritten and be used as the blueprint for goals and objectives for the District. C. Tolman encouraged Board members to review the report again.

e. NHSBA Training Session

D. Gurian announced that the NHSBA Training Session scheduled for June 1, 1999 would be postponed until later in the summer.

f. School Resource Officer Program Committee

D. Stockwell indicated that the job description had been developed and the Resource Officer position had been posted and advertised. Copies of the job description were distributed to Board members. The committee will review resumes as they are received. D. Gurian was pleased to report that students were involved in developing the job description.

g. Update on Claremont Case

Mr. Seymour distributed a spreadsheet regarding the District's anticipated revenue based upon the Claremont funding decision. He gave a detailed explanation of the information in the handout. On May 27, 1999 Mr. Seymour will be meeting with District Selectmen to discuss anticipated revenue. Several of the area towns have indicated they will send out June tax bills equal to one half of last year's taxes, thus front loading cash flow. Dr. Brigman distributed a point paper with an excellent summary of the Claremont case. D. Gurian thanked Mr. Seymour for his continued efforts on behalf of the District.

h. Cutler Parking

See above, Facilities Committee report.

i. Update on Recount of Votes

Dr. Brigman indicated that included in the Board packet is a copy of correspondence received by the Troy Board of Selectman explaining the Ballot Law Commission Rules. To date the Selectmen have not indicated what their plan for a recount might be. The ballots continue to be sealed and locked.

j. Selection of Monadnock Treasurer

Mr. Seymour indicated that three resumes have been received for the Monadnock Treasurer position.

W. Matson MOVED: to discuss the resumes for Monadnock Treasurer in the non-public section of the agenda.

SECONDED: R. Thackston. VOTED: 9-0-0-1, unanimously approved by the Board.

k. Food Service Director's Position

Mr. Seymour reported that there is a strong candidate for the Food Service Director's position. It is Mr. Seymour's recommendation that the District offer the candidate a contract and requested Board approval to continue to use a food coop for the purchase of food (currently Fitz Vogt Food Service).

G. White MOVED: to go forward with Mr. Seymour's recommendation for the Food Service Director to be an employee of the District, as opposed to a contracted individual.

SECONDED: W. Matson. VOTED: 9-0-0-1.

DISCUSSION: A long discussion ensued regarding staying within a food coop as opposed to using other vendors. It was recommended that other options be explored, as well as empowering the Food Service Director to evaluate the nutritional value of both breakfast and lunch.

M. Sears MOVED: to stay within a food coop system to be determined through a bidding process.

SECONDED: G. White.

Further discussion followed, including discussion of alternatives to food coops.

M. Sears withdrew her motion and G. White withdrew his second to the motion.

M. Sears praised Mr. Seymour for his efforts.

l. Safety Committee Report

See above, Safety & Resources Committee report.

m. Policy on Student Conduct -2nd Reading

D. Arguin MOVED: to adopt Policy JIDC-R.

SECONDED: C. Tolman.

DISCUSSION: D. Arguin discussed RSA 631:4, criminal threatening, indicating that this subject should be more strongly worded in the policy.

C. Starrett MOVED: to amend JICD-R to include criminal threatening as covered under RSA 631:4.

SECONDED: C. Tolman. VOTED: 9-0-0-1, unanimously approved by the Board.

A discussion followed regarding long and short-term suspensions. Policy JIDC-R will be ready for final reading at the June 1, 1999 meeting.

n. Policy on Student Drug Abuse-2nd Reading

D. Arguin MOVED: to accept the second reading of JFCI.

M. Sears SECONDED. Voted: 9-0-0-1, unanimously approved by the Board.

o. Action on the Manifest

C. Tolman MOVED: that the Board approve the Manifest in the amount of \$736,905.70. (Warrant #435, payroll, 5/15/99, \$383,506.62; Warrant #45, Accounts Payable, 5/18/99, \$326,667.65; Warrant #46, Accounts Payable, 5/18/99, \$26,731.43)
SECONDED: M. Sears. VOTED: 8-0-1-1, approved by the Board.

p. Correspondence

Dr. Brigman distributed the following items to Board members:

1. A flyer describing the School Board Association Orientation coming up on May 19 & 20. There is still time for members to sign up for the training.
2. An updated list of School Board members with addresses, telephone numbers and e-mail addresses.
3. An update on the Claremont case.

SUPERINTENDENT'S REPORT

Dr. Brigman updated Board members on the progress of filling the positions of Director of Curriculum and Instruction and principal of Mt. Caesar School. The search committee for Director of Curriculum and Instruction developed the list of questions to be used during interview of five finalists on May 19. There are five strong candidates for the position. The interview process for the Mt. Caesar principal will take place on May 25, 1999. There are three strong candidates for that open position. Dr. Brigman thanked C. Tolman for his assistance with compilation of the interview questions.

Dr. Brigman praised students at Monadnock Regional High School for the fine job that was done on the recent production of Steel Magnolias.

SETTING THE NEXT AGENDA

1. Policies
2. Cash Flow
3. Monadnock 21st Century
4. Resource Officer Program
5. Light, Sound and Action Update
6. SAU Web Page

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
June 1, 1999
Richmond Veterans Hall

Present:

D. Arguin, D. Gurian, B. Hamill, W. Matson, M. Sears, C. Starrett, R. Thackston, C. Tolman and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, D. Stockwell, B. Fowler, Director of Building and Grounds, J. Butterfield, C. Cardine, E. Tatro, E. Sargent, Chief of Swanzey Police Department, Attorney W. Prigge, Attorney D. Hatfield, Attorney J. Allmendinger, J. Satas, C. Satas, P. Crotto and D. Hosang. D. Carluccio was absent.

D. Gurian apologized to meeting participants for the delay in starting, which was due to a lengthy non-public session prior to the meeting. She reminded attendees that the purpose of the meeting, as always, was to promote excellent education for students.

D. Thackston had left the non-public session at 8:00 p.m.
W. Hamill left the meeting at 8:40 p.m.

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 8:45 p.m..

CONSENT AGENDA:

a. Minutes of previous meeting

D. Arguin MOVED: that the minutes of the May 18, 1999 meeting be approved.

SECONDED: by W. Matson VOTED: 7-0-0-3, unanimously approved by the Board.

b. Old Business:

C. Starrett asked if there had been any word yet about the reapportionment of the Board. Dr. Brigman answered that there has been no word from the State Board because they have not yet met. Dr. Brigman will keep the Board updated as information becomes available.

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

D. Gurian commented that the high school band played in three locations in W. Swanzey on Memorial Day. The concerts were excellent and a note of thanks will be sent to P. Crotto for the good performances. The band will also be sponsoring an open-air concert and barbecue on June 5th. The high school baseball team is ranked #1 in the state and will have a home game on Thursday, June 3.

a. Policy Committee

The Policy Committee will report at the June 15th Board meeting.

b. Facilities Committee

The Facilities Committee will report at the June 15th Board meeting.

b. Curriculum Report

a. Science Mentors

Mr. Butterfield introduced members of the Science Mentor Committee, one teacher from Troy, Emerson and Gilsum. The Science Mentors have been working for 1.5 years to align the District's elementary science curriculum with the state framework standards. They have aligned the elementary science curriculum with the NH State Frameworks per grade level and will type up the results and distribute to all elementary teachers. The purpose of the project is to have all science teachers aware of what content is being taught in other grades. The next phase of the project will be to develop an assessment tool. Several Monadnock science teachers recently attended the National Science Convention in Boston. The teachers reported that the convention was excellent. There have been other science workshops that local teachers attended and they will be sharing their knowledge with their peers in workshops being developed locally. The Science Mentors will keep the Board apprised of their progress.

The Board thanked the presenters for sharing information with them.

c. New Business items

None

d. Monadnock 21st Century and follow-up

The report from the Monadnock 21st Century meeting that was held in late April has been distributed to local community leaders. The committee is waiting for responses and/or corrections to the printed report. Dr. Brigman commended C. Cardine for the submission of another grant, Safe Schools/Healthy Students Initiative. There is a good chance that the District may be awarded the grant, which will generate 1.3 million dollars for the District. Local legislators will be following the grant process. Dr. Brigman distributed a program summary and abstract for the new grant.

e. Cash Flow

B. Seymour reported on projected cash flow for the first half of the next fiscal year. He indicated that the revenue expected would cover expenses. He does not recommend borrowing funds at this time. Mr. Seymour's recommendation is based on discussion with selectmen of the eight district towns. Mr. Seymour distributed a spreadsheet supporting his recommendation.

f. School Resource Officer Program Committee

The School Resource Officer Committee met last week. The committee is in the final stages of program preparation having developed a job description, advertised the position, received five applications and scheduled interviews for three candidates. E. Sargent, Chief of Police for the town of Swanzey was asked to attend the meeting to discuss aspects of the program. Chief Sargent told meeting participants that it is yet to be decided whether the officer on campus will wear a uniform and be armed. A lengthy discussion followed regarding the program. Board members agreed that in order to do an adequate job the officer must have the tool necessary, e.g. a weapon. C. Starrett expressed concerns about the officer being armed and suggested a concealed weapon as an alternative. E. Sargent told the Board that he feels the Resource Officer

program is the most important program that he has promoted in twenty-five years in law enforcement. Board members agreed that the committee, in conjunction with the Administration at the High School and the Swanzy police will finalize the details of the program.

g. Light, Sound and Action Update

Hold this discussion until the June 15th meeting.

h. 2000-2001 MRSD Budget Preparation

The Monadnock Regional School District annual school district meeting schedule for the 2000-2001 budget preparation is currently under legal review. This topic will be added to the agenda for the next meeting.

i. Update on Recount of Votes

Dr. Brigman has received a letter from the Troy Board of Selectmen indicating they will not pursue a recount.

j. Discuss plan for distributing policies

This topic will be added to the next agenda.

k. Handbook changes

The Committee met to discuss changes in the handbook. There is a deadline for changes as the books are printed at the high school and they must be printed in the next two weeks, prior to school closing. This assures that the handbooks will be available for students at the beginning of the next school year. There was a discussion regarding beverage containers in classrooms being banned for students but teachers are allowed to have beverage containers with them. There will be further discussion on the matter at a later date. The committee suggested several changes to the handbook and reviewed these changes for the Board.

W. Matson MOVED: to accept the changes to the handbook as presented.

SECONDED: C. Starrett.

Discussion: The Internet policy will be printed as amended prior to being approved by the Board. Another change in the handbook will be the issuance of mid-quarter grade, which will be mailed to parents in anticipation of report cards being issued at a later date. Additionally, the handbook will indicate that the Principal will have the discretion to suspend students from riding the bus if students violate bus protocol.

VOTED: 7-0-0-3, unanimously approved by the Board.

l. Transportation Policy-1st Reading

D. Arguin reported that the Transportation Policy is not ready to be finalized at this meeting. This topic will be added to the next agenda.

m. Internet Policy-1st Reading

D. Arguin MOVED: to accept the Internet policy as presented.

SECONDED: W. Matson. VOTED: 7-0-0-3, unanimously approved by the Board.

n. JICD-R (as amended) 2nd Reading

W. Matson MOVED: to approve JICD-R (amended) as presented.

SECONDED: D. Arguin. Voted: 7-0-0-3, unanimously approved by the Board.

o. Action on the Manifest

C. Starrett MOVED: that the Board approve the Manifest in the amount of \$1,087,380.16. (Warrant #458, payroll, 5/19/99, \$148,892.31; Warrant #439, Payroll, 5/27/99, \$382,653.20; Warrant #437, Payroll, 5/26/99, \$54,824.90, Warrant #47, Accounts Payable, 6/01/99, \$363,766.71; Warrant # 48, Accounts Payable, 6/01/99, \$137,243.04.)
SECONDED: W. Watson. VOTED: 7-0-1-2, approved by the Board.

p. Correspondence/announcement

Dr. Brigman distributed the list of staff development reimbursement requests.

SUPERINTENDENT'S REPORT

Due to the late hour the Superintendent will give her report at the next Board meeting.

SETTING THE NEXT AGENDA

1. Transportation Policy
2. Internet Policy
3. Early retirement
4. Committee Reports
5. District Policy Distribution
6. 2000-2001 Budget Preparation

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
June 15, 1999
Monadnock Regional High School

CALL TO ORDER

Dixie Gurian, Chairperson, called the meeting to order at 7:05 p.m.

Present:

D. Arguin, D. Carluccio, D. Gurian, B. Hamill, W. Matson, C. Starrett, C. Tolman and G. White. Also present: Dr. Elaine Brigman, Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Director of Building and Grounds, T. Warner, Technology Coordinator SAU 38, J. Butterfield, Interim Director of Curriculum and Instruction, D. Bell, L. DeCoste, D. Stockwell, E. Tatro and D. Hosang. R. Thackston and M. Sears were absent and D. Carluccio arrived at 8:45 p.m.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the June 1, 1999 meeting be approved.

SECONDED: by W. Matson, Voted: 6-0-0-4.

b. Old Business:

None

CITIZEN CONCERNS:

The Chairperson recognized John Calhoun, a citizen from Gilsum. Mr. Calhoun introduced himself as a former representative to the School Board from the town of Gilsum. Mr. Calhoun expressed his concern about information recently released in the media concerning the fact that the leader of the SAU was in fact not a full time administrator. Mr. Calhoun further stated that the Superintendent's responsibilities were enormous and that students in the three school districts (Hinsdale, Monadnock and Winchester) deserved a full time Superintendent. He further stated that he had been involved in the selection of two former superintendents and urged the School Board to bear in mind that students and administrators deserve nothing but the best.

The Chairperson recognized Gary Bednarski. Mr. Bednarski read a statement expressing his unconditional support for Dr. Brigman and her efforts on behalf of the District. He further stated that the public has a right to know who their leader will be. He expressed gratitude to Dr. Brigman for her contributions to the finance committee and town governments. He further stated that the District needs a strong leader who can represent the students and Administration. He ended by adding that the Board has an obligation to hear from the public regarding the matter.

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications

D. Gurian reported that the Communications Committee had met last week with Tom Warner. She distributed a handout outlining Mr. Warner's plan for the SAU, Monadnock and individual school web pages. Input to the plan is welcomed. The committee also developed a press release regarding the graduating seniors from Monadnock Regional High School.

a. Monthly Events Schedule/Recognition

In the absence of M. Sears, D. Gurian reported that the boy's baseball team at Monadnock Regional High School had completed their season with seventeen winning games and three losses. They lost in the semi-finals.

Also at the high school, last Saturday one hundred and sixty-five seniors graduated. Project graduation was a great success with students going to Riverside Park and ending up at Hampshire Hills.

Eighth grade graduation will be held in the gym on Wednesday, June 23. School Board members are welcomed to attend.

b. Web Page

T. Warner, with the assistance of H. Robinson, gave a presentation regarding the SAU web page. Mr. Warner indicated that there is currently a registered domain name, which is www.mrsd.org. A demonstration was presented, explaining to Board members how to navigate through the web pages. Mr. Warner said that it is his plan to pull from resources already existing at each school site. The plan is to train key personnel at each school to create pages and help teachers learn the process for updating the page. W. Matson asked if a homework page and teacher resource page could be added and Mr. Warner said that it was possible. D. Arguin asked who would be responsible for making sure that amended, approved policies would be posted on the web page. After a short discussion it was decided that D. Arguin and the Policy Committee and Superintendent would work with T. Warner to develop a plan for posting new policies.

2. Policy Committee

a. Internet Policy-2nd Reading

D. Arguin reported that the Policy Committee has been working with T. Warner regarding the Internet Policy. Input was accepted from students and staff.

D. Arguin MOVED: to adopt the Internet Policy, second reading, as presented.
SECONDED: C. Starrett. VOTED: 6-0-0-4, unanimously approved by the Board.

b. Transportation Policy-1st Reading

Mr. Arguin reported that the main changes to the transportation policy included allowing for more discretion on the part of the principals to hand out discipline for bus offenses.

D. Arguin MOVED: to accept the Transportation Policy, first reading, as presented.

SECONDED: C. Starrett. VOTED: 5-0-1-4, the Board approves the motion.

Mr. Arguin further reported that the Policy Committee has begun discussion on the drug and alcohol/sports policy. The high school handbook and the School Board's policy are not the same. The revised policy will look more like the current information contained in the handbook.

C. Tolman arrived at 7:15 p.m.

D. Arguin MOVED: that the agenda be rearrange to allow for the curriculum presentation to be given earlier in the agenda.

SECONDED: C. Tolman. VOTED: 7-0-0-3, unanimously approved by the Board.

**b. Curriculum Report:
School to Career**

J. Butterfield explained that the School to Career program was an initiative encompassing kindergarten through twelfth grade. The process touches every grade, introducing work place skills into the classroom. School to Career is a federal program, which distributes money to States, who in turn distribute the money to local schools. Sue Kessler is the Coordinator in the Monadnock District, with K. Dassau overseeing the entire program. The concept of the School to Work incentive is to provide motivation and relevant and meaningful curriculum that will related to students' future careers. Mr. Butterfield introduced S. Kessler. Ms. Kessler thanked the Board for the opportunity to share information regarding her program. She presented two groups of students, a group of first and second graders and two high school students. L. Lowell, a teacher at Sullivan School, accompanied the first and second graders. Ms. Lowell showed Board members a poster that hangs in every classroom, outlining good workplace skills. She indicated that grant money paid for transportation for elementary students to take field trips to the Vocational Center and Cheshire Medical Center. Three elementary students gave a report regarding the field trips.

K. Relihan, an Economics teacher at Monadnock Regional High School, was introduced. Mr. Relihan talked about the economics classes and the decisions that are being made to introduce the course in ninth, instead of tenth grade, which is thought to be a more relevant time. Students in economics classes, as well as other interested students, job shadow three to six hours during the school day as part of the course requirement. Each student must research the site he will visit, have questions ready and give a written or oral report after the shadowing is completed. Mr. Relihan indicated that at an ideal job shadow situation, students would actually be able to do some hands on work. Over one hundred students participated, being transported with transportation provided by grant money. Additionally, another sixty students made their own transportation arrangements. S. Kessler was the person who coordinated the job shadowing experiences. Two students shared their experiences with the Board. J. Butterfield indicated that perhaps the Board would like to have an update on the program in the fall. He also charged Board members to think about the School to Career program when budget preparations are underway, as grant dollars will end and in order for the program to continue it will be necessary to fund the program.

3. Facilities Committee

C. Starrett reported on behalf of the Facilities Committee. The Emerson building project continues to be on schedule. Currently walls are up and windows are framed. Next Wednesday, June 23rd is the last day of school and when students are no longer in attendance the work on the front of the building will begin. Ms. Starrett invited Board members to take part in two volunteer days being held on June 26 and June 27. Volunteers will be moving fixtures, doors, windows and any other building items that might be of use at a future time. These items will be stored until needed.

Thursday, June 24, the Facilities Committee will meet with the Gilsum Committee to discuss the architects for the Gilsum building project. The team will review the answered questions that have been received from the architects and will begin to develop an interview schedule.

c. New Business Items

B. Seymour distributed a spreadsheet outlining the suggested town payment schedule, which was a collaborative schedule between B. Seymour and the Chairman of the Town Selectmen group. The information presented is an update of previous information. This document will be sent to town selectmen on June 16.

Monadnock 21st Century and Follow-up

Dr. Brigman reported that she has not been able to solidify a date for the consultant and the Board to meet to review the 21st Century information. C. Cardine thinks that the Board can meet without the consultant to develop goals based on the information contained in the Monadnock 21st Century report. Board members were asked by the Chairperson to bring their calendars to the next meeting in order to coordinate a date late in August for the meeting. The goals should be in place prior to the start of school on August 27th as it is the plan of the Superintendent to present the program to the teachers at a pre-school in-service day. Members of the A team are going on a retreat at the end of June and will work on their goals at that time.

d. School Resource Officer Program Committee

D. Stockwell reported that the School Resource Officer Committee has interviewed five candidates. Wayne Kassotis was the successful candidate. Mr. Kassotis will be employed by the Swanzey Police Department, but stationed on the high school campus. Mr. Kassotis will start his employment this summer with a long training period, consisting of initial training with the Swanzey Police followed by training in the high school. It has been decided that Mr. Kassotis will wear his uniform and side arm while working on campus. Mr. Kassotis will be invited to a future Board meeting to be introduced to Board members.

e. Light, Sound and Action Update

D. Gurian reported on behalf of the Light, Sound and Action Committee. The Committee continues to raise money for the lights and sound systems at the high school. To date \$74,000 has been raised. A \$30,000 grant from the Timken Corporation is pending, with the announcement expected in July. Additionally, another grant for \$16,000 is pending with the announcement expected at any time. The Committee will give a further report later in the summer.

f. Action on Manifest

W. Hamill MOVED: that the Board approve the Manifest in the amount of \$1,043,327.60. (Warrant #451, Payroll, 6/14/99, \$257,705.32; Warrant #441, Payroll, 6/11/99, \$424,626.35; Warrant #462, Payroll, 6/04/99, \$1,037.48; Warrant # 464, Payroll, 6/08/99, \$843.22; Warrant # 460, Payroll, 6/02/99, \$147,331.89; Warrant #49, Accounts Payable, 6/15/99, \$5,033.00; Warrant # 50, Accounts Payable, 6/15/99, \$171,010.09; Warrant # 51, 6/15/99, \$35,740.25.)
SECONDED: W. Watson. VOTED: 7-0-0-3, unanimously approved by the Board.

g. Correspondence/announcement

Dr. Brigman distributed the following:

1. A flyer announcing a public forum entitled "Our Nation's Kids: Is Something Wrong?"
2. Minutes from the Policy Committee
3. A reply from Governor Shaheen regarding school funding.

Dr. Brigman read an invitation to the 6th grade graduation at the Fitzwilliam School.

SUPERINTENDENT'S REPORT

Dr. Brigman reported to Board members that she had received an answer from Pat Busselle, from the State Board of Education, regarding the reorganization of the Board. The issue is on the agenda of the State Board of Education for Monday, June 21st at 1:30 p.m. It was suggested that an attorney or another representative be present to represent the District. It is mandatory that the Superintendent attend the meeting. A discussion followed and it was suggested that M. Steere be called and asked to attend the meeting.

C. Starrett MOVED: that a representative be asked to attend the State Board of Education meeting on June 21st to represent the interests of the District.

SECONDED: D. Arguin. VOTED: 7-0-0-3, unanimously approved by the Board.

Dr. Brigman gave information regarding House Bill 487, a bill proposing changing the vote percentages for SB2 towns from 66 $\frac{2}{3}$ % to 60%. This change could impact the District. The Senate Education committee is recommending the bill. The bill has already passed in the House. Board members should call their senators to support the bill.

An e-mail document regarding House Bill 633, choice vouchers for parents, was distributed.

Dr. Brigman told Board members about a new grant, with funds aimed at reducing class sizes in grades one through three. The grant will be written by the District and funds could amount to \$63,000. The A team has discussed how the funds will be used; a half time teacher in Fitzwilliam and Troy will be increased to one full time teacher in each school, some of the funds will be used at Mt. Caesar for a second teacher for grades one, two and three, and for a 4th grade teacher at Cutler School. J. Butterfield will write the grant before leaving his interim position for the Science Department at Monadnock Regional High School.

D. Carluccio arrived at 8:45 p.m.

SETTING THE NEXT AGENDA

1. Setting the date for the Monadnock 21st Century goal setting meeting.

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
July 20, 1999
Monadnock Regional High School

CALL TO ORDER

Dixie Gurian, Chairperson, called the meeting to order at 7:03 PM. Ms. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind. Additionally, Ms. Gurian introduced Curtis Cardine, newly appointed Interim Superintendent.

Present:

D. Carluccio, D. Gurian, W. Matson, C. Starrett, R. Thackston, C. Tolman and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, K. Dassau, Director of Special Services, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction, T. Walsh, Food Service Director, M. Steere, SAU Moderator, K. Craig, D. Mousette, J. Smith, D. Stockwell and E. Tatro, and D. Hosang. D. Arguin and B. Hamill were absent. M. Sears resigned from the Board effective July 8, 1999.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the June 15, 1999 meeting be approved.

SECONDED: by R. Thackston. Vote: 6-0-0-3. The minutes are approved as presented.

b. Old Business:

On behalf of the Light, Sound and Action Committee at Monadnock Regional High School, D. Gurian reported that the Committee has recently received two grants. The grants for \$16,000 and \$30,000 respectively have been awarded to be used to upgrade the lighting system at the high school. The Committee is hoping to have the lights installed in August and will keep the Board apprised of developments.

C. Tolman arrived at 7:07 PM.

CITIZEN CONCERNS:

The Chairperson recognized Myron Steere, SAU Moderator. Mr. Steere spoke to the Board regarding the issue of reconfiguration of the School Board. Mr. Steere said that he had not been available in June to attend the State Board of Education meeting where the reconfiguration issue was discussed, but would be available in the future to attend. He mentioned that the Citizens Committee responsible for the development of the Board Reorganization plan would be reconvened in September. Mr. Seymour commented that the State Board would be meeting on August 8, 1999 and expected a counter proposal from the District at that time. The State Board was not able to approve the reconfiguration plan, as it was deemed unconstitutional. Mr. Steere commented that there was not enough time to prepare a counter proposal before August 8. Mr. Seymour mentioned that the SAU would prepare an interim report for the State Board meeting on August 8.

C. Starrett MOVED: to reconvene the Study Committee for further study of reorganization of the School Board.

SECONDED: D. Carluccio. VOTED: 7-0-0-2. The motion was unanimously approved by the Board.

Mr. G. Bednarski, a concerned citizen, questioned the Board regarding the circumstances surrounding relieving Dr. Elaine Brigman of her duties as superintendent. D. Gurian answered that upon advice from the School Board attorney the Board is not at liberty to discuss this topic. The Board is guided by RSA91A, which outlines Dr. Brigman's right to confidentiality and privacy.

Leslie Carlson, a teacher who lives in Surry, indicated that precautions need to be taken to assure that the hiring process is controlled. D. Carluccio answered that the Board is currently working on improving the hiring process and will expand the process to include Selectmen and community members. Within several weeks the process will be in place as the Board realizes that filling the superintendent position is of critical concern to the District. The Board is working on better communications with the public. Other citizens indicated that using the Keene Sentinel, direct mailings and Channel 8 would be ways to expand communication efforts. Mr. Cardine read a list of places in the District where notices of Board meetings are posted.

Mr. Thackston brought concerns forward from citizens who approached him. The first question involved whether M. Sears voted on any issues involving relieving Dr. Brigman of her duties after Ms. Sears moved from Gilsum. D. Gurian replied that Ms. Sears was still a resident of Gilsum and would not move from the town until July 25, 1999. Mr. Thackston also asked why the Board had not used a weighted vote in the matter of the dismissal. Ms. Gurian replied that a weighted vote was not called for and therefore was not needed.

STUDENT COUNCIL CONCERNS:

NONE

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

No report as the Committee has not met.

a. Monthly Events Schedule/Recognition

No report as school is not in session.

b. Web Page

No report in the absence of T. Warner.

2. Policy Committee

D. Carluccio reported that the Policy Committee met on July 19, 1999. This committee has been reviewing policies and comparing the District's policies to state policies. This process is a huge undertaking. The goal is to get all policies updated and make the policy book available on the District web page so that it can be easily updated when any change

occurs. The projected date for all policy books being updated is January 2000.

3. Facilities Committee

C. Starrett reported that the Facilities Committee will be meeting on Saturday, July 24, 1999 at 8:30 AM. The purpose of the meeting is to interview four architectural firms interested in designing the Gilsum building project. The interviewing will be in conjunction with the Gilsum Community Building Study Committee. Decisions regarding the winning firm will be made at a subsequent meeting.

Ms. Starrett also reported that the Emerson project is a little behind schedule. Ten classrooms will be ready by the start of school. The project is within budget. Ms. Starrett commented that B. Fowler has done an excellent job keeping the books and should be commended.

The District has received a gift of the components and sprinklers for the high school baseball field. The Monadnock Regional High School baseball teams have raised the money for the project. Mike Neylan was recognized and added that the well and distribution piping are already in place and the systems would be installed by volunteers under Mr. Neylan's direction.

C. Starrett MOVED: that the Board accept the gift of the sprinkler system (components and installation) for the Monadnock Regional High School baseball field.

SECONDED: G. White. VOTED: 7-0-0-2. The motion passes unanimously.

b. Curriculum Report

D. Gurian introduced Dr. David Hodgdon, Director of Curriculum and Instruction. Dr. Hodgdon addressed the Board, indicating his pleasure at being able to work for the District. He has been on the job two weeks and is currently meeting staff and administrators. He has attended several meetings, including the School to Career meeting and has had the opportunity to meet some teachers. Dr. Hodgdon is looking at current grants to see what the priorities are. He distributed a handout to Board members indicating a communication and connections plan. He indicated that he would be building on the solid work currently being done in the district, including critical skills, science mentors and school to career. He will be looking at curriculum, teacher development and student achievement. His impressions are that the District can pull together so that all incentives are going in the same direction. Paramount are internal and external communication and Dr. Hodgdon is interested in linking staff development credits to District and school goals.

c. New business items

B. Seymour told the Board that four individuals had been interviewed for the Supervisor of Maintenance position (two external and two internal candidates). One of the two internal candidates has been chosen to fill the position, to be announced in non-public session.

Mr. Seymour also commented that the District has received \$691,565 of unanticipated Medicaid revenue (a Governmental/state sponsored reimbursement program). Prior to this year the Medicaid reimbursements amounted to around \$20,000. The increased revenue was generated because District office personnel increased the filing of claims. Mr. Seymour and Mr. Dassau were commended for initiating the increased claim submission. Mr. Seymour also reported that

the auditors would be starting on July 26 and that he expects the budget to be in the black.

d. Claremont funding

Mr. Seymour reported that the first quarter payment from the State, \$910,655, has been received. All districts in the state received their first quarter checks. Mr. Seymour has worked with the towns regarding the assessment schedule. Cash flow in the district is not an issue because of the first quarter payment. Mr. Seymour will be reviewing the Claremont dollars and reminded Board members that the court decision was a two year process. Funding beyond the two years is unknown. Mr. Robin Marra, a concerned citizen, expressed concern about the money returning to the district as a result of the court decision. The Board exercised a lawful option under the Claremont decision. There was no motion for a special meeting, no action was taken by the Board to initiate a special meeting, and therefore the money will flow back to the District in the form of tax relief. D. Carluccio indicated that the issue was discussed in general and no one moved to call a special meeting.

e. Food Service Update

B. Seymour introduced Thomas Walsh, newly hired Food Service Director. Mr. Walsh gave a short overview of a memo, which was included in the School Board packet, outline plans for the food service program for the coming year. Mr. Seymour commended Mr. Walsh for his incentives thus far. Mr. Walsh commented that the program was off to a great start. He is interested in renaming the program, Monadnock Nutritional Services to focus on USDA and Department of Education nutritional guidelines. Several Board members were interested in how the nutritional requirements are developed. Mr. Walsh replied that the Department of Education as well as all food vendors have registered dietitians.

C. Tolman MOVED: to change the name of the district food service program to Monadnock Nutritional Services.

SECONDED: R. Thackston. VOTED: 7-0-0-2. The motion passed unanimously.

f. 21st Century Board follow-up

Mr. Cardine indicated that the entire staff has been supportive of his interim appointment. Plans for the 21st Century are progressing. The Administrative Team went on a retreat and worked on matching goals to visions in the 21st Century plan. The Board scheduled a meeting for August 11, 1999 at 7:00 PM at the high school. The purpose of the meeting is for the Board and Administrators to work on goals and objectives for the district. The project will be presented to the teachers at the beginning of school.

g. Vouchers and Impact

This topic is tabled until the next meeting.

h. Action on Manifest

W. Matson MOVED: that the Board approve the Manifest in the amount of \$1,312,862.84. (Warrant #466, Payroll, 6/16/99, \$144,674.01; Warrant #468, Payroll, 6/16/99, \$1,339.79; Warrant #453, Payroll, 6/16/99, \$1,216.38; Warrant # 472, Payroll, 6/30/99, \$79,220.59; Warrant # 474, Payroll, 7/06/99, \$347.72; Warrant #470, Payroll, 6/23/99, \$269.13; Warrant, Payroll, 7/20/99, \$621.74; Warrant, 6/28/99, \$149,797.80, Warrant, 7/12/99, Payroll, \$527.73; Warrant, Payroll, 7/13/99, \$166,875.95; Warrant, Payroll, 7/16/99, \$698.07; Warrant, 7/19/99, Payroll, \$668.22; Warrant #54, Accounts Payable, 7/13/99, \$96,594.37; Warrant, Accounts

Payable, 7/19/99, \$406.51; Warrant, Accounts Payable, 7/10/99, \$84,634.12; Warrant, Accounts Payable, 7/19/99, \$584,970.71.)

SECONDED: C. Starrett. VOTED: 6-0-1-2, unanimously approved by the Board.

i. Correspondence/announcements

None

SUPERINTENDENT'S REPORT

There is no report at this time but Mr. Cardine thanked the Board and citizens for the vote of confidence.

SETTING THE NEXT AGENDA

1. Vouchers/impact
2. 21st Century
3. Policies: second readings
4. Board Training/Boardmanship
5. Error in Minutes of June 15th meeting

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
August 17, 1999
Monadnock Regional High School

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 7:03 PM.

Present:

D. Arguin, D. Gurian, B. Hamill, W. Matson, C. Starrett, and G. White. Also present: C. Cardine, Interim Superintendent, B. Fowler, Director of Building and Grounds, K. Craig, E. Tatro, D. Hodgdon and D. Hosang. D. Carluccio, R. Thackston, and C. Tolman were absent.

CONSENT AGENDA:

a. Minutes of previous meeting

W. Matson MOVED: that the minutes of the July 20, 1999 meeting be approved.

SECONDED: by G. White. Voted: 6-0-0-3, unanimously approved by the Board.

b. Old Business:

The Chairperson recognized M. Steere, SAU Moderator. Mr. Steere commented on the issue of reconfiguration of the School Board. The reconfiguration issue was not passed by the State School Board. Mr. Steere and several representatives of the Board met with the State School Board on August 8th. The State Board wants to assist the District and the Citizens Committee in redesigning a plan for the reconfiguration of the Board. The Citizens Committee will reconvene in September and will work on a new 15 board member plan, including in the plan a weighted vote option.

Board members had several questions including whether under a new plan each town would elect their own representatives. Mr. Steere indicated that when the Committee reconvenes they will discuss all alternatives and return to the Board with a recommendation.

D. Arguin requested a change in the order of the agenda. Board members consented.

At 7:10 PM C. Starrett MOVED: that the Board enter non-public session for the purpose of personnel issues.

SECONDED: W. Matson. VOTED: 6-0-0-3 by a roll call vote.

The Chairperson recognized S. Minickiello, Teachers' Union representative who accompanied a teacher to the non-public session. The teacher had sent a request to C. Cardine asking that the Board reconsider a vote taken on July 20, 1999 to deny her a leave of absence without pay, but with benefits for the 1999/00 school year. The teacher asked the Board to consider approving an unpaid leave of absence without medical or sick time with the right of first refusal for the first

job vacancy after June 30, 2000. After some discussion the Chairperson asked the union representative and teacher to exit the meeting and wait for a decision.

C. Cardine and D. Stockwell recommend approving the request.

C. Starrett MOVED: to allow the request for a leave of absence for the 1999/00 school year without pay, medical or benefits with the right of first refusal for a position available after June 30, 2000.

SECONDED: G. White.

There was discussion by the Board members present. Some members expressed concern about approving the leave.

VOTED: 4-1-1-3. The motion passes.

The union representative and teacher reentered the meeting and were given the decision of the Board.

Another teacher was asked to enter the non-public session. Mr. Cardine had received a request for a leave of absence for the 1999/00 school year with no pay, medical or benefits from this teacher. The purpose of the leave of absence is to pursue another career path. There were several questions from the Board. C. Cardine recommended tabling the request until a suitable replacement could be found to fill the position, as the teacher had already signed a contract for the 1999/00 school year. The request is tabled until the September 7, 1999 Board meeting.

The Board thanked the teacher for coming to the meeting and excused her.

A parent was asked to enter the meeting. The parent had sent a request to C. Cardine to ask that his son, a senior, be allowed to finish his senior year at Monadnock Regional High School even though he was now living in Keene with his father. There was no request for transportation, as the father will see that his son is transported to and from school.

C. Starrett MOVED: to approve the request to allow the student to finish his senior at Monadnock Regional High School, with no transportation being provided by the District.

SECONDED: G. White. VOTED: 6-0-0-3, unanimously approved by the Board.

At 7:50 PM G. White MOVED: to return to public session.

SECONDED: W. Matson. VOTED: 6-0-0-3 by a roll call vote.

CITIZEN CONCERNS:

NONE

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

The Communications Committee met on August 17. The Committee has developed some exciting plans, including hanging a banner in all eight towns that would highlight a student's accomplishments. The language on the banner would be something like this: "Monadnock Regional High School and Troy celebrate _____ for _____. The names will be changed weekly. Monadnock Regional High School students will be asked to print the weekly names and send them out to the different towns to be inserted in the banner. Banners will be green and white with "Husky Pride" printed on them. The Committee also discussed producing bumper stickers. It is possible that a local company will donate the bumper stickers.

Additionally, D. Hodgdon has agreed to produce a newsletter, which will be distributed to parents and each town. The newsletter will be sent quarterly. The inaugural edition was distributed at the meeting. This will improved communications between the District and the general public.

2. Policy Committee

D. Arguin reported that the Policy Committee has recently met and developed a list of issues and requests. The task at hand is to update all policy books in the District (and on the Internet web site.) Mr. Arguin distributed a folder of updated policies to Board Members and Administrators present. There was a discussion of the coding system for the policies. The Board and Administrators were asked to update their policy books.

a. Second Reading of EEACC-R (School Bus)

D. Arguin recommended approving the second reading of EEACC-R, student conduct on school busses.

W. Matson MOVED to accept the second reading of EEACC-R, student conduct on school busses.

SECONDED: W. Hamill. VOTED: 6-0-0-3, unanimously approved by the Board.

Mr. Arguin also told the Board that several of the revised policies will replace older policies which will need to be deleted from policy books. Mr. Arguin listed the policies needing deletion.

T. Matson MOVED: to delete the listed policies.

There was discussion.

T. Matson withdrew his motion. D. Arguin will develop a list of policies needing deletion and will distribute the list at the next Board meeting.

Mr. Arguin distributed two policies that have been revised, Alcohol and Drug Use and a policy on substance abuse and athletics. Board Members were asked to review the policies. The first readings of the two policies will be heard at the next meeting.

3. Facilities Committee

C. Starrett reported that the Emerson project was moving along. The classrooms will be available for the start of school, however, students will need to brown bag lunch for the first few weeks of school because the kitchen is not quite ready. C. Starrett introduced

Change Order #11, in the amount of \$9705 for the sprinkler systems at Emerson. The project is still within budget.

C. Starrett MOVED: to approve Change Order #11 in the amount of \$9705 for the sprinkler system at the Emerson project.

SECONDED: G. White. VOTED: 6-0-0-3, unanimously approved by the Board.

Ms. Starrett also reported that the Cutler parking project is completed. The flow of traffic will be improved because of the changes. The project was completed under budget. The actual cost to the District was \$4000, rather than \$12,000, which was anticipated.

The Committee developing the Gilsum project met and has chosen a first and second architectural firm. The Committee will be negotiating with the architectural firm chosen as number one and will report progress to the Board.

Ms. Starrett also reported that the sprinkler system on the high school baseball field is completed and the Booster Club has received a donation for lighting.

b. Board Discussion about the Board

C. Cardine recommended tabling this discussion until a full Board is present. It was suggested that this discussion be the only agenda item at a separate meeting.

c. New business items

The Chairperson recognized B. Tatro, Principal of Mt. Caesar School. The school has received a grant of \$1908, which will be matched by the Parent Teacher Council. The money will be used for an eight day Artist in Residence program. Ms. Tatro asked the Board for permission to accept the grant.

W. Hamill MOVED: to allow acceptance of the grant of \$1908 for an artist in residence program at Mt. Caesar.

SECONDED: G. White. VOTED: 6-0-0-3, unanimously approved by the Board.

W. Matson asked C. Cardine for a report on the condition of the budget at the end of the fiscal year. C. Cardine indicated that Mr. Seymour anticipates finishing the year in the black, however, the auditors report has not yet been received. Mr. Seymour is on vacation and it is anticipated that a report will be available at the next Board meeting.

There was a short discussion regarding the search for a new superintendent. D. Carluccio is coordinating this initiative and will report at the next Board meeting.

d. Resource Officer Program

C. Cardine reported that he has met with the Chief of Police and the candidate for the position. They are currently discussing ways to gather data regarding the program. The data will be used to measure whether the program should continue from year to year. The Administration is anticipating an increase in incident reports due to the increased presence of a law enforcement officer on campus.

e. 21st Century Board Follow-Up

The Board and Administrators met on August 11, 1999. There will be another meeting on August 24, 1999. The report will be presented to teachers and support staff on August 27, 1999 and will also be presented to students when school begins. A meeting with Selectmen is being coordinated for sometime in October. The Committee is gathering information and will develop four to five definable goals.

f. Action on Manifest

G. White MOVED: that the Board approve the Manifest in the amount of \$989,149.95. (Payroll, 7/30/99, \$2,090.47; Payroll, 7/30/99, \$181,420; Payroll, 8/10/99, \$2,815.42; Payroll, 8/10/99, \$179,534.87; Payroll, 8/13/99, \$745.38; Accounts Payable, 8/17/99, \$620,864.35; Accounts Payable, 8/17/99, \$1,678.67.

SECONDED: C. Starrett. VOTED: 6-0-1-2, unanimously approved by the Board.

g. Correspondence/announcements

C. Cardine reported that the grant that was written at the end of the school year, Safe Schools/Healthy Students will be awarded soon. There is an indication that the District may win the grant.

h. Goals 2000 Grant Approval

D. Hodgdon was recognized. Mr. Hodgdon indicated that approval was needed from the Board to allow the District to continue with grant participation. This will be the third year of the Goals 2000 grant. This year will be used to draw together the positive activities that have been going on in the District.

G. White MOVED: to give permission for the District to apply for the Goals 2000 grant.

VOTED: 6-0-0-3, unanimously approved by the Board.

SUPERINTENDENT'S REPORT

Interim Superintendent Cardine invited Board members to attend the opening day of the school year on August 27, 1999.

SETTING THE NEXT AGENDA

1. Impact of waiting to replace the superintendent
2. Voucher System
3. Introduction of the Resource Officer

September 2, 1999

Dear Parents,

As you may know, we have a continually growing instrumental music program well established here in the Monadnock Regional School District. We have 50 years of combined experience working with the instrumental students of our district and it is from our experience that we willingly offer suggestions. Your child has expressed an interest in learning to play a musical instrument in our schools' music program.

Each child that chooses to join the instrumental program, will be part of a forty-five minute weekly class lesson held during school hours. These lessons will be held on various days of the week at each school. These lessons are mixed instrumentation lessons with students from an entire class participating together. Some classes may be combined with others due to the small number of participants. We started this method of teaching a number of years ago in an attempt to cut down on the number of interruptions to the individual classrooms.

If you do not own an instrument already, you will find attached to this letter, an explanation of a rental program made available to families by Gribbon's Music. You are by no means obliged to deal solely with this company. They are here as a service to anyone who wishes to use their services. If you buy an instrument through any private sale, please be aware that these instruments are often in poor playing condition. We have found that many of these "yard sale" instruments often require costly repairs to make them playable. If you are not buying a new instrument, we do need to check that instrument's playing condition. Please make sure that we see these instruments before September 11th. An instrument in good playing condition can only enhance success for beginners; a broken instrument can only delay and discourage a beginning student.

We both look forward to teaching your child the fundamentals of instrumental music and the joy of being able to read and perform music.

Musically yours,

Ms. Diane Hardy
Cutler, Gilsum, Sullivan & Surry

Mrs. Elaine Merrifield
Fitzwilliam & Troy

*****Please complete and return if you already own an instrument*****

My child _____ already has his/her own instrument. He/she will be playing the _____ in the school band. We understand that we must purchase an instruction book at the cost of \$6.95 and any reeds that might be necessary for the wind instruments. We will be sending in the instrument by September 11th, so that it might be checked to assure our child's beginning success.

Parent's Signature

District Goals 1999-2000

(Derived from work on the Monadnock Regional School District in the 21st Century Process)

“All children in the Monadnock Regional School District will be known.”

Each child in the Monadnock Regional School District will be technologically literate.

Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.

Every Child in the Monadnock Regional School District will be Provided a Safe, Clean, Effective Facility in Which to Learn.

Every Child’s Education in the Monadnock Regional School District will be Enhanced by Family, School, and Community Involvement.

This we believe:

The School must meet the common and different needs of students to prepare them for the society in which they are to live. It is our task to assist in the development of each student so they will reach full capability and become a productive member of that society in which they are to live.

Each child is an individual, and learns at a different rate and to a different degree. Therefore, we are charged to nurture all children so they achieve their highest potential of intellectual, personal, social and physical development

ers had perfect attendance for the 1996-97
a Leinster, Raymond Dunn, and Steven
aised money for charity: \$145 for the
nadn Humane Society and \$20 for Staff

ssic Car Association for the donation of
High School Auto Shop.
ng this year's Project Graduation for the

the gift of physical training equipment
ouse for the gift of a Power Rack for the

David Grout for organizing the 7th Grade
donating a warm-up suit to Amy Bielunis so
Monadnock Regional High School Gymnastic

Armstrong and Gail Duplisie and the

osters and Chairperson Patty Hurd for the

or establishing the Outstanding Defensive
rk Lepisto, '67.
raising \$8000.00 for the staff scholarship

oodbury, who stepped down as the Varsity
eight years of coaching at Monadnock
boys team to four state championships and
nships.
omp' ng 30 years as a teacher and coach
cars m.

Vachon, Clukay & Co., PC

Certified Public Accountants

100 State Street
Monadnock Regional School District
100 State Street
Monadnock Regional School District

INDEPENDENT AUDITOR'S REPORT

To the School Board
Monadnock Regional School District

We have audited the accompanying general purpose financial statements of the Monadnock Regional School District as of and for the year then ended June 30, 1997, as listed in the table of contents. These general purpose financial statements are the responsibility of the Monadnock Regional School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Monadnock Regional School District as of June 30, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 6, 1997 on our consideration of the Monadnock Regional School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Monadnock Regional School District taken as a whole. The combining financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Monadnock Regional School District. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects in relation to the general purpose financial statements taken as a whole.

Hulen, Chelley & Co., PC

August 6, 1997

EXHIBIT A
MONADNOCK REGIONAL SCHOOL DISTRICT
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1997

	Governmental Fund Types			Fiduciary Fund Types	Account Group		Totals	
	General	Special Revenue	Capital Projects		General Long-Term Debt		(Memorandum Only)	
				Trust & Agency		1997	1996	
ASSETS								
Cash	\$321,298	\$686	\$5,112	\$177,168		\$504,264	\$270,347	
Investments	224,472					224,472	6,793	
Accounts receivable	7,200					7,200	7,200	
Due from other governments	222,969	40,515		373,793		637,277	708,017	
Prepaid expenses							9,174	
Due from other funds	213,673		29,874	10,550		254,097	373,558	

Vachon, Glukay & Co., PC

Certified Public Accountants

45 Market Street
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INDEPENDENT AUDITOR'S REPORT

To the School Board
Monadnock Regional School District

We have audited the accompanying general purpose financial statements of the Monadnock Regional School District as of and for the year then ended June 30, 1998, as listed in the table of contents. These general purpose financial statements are the responsibility of the Monadnock Regional School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Monadnock Regional School District as of June 30, 1998, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 5, 1998 on our consideration of the Monadnock Regional School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of statements of the Monadnock Regional School District financial statements listed as schedules in the table of contents and are not a required part of the general purpose financial statements of the Monadnock Regional School District. The accompanying Schedule of Additional Information is required by U.S. Audits of States, Local Governments, and Non-Profit Organizations for the general purpose financial statements. Such information is not to be used for purposes not intended by the auditor and is not to be applied in the audit of the general purpose financial statements. Such information is not to be used for material respects in relation to the general purpose financial statements.

Vachon

August 5, 1998

REPORT

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been ended in conformity with generally

have also issued our report dated August
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Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Monadnock Regional School District taken as a whole. The combining financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Monadnock Regional School District. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects in relation to the general purpose financial statements taken as a whole.

Wadsworth, Clukey & Co., PC

August 5, 1998

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the School Board
Monadnock Regional School District

We have audited the general purpose financial statements of the Monadnock Regional School District, as of and for the year ended June 30, 1999, and have issued our report thereon dated August 4, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Monadnock Regional School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provision of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Monadnock Regional School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Monadnock Regional School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questions costs in Section II:99-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is a material weakness.

This report is intended for the information of the School Board, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record, and its distribution is not limited.

Vachon, Chabrey & Co., PC

August 4, 1999

EXHIBIT A
MONADNOCK REGIONAL SCHOOL DISTRICT
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1999

	Fiduciary Fund Types		Account Group		Totals (Memorandum Only)	
	Governmental Fund Types		General Long-Term Debt		June 30, 1999	June 30, 1998
	Capital Projects	Trust & Agency	General	Term Debt		
ASSETS					\$ 259,155	\$ 414,685
	Cash	\$ 143,114	\$ 12,416			\$ 208,750
	Investments	426,752				426,752
	Accounts receivable	18,782				18,782
	Due from other governments	475,056	88,861			1,010,963
	313,907				33,907	557,237
						46,057

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070

INDEPENDENT AUDITOR'S REPORT

To the School Board
Monadnock Regional School District

We have audited the accompanying general purpose financial statements of the Monadnock Regional School District as of and for the year ended June 30, 1996, as listed in the table of contents. These general purpose financial statements are the responsibility of the Monadnock Regional School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Monadnock Regional School District as of June 30, 1996, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Monadnock Regional School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued a report dated July 31, 1996 on our consideration of the Monadnock Regional School District's internal control structure and a report dated July 31, 1996 on its compliance with laws and regulations.

Vachon, Clukay & Co., PC

July 31, 1996

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Fiduciary	Fund	Types	Account	Totals	
				(Memorandum Only)	
Governmental Fund Types	Special	Capital	General Long-Term Debt	June 30,	
				1996	1995
General	\$176,427			\$270,347	\$267,374
Special	6,793			6,793	105,601
Capital	7,200			7,200	5,000
Protests					
Revenue	\$707				
Trust & Agency	\$93,213				
ASSETS					
Cash					
Investments					
Accounts receivable					
Due from other governments					

EXHIBIT A
MONADNOCK REGIONAL SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1996

MONADNOCK REGIONAL SCHOOL DISTRICT

Financial Statements

With Schedule of Expenditures of Federal Awards

June 30, 1999

and

Independent Auditor's Report

Vachon, Clukay & Co., PC

Certified Public Accountants

MONADNOCK REGIONAL SCHOOL DISTRICT

Financial Statements

With Schedule of Expenditures of Federal Awards

June 30, 1999

and

Independent Auditor's Report

**Report on Compliance and on Internal Control
Over Financial Reporting Based on an Audit of
General Purpose Financial Statements Performed in
Accordance With *Government Auditing Standards***

**Report on Compliance With Requirements Applicable
to Each Major Program and Internal Control Over
Compliance in Accordance With OMB Circular A-133**

Schedule of Findings and Questioned Costs

MONADNOCK REGIONAL SCHOOL DISTRICT
FINANCIAL STATEMENTS
June 30, 1999

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Vachon, Clukay & Co., PC

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(603) 622-7070
FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT

To the School Board
Monadnock Regional School District

We have audited the accompanying general purpose financial statements of the Monadnock Regional School District as of and for the year then ended June 30, 1999, as listed in the table of contents. These general purpose financial statements are the responsibility of the Monadnock Regional School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Monadnock Regional School District as of June 30, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 4, 1999 on our consideration of the Monadnock Regional School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the Monadnock Regional School District taken as a whole. The combining financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Monadnock Regional School District. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects in relation to the general purpose financial statements taken as a whole.

Wick, Chubb & Co., PC

August 4, 1999

EXHIBIT A
MONADNOCK REGIONAL SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Groups
June 30, 1999

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Trust & Agency	General Long- Term Debt	June 30, 1999	June 30, 1998
ASSETS							
Cash	\$ 143,114	\$ 12,416		\$ 259,155		\$ 414,685	\$ 208,71
Investments	426,752					426,752	358,84
Accounts receivable	18,782					18,782	2,20
Due from other governments	475,056	88,861		447,046		1,010,963	557,21
Prepaid expenses	33,907					33,907	46,01
Due from other funds	413,992		\$ 251,985	487,345		1,153,322	578,21
Amount to be provided for long-term obligations					\$ 663,153	663,153	782,91
Total Assets	<u>\$ 1,511,603</u>	<u>\$ 101,277</u>	<u>\$ 251,985</u>	<u>\$ 1,193,546</u>	<u>\$ 663,153</u>	<u>\$ 3,721,564</u>	<u>\$ 2,534,31</u>
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 124,123		\$ 186,795			\$ 310,918	\$ 114,81
Accrued expenses	462,883			\$ 106,638		569,521	534,41
Retainage payable			32,861			32,861	-
Deferred revenue		\$ 15,963				15,963	1,61
Due to other governments	89,002					89,002	-
Due to other funds	487,345	132,659	201,025	332,293		1,153,322	578,21
Due to student groups				152,517		152,517	89,41
General obligation bonds payable					\$ 640,000	640,000	720,01
Capital leases payable					23,153	23,153	62,51
Total Liabilities	<u>1,163,353</u>	<u>148,622</u>	<u>420,681</u>	<u>591,448</u>	<u>663,153</u>	<u>2,987,257</u>	<u>2,101,61</u>
Fund Balances (Deficit):							
Reserved for encumbrances	16,000					16,000	
Unreserved:							
Designated	190,000			602,098		792,098	536,11
Undesignated	142,250	(47,345)	(168,696)			(73,791)	(104,11)
Total Fund Balances	<u>348,250</u>	<u>(47,345)</u>	<u>(168,696)</u>	<u>602,098</u>		<u>734,307</u>	<u>432,11</u>
Total Liabilities and Fund Balances	<u>\$ 1,511,603</u>	<u>\$ 101,277</u>	<u>\$ 251,985</u>	<u>\$ 1,193,546</u>	<u>\$ 663,153</u>	<u>\$ 3,721,564</u>	<u>\$ 2,534,31</u>

See notes to financial statements

EXHIBIT B

MONADNOCK REGIONAL SCHOOL DISTRICT

Combined Statement of Revenues, Expenditures and Changes in Fund Balances
 Governmental Fund Types and Similar Trust Funds
 For the Year Ended June 30, 1999

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Expendable Trust	For the Years Ended	
					June 30, 1999	June 30, 1998
Revenues:						
Taxes	\$ 15,160,945				\$ 15,160,945	\$ 14,523,095
Intergovernmental revenues	2,706,707	\$ 617,851			3,324,558	3,119,555
Charges for services	33,943	463,382			497,325	432,400
Miscellaneous	50,917	7,016		\$ 12,729	70,662	61,840
Total Revenues	<u>17,952,512</u>	<u>1,088,249</u>	<u>-</u>	<u>12,729</u>	<u>19,053,490</u>	<u>18,136,890</u>
Expenditures:						
Current:						
Instruction	11,461,628	315,575			11,777,203	11,077,900
Supporting services	895,724	8,167			903,891	891,400
Instructional staff services	286,486	126,250			412,736	376,700
General administration	1,537,805				1,537,805	1,439,100
Operation and maintenance of plant	1,297,581				1,297,581	1,270,000
Pupil transportation	1,246,846				1,246,846	1,179,300
Food service		667,727			667,727	580,500
Capital outlay	222,598		\$ 581,856		804,454	1,318,800
Debt service	131,900				131,900	162,500
Total Expenditures	<u>17,080,568</u>	<u>1,117,719</u>	<u>581,856</u>	<u>-</u>	<u>18,780,143</u>	<u>18,296,700</u>
Excess of Revenues Over (Under) Expenditures	<u>871,944</u>	<u>(29,470)</u>	<u>(581,856)</u>	<u>12,729</u>	<u>273,347</u>	<u>(159,810)</u>
Other Financing Sources (Uses):						
Proceeds of capital leases	28,266				28,266	
Operating transfers in		41,900	413,160	394,590	849,650	1,416,400
Operating transfers out	(597,665)			(251,985)	(849,650)	(1,416,400)
Total Other Financing Sources (Uses)	<u>(569,399)</u>	<u>41,900</u>	<u>413,160</u>	<u>142,605</u>	<u>28,266</u>	
Excess of Revenues and Other Financing Sources Over Expenditures and Other Uses	<u>302,545</u>	<u>12,430</u>	<u>(168,696)</u>	<u>155,334</u>	<u>301,613</u>	<u>(159,810)</u>
Fund Balances (Deficit) - July 1	<u>45,705</u>	<u>(59,775)</u>	<u>-</u>	<u>446,764</u>	<u>432,694</u>	<u>592,000</u>
Fund Balances (Deficit) - June 30	<u>\$ 348,250</u>	<u>\$ (47,345)</u>	<u>\$ (168,696)</u>	<u>\$ 602,098</u>	<u>\$ 734,307</u>	<u>\$ 432,000</u>

See notes to financial statements

EXHIBIT C

MONADNOCK REGIONAL SCHOOL DISTRICT

Statement of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended June 30, 1999

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$15,160,945	\$15,160,945	\$ -
Intergovernmental revenues	2,229,131	2,599,046	369,915
Charges for services	48,000	33,943	(14,057)
Miscellaneous	40,515	50,917	10,402
Total Revenues	<u>17,478,591</u>	<u>17,844,851</u>	<u>366,260</u>
Expenditures:			
Current:			
Instruction	11,083,143	11,368,598	(285,455)
Supporting services	1,005,854	905,638	100,216
Instructional staff services	316,421	285,393	31,028
General administration	1,505,391	1,530,353	(24,962)
Operation and maintenance of plant	1,352,382	1,297,581	54,801
Pupil transportation	1,189,216	1,246,846	(57,630)
Capital outlay	279,999	194,332	85,667
Debt service	155,400	131,900	23,500
Total Expenditures	<u>16,887,806</u>	<u>16,960,641</u>	<u>(72,835)</u>
Excess of Revenues Over Expenditures	<u>590,785</u>	<u>884,210</u>	<u>293,425</u>
Other Financing Uses:			
Operating transfers out	(680,785)	(597,665)	83,120
Total Other Financing Uses	<u>(680,785)</u>	<u>(597,665)</u>	<u>83,120</u>
Excess of Revenues Under Expenditures and Other Uses	(90,000)	286,545	376,545
Fund Balance - July 1, 1998	45,705	45,705	-
Fund Balance - June 30, 1999	<u>\$ (44,295)</u>	<u>\$ 332,250</u>	<u>\$ 376,545</u>

See notes to financial statements

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS
June 30, 1999

NOTE 1--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Monadnock Regional School District conform to generally accepted accounting principles for local educational units of government, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Monadnock Regional School District (the "District") is an independent governmental entity organized under the laws of the State of New Hampshire to provide public education within the borders of the Towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy, New Hampshire. The District's legislative body is the annual meeting of registered voters within the District and is governed by an elected School Board. Administrative services are provided by School Administrative Unit #38.

The accompanying financial statements of the District present the financial position and results of operations of the various fund types and account groups. Included in the financial statements are those of the School Board, the District Treasurer, the Food Service program, the Trustees of the District's Capital Reserve Fund and the Student Activity Agency Funds. The District has no separate organizational units which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board.

Fund Accounting

The accounts of the District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures/expenses. The various funds are summarized by type in the financial statements. The following fund types and account groups are used by the District.

Governmental Fund Types

Governmental Funds are those through which most functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon the determination of changes in financial position, rather than upon net income determination.

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for specific restricted revenues and expenditures. The Food Service, Federal Projects and Miscellaneous Grants Funds are accounted for as Special Revenue Funds.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities. The Cutler Elementary School and the Emerson School construction projects are accounted for as in the Capital Projects Fund.

Fiduciary Fund Types

Expendable Trust Fund - Expendable Trust Funds account for the financial resources of the District's Capital Reserve Fund. In accordance with State law and a vote of the District, these funds are held by the Trustees of Trust Funds of the Town of Swanzev.

Agency Funds - Agency Funds are used to account for assets held by the District in a fiduciary capacity for payroll and various student groups.

Account Groups

Account groups are not funds; they do not reflect available financial resources and related liabilities, but are accounting records of general fixed assets and general long-term obligations. The following is a description of the account groups of the District.

General Fixed Asset Account Group - The District does not record the acquisition of fixed assets in the General Fixed Asset Account Group as required by generally accepted accounting principles. Fixed assets acquired or constructed for general government services are recorded as expenditures in the fund making the expenditures. Funds used to acquire general fixed assets and/or debt service payments on borrowings in connection therewith are accounted for as expenditures in the year payments are made.

General Long-term Debt Account Group - The District accounts for its long-term obligations in the General Long-term Debt Account Group.

Basis of Accounting

The modified accrual basis of accounting is followed by governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the liability is incurred, if measurable. Disbursements for inventory items (food service inventories, textbooks, and paper supplies) are considered expenditures at the time of purchase.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of numerous individual programs are used as guidance. There are, however, essentially two types of revenues. In one, monies must be expended on the specific purpose or project before any amount will be paid to the District; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

Charges for services, and miscellaneous revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

During the course of normal operations, the District has transactions between funds including expenditures and transfers of resources to provide services, construct assets and service debt. The accompanying governmental and fiduciary financial statements reflect such transactions as transfers.

Budgetary Data

The District's budget represents functional appropriations as authorized by annual District meetings. The School Board may transfer funds between operating categories as they deem necessary. The District adopts its budget under State regulations which differ somewhat from generally accepted accounting principles in that the focus is on the entire governmental unit rather than on the basis of fund types. Special revenue fund budgets are adopted to the extent that they interact with the general fund. Budgets for capital projects funds are adopted in the year the project is authorized and may extend over multiple accounting periods. Budgetary information in these financial statements has been presented only for the general fund as it is neither practical or meaningful for other funds. Following is a reconciliation between the budget as presented for financial reporting purposes and the adopted budget.

March 10, 1998 District meeting	\$ 18,266,896
Technology rebate (RSA 198:20b)	16,000
Perspective Differences:	
Food Service Fund	(497,600)
Federal Projects Funds	(261,000)
Timing Differences:	
June 30, 1998 Designated Fund Balance	44,295
Total Budget - Per Exhibit C	<u>\$ 17,568,591</u>

Reconciliation of Exhibit C to Exhibit B

Revenues and expenditures as shown on the Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budgetary Basis) - General Fund (Exhibit C) are reported on the basis budgeted by the District. Those amounts differ from those reported in conformity with generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Fund Types and Similar Trust Funds (Exhibit B) due to encumbrances, on-behalf payments for fringe benefits from the State of New Hampshire (see Note 5), and Article 1 of the March 10, 1998, District meeting as follows:

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

	<u>Revenues and Transfers</u>	<u>Expenditures and Transfers</u>
Exhibit B	\$ 17,980,778	\$ 17,678,233
Encumbrances, June 30, 1999		16,000
On-behalf fringe benefits	(107,661)	(107,661)
Expenditures for capital leases	(28,266)	(28,266)
Exhibit C	<u>\$ 17,844,851</u>	<u>\$ 17,558,306</u>

Encumbrance Accounting

Encumbrance accounting, under which purchase orders and other commitments for the expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year end are reported as a component of fund balance since they do not constitute expenditures or liabilities. At June 30, 1999 the District had \$16,000 in outstanding encumbrances for supporting services.

Sick Leave

District school teachers may accumulate sick leave days at a rate of ten days per year, cumulative over a period of eleven years to a maximum of 110 days. Upon retirement, teachers with at least twenty years of service receive twenty-five dollars for each day of accumulated sick leave and fifty dollars for each year. The accompanying financial statements make no provision for this accrued liability as is required by generally accepted accounting principles. Amounts, if any, are not expected to be material to the financial statements.

Comparative Total Data

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with generally accepted accounting principles, as no consolidation or interfund eliminations have been made in arriving at the totals.

Cash and Investments

The District has combined the cash resources of its governmental fund types and the payroll agency fund. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund. Negative cash balances at year end are reported as interfund balances.

The District's investment policy requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The District limits its deposits to money market investment accounts and certificates of deposit in accordance with New Hampshire state law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP). At year end, the carrying amount of the District's deposits was \$414,685 and the bank balance was \$710,985. Of the bank balance \$304,069 was covered by federal depository insurance and \$406,916 was not insured or collateralized.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

At year end, the District's investments in the NHPDIP had both a carrying balance and bank balance of \$426,752. Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk.

NOTE 2--STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Deficit Fund Balance

At June 30, 1999 the Food Service Special Revenue Fund was in a deficit financial position in the amount of \$47,435 and the Capital Projects Fund reported a deficit of \$168,696. The District's management intends to rectify the Food Service Special Revenue Fund deficit condition through a combination of increased meal charges and cost cutting measures during the next school year. The Capital Projects Fund deficit is a result of budgetary appropriation timing differences.

NOTE 3--RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended June 30, 1999, the District was a member of the New Hampshire Worker's Compensation Fund. The District currently reports all of its risk management activities in its General Fund. The Trust is classified as a "Risk Pool" in accordance with generally accepted accounting principles.

This entity was organized to provide statutory worker's compensation coverage and is self-sustaining through annual member premiums.

The participation agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Generally accepted accounting principles require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at June 30, 1999.

NOTE 4--PROPERTY TAXES

Property taxes levied to support the Monadnock Regional School District are based on the assessed valuation of the prior April 1st for all taxable real property located in the District.

Under State statutes, the Towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy, New Hampshire (independent governmental units) collect school district taxes as part of local property tax assessments. As collection agents, the Towns are required to pay over to the District its share of property tax assessments through periodic payments based on cash flow requirements of the District. The Towns assume financial responsibility for all uncollected property taxes under State law.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

NOTE 5--DEFINED BENEFIT PENSION PLAN

Plan Description

The District contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multi-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement system, 4 Chenell Drive, Concord, New Hampshire 03301.

Funding Policy

Covered teachers and general employees are required to contribute 5.0% of their covered salary, respectively, and the District is required to contribute at an actuarially determined rate. The District's contribution rates for the covered payroll of teachers and general employees were 2.66% and 4.16%, respectively. The District contributes 65% of the employer cost for teachers and the State of New Hampshire contributes the remaining 35% of the employer cost. The District contributes 100% of the employer cost for general employees. In accordance with generally accepted accounting principles (GASB Statement #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$109,267 have been reported as a revenue and expenditure of the General Fund in these financial statements. Amounts applicable to the Special Revenue Funds are not material to the financial statements.

Under RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. District contributions to the NHRS for the years ending June 30, 1999, 1998, and 1997 were \$268,171 \$265,634, and \$194,816 respectively, equal to the required contributions for each year.

NOTE 6--CHANGES IN LONG-TERM DEBT

	<u>Bonds</u>	<u>Capital Leases</u>	<u>Totals</u>
Obligations Payable - July 1, 1998	\$ 720,000	\$ 62,975	\$ 782,975
Additions		23,153	23,153
Retirements	(80,000)	(62,975)	(142,975)
Obligations Payable - June 30, 1999	<u>\$ 640,000</u>	<u>\$ 23,153</u>	<u>\$ 663,153</u>

General Obligation Bonds Payable

Bonds outstanding at June 30, 1999 of \$640,000, consist of \$1,600,000, 6.86% School Addition Bonds due in annual installments of \$80,000 through August 15, 2006. General obligation bonds are direct obligations of the District, for which its full faith and credit is pledged, and are payable from taxes levied on all taxable property located within District boundaries.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

Capital Lease Obligations

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. \$23,153 capital leases at June 30, 1999 consist of an equipment lease at 9.5 % due in monthly payments of \$866 including interest through December, 2001.

Debt Service Requirements

The annual requirements to amortize all debt outstanding as of June 30, 1999, including interest payments of \$198,633 are as follows:

Year Ending <u>June 30,</u>	<u>Totals</u>
2000	\$ 136,254
2001	130,174
2002	118,858
2003	107,540
2004	101,420
2005-2007	267,540
	<u>\$861,786</u>

NOTE 7--INTERFUND RECEIVABLES/PAYABLES

Interfund receivables/payables at June 30, 1999 were:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ 413,992	\$ 487,345
Special Revenue Funds:		
Food Service Fund		80,969
Federal Projects Funds		51,690
Private Grants Fund	251,985	453,010
Capital Projects		
Trust and Agency Funds:		
Capital Reserve Funds	487,345	80,308
	<u>\$ 1,153,322</u>	<u>\$ 1,153,322</u>

NOTE 8--UNRESERVED - DESIGNATED FUND BALANCES

General Fund

Article 4 of the 1999 annual District meeting designated \$190,000 of fund balance for the Capital Reserve Fund created under Article 5 of the 1975 Annual District Meeting.

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)
June 30, 1999

Expendable Trust Funds:

Capital Reserve Fund Balances are designated for subsequent years expenditures by State law and are as follows:

1975 Capital Reserve Fund	\$451,810
1991 Capital Reserve Fund	81,071
1995 Capital Reserve Fund	69,217
	<u>\$602,098</u>

NOTE 9--CONTINGENT LIABILITIES

The District participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the District expects such amounts, if any, to be immaterial.

Schedule 1
MONADNOCK REGIONAL SCHOOL DISTRICT
Combining Balance Sheet - All Special Revenue Funds
June 30, 1999

	Food Service <u>Fund</u>	Federal Projects <u>Funds</u>	Miscellaneous Grants <u>Fund</u>	Combining <u>Totals</u>
ASSETS				
Cash	\$ 861		\$ 11,555	\$ 12,416
Due from other governments	32,763	\$ 53,601	2,497	88,861
Total Assets	<u>\$ 33,624</u>	<u>\$ 53,601</u>	<u>\$ 14,052</u>	<u>\$ 101,277</u>
LIABILITIES AND FUND BALANCES				
Liabilities:				
Deferred revenue		\$ 1,911	\$ 14,052	\$ 15,963
Due to other funds	\$ 80,969	51,690	-	132,659
Total Liabilities	<u>80,969</u>	<u>53,601</u>	<u>14,052</u>	<u>148,622</u>
Fund Balances (Deficit):				
Unreserved:				
Undesignated	(47,345)	-	-	(47,345)
Total Fund Balances	<u>(47,345)</u>	<u>-</u>	<u>-</u>	<u>(47,345)</u>
Total Liabilities and Fund Balances	<u>\$ 33,624</u>	<u>\$ 53,601</u>	<u>\$ 14,052</u>	<u>\$ 101,277</u>

Schedule 2

MONADNOCK REGIONAL SCHOOL DISTRICT

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

All Special Revenue Funds

For the Year Ended June 30, 1999

	Food Service <u>Fund</u>	Federal Projects <u>Funds</u>	Miscellaneous Grants <u>Fund</u>	Combining <u>Totals</u>
Revenues:				
Intergovernmental revenues	\$174,307	\$438,856	\$ 4,688	\$ 617,851
Charges for services	463,382			463,382
Miscellaneous	568		6,448	7,016
Total Revenues	<u>638,257</u>	<u>438,856</u>	<u>11,136</u>	<u>1,088,249</u>
Expenditures:				
Current:				
Instruction		312,606	2,969	315,575
Supporting services			8,167	8,167
Instructional staff services		126,250		126,250
Food service	<u>667,727</u>			<u>667,727</u>
Total Expenditures	<u>667,727</u>	<u>438,856</u>	<u>11,136</u>	<u>1,117,719</u>
Excess of Revenues Under Expenditures	<u>(29,470)</u>	<u>-</u>	<u>-</u>	<u>(29,470)</u>
Other Financing Sources:				
Operating transfers in	<u>41,900</u>			<u>41,900</u>
Total Other Financing Sources	<u>41,900</u>	<u>-</u>	<u>-</u>	<u>41,900</u>
Excess of Revenues and Other Financing Sources Over Expenditures	12,430			12,430
Fund Balances (Deficit) - July 1, 1998	<u>(59,775)</u>			<u>(59,775)</u>
Fund Balances (Deficit) - June 30, 1999	<u>\$ (47,345)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (47,345)</u>

Schedule 3
MONADNOCK REGIONAL SCHOOL DISTRICT
 Combining Balance Sheet - All Trust and Agency Funds
 June 30, 1999

	Payroll Agency Fund	Student Activities Agency Funds							Capital Reserve Funds	Combining Total
		High School Fund	Mt. Caesar School Fund	Cutler School Fund	Emerson School Fund	Troy/Emerson School Fund	Gilsum School Fund	Troy Trojan Weight Club School Fund		
Cash	\$ 106,638	\$ 124,323	\$ 8,001	\$ 5,081	\$ 9,048	\$ 3,320	\$ 1,827	\$ 487	\$ 447,046	\$ 259,155
Due from other governments									487,046	447,046
Due from other funds									487,345	487,345
Total Assets	\$ 106,638	\$ 124,323	\$ 8,001	\$ 5,081	\$ 9,048	\$ 3,320	\$ 1,827	\$ 487	\$ 934,391	\$ 1,193,546
ASSETS										
ABILITIES AND FUND BALANCES										
Liabilities:										
Accrued expenses	\$ 106,638								\$ 332,293	\$ 106,638
Due to other funds		\$ 124,323	\$ 8,001	\$ 5,081	\$ 9,048	\$ 3,320	\$ 1,827	\$ 487	\$ 430	332,293
Due to student groups		124,323	8,001	5,081	9,048	3,320	1,827	487	430	152,517
Total Liabilities	106,638	124,323	8,001	5,081	9,048	3,320	1,827	487	332,293	591,448
Fund Balances										
Unreserved:										
Designated									602,098	602,098
Total Fund Balances									602,098	602,098
Total Liabilities and Fund Balances	\$ 106,638	\$ 124,323	\$ 8,001	\$ 5,081	\$ 9,048	\$ 3,320	\$ 1,827	\$ 487	\$ 934,391	\$ 1,193,546

SCHEDULE I
MONADNOCK REGIONAL SCHOOL DISTRICT

Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 1999

Federal Granting Agency/Recipient State Agency/Grant Program/State Grant Number	Federal Catalogue Number	Expenditures
DEPARTMENT OF AGRICULTURE		
Pass Through Payments from New Hampshire Department of Education		
National School Lunch Program	10.555	\$ 144,096
Special Milk Program for Children	10.556	2,959
School Breakfast Program	10.553	18,104
Food Distribution	10.550	32,315
Total Department of Agriculture		<u>197,474</u>
DEPARTMENT OF LABOR		
Pass Through Payments from New Hampshire Department of Education		
Employment Services and Job Training - Pilot and Demonstration Programs	17.249	
#93023		30,462
#83023		63,801
Total Department of Labor		<u>94,263</u>
DEPARTMENT OF EDUCATION		
Pass Through Payments from New Hampshire Department of Education		
Title I Grants to Local Educational Agencies	84.010	
#91018		65,308
#91032		106,727
#91402		19,739
#81078		7,467
#81090		8,750
		<u>207,991</u>
Safe and Drug-Free Schools and Communities - State Grants	84.186	
#96536		5,518
#86583		5,010
		<u>10,528</u>
Eisenhower Professional Development	84.281	
#94835		10,472
#94905		5,222
#84809		3,933
#84916		352
#84944		2,048
		<u>22,027</u>
Goals 2000 - EDIT ME!!!!	84.276A	
#96457		28,645
#86461		18,625
		<u>47,270</u>
Innovative Education Program Strategies	84.298A	
#96097		21,570
		<u>21,570</u>
Technology Grants - EDIT ME!!!!	84.318X	
#84037		35,207
		<u>35,207</u>
Total Department of Education		<u>636,330</u>
Dept of Housing and Urban Development	14.218	
		23,460
		<u>23,460</u>
Total expenditures of federal awards		<u>\$ 659,790</u>

See notes to schedule of expenditures of federal awards

MONADNOCK REGIONAL SCHOOL DISTRICT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 1999

NOTE 1--GENERAL

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of the Monadnock Regional School District (the "District"). The District's reporting entity is defined in Note 1 of the District's general purpose financial statements. All federal funds are included on the schedule.

NOTE 2--BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented on the modified accrual basis of accounting, which is described in Note 1 of the District's general purpose financial statements.

NOTE 3--RELATIONSHIP TO GENERAL PURPOSE FINANCIAL STATEMENTS

Federal award revenues have been reported as intergovernmental revenues in the General and Special Revenue Funds of the District's general purpose financial statements.

NOTE 4--NON-CASH TRANSACTIONS

The Food Distribution Program (10.550) is a non-cash program. Dollar values reported on the Schedule of Expenditures of Federal Awards represent the value of commodities received by the District from this program.

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION REQUIRED BY THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

To the School Board
Monadnock Regional School District

The year 2000 supplementary information on page 20 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board, and we did not audit and do not express an opinion on such information. Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter, we were unable to apply certain procedures prescribed by professional standards to the information. In addition, we do not provide assurance that the Monadnock Regional School District, is or will become year 2000 compliant, that the Monadnock Regional School District year 2000 remediation efforts will be successful in whole or in part, or that parties with which Monadnock Regional School District, does business are or will become year 2000 compliant.

Vachon, Clukay & Co., PC

August 4, 1999

MONADNOCK REGIONAL SCHOOL DISTRICT
Year 2000 Computer Systems and Equipment Issue
Required Supplementary Information

The year 2000 issue is the result of problems and shortcomings in computer systems and equipment that has the potential to adversely affect operations beyond the year 1999. Basically the problem is attributed to the shortsightedness of programmers who eliminated the first two digits in writing the year in computer programs. This could cause a system to either process inaccurately or shut down altogether. Another factor that may affect systems is the leap year calculation for the year 2000. Generally accepted accounting principles require that the Monadnock Regional School District disclose its status relative to the year 2000 anticipated computer problems. To this end the Governmental Accounting Standards Board has described four stages that governmental entities should pass through to become year 2000 compliant. The stages are:

1. **Awareness Stage** - Where a budget and a project plan for dealing with the year 2000 issue is developed.
2. **Assessment Stage** - Where the entity actually begins to review and identify all of its systems and components. The organization may either review all system components for year 2000 compliance or identify and evaluate through risk analysis those that are mission critical.
3. **Remediation Stage** - When changes are actually made to systems and equipment. This stage deals primarily with the technical issues of converting or switching systems.
4. **Validation/Testing Stage** - When the entity actually validates and tests the changes made during conversion. If testing indicate non-compliance the area is corrected and retested.

As of June 30, 1999, the Monadnock Regional School District management believes that it has completed the awareness, assessment and remediation stages, and has implemented the validation/testing stage.

Vachon, Clukay & Co., PC

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the School Board
Monadnock Regional School District

We have audited the general purpose financial statements of the Monadnock Regional School District, as of and for the year ended June 30, 1999, and have issued our report thereon dated August 4, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Monadnock Regional School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provision of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Monadnock Regional School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Monadnock Regional School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questions costs in Section II:99-1.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe the reportable condition described above is a material weakness.

This report is intended for the information of the School Board, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record, and its distribution is not limited.

Vachon, Clabney & Co., PC

August 4, 1999

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the School Board
Monadnock Regional School District

Compliance

We have audited the compliance of the Monadnock Regional School District with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1999. The Monadnock Regional School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Monadnock Regional School District's management. Our responsibility is to express an opinion on the Monadnock Regional School District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Monadnock Regional School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Monadnock Regional School District's compliance with those requirements.

In our opinion, the Monadnock Regional School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

Internal Control Over Compliance

The management of the Monadnock Regional School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts

and grants applicable to federal programs. In planning and performing our audit, we considered the Monadnock Regional School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the School Board, management and federal awarding agencies and pass-through entities. However, this report is a matter of public record, and its distribution is not limited.

Nelson, Chahay & Co., PC

August 4, 1999

**Monadnock Regional School District
Schedule of Findings and Questioned Costs
Year Ended June 30, 1999**

Section I--Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Qualified - No general fixed asset account group
 Internal control over financial reporting:
 Material weakness(es) identified? X yes no
 Reportable condition(s) identified
 not considered to be material weaknesses? yes X none reported
 Noncompliance material to financial statements noted? yes X no

Federal Awards

Internal Control over major programs:
 Material weakness(es) identified? yes X no
 Reportable condition(s) identified
 not considered to be material weaknesses? yes X none reported

Type of auditor's report issued on compliance
 for major programs: Unqualified

Any audit findings disclosed that are required
 to be reported in accordance with
 Circular A-133, Section .510(a)? yes X no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010	Title I Grants to Educational Agencies
10:553; 10-555	
10:556	Nutrition Cluster

Dollar threshold used to distinguish
 between Type A and Type B program: \$ 300,000
 Auditee qualified as low-risk auditee? yes X no

Section II—Financial Statement Findings

The following finding relating to the internal control structure is required to be reported by GAGAS and is a repeat finding.

Finding 99-1 – General Ledger

Condition: General ledger balances did not consistently reflect supporting documentation or the underlying data.

Implication: Reconciliation of general ledger balances to supporting documentation is essential to internal accounting control.

Recommendation: We urge that accounting personnel reconcile the general ledger balance sheet accounts on a regular basis to detect any errors or omissions in a timely fashion.

Section III—Federal Award Findings and Questioned Costs

There were no findings and questioned costs as defined under OMB Circular A-133 .510(a).

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
September 7, 1999
Roxbury Town Hall

CALL TO ORDER

D. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind.

D. Gurian, Chairperson, called the meeting to order at 7:00 PM.

Present:

D. Arguin, D. Carluccio, D. Gurian, W. Matson, C. Starrett, C. Tolman and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, K. Dassau, Assistant Superintendent of Student Services, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction, W. Kassotis, School Resource Officer and D. Hosang. Also present were K. Craig, D. Stockwell and E. Tatro. Absent: W. Hamill and R. Thackston.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the August 17, 1999 meeting be approved.
SECONDED: by C. Starrett. Voted: 6-0-1-2. The motion passes.

b. Old Business:

NONE

CITIZEN CONCERNS:

NONE

STUDENT COUNCIL CONCERNS:

NONE

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

D. Gurian reported that the Communications Committee is meeting weekly. Minutes of the meetings have been distributed to the Board. The Committee continues to work on the banner project. The thought now is to use sandwich boards in each town with information recognizing the achievements of students in each individual town, keeping in mind that each child should be known. High school students will be asked to participate in the project. Bumper stickers (1500) have been donated and will be distributed. The Committee is looking at beautification of the front of several schools, including Monadnock Regional High School. Bill Barrett from Barrett's Greenhouse will participate in the beautification efforts. Saturday, September 25th is earmarked as a day to do some planting. The Committee will be evaluating the continued cost of maintaining the plantings.

D. Hodgdon, Director of Curriculum and Instruction, is producing a quarterly newsletter, which will be distributed to the community. The estimated annual cost of printing and

mailing is \$6000. This would need to be a line item in the budget. There was a brief discussion regarding alternative ways to distribute the newsletter, including insertion in the Keene Sentinel or Monadnock Shopper. Some Board members expressed interest in including pictures in the newsletter and Dr. Hodgdon indicated that he would research the issue. The topic of distribution of the newsletter will be added to the next meeting's agenda. Board members were asked to poll constituents in their towns to obtain feedback regarding preferred methods of distribution of the newsletter.

Additionally, the Committee has expressed interest in the District letterhead including District goals. C. Cardine will distribute a draft of the new letterhead at the next meeting.

2. Policy Committee

a. Distribution of EEACC-R (School Bus)

D. Arguin indicated to Board members present that policy EEACC-R had been distributed in the Board packets and had been approved at the last Board meeting.

b. Policy Readings (Don Arguin)

Mr. Arguin distributed policy JJIB, Interscholastic Athletics, which includes language taken from the State School Board Policy.

D. Arguin MOVED: to accept the distributed policy as the first reading of JJIB, Interscholastic Athletics.

SECONDED: W. Matson. VOTED: 7-0-0-2, unanimously approved by the Board.

Mr. Arguin distributed policy JFC-R, Alcohol and Drug Use, which is similar to the current District policy with some added language.

D. Arguin MOVED: to accept the first reading of JFCI-R.

SECONDED: C. Starrett. VOTED: 7-0-0-2, unanimously approved by the Board.

3. Facilities Committee

C. Starrett indicated that ARCAD is the successful bidder for the architectural work on the Gilsum construction project. B. Fowler was recognized and reported that the Emerson Project was progressing very well and currently was ahead of schedule. It is expected that some classrooms and the fine arts room will open before December with a proposed turnover date of November 1. The multipurpose room and kitchen should be ready sometime after December 1. The project is well within budget. The trailers currently in use may be refurbished by the District and used at other schools. K. Craig recognized teachers and maintenance workers for the fine job of preparing the school for opening day. K. Craig invited the Board and citizens present to attend Back to School Night, which will be held on September 27, 1999 at 6:30 PM at Emerson School.

b. New Business

None

c. Student Resource Officer

D. Gurian introduced W. Kassotis, School Resource Officer, stationed at Monadnock Regional High School. Officer Kassotis has been on duty since June and has attended training during the summer in anticipation of school opening in August. Officer Kassotis indicated that he is taking

a proactive role on campus and is available as a resource to teachers and students and is also acting as a law enforcement officer on campus. He thanked the administration, teachers and students for the great reception on campus and indicated that everyone seems very positive about the program. C. Starrett mentioned that the Board is very excited about the program and is interested in regular reports from Mr. Kassotis. Board members questioned Mr. Kassotis as to how the program would be evaluated. There will be monthly activity reports (building statistics) which can be compared to police intervention on campus in years past, as well as surveys of students, teachers and administrators that are required by the grant.

21st Century Goals

C. Cardine reported that the Board and administrators had completed their final session to develop district goals. A list of the goals was distributed to Board members and citizens present. The goals are as follows:

All children in the Monadnock Regional School District will be known; each child in the Monadnock Regional School District will be engaged in a living, relevant curriculum; every child in the Monadnock Regional School District will be provided a safe, clean, effective facility in which to learn, and family, school and community involvement will enhance every child's education in the Monadnock Regional School District.

Mr. Cardine reported that the kick-off day with teachers was very successful and teachers were enthusiastic. The 21st Century information will be presented to juniors and senior and in October to selectmen of the District's towns. Administration will develop measurable goals and an assessment tool by November.

d. Action on the Manifest

G. White MOVED: that the Board approve the Manifest in the amount of \$1,118,271.76. (Payroll, 8/26/99, \$371,415.72; Payroll, 8/27/99, \$2,522.97; Accounts Payable, 9/07/99, \$738,458.16; Accounts Payable, 8/10/99, \$5,874.91)

SECONDED: C. Tolman. VOTED: 7-0-0-2, unanimously approved by the Board.

e. Correspondence/announcements

Interim Superintendent, C. Cardine distributed correspondence from the New Hampshire School Board Association. The packets included information on the voucher system and legislative issues of concern to the State School Board. D. Arguin urged Board members to evaluate the information and to give input so that the District representative to the State School Board would vote the wishes of the Board. The information will be discussed at the next Board meeting to decide how the delegate will vote.

f. Central Office Update

C. Cardine reported that he has conducted the first major meeting at the SAU office, involving the entire staff. Topics included procedures, processes and the use of technology. Exit interviews will be conducted at the building level and SAU level with employees who are leaving the system. A manual of policies and procedures will be developed and available on line.

Additionally, Mr. Cardine reported in B. Seymour's absence that the recovered Medicaid dollars have increased to \$486,000 (up from a previously reported \$326,000). These recovered funds will be used to reduce taxes.

SUPERINTENDENT'S REPORT

See above, Central Office Update

SETTING THE NEXT AGENDA

1. Newsletter mailing/Budget impact
2. Legislative updates/Vouchers/NHSB Association Information
3. Formal Presentation to the Board regarding the Superintendent Search process (D. Carluccio distributed a memo outlining information regarding the search for a new superintendent)
4. Home Schooling

Cheryl Kahn was introduced as the newly elected President of the Teachers' Association.

**Monadnock Regional School District
School Board Minutes
September 21, 1999**

Meeting held at Monadnock Regional School

Call to Order

The meeting was called to order by D. Gurian, Chair, at 7:00 PM.

Present: Chair Dixie Gurian, Tom Matson, Glenn White, Don Arguin, Scot Tolman (7:35 PM), Chrysten Starrett, Bill Hamill,
Also present: C. Cardine, interim supt./principal, Ken Dassau, asst. supt., Robert Seymour, bus. manager, and B. Fowler, dir. building and grounds, Dan Stockwell, Karen Craig, Betty Tatro, Dave Mousette. **Absent:** Deb Carluccio, Richard Thackston

Consent Agenda

a. **Approval of previous meeting minutes.** G. White MOVED: to approve the minutes of September 7, 1999. SECONDED: by C. Starrett. VOTED: 6-0-0-3. Motion unanimously approved.

b. **Old Business**

1. Chair Dixie Gurian offered birthday wishes and cake to our own "very old business" manager Bob Seymour who turned a young 52. Cake and well wishes were shared during a brief recess.

2. Auditor's Report: R. Seymour distributed auditor's report. 1998-1999 \$10,285.00 under budget. A detailed auditor's report will be forthcoming to the Board.

3. Emerson Project: R. Seymour reported project is presently anticipated to be under budget. C. Starrett expressed appreciation of B. Fowler's attention to the project.

4. T. Matson and C. Starrett requested monthly budget summaries be distributed to Board members. R. Seymour will provide macro reports.

Citizen Concerns:

NONE

Student Council Concerns

NONE

Other School Board Business:

a. Board Committee Reports

1. Communications Committee:

D. Gurian distributed two press releases. The first announcing the awarding to the district a GOALS 2000 grant for \$72,635,29.00! The second announcing the MRSD Gardening Project.

D. Gurian distributed a sample of digital photography prepared by D. Hodgdon, director of curriculum, for inclusion in the MRSD Bulletin for Parents. Cost of newsletter production will be \$2,000.00 per issue. At 4 issues per year anticipate \$8,000.00. C. Cardine, responded to T. Matson said that it takes Dr. Hodgdon between 3-4 hours to produce an issue.

D. Gurian MOVED: to allocate \$8,000.00 for the production of the newsletter. SECONDED: by G. White.
VOTED: 5-1-0-3. The motion passes.

2. Policy Committee:

a. Distribution of JFCI-R (Alcohol and Drug Use)
Don Arguin MOVED: to accept second reading of policy JFCI-R. SECONDED: by C. Starrett. VOTED: 7-0-0-2.

b. Policy JIIB (Interscholastics)
Don Arguin MOVED: to adopt policy JIIB. SECONDED: by C. Starrett. VOTED: 7-0-0-2.

c. D. Arguin distributed policy EEACC-R (Bus Conduct) to Board members which had been three-holed punched for inclusion in their policy manuals.

d. D. Arguin distributed policy JHCD -E-1-4 (Medication Guidelines) to the Board. First reading will occur at the next Board meeting.

D. Arguin reported the Policy Committee meets weekly on Thursday at 5:00 and encouraged members to participate. The committee is undertaking a systematic revision of the policy manual.

3. Facilities Committee

Emerson Project: C. Starrett reported the Emerson project is proceeding along great. B. Fowler reported the project is "in the black" on target for a December opening of the multi-purpose room.

Gilsum Project: C. Starrett reported the committee will be meeting with ARCAD to review schematic designs. R. Seymour distributed a copy of the architect contract and gave an overview of its content.

b. Home-Schooling: Report will be presented at next board meeting.

c. Budget Process: R. Seymour outlined the budget process schedule for 2000-2001. Schedule previously distributed.

d. New Business: Bob Seymour distributed the warrant articles for Board member signatures.

1. NHSBA Proposed Resolutions: D. Arguin distributed copies.
D. Gurian MOVED: to accept resolution items 1-16. SECONDED: by G. White. VOTED: 7-0-0-2, unanimously approved by the Board.
Item 17: S. Tolman MOVED: to accept resolution item 17. SECONDED: by T. Matson. VOTED: 7-0-0-2, unanimously approved by the Board.
Item 18: S. Tolman MOVED: to accept resolution item 18. SECONDED: by B. Hamill. VOTED: 7-0-0-2, unanimously approved by the Board.
Item 19: S. Tolman MOVED: to accept resolution item 19. SECONDED: by D. Arguin. VOTED: 7-0-0-2, unanimously approved by the Board.
Item 20: C. Starrett MOVED: to accept resolution item 20. SECONDED: by D. Arguin. Discussion to amend item to read "every year" rather than "initial year". Motion amended by C. Starrett. SECONDED: by D. Arguin. VOTED: 6-1-0-2.
Item 21: B. Hamill MOVED: to NOT accept resolution item 21. SECONDED: by C. Starrett. VOTED: 7-0-0-2, unanimously approved by the Board.
Item 22: S. Tolman MOVED: to accept resolution item 22. SECONDED: by D. Arguin. Discussion of implication of using per capita income in tax formula. S. Tolman withdraws motion.
Item 22: G. White MOVED: to take no action on resolution item 22. SECONDED: by S. Tolman. VOTED: 6-1-0-2.
Item 23: C. Starrett MOVED: to take no action on resolution item 22. SECONDED: by T. Matson. VOTED: 7-0-0-2, unanimously approved by the Board.
Items 24-36: T. Matson MOVED: to pass over resolution items 24-36. SECONDED: by Bill Hamill. Discussion: Chrysten Starrett requested removing item 25 from original motion. Motion withdrawn.
Items 24, 26-36: C. Starrett MOVED: to pass over resolution items 24, and 26-36. SECONDED: by S. Tolman. VOTED: 5-2-0-2.
Item 25: C. Starrett MOVED: to not support nor take action on resolution item 25. SECONDED: by D. Arguin. VOTED: 7-0-0-2, unanimously approved by the Board.

Items 26-33: Don Arguin MOVED: to drop resolution items 26-33. SECONDED: by Glenn White. Discussion: C. Starrett referring to item 30 asked cost to district of employee criminal records check. Bob Seymour to provide figure. Motion withdrawn. Items 26-29 and 31-33: C. Starrett MOVED: to drop resolution items 26-33. SECONDED: by D. Arguin. VOTED: 7-0-0-2, unanimously approved by the Board. Item 30: No action pending figure from R. Seymour.

2. Invitation: C. Starrett MOVED: to cordially invite Dick Thackston to the next school board meeting. Seconded by D. Arguin. Discussion. Agreed Dick Thackston is a valuable member of the board and his absence effects the operation of the Board. Rather than a formal motion Dixie will send Dick a "wish-you-were-here" card. Agreed. Motion withdrawn.

e. Monadnock 21st Century: C. Cardine distributed a synthesis of the outcomes of the Monadnock 21st Century effort.

f. Action on Manifest

Bill Hamill MOVED: that the Board approve the Manifest in the amount of \$1,112,940.06. (Payroll, 9/8/99, \$413,157.31; Accounts Payable, 9/7/99, \$311.77; Accounts Payable, 9/21/99, \$42,005.02; Accounts Payable 9/21/99, \$631,336.05; Food Service, 9/21/99, \$11,907.00; Accounts Payable, 9/21/99, \$12,151.89; Accounts Payable, 9/21/99, \$2,071.02. SECONDED: Glenn White. VOTED: 6-0-1-2. Motion approved.

g. Correspondence/Announcements
None

5. Superintendent's Report

C. Cardine reported that he and curriculum director D. Hodgdon are visiting each school every two weeks. Their goal is to meet each student. Curt has visited the senior high cafeteria and gives 4 stars to food service. Goals 2000 grant awarded as cited by D. Gurian earlier. Disappointed in the failure of the large competitive grant.

6. Setting the Next Meeting Agenda

- a. Musical Instruments Program
- b. Ratification of Teacher's contract

Non-Public Session

At 8:47 PM D. Gurian MOVED: that the Board enter non-public session for the purpose of student issues.
SECONDED D. Arguin. VOTED 7-0-0-2 by a roll call vote.

The Board considered a request from a home schooling parent to accept transfer credit from Massachusetts. Dan Stockwell said the credits would be reviewed and, if found acceptable, applied toward high school graduation credits at Monadnock Regional High School.

Mr. Seymour briefed the Board regarding the hiring and a negotiated rate of pay for a new employee in the Maintenance Department. Because the prospective employee is a licensed master plumber, Mr. Seymour and Mr. Fowler will conduct a wage settlement. Mr. Seymour explained this employee would negate the need to contract out the services of a plumber for the normal volume of work orders. The Board approved the wage consideration and the vote was unanimous.

Interim Superintendent Cardine asked the Board to approve a retirement payment in the amount of \$3,029. As this is a disability retirement, the normal 18 month notification requirement does not apply. The Board voted to grant the \$3,029 and the vote was unanimous.

The Board voted unanimously to accept the contract of nurse Debra Morin at Cutler School. Ms. Morin replaces Karen Marquit.

The Board voted to send a card and flowers in appreciation to Lisa Fisk, Cutler School. Ms. Fisk distinguished herself over the past six weeks by performing her secretarial duties as well as a number of the duties normally performed by the school nurse. The nurses position has been vacant, pending the hiring of Ms. Morin.

Principal Dan Stockwell asked the Board to approve teacher Russ Austin adding a class to his contract. The Board approved the request by unanimous vote.

Adjournment

At 9:10 PM D. Arguin MOVED: to adjourn.
SECONDED: by C. Starrett. VOTED: 7-0-0-2, unanimously approved by the Board.

Respectfully submitted,



Ken Dassau

Administrative Regulation

ALCOHOL AND DRUG USE

1. No student shall possess or ingest alcohol or a controlled drug nor be under the influence of alcohol or a controlled drug nor shall sell or give to another student on school property during school hours; or en route to or from school in a school bus, or while participating in an interscholastic event, instructional exercise, or any school sanctioned program or en route to or from such event or exercise in transportation provided by the school.
2. School administrators may administer accepted physical tests to determine whether a student had ingested alcohol or drugs.
3. Any student found to have violated this rule will be suspended from school in accordance with policy JICD-R. A list of students suspended for drugs and alcohol will be presented to the school board no later than 30 days after the suspension has been given.
4. Any student found to have violated either of the foregoing rules may be required by the school board to participate in an approved program of education in the abuse of alcohol or drugs prior to his/her being allowed to resume attendance at school.
5. Each violation of the foregoing rules shall be reported to the local police for appropriate action.

Adopted: July 14, 1999
Revised and Readopted: September 21, 1999

Distributed August 17, 1999

INTERSCHOLASTIC ATHLETICS

The Board will offer interscholastic athletics subject to budgetary considerations. The purpose of interscholastic athletics is both educational and recreational. The athletic program should encourage participation by as many pupils as reasonably possible and should be carried on with the best interests of the participants as the first consideration. This should be done in conjunction with the academic program.

Participation in interscholastic athletics is subject to the rules adopted by the New Hampshire Interscholastic Athletic Association and other rules adopted by the Superintendent and the Principal.

Adopted: May 18, 1999
Revised and Readopted: September 21, 1999

Committee Reviewed
Distributed to Board August 17, 1999

HOME EDUCATION PROCEDURE AND CYCLE

Parents notify district of desire to educate child at home.

District sends packet to parents. It includes a notification form, the home education administrative rules, and a checklist for curriculum planning.

Parent returns notification form within 30 days.

District acknowledges completed notification form within 21 days.

The parent maintains a portfolio of the child's work throughout the year.

During the spring the district sends a reminder to the parents that they must submit an evaluation by July 1.

If an evaluation is not received by July 1, the district informs the parents that they must forward the evaluation by July 15 or the program will be placed on probation.

If the evaluation is forwarded, educational progress is assessed. The parents will be notified if the evaluation meets the state guidelines within 21 days.

The program for the next year must be submitted by August 1.

If educational progress is not demonstrated, the home education program will be placed on probation and the parents will be informed of what they will need to do during the ensuing year to have the program removed from probation.

SCHOOL ADMINISTRATIVE UNIT NO. 38

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Hinsdale School District

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David Hodgdon, Ph.D., Director of Curriculum & Instruction

Thomas C. Warner III, Director of Technology

September 22, 1999

To: Monadnock Regional School Board

From: Bob Seymour 

Re: Criminal Records Check Budget for 2000/2001

Query from last night's board meeting....

Don Arguin asked what we should budget for this item. I'm going to budget 80 new personnel (includes subs) at 36 dollars a person.... I'll place it on the School Board purchased services line.... Consistent with where it has been charged the past two years. Total budget line: \$2880.00

cc: Curt Cardine

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 5, 1999

MEETING AT
Surry Elementary School

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

NON PUBLIC SESSION - Ratification of Teachers' Contract

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Dixie Gurian: Report on Ongoing Projects and Planting Projects to Date
 - 2. Policy Committee
 - a. Add JFCI-R, JJIB (attachments)
 - b. Updating of Policy Books (Don Arguin)
 - c. Clarification of Current Sexual Harassment Policy
 - d. 1st read of Medication Guidelines - passed out at previous Board meeting
 - 3. Facilities Committee
- b. Home Schooling Report: Dr. Hodgdon (attachment)
- c. Budget review of 2000-2001 (attachment)
- d. Musical Instruments Program
- e. New Business
- f. 21st Century Report
- g. Action on the Manifest
- h. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 5, 1999**

**MEETING AT
Surry Elementary School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

Non Public Session - Ratification of Teachers' Contract

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts and the ongoing planting at each school: Dixie Gurian
 - 2. Policy Committee
 - a. JJIB and JFCI-R will be added to our books, (copies enclosed).
 - b. Updating of Policy Books
 - c. Clarification of Sexual Harassment Policy
 - d. The Policy Committee may present a first read of an item discussed at the last board meeting,
 - 3. Facilities Committee
 - a. Report on the Emerson project: Barry Fowler will update the board on the progress at Emerson. Also Mr. Fowler will be presenting information relative to the Gilsum Project
- 4b. Home Schooling Report: Dr. Hodgdon will present an overview of Home Schooling Rules and our efforts in this area.
- 4c. Budget Process: Review of the 2000-2001
- 4d. Report on Procurement of Music Instruments and Contract for Students Purchasing Instruments: Music Department
- 4e. Any Board New Business
- 4f. Mr. Cardine will share a letter sent to all the teaching staff discussing the Board Goals and the 21st century process.
- 4g. Correspondence/announcement.
- 5. Superintendent's Report: Discussion on reports to be given at future Board meetings on various committees work.
- 6. Setting the Agenda for the October 19 Meeting in Gilsum
- 7. Non-Public
Administrators' Request

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
October 5, 1999
Surry Elementary School

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 7:05 PM.

D. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind.

Present:

D. Arguin, D. Carluccio, D. Gurian, C. Starrett, R. Thackston (8:00 PM), C. Tolman and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction, D. Mousette, E. Tatro and D. Hosang. Absent: W. Hamill and W. Matson.

D. Gurian asked that the general public leave the meeting in order for the Board to enter a non-public session.

NON PUBLIC SESSION

At 7:08 PM C. Tolman MOVED: that the Board enter non-public session for the purpose of contact discussion.

SECONDED: by D. Carluccio VOTED: 6-0-0-3 by a roll call vote.

D. Carluccio MOVED: to ratify the agreement between the Monadnock District Education Association and the Monadnock Regional School District, 2000-2001.

SECONDED: C. Tolman.

D. Gurian recognized R. Seymour, who thanked the negotiating committee members for a job well done. Mr. Seymour distributed the written agreement and reviewed the changes, which are printed in italics. Mr. Seymour summarized the agreement and indicated that the committee felt that the agreement was sound and should be approved. C. Starrett indicated discomfort in voting on the agreement, as she had not had a chance prior to the meeting to review the contents. A discussion ensued regarding the negotiating process and Mr. Seymour indicated that the Board representatives to the negotiating committee were charged with negotiating on behalf of the Board. He suggested that in the future the negotiating process could be reviewed, but believed that the contract should be approved as presented.

At 7:26 PM G. White MOVED: that the Board return to Public Session

SECONDED: by C. Tolman VOTED: 6-0-0-3 by a roll call vote.

The public was invited to return to the meeting. D. Gurian asked Board members to vote on the motion on the floor, to approve the teachers' agreement for 2000-20001.

VOTED: 4-0-2-3. The motion is approved.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the September 21, 1999 meeting be approved.

SECONDED: by D. Arguin. Voted: 6-0-0-3. The motion is unanimously approved.

b. Old Business:

D. Gurian indicated that the Board is still in the process of recruiting a member from Gilsum to replace M. Sears who resigned in July. C. Starrett suggested contacting the Selectmen from Gilsum to ask for suggestions. D. Gurian indicated that she would approach the Selectmen.

CITIZEN CONCERNS:

The Chairperson recognized J. Leclerc. Ms. Leclerc publicly thanked Board members for extending her salary and benefits after the injuries of her two sons. She expressed her opinion that the children were able to recover faster because she was able to have the time to devote to them.

K. Sportello expressed concern because a Realtor had told a person looking for a home in the region that they should not buy in the Monadnock region due to the quality of the schools. She asked that the Communications Committee look into this issue and clarify to the Board of Realtors that quality education was available to the students in the District.

L. Carlson questioned whether there were any plans for a middle school due to the overcrowding in the high school and Mt. Caesar School. C. Cardine indicated that one of the five goals developed in the Monadnock 21st Century plan recognizes that all students need a safe learning environment, and that the committee recognizes that there are space needs.

D. Gurian thanked the people in the audience for attending the meeting and for participating.

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Dixie Gurian: Report on Ongoing Projects and Planting Projects to Date
Ms. Gurian reported that the committee has been very active. Planting projects have been completed at Surry School, Mt. Caesar, and Monadnock Regional High School. Planting is also in process at Cutler, Sullivan and Troy Elementary. Volunteers have done all the planting. Plants and materials have been donated. The volunteers at the high school will be meeting again on October 9 and will be working on the courtyards, to include mowing, pruning and bulb planting.

C. Cardine reported that a Scout has taken on the project of securing benches for around the high school to earn his Eagle Scout award and the Senior Class will be doing a planting project at the SAU Building.

In addition to the beautification efforts in progress the Communications Committee is still working on the banner project, calendar project and developing stationery. Community members are invited to be part of the Communications Committee, which meets on Thursday mornings at 7:30 AM at the SAU offices.

2. Policy Committee

D. Arguin reported that the Policy Committee is currently systematically reviewing all policies in the policy book. Mr. Arguin distributed a spreadsheet, which outlines the policies under review and the status of the review. D. Carluccio indicated that this is an aggressive undertaking and invited the community to attend Policy Committee meetings, held at 5:00 PM on Thursdays at the SAU offices. Student Policies are currently online on the District web site and the goal is to eventually have all policies available on the site.

a. Add JFCI-R, JJIB

D. Arguin distributed two policies, which were previously approved by the Board. Mr. Arguin asked Board members to insert these copies in their policy books. The two policies are Drug and Alcohol Use and Interscholastic Athletics.

b. Clarification of current Sexual Harassment Policy

Mr. Arguin distributed the District policy on Sexual Harassment. He asked that Board members update their Policy books to make sure that this policy was included. Two copies were distributed to each Board member as the policy can be found in both the student policy section and the personnel section.

D. Thackston arrived at 8:00 PM.

c. 1st Reading of Medication Guidelines

D. Arguin indicated that the medication policy had previously been distributed to the Board.

D. Arguin MOVED: to accept the first reading of the Medication Guidelines, JHCD.

SECONDED: D. Carluccio. VOTED: 6-0-1-2. The motion passes.

D. Gurian thanked the members of the Policy Committee for their continued efforts in reviewing/revising the policy book.

3. Facilities Committee

Members of the Football Field Lighting Committee updated the Board on progress of that project. The committee has raised nearly \$37,000 of the \$50,000-\$55,000 needed for the project and hope for completion by the winter or early spring. All activities for the project are coordinated through the Maintenance Department and B. Fowler. D. Carluccio thanked the Committee for their tremendous efforts.

The All Sports Boosters/Football Boosters reported on a project about to get underway. This project includes removing the existing tower ("dog house") in favor of a multi-level building which would house the concession, men's and women's restrooms, broadcast area and team booths. To date donations have been pledged for the block, concrete, masonry services, plumbing services, roofing and septic design. The project should be underway by April.

C. Starrett reported that the Emerson project is on target and looking good. The project is still in the black.

B. Fowler reported that three other projects are underway. These projects include the continuation of the Mt. Caesar drainage project, the high school sprinkler system project and education programming for future expansion at the junior/senior high school.

b. Home Schooling Report: Dr. Hodgdon

D. Hodgdon distributed a flow chart, which outlined for the Board the process and procedures in place for home education. Dr. Hodgdon explained each step and answered questions posed by the Board. State law protects parents of home schooled students and the District has very little control over the process. Dr. Hodgdon indicated that home schooled children are not required to take State mandated tests and that students are allowed to participate in any school activities. Coordinating the home schooling process for the District is time consuming, involves much paperwork and many contacts with parents. The District does not grant credits for home schooled students. After much discussion C. Starrett indicated that the District should let the State know that there should be more accountability for home schooled students.

c. Budget review of 2000-2001

Mr. Seymour reported that his budget report is due to the Superintendent on October 11, 1999 and to the School Board on October 19, 1999.

d. Musical Instruments Program

E. Merrifield addressed the Board. She distributed to the Board a letter sent to parents of students interested in learning to play a musical instrument. The letter outlines the music program and includes suggestions regarding securing a musical instrument. Both D. Hardy and E. Merrifield believe a beginning student should use a rental program prior to buying an instrument. The Board had several questions and thanked both of the music teachers for attending the meeting.

e. New business

None

f. 21st Century Report

C. Cardine reported that he is in the process of writing a letter to teachers, as a follow-up to the opening of school program, outlining the district goals. He will also be presenting the goals to the juniors and seniors as soon as they have settled into the school year.

g. Action on the Manifest

D. Arguin MOVED: that the Board approve the Manifest in the amount of \$638,693.13. (Payroll, 9/24/99, \$449,656.16; Payroll, 9/24/99, \$886.42; Payroll, 9/24/99, \$131.03; Accounts Payable, 10/05/99, \$180,993.13; Accounts Payable, 10/05/99, \$7,026.39)
SECONDED: C. Starrett. VOTED: 6-0-1-2. The motion is approved.

h. Correspondence/announcement

C. Cardine distributed an announcement from the New Hampshire School Board Association. R. Seymour distributed a memo to the Board regarding the cost of criminal records checks. C. Cardine read a letter he sent to D. Stockwell commending the staff for the crisis intervention put into place following the recent death of a high school student. Mr. Cardine also read a letter from a parent to a teacher, Mr. Austin, thanking him for an excellent presentation at a recent open house.

SUPERINTENDENT'S REPORT

Board members were given a letter from Phillip McCormack, Ed.D., Superintendent of Schools in Keene, describing a tuition waiver agreement being proposed between Monadnock, Fall Mountain and Keene. C. Cardine asked Board members to review the memo and the topic would be on the next agenda. D. Arguin asked Board members to review the policy on manifest educational hardship. He indicated that he could foresee potential problems between the waiver agreement and this policy.

SETTING THE NEXT AGENDA

1. Tuition Waiver Agreement
2. Block Scheduling Committee
3. Board Relationship Meeting/Policies Review
4. Budget 2000-2001
5. Facilities Committee/Budget for Gilsum Project
6. Update on Superintendent Search
7. NHSB Association Meeting

NON PUBLIC SESSION

At 9:25 PM R. Thackston MOVED: that the Board enter non-public session for the purpose of an administrative request.

SECONDED: C. Starrett VOTED: 7-0-02 by a roll call vote.

There was a short discussion regarding administrator's contracts.

At 9:40 PM C. Tolman MOVED: that the Board return to Public Session

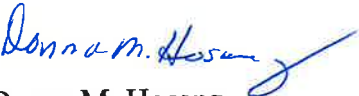
SECONDED: R. Thackston VOTED: 7-0-0-2 by a roll call vote.

ADJOURNMENT

At 9:42 PM C. Tolman MOVED: to adjourn.

SECONDED: by R. Thackston VOTED: 7-0-0-2, unanimously approved by the Board.

Respectfully submitted,


Donna M. Hosang

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October 14, 1999

To: Monadnock Regional School Board

From: Bob Seymour

Re: 2000/2001 Budget

At the October 19th Board meeting, Curt and I are giving you Draft 1 of the 2000/2001 Budget. We need to keep in mind the following milestones:

- ◆ **October 19th meeting, you approve the budget calendar (enclosed).**
- ◆ **October 30th, we have a Board workshop at the SAU (Saturday)**
- ◆ **November 2nd the Board again reviews the 2000/2001 budget.**
- ◆ **November 16th the Board approves the 2000/2001 budget.**
- ◆ **November 19th the Board submits the 2000/2001 budget to the Budget Committee.**
- ◆ **November 29th is the initial Budget Committee meeting (Chrysten Starrett is the Board rep)**

On Tuesday, I'll summarize the budget, give it to you, and you'll have an opportunity to familiarize yourselves with it – prior to the October 30th workshop. The A Team will attend the workshop and we look forward to working with you as we develop funding to meet the educational needs of our students and staff.

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10/11/99

To: All Staff Members
From: Curtis J. Cardine, Interim Superintendent SAU 38

RE: District Goals for the Monadnock Regional School District

Dear Staff:

Tradition has it that you get a letter from the superintendent's office once during the year, when we notify you that it is time to come back to school. I decided that it would be nice to write a second note this year to let you know how things look from this point of view and to let you know how the Monadnock Regional School District in the 21st Century Project has been progressing.

The first piece of information we want to broadcast is that after much work the district has adopted the following goals for 1999-2000.

District Goals 1999-2000

(Derived from work on the Monadnock Regional School District in the 21st Century Process)

"All children in the Monadnock Regional School District will be known."

Each child in the Monadnock Regional School District will be technologically literate.

Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.

Every Child in the Monadnock Regional School District will be Provided a Safe, Clean, Effective Facility in Which to Learn.

Every Child's Education in the Monadnock Regional School District will be Enhanced by Family, School, and Community Involvement.

This we believe:

The School must meet the common and different needs of students to prepare them for the society in which they are to live. It is our task to assist in the development of each student so he/she will reach full capability and become a productive member of that society in which he/she is to live.

Each child is an individual, and learns at a different rate and to a different degree. Therefore, we are charged to nurture all children so they achieve their highest potential of intellectual, personal, social and physical development

These goals and the belief statement will drive what we do this year.

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Some of the things we have been up to...

The beautification of the buildings is an attempt to do something NOW to meet the following goal: **Every Child in the Monadnock Regional School District will be Provided a Safe, Clean, Effective Facility in Which to Learn.** We trust that you have noticed the efforts being made to turn our schools into places where children and adults are made to feel welcome by clean, attractive facilities.

The board will be looking to the building committee and beyond this year to establish plans for future construction and solutions to the district's building needs as well as preserving and improving the current facilities. We have gathered a lot of data at the grassroots level to help guide this committee's work.

The Emerson project is nearing completion and we are negotiating an addition to the northern schools at Gilsum as a joint town and school district project at this time as well as looking at other small projects at various schools.

In addition to the institutional level construction project our community is actively involved in improving the schools. One of the improvements being implemented by members of our community are the LIGHTS, SOUND, ACTION project that provided MRHS with a completely new sound system and lights in their auditorium. In addition to this effort, the Monadnock Sports Boosters, a group of parents and sports fans, are placing lights on the football field and will be constructing a new "DOG HOUSE" building as a grandstand and concession area for the football field. We applaud these community efforts. **Every Child's Education in the Monadnock Regional School District will be Enhanced by Family, School, and Community Involvement.**

New Newsletters:

You may have noticed the first of four district newsletters was published last month. In addition to the newsletter David Hodgdon, working with the various staffs, has put together a teachers' publication CURRICULUM NOTES. We trust that you are finding the time to read the articles and apply the information to your daily work with students. Dr. Hodgdon attempts to pick articles and news items that are timely to all staff members regardless of the age level that you work at.

Dr. Hodgdon and the various curriculum committees have been working hard to make sure that the work we have already done is moving forward and improvements are made to our district curriculum. The goal: **Each Child in the Monadnock Regional School District will be Engaged in a Living, Relevant Curriculum.** We are serious about making curriculum, assessment, district goals and the master plan all come together in a comprehensive way.

We have received funding through Goals 2000, Chapter II, and Eisenhower Funding to improve our technology. Tom Warner is in the process of updating and creating a new master technology plan to guide our efforts. The goal: **Each child in the Monadnock Regional School District will be technologically literate.**

At our opening meeting this August I set two major jobs for this year.

Job one: Give Every Child the same quality education illustrated in the stories I shared with you at opening. These stories were personal reflections on Dewey's statement: "What the best and brightest parent wants for their child so should society want for all of its children." The goal: **"All children in the Monadnock Regional School District will be known."** We will know our children, and provide them with what the best and brightest parent would want for their child.

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I have been meeting on a weekly basis with the children of the district as I tour the various schools and eat lunch with students. It is evident in the high school that the efforts to teach children how to care, (our social curriculum), are paying off. There is a clear difference in the behavior of our seventh graders (a class that has had seven years of this program) and their attitude towards one another and the adults they work with. The high school staff notices your work elementary staff!

The officer in the schools program is producing outstanding results at MRHS. I am continuously impressed during visits with the safe and orderly environment at our junior and senior high school. The efforts of the administration, guidance and the staff to provide a safe and productive environment are evident. The elementary students notice your work junior high and high school staff!

We have changed the letterhead we use at the SAU (this note is on it!) to reflect the fact that our primary purpose is children. In addition to this we, the board communications committee, are working at establishing a banner at each town hall celebrating the accomplishments of MRHS students at each town. These boards will be different in each town but will all say something similar to the following. "The Town of Swansey and the Monadnock Regional School District Celebrate, (child's name), for (accomplishment). Each town will have a board celebrating the accomplishments of their town's children at Monadnock. In addition to this, individual elementary schools have put alumni bulletin boards celebrating MRHS senior and junior high students at the home school level. These displays give our elementary students local heroes to look up to and create a sense of district pride and unity. Recall that my second task during our opening ceremonies was to promote the fact that we are a school district. The quote I used was, "We are not a bunch of elementary schools who happen to send our children to Monadnock Regional High School."

We have also been trying to tackle this job in the field by visiting with you, encouraging students, and sharing our interconnectedness as a school district with the various staffs at each building. I have been encouraged, revitalized, and excited by what I see occurring daily in our buildings. Dave visits almost daily and I try to go to each building at least once every two weeks. We are overwhelmed by your positive response to these visits and your enthusiastic efforts on behalf of our students to date.

Other items: We are asking the board to support the continuation of the School to Career initiative. As you know the federal funding for this project ends this year. We want to continue this effort and make it an integral part of the work we do. In addition to this the administrative team has requested funding for the Wellness Program. Staff has indicated that they would like to see this program funded so that the members of the Wellness Team may attend the conference during the summer. It is currently being placed in the 2000-2001 budget.

Efforts at the SAU level:

At the SAU level we have been striving to streamline our daily operations and improve our support services to you. We are adding an employee module to the new computer system which will allow us to better track each employee and help us keep up to date records on your current assignment and how to contact you. We will issue a handbook for SAU services during December to each building principal that will include procedures for any and all SAU services from payroll to accounts payable. Standardization of practice should ensure that the services we provide to you are seamless and timely.

This letter is an attempt at keeping you informed about the changes that have happened and the direction we are going as a district. Again, I want to thank each and every one of you for your work to date. It is truly a privilege to be your interim superintendent.

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When it comes right down to it though it doesn't matter what our goals as a district are or who the superintendent is. The point of contact with our students and what makes or breaks our schools depends on what you do each and every day. I remind you of the quote I shared with you from Haim Gimmott.

"I've come to a frightening conclusion that I am the decisive element in the classroom.

It is my personal approach that creates the climate.

It's my daily mood that makes the weather.

As a teacher, I possess a tremendous power to make a child's life miserable or joyous.

I can be a tool of torture or an instrument of inspiration.

I can humiliate or humor, hurt or heal.

*In all situations, it is my response that decides whether a crisis will be escalated or de-escalated
and a child humanized or dehumanized*

It is you and what you do each day that makes the difference for children in the Monadnock Regional School District. I thank you for your dedication and effort each and every day and look forward to continuing our work TOGETHER.

Sincerely,

Curtis J. Cardine, Interim Superintendent SAU 38

**MONADNOCK REGIONAL SCHOOL DISTRICT
ANNUAL SCHOOL DISTRICT MEETING SCHEDULE
2000-2001 MRSD Budget Preparation**

- | | |
|--|--------------------|
| 1) Administration team initial budget development meeting | July 22, 1999 |
| 2) Distribution of budget disk to administrators/directors | Aug. 13, 1999 |
| 3) Principals/directors present their budget to SAU Office | Sept. 27, 1999 |
| 4) Mr. Seymour presents 2000-2001 MRSD Budget to Superintendent | Oct. 11, 1999 |
| 5) Superintendent presents 2000-2001 MRSD Budget to the School Board | Oct. 19, 1999 |
| 6) School Board approves calendar for budget procedure | Oct. 19, 1999 |
| 7) School Board workshop on 2000-2001 MRSD Budget | Oct. 30, 1999 |
| 8) School Board reviews the 2000-2001 MRSD Budget | Nov. 2, 1999 |
| 9) School Board approves 2000-2001 MRSD Budget | Nov. 16, 1999 |
| 10) School Board submits budget to budget committee | Nov. 19, 1999 |
| 11) Post for budget committee meetings | Nov. 24, 1999 |
| 12) Initial budget committee meeting | Nov. 29, 1999 |
| 13) Budget committee meeting with district administrators | Dec. 6, 1999 |
| 14) Budget committee meeting | Dec. 13, 1999 |
| 15) Budget committee meeting (7:00 PM Wyman House) | Dec. 27, 1999 |
| 16) Notice of Budget Committee Hearing printed in the newspaper
(seven clear days prior to Hearing) | Dec. 31, 1999 |
| 17) Budget Committee Hearing and prepare MS-27 (25 clear days - first session) | Jan. 10, 2000 |
| 18) Last date for petitioning Warrant Articles | Jan. 11, 2000 |
| 19) Budget Committee submits budget to Board (20 clear days - first session) | Jan. 15, 2000 |
| 20) Post Warrant and MS-27 (14 clear days - first session) | Jan. 21, 2000 |
| 21) Notice of First Session printed in newspaper (seven clear days - first session) | Jan. 28, 2000 |
| 22) First Session (Held at MRHS) 10:00 AM (Between Jan. 30 & Feb. 6) | Feb. 5, 2000 |
| 23) Post warrant for ballot vote (14 clear days - second session) | Feb. 29, 2000 |
| 24) Notice of Second Session printed in newspaper (7 clear days - second session) | Mar. 7, 2000 |
| 25) Second Session 12:00 noon - 8:00 PM | Mar. 14, 2000 |
| Filing period for school district candidates | Jan. 19 - 28, 2000 |



"A vision of success
for every student"

SCHOOL ADMINISTRATIVE UNIT NO. 29

JOHN W. DAY EDUCATIONAL CENTER
34 WEST STREET
KEENE, NEW HAMPSHIRE 03431-3392

October 4, 1999

TO: Keene Board of Education Finance Committee

FROM: Phillip G. McCormack, Ed.D. *PGM*
Superintendent of Schools

RE: Tuition Waiver Agreement

Phillip McCormack, Ed. D.
Superintendent Of Schools
Telephone: 357-9002
FAX: 357-9012

Thomas Kane
Assistant Superintendent
For Towns
Telephone: 357-9005
FAX: 357-9012

Paul Bartolomucci
Assistant Superintendent
For Keene
Telephone: 357-9004
FAX: 357-9012

Deane Haskell
Assistant Superintendent
For Business
Telephone: 357-9008
FAX: 357-9013

Patricia Trow Parent
Manager Of
Personnel Services
Telephone: 357-9007
FAX: 357-9013

John Harper
Business Manager
For Towns
Telephone: 357-9008
FAX: 357-9013

Dean Holitz
Director Of
Technology Services
Telephone: 357-9010
FAX: 357-9013

Bruce Thelen
Director Of
Special Education
Telephone: 357-9008
FAX: 357-9012

Principals and superintendents from SAUs 29, 38 (Monadnock Regional School District), and 60 (Fall Mountain) have arrived at a Tuition Waiver Agreement for which we seek your approval. The basis for the agreement is based upon situations that all three districts have experienced (and are experiencing) whereby there is a tremendous need to create an opportunity for a student to attend school in an environment that will prove to be positive and constructive and, given the circumstances in the home school, this cannot happen.

Below is a listing of the criteria agreed upon by the administration of the respective school districts:

- Prior, mutual agreement of both principals is required;
- Disciplinary cases will not be brought forward;
- Acceptance will be based upon space/resource availability (additional costs will be the responsibility of the home school);
- Transportation will be the responsibility of the parent;
- Students in grades 7 through 12 will be eligible;
- Tuition waivers shall be granted on a one-for-one basis (ratio) or one beyond this ratio;
- Tuition waivers will be based on year-to-year approval;
- Continued attendance is contingent upon conduct, effort and attendance;
- Co-curricular eligibility is limited to the school in which the student is enrolled;
- Final decisions rest with building principals;
- Evidence of a manifest educational hardship present (in the environment/climate of the home school) which results in serious negative effects on the student which cannot be addressed by the school in which the student attends; and,
- Formal request must originate from the home school. No discussion will occur with the receiving school prior to the receipt of this request.

I sincerely believe this is something we need to do. Favorable action on this request will have positive ramifications for students and the Keene School District. I ask for your support.

jkl

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 19, 1999**

**MEETING AT
Gilsum Elementary School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Dixie Gurian: Report on ongoing projects and Planting projects to date
 - 2. Policy Committee
 - *a. 2nd read of Medication Guidelines - passed out at previous Board meeting
 - 3. Facilities Committee
 - a. Gilsum Project
- b. Discussion of Tuition Waiver Agreement with Keene School District
Fall Mountain Regional School District
- c. Budget Presentation of 2000-2001 (attachment)
MRSD Board Approves Calendar for Budget Process
Reminders about the budget dates
- d. Monadnock Board Policy on Monadnock Board Relations
- e. Final Preparation for School Board Delegate
- f. New Business
- g. 21st Century Report
Discussion on Publication of Goals
- h. Action on the Manifest
- i. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 19, 1999**

**MEETING AT
Gilsum Elementary School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts and the ongoing planting at each school: Dixie Gurian
 - 2. Policy Committee
 - a. Don Arguin will present a second read of the Medication Policy. Copies will be available at the meeting. They were mailed last time.
 - 3. Facilities Committee
 - a. Report on the Gilsum project: Barry Fowler will update the board on the progress on the Gilsum Project. Costs and Possible Sources of Funding.
- 4b. At the last meeting you were given a copy of the tuition waver proposal worked out between Fall Mtn, Monadnock and Keene. Your comments and approval for this agreement are being sought.
- 4c. Budget Process: Review of the 2000-2001 budget by Mr. Seymour
- 4d. Discussion on Board policies to board relations on the Monadnock Board and the Monadnock Regional Board's operation.
- 4e. Last Instructions for Don Arguin in his role as Board Delegate to the NH School Board's Association Annual Meeting of Delegates.
- 4f. Any Board New Business
- 4g. Mr. Cardine will share a letter sent to all the teaching staff discussing the Board Goals and the 21st century process.
- 4h. Action on the Manifest
- 4i. Correspondence/announcement.
- 5. Superintendent's Report: Discussion on reports to be given at future Board meetings on various committees work. I would like to introduce the board to the various committees working on curriculum in the district and allow time for them to share their work with you. We can discuss setting up a schedule for this to occur.
- 6. Setting the Agenda for the November 2 Meeting in Sullivan
- 7. Non-Public
Update on Superintendent Search Process

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
October 19, 1999
Gilsum Elementary School

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 7:05 PM.

D. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind.

Present:

D. Arguin, D. Carluccio, D. Gurian, B. Hamill, W. Matson, C. Starrett, R. Thackston (at 7:35 PM), C. Tolman and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, D. Bell, D. Mousette, E. Tatro, Dwayne Darley, newly appointed Board member from, Gilsum, K. Dassau, Assistant Superintendent of Student Services, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction and D. Hosang.

D. Gurian introduced D. Darley, a School Board candidate from Gilsum. Mr. Darley expressed interest in filling the School Board position vacated by M. Sears in July. Mr. Cardine and Ms. Gurian had interviewed Mr. Darley prior to this meeting.

D. Gurian MOVED: to nominate D. Darley to fill the empty seat on the Board.
SECONDED: C. Starrett. Voted: 8-0-0-1, unanimously approved by the Board.

C. Cardine invited Mr. Darley to come forward to be sworn in. Mr. Darley was sworn in and welcomed by the other Board members.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the October 5, 1999 meeting be approved.
SECONDED: by C. Tolman. Voted: 9-0-0-1.

b. Old Business:

In the absence of M. Steere C. Starrett reported that the SAU Study Committee had reconvened last week. A decision was made regarding the recommendation to be made to the State Board of Education regarding the size of the Monadnock Board. It is the Committee's recommendation that the Board be comprised of fifteen members with the provision of the weighted vote to be available if called for by a member. The Committee unanimously supported this decision. Attorney Prigge's office was asked to draft the letter to be sent to the State. The State Board must approve the recommendation prior to the Monadnock Board acting on the recommendation. If approved by the Monadnock Board the issue would then go on the warrant for the March 2000 meeting. There was a discussion regarding a fifteen-member board with several members feeling strongly that there is no advantage to a Board this size. D. Gurian will invite M. Steere to the next Board meeting to review the recommendation with Board members.

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Dixie Gurian: Report on ongoing projects and planting projects to date

D. Gurian reported that the Communications Committee continues to meet on a regular basis. The gardening/beautification projects are about to be concluded for the fall and will resume again in the spring. All schools have had some plantings, with the exception of Emerson School, which is currently undergoing renovations. The beautification project expended \$5,600, which was a budgeted line item. Additionally, many of the supplies and plants were donated, and volunteers did the actual clean up and planting.

The Committee continues to work on the banner/sandwich board project. In an effort to make the public aware of the opportunities for students in the Monadnock District, the Committee is working on compiling a profile to distribute to the Board of Realtors and other community groups.

D. Hodgdon and D. Snyder are preparing a nine-month calendar, which will list all school activities at Monadnock Regional High School, and will be available for students and their families.

C. Cardine reported that the District letterhead has been redesigned.

2. Policy Committee

a. Second reading of Medication Guidelines-passed out at previous Board meeting

D. Arguin MOVED: to accept the Medication Guidelines policy as presented.

SECONDED: D. Carluccio. Voted: 9-0-0-1, unanimously approved by the Board.

3. Facilities committee

a. Emerson Project/Gilsum Project

C. Starrett reported that the Emerson project is still ahead of schedule. The anticipated move to the new classrooms is November 8, 1999 (approximately one week later than previously reported).

The Gilsum project is also in progress. The Committee has met with the architect and four schematic designs have been prepared for review. A recommendation for the budget amount of this project will be available for the next Board meeting. D. Mousette and C. Starrett invited Board members to review the designs and give input. Gilsum citizens and students have given input to the committee.

b. Discussion of tuition Waiver Agreement with Keene School District/Fall Mountain Regional School District

Mr. Cardine and the Board discussed the impact of the proposed waiver agreement with the Keene and Fall Mountain Districts. This agreement would, with certain criteria, allow students to be moved from one educational environment to another District without the receiving District charging the sending District tuition. There was a lengthy discussion regarding this issue. Some

members expressed concern that the current manifest educational hardship policy might interfere with the agreement. C. Starrett and D. Arguin indicated discomfort with the decisions resting with building principals and suggested that the decisions be made between Superintendents. C. Cardine indicated that the agreement had been sent to Attorney Prigge for review and comments. He further indicated that this agreement would simply be another tool available to Superintendents/Administrators if specific instances were to arise. No decision has been made on the agreement pending comment from the attorney.

R. Thackston arrived at 7:35 PM.

c. Budget Presentation of 2000-2001 (attachment)
MRSD Board Approves Calendar for Budget Process
Reminders about the budget dates

R. Seymour distributed Draft 2 of the 2000/2001 budget. Mr. Seymour reviewed the summary of highlights in the new budget, including increases in medical insurance (14%), dental insurance (10%) and Workers' Compensation (15%). The overall budget as presented shows a reduction of \$51,349. The Board will be meeting with the Administration on Saturday, October 30 at the SAU offices for a budget workshop. Board members were asked to review the budget prior to the October 30 meeting.

R. Thackston MOVED: to set the time of the October 30, 1999 meeting for 8:00 AM.
SECONDED: G. White. VOTED: 8-2-0-0. The motion passed.

G. White MOVED: to accept the budget calendar as presented.
SECONDED: R. Thackston. VOTED: 10-0-0-0, unanimously approved by the Board.

d. Monadnock Board Policy on Monadnock Board Relations
The Policy Committee is reviewing all policies in Section B, regarding Board governance and policy. The Committee will recommend policies to the Board, which will include the Board evaluation policy. These policies should be ready to present by the next meeting.

e. Final preparation for School Board Delegate
D. Arguin is the Board delegate to the School Board Association meeting. At a prior meeting Board members were given the resolutions and recommendations that would be discussed at the meeting. D. Gurian asked if members had any input for Mr. Arguin. Mr. Arguin indicated that he had planned to discuss home schooling, but after meeting with D. Hodgdon he realized that the topic was too vast to present. W. Hamill indicated that he is opposed to any broad-based tax to fund education.

f. New Business
W. Matson expressed concern regarding the increase in the 2000-2001 budget in the area of Workers' Compensation. He questioned whether plans are currently in place to control workers' comp claims. Mr. Seymour responded that there was indeed an increase in workers' comp claims over the last year. This will be an agenda item for the next Safety Committee meeting. Mr. Seymour will analyze the cases and present a summary to the Superintendent. The analysis will be available for Board members at the next Board meeting.

C. Tolman expressed interest in organizing and sponsoring dance instruction at Mt. Caesar School. The instructions will be given by an individual with a Master's in Fine Arts. Ms. Tatro has indicated that there is space available in the school for the instructions. The cost per student will be \$30 for six weeks of instruction. C. Cardine indicated that the Board did not need to take action on the request; C. Tolman should coordinate the use of the facility with Ms. Tatro.

g. 21st Century Report

Discussion on publication of Goals

C. Cardine reported that last week he presented the history of the SAU and 21st Century Goals to area Selectmen. Information will be sent out to area churches and Realtors and a presentation will be made to juniors and seniors at Monadnock Regional High School in mid-November or early January. A letter was hand delivered to all the District staff to keep them apprised of the status of the project. Ongoing work is in progress to develop assessment tools for the project and tie the goals to current curriculum. Several Board members suggested forming an active alumni association or a nonprofit foundation. W. Matson suggested forming a committee, which would include legal counsel, to develop the Monadnock Regional Foundation Endowment. D. Gurian suggest discussing this issue with Jim O'Neil from Chesterfield, who is currently running an educational foundation. R. Seymour volunteered to contact Mr. O'Neil. C. Starrett recommended reactivating the Five Year Facilities Planning Committee. This committee could review the space issues identified in the 21st Century Goals, especially focusing on a junior/senior high school building project. D. Gurian recommended including people who came to the April planning meeting.

D. Arguin MOVED: to charge the Interim Superintendent with developing a list of individuals (from the Five Year Facilities Committee and April planning meeting) to review the facilities goal from the 21st Century Project.

SECONDED: C. Tolman.

A lengthy discussion followed. Some Board members suggested soliciting members for the committee by advertising in a news article asking interested citizens to step forward. Other members indicated that a news article is not the right approach.

R. Thackston MOVED: to call the question.

SECONDED: C. Tolman. Voted: 9-0-1-0.

C. Cardine suggested giving each town a list of the individuals who were on the 21st Century Committee and let each town pick their own representatives (the list totaled 320 citizens).

Action on the Manifest

W. Hamill MOVED: that the Board approve the Manifest in the amount of \$905,715.94. (Payroll, 10/06/99, \$455,943.21; Accounts Payable, 10/07/99, \$250.00; Accounts Payable, 10/12/99, \$974.59; Accounts Payable, 10/12/99, \$61,163.12; Accounts Payable, 10/19/99, \$44,416.21; Accounts Payable, 10/19/99, \$342,968.81)

SECONDED: W. Matson. VOTED: 10-0-0-0. The motion is approved.

h. Correspondence/announcements

C. Cardine distributed copies of job descriptions for several positions (Superintendent, Assistant Superintendent, etc.) to Board members. Board members were encouraged to review the job descriptions prior to the SAU Board meeting on October 20, 1999.

SUPERINTENDENT'S REPORT

Presented in prior categories of the agenda.

SETTING THE NEXT AGENDA

1. Composition of the MRSD Board: M. Steere
2. Suggested composition of the Five Year Facilities Planning Committee
3. Gilsum Project
4. Workers' Compensation Analysis: R. Seymour
5. Readiness Program
6. NHSB Delegate Assembly Report
7. Report on Mt. Caesar School: E. Tatro

NON PUBLIC SESSION

At 8:45 PM C. Starrett MOVED: that the Board enter non-public session for the purpose of personnel issues.

SECONDED: R. Thackston VOTED: 10-0-0-0 by a roll call vote.

a. Personnel

D. Carluccio apprised the Board of work done by the SAU Policy Committee relative to the search for a new Superintendent. The Committee is currently working on designing SAU policy and procedures and defining the search process. The Committee has met twice, once on September 28 and once on October 18. They are currently reviewing recommendations from the SAU Study Committee.

At 8:55 PM C. Starrett MOVED: that the Board return to Public Session.

SECONDED: by W. Hamill VOTED: 10-0-0-0 by a roll call vote.

The SAU Policy Committee is also discussing the issue of dinner meetings, with no recommendations ready for the Board. The committee is developing a timeline for governance policies to be put into place. They have developed a search committee list for the Superintendent and Assistant Superintendent for Hinsdale/Winchester and this list will be presented at the SAU Board meeting on Wednesday, October 20, 1999.

At 9:15 PM C. Starrett MOVED: that the Board enter non-public session for the purpose of personnel issues.

SECONDED: W. Matson. Voted: 9-1-0-0 by a roll call vote.

There was a discussion regarding the composition of the search committees and whether to seek outside counsel to assist with the composition of the SAU structure and organization.

G. White left the meeting at 9:45 PM.

At 9:50 PM R. Thackston MOVED: that the Board return to public session.

SECONDED: W. Hamill. Voted: 9-0-0-1 by a roll call vote.

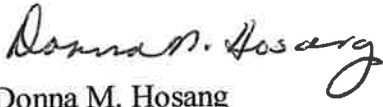
D. Gurian indicated that the minutes will show that the Board held a discussion regarding personnel issues during non-public session.

ADJOURNMENT

At 9:55 PM R. Thackston MOVED: to adjourn.

SECONDED: W. Matson. VOTED: 9-0-0-1, unanimously approved by the Board.

Respectfully submitted,

A handwritten signature in cursive script, reading "Donna M. Hosang".

Donna M. Hosang

SCHOOL ADMINISTRATIVE UNIT No. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzey, NH 03446

Telephone: 352-6955 FAX: 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Assistant Superintendent

David G. Hodgdon, Ph.D., Director of Curriculum & Instruction

Robert A. Seymour III, Business Manager

Thomas C. Warner, Director of Technology

NEWS

For Immediate Release
October 20, 1999

Contact: Dr. David G. Hodgdon
(603) 352-6955, ext. 109

Monadnock Regional School District State Test Results Show Improvement

"Our test scores attest to the great work our teachers are doing in the Monadnock district."

Referring to the 1999 state testing results released on October 20, Curtis Cardine, Interim Superintendent for SAU #38, expressed his support of the Monadnock staff, whose efforts on curriculum committees and in the classroom have had positive impact on students' test results.

"We were particularly pleased with the [Monadnock Regional] high school results," explained Dr. David Hodgdon, SAU #38 Director of Curriculum and Instruction, "especially since this group of 10th-grade students are the first to have been tested during the 6th grade as well." The percentages of students scoring in the novice and basic categories (the lower scoring designations) in language arts, math, science, and social studies were lower than the percentage in those categories during 1998. The advanced and proficient categories demonstrated a reciprocal increase in language arts, math, and science and were above the state average.

(more)

MRSD State Test Results Show Improvement

The testing results for grades 3 and 6 did not as clearly demonstrate improvement, but the results showed promise for the district. "Students have improved," according to Hodgdon, "in 3rd-grade language arts, where the percentages of students scoring at the advanced and proficient levels increased over the 1998 percentages, while the basic and novice percentages decreased. The 3rd-grade math scores have steadily improved during the last three years, even though the novice scores have not shown a corresponding decrease."

The greatest improvement for 6th-grade student performance was evident in the social studies area, which showed a decrease in the novice and basic categories and an increase in the advanced and proficient levels. Both language arts and math scores surpassed or equalled the state averages in the advanced and proficient categories, whereas the improvement of the district scores during the last three years was more inconsistent.

Hodgdon emphasized that "the results of the tests will be helpful to us as we constantly work on improving our instruction and students' learning. We will continue to align our curriculum with the state standards (the basis of the state standards) and make the connection with the classroom as well as to enable our students to see the relationship between classroom learning and experiences outside the school. We are fortunate to have a staff who are constantly seeking ways to improve the curriculum and instruction in this district and to provide a rich and effective educational experience for all of our students."

End of Grade 3 Assessment

Language Arts	3yr ave.	1997	1998	1999	NH, 1999
Advanced	2%	2%	2%	3%	5%
Proficient	17%	19%	15%	16%	22%
Basic	43%	43%	42%	45%	45%
Novice	35%	35%	38%	33%	24%

Mathematics	3yr ave.	1997	1998	1999	NH, 1999
Advanced	8%	7%	5%	11%	13%
Proficient	25%	21%	25%	25%	26%
Basic	41%	48%	48%	41%	42%
Novice	23%	22%	20%	23%	18%

End of Grade 6 Assessment

Language Arts	1996	1997	1998	1999	NH, 1999
Advanced Proficient Basic Novice	2%	1%	2%	2%	1%
	17%	19%	16%	15%	14%
	39%	41%	41%	36%	42%
	41%	37%	38%	46%	40%

Mathematics	1996	1997	1998	1999	NH, 1999
Advanced Proficient Basic Novice	0%	0%	1%	2%	1%
	9%	10%	16%	14%	14%
	27%	33%	28%	24%	32%
	63%	55%	54%	59%	51%

Science	1996	1997	1998	1999	NH, 1999
Advanced Proficient Basic Novice	0%	0%	0%	0%	<1%
	5%	9%	6%	5%	4%
	21%	17%	16%	20%	24%
	74%	73%	77%	73%	70%

Social Studies	1996	1997	1998	1999	NH, 1999
Advanced Proficient Basic Novice	2%	3%	4%	5%	5%
	7%	10%	7%	9%	10%
	32%	36%	31%	31%	34%
	58%	49%	57%	55%	49%

NHEIAP Results Comparing Years

End of Grade 10 Assessment

Language Arts	1996	1997	1998	1999	NH, 1999
Advanced	1%	0%	1%	1%	1%
Proficient	8%	3%	3%	8%	6%
Basic	48%	54%	59%	58%	61%
Novice	35%	33%	28%	23%	27%

Mathematics	1996	1997	1998	1999	NH, 1999
Advanced	5%	4%	3%	6%	3%
Proficient	11%	15%	15%	18%	14%
Basic	27%	31%	38%	29%	29%
Novice	53%	43%	35%	37%	50%

Science	1996	1997	1998	1999	NH, 1999
Advanced	2%	1%	2%	1%	<1%
Proficient	16%	16%	18%	22%	15%
Basic	23%	21%	28%	28%	28%
Novice	53%	54%	42%	40%	52%

Social Studies	1996	1997	1998	1999	NH, 1999
Advanced	1%	0%	1%	1%	1%
Proficient	9%	8%	11%	8%	9%
Basic	17%	24%	22%	33%	25%
Novice	69%	60%	56%	48%	60%

MEMO

To: Bob Seymour
From: Thomas Walsh, Director
Subject: Monadnock Nutrition Services
Date: October 18, 1999

Curt,
Please consider putting this
in the MRSB packet.
This is great.
Frank
Bob

September Report / Update

- I am pleased to report that we have successfully implemented many of the improvements necessary to bring the food service operations up to the level that the students and parents expect. The cooperation and support that I have received from everyone in the district has made these improvements possible.
- The State of New Hampshire Department of Education follow up inspection has been completed and their areas of concern in the June 1999 inspection have been addressed.
- The food service employees should be commended for their positive attitude and dedication to making so many positive things happen in the first thirty days of school.
- Serving problems at the high school cafeteria have been almost eliminated. We focused on improving the serving and checkout areas, then began developing a menu that offers the students a wide variety of new products at value prices.
These two improvements have been well received.
Sales have increased 45% over September 1998.
- Our plan is to continue improvements in all areas of operation at all of the schools, utilizing facilities and staff in the most beneficial way for the students, parents and taxpayers.

October 27,1999

**To: Monadnock Regional School Board Negotiations Team
(Dixie Gurian, Bill Hamill & Debbie Carluccio)**

From: Bob Seymour 

Re: Support Staff Mediation

Mary Gaul called me and the Mediator (Susan Brown) has set December 20th, 10:00 AM, at the SAU for our wage mediation. I asked for an earlier date but was not successful. Please advise if you have questions. I schedule a strategy meeting with you before going in.

cc: Superintendent & Principals & Mr. Fowler

MEMO

To: Bob Seymour
From: Thomas Walsh, Director
Subject: Monadnock Nutrition Services
Date: October 18, 1999

Bob - I will!
I have a copy
Curt,

Please consider putting this
in the MRSB packet.
This is great.

Frank
Bob

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Sales have increased 45% over September 1998.
- Our plan is to continue improvements in all areas of operation at all of the schools, utilizing facilities and staff in the most beneficial way for the students, parents and taxpayers.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

David Hodgdon, Ph.D., Director of Curriculum & Instruction

Thomas C. Warner III, Director of Technology

October 22, 1999

**Mr. Paul A. Genovese, CEO
Compensation Funds of NH
Workers' Comp Division
46 Donovan Street
Concord, NH 03301-2624**

Dear Paul,

I am building the Monadnock Regional School District budget for 2000/2001 and was advised by your organization that I should plan on a 15 percent increase to our premiums..... based upon our experience modification.

The School Board asked for an experience summary causing such an increase. Please send me the information as soon as possible and I'll brief the School Board.

Sincerely,



**Robert A. Seymour III
SAU 38 Business Manager**

CC: Superintendent and School Board



BOARD OF SELECTMEN

P.O. BOX 725
FITZWILLIAM, NH 03447
585-7723
FAX: 585-7744

October 20, 1999

Mr. Curtis Cardine, Suprintendent
Monadnock Regional School District
600 Old Homestead Highway
Swanzey, N.H. 03446

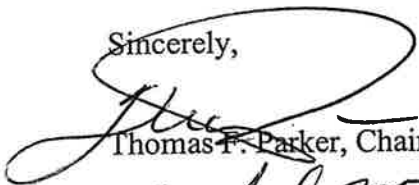
Re: Fitzwilliam's estimated school payments

Dear Mr. Cardine,

As you know, the Courts have thrown out the State property tax for education leaving the Town, at this time, unable to bill this tax. As a result, the only amount that we are legally obligated to pay the school is the local portion of the school assessment. For Fitzwilliam, this totals \$1,051,092.00. We had agreed to make increased payments for the first part of the fiscal year of \$193,021.00 per month. So far, we have paid this amount for the months of July, August, September and October (check for October was mailed on October 21, 1999) for a total of \$772,084.00. This leaves a total balance due of \$279,008.00. We will divide this into the remaining eight months for a monthly payment of \$34,876.00.

If you have questions or concerns, please let us know.

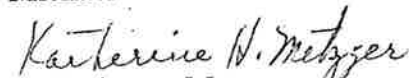
Sincerely,



Thomas F. Parker, Chairman



Michael A. Methe



Katherine H. Metzger
BOARD OF SELECTMEN

Cc: Robert Seymour, Business Manager MRSD



BOARD OF SELECTMEN

P.O. BOX 725
FITZWILLIAM, NH 03447
585-7723
FAX: 585-7744

October 20, 1999

Mr. Curtis Cardine, Suprintendent
Monadnock Regional School District
600 Old Homestead Highway
Swanzey, N.H. 03446

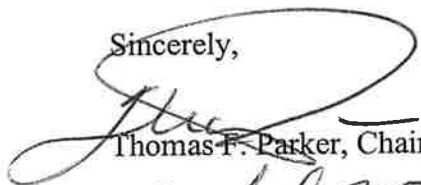
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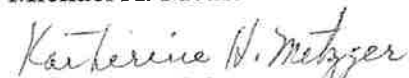
Sincerely,



Thomas F. Parker, Chairman



Michael A. Methe



Katherine H. Metzger
BOARD OF SELECTMEN

Cc: Robert Seymour, Business Manager MRSD



NEW HAMPSHIRE SCHOOL BOARDS
INSURANCE TRUST

November 1, 1999

Curtis Cardine, Supt.
SAU #38
Swanzey Center
600 Old Homestead Highway
E. Swanzey, NH 03446

RE: NHSBIT Special Award to Monadnock Regional School District

Dear Curtis:

We are pleased to confirm a special award to the Monadnock Regional School District for outstanding claims experience throughout its participation in Unemployment Compensation program.

As you know, NHSBIT is celebrating its 20th Anniversary year of providing comprehensive risk management services to New Hampshire public school districts. The Board wishes to particularly acknowledge those districts that joined each program at its inception, and have not only maintained their membership but also achieved an exemplary record of controlling losses. We are making awards in four size categories.

We congratulate the Monadnock Regional School District for its willingness to innovate, and for its risk management achievements through the combined efforts of boards and administrators over a 20-year period. It has the best claims history in the Unemployment Compensation program in the over 250 employees category.

We look forward to presenting this commemorative award to representatives of the Monadnock Regional School District at the NHSBIT Annual Meeting dinner on November 9, 1999 at 6:00 p.m. at the Wayfarer Inn in Bedford, NH. (The award cannot be mailed.) Please call 1-800-562-5254 to confirm who will be attending, if you have not already done so.

Congratulations again, and many thanks for your participation. Your loyalty and support has enabled NHSBIT to deliver 20 years of service and savings to schools throughout New Hampshire.

Sincerely,

Elizabeth D. Puddington
Executive Director



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

Mr. Curtis J. Cardine
School Supervisory Union 38
School District LEA
600 Old Homestead Highway
East Swanzey, New Hampshire 03446

DEC 25 1993

Dear Mr. Cardine:

Thank you for your application in response to the *Safe Schools/Healthy Students Initiative* grant program (84.184L -- Safe and Drug-Free Schools and Communities Act National Programs -- Federal Activities Grants Program).

We regret to inform you that your proposal was not selected for funding. As you may be aware, there was a tremendous amount of interest in this Initiative. Applications were submitted from 447 communities across the Nation, and from this total only 54 awards were made.

Should you have any questions, please feel free to contact Mr. Bryan Williams by writing to him at the following address:

U.S. Department of Education
Safe and Drug-Free Schools Program
400 Maryland Avenue, SW
Room 3E259
Washington, DC 20202-6123
Attn: Safe Schools/Healthy Students Initiative

We understand that proposals of this type require a large amount of work and dedication, and we commend you for your interest in making schools and communities safe for our children. We wish you success in all future efforts on behalf of the youth in your community.

Sincerely yours,

Bryan Williams

Bryan Williams
Safe and Drug-Free Schools Program

TO: Emerson Elementary School

My son Caley Giuseppe Volante and daughter Caryzma Bevin Volante will be in the temporary care of my ~~mother Diana Meattley (her address is~~ our current one).

I wish to keep my Dad, Ernest Meattley, as an emergency contact and/or one who will be able to attend day-time meetings at the school if necessary (my mother works full-time, days).

Also: Caryzma is very excited to have finally met her cousin Alyssa Meattley and will probably be spending quite a bit of time at my cousins home, including school nights. In case my mom forgets to write a note, I'm stating ahead of time that Caryzma has permission to get off at Alyssa's bus-stop w/Alyssa or to go w/ Brenda Meattley from school on as many occasions as they make plans to do so.

Thank you!

Cherie Volante
Cherie Volante

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 2, 1999**

**MEETING AT
Sullivan Elementary School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business : Mr. Steere's Report

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Dixie Gurian: Report on ongoing projects
 - 2. Policy Committee:
 - a. Policies Related to the Board
 - 3. Facilities Committee
 - a. Gilsum Project
- b. Mt. Caesar Update: Betty Tatro
- c. State Testing Report: Dave Hodgdon
- d. Budget Review Per Schedule
- e. Block Scheduling Report: Dan Stockwell
- f. School Board Delegate's Report: Don Arguin
- g. New Business
- * h. 21st Century Report
 - Letter Requesting Participation in Goal "Every Child in the Monadnock Regional School District Will Be Provided a Safe, Clean, Effective Facility in Which to Learn"
- i. Action on the Manifest
- j. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel Contract
- b. Negotiations
- c. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 2, 1999

MEETING AT
Sullivan Elementary School

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

New Business: We have invited Myron Steere to speak to his subcommittee's recommendation on the reapportionment of the board.

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts: Dixie Gurian
 - 2. Policy Committee
 - a. Don Arguin will present the board copies of the relevant policies about the board and how it functions.
 - 3. Facilities Committee
 - a. Report on the Gilsum project: Barry Fowler will update the board on the progress of the Gilsum Project.
Costs and Possible Sources of Funding.
- 4b. Betty Tatro will report to the board on the program at Mt. Caesar. She will be updating us on the changes since we eliminated the Asst. Principal position.
- 4c. Dave Hodgdon will share statistics and inform the board about MRSD students' performance on the May 1999 NH State Testing.
- 4d. Budget Review: Mr. Seymour
- 4e. Block Scheduling Report: Mr. Stockwell will review the data gathered during a look at block scheduling in 1997.
- 4f. Don Arguin will present a delegate's report to the board on the NHSB Delegates Meeting
- 4g. New Business
- 4h. Draft letter and list of people who might be eligible to serve on a committee to look at the goal "Every Child in the Monadnock Regional School District Will Be Provided a Safe, Clean, Effective Facility in Which to Learn"
- 4i. Action on the Manifest
- 4j. Correspondence/announcement.
- 5. Superintendent's Report: Discussion on reports to be given at future Board meetings on various committees work. I would like to introduce the board to the various committees working on curriculum in the district and allow time for them to share their work with you. We can discuss setting up a schedule for this to occur.
CVC Report (Cheshire Vocational Center) Mr. Cardine
- 6. Setting the Agenda for the November 16 Meeting
- 7. Non-Public
Update on Superintendent Search Process

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
November 2, 1999
Sullivan Elementary School

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 7:05 PM.

D. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind. Additionally, members and citizens should remember the first District Goal 1999-2000, "All children in the Monadnock Regional School District will be known".

Present:

D. Arguin, D. Carluccio, D. Darley, D. Gurian, B. Hamill, W. Matson, C. Starrett, R. Thackston (7:40 PM), C. Tolman (7:10 PM) and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, M. Steere, SAU Study Committee Chairperson, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction, D. Mousette, J. Smith, D. Stockwell, E. Tatro and D. Hosang.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the October 19, 1999 meeting be approved.
SECONDED: by C. Starrett.

Discussion: D. Gurian asked that the motion be amended to add a correction to the October 19, 1999 minutes. On page one, Old Business section, line six, the minutes should read "Attorney Prigge's office has not yet been asked to draft the letter to the State".

VOTE on the motion as amended: 8-0-0-2, the motion passes unanimously.

b. Old Business: Mr. Steere's report

The Chairperson recognized Mr. M. Steere, Chairperson of the SAU Study Committee. Mr. Steere gave an overview of the committee's work involving the reconfiguration of the School Board. It was the committee's recommendation last year that the Board be increased to a fifteen-member panel to more accurately reflect the one man, one vote process. The people approved the issue by a two to one majority at the March 1999 meeting. However, when the proposal was presented to the State Board of Education it was the interpretation of their attorneys that the proposal still did not meet the one man, one-vote criteria. The Committee recently reconvened to review the issue again. The committee consists of eighteen members, two School Board Members and two citizens from each of the eight towns.

C. Tolman arrived at 7:10 PM.

The State Board has indicated to the District that it will hold open the request for reconfiguration of the Board, if the proposal was redesigned. The Committee is recommending that a new proposal be drafted, indicating that the size of the Board will be fifteen members, with members being elected by their own towns. A weighted vote (as a provision) could be called by any one member. The weighted vote would be updated with each new census (every 10 years). The

Committee agreed that the weighted vote would rarely need to be used. All community members of the Committee voted affirmatively on the new proposal. It is the committee's recommendation that Attorney Prigge be asked to draft the new proposal to be presented to the State.

Questions were entertained from the Board. If the State Board approves the new proposal it would need to be on the ballot in March 2000. If the Board does not support the proposal citizens could petition to have the issue on the ballot.

C. Starrett MOVED: to send the proposal of the SAU Study Committee to Mr. Prigge to draft.
SECONDED: D. Arguin.

Further discussion ensued.

C. Starrett amended her motion to read: move to accept the report of the SAU Study Committee and to send it on to Attorney Prigge to review and draft.
SECONDED: D. Arguin. VOTE: 9-0-0-1, the motion passes unanimously.

CITIZEN CONCERNS:

Two citizens, Mr. W. Spreeman and Mr. M. Bennett addressed the Board. The two gentlemen have concerns about safety issues in the Monadnock Regional High School football program. Mr. Spreeman indicated that a lack of organization on the part of the coaches jeopardizes a good football program. He offered to assist in coaching the program and work as a good role model for players. Both gentlemen asked the Board to research the issue. W. Matson agreed that this issue is a legitimate concern and should be researched. D. Stockwell indicated that he would talk to the Board in a non-public session regarding any personnel issues.

L. Barrett addressed the Board. She wanted to thank teachers and the Administration at Monadnock Regional High School for preparing her son for his college experience. Ms. Barrett's son indicates that he is ahead of other classmates because of the excellent preparation he had at Monadnock Regional High School.

STUDENT COUNCIL CONCERNS:

Representatives present: Mo Gillespie and Aaron Bush

Ms. Gillespie reported that on 10/26/99 the Student Council sponsored a coat drive, which netted 184 coats for the Salvation Army. On the same day members of the Student Council and SADD did a seat belt check with prizes going to students and faculty wearing seat belts. The Student Council will donate \$200, which will be used to buy clothing at Wal-Mart and the Salvation Army. The clothing will be distributed to needy students through the Nurse's Office. The Student Council will also buy food for Thanksgiving baskets for needy District families. Additionally, a Food Drive Dance will be held on 11/19/99 with the collected food being donated to the Community Kitchen. D. Gurian thanked the Student Council members for attending and commended the group of all of their efforts.

D. Stockwell addressed the Board regarding the recent deaths of two Monadnock Regional High School students, one to suicide and one to an accidental death. Mr. Stockwell commended his staff for an excellent crisis response. Area agencies were involved to help prepare the staff for

student questions and concerns. Issues were reviewed with specialists and the staff tried to anticipate student needs. The Senior Class requested that the school prioritize the Senior Class for grief counseling. Therefore, a special class meeting was held in the library. Students filled out questionnaires and questions were answered for them. Mr. Stockwell introduced Audrey Dana, Director of Emergency Services for Monadnock Family Services. Ms. Dana told the Board that the staff and administrators at Monadnock Regional High School have done and continue to do an extraordinary job communicating with students and mental health professionals. Board Members and citizens questioned Ms. Dana, and indicated their hope that there would be continued efforts to be proactive with all classes. Ms. Dana indicated that each age group would be targeted with age appropriate activities.

D. Stockwell indicated that it was not the wish of the faculty to glorify the recent tragedies, rather to be proactive about warding off any further problems. D. Carluccio commended D. Snyder, a Special Education teacher of one of the deceased students, for the fine job she did processing the events with other students in her room. Ms. Carluccio further indicated her interest in seeing a Peer Counseling program become active at the school. Mr. Stockwell has spoken with his newest guidance counselor and she has indicated willingness to undertake the project. D. Arguin thanked A. Dana for attending the meeting and updating the Board. D. Gurian commended staff and administration for the efforts put forth during the tragedies.

R. Thackston arrived at 7:40 PM.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Dixie Gurian: Report on ongoing projects

D. Gurian reported that the Communications Committee continues to be active. They are currently still working on the banner/sign board project. Also, the Committee is beginning to anticipate the 40th birthday of the District in the year 2002. They are discussing ways to locate former graduates, and as reported at a previous meeting, looking into establishing an Endowment Fund.

2. Policy Committee

a. Policies related to the Board

D. Arguin reported on behalf of the Policy Committee. The Committee met on Thursday, October 28 and worked on policies that relate to the operation of the Board. A packet of policies was distributed to members. The policies printed on white paper are being recommended by the Committee. These are State School Board policies that parallel Board policies with minor changes. The policies printed on purple paper are recommended for removal from the policy books as a result of accepting State School Board policies.

The Committee also is looking at the Board evaluation process. No recommendations are prepared for this meeting. Mr. Arguin indicated that there are many models for Board policy on self-evaluation and the Committee is currently researching various models. D. Carluccio suggested a model found in the book "Building Better Boards". The Committee will look at various models at their meeting on November 4. There was also a discussion regarding the time of the year the Board should self-evaluate. It was

suggested that in the fall, after budget consideration was completed would be a good time.

There was a discussion regarding the packet as presented. Some members were not comfortable taking any action on the packet until having adequate time to review the contents.

W. Matson MOVED: to accept the recommendations of the Policy Committee and adopt the packet as the first reading of the Board policies relating to Board conduct and practice.

SECONDED: R. Thackston. VOTE: 7-2-1-0, the motion passes.

3. Facilities committee

a. Gilsum Project

C. Starrett reports that the Committee will meet in Gilsum on 11/03/99 to review Plan E with the architect. Ms. Starrett indicated that by the next Board meeting there will be a "home-stretch" report on the Emerson project. B. Fowler reported that students will be moving into new classrooms at Emerson the week of November 15.

b. Mt. Caesar Update: Betty Tatro

Ms. Tatro, as requested, presented a report to the Board regarding the current status of Mt. Caesar School. Ms. Tatro indicated that her personal goal and challenge is to have every child learn to read on grade level. She reported on safety protocol in place for emergencies, social skills programs and teaching children problem solving and anger management techniques. Mt. Caesar School is emphasizing reading program and a reading teacher has been added by a grant (to support grades 2-3). This position is in Ms. Tatro's budget for next year. Several Seniors from Monadnock Regional High School are conducting Senior projects with students at Mt. Caesar, which include teaching students Spanish and putting on plays with other classes.

M. Shepardson was introduced and gave a detailed report about reading, spelling and phonic programs currently being used at Mt. Caesar. There was a discussion regarding assessment tools used to evaluate reading levels and Mr. Cardine indicated that the District is currently looking toward unified testing of students in all schools.

C. Tolman indicated that the Board needs to support Ms. Tatro in her efforts to improve reading levels at her school. D. Gurian asked that Ms. Tatro and D. Hodgdon report to the Board again in three months regarding student progress in reading.

c. State Testing Report: Dave Hodgdon

Dr. D. Hodgdon distributed a packet to the Board consisting of evaluations of State Testing Reports for students in the District. Included in the packet were brief synopses of the MRSD grade 3, 6, and high school results. Dr. Hodgdon indicated that he had developed a press release, which did not get published in the Keene Sentinel. Overall the results were not bad, with some areas needing work. There is evidence of progress over the past 3-4 years. Dr. Hodgdon credited teachers for the improved scores. In summary Dr. Hodgdon indicated that the results seem to demonstrate that the District is moving in a positive direction. C. Cardine added that the Administration and Curriculum Committees are working on matching curriculum across the board. Observations and evaluations of teachers will be based partly on presentation of

curriculum. D. Stockwell indicated that the teachers at the high school take the testing very seriously and prepare students for the seriousness of the process.

d. Budget Review Per Schedule

The Chairperson recognized Mr. Seymour. Mr. Seymour distributed a letter to Board members, which he is recommending be sent to all legislators on 11/03/99. The letter addresses the current school-funding crisis and asks legislators to work hard at solving the crisis as soon as possible. All school districts are in need of revenue.

W. Hamill MOVED: to accept the letter as presented and have the Board Chairperson sign the letter.

SECONDED: G. White.

Discussion: Before voting members questioned Mr. Seymour regarding the current cash flow issues. Mr. Seymour indicated that there are three scenarios:

1. The Board can borrow money so that schools will not close.
2. The Board can defer payables, continuing to pay payroll, etc.
3. The Board can elect to pay all bills and run out of cash sooner.

R. Thackston left the meeting at 9:15 PM.

C. Starrett MOVED: to amend the motion to read to accept the letter as presented and have the Board chairperson sign the letter, adding a date of December 3, 1999 when the District anticipates running out of cash.

SECONDED: D. Carluccio. VOTED: 7-0-2-1, the motion passes.

VOTE on original Motion: to accept the letter with amendment. VOTE: 8-1-0-1, the motion passes.

Mr. Seymour added that District towns are having trouble making assessment payments. He is working closely to accommodate these towns. It is important to recognize the severity of the cash flow problem. Further, the Board needs to act quickly if borrowing is necessary. Mr. Seymour is hoping for a solution this week. If the solution comes in the next three days, time is still needed to collect funds. Approving the manifest commits to paying the bills. Mr. Seymour is recommending processing tonight's manifest, and making sure that the bills are paid. He will update the Board at the next meeting in two weeks.

In two weeks the Board will recommend the figure on the budget to move forward to the first consideration with the Budget Committee. There were no questions for D. Stockwell regarding his staffing positions for the next school year.

4. Block Scheduling Report: Dan Stockwell

The Chair recognized D. Stockwell. Mr. J. Smith assisted Mr. Stockwell by distributing a packet of material regarding block scheduling. There was a long discussion regarding this type of scheduling. Mr. Stockwell indicated that the committee and he, personally, have researched the issue. The basic problem at Monadnock Regional High School is really a facilities problem. The school is cramped for space, with 1270 students. This is the largest 7-12th grade school in the state. Monadnock Regional High School Department Chairs have looked at other models.

From an administrative point of view, Mr. Stockwell said he would like to have four periods a day, but there are many advantages and disadvantages. He urged the Board to review the material as presented and would entertain questions at a later time.

5. School Board Delegate's Report: Don Arguin

Deferred to the next Board meeting.

6. New Business

W. Matson requested that the upcoming budget be presented to Board members on a floppy disk. C. Cardine indicated that all members would receive a copy of the budget on a disk.

7. 21st Century Report: Letter requesting participation in Goal "Every Child in the Monadnock Regional School District Will Be Provided a Safe, Clean, effective Facility in Which to Learn"

As requested, C. Cardine distributed the list of citizens who were invited to be part of the 21st Century Committee in April. The list is collated according to towns. Mr. Cardine has drafted a letter to be mailed to all 300 citizens letting the citizens know that it is time to put together a group of people to look at the District goal regarding every child in the Monadnock Regional School District will be provided a safe, clean effective facility in which to learn. This group will be asked to look at options and make recommendations to the School Board. Selectmen in various towns will select the individuals to represent their town. C. Tolman requested that this letter be tabled until the next meeting (11/16/99), giving Board members time to digest the information. Mr. Cardine indicated that he will call selectmen to let them know that the letters will go out, and will follow the call with a letter to ask for their assistance.

D. Carluccio MOVED: to proceed with Mr. Cardine's plan to distribute the 21st Century letter as recommended.

SECONDED: C. Starrett. VOTE: 9-0-0-1, unanimously approved by the Board.

8. Action on the Manifest

W. Hamill MOVED: that the Board approve the Manifest in the amount of \$1,202,860.12. (Payroll, 10/20/99, \$447,428.521; Accounts Payable, 10/26/99, \$1,066.13; Accounts Payable, 11/2/99, \$754,365.47.)

SECONDED: W. Matson. VOTED: 10-0-0-0. The motion is approved.

9. Correspondence/announcement.

Mr. Cardine presented the following announcements:

1. The District has received a glowing report from the State regarding the food service program. Sales are up substantially since Tom Walsh, the new Director, has taken over.
2. Regarding the tuition waiver agreement with Fall Mountain and Keene Districts, both Keene and Fall Mountain Boards have approved the agreement. Attorney Prigge indicated that the agreement is a good idea.

C. Tolman MOVED: to approve the tuition waiver agreement between Monadnock, Fall Mountain and Keene Districts as presented.

SECONDED: G. White.

Discussion: some Board members feel that a wait and see approach should be taken before approving the agreement.

VOTE: 5-2-2-1, the motion passes.

D. Gurian thanked Sullivan School for the special food treats provided for tonight's meeting.

SUPERINTENDENT'S REPORT

Mr. Cardine reports that he has met with the CVC Advisory Council. There is currently a decline in student enrollment. This will be a topic of discussion for a future meeting. Additionally, if members have requests for future programs on curriculum the requests should be forwarded to Mr. Cardine.

Mr. Cardine further reported that the recovered Medicaid funds from last year are currently \$591,333.

SETTING THE NEXT AGENDA

1. School Board Delegates report
2. CVC Report
3. Curriculum Report
4. Athletics Coaching Situation
5. Presentation on the merits/disadvantages of the readiness program
6. Action on the 2000-2001 budget

C. Starrett and G. White left the meeting at 10:10 PM.

NON PUBLIC SESSION

At 10:10 PM C Tolman MOVED: that the Board enter non-public session for the purpose of personnel issues.

SECONDED: by D. Darley VOTE: 7-0-0-3 by a roll call vote.

At 10:20 PM D. Carluccio MOVED: that the Board return to Public Session

SECONDED: by D. Arguin VOTE: 7-0-0-3 by a roll call vote.

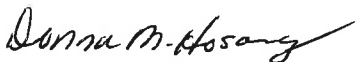
D. Carluccio reported that there is no report on the Superintendent search as the SAU Policy and Procedure Committee is meeting on 11/03/99. Ms. Carluccio will have a report at the next Board meeting. Anyone interested in attending the Policy and Procedure meeting can meet at the Wyman building at 7:00 PM on 11/03/99. D. Gurian indicated that the records show that there was a discussion of a personnel issue during non-public session.

ADJOURNMENT

At C. Tolman MOVED: to adjourn.

SECONDED: by D. Arguin VOTE: 7-0-0-3, unanimously approved by the Board.

Respectfully submitted,


Donna M. Hosang

(c) Other administrative positions may be established, but only after 50 percent or more of the school districts in the school administrative unit representing 60 percent of the total pupils in the school administrative unit has voted favorably upon the establishment of the position.

III. The school board of each school administrative unit shall fix the salaries of all school administrative unit personnel, shall apportion the expense of the salaries and benefits among the several districts, and shall certify the apportionment to their respective treasurers and to the state board of education. The school administrative unit board shall have the authority to remove superintendents and other administrators.

HISTORY

Source. 1996, 298:3, eff. Aug. 9, 1996.

194-C:6 Federal Assistance. School administrative unit boards are hereby authorized to cooperate with the federal government or any agency thereof to request, receive and expend federal funds for educational purposes. The receipt and expenditure of federal funds by a school administrative unit shall be accounted for in the same manner as established for federal funds processed through local school districts. Each school administrative unit is hereby directed to establish separate from its operating budget a federal grant account.

HISTORY

Source. 1996, 298:3, eff. Aug. 9, 1996.

194-C:7 Representation. Every school district maintaining one or more public schools shall be entitled to 3 votes on the joint board of school administrative units, plus additional votes as provided in RSA 189:46. Districts not maintaining schools shall have one representative on the joint board, who shall be entitled to one vote. Each school district board member present shall be entitled to have a proportionate share of the school district's votes provided that the total votes per district shall be equally divided among the district's board members present and cast as each member present decides on any issue.

HISTORY

Source. 1996, 298:3, eff. Aug. 9, 1996.

194-C:8 Weighted Voting. In all votes regarding school administrative unit affairs, including the organization of such unit's school board and selection of officers, each district shall be entitled to one vote for each 16 pupils residing in that district and enrolled in schools under the administrative unit. A balance of 8 or more students shall entitle that district to an additional vote. A balance of fewer than 8 students shall have no net effect on a district's vote. Enrollments shall be based on the average

daily membership in residence of each district for the school year which ended in the preceding June. Weighted votes shall only be used upon the demand of a majority of the members of any board present and voting in the school administrative unit. The school board members present at a school administrative unit school board meeting shall be entitled to cast the entire number of votes assigned to their school districts, provided that each representative present shall be entitled to a proportionate share of the total to be cast as provided in RSA 194-C:7.

HISTORY

Source. 1996, 298:3, eff. Aug. 9, 1996.

194-C:9 Budget.

I. At a meeting held before January 1, the school administrative unit board shall adopt a budget required for the expenses of the school administrative unit for the next fiscal year, which budget may include the salary and expenses of supervisors of health, physical education, music, art, and guidance, and any other employees, and shall include the expenses necessary for the operation of the school administrative unit. Superintendents, assistant superintendents, business administrators, teacher consultants, and the regularly employed office personnel of the school administrative unit office shall be deemed employees of the school administrative unit for the purposes of payment of salaries and contributions to the employee's retirement system of the state of New Hampshire and workers' compensation. The school administrative unit board shall apportion the total amount of the budget among the constituent school districts in the following manner: the apportionment shall be based $\frac{1}{2}$ on the average membership in attendance for the previous school year and $\frac{1}{2}$ on the most recently available equalized valuation of each district as of June 30 of the preceding school year. Prior to January 15 in each year, the board shall certify to the chairperson of the school board of each constituent school district the amount so apportioned. Each district within a school administrative unit shall raise at the next annual district meeting the sum of money apportioned to it by the school administrative unit board for the expenses of services which each district received in connection with the school administrative unit office. The school administrative unit board in adopting the budget shall not add any new service to the school administrative unit budget unless a majority of the school districts in the school administrative unit representing not less than 60 percent of the total pupils in the school administrative unit have voted favorably upon the establishment of the service. A vote to accept a new service shall not be construed as a vote to raise and appropriate money within the meaning of RSA 197:3.

II. The provisions of paragraph I shall not apply to school administrative units comprising only one district. The budget for these units shall be a part of

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER

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Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District Monadnock Regional School District Winchester School District

Curtis J. Cardine -Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

David Hodgdon, Ph.D. Dir. Of Curriculum & Instruction

Thomas C. Warner III, Dir. Of Technology

November 22, 1999

To: Monadnock Selectmen

Re: Monadnock School District Cash Flow Status

At the November 16th meeting, the Monadnock Regional School Board asked me to keep you informed regarding our contingency plan to address our cash flow problem (through December 31st) pending receipt of the next increment of the NH adequacy grant. We'll receive that increment January 1, 2000.

The Board authorized the Superintendent and the Board Chair to establish a line of credit (up to 1.6 million dollars) with a local bank to enable us to meet payroll and accounts payable through December 31, 1999. The line of credit is preferable to a loan..... it gives me the flexibility to defer selected accounts payable into January 2000.

The crux of why we need the credit is because we received 25% of the adequacy grant supporting one half year of operations (July through December). Regarding interest we'll pay on the line of credit, legal counsel advises me to file for reimbursement with the State Department of Revenue.

Over the past few weeks, I met with a number of you and I want you to know I appreciate the courtesy extended to me. A special thanks to Beth Fox. The funding challenge has been difficult for our Towns and the School District. Our teamwork is paying dividends on a number of issues.

Have a great holiday season and please call me if you have questions.

Sincerely,



**Robert A. Seymour III
Business Manager**

**cc: Interim Superintendent Cardine
Monadnock Regional School Board**

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 16, 1999**

**MEETING AT
Monadnock Regional High School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Dixie Gurian: Report on ongoing projects
 - 2. Policy Committee:
 - a. Policies Related to the Board: Second reading of policy revisions and updates passed out.
 - b. Policy committee Report
 - 3. Facilities Committee
 - a. Gilsum Project
- b. Northern Schools Reading Report: David Mousette/Kathy Woodbury
- c. Curriculum Report: Dave Hodgdon
- * d. 2000-2001 Budget Action
- e. School Board Delegate's Report: Don Arguin
- f. New Business
- g. 21st Century Report
 - Update on mailing and schedule to meet with High School students.
- h. Action on the Manifest
- i. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT
CVC Report

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

- a. Personnel
- b. Legal Issues

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 16, 1999

MEETING AT
Monadnock Regional High School

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

Old Business:

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts: Dixie Gurian
 - 2. Policy Committee
 - a. Second Read of Board Policies on Board: You received copies of these last meeting and we have enclosed additional.
 - b. Policy Committee update
 - 3. Facilities Committee
 - a. Report on the Gilsum project: Barry Fowler will update the board on the progress of the Gilsum Project. Costs and Possible Sources of Funding.
- 4b. David Mousette and Kathy Woodbury will present a program on the reading program at the Northern Schools.
- 4c. Dave Hodgdon will present a report on the CCT team and how it functions. We have made several procedural changes to enhance the functioning of our curriculum efforts and will be introducing you to the current structure.
- 4d. Budget Action Approval of the 2000-2001 operating budget for MRSD: Mr. Seymour/Mr. Cardine
- 4e. Don Arguin will present a delegate's report to the board on the NHSBA Delegates Meeting
- 4f. New Business
- 4g. Mr. Cardine will update the board on current efforts to involve MRSD High School Students in the MRSD 21st Century Project.
- 4h. Action on the Manifest
- 4i. Correspondence/announcement.
- 5. Superintendent's Report: CVC Report: Mr. Cardine will report on the Regional Meeting of the Cheshire Vocational Institute.
- 6. Setting the Agenda for the December 7 Meeting
- 7. Non-Public
Athletic Program - Personnel

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
November 16, 1999
Monadnock Regional High School

CALL TO ORDER

D. Gurian, Chairperson, called the meeting to order at 7:07 PM.

D. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind. Additionally, members and citizens should remember the first District Goal 1999-2000, "All children in the Monadnock Regional School District will be known".

Present:

D. Arguin, D. Carluccio, D. Darley, D. Gurian, B. Hamill, W. Matson, C. Starrett, R. Thackston, C. Tolman and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, K. Dassau, Assistant Superintendent of Student Services, B. Fowler, Director of Building and Grounds, D. Hodgdon, Director of Curriculum and Instruction, K. Craig, D. Mousette, D. Stockwell, E. Tatro and D. Hosang.

At 7:08 PM R. Thackston MOVED: to change the order of the agenda to allow a non-public session for the purpose of personnel issues.

SECONDED: C. Tolman. VOTE: 10-0-0-0 by a roll call vote.

C. Tolman MOVED: to enter a non-public session for the purpose of personnel issues.

SECONDED: W. Matson. VOTE: 10-0-0-0 by a roll call vote.

D. Gurian asked that citizen please leave the meeting for the closed session.

Mr. D. Stockwell, Principal, and Mr. P. Breckell, Athletic Director at Monadnock Regional High School were introduced. There was a discussion of the athletic program and coaching staff of various high school sports.

At 7:55 PM C. Tolman MOVED: that the Board return to public session.

SECONDED: G. White. VOTE: 10-0-0-0 by a roll call vote.

The public was invited to return to the meeting.

CONSENT AGENDA:

a. Minutes of previous meeting

R. Thackston MOVED: that the minutes of the November 2, 1999 meeting be approved.

SECONDED: by W. Matson VOTE: 10-0-0-0, unanimously approved by the Board.

b. Old Business:

Mr. R. Seymour distributed the 2000-2001 MRSD Budget Preparation meeting schedule, which has been reviewed by the Attorney. The schedule is similar to the previously distributed list, with only a few posting dates changed.

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

Student Council representatives Mo Gillespie and Aaron Bush updated Board members on recent and upcoming activities at the high school. There is currently a food drive being held for the Community Kitchen. A Food Drive Dance will be held on Friday, November 19. Last week was French week at the high school and the winter semi-formal has been moved to January 28, 2000.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Dixie Gurian: Report on ongoing projects

D. Gurian reported that she and Mr. Cardine had recently met with J. O'Neil of Kingsbury Corporation, who has experience in the development of an educational foundation/endowment for the Keene School District. The Communications Committee is interested in setting up an endowment in conjunction with the District's 40th birthday. The Committee will be meeting on Thursday, November 18 at 7:30 PM. Anyone who is interested may attend the meeting.

2. Policy Committee

a. Policies related to the Board: Second reading of policy revisions and updates passed out.

The Chairperson recognized D. Arguin. Mr. Arguin reminded Board members that the policies related to inter-Board conduct were included in the Board packet.

D. Arguin MOVED: to adopt the policies related to the Board as presented (changes were changes from the New Hampshire School Board).

SECONDED: R. Thackston.

Discussion: C. Starrett referred to policy BCA-R, page 3, #5, concerning accepting the will of the majority vote of the Board. Ms. Starrett indicated that she is not in favor of this item. There was a lengthy discussion of the issue with several Board members agreeing with Ms. Starrett and other disagreeing.

R. Thackston MOVED: to amend the motion on the floor to adopt the policies related to the Board, deleting BCA-R, page 3, #5.

SECONDED: C. Starrett.

Discussion: D. Carluccio indicated support for leaving the policy as presented as it assists the Board to move along more effectively as well as helping the Board function more efficiently.

VOTE: 4-4-2-0, the motion does not pass.

W. Matson MOVED: to accept the policies as presented.

SECONDED: R. Thackston. VOTE: 7-2-1-0, the motion passes.

b. Policy Committee Report

D. Carluccio told Board members that the Board is currently looking at evaluation tools for Board self-evaluation. Ms. Carluccio thanked K. Dassau and D. Arguin for assistance with this task. As soon as the Committee has a recommendation regarding an evaluation tool it will be presented to the Board.

3. Facilities committee

a. Gilsum Project

C. Starrett reported that Plan 7 is the final plan for the Gilsum project. The Board was asked to review the drawings of the plan which were on display at the meeting. The Facilities Committee has been working in conjunction with a town committee to develop the plan, which includes a town meeting place, gym for the school and a new dining area. Students currently eat in their classrooms. Additionally, safety issues regarding bus discharge and parking will be addressed with the new plan. The budget figure for the project is just under \$840,000 which includes the architect's fees, paving and site work. The town of Gilsum will contribute \$120,000 with the remaining funds to be included in the District 2000-2001 budget. The project also includes adding a sprinkler system to the building. Mr. Seymour will discuss the budget implications during his presentation later in the meeting. R. Seymour recognized D. Mousette for his efforts working with the town committee. The state will reimburse 55% of the project costs, which will go back into capitol improvement funds. C. Tolman thanked C. Starrett for helping to keep the Board informed on the project.

b. Northern Schools Reading Report: David Mousette/Kathy Woodbury

D. Mousette, Principal of the Northern Schools, introduced K. Woodbury, Reading Specialist, who gave a presentation on the reading program at Gilsum, Sullivan and Surry schools. Ms. Woodbury distributed a packet for the Board to review. Ms. Woodbury discussed the assessment tools used, and how she uses the assessment to evaluate the program and students' progress. Eighty-nine percent of students in the northern schools are reading at grade level. Ms. Woodbury meets with every student each year, including a screening in the spring (oral). Results of testing are given to the student's teacher in the fall so that teachers are aware of the strengths and weaknesses of each student coming into their classroom. Ms. Woodbury invited Board members to sit in on a testing session or actually be tested by Ms. Woodbury to understand how students are tested. D. Carluccio thanked Ms. Woodbury and indicated that the results are exciting thanks to the individualized attention students are receiving.

c. Curriculum Report: Dr. David Hodgdon

Dr. D. Hodgdon introduced the Curriculum Coordinating Team (CCT) as a team of competent, dedicated teachers and Administrators who have been pivotal in development of curriculum in the District. The team has provided oversight and direction for various curriculum committees and has assisted with the planning of the workshop day at the beginning of the school year, as well as helping to implement the Goals 2000 grant. Dr. Hodgdon introduced team members D. Hardy, M. Szymcik and K. Woodbury. D. Hardy and M. Szymcik made a presentation to the Board outlining the conception of the curriculum team and the roles and responsibilities of the team. The responsibilities include overseeing the direction/decision making regarding MRSD K-12 curriculum, instruction and assessment. The CCT has recently developed a mission statement with the objectives being overseeing curriculum-subcommittees and revision of curriculum,

organization of workshop days' agendas regarding curriculum and assessment, assisting teachers in moving toward more comprehensive, authentic assessment, both district and classroom and attending training sessions that would aid in achieving the team's mission.

D. Gurian thanked the CCT members present for the overview of committee activities.

d. 2000-2001 Budget Action

Mr. Seymour distributed an updated 2000-2001 budget to Board members. The overall recommended budget with a total of \$20,799,583.31 includes the Gilsum Project. The budget figure is less than a 1% increase over this year's budget. Mr. Seymour answered several questions for Board members.

G. White MOVED: to approve the budget as presented for a total of \$20,799,583.31.
SECONDED: R. Thackston. VOTE: 9-0-1-0, the motion passes.

e. School Board Delegate's Report: Don Arguin

D. Arguin represented the Monadnock Board at a recent New Hampshire School Board Association Assembly. The Commissioner of Education was a featured speaker, advocating for the legislature to find a solution to the educational funding crisis. Also featured as a speaker was the State Director of Special Education. While the Monadnock Board voted to accept resolutions 1-16, there was much discussion at the assembly about several of the resolutions. After the final vote, several resolutions did not pass.

f. New Business

The Chairperson recognized Mr. Seymour. Mr. Seymour indicated that he has been working closely with District towns regarding revenue projections for November and December. District towns have a cash flow problem. The School District needs a way to meet obligations in December. Mr. Seymour distributed a cash flow sheet. The District has been working with ¼ of the State grant since July. Mr. Seymour presented the options currently available. The options are:

1. Defer payables in December (not recommended by Mr. Seymour)
2. Secure a line of credit with a bank (recommended by Mr. Seymour)

Mr. Seymour has contacted several banks regarding a line of credit. The Bank of New Hampshire has offered a line of credit for \$1.6 million with an interest rate of 3.91%. The decision to secure a line of credit requires a public hearing by the Board. Mr. Seymour is advising the Board to schedule a public hearing on November 29, 1999 at 6:30 PM.

R. Thackston MOVED: to post a notice of a public hearing to be held on November 29, 1999 at 6:30 PM at Monadnock Regional High School regarding the establishment of a line of credit.
SECONDED: G. White.

A discussion ensued. Town selectmen do not want the District to have to borrow funds, but due to a cash flow shortage the towns are pleased with the School District cooperation.

VOTE: 10-0-0-0
, unanimously approved by the Board.

C. Cardine complimented Mr. Seymour on the fine job he has done working in conjunction with the District towns to overcome the current funding crisis.

g. 21st Century Report: Update on mailing and schedule to meet with High School students

Mr. Cardine told Board members that four hundred letters have been mailed to citizens in the community. A cover letter and copy of the community letter has been sent to Selectmen. By the end of the month Selectmen should recommend individuals to be part of the committee. Mr. Cardine will follow-up by telephone with Selectmen after Thanksgiving.

Additionally, Mr. Cardine will be meeting with high school juniors and senior on an evening in January to discuss the 21st Century project.

D. Carluccio asked D. Stockwell if there are currently plans to reactivate the Peer Counseling Program at the high school. Mr. Stockwell replied that there are plans being formulated for the program to be in place for the next school year. Ms. Carluccio expressed concern that the program is not slated to be available to students this year.

h. Action on the Manifest

G. White MOVED: that the Board approve the Manifest in the amount of \$451,699.51. (Payroll, 11/03/99, \$447,565.66; Accounts Payable, 11/09/99, \$600.00; Accounts Payable, 11/10/99, \$1,278.00, 11/16/99, \$1,725.85, 11/16/99, \$500.00)
SECONDED: D. Arguin. VOTED: 8-0-2-0. The motion is approved.

i. Correspondence/announcements

Mr. Cardine distributed a handout from the State Board of Education. Additionally, Mr. Cardine gave Board members copies of B. Tatro's report on Mt. Caesar School (which was presented orally at the last Board meeting). Mr. Cardine also read a thank you letter from a parent to Mr. J. Butterfield.

SUPERINTENDENT'S REPORT: CVC Report

Mr. Cardine has recently attended a regional advisory committee meeting for Cheshire Vocational Center. The District is looking at getting more services from CVC. CVC is an excellent facility providing quality programs and it is hoped that enrollment from the Monadnock District increases. Mr. Stockwell added that scheduling and travel time pose problems for Monadnock students. Mr. Cardine will insist that CVC come to the high school and give a presentation to students.

SETTING THE NEXT AGENDA

1. Plans for Peer Counseling at Monadnock Regional High School
2. Readiness Program

NON PUBLIC SESSION

At 9:45 PM R. Thackston MOVED: that the Board enter a non-public session for the purpose of personnel issues.

SECONDED: W. Matson VOTE: 10-0-0-0 by a roll call vote.

a. Personnel

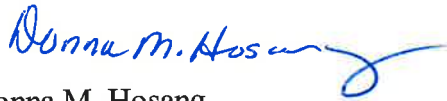
There was a brief discussion of a personnel issue.

At 9:50 PM W. Matson MOVED: that the Board return to Public Session.
SECONDED: R. Thackston VOTE: 10-0-0-0 by a roll call vote.

ADJOURNMENT

At 9:51 PM G. White MOVED: to adjourn.
SECONDED: R. Thackston VOTE: 10-0-0-0, unanimously approved by the Board.

Respectfully submitted,



Donna M. Hosang

SCHOOL ADMINISTRATIVE UNIT NO. 38

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Thomas C. Warner III, Dir. Of Technology

November 22, 1999

To: Monadnock Budget Committee

From: Bob Seymour 

Re: 2000/20001 Monadnock Regional School District Budget

Please find the enclosed budget passed on to you from the Monadnock Regional School Board. I want you to have it prior to the Budget Committee meeting at 7:00 PM, Monday, November 29th, here at the SAU.

There is a public hearing at the High School the same evening..... starts at 6:30 PM and the subject is "establishing a line of credit" with a local bank to ensure we are able to meet financial obligations in December ; pending receipt of our next adequacy grant installment January 1st. I will be at the hearing and may be a few minutes late to the Budget Committee meeting. Sharon Turner will be the recorder for the Budget Committee.

The enclosed budget contains the following highlights:

- ◆ **Teacher salaries; the increase, per the ratified collective bargaining agreement is on line 1663. This will be a separate warrant at the March District Meeting is a 2.98% increase.**
- ◆ **Support staff wage increase is on line 1664. We are in mediation over wages; the final amount will be unknown until negotiated with the union.**
- ◆ **Medical insurance shows a 14% increase.**
- ◆ **Dental insurance shows a 10% increase.**
- ◆ **Workers' compensation is up 15% based upon our experience mod.**
- ◆ **The School Board and Superintendent recommend \$93,091 funding new positions at the Jr./Sr. High. In addition, another \$21,091 to fund a School to Career salary (previously a grant).**
- ◆ **Line 170, Computer Technology, brought under one account.**
- ◆ **Line 179, Alternative Credit Program added.**

(2)

- ◆ Principals' salary proposal factors in 6% new money.
- ◆ Maintenance projects are at line 392.
- ◆ Elementary teacher position additions and one reduction on line 456.
- ◆ One sped aide added, line 471
- ◆ Under improvement of instruction, continuation of texts upgrade is on line 530
- ◆ Monadnock Center for Early Development (MCED) moved from SAU budget to Monadnock budget.
- ◆ Transportation costs up 2% per last year of contract (Laidlaw).
- ◆ Early Retirement incentive program funded on line 1637.
- ◆ Balance of MRHS sprinkler system is funded on line 1645.
- ◆ Line 1662 is a transfer of surplus as of June 30, 2000 to capital reserve (up to \$125,000 and this would be a separate warrant).
- ◆ Gilsum Construction Project is on line 1674 (separate warrant also).

This budget is an increase of less than 1% from the current year budget. The School Board and Administration recommend approval

cc: School Board
Interim Superintendent Cardine
A Team

SCHOOL BOARD POWERS AND DUTIES

School Boards exercise all the powers and duties prescribed to them by applicable state and federal laws and rules of the State Board of Education.

The following are current duties for School Boards prescribed by the State Board of Education:

- a. The School Board shall adopt such policies as are necessary and desirable to control and effectuate the recruitment, employment, evaluation, and dismissal of teachers and other employees and may delegate authority to the Superintendent of Schools to carry out the provisions of such policies excepting that no teacher shall be employed who has not been nominated by the Superintendent of Schools and elected by the School Board.
- b. The School Board shall adopt such policies as are necessary and desirable to control and effectuate the purchase of equipment, supplies, or services and may delegate to the Superintendent of Schools the authority to make commitments in accordance with such policy.
- c. The School Board shall, through appropriate planning and required action, make suitable provision for the physical accommodation of all students in approved schoolhouses or other suitable facilities; shall provide required transportation of students; and shall provide that all school buildings and other learning environments be maintained in a manner consistent with acceptable standards of health and safety.
- d. The School Boards shall seasonably prepare a budget of school expenditures and make suitable and timely assignment of the school money to the various needs of the schools. In state-aided Districts, accounts shall be kept as the State Board shall require and shall be open at all times to the inspection of the Superintendent and any other officer of the State Board and to the public in accordance with the Laws of the State of New Hampshire.
- e. They shall hold meetings for the transaction of business at least once in two months and shall require the attendance of the Superintendent or his/her designee. The Board shall cause a written record to be kept of each meeting.

SCHOOL BOARD POWERS AND DUTIES

(continued)

f. The School Board shall in consultation with the Superintendent and in accordance with statutes and regulations of the State Board of Education, determine the educational goals of the District, develop long-range plans and identify measurable and attainable short-term objectives. The School Board shall require the implementation of educational programs designed to reflect the goals and objectives and, further, the School Board shall require the appropriate review of such programs and make public the results of such investigation.

g. The School Board shall exercise all powers and perform all duties vested in and imposed upon the School Board by law or regulations of the State Board which are not committed to the Superintendent or by them expressly delegated to him.

Statutory-Regulatory References:

N.H. Code of Administrative Rules-Section Ed. 303

SCHOOL BOARD MEMBER ETHICS

AS A MEMBER OF MY LOCAL BOARD OF EDUCATION, I WILL STRIVE TO IMPROVE PUBLIC EDUCATION, AND, TO THAT END, I WILL STRIVE TO:

Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings.

Recognize that I should endeavor to make policy decisions only after full discussion at publicly held Board meetings.

Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups.

Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.

Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent of Schools.

Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.

Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school board associations.

Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.

SCHOOL BOARD MEMBER ETHICS

(continued)

Avoid being placed in a position of conflict of interest, and refrain from using my Board position for personal or partisan gain.

Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law or is received in confidence or executive session.

Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

Reference: Policy BCA

BOARD MEMBERS CODE OF CONDUCT

1. To become familiar with the State school laws; regulations of the State Department and Board of Education; and Monadnock Regional School District policies, rules, and regulations.
2. To have a general knowledge of educational aims and objectives of the district.
3. To work harmoniously with other Board members without trying either to dominate the Board or neglect his share of the work.
4. To vote and act in the Board meetings impartially for the good of the school district.
5. To accept the will of the majority vote in all cases and to give support to the resulting policy.
6. To represent the Board and the Monadnock Regional School District to the public in such a way as to promote both interest and support.
7. To refer complaints to the proper school authorities and to abstain from individual counsel and action.

30/3

BOARD MEMBER AUTHORITY

All powers of the School Board lie in its action as a group. Individual Board members may not exercise their authority over District affairs. The Board may, by majority vote, take action at a legal meeting of the Board.

In other instances, an individual Board member, including the chairperson, has power only when the Board by vote has delegated authority to him or her.

No legal action can be taken except at a duly warned meeting of the Board and by a quorum acting as a unit.

The decisions of the Board shall be binding until rescinded by the Board at a duly called regular or special meeting.

Statutory-Regulatory References:

RSA 671:4

N.H. Code of Administrative Rules-Section Ed. 303

BOARD MEMBER REMOVAL FROM OFFICE

A Board Member shall not be removed from office by either the voters or the Board itself, except as provided in RSA 32:12 and RSA 42:1-a.

Statutory Reference:

RSA 32:12 and RSA 42:1-a

BOARD MEMBER CONFLICT OF INTEREST

A Board member shall not have any direct personal and pecuniary interest in a contract with the School District, nor shall he or she furnish directly any labor, equipment, or supplies to the District.

In the event a Board member is employed by a corporation or business or has a secondary interest in a corporation or business which furnishes goods or services to the School District, the Board member shall declare his interest and refrain from debating, discussing, or voting upon the question of contracting with the company.

It is not the intent of this policy to prevent the District from contracting with corporations or businesses because a Board member is an employee of the firm. The policy is designed to prevent placing a Board member in a position where his interest in the public schools and his interest in his place of employment (or other indirect interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist.

Nepotism

The Board will not employ any teacher or other employee if such teacher or other employee is the father, mother, brother, sister, wife, husband, son, daughter, son-in-law, daughter-in-law, sister-in-law, or brother-in-law of the Superintendent or any member of the Board. If a conflict exists, the Board member shall declare his/her interest and refrain from debating, discussing, or voting on a nomination or other issue.

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board member's election.

Exceptions to this policy may be made by the Board.

Statutory-Regulation References:

Marsh v. Hanover, 113 NH 667 (1973) and
Atherton v. Concord, 109 NH 164 (1968)
RSA 671:18

AGENDA PREPARATION AND DISSEMINATION

The Superintendent shall prepare all agendas for meetings of the Board. In doing so, the Superintendent shall consult with the Board Chairman and appropriate members of the executive staff.

Items to be placed in the agenda should be in the hands of the Superintendent on or before the seventh day preceding the meeting. Every Board member has the right to place items on the agenda. Items not included in the agenda may be brought before the meeting provided it is agreed to by the Board. However, the Board may choose not to deal with every agenda item.

Items of business may be suggested by any Board member, staff member, student, or citizen of the district. The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the Superintendent and Chairman. The agenda, however, shall always allow suitable time for the remarks of the public who wish to speak briefly before the Board.

The Board shall follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if two thirds (2/3) of the Board agree to consider them. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled.

The agenda, together with supporting materials, shall be distributed to Board members at least four days prior to the Board meeting, to permit them to give items of business careful consideration. Board Members shall be expected to read the information provided them and to contact the Superintendent to request additional information that may be deemed necessary to assist them in their decision making responsibilities. The agenda shall also be made available to the press, and others upon request.

The agenda will be posted in the building where the meeting is held, at the town halls, and in the foyer of the Superintendent's office, in accord with RSA 91-A:2.

Regular meetings of the Board shall follow this outline of the order of business, although the order may be changed by agreement of the members:

CALL TO ORDER 7:00 P.M.

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Correspondence/announcements
2. CITIZEN CONCERNS
3. STUDENT CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. Board committee reports
5. SUPERINTENDENT'S REPORT
6. NON-PUBLIC SESSION
 - a. Personnel Contracts
 - b. Negotiations
 - c. Legal Issues
7. ADJOURNMENT

NON-PUBLIC SESSIONS

The School Board reserves the right to sit in non-public session closed to the public and media when a majority of the members present and voting so vote (recorded roll call vote required). As required by law, the motion calling for a non-public session will indicate the matters to be discussed and the statutory exception stated.

The Board may entertain a motion to hold a non-public session only for those deliberations or for those purposes which the law recognizes. (For the list of reasons permitted by law, see RSA 91-A:3 I & II.)

No official, final action may be taken by the Board at a non-public session except as allowed by RSA 91-A:3. In order to act upon most items considered at a non-public session, the Board will reconvene in open session. Minutes of the proceedings in non-public sessions shall be kept, at least to the extent of recording any decisions made therein. Decisions must be publicly disclosed within 72 hours of the meeting, unless 2/3 of the members present believe the release of the information would adversely affect the reputation of any person other than a member of the body itself or render the proposed action ineffective. Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The Superintendent or his/her designated representative may attend all non-public sessions except those which pertain to the Superintendent's employment.

NOTE: Due to yearly changes in the Right-to-Know Law, frequent review of current language is advised.

Statutory References:

RSA 91-A:3 I, II, III.

RSA 91-A:4

RSA 42:1 II (a) (b)

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

David G. Hodgdon, Ph.D., Director of Curriculum and Instruction

Thomas C. Warner, Director of Technology

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

TO: MRSD School Board Members
FROM: Dave Hodgdon
RE: CCT presentation
DATE: November 10, 1999

At the school board meeting on November 16, Diane Hardy, Marie Szymcik, and Kathy Woodbury will outline the role of the Curriculum Coordinating Team (CCT). This group of teachers and administrators has been pivotal in the development of curriculum in the district, providing oversight and direction for the various curriculum committees, assisting with the planning of the workshop day at the beginning of the school year, and helping to implement the Goals 2000 grant.

Since I began my tenure in July, I have found CCT to be an essential group to work with as I have been focusing on curriculum and professional development as well as the writing of the Goals 2000 grant. This representative team, which has also been a crucial group for my predecessors as well, helped me to review the previous Goals 2000 grant and to focus on goals for the current year's grant. It has provided input on the planning for and direction of the language arts curriculum committee to begin its work in January and has supported the concept of curriculum mapping, which I brought to the group as a method of securing authentic data on the curriculum as it is being taught and providing discussion on the "taught" curriculum in the district and how it is connecting with the written curriculum.

The CCT is the umbrella group for such curriculum committees as the science mentors, social studies, and critical skills/EBD. The latter group is no longer meeting on a monthly basis, but rather focusing on school-level support (with the committee coming together on an *ad hoc* basis when district needs are identified).

The Curriculum Coordinating Team consists of the following members:

Marlene Baldwin -	Monadnock Regional High School (English)
Jed Butterfield -	Monadnock Regional High School (Science)
Karen Craig -	Principal of Emerson Elementary School
Joanne Crowder -	Emerson Elementary School
David Dahl -	Troy Elementary School
Robin Gilson -	Mt. Caesar Elementary School
Diane Hardy -	Elementary Music Teacher
David Hodgdon -	SAU office (facilitator)
Debbie Marquardt -	Mt. Caesar Elementary School
David Mousette -	Principal of Northern Schools
Anne Nichols -	Monadnock Regional High School (Math)
Bill O'Connell -	Surry Elementary School
Marie Szymcik -	Cutler School
Kathy Woodbury -	Northern Schools

MISSION STATEMENT

The CCT of the Monadnock Regional School District is a representative group, of administrators and faculty, which oversees the direction/decision making regarding MRSD K-12 curriculum, instruction, and assessment.

Objectives:

- A. overseeing curriculum sub-committees and revision of curriculum.
- B. organize workshop days' agendas regarding curriculum and assessment.
- C. assist teachers in moving toward more comprehensive, authentic assessment, both district and classroom.
- D. attend training sessions that would aid in achieving our mission.

This is the text of the report I read at the 11/2/99 board meeting.

from: Betty Tatro

11/2/99

I believe young children are curious and observant and want to learn and **will** learn either because of us, or in spite of us. It is our responsibility to create a safe and orderly environment with a low stress and high challenge instructional programs where they can learn to read, write, think, and compute for the future. The following is what we have been doing to achieve that vision.

Last year we piloted the social skills program, **Second Step for Violence Prevention** in 6 classrooms and held a parenting class designed to support the 2nd Step program. This year we are implementing 2nd Step in all classrooms Pre-K through 3. It offers common language and strategies for problem solving, empathy, and anger management. The parenting component will be offered later this year.

When you come to volunteer or visit this year, we ask that you enter through our front door, all others are locked, **sign-in, and wear a button** showing everyone why you are here.

We have put **protocols for what we all do in certain situations**, with intruders, or any type of an emergency. I purchased 3 **walkie talkies** to have a second means of communication that is mobil inside and outside the building, and does not depend upon electricity or phone lines

We are still documenting **2000 Good Deeds** before the year 2000. At last count we were at 1400 +.

The Support Center - functioning smoothly and has my strong administrative support.

We are having staff conversations that stimulate the **adults** cognitively.

We are engaging in long range curriculum unit planning that optimizes time on task. This is done in a format we call 3-T where staff members gather around a topic a couple times a month.

And I have been spending time in classrooms formally observing instruction and giving feedback, I have visited about 1/3 of our classrooms at this point.

I believe young children come to us with experiences and words to express those experiences, the more words and experiences the better. We then impart to them that written words are symbolic representations of the words they speak and the ideas they express, that there are 26 letters, that each letter has one or more sounds in combination they make words. Sight vocabulary and memorization alone will not teach them how to unlock and/or spell new and unknown words.

My one personal goal and challenge that I have extended to the staff is for Mt. Caesar School to become a place where every child learns to read on grade level. I realize I am shooting high with that goal, but we have nothing to lose and our students have everything to gain if we shoot high. I have always been told that if we in the primary grades can teach a child to read and write and compute then they will have the foundation to learn everything that is to follow:

The additional reading teacher is enabling us to offer reading support to students in grades 2 and 3 as well as reading recovery at grade one.

We are discussing daily how we can broaden the repertoire of instructional practices teachers have at their disposal to teach children to read.

We are piloting a change of report cards in an effort to make them more user

friendly. Parent questionnaires to get feedback from parents as to whether we are on the right track or not will be collected at the spring conference.

We are also exploring the possibility of adopting a **more refined writing assessment tool**.

I have my **own reading group** of 3 of the lowest third grade readers, using an approach that has not been used at Mt. C. for many years, but that I found much success with as a classroom teacher. It is my effort to walk the walk, as well as talk the talk.

Math instruction takes a fairly traditional line with manipulative, pencil and paper, and calculators. We will be offering a series of workshops on primary grade math instruction to staff this year, provided for us by Dr. Tom Bassirea, a math professor at KSC at no charge, as a thank you for taking methods students. This is a nice example of what partnerships and collaboration can do. How it produces win/win situations.

Technology is used for both the acquisition of, and management of, information. It also leads to the development of systemic thinking. On a personal note my G3 PowerBook is one of the reasons I am able to go without an assistant. I can do observations right on the machine I will edit and print on. I can bring it home and dial into school when necessary.

We have internet access in each classroom, along with an internal e-mail system, and free standing non networked computers in each classroom, certainly Lil DeCoste's legacy to Mt. Caesar. Staff are continuously working to upgrade their skills as this whole field explodes.

Science and Social Studies, in the primary grades, offer great content information for thematic units. Children get to use their reading, writing, thinking, math, and social skills to learn about and express their understanding of such topics as space, plants, and community by completing projects, challenges, and answering questions.

We have staff on all district curriculum committees. They serve as our representatives and report back to us for information and feedback

We just completed **The Two Fiddles Residency** with two evenings of family folk dancing. On Monday 11/25/99 a crew was in the building filming our students dancing that may lead to our children being seen on a public television documentary.

We are just beginning **Spanish** for 25 second and third grade students, offered by a MRHS senior as her senior project, layers of learning one upon the other.

Two other students are planning to **produce a play** with one of our third grade classes. Another nice extension of the relationship between MRHS and Mt. C. to the benefit of all our students.

We also have **9 KSC methods students** with us for the semester

The **bulb planting** with each child planting a bulb for the garden in the front of the building is now complete, it will truly be their garden in the spring when it blooms, and the children will experience delayed gratification, something we don't do much of in our society these days.

Next spring we plan to **Pumpkin Patch**, so that the children will learn that pumpkins don't come from a truck.

I believe in strong connections with families, and the community at large, are critical and must be fostered in many ways.

-**playground fix-up and the gardening project** at the front of the building approximately 50 parents and staff participated

- **evening open house** that was well attended
- **Y-Program after school** is opened to Cutler this year,
- **Fire co.** - this year did an all day presentations to two classrooms at a time, rather than the large 200 student presentations of the past
- **News letter** - written by one of our parents and paid for by our PTO

- **My monthly letter** to families with a calendar on the back
- **Community Council** - will hold a discussion and presentation on Cast-a-Spell, multi-sensory approach to teaching spelling / Conversation about transitions from Mt.C. to Cutler/ Cutler to MRHS. The council is an opportunity to have a smaller more intellectual experience with parents, and the community, than the large open house /pancake breakfast type of activities provide.
- **PTO** - planning a calendar of activities that combine programmatic presentations with large whole school activities
- Most important, **the one-to-one communication** that takes place between parents and teachers, parents and myself, at school, in the store, on the phone, and in a few cases in homes.

As to the assistant principal, I feel both the SSC and the additional reading teacher are far more important. They offer direct services to kids. I seem to be keeping ahead of the paper work with the PowerBook, and still have time to do the people things, meeting and discussing programs, instructional practices, and kids.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 7, 1999**

**MEETING AT
PLEASE NOTE LOCATION CHANGE: Monadnock Regional High School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Curt Cardine will update the board on the latest activities of the Communications Committee
 - 2. Policy Committee:
 - a. Discussion on Board Evaluation
 - b. Policy committee Report
 - 3. Facilities Committee
 - a. Gilsum Project
- b. Curriculum Report: Dave Hodgdon
- c. New Business
- d. 21st Century Report
Update on mailing and schedule to meet with High School students.
- e. Action on the Manifest
- f. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 7, 1999**

**MEETING AT
Monadnock Regional High School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

Old Business:

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts: Curt Cardine
 - 2. Policy Committee
 - a. Don Arguin will discuss a board evaluation tool recommendation
 - b. Policy Committee update
 - 3. Facilities Committee
 - a. Reports on the various building projects and future projects.
- 4b. David Hodgdon and Barbara Arguin will present the current work of the Science Mentors to the board.
- 4c. New Business: Any New Business
- 4d. Mr. Cardine will update the board on current efforts to involve MRSD High School Students in the MRSD 21st Century Project.
- 4e. Action on the Manifest
- 4f. Correspondence/announcement.
- 5. Superintendent's Report
- 6. Setting the Agenda for the December 21st Meeting
- 7. Non-Public

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
December 7, 1999
Monadnock Regional High School

CALL TO ORDER

D. Arguin, Vice Chairperson called the meeting to order at 7:01 PM.

Present:

D. Arguin, D. Carluccio, D. Darley, B. Hamill, W. Matson, C. Starrett (at 7:08 PM) and G. White. Also present: C. Cardine, Interim Superintendent, D. Hodgdon, Director of Curriculum and Instruction, J. Smith, D. Stockwell, E. Tatro and D. Hosang.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the November 16, 1999 meeting be approved.

SECONDED: by W. Matson VOTE: 6-0-0-4, unanimously approved by the Board.

C. Starrett arrived at 7:08 PM.

b. Old Business:

None

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

None

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Curt Cardine: Report on latest activities of the committee
C. Cardine reported that the Communications Committee met on Thursday, December 2, 1999. The Committee is currently working on a second newsletter. D. Hodgdon is working on a mock up of a calendar for January 2000-June 2000. The newsletter will be mailed during the week of December 14, 1999. The Committee is also working on a profile of the Monadnock School District. This profile will be distributed to the Board of Realtors in January. The poster board project is not completed yet, but is still in the works. There are currently two other projects in progress, one of which is the Alumni Association (currently collecting graduate information) and the 40th birthday celebration. The Soucys will be invited to take charge of this celebration.

2. Policy Committee

a. Discussion on Board Evaluation

D. Arguin was asked to present the report from the Policy Committee. Several items were distributed to Board members. The Committee has reviewed the present Board self-evaluation, policy BK and the evaluation instrument BK-E. The committee is recommending that the Board separate the current policy to evaluate BK and BK-E

separately. The NHSBA does not have a model policy. The Committee reviewed three evaluation tools and is recommending "The Board Self-Evaluation Questionnaire" from the book Effective School Boards. The questionnaire is a list of seventy-three items that will give scores in six categories. The categories are as follows:

1. Making Decisions
2. Functioning as a Group
3. Exercising Authority
4. Connecting to the Community
5. Working Towards Board Improvement
6. Acting Strategically

The evaluation questionnaire can be completed on-line and can be scored and tabulated. There is no cost to conduct this evaluation. The Policy Committee would calculate the average score for each category and list the range of individual board member scores within each of the six categories. The policy and Board Self-Assessment Questionnaire were distributed to members for review. The Policy Committee is recommending deleting BK-E. Eliminating BK-E will allow the Board to change evaluation tools in future years. This topic will be added to the next meeting's agenda.

Policy Committee Report

The District Section 504 Policy was distributed. K. Dassau indicated that it is recommended that this policy be adopted. The policy is a model policy and protects persons with disabilities not eligible for special education services. The District is charged with making reasonable accommodations for these individuals. Board Members were asked to review the policy prior to the December 21, 1999 meeting. The policy has been reviewed and amended by Jeannie Kincaid, a national authority on Section 504 of the Rehabilitation Act of 1973.

2. Facilities Committee

- a. Gilsum Project: no report at this time.
- b. Emerson Project: C. Starrett reported that the flooring is down and the kitchen has been installed this week. The Art and Music rooms are currently in full use. The town of Fitzwilliam will be doing the paving in the spring. Board members were encouraged to visit Emerson School to look at the building project.

b. Curriculum Report: Dr. David Hodgdon

Dr. Hodgdon was recognized. Dr. Hodgdon gave a brief overview of the work of the Science Mentor Curriculum Committee and introduced committee member, Barbara Arguin, Chairperson and Facilitator. Ms. Arguin told Board members that the Science Mentor Curriculum Committee is working to match the District curriculum with state frameworks, as well as looking at textbooks and kits. The Committee also is overseeing the Title II Eisenhower Grant. Nine committee members meet regularly with representation from high school and elementary school science teachers. This Committee will be reporting to the CCT and teachers. In June 1999 the first draft of the curriculum was printed with a final copy to be distributed to the CCT and Administrators this week.

The Committee will provide support to teachers, conducting eight workshops in January, February and March. They will use grant money to bring in other resources (perhaps from the Harrisville Center and Montshire Museum). The next goal of the Committee is to look at an assessment instrument. The goal of the committee is to see test scores improve and to have students better prepared for high school. C. Cardine added that the Administrators would be doing teacher observations in the area of science.

c. New Business

Mr. Cardine distributed a copy of a letter from Myron Steere to Attorney William Prigge regarding the issue of reapportionment of the Board. Mr. Steere had been asked by the Board in November to draft this letter. Also distributed was an answer from Mr. Prigge including his recommendation on how the warrant article should be written. Mr. Cardine indicated that the Board members could take the documents and review them for a future meeting or could act on the issue at this meeting. C. Starrett indicated that she would like to have time to review the information presented, and did not wish to take action at this meeting.

d. 21st Century Report: Update on mailing and schedule to meet with High School students

Mr. Cardine told Board members that a letter will be delivered to all Juniors and Seniors at Monadnock Regional High School asking them to hold a date in January to review the 21st Century report. This meeting was proposed for earlier in the year but several situations at the high school required that it be postponed until into January. The Board is welcomed to sit in on the meeting with students and will be notified of the date.

Additionally, selectmen have submitted three names for community persons to sit on the committee that will be reviewing the goal that all students will have a safe, clean facility in which to learn. Selectmen's offices have been called twice for the names of individuals recommended for the committee and there should be a full list by the December 21, 1999 meeting.

e. Action on the Manifest

D. Carluccio MOVED: that the Board approve the Manifest in the amount of \$1,377,310.87. (Payroll, 12/02/99, \$1,393.49; Payroll, 12/03/99, \$425,112.02; Payroll, 11/18/99, \$33,686.09; Payroll, 11/29/99, \$122,454.28; Accounts Payable, 11/23/99, \$311.00; Accounts Payable, 12/03/99, \$230.00; Accounts Payable, 12/03/99, \$75.69; Accounts Payable, 12/07/99, \$794,048.30)

SECONDED: G. White VOTE: 7-0-0-3, unanimously approved by the Board.

f. Correspondence/announcements

C. Cardine read a letter of thanks from a former student to Ms. O'Brien, a Spanish teacher at Monadnock Regional High School.

SUPERINTENDENT'S REPORT

Mr. Cardine reported that he has been spending a considerable amount of time on the Policy and Procedures for the SAU. One component is completed and the day to day operations manual for the SAU office should be completed by February. The manual was developed by reviewing all the regulations and past practices. Also, Board members should have received a Word version of the SAU history.

SETTING THE NEXT AGENDA

1. First reading of policy BK-deletion of BK-E
2. District 504 Policy
3. Board apportionment
4. Composition of committee for safe, clean educational facilities

The Vice-Chairperson recognized D. Carluccio. Ms. Carluccio gave a brief overview of the SAU Board meeting held on December 6, 1999. The SAU Board voted on the composition of the Search Committees for Superintendent and Assistant Superintendent of Hinsdale/Winchester. The committee composition is as follows:

Superintendent Search:

- (3) Monadnock Board members
- (2) Monadnock community members
- (1) Hinsdale Board member
- (1) Winchester Board member
- (1) Assistant Superintendent for Hinsdale/Winchester
- (2) Monadnock Principals (1 elementary and 1 high school)
- (1) Monadnock teacher

Assistant Superintendent for Hinsdale/Winchester

- (2) Hinsdale Board members
- (2) Winchester Board members
- (1) Hinsdale Teacher
- (1) Hinsdale community member
- (1) Winchester community member
- (1) Superintendent (SAU 38 Monadnock Regional School District)
- (1) Hinsdale Principal
- (1) Winchester Principal
- (1) Winchester teacher
- (1) SAU Administrator

Ms. Carluccio reported that this week both the Hinsdale and Winchester boards would be selecting their member(s) to be on the Superintendent Search Committee. Deb Carluccio is Chairperson of the committee, W. Matson has volunteered to be on the committee and D. Carluccio has suggested C. Tolman as the third committee member from Monadnock. C. Tolman was part of the successful search committee charged with hiring the Director of Curriculum and Instruction. Being a search committee member is a big commitment and Ms. Carluccio encouraged other Board members who might be interested to come forward. When the meeting date is set members will be notified. The Administrative Team will pick the administrators to sit on the committee.

Additionally, the New Hampshire School Boards Association was chosen to conduct the search for Superintendent. Monadnock Board members stated that if the duties of the Assistant Superintendent should change in the future that the composition of the Search Committee might

need to be amended. At the completion of the search for Superintendent the committee will make their recommendation to the SAU Board.

NON PUBLIC SESSION

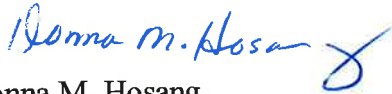
A non-public session was not needed at this meeting.

ADJOURNMENT

At 8:20 PM G. White MOVED: to adjourn.

SECONDED: by C. Starrett VOTE: 7-0-0-3, unanimously approved by the Board.

Respectfully submitted,



Donna M. Hosang

Monadnock Regional School District
Non-Discrimination Policy

SECTION 504
REHABILITATION ACT OF 1973
29 U.S.C. §§ 701 et seq
and
Americans with Disabilities Act (ADA)

I. POLICY

A. RIGHTS OF DISABLED PERSONS POLICY STATEMENT

It is the policy of the Monadnock Regional School District that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity sponsored by the school district.

For purposes of this policy and any implementing regulations, an individual with disabilities is a person who:

1. Has a physical or mental impairment which substantially limits one or more of such person's major life activities;
2. Has a record of such impairment; or
3. Is regarded as having such an impairment.

B. Employment

No employee or candidate for employment shall be discriminated against in recruitment, employment, promotion, training, or transfer solely because of a disability.

For the purposes of employment, a qualified disabled person means a disabled person who with or without accommodation, can perform the essential functions of the job. Modifications in scheduling and the allocations of duties, not substantially affecting the instructional program shall be made to accommodate employment conditions to the needs of disabled persons.

No applicant shall be asked about his/her disability and no such applicant will be discriminated against on the basis of a disabling condition that is not directly related to the essential function of the position for which he/she has applied. The School District may make pre-employment inquiry into an applicant's ability to perform job-related functions.

C. Notice

1. Notice of the School District's policy on nondiscrimination in education and employment practices shall be given in the School District Policy Manual, posted throughout the district, and published in district statements regarding the availability of special education services or employment positions.

2. Content of Notice

NOTICE OF NON DISCRIMINATION

School Administrative Unit No. 38 does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, age, sex, or disability under the provisions of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1967, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Education of All Disabled Children Act of 1975, the Individuals with Disabilities in Education Act, and the Americans with Disabilities Act. Any persons having inquiries concerning School Administrative Unit No. 38's compliance with the regulations implementing these laws may contact: Assistant Superintendent for Student Services, SAU No. 38, 600 Old Homestead Highway, Swanzey Center, NH 03446, (603) 352-6955, FAX (603) 358-6708.

D. 504 Coordinator

The SAU Assistant Superintendent for Student Services is the Section 504 Coordinator for the District. His/her office is located at SAU No. 38, 600 Old Homestead Highway, Swanzey Center, NH 03446, (603) 352-6955, FAX (603) 358-6708.

Any student who is currently physically or mentally impaired or is suspected of such, and in need of special education, related services or reasonable accommodations, but is not disabled under the IDEA (Individuals with Disabilities Education Act), should be referred to the 504 Coordinator for identification evaluation, and placement.

The Coordinator will evaluate district programs and practices on nondiscrimination, in accordance with law. He/she shall submit such assurances of compliance as are required by law.

II. Program and Facilities

The School District directs that efforts be made to identify unserved disabled students of this district who are eligible for special education and/or related services. A free, appropriate public education shall be provided for each child determined to be in need of special education and/or related services. Special education programs shall be provided in the least restrictive environment and in accessible facilities comparable to those provided for nondisabled students. To the maximum extent appropriate to the student's disability, a disabled student shall be placed in an educational setting with nondisabled students.

No otherwise qualified student shall be denied solely by reason of his/her disabling condition, participation in co-curricular, intramural, or interscholastic activities or any of the services

offered or recognitions rendered regularly to the students of the District.

The educational programs of the District shall be equally accessible to all students at each grade level. Access to school facilities shall be provided to the extent that no disabled person is denied an opportunity to participate in a District program available to nondisabled persons.

III. Grievance Procedure

If any person believes that the District has failed to apply the principles and/or regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, or (4) Americans with Disabilities Act (ADA), he/she may file a complaint with the 504 Coordinator. A complaint shall be handled as follows:

Level I: The complainant will file a written complaint with the 504 Coordinator, who will conduct a review of the complaint and a written response will be mailed to the complainant within thirty (30) business days after receipt of the written complaint. A copy of the written complaint and the coordinator's response will be provided to the Superintendent. Reasonable extensions of the district's timeframes may be necessary due to extraordinary circumstances such as school vacations when witnesses may be unavailable.

Level II: If the complainant is not satisfied with the response, he or she may submit a written appeal to the superintendent indicating the nature of disagreement with the response and his/her reasons for disagreement. The superintendent will consider the appeal and respond in writing to the complainant within thirty (30) business days of receipt.

Level III: If the complainant is not satisfied with the response, he or she may submit a written appeal to the Board of Education within fourteen (14) days indicating reasons for disagreement. Upon receipt of the written appeal the Board shall consider the appeal at its next regularly scheduled meeting. The school board will permit the complainant to address the board in public or closed session, as appropriate and lawful, and will provide the complainant with its written decision within fourteen (14) working days thereafter.

III. Notice to Parents

With respect to all actions regarding the identification, evaluation, or educational placement of persons, who because of disability, need or are believed to need special education or related services, the School District shall provide parents with notice of all such actions.

The School District will provide parents of disabled students with notice of procedural safeguards, the opportunity to examine relevant records, an impartial hearing with the opportunity for parental participation and representation by counsel, and a review procedure.

IV. PROCEDURE

The District will develop a plan of accommodation for students identified under Section 504.

A. Evaluation

Any student who because of disability, needs or is believed to need special education or related services and is currently not on an IEP, should be referred to the 504 Coordinator.

The 504 Coordinator shall convene an evaluation team to evaluate the referred student prior to any placement decisions. The team shall be comprised of persons who are knowledgeable about the child, the meaning of the evaluation data and the placement options. The student's parents shall be given advance notice of all team meeting dates and may participate in all such meetings.

The evaluation team shall review information on the student including but not limited to aptitude and achievement tests, teacher recommendations, medical information, physical condition, social or cultural background and adaptive behavior. If additional information, including further testing is appropriate, the team will arrange to obtain the information. The team shall document and carefully consider information obtained from all sources.

The team shall use tests and evaluation materials that have been validated for the specific purpose for which they are used and will include those tailored to assess specific areas of educational need. All tests and evaluation materials shall be administered by trained personnel in conformance with the instructions provided by the producer.

B. Placement Decisions

The School District shall conduct an evaluation, as set forth above, prior to the initial placement of a disabled student in a regular or special education program and any subsequent significant change in placement. All placement decisions shall be based on the individual needs of the student.

C. Reevaluation

For students identified under Section 504 an evaluation team will be reconvened at least every three years to review all tests and other evaluation data, and to determine if additional testing or updated information is needed.

D. Procedural Safeguards

With respect to all actions regarding the identification, evaluation, or educational placement of persons, who because of disability, need or are believed to need special education or related services, the School District shall provide parents with notice of all such actions, an opportunity to examine relevant records, and a review procedure as set forth in the School District's Grievance Procedure.

V. PARENT/STUDENT RIGHTS IN IDENTIFICATION, EVALUATION AND PLACEMENT

(Section 504 of the Rehabilitation Act of 1973)
(29 U.S.C. 706(7), §794; 34 C.F.R. Part 104, 20 U.S.C. §1232g;
34 C.F.R. Part 99)

The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have the right to:

1. Have your child take part in, and receive benefits from public education programs without discrimination because of his/her disabling condition;
2. Have the school district advise you of your rights under federal law;
3. Receive notice with respect to identification, evaluation, or placement of your child;
4. Have your child receive a free appropriate public education. This includes the right to be educated with nondisabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school related activities;
5. Have your child educated in facilities and receive services comparable to those provided nondisabled students;
6. Have evaluation, educational, and placement decisions made based upon a variety of information sources, and by persons who know the student, the evaluation data, and placement options;
7. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the district;
8. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district;
9. Examine all relevant records relating to decisions regarding your child's identification, evaluation, educational program, and placement;
10. Obtain copies of educational records at a cost set by the District;
11. A response from the school district to reasonable requests for explanations and interpretations of your child's records;

12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time, and advise you of the right to a hearing;
13. File a local grievance.

The person in this district who is responsible for assuring that the district complies with Section 504 is: Assistant Superintendent for Student Services, SAU No. 38, 600 Old Homestead Highway, Swanzey Center, NH 03446, (603) 352-6955, FAX (603) 358-6708.



BANK OF NEW HAMPSHIRE

Public Finance

November 18, 1999

Robert Seymour, Business Manager
School Administrative Unit #38
600 Old Homestead Highway
East Swansey, NH 03446-2310

Re: Monadnock Regional School District

Dear Mr. Seymour:

Thank you for the opportunity to bid on your request for an Adequate Education Grant Anticipation Note in the amount of \$1,645,000. This bid is submitted at your request for proposal specifications. Bank of New Hampshire (the "Bank") is pleased to offer the Adequate Education Grant Anticipation Note subject to the following conditions:

1. Issue Date: The note will be issued on or about December 2, 1999.
2. Maturity Date: All principal and interest on the loan will be repaid on or before April 14, 2000.
3. Interest Rate: The rate of interest on the note on a "line of credit" basis will be 3.91% based on an actual days/360 day year. The note may be prepaid at any time without penalty.
4. Denomination of Notes: There will be one (1) note issued in the denomination of \$1,645,000.
5. Payment Schedule: The principal balance plus any accrued interest shall be due and payable at maturity.
6. Legal Opinion: This bid is subject to a legal opinion from bond counsel the cost of which shall be borne by the District.
7. Confirmations: The School District must confirm in writing that:

(a) The anticipated total borrowing for 1999 will not exceed \$10,000,000;



Robert Seymour, Business Manager
School Administrative Unit #38

November 18, 1999
Page 2

(b) The District will comply with all aspect of the Tax Reform Act of 1986, as amended, including all provisions relating to arbitrage and rebate.

8. Submissions of Financial Statements: The District will provide the Bank with year-end audited financial statements of one hundred twenty (120) days of the District's fiscal year-end. If the District's financial statements are not audited, the District will submit copies o the year-end financial reporting to the State of New Hampshire, Department of Revenue Administration, the budget report and copies of the Annual District Report.

9. Additional Submissions: Before closing this loan the School District Fact sheet must be completed and returned. Also, copies of the 1996, 1997 and 1998 Financial Statements must be received. If the District's Financial Statements are not audited as noted above, the District will submit copies of the year-end financial reporting to the State of New Hampshire, Department of Revenue Administration, the budget report and copies of the Annual District Reports for the same periods.

10. Status of Note: The Adequate Education Grant Anticipation Note will be Provided pursuant to RSA 198:20-d, enacted in 1999 by the State of New Hampshire, and the within commitment is subject to change based upon change in the law applicable to the Note or the grant to the District based upon which the Note is to be issued.

This bid shall expire if it is not accepted in writing by a qualified officer by 5:00 p.m. on Monday, November 29, 1999, and is subject to withdrawal if any adverse information relating to the issuer's affairs is discovered prior to closing. Five (5) business days shall be required to prepare for closing, unless other arrangements are made with the Bank.

Sincerely,

Beth E. Bartlett
Vice President
Public Finance Division



Robert Seymour, Business Manager
School Administrative Unit #38

November 18, 1999
Page 3

REVIEWED AND AGREED TO ON BEHALF OF THE MONADNOCK REGIONAL SCHOOL DISTRICT:

Monadnock Regional
~~HINSDALE~~ SCHOOL BOARD

By: Donald D. Argenti
its Chairperson or Treasurer
vice chair - MRSB

cc: David Barnes, Esquire, Devine, Millimet & Branch, PA
Lisa Beirweiler, Business Development & Sales Manager, North Swansey
Janice Dokla, Regional Vice President, Keene

BANK OF NEW HAMPSHIRE -- SCHOOL FACT SHEET**NAME OF ISSUER: MONADNOCK REGIONAL SCHOOL DISTRICT**Revenue Anticipation Note (RAN) N/ABond Anticipation Note (BAN) N/AGeneral Obligation Bond (GO) N/AAdequate Ed Grant Ant Notes (AEGAN) 1640100

Address: 600 Old Homestead Highway, East Sawnsey, NH 03446-2310

Primary Contact Person: Robert Seymour, Business Administrator - SAU #38

Telephone Number: 603-352-6955

Employer I.D. # (Tax I.D.): 02-6000397

Term of Loan (30/360 Days): 134

Dates:	02-Dec-99	Closing	14-Apr-00	Maturity
--------	-----------	---------	-----------	----------

GENERAL FUND REVENUE, EXPENDITURES AND TRANSFERS (last 3 years)

	Audited 30-Jun-1999	Audited 30-Jun-1998	Audited 30-Jun-1997
Revenue:			
Local Assessment	15,160,945	14,523,096	14,184,534
Intergovernmental	2,706,707	2,530,958	1,678,387
Tuition	33,943	65,344	108,755
Other	50,917	52,651	77,810
Total Revenue:	17,952,512	17,172,049	16,049,486

Expenditures:

Instruction	11,461,628	10,796,237	9,877,700
Supporting Services	895,724	888,405	840,616
Instructional Staff Support	286,486	254,236	248,716
General Admin	1,537,805	1,439,175	1,429,079
Operation & Maintenance of Plant	1,297,581	1,270,052	1,203,726
Pupil Transportation	1,246,846	1,179,364	1,145,294
Capital Outlay	222,598	340,055	278,475
Debt Service	131,900	162,575	169,702
Transfers Out/(In)	597,665	1,211,347	671,252
Other Financing Sources	(28,266)	-	-
Total Expenditures/Transfers:	17,649,967	17,541,446	15,864,560

Surplus (Deficit)	302,545	(369,397)	184,926
Undesignated Fund Balance:	142,250	(44,295)	116,122

	1999	1998	1997
Enrollments			
Grades K-12	2,721	2,734	2,780
TOTAL ENROLLMENT	2,721	2,734	2,780

Staff	381	358	353
TOTAL STAFF	381	358	353

CO-OP MUNICIPAL MEMBERS

----- SCHOOL YEAR 1999 -----

City/Town	Population	Valuation	Assessment	Amt Overdue	Days Overdue	Comments
Fitzwilliam	2,048	103,177,361	1,549,185	0	0	
Gilsum	752	31,300,904	468,879	0	0	
Richmond	951	46,135,007	703,782	0	0	
Roxbury	260	12,968,302	206,047	0	0	
Sullivan	716	24,303,673	358,272	0	0	
Surry	697	36,684,858	560,727	0	0	
Swansey	6,660	280,044,059	4,078,183	0	0	
Troy	2,137	62,965,996	859,970	0	0	
Totals	14,221	597,580,160	8,785,045	-	-	-

1. Notes Outstanding as of 30-Nov-1999

Revenue Anticipation \$ -

Bond Anticipation

Grant Anticipation \$ -

2. Long Term Debt Outstanding as of

30-Nov-1999 640,000

(do not include the items listed in #3)

Debt Per Capita

45.00

[(Long term Debt & BAN's) divided by (Population)]

Debt as % of Assessed Valuation

[(Long term Debt & BAN's) divided by (Assessed Val)]

3. a. If additional borrowings anticipated name project, amount and timing for issuance.

None

3. b. The amount of other tax exempt borrowings in calendar year 1999? NO

Will this debt issue be designated "Bank Qualified"?

YES

If issuing the amount in full causes the amount to be "non-bank qualified", what portion could be issued to retain the qualificatio

4. Have all previous obligations been paid when due?

YES

(If no, please give details on separate sheet)

5. Have any unpaid bills been carried forward to next fiscal year?

NO

(If yes, please give details on separate sheet)

6. Will any proceeds of new Revenue Anticipation borrowing be used to pay

bills or expenses carried forward from previous year?

NO

(If yes, please give details on separate sheet)

CASH FLOW PROJECTION (RANS ONLY) IS ATTACHED

TO MY BEST KNOWLEDGE, THE ABOVE INFORMATION IS TRUE AND CORRECT:

DATE: 12/2/99

(Superintendent, Business Manager)

John L. A. Sugman, III

	A	B	C	D	E	F	G	H
44								
45								
46								
47	CERTIFIED STATEMENT ON CLAREMONT ADEQUACY GRANT FOR MONADNOCK							
48								
49		SCHEDULE OF PAYMENT			TOTAL STATE AID		\$11,182,452.00	
50								
51		MONTH		ADEQ GRANT	PROPERTY TAX			
52								
53		JULY '99		\$910,655.00		NO		
54								
55		SEPT '99		\$910,655.00		NO		
56								
57		JAN '00		\$1,432,892.00		\$1,299,073.00		
58								
59		APRIL '00		\$2,015,515.00		\$1,299,073.00		
60								
61		JUNE '00		\$2,015,515.00		\$1,299,073.00		
62								
63								
64		SIGNATURE						
65								
66								
67								
68								
69								
70								
71								
72								
73								

Robert A. Seymour III

ROBERT A. SEYMOUR III
SAU 38 BUSINESS MANAGER
11/23/99

A	B	C	D	E	F	G	H
111							
112							
113	MONADNOCK SCHOOL DISTRICT, NEW HAMPAHIRE						
114							
115	Adequacy Education Grant Anticipation Notes						
116	Projected Cash Flow Statement for Fiscal Year Ending June 30, 2000						
117							
118	Fund Balance						
119	as of 7/1/99	\$432,694.00					
120							
121		Actual Receipts		Estimated Expenditures		SURPLUS/DEFICIT	
122							
123	July	\$2,634,504.00		\$1,252,945.00		\$1,381,559.00	
124	August	\$1,187,601.00		\$1,252,945.00		\$1,316,215.00	
125	September	\$1,843,545.00		\$1,252,945.00		\$1,906,815.00	
126	October	\$1,168,793.00		\$1,252,945.00		\$1,822,663.00	
127	November	\$1,091,379.00		\$1,252,945.00		\$1,661,097.00	
128	December	\$77,000.00		\$3,391,947.00		(\$1,653,850.00)	
129	January	\$3,333,668.00		\$1,330,665.60		\$349,152.40	
130	February	\$988,110.00		\$1,300,000.00		\$37,262.40	
131	March	\$974,000.00		\$1,000,000.00		\$11,262.40	
132	April	\$3,366,908.00		\$1,350,200.00		\$2,027,970.40	
133	May	\$896,000.00		\$1,660,000.00		\$1,263,970.40	
134	June	\$851,000.00		\$2,105,000.00		\$9,970.40	
135							
136	TOTALS	\$18,412,508.00		\$18,402,537.60			
137							
138		*Not including receipt of proceeds of adequate education grant					
139		anticipation notes					
140		**Not including repayment of adequate education grant anticipation					
141		notes					
142							
143	General Fund Expenditures						
144	For Fiscal Year Ending June 30, 1999			\$18,780,143.00			
145							

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER

600 Old Homestead Highway

Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708

Monadnock Regional School District

Hinsdale School District

Winchester School District

Curtis J. Cardine, Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

David G. Hodgdon, Ph.D., Director of Curriculum and Instruction

Thomas C. Warner, Director of Technology

Kenneth R. Dassau, Assistant Superintendent

Robert A. Seymour III, Business Manager

Monadnock Regional School District Public Meeting
Monadnock Regional High School Library
6:30 p.m.

The meeting was called to order at 6:45 p.m. by Don Arguin, the vice chair of the Monadnock Regional School Board. The school board members present at the meeting included Don Arguin, William Hamill, W. Tom Matson, Chrysten Starrett, Dick Thackston, and Glenn White.

Robert Seymour III explained that the Monadnock Regional School Board is seeking a line of credit from the Bank of New Hampshire to ease the cash flow in the district until the funding from the state is available to the towns in the Monadnock Regional School District. The line of credit requested would be \$1,650,000 at 3.91% interest. The district would be scheduled to pay back the expended amount no later than April 14, 2000. The district would request reimbursement of the accrued interest from the state of New Hampshire. Legal counsel indicated that a public hearing to seek such a line of credit would be required under the Claremont decision.

The meeting was then opened up for public comments. A gentleman from Swanzy took issue with the time of the hearing, since he believed the meeting was scheduled for 7 p.m. and contended that no decision about securing a line of credit could be justified if the board began the meeting before the posted time. Mr. Seymour explained that 7 p.m. was posted as a meeting time for the budget committee meeting; the posted time for the hearing on the line of credit was posted for 6:30 p.m.

The second question from the Swanzy citizen related to contact with other banks. Mr. Seymour indicated that he went to the Granite Bank and Fleet Bank, both of which quoted an interest rate of between 6% and 7%, thus encouraging him to focus on the Bank of New Hampshire quote. Mr. Seymour also responded to the gentleman's issue about whether or not the banks understood that a municipality would be seeking these funds by highlighting his explanation to the bank officials.

The gentleman expressed some concerns about taking out the line of credit rather than pressing the towns for the money. Mr. Seymour commended the cooperative relationship between the school district and the towns on this matter and emphasized that the line of credit would be a win/win situation for the school district and the towns, since the towns are experiencing their own financial challenges. The Swanzy citizen questioned the cooperation between the school district and the towns and provided Swanzy as an example. He indicated that the town had concerns about the lack of figures provided from the school district. Mr. Seymour took issue with this assessment and Mr. Hamill questioned the appropriateness of these comments in this setting. If

Public Hearing
NOV. 29 1999
CURAS

the towns have an issue with the business manager or other school district officials, Mr. Hamill suggested, they should contact the school officials directly.

A woman from Sullivan asked for clarification about the reasons for the need for the line of credit. Mr. Seymour explained that through the Claremont state education grant the towns will receive $\frac{1}{4}$ of the funds to cover 6 months of the budget. Some towns are able to handle the additional burden on their budgets; others are not. He underscored that this line of credit would be for an amount up to \$1,650,000, but the district may not use the full amount. The money would enable the district to avoid being unable to cover payments and payables.

The Sullivan citizen then expressed her concern about the possibility that the state might not pay the towns (especially in light of the towns that are talking about refusing to pay the state income taxes). How would the Monadnock district pay back the line of credit under those circumstances? Mr. Seymour said that there would be a revenue shortfall if some towns failed to pay their taxes, but that the state would be obligated to provide the funds to the towns. He identified the two types of assessments – the local and the state – and emphasized that the interest rate is relatively minimal on the line of credit requested. He stressed that the line of credit would be a better solution than having a cash-flow problem. It would allow the school district and the towns to maintain the status quo.

When discussions gravitated toward other solutions, Mr. Seymour highlighted alternatives – closing down the schools within the next couple of weeks, significantly reducing operations, or not paying bills. The latter alternative would result in higher interest payments than the interest on the line of credit. The woman concluded that the alternatives were limited.

Board member Glenn White made a motion that the school board should establish a line of credit with the Bank of New Hampshire up to \$1,650,000 at 3.91% interest in anticipation of future revenues.

The motion was seconded by Dick Thackston. The vote to approve was unanimous (6-0).

Glenn White then made a motion to authorize Business Manager Robert Seymour to draw down the line of credit with the Bank of New Hampshire as necessary to pay manifests approved by the School Board. Dick Thackston seconded the motion and it was approved unanimously (6-0).

The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Robert Seymour III
Business Manager

Information Return for Tax-Exempt Governmental Obligations

► Under Internal Revenue Code section 149(e)

► See separate instructions.

(Note: Use Form 8038-GC if the issue price is under \$100,000.)

OMB No. 1545-0720

Part I Reporting AuthorityIf Amended Return, check here ☐

1 Issuer's name Monadnock Regional School District	2 Issuer's employer identification number
3 Number and street (or P.O. box if mail is not delivered to street address) 600 Old Homestead Highway	Room/suite
4 Report number G1999 - 1	5 City, town, or post office, state, and ZIP code East Swansey, NH 03446-2310
6 Date of issue 12/02/99	7 Name of issue \$1,645,000 Adequate Education Grant Anticipation Notes
8 CUSIP number None	

Part II Type of Issue (check applicable box(es) and enter the issue price)

9 ☐ Education (attach schedule—see instructions)	9 \$
10 ☐ Health and hospital (attach schedule—see instructions)	10
11 ☐ Transportation	11
12 ☐ Public safety	12
13 ☐ Environment (including sewage bonds)	13
14 ☐ Housing	14
15 ☐ Utilities	15
16 ☐ Other. Describe (see instructions) ►	16
17 If obligations are tax or other revenue anticipation bonds, check box ☒	
18 If obligations are in the form of a lease or installment sale, check box ☐	

Part III Description of Obligations

	(a) Maturity date	(b) Interest rate	(c) Issue price	(d) Stated redemption price at maturity	(e) Weighted average maturity	(f) Yield	(g) Net interest cost
19 Final maturity.	04/14/00	3.91 %	\$1,645,000	\$1,645,000			
20 Entire issue			\$1,645,000	\$1,645,000	.375 years	%	3.91 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

21 Proceeds used for accrued interest	21	
22 Issue price of entire issue (enter amount from line 20, column (c))	22	\$1,645,000
23 Proceeds used for bond issuance costs (including underwriters' discount)	23	
24 Proceeds used for credit enhancement	24	
25 Proceeds allocated to reasonably required reserve or replacement fund	25	
26 Proceeds used to currently refund prior issues	26	
27 Proceeds used to advance refund prior issues	27	
28 Total (add lines 23 through 27)	28	0
29 Nonrefunding proceeds of the issue (subtract line 28 from line 22 and enter amount here)	29	\$1,645,000

Part V Description of Refunded Bonds (Complete this part only for refunding bonds.)

30 Enter the remaining weighted average maturity of the bonds to be currently refunded	years
31 Enter the remaining weighted average maturity of the bonds to be advance refunded	years
32 Enter the last date on which the refunded bonds will be called	
33 Enter the date(s) the refunded bonds were issued	

Part VI Miscellaneous

34 Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	34	
35 Enter the amount of the bonds designated by the issuer under section 265(b)(3)(B)(i)(III) (small issuer exception)	35	\$1,645,000
36a Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (see instructions)	36a	
b Enter the final maturity date of the guaranteed investment contract	37a	
37 Pooled financings: a Proceeds of this issue that are to be used to make loans to other governmental units		
b If this issue is a loan made from the proceeds of another tax-exempt issue, check box ☐ and enter the name of the issuer		
38 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ☐		
39 If the issuer has identified a hedge, check box ☐		

Please
Sign
Here

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete.

Signature of issuer's authorized representative

12/02/99

Date

Vice chair - MRSB

Type or print name and title

For Paperwork Reduction Act Notice, see page 1 of the Instructions.

Cat. No. 637735

Form 8038-G (Rev. 5-95)



Printed on recycled paper

No. R-1

\$1,645,000

STATE OF NEW HAMPSHIRE
MONADNOCK REGIONAL SCHOOL DISTRICT

ADEQUATE EDUCATION GRANT ANTICIPATION NOTE

The Monadnock Regional School District, New Hampshire (the "Issuer"), for value received, promises to pay to Bank of New Hampshire, or registered assigns, the principal sum of One Million Six Hundred Forty-Five Thousand Dollars (\$1,645,000) or so much thereof as may hereafter be advanced to Issuer pursuant to the terms of Rider A. (attached hereto and made a part hereof), together with interest thereon at the annual rate of three and ninety-one hundredths percent (3.91%). Interest shall be calculated and charged on the basis of actual days elapsed over a year of 360 days and shall be payable at the maturity of this Note.

This Note is a special obligation of Issuer, issued pursuant to RSA 198:20-d, payable from adequate education grants to be paid to the Issuer by the State of New Hampshire under RSA 198:41 and RSA 198:42. Payments of principal on account of this Note shall be made within thirty (30) days of Issuer's receipt of any such grant, provided, however, that notwithstanding anything to the contrary, this Note shall be due and payable in full on April 14, 2000.

Payments of principal and interest shall be paid at the office of Bank of New Hampshire in Nashua, New Hampshire.

This Note may be redeemed prior to maturity, in whole or in part, at any time or from time to time, without the payment of any premium or penalty.

It is hereby certified that every requirement of law relating to the issue hereof has been complied with and that this Note is within every debt or other limit prescribed by law.

This Note shall not be valid unless authenticating certificate below has been signed by a duly authorized officer.

IN WITNESS WHEREOF, the Issuer has caused this Note to be executed and its seal to be affixed hereto on its behalf by at least a majority of its School Board and countersigned by its Treasurer as of this 2nd day of December, 1999.

Countersigned:

Nancy L. Carlson
(District Treasurer)

MONADNOCK REGIONAL SCHOOL
DISTRICT, NEW HAMPSHIRE

Christopher Garrett

W. H. Hamill

Robert J. Hayes

John J. Larkin

W. L. Larkin

Donald E. Argue

(DISTRICT SEAL)

(School Board)

Authenticating Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF CHESHIRE

The undersigned hereby certifies that the foregoing Note is the instrument described therein, that the signatures and seal of the Monadnock Regional School District on this Note are genuine, and that Devine, Millimet & Branch, Professional Association has rendered an opinion approving the legality of this Note, such opinion dated and given when this Note was issued.

Richard D. Dheer

Justice of the Peace/Notary Public

My commission expires: JUNE 5, 2001

Notary Seal:

Rider A to Note No. R-1

**Monadnock Regional School District, New Hampshire (the "Issuer")
\$1,645,000 Adequate Education Grant Anticipation Notes (the "Notes")**

**ADEQUATE EDUCATION GRANT ANTICIPATION NOTE
LINE OF CREDIT RIDER**

1. This Rider (the "Rider"), when signed and delivered in connection with Issuer's Certificate (the "Certificate") and Adequate Education Grant Anticipation Note No. R-1 (the "Note"), both dated December 2, 1999 (and collectively the "Note Documents") evidences the intention and agreement of Issuer and Bank of New Hampshire (the "Bank") to make the proceeds of the Notes, up to the maximum principal amount specified therein, available to Issuer on a line of credit basis, from time to time, subject to and upon the terms and conditions set forth herein.
2. Each draw on the line of credit established hereby shall be evidenced by a signed and completed schedule in the form of Exhibit A, attached hereto and made a part hereof (the "Schedule"), which shall specify the date and principal amount of the draw as well as the applicable interest rate and the maturity date. Each Schedule, as completed and signed, shall be attached to and deemed to be a part of the Note.
3. Each draw shall be in the minimum principal amount as may be specified by the Bank. Interest shall be payable in accordance with the terms of the Note.
4. Each Schedule, when completed and signed on behalf of Issuer, shall constitute Issuer's warranty and agreement as follows:
 - (a) That the proceedings pursuant to which the Notes were authorized (the "Proceedings") have not been amended or rescinded and are still in full force and effect;
 - (b) That the warranties, representations and covenants as contained in the Note Documents, including those relating to the expenditure of Note proceeds, remain accurate and complete in all material respects;
 - (c) That no payment or other default has occurred under the Note or any previous draws;
 - (d) That the principal amount of all draws under the Note do not exceed (i) the maximum principal amount specified in the Proceedings or the Note; (ii) Issuer's maximum cumulative cash flow deficit for the current fiscal year (plus 5% of the prior fiscal year's general fund expenditures) as determined as of the date of the draw; and (iii) the maximum amount of adequate education grants to be received

by Issuer from the State of New Hampshire pursuant to RSA 198:41 and RSA 198:42 less any such grants theretofore received by Issuer.

(e) That since the date of the Note, Issuer has not issued any bonds, notes or other indebtedness other than draws under the Note;

(f) That since the date of the Note there has been no material adverse change in the condition, financial or otherwise, of Issuer.

Dated as of the 2nd day of December, 1999.

MONADNOCK REGIONAL SCHOOL
DISTRICT, NEW HAMPSHIRE

Nancy L. Carlson
(Treasurer)

Christy Starnit
11/11
John F. Clark
Robert H. Weeks
W. A. Hanks
H. Matson
Donald G. Argue

(School Board)

(Issuer's Seal)

E:\Dhbarnes\vmrsd\noterider.wpd

MONADNOCK REGIONAL SCHOOL DISTRICT, NEW HAMPSHIRE (the "District")

**Certificate Regarding \$1,645,000
Adequate Education Grant Anticipation Note(s) Dated December 2, 1999
Due April 14, 2000 and
Bearing Interest at the Annual Rate of 3.91%
(collectively the "Notes")**

We, the Clerk, the Treasurer and at least a majority of the School Board of the District, of whom there are ten (10) members, have signed this Certificate to certify, represent and covenant as follows with respect to the Notes, with the understanding that purchasers of the Notes are relying upon this Certificate in purchasing the Notes:

I. Proceedings Authorizing the Notes (the "Proceedings")

A. The School Board held a public hearing with respect to the issuance of the notes on November 29, 1999, notice of which hearing was published in a newspaper of general circulation in the District at least seven (7) days prior to the hearing.

B. The Notes were authorized by least a majority of the School Board at a duly noticed meeting of the School Board, at which a quorum was present.

C. The School Board has approved the terms of the Notes including, without limitation, the amount, interest rate, premium (if any), maturity, redemption premium (if any) and the form and sale of the Notes to the purchaser(s) thereof (collectively the "Purchaser"), all as being in the best interests of the District.

D. The Proceedings were conducted in accordance with the Right-to-Know Act, RSA 91-A and any standing rules of the undersigned.

E. None of the Proceedings has been repealed, rescinded or amended.

F. No other debt has been incurred pursuant to the Proceedings.

II. Incumbency; Execution and Delivery of Notes

We, the said officers, further certify:

A. That we are the duly chosen, qualified and acting officers as undersigned;

B. That there was no vacancy in any of our offices at the time the Proceedings took place;

C. That none of the Undersigned nor, to the best of our knowledge, any other official of Issuer who has responsibility for issuing the Notes has any interest in or with the Purchaser;

D. That as School Board members and Treasurer we have signed the Notes (or had a facsimile thereof printed thereon);

E. That the Notes bear the seal of the District (or facsimile thereof) which is also affixed hereto;

F. That the undersigned Treasurer certifies that the Notes were delivered on the date hereof and that the full purchase price therefor, equal to the amount of the Notes, was paid by the Purchaser on the date hereof.

III. No Litigation

We, the said officers, further certify that with the exception of the "Claremont litigation", so called, there has been no litigation or other proceedings affecting the validity or issuance of the Notes or the power to have taxes levied and collected to pay the same; that none is pending or, to the best of our knowledge, threatened; and that neither the corporate existence nor boundaries of the District, nor the title of any of the undersigned to our respective offices is being contested.

IV. Use of Note Proceeds

A. Pursuant to the provisions of RSA 198:20-d, proceeds of the Notes will be utilized by the District for the payment of the District's current maintenance and operation expenses.

V. Amount of Notes

A. The principal amount of the Notes does not exceed (i) the amount of adequate education grants paid (or to be paid) to the District by the State of New Hampshire (the "State") pursuant to RSA 198:41 and RSA 198:42; less (ii) amounts on account of such grants heretofore received by the District.

VI. Disclosure of Information to Purchaser(s) of Notes

We, the said officers, further certify that we have afforded the Purchaser with access to all information about the District and its finances that would be necessary to enable the Purchaser to make an informed investment decision; that such information is true and complete in all material respects and did not and does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading; and that there has been no material adverse change in the condition of the District since the date such information was furnished to the Purchaser.

VII. Arbitrage and Other Tax Matters

We, the said officers, further certify that, for purposes of certain provisions of the Internal Revenue Code of 1986, as amended (the "Code"):

A. No Arbitrage

1. The proceeds of the Notes are being used to pay maintenance and operation expenses of the District for the current fiscal year ending June 30, 2000 pending receipt of adequate education grants to be paid to the District by the State pursuant to RSA 198:41 and RSA 198:42.

2. On the basis of the facts, estimates and circumstances in existence on the date hereof, the monthly receipts and expenditures of the District for the fiscal year ending June 30, 2000 are set forth in Exhibit A, attached hereto. Exhibit A includes all funds available without legislative or judicial or contractual requirement that such funds be reimbursed.

3. The District's general fund expenditures, for the fiscal year ending June 30, 1999, are also set forth on Exhibit A.

4. The Notes are a special obligation of the District payable from adequate education grants to be paid to the District by the State pursuant to RSA 198:41 and RSA 198:42.

5. The District has not created or established, nor does it intend to create or establish, any debt retirement fund, sinking fund or similar fund for the payment of debt service on the Notes or which may be pledged as security for the Notes.

6. All outstanding Adequate Education Grant Anticipation Notes of the District, if any, will be paid on the date of delivery of the Notes.

7. The Notes will not be outstanding for a period of time longer than that for which the proceeds thereof are reasonably needed by the District.

8. The District has not been notified of any action by the Commissioner of the Internal Revenue Service to disqualify it as an issuer whose arbitrage certificates may be relied upon.

9. To the best of our knowledge, information and belief the above expectations are reasonable.

B. No Private Activity Bonds

1. That none of the proceeds of the Notes will be utilized for a private business use (Code §§141(b)(1) and (3)).

2. That payment of principal and interest on the Notes will not be derived from or secured by property to be utilized for a private business use (Code §141(b)(2)).

3. That none of the proceeds of the Notes will be used to make or finance loans to persons other than governmental units (Code §141(c)).

C. \$5 Million Exception from Rebate Requirements (Code §148(f)(4)(C))

1. That the Notes are issued by the District, which is a political subdivision of the State.

2. That pursuant to the representations in Section VII(B) above, the Notes are not private activity bonds within the meaning of Code §141.

3. That ninety-five percent (95%) or more of the net proceeds of the Notes are to be used for local governmental activities of the District (or of a governmental unit the jurisdiction of which is entirely under the jurisdiction of the District).

4. That the aggregate face amount of tax-exempt bonds (other than private activity bonds) issued by the District (and all subordinate entities thereof) during the calendar year within which any Notes are being issued is not reasonably expected to exceed Five Million Dollars (\$5,000,000).

5. That the Notes are not being issued, in whole or in part, to refund other notes heretofore issued by of the District.

D. Designation of Notes as Qualified Tax-Exempt Obligations (Code §265(b)(3))

1. That pursuant to the representations in Section VII(B) above, the Notes are not private activity bonds within the meaning of Code §141.

2. That the District hereby designates the Notes as "Qualified Tax-Exempt Obligations" for purposes of Code §265(b)(3)(B)(ii).

3. That the District (and any subordinate entities thereof) reasonably anticipates that it will not issue more than Ten Million Dollars (\$10,000,000) in tax-exempt obligations in the calendar year within which the Notes are being issued (other than private activity bonds or bonds all of the proceeds of which are utilized to refund bonds issued by the District at an earlier date).

4. That the District (and any subordinate entities thereof) hereby covenants that it will not designate more than Ten Million Dollars (\$10,000,000) of its obligations as Qualified Tax-Exempt Obligations during the calendar year within which the Notes are being issued.

5. That the Notes are not being issued, in whole or in part, to refund other notes heretofore issued by the District.

E. Federal Guarantee Certifications

1. Except as specifically set forth in Paragraph 2 below or otherwise permitted under Section 149(b) of the Code, (a) the payment of the principal or interest on the Notes is not directly or indirectly guaranteed (in whole or in part) by the United States or an agency or instrumentality thereof; and (b) no portion of the proceeds of the Notes shall be (i) used in making loans the payment of principal or interest with respect to which are to be guaranteed (in whole or in part) by the United States or any agency or instrumentality thereof, or (ii) invested (directly or indirectly) in federally insured deposits or accounts (being any deposit or account in a financial institution to the extent insured under Federal Savings and Loan Insurance Corporation, the National Credit Union Administration, or any similar federally-chartered corporation).

2. As allowed by Section 149(b)(3) of the Code, the certifications set forth in Paragraph 1 shall not apply to (a) proceeds of the Notes invested for such period of time until such proceeds are needed for the purposes of the issue; (b) investments in bonds issued by the United States Treasury; or (c) other investments permitted under regulations promulgated by the United States Treasury.

F. Other Covenants of the District

1. The District shall at all times do and perform (or, as the case may be, refrain from doing and performing) all acts and things permitted by law and necessary or desirable in order to assure (a) that interest paid by the District on the Notes will be excluded from the gross income of the holder thereof for the purposes of federal income taxation; and (b) that the Notes will not become private activity bonds under Section 141 of the Code.

2. Without limiting in any manner the scope or generality of the foregoing, the District covenants (a) that it will complete, sign and file "Form 8038-G, Information Return for Tax-Exempt Governmental Bond Issues," on or before the fifteenth (15th) day of the second calendar month after the close of the calendar quarter within which the bond is issued (Code §149(e)); and (b) that it will not invest the proceeds of the Bond in such manner as to render the same an arbitrage bond under the Code (Code §148(a)).

Dated this 2nd day of December, 1999.

MONADNOCK REGIONAL SCHOOL DISTRICT,
NEW HAMPSHIRE

Nancy L. Carlson
Treasurer

V. F. F. F. F.
District Clerk

Christopher Stewart
H. V.
John L. Lahti
W. M. F.
Robert D. Dyer
W. A. Hall
Donald G. Aguin

School Board

(DISTRICT SEAL)

E:\Dhbarnes\mrsl\cert.wpd

*Myron S. Steere
12 Sawyers Crossing Road
Swanzy, New Hampshire 03446*

November 19, 1999

William N. Prigge
Goodnow, Arwe, Ayer, Prigge, Hoppock & Kane, P.C.
45 Roxbury Street
Keene, New Hampshire 03431

Dear Bill:

It was good to talk with you on the telephone earlier this week. This letter and attachments should provide the information necessary to prepare an article for the warrant at the next Monadnock Regional School District Annual Meeting.

As we discussed, the drafted article must be approved by the MRSD Board and then forwarded to the State Board of Education for approval prior to being placed on the ballot. The State Board has indicated that they would act quickly on our request. As you know the schedules for the annual meeting are closing in on us and time is critical.

The only changes to the article from last year are as follows:

- 1] Provision for a weighted vote based on Town populations from the most recent United States census, which would be updated upon completion/publication of each ten-year census.
- 2] Use of weighted vote could be called by any single member of the MRSD Board prior to any vote of the Board.

I have enclosed the article from last years meeting and a copy of the worksheet weighting the votes by population from the 1990 United States census.

If you have any questions or need additional information please give me a call at work during the day at (413) 750-7280 or at home in the evening at (603) 357-4669.

Very truly,



CC: Monadnock Regional School District Board and SAU #38

ARTICLE SIX: To see if the Monadnock Regional School District amends the composition of and representation to the Monadnock Regional School Board to more accurately reflect the one-person/one-vote principle and to enable each member town to elect its own representative or representatives by changing the composition of the School Board from ten (10) members to fifteen (15) members as follows:

<u>Municipality</u>	<u>Population</u>	<u>Current Membership</u>	<u>Amended Membership</u>
Fitzwilliam	2,011	1	2
Gilsum	745	1	1
Richmond	877	1	1
Roxbury	248	1	1
Sullivan	706	1	1
Surry	667	1	1
Swanzey	6,236	2	6
Troy	2,097	2	2

Further provided that this Amendment take effect with the Annual Meeting of the District in 2000, and that the original terms of office for the membership of the Board be as follows:

A. For a One Year Term:

- 1 Representative from Fitzwilliam
- 1 Representative from Richmond
- 1 Representative from Surry
- 2 Representatives from Swanzey

B. For a Two Year Term:

- 1 Representative from Fitzwillim
- 1 Representative from Roxbury
- 2 Representatives from Swanzey
- 1 Representative from Troy

C. For a Three Year Term:

- 1 Representative from Gilsum
- 1 Representative from Sullivan
- 2 Representatives from Swanzey
- 1 Representative from Troy

After each board member serves their original term, all subsequent terms for membership will be three (3) years.

In the event that said Amendment to the composition and membership of the School Board is adopted by the voters of the Monadnock Regional School District, the proposed Amendment as voted shall be submitted to the New Hampshire State Board of Education for approval in accordance with RSA 195: 19-a.

Monadnock Regional School District School Board Membership as Amended
Weighted Vote Alternatives Calculations

Prepared for Meeting on September 28, 1999

Municipality A	Population B	Population Percent C	Current Board Membership D	Current Board Percent E	Amended Board Membership F	Amended Board Percent G	Population Weighted Vote H	Capital * Assessment (Dollars) I	Equal Value Percent J	Capital Weighted K	ADM * Assessment (Dollars) L	Equal Value Percent M	ADM Weighted N
Fitzwilliam	2,011	14.80%	1	10.00%	2	13.33%	2.22	193,729	17.91%	2.69	2,455,477	14.67%	2.20
Gilsum	745	5.48%	1	10.00%	1	6.67%	0.82	54,517	5.04%	0.76	791,711	4.73%	0.71
Richmond	877	6.45%	1	10.00%	1	6.67%	0.97	87,832	8.12%	1.22	1,246,987	7.45%	1.12
Roxbury	248	1.83%	1	10.00%	1	6.67%	0.27	23,256	2.15%	0.32	256,093	1.53%	0.23
Sullivan	706	5.20%	1	10.00%	1	6.67%	0.78	41,320	3.82%	0.57	801,754	4.79%	0.72
Surry	667	4.91%	1	10.00%	1	6.67%	0.74	66,307	6.13%	0.92	719,738	4.30%	0.65
Swansey	6,236	45.90%	2	20.00%	6	40.00%	6.88	492,163	45.50%	6.83	7,985,739	47.71%	7.16
Troy	2,097	15.43%	2	20.00%	2	13.33%	2.32	122,554	11.33%	1.70	2,480,584	14.82%	2.22
Total	13,587	100.00%	10	100.00%	15	100.00%	15.00	1,081,678	100.00%	15.00	16,738,082	100.00%	15.00

* Financial from Annual Report - March 1999 - MRSD

GOODNOW, ARWE, AYER, PRIGGE, HOPPOCK & KANE

PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

45 ROXBURY STREET

P. O. BOX 505

KEENE, NEW HAMPSHIRE 03431-0505

TELEPHONE (603) 352-0222

FAX (603) 352-5571

JOHN R. GOODNOW (1931-1972)
KENNETH J. ARWE (1943-1987)
FRANCIS H. AYER (1948-1993)

OF COUNSEL
JOHN S. GOODNOW

WILLIAM N. PRIGGE
JOSEPH S. HOPPOCK
LARRY S. KANE

JOHN B. LOFTUS, III

December 2, 1999

COPY

Myron S. Steere
12 Sawyers Crossing Road
Swanzey, New Hampshire 03446

Dear Mike:

I have now had a chance to work with Article 6 from the 1999 warrant of the Monadnock Regional School District to try to incorporate what I understand to be the concerns of both the committee working on reapportionment and representatives of the State School Board. As you will see, I have patterned the proposed 2000 warrant article on the 1999 article with the exception of the second paragraph where the word further has been deleted from the opening of that paragraph and the year 2001 has been substituted for the year 2000 in reference to the cycle of terms for Board members to be elected.

The new paragraph in the proposed warrant article begins at the bottom of the page. It incorporates the Population Weighted Vote column from the sheet that you provided from the meeting (of the committee?) of September 28, 1999. The proposed article provides for the calling of a weighted vote by any member of the Board for a question on the floor at a regular or special meeting of the Board. This would not include committee meetings if in fact votes are taken in committee meetings. As best I can I have indicated that the current population figures will be operable until the 2000 figures become established, and assuming that this program goes forward the figures would be revised each ten years after the census totals were announced.

Since I have not been part of the deliberations of the committee nor the meetings with the State School Board (which is not a complaint) you would know better than I whether I have covered the issues that are of concern to both bodies. If some concern is not addressed in this revision of last year's article, please let me know. Of course, if what has been drafted creates concerns or questions from you or the committee I would be glad to review the matter with you.

I believe you indicated that you were going to run this by the State Board again prior to "meeting season". Have they really indicated whether they would give a pre-vote approval?

Myron S. Steere
December 2, 1999
Page 2

Copies of the draft are going forward to Dixie and Curt so that the Board will be current on this matter.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Bill", written in dark ink.

William N. Prigge

WNP/aw
Enclosure

cc: Dixie Gurian, Chair, Monadnock Regional School Board
Curtis J. Cardine, Superintendent

ARTICLE _____: To see if the Monadnock Regional School District will vote to amend the composition of and representation to the Monadnock Regional School Board to more accurately reflect the one-person/one-vote principle and to enable each member town to elect its own representative or representatives by changing the composition of the School Board from ten (10) members to fifteen (15) members as follows:

<u>Municipality</u>	<u>Population</u>	<u>Current Membership</u>	<u>Amended Membership</u>
Fitzwilliam	2,011	1	2
Gilsum	745	1	1
Richmond	877	1	1
Roxbury	248	1	1
Sullivan	706	1	1
Surry	667	1	1
Swanzy	6,236	2	6
Troy	2,097	2	2

Provided that this Amendment shall take effect with the Annual Meeting of the District in 2001, and that the original terms of office for the membership of the Board be as follows:

- A. For a One Year Term:
 - 1 Representative from Fitzwilliam
 - 1 Representative from Richmond
 - 1 Representative from Surry
 - 2 Representatives from Swanzy
- B. For a Two Year Term:
 - 1 Representative from Fitzwilliam
 - 1 Representative from Roxbury
 - 2 Representatives from Swanzy
 - 1 Representative from Troy
- C. For a Three Year Term:
 - 1 Representative from Gilsum
 - 1 Representative from Sullivan
 - 2 Representatives from Swanzy
 - 1 Representative from Troy

After each board member serves their original term, all subsequent terms for membership will be three (3) years.

Further provided that in the conduct of School Board affairs, any member of the board may request a weighted vote for a question on the floor before the board in any regular or

special meeting of the board, said weighted vote to be based on the population figures of the towns of the district according to the 1990 U.S. census information as follows:

<u>Municipality</u>	<u>Population Weighted Vote</u>
Fitzwilliam	2.22
Gilsum	0.82
Richmond	0.97
Roxbury	0.27
Sullivan	0.78
Surry	0.74
Swanzey	6.88
Troy	2.32

The population weighted vote shall be based on the 1990 census figures for district towns until the population figures for the 2000 census are issued at which time the population weighted vote figure will be revised accordingly. In addition, the population weighted vote will be revised after the population census figures are established for each decennial census after 2000.

In the event that said Amendment to the composition and membership of the School Board is adopted by the voters of the Monadnock Regional School District, the proposed Amendment as voted shall be submitted to the New Hampshire State Board of Education for approval in accordance with RSA 195:19-a.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 21, 1999**

**MEETING AT
Monadnock Regional High School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

CALL TO ORDER AT 7:00 PM

1. 7:00 P CONSENT AGENDA

- a. Minutes of previous meeting
- b. Old Business

2. 7:10 P CITIZEN CONCERNS:

3. 7:20P STUDENT COUNCIL CONCERNS:

4. 7:30P OTHER SCHOOL BOARD BUSINESS

- a. Board committee reports:
 - 1. Communications Committee
 - a. Dixie Gurian will update the board on the latest activities of the Communications Committee
 - 2. Policy Committee:
 - a. Board Evaluation Set Dates
 - b. First Read of Section 504 Plan Policy
 - 3. Facilities Committee
 - a. Gilsum Project
- b. Curriculum Report: Dave Hodgdon
- c. New Business
- d. Old Business
 - Action on Board Subcommittee Report / Legal Opinion of the District Attorney.
- e. 21st Century Report
 - Letter to High School Students
 - Committee Members Identified by the selectman to date as candidates for Board Committee on our goal for a Safe, Clean facility for all students.
 - Setting a 21st Century January Meeting (Board and Administration)
- f. Action on the Manifest
- g. Correspondence/announcement.

5. 9:00P SUPERINTENDENT'S REPORT

6. 9:15P Setting the next meeting's agenda

7. 9:20P NON PUBLIC SESSION

8. ADJOURNMENT

1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 21, 1999**

**MEETING AT
Monadnock Regional High School**

The public is encouraged to attend MRSD Board meetings. Comments are welcome during the "Citizen Concerns" portion of the agenda. Input on other agenda items is welcome upon recognition by the Board Chairman.

Detail of Agenda

OTHER SCHOOL BOARD BUSINESS

- 4a. Board committee reports:
 - 1. Communications Committee: The Communications Committee will update the board about current efforts: Dixie Gurian
 - 2. Policy Committee
 - a. Don Arguin will make recommendations about dates to complete the board evaluation
 - b. First Read of 504 Policy passed out on 12/7
Policy Committee update
 - 3. Facilities Committee
 - a. Report on the Gilsum project / Barry Fowler and Chrysten Starrett.
- 4b. David Hodgdon: Dr. Hodgdon and I will be discussing future curriculum reports. This discussion will be connected to the item in 4d concerning the 21st Century meeting in January (Board and Administration)
- 4c. New Business: Any New Business
- 4d. Old Business
 - Action on Board Subcommittee Report / Legal Opinion of the District Attorney. During the last meeting we passed out copies of the latest proposal for reapportionment of the board. You also received our attorney's letter regarding this issue. The board needs to decide what action it wants to take on this issue.
- 4e. Mr. Cardine will update the board on current efforts to involve MRSD High School Students in the MRSD 21st Century Project. In addition we will be setting a date for a meeting on the 21st century goals in January.
- 4f. Action on the Manifest
- 4g. Correspondence/announcement.
- 5. Superintendent's Report
 - Report on T.A.P. Survey proposal. I will bring this to the meeting.
- 6. Setting the Agenda for the January 4, 2000 Meeting
- 7. Non-Public

MONADNOCK REGIONAL SCHOOL DISTRICT

Board Meeting
December 21, 1999
Monadnock Regional High School

CALL TO ORDER

D. Gurian, Chairperson called the meeting to order at 7:07 PM.

Ms. Gurian reminded Board members and citizens in attendance that the purpose of this meeting, as always, is to continue to keep the educational needs of children in mind. Additionally, members and citizens should remember the first District Goal 1999-2000; "All children in the Monadnock Regional School District will be known".

Present:

D. Arguin, D. Gurian, B. Hamill, W. Matson, C. Starrett, C. Tolman (at 7:10 PM) and G. White. Also present: C. Cardine, Interim Superintendent, R. Seymour, Business Manager, K. Dassau, Assistant Superintendent of Student Services, D. Hodgdon, Director of Curriculum and Instruction, D. Mousette, E. Tatro and D. Hosang. Also in attendance, Myron Steere, District Moderator. Absent: D. Carluccio, D. Darley, R. Thackston.

CONSENT AGENDA:

a. Minutes of previous meeting

G. White MOVED: that the minutes of the December 7, 1999 meeting be approved.

SECONDED: W. Matson. VOTE: 5-0-1-4. The motion passes.

b. Old Business:

None

CITIZEN CONCERNS:

None

STUDENT COUNCIL CONCERNS:

There was no report as the Student Council representatives were not present.

C. Tolman arrived at 7:10 PM.

OTHER SCHOOL BOARD BUSINESS:

a. Board committee reports

1. Communications Committee

a. Dixie Gurian: Report on latest activities of the Communications Committee

D. Gurian reported that a Monadnock Regional High School calendar prepared by Dr. D. Hodgdon was completed and distributed to students. The calendar includes the Student Handbook and listings of all school activities from January 2000 to June 2000. Ms. Gurian congratulated Dr. Hodgdon on the completed calendar and thanked

him for a job well done. The calendar was distributed to Board members in attendance.

C. Cardine is currently working on the Monadnock District profile, which will be a snapshot of the District's educational opportunities. This profile will be available for the Board of Realtors and for anyone interested in learning more about the District.

The Communications Committee is currently working on a mailing, which will be sent to all voters prior to the annual meeting on February 5, 2000. This brochure will include information about the Gilsum building project and the teachers' contract and will list all of the warrant articles. The document will also include a list of the District polling locations and times for voting. The publication will be mailed in the third week of January.

Dr. Hodgdon's quarterly newsletter to parents will be sent on December 22, 1999. C. Cardine encouraged meeting participants to visit the District's web site at www.mrhs.org to see updated information about District schools.

2. Policy Committee

a. Board Evaluation Set Dates

D. Arguin reported on behalf of the Policy Committee. Mr. Arguin distributed policy BK, Evaluation of Board Operational Procedures. There has been a change in the language since this policy was previously distributed. The policy will now state that the Board evaluation will be conducted annually, rather than "from time to time" as previously stated. Additionally, the Policy Committee is proposing to add two paragraphs to the policy indicating that prior to the annual evaluation a Board subcommittee will provide a recommendation on an evaluation tool to be used. The second paragraph will indicate that the recommendation and approval should be done in December and the evaluation will be performed in January of each year. Mr. Arguin indicated that it was the Committee's hope that the first reading of the policy could take place at this meeting with the second reading to be held at the next Board meeting, January 4, 2000. After approval at the January 4, 2000 meeting the Committee proposes to distribute the evaluation for Board members to take home and complete.

G. White MOVED: to approve the first reading of policy BK at tonight's meeting.
SECONDED: C. Tolman. VOTE: 7-0-0-3. The Board unanimously approves the motion.

b. First Read of Section 504 Plan Policy

Mr. Arguin reminded Board members that the Non-Discrimination Policy: Section 504 was included in the Board packet with this evening's agenda. There was some discussion regarding the policy.

D. Arguin MOVED: to amend the Non-Discrimination Policy: Section 504, page three, Level III. The words "Board of Education" on line two will be changed to

Monadnock School Board.

SECONDED: C. Tolman. VOTE: 6-1-0-3. The motion passes.

C. Tolman MOVED: to accept the first reading of the Non-Discrimination Policy: Section 504 as amended.

SECONDED: W. Matson. VOTE: 7-0-0-3. The Board unanimously approves the motion.

c. Facilities committee

a. Gilsum Project

No report at this time.

C. Starrett reported that there will be an Open House at the Emerson School on Sunday, January 9, 2000. The purpose of the Open House will be for citizens to tour the new addition to the school. All Board members are encouraged to attend.

b. Curriculum Report: Dr. David Hodgdon

Dr. Hodgdon informed the Board that the curriculum report topic for the January Board meeting will be Service Learning. Dr. Hodgdon will report on the curriculum work that has been done since he began his service with the District in July 1999.

c. New Business

In the absence of D. Carluccio, Chairperson of the Superintendent Search Committee, D. Gurian gave a report on the progress of the search. Ms. Gurian distributed a list of persons currently slated to be part of the Search Committee. Ms. Carluccio has been in touch with the New Hampshire School Boards Association (NHSBA) and is in the process of identifying a date in the second week of January 2000 for a meeting with the committee and the NHSBA representative. Ms. Carluccio indicated to Ms. Gurian that conducting the first meeting of the Search Committee in the second week of January fits the time frame for conducting a successful search.

d. Old Business

C. Cardine indicated that the Board needs to take an action on the subcommittee report and legal opinion of the District Attorney regarding the latest proposal for reapportionment of the Board. Myron Steere, Chairperson of the subcommittee, was present to answer questions.

C. Starrett MOVED: to approve sending the latest proposal for reapportionment of the Board to the State Board of Education for approval and agreement.

SECONDED: D. Arguin.

There were several questions from the Board, which Mr. Steere fielded. Mr. Steere said that the State Board indicated it would approve the proposal as amended. After State Board approval the proposal would become a warrant article, which the District citizens would be voting on in March. Mr. White indicated that he would not be able to support the new proposal if the members were not elected at large. After more discussion the Chairperson called for the vote. VOTE: 6-1-0-3. The motion passes.

e. 21st Century Report:

1. Letter to High School Students

Mr. Cardine told Board members that a letter regarding the 21st Century Report meeting would be going out to High School Students. The date of the meeting is not yet set, but will be sometime in late January.

2. Committee Members Identified by the selectmen to date as candidates for Board Committee on our goal for a Safe, Clean facility for all students.

To date, area Selectmen have identified nine candidates for the Safe, Clean Facility Committee.

C. Starrett asked why only nine committee members have been identified when there were approximately 20-25 people on the Five-Year Facilities Committee. Mr. Cardine answered that to date, only nine have been identified, however, he is expecting more individuals to come forward.

3. Setting a 21st Century January Meeting date (Board and Administration).

Administrators are meeting with teachers to assess the goal, every child will be known. There will be discussions regarding how the District knows that this goal is being met and how to set up measurable goals. Mr. Cardine requested a meeting of the Board and Administrative team. The date was set for Tuesday, January 25, 2000 at 6:00 PM at the Cutler School (pizza to be provided). A reminder will be sent to the Board and the A Team.

Mr. Cardine has asked principals to send copies of teacher evaluations to the SAU office for review. The evaluations will focus on the goal of every child being known.

f. Action on the Manifest

W. Matson MOVED: that the Board approve the Manifest in the amount of \$938,683.14. (Payroll, 12/08/99, \$1,119.65; Payroll, 12/14/99, \$455,962.00; Accounts Payable, 12/08/99, \$1,715.00; Accounts Payable, 12/15/99, \$1,635.51; Accounts Payable, 12/17/99, \$1,602.30; Accounts Payable, 12/20/99, \$36,095.84; Accounts Payable, 12/21/99, \$438,052.84; Accounts Payable, 12/21/99, \$2,500).

SECONDED: G. White VOTE: 7-0-0-3. The Board unanimously approves the motion.

g. Correspondence/announcements

Mr. Cardine read a letter to J. Butterfield and his co-presenter at the Science Workshop. The letter was from another teacher praising the team for an excellent educational presentation. Mr. Cardine indicated that it is his hope to elevate workshops to the level of courses, thus generating increased enthusiasm from teachers who attend.

Mr. Cardine has also received a letter from Kathleen Allen, a former Board member, volunteering to be the District Clerk. Ms. Allen comes highly recommended by Mr. Cardine and Mr. Seymour.

C. Starrett MOVED: to accept Kathleen Allen as the District Clerk.

SECONDED: G. White. VOTE: 7-0-0-3. The Board unanimously approves the motion.

SUPERINTENDENT'S REPORT

Mr. Cardine has received correspondence from the Light, Sound and Action Committee at Monadnock Regional High School updating him on the lighting project. C. Starrett asked for a round of applause for the excellent holiday show presented at the high school.

Mr. Cardine indicated that he and other area Superintendents attended a meeting at the United Way regarding a proposed TAP survey (Teen Assessment Profile). This survey will be given to Cheshire County students (the survey is a tested tool for student opinion on drugs, alcohol, etc.) and provide baseline data. Results will help the United Way evaluate current programs and develop future programs. Disaggregate data for the Monadnock Region could be requested. The Fall Mountain and Keene Superintendents are taking the information to their Boards, hoping for approval to participate. Mr. Cardine will provide additional information regarding the TAP survey at the first Board meeting in January.

SETTING THE NEXT AGENDA

1. Second Reading of policies BK and Section 504
2. TAP Survey
3. Consideration of teacher's early retirement applications
4. Ratification of the Support Staff contract
5. Review of 2000-2001 Revenue

NON PUBLIC SESSION

At 7:55 PM W. Matson MOVED: that the Board enter a non-public session for the purpose of a parent request and negotiations.

SECONDED: W. Hamill VOTE: 7-0-0-3 by a roll call vote.

a. Parent request

The Chairperson recognized a parent who has moved from the District, works at a District School, and is requesting that her daughter be allowed to continue to attend that school. After explaining her case the parent was excused.

G. White MOVED: to allow the child to complete fourth grade at the District School.

SECONDED: W. Matson.

A discussion followed. Board members expressed strong opinion that if the motion passes the approval would be for the remainder of this school year only.

VOTE: 7-0-0-3. The Board unanimously approves the motion.

b. Negotiations

Mr. Seymour indicated that the Support Staff contract had been settled on December 20, 1999. The contract will be presented to the Board on January 4, 2000 if it has been completed. C. Starrett indicated that she would like to review the contract prior to the vote. At the January 4 meeting Mr. Seymour will give a summary of the high points of the contract. D. Gurian indicated that it was a pleasure working with Mr. Seymour during the negotiations.

At 8:30 PM C. Tolman MOVED: that the Board return to Public Session.

SECONDED: by W. Matson VOTE: 7-0-0-3 by a roll call vote.

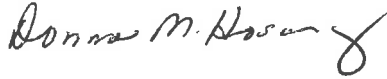
The minutes show that a discussion of a student issue and negotiations were held in the non-public session.

ADJOURNMENT

At 8:34 W. Hamill MOVED: to adjourn.

SECONDED: G. White VOTE: 7-0-0-3. The Board unanimously approved the motion.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Donna M. Hosang", followed by a large, stylized flourish.

Donna M. Hosang

A	B	C	D	E
1803				
1804	MONAD REVENUE	CURRENT YR.	2000/2001	
1805		PER MS 24		
1806	LOCAL SOURCES	USED BY DRA		
1807				
1808	TUITION	\$65,000.00	\$65,000.00	
1809	EARNINGS ON INVESTMENTS	\$40,000.00	\$40,000.00	
1810	STUDENT ACTIVITIES	\$2,000.00	\$2,000.00	
1811				
1812	STATE SOURCES			
1813				
1814	BUILDING AID	\$288,918.00	\$497,628.00	**INCLUDES 1ST EMERSON
1815	CATASTROPHIC AID	\$291,808.00	\$291,808.00	
1816	VOC AID	\$22,000.00	\$22,000.00	
1817	DRIVER ED	\$26,000.00	\$26,000.00	
1818				
1819	FEDERAL SOURCES			
1820				
1821	FED. PROGRAM GRANTS	\$261,000.00	\$262,000.00	
1822	CHILD NUTRITION	\$142,715.00	\$142,715.00	
1823	MEDICAID	\$200,000.00	\$250,000.00	
1824				
1825	OTHER FINANCING SOURCES			
1826				
1827	TRANSFER FROM FOOD SERVICE	\$400,000.00	\$400,000.00	
1828	TRANSFER FROM CAPITAL RESERVE	\$251,985.00	\$0.00	
1829				
1830	SUBTOTAL OF REVENUE	\$1,991,426.00	\$1,999,151.00	
1831				
1832	VOTED FROM FUND BALANCE	\$190,000.00	\$190,000.00	
1833	FUND BALANCE TO REDUCE TAXES	\$142,250.00	\$50,000.00	
1834				
1835	TOTAL REVENUE AND CREDITS	\$2,323,676.00	\$2,239,151.00	
1836	ADEQUACY GRANT	\$7,285,233.00	\$7,285,233.00	
1837	STATE EDUCATION TAX	\$3,897,219.00	\$3,897,219.00	
1838				
1839				
1840	TOTAL APPROP ('99/00 PER DRA)	\$20,620,937.00	\$20,799,583.00	
1841				
1842	LOCAL TAX EFFORT	\$7,114,809.00	\$7,377,980.00	3.70%
1843				
1844				

Projected 2000/2001 Revenues
 I shared with Budget Committee
 Happy New Year!
 Bob

SCHOOL ADMINISTRATIVE UNIT No. 38



SWANZEY CENTER
600 Old Homestead Highway
Swanzy, NH 03446

Telephone: 352-6955 FAX: 358-6708
SAU38@MONAD.NET



Hinsdale School District

Monadnock Regional School District

Winchester School District

Curtis J. Cardine, Interim Superintendent

Margaret A. Sullivan, Assistant Superintendent

Kenneth R. Dassau, Assistant Superintendent

David Hodgdon, Ph.D., Director of Curriculum and Instruction

Robert A. Seymour III, Business Manager

Thomas Warner, Director of Technology

12/27/99

To: The Fine Arts Department and All Student Participants in the Christmas Show
From: Curtis J. Cardine, Interim Superintendent SAU 38

Dear Staff and Students:

On Saturday, December 18th I rushed home from picking my son Andrew up in Pennsylvania in order to allow him and I to attend the Christmas show at MRHS. The rush was well worth it!

Andrew, a 1999 graduate of your school, and several of his classmates had purchased tickets knowing that the Monadnock Christmas show would be one of the highlights of their Christmas at home. Once again, the current students at MRHS delivered.

You have continued a tradition of excellence for our school with your outstanding performance. The school, our communities, the school board, and I are all proud of your accomplishment. I want you to know that at the December 21st Monadnock Regional School District School Board meeting all of the board members commented on the professionalism and grandeur of your show. You did all of us proud!

Thank you for the time and effort that you have put into making the Monadnock Regional School District shine. The fine example you have given the community and the younger students you performed for during your dress rehearsal speaks volumes about the quality of Monadnock Regional High School students.

Sincerely,

Curtis J. Cardine, Interim Superintendent SAU 38

CHESHIRE COUNTY

800 Park Avenue
Keene, NH 03431
(603) 352-4550
(603) 358-0494 FAX

County Offices

Belknap County
524-1737

Carroll County
447-5922

Coos County
788-4961

Grafton County
787-6944

Hillsborough County
3-2510

Pine Island 4-H Center
627-5637

Merrimack County
796-2151

Rockingham County
679-5616

Strafford County
749-4445

Sullivan County
863-9200

Curt Cardine
Superintendent, SAU 38
PO Box 248
Troy NH 03465-0248

December 22, 1999

Dear Curt,

Here are the survey sets and the optional questions for the four extra slots on the TAP survey. I have set the extra questions page up as a vote form for superintendents. Just indicate how you would rate each question in regards to the value of the information it could provide your district and return it to me.

If you want your board's thoughts on the optional questions you can use the same form for them. If you just want to share the optional questions with your board, just white out the instructions for rating the questions.

Let me know if there is anything else I can provide or any questions I can answer.

Have a great holiday!



Lauren Bressett
Extension Educator, 4-H Youth Development

Questions to consider for the last four slots in Monadnock Region TAP survey

Please give each question a rank from 5 to 0 with 5 meaning you have a high interest in that question, 1 low interest. Use 0 if you do not want the question included.

_____ I can count on the police if I am having a problem and need help.

0 = Strongly Agree

1 = Agree

2 = Disagree

3 = Strongly Agree

_____ Do you attend religious services or participate in other religious activities (for example, choir, religious classes, youth group)?

0 = No

1 = I belong to a religious group but don't attend services very often

2 = I often attend religious services

3 = I only participate in religious classes or youth group

4 = I attend services and participate in other religious activities

_____ Choose the following statement that best describes your feelings about the expectations teachers have of you.

0 = My teachers do not expect me to accomplish anything

1 = My teachers have expectations of me that are too low

2 = My teachers encourage me to do and be the best I can

3 = My teachers have expectations of me that are too high

4 = My teachers expect me to be like somebody else

5 = I do not know what my teachers' expectations are

_____ Choose the following statement that best describes your feelings about the expectations your parent(s) have of you.

0 = My parents do not expect me to accomplish anything

1 = My parents have expectations of me that are too low

2 = My parents encourage me to do and be the best I can

3 = My parents have expectations of me that are too high

4 = My parents expect me to be like somebody else

5 = I do not know what my parents' expectations are

_____ If you were a participant in the DARE program in either elementary or middle school, which statement best describes your attitude toward that program?

0 = I wasn't a participant in the DARE program

1 = It had a big influence on my decision making and attitude at that time and still influences my decisions on not using drugs and taking risks

2 = It had a big influence on me at the time but does not influence the decisions I make now about drugs or taking risks

3 = I did not feel that it had an influence on me at the time and it does not influence my decisions now

4 = It had a negative influence on me and probably encouraged me to use drugs or take other risks

(There are two choices with the next question - please rank each choice)

_____ 1) just add it

_____ 2) substitute it for 126 - How often the student has teased someone else about their sexual orientation, and have it complement 149 - If they have been treated differently themselves

What is the one main reason why you have treated other students differently (such as making derogatory or insulting comments about them)?

0 = I have not treated anyone differently

1 = I treat others differently because of their race or ethnic background

2 = I treat others differently because of their beliefs (religious, political, cultural, moral)

3 = I treat others differently because of their gender (sex)

4 = I treat others differently because of their sexual orientation

5 = I treat others differently because of their activities or hobbies

6 = I treat others differently because of their friends or social group

7 = I treat others differently because of their appearance

8 = I treat others differently because their family doesn't have as much money as other families

_____ What would you do if you heard a serious threat or someone talking about plans that could injure anyone in school?

0 = I would do nothing

1 = I would ignore it and think it was a joke

2 = I would be afraid to do anything about it or to discuss it with others

3 = I would tell a friend

4 = I would tell an adult in school

5 = I would tell my parent(s)

6 = I would tell an adult outside of school (such as a youth group leader, an adult friend, a minister or rabbi)

7 = I would tell the police

8 = I would tell more than one person

_____ Other than doing homework or research for a school paper, when you are on the internet what are you most likely to connect to?

0 = chat rooms or chat software (such as aol)

1 = email

2 = community activity listings

3 = newsgroups

4 = web sites that are for adults only

5 = getting information for my own personal knowledge

6 = games

7 = web based email (such as hotmail, yahoo, excite)

8 = I don't use the internet for things other than school work

Another choice would be actual frequency of use but we will have to drop some other questions for this since each response would be a question:

_____ How do you spend your internet time? Mark the number of hours per week you spend on these sorts of internet sites. If you do not use the internet or there are sites you do not visit mark "0" for that item.

0 hours 1-3 hours 3-5 hours 5 to 9 hours 10 to 15 hours More than 15 hours

games

homework assistance or research for school papers

search for general knowledge for personal use

chat rooms or chat software (such as aol)

newsgroups

web sites that are for adults only

web based email such as hotmail, yahoo, excite