

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

January 5, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
- d. Board committee reports

2. CITIZEN CONCERNS

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Swanzey Selectmen - Land Acquisition (see attachment)
- b. Status report on the Claremont Lawsuit (see attachment)
- c. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Discussion of the District Meeting setup.

6. NON PUBLIC SESSION

- a. Personnel Contract Negotiations
- b. Nomination of staff members.

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
January 5, 1993, Monadnock Regional High School

Winston Wright, Vice Chairman convened the meeting at 7:37 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright, and J. Young.
Also present: Dr. Wheeler, J. Menton, D. Moussette, N. Evans and Charles Roosa. J. Tetreault, student representative, was not in attendance.

Consent Agenda

J. Carnie MOVED: the approval of the minutes of December 15, 1992 with the correction the minutes of the non public session be removed;
SECONDED by J. Young. VOTED: 9-0-0-1.

There were no requests for reimbursements.

Dr. Wheeler referenced a letter from Ted Comstock, attorney for the New Hampshire School Boards Association, regarding the unanimous ruling of the New Hampshire Supreme Court to uphold the ruling of a lower court which had invalidated a property tax abatement program for parents sending their children to schools outside of a school district. Dr. Wheeler provided the school board copies of a letter from the Troy Selectmen questioning the validity of the ADM for Troy students and citing a number of concerns. Dr. Wheeler described a number of circumstances that lead to misinformation of student residence. Copies of Dr. Wheeler's response to the Troy selectmen were distributed to the School Board and discussed. Dr. Wheeler noted he received a letter from the Fitzwilliam selectmen expressing a similar concern. The Board acknowledged a note of appreciation from Ellen Corindia, captain of the high school field hockey team, for the sweatshirts presented to the team by the Board in recognition of its outstanding season.

The Board was provided copies of the 93-94 budget adopted by the Board on December 15, 1992. A booklet of budget summaries and related information was also distributed to each member. A document showing the final adjustments to the Board's adopted budget and current assessment was distributed. The documents were briefly discussed.

D. Keating reported on the activities of the Facilities Committee and the Joint Citizens Committee and the preparations being made for the upcoming vote on the middle school bond issue. He described the development of a position paper and a meeting scheduled to be held with the Budget Committee on January 18, 1993, 7:00 PM, at the high school. He also suggested that the Board consider a policy whereby staff would be reduce in relation to decreases in pupil enrollment, a concern expressed by the Joint Committee. The Chair suggested the matter be discussed latter on in the agenda. J. Fallon reported on the first meeting of the Budget Committee with the administration. He indicated that the Committee commended the administration for the

information made available to them. Dr. Wheeler provide the Board with a schedule of further Budget Committee meetings.

Citizen's Concerns - None

Student Council's Concerns - None

Other School Board Business

Homer Bradley, Town of Swanzeys attorney, reviewed the Town's previous request to acquire school district property in the rear of the Swanzeys Town Hall to be used for parking and to support the town hall's septic system. Details of the land in question were described by Attorney Bradley as shown on a prepared map. He was accompanied by the Swanzeys selectmen, Beth Fox, Administrative Assistant and Elton Blood, Road Agent. Attorney Bradley presented a petition to the Board an article for the upcoming Annual School District Meeting providing for voters to act upon the acquisition of land by the Town. He asked that the School Board support the petition. The discussion that followed cover a number topics, including; but not limited to the use of the parking area by the public for school sponsored events, the use of the District's right-of-way for Town purposes, the Town's responsibility to maintain the right-of-way, liabilities of the Town and the District, and an acceptable benefit to the District in exchange for the land. W. Wright MOVED: to support the petition as presented; SECONDED by B. Hamill. L. Barrett MOVED TO AMEND: The support of the petition be contingent upon the District's right to use the parking area and the Town accepting responsibility for maintaining the right-of-way, and the Town be granted the use of the right-a-way; SECONDED by J. Young. AMENDMENT VOTED: 7-3-0-0. MOTION VOTED: 7-3-0-0.

The matters surrounding the appeal of the Claremont litigation were discussed. L. Barrett, a member of the committee pursuing the litigation, spoke briefly as a matter of information for the Board, making reference to a letter pertaining to a notice of appeal to the New Hampshire Supreme Court. J. Carnie stated that any additional District funds requested to support the litigation must be justified.

J. Young MOVED: the approval of Lunch Program Voucher dated 1/5/93 for \$2,647.79, Payroll #13 dated 12/18/92 for \$312,998.67 and Payorder Manifest dated 1/5/93 for \$167,748.06; SECONDED by J. Carnie. VOTED 10-0-0-0.

T. Britton returned to the request for a enrollment policy. After considerable discussion the consensus was that such a policy wasn't necessary as evidenced by the Board's action to reduce staff this school year at the Emerson School, and by the "RIF" language in the District's collective bargaining agreement.

T. Britton also returned to the information provided earlier in the meeting regarding revenues and the projected current assessment for the 93-94 school year. He expressed concern that despite the adjustments made to reduce the appropriation, the adjustments did not correspondingly reduce the current assessment. Instead the current assessment doubled.

Superintendent's Report

The option of holding the annual school district out side of the district was discussed. Dr Wheeler reported that he was advised by the Department of Education of the Board's right to determine the site of the meeting. The Board was advised that a response from the Keene State College officials would not be forth coming until an application had been filed on behalf of the school district. Concerns for a large voter turn out and public safety were expressed. J. Young MOVED: The Administration be authorized to file an application for the use of the Spaulding Gymnasium for annual meeting; SECONDED by B. Ballou. VOTED: 9-1-0-0.

W. Wright raised questions regarding the election of school officials at town meeting and expressed the need to provide correct and similar information to all the towns as to the proper proceedings. The administration indicated that the New Hampshire Election Laws will be implemented and town officials will be informed.

Non Public Session

At 10:10 p.m., L. Barrett MOVED: The Board enter into non public session for the purpose of discussing negotiations; SECONDED by J. Fallon. VOTED 10-0-0-0. A future meeting date was discuss and terms of the proposed settlement were reviewed. No action was taken.

The Board returned to public session at 10:20 p.m. and the meeting was adjourned.

Respectfully submitted,

John M. Menton



STATE OF NEW HAMPSHIRE
SCHOOL WARRANT
MONADNOCK REGIONAL SCHOOL DISTRICT

(DRAFT)

To the inhabitants of the Cooperative School District in the Towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy qualified to vote in District affairs:

You are hereby notified to meet at the Monadnock Regional High School, Swanzey Center, New Hampshire on Saturday the 6th day of March, 1993 at 11:00 o'clock in the forenoon to act upon the following subjects:

NOTICE: School District officers to be elected at the Town Meeting of each member town in accordance with the statutory election procedures adopted by the District at its Annual Meeting on March 7, 1992 (RSA 197:1). The School District Warrant for the election of school officials has been posted in each of the District's member towns.

1. To see if the District will authorize the construction of a new Grade 6- 8 Middle School with adjoining construction for Grade 5, including furnishings, equipment, architectural and other fees, site development and any other items incidental to and necessary for such construction, on land presently owned by the Monadnock Regional School District, and further to raise a sum not to exceed Seven Million Two Hundred Thousand Dollars (\$7,200,000.) by issue and sale of bonds or notes of the School District in accordance with provisions of Chapter 33 of the Revised Statutes Annotated as amended and to apply toward the cost of the project all grants received in addition to said sum.
2. To see if the District will vote to convey to the Town of Swanzey a small parcel of land abutting the Town Hall lot in Swanzey center for a leach field and parking area together with a right to pass and repass to New Hampshire Route 32 along the existing driveway to the south of the Mt. Caesar Union Library; and authorize the School Board to determine the size and shape of the parcel and price and to authorize the Chairman of the School Board to sign the deed when the size and shape of the land and terms have been agreed upon, or take any action relative thereto. (By Petition)

3. To see if the District will vote to authorize the Monadnock School Board to withdraw Five Hundred Twenty-five Thousand Dollars (\$525,000.) from the Capital Reserve Fund, created under Article 5 of the 1975 Annual District Meeting of the Monadnock Regional School District for the specific purpose of replacing the heating and ventilation system that serves the original Mt. Caesar structure at a cost of \$225,000, and to enclose the north court yard of the Monadnock Regional High School at a cost of \$300,000.
4. To see if the District will vote to authorize the School Board of the Monadnock Regional School District to transfer any of its unencumbered surplus funds, if any remaining on hand of the fiscal year June 30, 1993, to the capital reserve fund created under Article 5 of the 1975 Annual Meeting of the Monadnock Regional School District, or take any action thereon.
5. To see if the District will vote to authorize and empower the District to borrow money for the purpose of paying estimated special education costs for the 1993 -1994 school year pursuant to the provisions of RSA 198:20-D as amended effective July 1, 1992 upon terms and conditions determined by the School Board to be in the best interest of the District: and furthermore, to authorize the School Board to execute such notes and related documents as may be required to accomplish the borrowing; and to take any other action in relation thereto.
6. To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing school year.

Given under our hands and seals this xxth day of February, 1993

Monadnock Regional School Board

To: Monadnock School Board Members
Member Towns - Selectmen
Supervisors of Check List
Town Clerks
Town Moderators

From: John M. Menton, Business Manager

Subject: Election of School District Officials at Town Meeting

Date: January 7, 1993

The election of school district officials will take place on Tuesday, March 9, 1993 at Town Meeting for all member towns, as voted at the Annual School District Meeting on March 7, 1992. The School District's Annual Meeting has been scheduled for Saturday, March 6, 1993. The purpose of this correspondence is to answer some basic inquiries and to outline some related matters.

With respect to roles and responsibilities, election laws are very clear. In school districts which have voted to hold their elections at town meeting, the town selectmen and town election officers arrange for the polling places, furnished with proper supplies. By statute, town election officials shall act in like capacity for the school district in conducting the school district election, including counting the ballots. Within 24 hours following the close of the polls, town election officials shall forward to the school district a list of the number of votes received by each candidate for school district office. Said list shall be signed by the town clerk and witnessed by the town moderator. The school district clerk announces the names of the winners.

The school district clerk shall prepare ballots for the school district elections, except that the ballot shall be of a different color, and deliver the ballots to the town moderator to each town before the opening of the polls. The school board will prepare and post the school warrant for the election of officers. The school district will provide for absentee voting and for sample ballots.

Questions have been asked regarding the checklist. By statute, the school district by its vote to elect district officers at the town election is deemed to have adopted the checklist of the towns. The practice to update the checklist ten days before the annual school district meeting continues to be a requirement. Updating the checklist for the election of school officials at town meeting coincides with updating the check list for town meeting.

In preparing the school district warrant for the election, it will be important that this office verifies the location of voting places in each town, the hours that the polls will be open and the location for the posting of the warrant and a copy of the warrant.

In related matters, people interested in filing for school district office may do so beginning January 20th thru January 29th.

Warrant articles for the school district annual meeting must be submitted no later than February 3, 1993.

At this time it is expected that the School District Budget Committee will hold its budget hearing on the 1993 - 94 on February 8th.

A public hearing on a proposal to construct a new middle school on the site of the Mt. Caesar School has been tentatively scheduled to be held on February 18th.

If there are any concerns that have not been addressed, I ask that you please call my office at 352-6955.

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: January 13, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

"If you are not catching flak; you're probably not over the target."

Desert Storm Pilot

The statement presented above seems appropriate for the moment. Your commitment to educate all of the students puts you on target. Some people have difficulty understanding and accepting the choice to do so. Somehow we should pursue the notion that public education expenses are investments and not just costs to society. One may point at the failures: such as the number of inmates who did not gain a high school diploma, the number of welfare cases where the recipients are uneducated or undereducated, or the number of single parent mothers who live in poverty due to being uneducated or undereducated. It would probably make more sense to more people if we spoke of the benefits of being educated. The business world understands the need to have a highly educated population. Successful research into such issues as genetic splicing, environmental control, alzheimer's disease, HIV/AIDS, and maintenance of personal health are just a few which require reasonable, responsible and educated solutions. The person who may well solve any on the problems may be a student sitting in a public school classroom at this time. What message do we wish to give them? I think that their educational wellbeing matters very much is the target zone.

4a. Several possibilities exist for structuring the financial middle school bond program. An attempt has been made to relate the costs of the bond issue with present modular costs. The middle school proposed, essentially addresses current student needs; therefore, the modular cost comparisons address current costs. An attachment figuratively describes the relations of the bond program with the modular lease cost. No attempt was made to relate the fifty-five percent state building aid for the ABC modular at Cutler.

4b. Mr. Menton is reviewing the circumstances involving school official voting procedures at the Towns' Meetings. Hopefully, the procedure will be described to the satisfaction of each of the Towns' voting officials.

4c. Application has been made for the use of the Spaulding Gym. By the time we meet a response should be received.

4d. Warrant Articles will be addressed in order to be prepared for the Budget Committee's Hearing. That hearing is presently scheduled for February 8, 1993.

5a. At the time of the board meeting the Curriculum Survey report will have been reviewed by the Curriculum Coordinating Team. If they recommend any changes I will make them and verbally report to you.

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

January 19, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
- d. Board committee reports

2. CITIZEN CONCERNS

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Discussion of financing the Middle School Bond.
- b. Report on the change in voting for school officials.
- c. Report on KSC Spaulding Gym Application.
- d. Review of proposed Warrant Articles. (see attachment)
- e. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Report on Faculty Curriculum Survey. (see attachment)

6. NON PUBLIC SESSION

- a. Personnel Contract Negotiations
- b. Nomination of staff members.

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
January 19, 1993, Monadnock Regional High School

Winston Wright, Vice Chairman convened the meeting at 7:37 p.m.

PRESENT: B. Ballou, L. Barrett, J. Carnie, J. Fallon,
B. Hamill, G. White, W. Wright, and J. Tetreault, student
representative. Also present: Dr. Wheeler, J. Menton,
L. DeCoste D. Moussette, D. Stockwell. School board members
not in attendance were T. Britton, D. Keating and J. Young.

Consent Agenda

G. White MOVED: the approval of the minutes of January 5, 1993;
SECONDED by J. Carnie. VOTED: 6-0-0-4.

Requests for reimbursements were presented as follows: R. Dunn, \$500;
L. Evans, \$30; R. Galloway, \$154.10; P. Leinster, \$211.15; T. Majoy,
\$40; S. Morris, \$468.10; B. O'Leary, \$30; P. Smith, \$265 and K.
Stewart, \$480.30. G. White MOVED: To approve the reimbursement re-
quests; SECONDED by B. Hamill. VOTED: 7-0-0-3.

Dr. Wheeler distributed to the Board a list of 1992-93 School Board
Goals. The Board also received a recommended school calendar for the
1993 - 94 school year. It was requested by the Chair that it be placed
on the February 2nd agenda for Board action. In a letter addressed to
the Board, Mr. Kenneth Merrifield expressed his concern for a non-
supportive statement of teachers made by the Board Chairman, as
reported in the Keene Sentinel.

L. Barrett reported on the activities of the Facilities Committee and
the Joint Citizens Committee and a meeting with the Budget Committee
on Monday, January 18th. She reviewed the matters that were discussed
including the presentation by the architect, Roy Banwell. The Joint
Committee will meet on Wednesday, Jan 27th and each Wednesday thereaf-
ter until Annual Meeting. Meetings are held at the High School library
beginning at 7:00 p.m. B. Hamill praised the efforts of the Committee
and for the "outstanding job" it did before the Budget Committee. L.
Barrett expressed that the newspaper report of the meeting was very
favorable.

Citizen's Concerns Larry Sicotte expressed concern that the District
has not bid student transportation as other districts in the area have
done. Cindy Cashman, parent, requested that she talk with the School
Board in private to discuss a private and personal matter. The Chair
advised her that no action would be taken in non public session. She
further requested that Dr. Wheeler and D. Stockwell be permitted to be
in attendance. G. White MOVED: The Board move into non public session
for the purpose of discussing personnel; SECONDED by B. Hamill. VOTED
BY ROLL CALL: 6-1-0-3; B. Ballou voting in the negative. The Board
entered into non public session at 7:50 p.m., heard the concerns of C.
Cashman and returned to public session at 8:10 p.m. No action was
taken.

Student Council's Concerns - J. Tetreault indicated none at this time.

Other School Board Business Dr. Wheeler reported that Keene State College officials can not determine the availability of its gymnasium for annual meeting until February 27th. Information was provided the Board of its legal responsibility to determine the site of the annual meeting. J. Menton distributed copies of legal notices to be advertised in the Keene Sentinel. Procedures for the voting of school board officials at town meeting were reviewed. J. Menton is to verify the use of absentee ballots. The Board reviewed a draft of the warrant for annual school district meeting, accepting the proposed starting time of 11:00 a.m. Individual articles were discussed. No action was taken on J. Carnie's proposal to have the bond issue presented by petition. J. Menton is to seek legal advice from bond counsel on petitioning a bond issue article.

B. Hamill MOVED: the approval of Lunch Program Voucher dated 1/15/93 for \$17,024.20, Payroll #14 dated 1/6/93 for \$280,016.38 and Payorder Manifest dated 1/59/93 for \$313,641.48; SECONDED by G. White. VOTED 7-0-0-3.

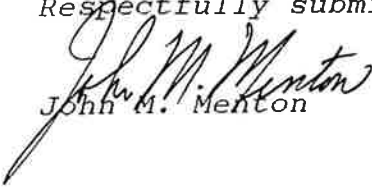
Superintendent's Report Dr. Wheeler distributed to the Board a report on a survey of the staff's assessment of its participation in curriculum planning. He noted that on page two the responses indicate that important curriculum work has gone well. The greatest need is to define student expectations and how well they do what is expected of them. The survey results indicate more needs to be done with assessment and directing the implementation of curriculum measures. L. Barrett suggested that more time should be scheduled at the school level, and the high school might be able to use the time in preparation for accreditation review.

Other School Board Business W. Wright advised that N. Evans contact Mrs D. Stark regarding a busing problem. He also requested that the National School Board Convention be an agenda item for the February 2nd meeting.

Non Public Session At 9:15 p.m., L. Barrett MOVED: The Board enter into non public session for the purpose of discussing negotiations; SECONDED by J. Fallon. VOTED 7-0-0-3 on a roll call vote. Terms of the proposed collective bargaining agreement were discussed. No action was taken.

The Board returned to public session at 9:30 p.m. and the meeting was adjourned.

Respectfully submitted,


John M. Menton

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

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Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: January 27, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

"HI, Tom"

4a. The superintendent's middle school finance committee presented one option to structure the schedule for paying the bond on the proposed middle school bond. John and I have since requested other financing schedules from Tucker-Anthony. They are attached for your review. A decision is needed in order to more accurately predict the tax rate increase as affected in 1994-1995 by the payment of bond schedule. The actual decision to structure the bond payments would occur upon the successful vote on the bond as well as, selling the bonds.

4b. To date I have no adverse feedback on the school calendar.

4c. Mr. Wright has requested that this item be added to the agenda. I suspect one may conclude the reason for the request.

4d. Some items are still illusive and the budget committee will present their budget to you at some time following their public hearing and subsequent meeting. However, for the purpose of the district's annual report publication you need to advice us what to place in the report.

4e. The note from Charlie Roosa explains the intent.

5a. We have followed the same budget building format for the past several years. It is time to review how efficient and effective that format is. So as you think of the method, form, and function of the procedure write some notes, commit some thoughts to memory, or shoot from the hip. A copy of the action/timeline is attached for your ready information.

MONADNOCK REGIONAL SCHOOL DISTRICT
DEPARTMENT OF BUILDINGS AND GROUNDS

12 JANUARY 1993

TO: MRSD SCHOOL BOARD

FROM: CHARLES ROOSA, DIRECTOR

RE: METAL BUILDING

THE PURPOSE OF THIS LETTER IS TO INFORM THE BOARD AS TO MY RECOMMENDATION FOR THE PURCHASE OF A METAL BUILDING WITH MONEY THAT WAS APPROVED AS AN ADDITION TO THE PRESENT MAINTENANCE BUILDING.

THE PROPOSED BUILDING IS 40' X 50' (2000 SQ. FT.) WITH A PASSAGE DOOR, TWO OVERHEAD DOOR OPENINGS (12 X 12) AND INSULATION. THE 14' EAVES WILL PROVIDE FOR BETTER STORAGE. THE PRESENT MAINTENANCE BUILDING CONSIST OF 1150 SQ. FT. THE ADDITIONAL SQUARE FOOTAGE WILL BE VERY BENEFICIAL.

MAINTENANCE PERSONNEL WILL BE RESPONSIBLE FOR THE ERECTION OF THE BUILDING, AS WE WOULD IF ADDING AN ADDITION, WITH TECHNICAL SUPPORT FROM THE DEALER. (BAYBUTT CONSTRUCTION CO.)

CC: DR. WHEELER
JOHN MENTON

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

February 2, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
- d. Board committee reports

2. CITIZEN CONCERNS

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Discussion of financing the Middle School Bond.
- b. Action on the 1993-1994 MRSD Calendar.
- c. Request to attend the National School Board Association Convention.
- d. Discussion of proposed Warrant Articles.
- e. Discussion of maintenance building proposed by Mr. Roosa.
(see attachment)
- f. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Review of procedure to develop the school budget. (see attachment)

6. NON PUBLIC SESSION

- a. Personnel Contract Negotiations
- b. Nomination of staff members.

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

Minutes: Monadnock Regional School Board
February 2, 1993, Monadnock Regional High School

Tom Britton, Chairman convened the meeting at 7:45 p.m.

PRESENT: B. Ballou, L. Barrett, J. Carnie, J. Fallon, B. Hamill, G. White, W. Wright, and J. Young. J. Tetreault student representative was not in attendance. Also present: Dr. Wheeler, J. Menton, C. Roosa, D. Mousette, and D. Stockwell.

Consent Agenda

G. White MOVED: the approval of the minutes of January 19, 1993; SECONDED by J. Carnie. VOTED: 8-0-2-0.

Non Public Session

T. Britton requested that the Board modify its agenda and enter into non-public session for the purpose of discussing negotiations. At 7:58 p.m. G. White MOVED: The Board go into non-public session for the purpose of discussing negotiations; SECONDED by J. Carnie. VOTED BY ROLL CALL: 10-0-0-0. L. Barrett reviewed and discussed the financial considerations, medical benefit adjustments and the use of curriculum days tentatively reached with the Education Association's negotiating team. L. Barrett MOVED: The contract be approved as presented; SECONDED by J. Fallon. VOTED BY ROLL CALL: L. Barrett, yes; J. Fallon, yes; B. Hamill, yes; T. Britton, yes; D. Keating, yes; W. Wright, yes; G. White, yes; J. Carnie, yes; B. Ballou, no and J. Young, no. At 8:15 p.m. G. White MOVED: To return to public session; SECONDED by W. Wright. VOTED: 10-0-0-0.

Consent Addenda (cont.)

T. Britton, commenting on the quotes attributed to him in the Keene Sentinel, indicated they were those of a school board member. Further indicating that he was not speaking for the Board or as the chairman.

L. Barrett made note of the excellent performance of students participating in the high school band concert, and of the "Learning Fair" planned for next month at the high school.

Requests for reimbursements were presented as follows: P. Breckell, \$40.; C. Burows, \$40.; T. Majoy, \$70.; B. O'Connell, \$302.; and T. Raffelt, \$30. G. White MOVED: To approve the reimbursement requests; SECONDED by D. Keating. VOTED: 9-0-0-1.

Dr. Wheeler distributed to the Board a revision of the survey distributed to the Board on January 2nd. The Board was informed that the survey report was revised following a review by the Administrative Team. The Board received a copy of a published letter, "A Father's Plea: Be Scared For Kids" for their reading. Dr. Wheeler also distributed a legislative report calling for the elimination of the SAU organization.

D. Keating distributed the Facilities/Citizens Joint Committee's most recent fact sheet on the proposed middle school. He informed the Board that an architect will be at its next meeting on February 3rd. Matt Burke of Sullivan has volunteered to make a model of the proposed school. Telephone networks are in place except in Troy and Fitzwilliam. The Committee's ad campaign was described to include; radio spots, newspaper advertisements, a John Barry video, and sign boards. A recent Cutler/Mt Caesar meeting had 80 plus people in attendance. He noted that plans for the Annual District Meeting still need to be developed. J. Carnie indicated that the Joint Committee needs more participation at the local level; especially from Troy and Fitzwilliam two of the three largest towns in the District. The efforts of Lil DeCoste and the Swanzezy PTO's to provide child care for the annual meeting were described. D. Keating asked that the Board consider funding the cost of the ad campaign. The administration indicated that the funds would be available from the Board's contracted services account. B. Ballou MOVED: The Committee be authorized to spend an amount not to exceed \$6,000; Seconded by G. White. VOTED: 8-1-0-1.

Citizen's Concerns There were none.

Student Council's Concerns There were none.

Other School Board Business

The Board reviewed the most recent proposal for financing the proposed middle school. T. Britton indicated that the Board must be prepared to provide the net cost of the project to the voters.

The proposed 1993-94 school year calendar was reviewed and discussed. D. Keating MOVED: The Board adopt the 1993-94 school year calendar as presented; SECONDED by B. Ballou. VOTED: 8-1-0-1.

W. Wright withdrew his request to attend the National School Board's Convention.

The administration's final draft of the warrant for the annual school district meeting was reviewed and discussed. The administration indicated that the bond issue article was still subject to change. G. White MOVED: The warrant articles be approved for publication, subject to review by counsel. SECONDED by J. Fallon. VOTED: 9-0-0-1.

Charles Roosa, Supervisor of Buildings, presented a request to purchase and construct a 40 by 50 sq. ft. metal building to the rear of the present maintenance shop. The funds originally appropriated to add a second floor above the maintenance shop will be used to purchase the metal building. He indicated that the present shop would be converted to storage for the high school. After particulars were discussed G. White MOVED: The Board approve the request as presented; SECONDED by W. Wright. VOTED: 9-0-0-1.

J. Fallon reported on the recent activities of the Budget Committee and the upcoming hearing at the high school auditorium on Monday, February 8, 1993, 7:00 p.m. A request of the Budget Committee that the District charge the SAU rent for the use of the Wyman House and for any capital expense was reviewed and discussed. The

administration noted that the Wyman House is used sparingly by the Hinsdale and Winchester School Boards and all Districts contribute to the operating cost of the building. J. Fallon MOVED: The Monadnock Regional School District charge the SAU Five Hundred Dollars a month for rent; SECONDED by L. Barrett. VOTED: 0-8-0-1.

B. Ballou MOVED: The approval of Lunch Program Voucher dated 2-02-93 for \$2,624.31, Payroll #15 dated 1-12-93 for \$315,860.94 and Payorder Manifest dated 2-02-93 for \$303,906.37; SECONDED by L. Barrett. VOTED: 9-0-0-1.

J. Carnie requested that the "Public Right To Know" law be placed on the agenda for the first Board meeting in March.

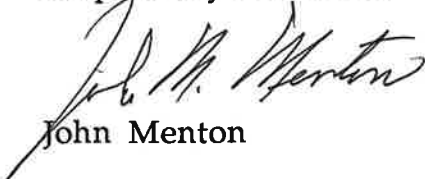
L. Barrett requested that planning for the annual meeting be on the agenda for the next Board meeting.

Superintendent's Report

Dr. Wheeler referenced the schedule used this year in building the budget and planning work sessions. He indicated that the schedule did go smoothly but that he would welcome any suggestions to improve the process.

Adjournment There being no further business, the meeting adjourned at 10:21 p.m.

Respectfully submitted,



John Menton

11. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception. Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including a nonpublic session, shall be posted in 2 appropriate places or shall be printed in a newspaper of general circulation in the city or town at least 24 hours, excluding Sundays and legal holidays, prior to such meetings. An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the body or agency who shall employ whatever means are available to inform the public that a meeting is to be held. The minutes of the meeting shall clearly spell out the need for the emergency meeting. When a meeting of a legislative committee is held, publication made pursuant to the rules of the house of representatives or the senate, whichever rules are appropriate, shall be sufficient notice. If the charter of any city or guidelines or rules of order of any body or agency described in RSA 91-A:1-a require a broader public access to official meetings and records than herein described, such charter provisions or guidelines or rules of order shall take precedence over the requirements of this chapter. [Amended 1991, 217:2, eff. Jan. 1, 1992.]

HISTORY

Source, 1967, 251:1. 1969, 482:1. 1971, 327:2. 1975, 388:1. 1977, 540:2. 1983, 279:1. 1986, 83:3. 1991, 217:2, eff. Jan. 1, 1992.

Amendments—1991. Paragraph 11: Substituted "a nonpublic" for "an executive" preceding "session" in the fifth sentence.

ANNOTATIONS

Cited

Cited in 1986 Op Atty Gen 220; Op Atty Gen 231; 1987 Op Atty Gen 122.

91-A:3 Nonpublic Sessions.

1. (a) Bodies or agencies shall not meet in nonpublic session, except for one of the purposes set out in paragraph II. No session at which evidence, information or testimony in any form is received shall be closed to the public, except as provided in paragraph II. No body or agency may enter nonpublic session, except pursuant to a motion properly made and seconded.
- (b) Any motion to enter nonpublic session shall state on its face the specific exemption under paragraph II which is relied upon as foundation for

the nonpublic session. The vote on any such motion shall be by roll call, and shall require the affirmative vote of the majority of members present.

(c) All discussions held and decisions made during nonpublic session shall be confined to the matters set out in the motion.

II. Only the following matters shall be considered or acted upon in nonpublic session:

(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(f) Consideration of applications by the adult parole board under RSA 651-A.

III. Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of $\frac{2}{3}$ of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

HISTORY

Source. 1967, 251:1. 1969, 482:2. 1971, 827:3. 1977, 540:4. 1983, 184:1. 1986, 88:4. 1991, 217:3. 1992, 34:1, 2, eff. June 8, 1992.

Amendments—1991. Amended section generally.

—1992. Paragraph II: Substituted "(1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted" for "requests an open meeting" at the end of subpar. (a) and inserted "real or personal" preceding "property" in subpar. (d).

ANNOTATIONS

Cited

Cited in 1986 Op Atty Gen 220; 1986 Op Atty Gen 231.

February 9, 1993

Dear Mrs. DeCoste;

I am writing to request a variance for my daughter, Annessa H. Darling. She attends Mrs. Gagne's am. Kindergarten class.

Our family will be relocating to Sullivan in March. I am in hopes that it may be possible for Annessa to continue attending Mount Casser for the remainder of this school year. She is very adjusted and happy with her class and I feel it would be to her benefit to continue there for this year.

I do provide day care services to another child at Mount Casser, which I will continue to do even after we move. I do understand that transportation will be my responsibility. I hope that you will find my request valid and present it to the school board for approval. Thank-you.

Very Sincerely
Kelly M. Darling

Kathleen G. Nonken
61 Katie Lane
E. Swanzey, NH 03446

February 10, 1993

Monadnock Regional School District Board
600 Old Homestead Highway
East Swanzey, NH 03446

To The Monadnock Regional School District Board:

My name is Kathleen Nonken and I am a second grade teacher at Mount Caesar School. I am writing to request two unpaid days on the dates of May 11th and May 12th, 1993. The reason for this request is that my husband is being inducted as an Associate in the Casualty Actuarial Society on those dates and I would like to attend.

My husband, Peter Nonken, has devoted a great deal of time, energy, and effort to achieve this professional goal. It has taken him over nine years to successfully complete the requirements for receiving this designation. In order to earn this designation he has made many sacrifices required to pass a series of intense examinations.

This is a highly significant event in my husband's life, and I am extremely proud of his accomplishments. As his wife, I feel that I should be there to support him in his moment of glory when he is announced as an Associate in The Casualty Actuarial Society.

Peter and I would greatly appreciate your understanding in this matter. Please let me know if I can provide you with any additional information to assist you in making your decision. Thank you for your kind consideration. I look forward to hearing from you.

Sincerely,



Kathleen G. Nonken

cc: Lilla DeCoste
Bill Wheeler

CUTLER SCHOOL
P. O. Box 628
31 South Winchester Street
West Swanzey, New Hampshire 03469
Telephone (603) 352-3383

David W. Bell, Principal
Mark Pride, Counselor

Lisa Fisk, Secretary
Karen Andrew, Nurse

February 16, 1993
Dear Dr. Wheeler,

This letter is in regards to the current job-sharing classroom at Cutler School. We, Elizabeth Baker and Anne Anderson, would like to continue job-sharing grade 4, through the school year 1993-94.

Job-sharing has been a positive and well received experience, and we would like to continue one more year. We have spoken with Mr. Bell and have his support.

Sincerely,

Elizabeth Baker

Elizabeth Baker

Anne Anderson

Anne Anderson

Monadnock Regional School District

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members

Date: February 10, 1993

Topic: Discussion of the Board's Agenda items

From: Dr. Bill Wheeler

The MRSD Policy Manual will be ready for action. The policy approval procedure requires two hearings on the policy (policy manual). The hearings may be scheduled to be held during regular board meetings. As quickly as you take action on the manual we will have the final copy printed and placed in the stated sites. You have taken action on nine chapters at this time. It certainly would do no harm to take action on the whole manual. To the best of my ability I have changed all policies which were identified, removed all policies as determined, and present all other policies for your review.

4a. Jerry Craig, a MRHS student, has requested to address the board concerning a boy scout project which he hopes and plans to complete in relation to the Mt. Caesar Playground.

4b. Several financial schedules to repay the middle school bonds have been presented for your review. For the purpose of communication a tentative figure should be presented to the public. I would advise that the bond repayment figure be separated from the modular lease/purchase contracts. They are paid for from the General Fund while the bond payments will be made from the Capital Fund. Reducing the State's obligation of 55% one may reason that the cost of debt retirement the first year will be \$400,000 to \$450,000. A quick reference to tax increase is to say that would be approximately four percent increase on present school taxes. John will provide a payment schedule which will tell what impact the bond payment will have on each Town by either using Equalized Valuation or Assessed Valuation. This is for example purposes at this point. Upon your decision a final figure will be presented for the March 6 Annual Meeting. I would suggest, for the purpose of increasing the accuracy of communication that the board meet with the financial advisors which I have used to this point. The meeting could be held beginning at 7:00 PM on March 2 with the remainder of the board's business to follow. The reason for this is to be as clear as possible about the fixed and variable factors which affect the bond rate, payment schedule, and long term forecast of constant cost to the district.

4c. This topic is presented to formulate a recommended plan for setting up MRHS for the annual meeting. I will invite Mr. Prigge to attend this portion of the meeting.

4d. All petitioned articles have been received and await your final nod on placing them on the Warrant. You gave me approval to print the articles as presented to this office at the last meeting. We have done that.

4e. Recently Hinsdale, Winchester, and Keene placed their transportation services out to bid. Hinsdale and Winchester bids have been received and opened. In respect for the bids Mr. Menton and I visited Cheshire Transportation (Laidlaw) and requested to continue the contract process for MRSD. They will have a contract ready for review and for possible approval by the time of this meeting. It will be presented for your review and action.

4f. You requested to review the "Access to Public Records" law. A copy of the law is attached for your review. If Mr. Prigge is available to discuss the meeting setup and to advise you on the warrant articles he may as well stay to advise you on this.

5a. It's that time again. How time flies when you are having fun. A copy of the same evaluation form which we have used in the past is attached for your use. In the past the SAU Board has depended on MRSD Board to evaluate my performance and report to them at the May meeting. Although it seems as if we have plenty of time to do this, in the past it has run right to the last meeting. I appreciate any comments or input you have about what I am doing or should be doing or shouldn't be doing.

The second topic is simply an opportunity for you to discuss any response you may have to the SAU study. I have my opinion about the substance and procedure used to generate the report, if you wish I would share it with you; however, the importance is for the three boards to review and respond. Obviously, there is a preconceived notion, by some, that I may act in a prejudicial manner. Can you imagine that?

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: February 24, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

In order to firm the opinion on the middle school bond fund fee schedule a meeting has been scheduled with the members of the superintendent's finance advisory committee. The meeting is scheduled to formulate a consistent dollar value picture for public presentation. We realize that the fee schedule will not be firm until you have sold the bonds. Many of the public wish to have a firm number. To date we have been using a figure of approximately \$450,000 as the highest annual debt cost. The proposed fee schedule would cause that figure to be \$200,000 in year 2014 or the last payment. Three fee schedules have been reviewed. One schedule would present a constant debt service dollar for each of the twenty years with an increasing net cost to the district as the years progress. Another schedule would present a diminishing debt service dollar and a net cost to the district as the years progress. And, another schedule would present a diminishing debt service dollar and increasing net cost to the district as the years progress.

4c. Not all board members received policy manuals at the last meeting. If you wish to review the document prior to the meeting please stop in the office and visit with Terry about picking one up. We are in good shape to have the document prepared for delivery to concerned individuals prior to the opening the 1993-1994 school year. According to policy it requires two public hearings which may be done at regular board meetings.

4e. Same as last meetings comments.

4f. The attachment which I sent to you last time is not current. A copy of the current "Open Meeting Law" is attached for your review. Sorry for the confusion!

4h. I have completed the community meetings. A preliminary report will be submitted to you and to those who attended the meetings. A more extensive report will follow in a few weeks.

5a. I would be happy to discuss the Simplified SAU study report if you are. If not that is OK too.

6b. Nominations will be submitted for your consideration of approving individual teacher contracts for 1993-1994. You will be asked to approve the individual contracts at the March 16, 1993 board meeting.

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

February 16, 1993

MEETING AT

Mt. Caesar Elementary School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
- d. Board committee reports

2. CITIZEN CONCERNS

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Student request to repair and renovate the Mt. Caesar Elementary School playground. (see attachment)
- b. Discussion of financing the Middle School Bond.
- c. Decision on setup for the Annual Meeting.
- d. Approval of Warrant Articles for the Annual Meeting.
- e. Report on Transportation Contract.
- f. Discussion of the "Open Meeting Law" and the responsibility of the Board to follow it. (see attachment)
- g. Teacher request for unpaid leave.
- h. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Superintendent's annual written evaluation. (see attachment)
Discussion of the Simplified SAU study report handed out at the last meeting, your discussion, not mine.

6. NON PUBLIC SESSION

- a. Personnel Contract Negotiations
- b. Nomination of staff members.

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: *Monadnock Regional School Board
February 16, 1993, Mt. Caesar School*

Tom Britton, Chairman convened the meeting at 7:35 p.m.

PRESENT: *B. Ballou, L. Barrett, T. Britton, J. Fallon, B. Hamill, G. White, and W. Wright. J. Carnie, D. Keating, J. Young and J. Tetreault, student representative, were not in attendance. Also present: J. Menton and W. Prigge. W. Wheeler, Superintendent of Schools, was en route from a conference and delayed by weather conditions.*

Consent Agenda

*G. White MOVED: the approval of the minutes of February 2, 1993;
SECONDED by B. Ballou. VOTED: 7-0-0-3*

L. Barrett made note that the Joint Facilities Communications Committee continues to meet. She described various activities, including appearances on radio, the J. Barry video and mailings. J. Menton distributed copies of a February 16th mailing and a draft of a February 26th mailing.

Citizens Concerns: *None*

Student Council Concerns: *None*

Other School Board Business

For an Eagle Scout project, Jerry Craig appeared before the Board to request permission to restore the Mt. Caesar Community Playground, to add a small area for toddlers and to add a picnic area. He informed the Board that he had made contact with Dr. Wheeler and L. DeCoste, Mt. Caesar principal, to discuss the project proposal. G. White MOVED: The request be approved subject to final review by C. Roosa, Supervisor of Buildings; SECONDED by W. Wright. VOTED: 7-0-0-3.

The Board discussed the option of reducing the amount of the bond issue for the middle school from \$7.2 million dollars to \$6.7 million dollars (\$55. sq. ft. cost) based on recent contract awards of \$52. a square foot. There was a consensus of the Board to continue with the original proposal of \$7.2 million dollars.

B. Prigge, School District Moderator, reviewed with the Board various options for conducting the annual meeting. It was determined that the meeting will proceed as in the past with the check list supervisors, the voting booths and the ballot box remaining in the gymnasium. The cafeteria and the auditorium will be wired for

sound and used for overflow. J. Menton is to prepare voting cards which will be issued to registered voters. The need for additional assistant moderators to cover the overflow areas was also discussed.

J. Menton presented to the Board for signatures the warrant for annual meeting and the warrant for the election of school district officials.

The Board was informed that the administration will be prepared to discuss transportation costs at the March 2nd meeting.

The "Open Meeting Law" will also be discussed at the next meeting.

The Board reviewed the request by Kathleen Nonken for a leave of two unpaid days on May 11th and 12th, 1993. G. White MOVED: The request be approved; SECONDED by J. Fallon. VOTED: 7-0-0-3.

B. Hamill MOVED: The approval of Lunch Program voucher #6395-6401 dated February 16, 1993 for \$17,422.90, Payroll #16 dated February 4, 1993 for \$305,995.70, Payroll #16 dated February 8, 1993 for \$519.07 and Payorder Checks dated February 16, 1993 for \$182,500.13. SECONDED by G. White. VOTED: 7-0-0-3.

T. Britton asked that evaluation forms be sent to all Board members and that they be returned to him no later than March 6th.

The Board members received a copy of an article recently published in the New England Reading Association Journal written by Marjorie Shepardson, reading specialist at the Mt. Caesar School

Before adjourning, the Board discussed plans for the Bond Issue Hearing on Thursday, February 18, 1993, 7:00 p.m. at the high school auditorium. It was noted that a quorum of the Board is required.

There being no further business, the meeting adjourned at 8:42 p.m.

Respectfully submitted,



John M. Menton

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

March 2, 1993

MEETING AT

Monadnock Regional High School Library, Swanzey Center

Meet with the Finance Advisory Committee at 7:00 PM in the library

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
- d. Board committee reports

2. CITIZEN CONCERNS

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Selection by Board Members on presentation of Articles at the Annual Meeting.
- b. Discussion of Middle School Bond Fund fee schedules.
- c. First reading of the MRSD Board Policy Manual.
- d. Request to continue job sharing contract at Cutler. (see attachment)
- e. Report on Transportation Contract.
- f. Discussion of the "Open Meeting Law" and the responsibility of the Board to follow it. (see attachment)
- g. Parent request to maintain her kindergarten student at Mt. Caesar. (see attachment)
- h. Preliminary report on community meetings
- i. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Superintendent's annual written evaluation. (see attachment)
Discussion of the Simplified SAU study report.

6. NON PUBLIC SESSION

- a. Personnel Contract Negotiations
- b. Nomination of staff members (Principal/Superintendent nominations for 1993-1994 contracts)

7. ADJOURNMENT

For my Eagle Scout Project, I would like to restore the Mt. Caesar Community Playground, add a small area for toddlers and add a picnic area.

The playground is located at the Mt. Caesar Elementary School in Swanzey Center, New Hampshire (across the street from Monadnock Regional High School.) Mt. Caesar Community Playground was built in 1987, as a Community Project, and is used by people from all over the region. All money will be raised from holding fund raisers such as Spaghetti Dinners, bake sales, etc. The cost of this project is estimated at \$300.00 to \$450.00.

The project will involve 60 to 80 man hours. Due to the daily use of the playground as well as vandalism, some of the accessories such as the horse, the jeep and the walkways have become broken or are in need of repair. The plan is to fix and/or replace broken items. I have talked with some of the parents that use the area, and they feel that an enclosed area for toddlers would be a big benefit to the playground because they could keep a better eye on their other children. Also included in this project, I would like to build a picnic area in the pine grove behind the playground. This would include clearing some brush and some small trees and building 2 to 3 picnic tables.

My contacts for this project are Lilla DeCoste, Principal at Mt. Caesar Elementary School and Dr. William Wheeler, Superintendent of schools for the Monadnock District.

Jerry Craig

TITLE VI. PUBLIC OFFICERS AND EMPLOYEES

Chapter 91-A

Access to Public Records

91-A:1 Preamble. Openness in the conduct of public business is essential to a democratic society. The purpose of this chapter is to ensure both the greatest possible public access to the actions, discussions and records of all public bodies, and their accountability to the people.

SOURCE

1967, 251:1. 1971, 327:1. 1977, 540:1, eff. Sept. 13, 1977.

91-A:1-a Definition of Public Proceedings. The term "public proceedings" as used in this chapter means the transaction of any functions affecting any or all citizens of the state by any of the following:

- I. The general court including executive sessions of committees;
- II. The governor's council and the governor with the governor's council;
- III. Any board or commission of any state agency or authority, including the board of trustees of the university system of New Hampshire;
- IV. Any board, commission, agency or authority, of any county, town, municipal corporation, school district, or other political subdivision, or any committee, subcommittee or subordinate body thereof, or advisory committee thereto.

SOURCE

1977, 540:2. 1986, 83:2. 1989, 274:1, eff. July 27, 1989.

91-A:2 Meetings Open to Public.

I. For the purpose of this section, a "meeting" shall mean the convening of a quorum of the membership of a public body, as provided in RSA 91-A:1-a, to discuss or act upon a matter or matters over which the public body has supervision, control, jurisdiction or advisory power. "Meeting" shall not include:

(a) Any chance meeting or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business and at which no decisions are made; however, no such chance or social meeting shall be used to circumvent the spirit of this chapter;

(b) Strategy or negotiations with respect to collective bargaining; or

c) Consultation with legal counsel.

II. All public proceedings shall be open to the public, and all persons shall be permitted to attend any meetings of those bodies or agencies. Except for town meetings, school district meetings and elections, no vote while in open session may be taken by secret ballot. Any person shall be permitted to use recording devices, including, but not limited to, tape recorders, cameras and videotape equipment, at such meetings. Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection within 144 hours of the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of any body or agency, or any subordinate body thereof, without exception. Except in an emergency or when there is a meeting of a legislative committee, a notice of the time and place of each such meeting, including an executive session, shall be posted in 2 appropriate places or shall be printed in a newspaper of general circulation in the city or town at least 24 hours, excluding Sundays and legal holidays, prior to such meetings. An emergency shall mean a situation where immediate undelayed action is deemed to be imperative by the chairman or presiding officer of the body or agency who shall employ whatever means are available to inform the public that a meeting is to be held. The minutes of the meeting shall clearly spell out the need for the emergency meeting. When a meeting of a legislative committee is held, publication made pursuant to the rules of the house of representatives or the senate, whichever rules are appropriate, shall be sufficient notice. If the charter of any city or guidelines or rules of order of any body or agency described in RSA 91-A:1-a require a broader public access to official meetings and records than herein described, such charter provisions or guidelines or rules of order shall take precedence over the requirements of this chapter.

SOURCE

1967, 251:1. 1969, 482:1. 1971, 327:2. 1975, 383:1. 1977, 540:3. 1983, 279:1. 1986, 83:3, eff. Jan. 1, 1987.

91-A:3 Executive Sessions.

I. Bodies or agencies may meet in executive session for deliberations only after a majority vote of members present, which shall be recorded in the minutes of the meeting. All sessions at which information, evidence or testimony in any form is received, except as provided in paragraph II, shall be open to the public. No ordinances, orders, rules, resolutions, regulations, contracts, appointments or other official actions shall be finally approved in executive session except as provided in paragraph II. The record of all actions shall be available for public inspection promptly, except as provided in paragraph II.

II. A body or agency may exclude the public only if a recorded roll call vote is taken to go into executive session. The matters discussed during the executive session shall be confined to the matters stated in the motion. A motion to go into executive session stating which exemption under this paragraph is claimed shall be made only when the body or agency is considering or acting upon the following matters:

(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected requests an open meeting.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(f) Consideration of applications by the adult parole board under RSA 651-A.

III. Minutes of Executive Sessions. Minutes of proceedings in executive session shall be kept, at least to the extent of recording any decisions made therein. Decisions reached in executive session must be publicly disclosed within 72 hours of the meeting, unless, in the opinion of 2/3 of the members present, divulgence of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself or render the proposed action ineffective. In event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

SOURCE

1967, 251:1. 1969, 482:2. 1971, 327:3. 1977, 540:4. 1983, 184:1. 1986, 83:4, eff. Jan. 1, 1987.

91-A:4 Minutes and Records Available for Public Inspection.

I. Every citizen during the regular or business hours of all such bodies or agencies, and on the regular business premises of such bodies or agencies, has the right to inspect all public records, including minutes of meetings of the bodies or agencies, and to make memoranda, abstracts, and photographic or photostatic copies of the records or minutes so inspected, except as otherwise prohibited by statute or RSA 91-A:5.

II. After the completion of a meeting of such bodies or agencies, every citizen, during the regular or business hours of all such bodies or agencies, and on the regular business premises of such bodies or agencies, has the right to inspect all notes, materials, tapes or other sources used for compiling the minutes of such meetings, and to make memoranda, abstracts, photographic or photostatic copies, or tape record such notes, materials, tapes or sources inspected, except as otherwise prohibited by statute or RSA 91-A:5.

III. Each body or agency shall keep and maintain all public records in its custody at its regular office or place of business in an accessible place and, if there is no such office or place of business, the public records pertaining to such body or agency shall be kept in an office of the political subdivision in which such body or agency is located or, in the case of a state agency, in an office designated by the secretary of state.

IV. Each public body or agency shall, upon request for any public record reasonably described, make available for inspection and copying any such public record within its files when such records are immediately available for such release. If a public body or agency is unable to make a public record available for immediate inspection and copying, it shall, within 5 business days of request, make such record available, deny the request in writing with reasons, or furnish written acknowledgment of the receipt of the request and a statement of the time reasonably necessary to determine whether the request shall be granted or denied. If a photocopying machine or other device maintained for use by a body or agency is used by the body or agency to copy the public record or document requested, the person requesting the copy may be charged the actual cost of providing the copy, which cost may be collected by the body or agency. Nothing in this section shall exempt any person from paying fees otherwise established by law for obtaining copies of public records or documents, but if such fee is established for the copy, no additional costs or fees shall be charged.

V. In the same manner as set forth in RSA 91-A:4, IV, any body or agency which maintains its records in a computer storage system may, in lieu of providing original documents, provide a printout of any record reasonably described and which the agency has the capacity to produce in a manner that does not reveal information which is confidential under this chapter or any other law. Access to work papers, personnel data and other confidential information under RSA 91-A:5, IV shall not be provided.

SOURCE

1967, 251:1. 1983, 279:2. 1986, 83:5, eff. Jan. 1, 1987.

91-A:5 Exemptions. The records of the following bodies are exempted from the provisions of this chapter:

I. Grand and petit juries.

II. Parole and pardon boards.

III. Personal school records of pupils.

IV. Records pertaining to internal personnel practices; confidential, commercial, or financial information; test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examinations; and personnel, medical, welfare, library user, videotape sale or rental, and other files whose disclosure would constitute invasion of privacy. Without otherwise compromising the confidentiality of the files, nothing in this paragraph shall prohibit a body or agency from releasing information relative to health or safety from

investigative files on a limited basis to persons whose health or safety may be affected.

SOURCE

1967, 251:1. 1986, 83:6. 1989, 184:2. 1990, 134:1, eff. June 18, 1990.

91-A:6 Employment Security. This chapter shall apply to RSA 282-A, relative to employment security; however, in addition to the exemptions under RSA 91-A:5, the provisions of RSA 282-A:117-123 shall also apply; this provision shall be administered and construed in the spirit of that section, and the exemptions from the provisions of this chapter shall include anything exempt from public inspection under RSA 282-A:117-123 together with all records and data developed from RSA 282-A:117-123.

SOURCE

1967, 251:1. 1981, 576:5, eff. July 1, 1981.

91-A:7 Violation. Any person aggrieved by a violation of this chapter may petition the superior court for injunctive relief. The courts shall give proceedings under this chapter priority on the court calendar. Such a petitioner may appear with or without counsel. The petition shall be deemed sufficient if it states facts constituting a violation of this chapter, and may be filed by the petitioner or his counsel with the clerk of court or any justice thereof. Thereupon the clerk of court or any justice shall order service by copy of the petition on the person or persons charged. When any justice shall find that time probably is of the essence, he may order notice by any reasonable means, and he shall have authority to issue an order ex parte when he shall reasonably deem such an order necessary to insure compliance with the provisions of this chapter.

SOURCE

1967, 251:1. 1977, 540:5, eff. Sept. 13, 1977.

91-A:8 Remedies.

I. If any body or agency or employee or member thereof, in violation of the provisions of this chapter, refuses to provide a public record or refuses access to a public proceeding to a person who reasonably requests the same, such body, agency, or person shall be liable for reasonable attorney's fees and costs incurred in a lawsuit under this chapter provided that the court finds that such lawsuit was necessary in order to make the information available or the proceeding open to the public. Fees shall not be awarded unless the court finds that the body, agency or person knew or should have known that the conduct engaged in was a violation of this chapter or where the parties, by agreement, provide that no such fees shall be paid. In any case where fees are awarded under this chapter, upon a finding that an officer, employee, or other official of a public body or agency has acted in bad faith in refusing to allow access to a public proceeding or to provide a public record, the court may award such fees personally against such officer, employee, or other official.

II. The court may invalidate an action of a public body or agency taken at a meeting held in violation of the provisions of this chapter, if the circumstances justify such invalidation.

III. In addition to any other relief awarded pursuant to this chapter, the court may issue an order to enjoin future violations of this chapter.

SOURCE

1973, 113:1. 1977, 540:6. 1986, 83:7, eff. Jan. 1, 1987.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board March 2, 1993, Monadnock Regional High School.

Tom Britton, Chairman convened the meeting at 7:40 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, F. Fallon, B. Hamill, D. Keating, G. White, W. Wright and J. Young. J. Tetreault student representative was not in attendance. Also present: Dr. Wheeler, Superintendent of Schools, J. Menton, D. Bell and L. DeCoste.

Consent Agenda

G. White MOVED: The approval of the minutes of February 16, 1993; SECONDED by J. Fallon. VOTED: 4-0-3-3.

G. White MOVED: The approval for reimbursements as presented; SECONDED by J. Young. VOTED: 8-0-0-2. The reimbursements were as follows: E. Corindia, \$45; P. Breckell, \$53; L. Gillis, \$80; C. Robbins, \$500; P. O'Connor, \$45; L. Martin, \$50; J. Bardis, \$99; S. Glimenakis, \$159; L. Evans, \$100 and D. Dahl, 109.

Dr. Wheeler noted that the recent American Schools & University Journal cover page pictured Gary Burton, a New Hampshire school superintendent and commented on an article to which Burton had contributed. He also referred to an article in The School Board News entitled, "The School Board As Viewed By The Superintendent". Board members received copies of the latest publication of the New Hampshire Law Journal.

D. Keating made note that the Joint Facilities Communications Committee continues to meet. He reported on a meeting held prior to the Board meeting with Dr. Wheeler's Middle School Finance Committee and the different proposals for financing a building program. T. Britton noted that it was the opinion of the Finance Committee, "... there will never be a better time to borrow; interest rates are the lowest in thirty years." T. Britton praised the Facilities Committee and the administration for their efforts in promoting the middle school program.

Citizens Concerns None

Student Council Concerns None

Other School Board Business

T. Britton confirmed the assignments for moving warrant articles at annual meeting. Articles 8 and 11 will be moved by the petitioners.

The proposal for financing the building program continued to be discussed. T. Britton discussed the advantages of "front-loading" a financial plan and noted that the final decision will be made by the Board.

The procedures for adopting the new policy manual were discussed. A question was raised with regard to family leave and the federal law. T. Britton requested that the matter of the policy manual remain on the agenda for the next meeting of the Board.

The Board addressed the request that the job-sharing situation at Cutler School be continued for the 93-94 school year. W. Wright MOVED: The job-sharing be authorized at the Cutler School for the 93-94 school year; SECONDED by B. Hamill. VOTED: 10-0-0-0.

The administration reported on Laidlaw Transit's five year proposal for providing pupil transportation for the District. It was noted that the fifth year of the proposal for regular transportation is \$1,000 less than the 93-94 appropriation. It was also noted that a formal contract would be drafted for final consideration. The matter will remain on the agenda for discussion at the next regular meeting of the Board.

The "Open Meeting Law" was discussed as requested by J. Carnie. Particular attention was given to the consequences if board members failed to comply with State law. Censure by the Board was discussed as an option. T. Britton asked the administration to consider the posting of all meetings in all eight towns. The matter will remain on the agenda for the next regular meeting of the Board.

The Board addressed a parent's request that her daughter be permitted to attend kindergarten at Mt. Caesar School for the remainder of the school year. The family is moving to Sullivan in March. B. Hamill MOVED: To approve the parent's request; SECONDED by J. Young. VOTED: 10-0-0-0.

Dr. Wheeler reviewed with the Board the contents of a preliminary report on a series of community meetings he conducted in all eight towns since the start of the school year. A final report will follow.

J. Carnie MOVED: The approval of the Lunch Program Voucher, dated March 2, 1993 for \$1,070.09; Payroll #17, dated February 17, 1993 for \$325,106.50 and Payorder, dated March 1, 1993 for \$150,966.25; SECONDED by B. Hamill. VOTED: 10-0-0-0.

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Superintendent's Report

Dr. Wheeler reported as to what would occur in SAU #38 if the Reorganization Plan for SAU(s) were adopted, noting that under the plan Monadnock would be served by a superintendent and a business manager. Hinsdale and Winchester would be served by just a business manager. The position of special education director is not clear.

Non Public Session

at 9:17 P.M., G. White MOVED: To enter into non public session for the purpose of considering personnel matters; SECONDED by D. Keating. VOTED: 10-0-0-0 by roll call.

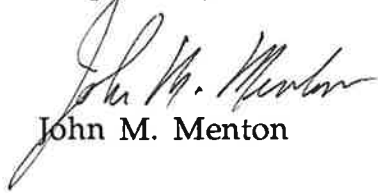
B. Ballou MOVED: To accept the resignation of Carolyn Roosa, to be effective the end of the 1992-93 school year; SECONDED by G. White. VOTED: 10-0-0-0.

The Board continued to discuss personnel matters after excusing the administration from attendance.

No further action was taken and the Board returned to public session at 9:42 P.M.

The meeting was adjourned at 9:43 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John M. Menton", is written over the printed name.

John M. Menton

MONADNOCK REGIONAL SCHOOL DISTRICT
ANNUAL MEETING
MARCH 6, 1993

The Annual School District Meeting was held in the gymnasium of the Monadnock Regional High School on Saturday, March 6, 1993. William Prigge, Moderator, called the meeting to order at 11:00 AM and announced that petitions had been entered to vote on Articles 4 and 5 by written ballot. He proceeded with ARTICLE 1 of the Warrant.

ARTICLE 1: To see if the District will authorize the construction of a new Grade 6-8 Middle School with adjoining construction for Grade 5, including furnishings, equipment, architectural and other fees, site development and any other items incidental to and necessary for such construction, on land presently owned by the Monadnock Regional School District, and further to appropriate and raise a sum not to exceed Seven Million Two Hundred Thousand Dollars (\$7,200,000.00) by issue and sale of bonds or notes of the School District in accordance with provisions of Chapter 33 of the Revised Statutes Annotated as amended; to expend toward cost of the project interest earned from the proceeds from the sale of the bonds or notes not to exceed One Hundred Seventy Six Thousand Dollars (\$176,000.00) of the interest earned; and to authorize the Monadnock School Board to contract for and expend any federal and state aid available for the project.

Mr. Dennis Keating moved passage of the Article and it was seconded. Mr. Keating, school board member from Sullivan, explained the school board was charged with the responsibility to students and to voters of the District to provide the best and most education the District can afford. The population trend shows people are moving into the MRSD towns, children are staying in school longer, there are not as many drop-outs, and more courses are needed to graduate. The board has looked into other options to relieve the overcrowding, e.g. extended day, extended school year, renting portable classrooms, a Middle School - and the Middle School was the best solution studied.

A Middle School would have the least impact on transportation costs, would separate the younger children from the older students, building and interest rates are down now and the present economy is conducive to building.

The moderator called for discussion on ARTICLE 1. Charles Dunton, Fitzwilliam, objected to sending Grades 5 and 6 out of their local towns, and asked voters to vote NO. Larry Sicotte, Swanzey, was opposed to the Middle School saying the increase in expense would be considerably more than estimated.

Mark Pride, Swanzey, moved the question be voted without further discussion and asked voters to vote their conscience. This motion was seconded and when the Moderator determined no one in the auditorium or cafeteria had requested to speak, he called for a vote on the motion to end discussion and vote on ARTICLE 1.

*The motion to vote on ARTICLE 1 without further discussion was voted in the affirmative.

Polls were declared open for voting on ARTICLE 1 at 11:40 AM until at least 12:40 PM. This time was extended to allow all those present to vote, and polls were closed at 1:04 PM.

*ARTICLE 1 was voted in the negative as the YES vote failed to meet the two thirds vote required to pass a bond issue.

YES - 985 (59.30%) NO - 676 (40.70%)

ARTICLE 2: To see if the District will vote to convey to the Town of Swanzey a small parcel of land abutting the Town Hall lot in Swanzey Center for a leach field and parking area together with a right to pass and repass to New Hampshire Route 32 along the existing driveway to the south of the Mt. Caesar Union Library: and authorize the School Board to determine the size and shape of the parcel and price and to authorize the Chairman of the School Board to sign the deed when the size and shape of the land and terms have been agreed upon, or take any action relative thereto. (By petition)

Robert Ballou, Swanzey, moved passage of ARTICLE 2; seconded.

Mr. Faulkner, Swanzey, explained the town needed space for parking behind the town building, and the area could also be used for school functions, with the town taking care of the lot.

*ARTICLE 2 was voted in the affirmative.

ARTICLE 3: To see if the District will vote to authorize the Monadnock School Board to withdraw Five Hundred Twenty-five Thousand Dollars (\$525,000.00) from the Capital Reserve Fund, created under Article 5 of the 1975 Annual District Meeting of the Monadnock Regional School District for the specific purpose of replacing the heating and ventilation system that serves the original Mt. Caesar structure at a cost of Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and to enclose the north court yard of the Monadnock Regional High School at a cost of Three Hundred Thousand Dollars (\$300,000.00). (Budget Committee recommends an expenditure of \$446,500.00.)

James Fallon moved passage of ARTICLE 3, seconded.

Debbie Crowder, Swanzey, presented a petition signed by 1,000 persons who disapproved of enclosing the north court yard and wanted other options investigated. They are concerned about loss of windows and light, as well as ventilation.

Michael Neylan, Budget Committee, Roxbury, moved to amend the motion by revising the \$225,000. for heating and ventilation at Mt. Caesar to \$100,000, and listed other amounts to be taken from the CRF for necessary repairs, instead of being included in the operating budget.

Thomas Britton said the CRF should take care of major capital expenses, and smaller maintenance items should remain in the operating budget. He supported taking \$225,000. from the CRF for the Mt. Caesar project.

John Calhoun, Gilsum, opposed covering the north court yard because it would detract from design of the building. Karen Frazier, Sullivan, asked if the Mt. Caesar project and the High School court yard could be voted upon separately. William Hasbrouck recommended spending \$100,000 to do the Mt. Caesar heating system and at a later date look at the air problem in all schools.

*Vote on the amendment to change the amount from \$225,000. to \$100,000. to do the Mt. Caesar heating project was voted in the negative, by a standing vote of:

YES - 341

NO - 466

Judy Lefebvre moved to vote separately on the two CRS items by a standing vote. A resident of Richmond asked for an explanation of the two sections of Article 3. Michael Neylan said the heating system at Mt. Caesar was falling apart and the ventilation has been a problem for years. Thomas Britton said these projects would go out for bid. James Carney asked that a recount be done on the bond issue before proceeding with a vote on ARTICLE 3.

Moderator Prigge stated he had received a written request for a recount of the ballot on ARTICLE 1 and a recount was done with the following results:

YES - 983

NO - 688

which still failed to meet the two thirds requirement to pass. Mr. Prigge stated that 1,676 ballots were accounted for by the town supervisors of the checklists, and a total of 1,675 ballots were recounted.

Stephen Sawyer, Troy, moved to reconsider ARTICLE 1; seconded.

Moderator Prigge advised that under New Hampshire law, if it was voted to reconsider ARTICLE 1, the vote could not take place for at least seven (7) days.

*A standing vote was taken on the motion to reconsider ARTICLE 1, and it was voted in the affirmative to reconsider the Article:

YES - 437 NO - 289

Mr. Prigge said the voters still needed to take a separate vote on ARTICLE 3.

Bruce McCulley, Troy, moved to table action on all remaining Articles on the Warrant until after the vote for reconsideration of the bond issue under ARTICLE 1. Seconded.

Thomas Britton asked that the meeting continue and voters act upon the remaining Articles of the Warrant except for two items that would be affected if the bond issue passed. He suggested postponing action on the enclosure for the north court yard of the High School and reducing the operating budget by \$122,000. which was budgeted for portable classrooms.

Judy Lefebvre objected, however, stating the outcome of the vote on the bond issue might influence voters' decisions on all expenditures. Richard Conway, Swanzey, encouraged postponement of the meeting as many voters had left, but Bill Shanks, Swanzey, feeling people should have remained if interested, urged continuing the meeting. To Judy Lefebvre's query, was a postponement legal, the moderator said the voters could do anything they wanted.

*The vote on the motion to postpone action on the remainder of the warrant until after the vote on the bond issue, was voted in the affirmative:

YES - 532 NO - 183

It was suggested that March 20, 1993 be set for the meeting but it was uncertain if this would be legally possible. It was asked if it would be possible to have voting on the bond issue all day. The moderator explained when there exists a potential for discussion at a meeting, the vote must be taken at the end of the discussion. A request was made to have a ballot box on each town's table to expedite balloting.

Moderator Prigge said the postponed meeting would hopefully be held March 27, 1993 at 11:00 AM, if all legal obligations could be met, but not before. At 3:05 PM he recessed the meeting, postponing action on the remainder of the warrant until that time.

Respectfully submitted,

Elizabeth T. Massin
Elizabeth T. Massin, Clerk

March 9, 1993

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
March 16, 1993, Monadnock Reg. H.S.

T. Britton, Chairman convened the meeting at 9:25 p.m.

(The meeting scheduled for 7:30 p.m. was delayed at the request of the school district moderator for the purpose of the school board members to assist in a recount of the election results of a school board position and a budget committee position.)

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright and J. Tetreault, student representative. Dr. Wheeler, Superintendent of Schools and J. Menton were also present.

SCHOOL BOARD ORGANIZATION

Swearing in of recently elected school board members was conducted by W. Wheeler.

T. Britton was unanimously reelected chairman.
W. Wright was unanimously reelected vice-chairman.
E. Massin was appointed as school district clerk.
A. Perry was appointed school district treasurer.

T. Britton advised that committee appointments will be made at the next meeting of the board and anyone having a special interest should contact him.

G. White MOVED: the adoption of the School Board calendar for the 1993-94 school year; Seconded by B. Ballou. VOTED: 9-0-0-0.

CONSENT AGENDA:

G. White MOVED: the approval of the minutes of March 2, 1993; Seconded by D. Keating. VOTED: 9-0-0-0.

B. Ballou MOVED: the request for course reimbursements as recommended by the administration; SECONDED by B. Hamill. VOTED: 9-0-0-0. Reimbursements requests were as follows: S. Bobbin, \$99.00; S. Armstrong, \$99.00 and C. Ansaldo, \$30.00.

Bill Connelly of Fitwilliam addressed his concerns in a letter to the Board regarding the expense to publicize the middle school proposal.

D. Keating reported on the Joint Facilities/Citizens Committee's plans to encourage voters on the 27th to support the middle school proposal, and the need for School Board approval to expend additional funds for radio spots and a newspaper advertisement. G. White MOVED: to authorize \$1700. for advertising; SECONDED by W. Wright. VOTED: 9-0-0-0. D. Keating announced that the Facilities Committee would be meeting at 5:00 p.m. at the Wyman House on March 22nd.

CITIZENS CONCERNS: None

STUDENT COUNCIL CONCERNS: J. Tetreault asked that he be placed on the agenda to give a report on student accomplishments and school events. T. Britton suggested he should be prepared to report each month. He advised the Board that a "Learning Fair" would be held on March 25th, 7-9 p.m. The student council is planning an exchange with Keene High School, and the Key Club is steadily raising money for the Kiwanis Pediatric Trauma Institute. Sierra Teens is a recently formed environmental group. Five students attended the "Science Bowl" during the February vacation and a group of students recently attended a math competition at Plymouth State College. A publication of "Tracking the Huskies" will be released soon.

OTHER SCHOOL BOARD BUSINESS: The administration distributed information on a three year contract proposal submitted by Cheshire, Laidlaw Transportation. Questions were raised regarding quality of service, driver preparedness to work with children and the use of video cameras to monitor student conduct. W. Wheeler advised the board that he would be prepared to discuss their concerns at its next meeting. B. Ballou MOVED: that the Board accept the proposal as presented; SECONDED by W. Wright. VOTED: 8-1-0-0.

NON PUBLIC SESSION: At 10:30 p.m. B. Ballou MOVED: to enter into non public session for matters of personnel; SECONDED by L. Barrett. VOTED: by roll call vote 9-0-0-0. W. Wright MOVED: to approve the nomination of staff for the 1993-94 school year as presented by the superintendent of schools; SECONDED by B. Ballou. VOTED: 9-0-0-0. The Board returned to public session at 10:45 p.m.

There being no further business, the meeting adjourned at 10:46 p.m.

Respectfully submitted,



John M. Menton

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

March 16, 1993

MEETING AT

Monadnock Regional High School Library, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. School Board Organization (Action Required)
Swearing in of recently elected members
Selection of the following offices for the 1993-1994 school year

Chairman

Vice-Chairman

School District Clerk

School District Treasury

Committee Appointments (see attached 1992-1993 membership list)
Set meeting calendar for 1993-1994 (see attachment)

2. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - d. Board committee reports
3. CITIZEN CONCERNS
4. STUDENT COUNCIL CONCERNS
5. OTHER SCHOOL BOARD BUSINESS
 - a. Discussion of the continuation of the Annual Meeting.
 - b. First reading of the MRSD Board Policy Manual.
 - c. Decision on Transportation Contract.
 - d. Action on the manifests.
6. SUPERINTENDENT'S REPORT
 - a. Superintendent's annual written evaluation.
7. NON PUBLIC SESSION
 - a. Personnel Contract Negotiations
 - b. Nomination of staff members (Principal/Superintendent nominations for 1993-1994 contracts)
 - c. Superintendent's evaluation by the board
8. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board March 2, 1993, Monadnock Regional High School.

Tom Britton, Chairman convened the meeting at 7:40 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, F. Fallon, B. Hamill, D. Keating, G. White, W. Wright and J. Young. J. Tetreault student representative was not in attendance. Also present: Dr. Wheeler, Superintendent of Schools, J. Menton, D. Bell and L. DeCoste.

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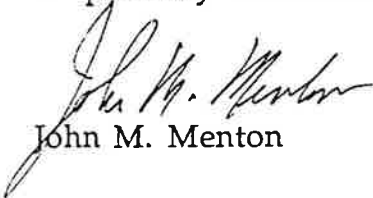
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The meeting was adjourned at 9:43 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John M. Menton", is written over the typed name.

John M. Menton

**MONADNOCK REGIONAL SCHOOL DISTRICT
APPOINTMENTS
1992-1993**

BUDGET COMMITTEE

James Carnie
James Fallon
William Hamill

LEGISLATIVE REPRESENTATIVE

Thomas Britton

CVC ADVISORY COMMITTEE

Dennis Keating
James Young

NEGOTIATIONS COMMITTEE

Laura Barrett
James Carnie
William Hamill
Winston Wright
James Fallon

COMMUNICATIONS COMMITTEE

Laura Barrett
Tom Britton
Dennis Keating

NHSBA DELEGATE

Robert Ballou

STAFF DEVELOPMENT COMMITTEE

Glenn White

POLICY COMMITTEE

Robert Ballou
Laura Barrett
James Young
James Fallon

FACILITIES COMMITTEE

Laura Barrett
James Carnie
Dennis Keating

FINANCE COMMITTEE

Thomas Britton
William Hamill
Dennis Keating

BUDGET COMMITTEE REPRESENTATIVE

Representative - William Hamill
1st alternate - James Carnie
2nd alternate - James Fallon

SAU BOARD

Thomas Britton
William Hamill
Winston Wright

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD MEETINGS 1993 - 1994**

<u>DATE</u>	<u>LOCATION</u>
APRIL 6, 1993	CUTLER SCHOOL, WEST SWANZEY
APRIL 20, 1993	RICHMOND VETERANS HALL
MAY 4, 1993	EMERSON SCHOOL, FITZWILLIAM
MAY 18, 1993	MONADNOCK REGIONAL HIGH SCHOOL
JUNE 1, 1993	TROY ELEMENTARY
JUNE 15, 1993	MONADNOCK REGIONAL HIGH SCHOOL
JULY 20, 1993	MONADNOCK REGIONAL HIGH SCHOOL
AUGUST 17, 1993	MONADNOCK REGIONAL HIGH SCHOOL
SEPTEMBER 7, 1993	SURRY ELEMENTARY
SEPTEMBER 21, 1993	SULLIVAN ELEMENTARY
OCTOBER 5, 1993	ROXBURY TOWN HALL
OCTOBER 19, 1993	GILSUM ELEMENTARY SCHOOL
NOVEMBER 2, 1993	WYMAN HOUSE, SWANZEY CENTER
NOVEMBER 16, 1993	MONADNOCK REGIONAL HIGH SCHOOL
DECEMBER 7, 1993	WYMAN HOUSE - <i>BUDGET SESSION</i>
DECEMBER 21, 1993	MONADNOCK REGIONAL HIGH SCHOOL
JANUARY 4, 1994	MONADNOCK REGIONAL HIGH SCHOOL
JANUARY 18, 1994	MONADNOCK REGIONAL HIGH SCHOOL
FEBRUARY 1, 1994	MONADNOCK REGIONAL HIGH SCHOOL
FEBRUARY 15, 1994	MT. CAESAR, SWANZEY CENTER
MARCH 1, 1994	MONADNOCK REGIONAL HIGH SCHOOL
MARCH 5, 1994	<i>ANNUAL MEETING - MRHS</i>
MARCH 15, 1994	MONADNOCK REGIONAL HIGH SCHOOL

MONADNOCK REGIONAL SCHOOL DISTRICT
POSTPONED ANNUAL MEETING
MARCH 27, 1993

The Annual School District Meeting, which had been postponed from March 6, 1993, was held in the gymnasium of the Monadnock Regional High School on Saturday afternoon, March 27, 1993. Moderator William Prigge opened the meeting at 11 AM and explained the change in voting procedures, as the ballot clerks had been moved into the cafeteria.

He said Article 1 would be voted on by ballot; Article 2 had passed at the original meeting; and a motion to amend Article 3 had been made, but not seconded at the first meeting. He restated that a written petition had been presented at the first meeting to have a ballot vote on Article 4 and 5. He asked for any questions.

Donald MacFarlane moved the meeting be run according to Roberts Rules. Seconded.

*This motion was voted in the negative by voice vote.

ARTICLE 1: To see if the District will authorize the construction of a new Grade 6-8 Middle School with adjoining construction for Grade 5, including furnishings, equipment, architectural and other fees, site development and any other items incidental to and necessary for such construction, on land presently owned by the Monadnock Regional School District, and further to appropriate and raise a sum not to exceed Seven Million Two Hundred Thousand Dollars (\$7,200,000.00) by issue and sale of bonds or notes of the School District in accordance with provisions of Chapter 33 of the Revised Statutes Annotated as amended; to expend toward cost of the project interest earned from the proceeds from the sale of the bonds of notes not to exceed One Hundred Seventy Six Thousand Dollars (\$176,000.00) of the interest earned; and to authorize the Monadnock School Board to contract for and expend any federal and state aid available for the project.

Dennis Keating moved passage of the Article. Seconded. He said the Middle School proposal had the approval of the Budget Committee. The high school was at a critical crossroad and long-term planning was needed.

David Foote, Swanzey, spoke on behalf of a study group who had offered advice on financing, bonds, bidding proposals. He said bonds were available for this building project at about 5%.

Charles Dunton, Fitzwilliam, moved the question. Seconded.

*The motion to vote on ARTICLE 1 without further debate was voted in the affirmative by voice vote.

Moderator Prigge announced the polls open for voting on Article 1 at 11:45 AM and said they would remain open until at least 1:00 PM. The polls were closed at 1:20 PM and ballots were counted.

*ARTICLE 1 was voted in the NEGATIVE as the YES vote failed to meet the two-thirds vote required to pass a bond issue.

YES - 1,102 (53.03%) NO - 975 (46.97%)

Total votes cast: 2,078 (1 abstention)

William Hasbrouck, Gilsum, moved to not allow any reconsideration of this Article or any other Article that takes place today. Seconded. Moderator Prigge asked if any voters in the auditorium wished to be heard on this motion, but was told all voters had been moved into the gym.

*The motion to not reconsider any articles taken up today, was voted in the AFFIRMATIVE by voice vote.

Matthew Burke, Sullivan, said there was no provision for any such motion in the State of NH and it was not binding.

ARTICLE 3: To see if the District will vote to authorize the Monadnock School Board to withdraw Five Hundred Twenty-five Thousand Dollars (\$525,000.00) from the Capital Reserve Fund, created under Article 5 of the 1975 Annual District Meeting of the Monadnock Regional School District for the specific purpose of replacing the heating and ventilation system that serves the original Mt. Caesar structure at a cost of Two Hundred Twenty-Five Thousand Dollars (\$225,000.00), and to enclose the north court yard of the Monadnock Regional High School at a cost of Three Hundred Thousand Dollars (\$300,000.00). (Budget Committee recommends an expenditure of \$446,500.00.)

Moderator Prigge asked if Judy Lefebvre wished to make her motion again, as the clerk's minutes did not show it had been seconded at the original meeting. Judy Lefebvre moved to separate the two items under ARTICLE 3 and vote on each expenditure separately. Seconded.

*The motion to vote separately on the two items in ARTICLE 3 was voted in the affirmative by voice vote.

*Item A - to withdraw \$225,000.00 from the Capital Reserve Fund for replacing heating and ventilation system at Mt. Caesar was voted in the AFFIRMATIVE by voice vote.

*Item B - to withdraw \$300,000.00 from the CRF to enclose the north court yard of the high school was voted in the NEGATIVE by voice vote.

ARTICLE 4: To see if the Monadnock Regional School District will vote to approve the cost items which calls for increases in wages and benefits for all Monadnock School District staff, except staff members covered by the collective bargaining agreement reached between the Monadnock Regional School Board and the Monadnock District Education Association and further to raise and appropriate monies for the 1994 Fiscal Year, which sum represents the additional costs attributable to increases in wages and benefits over those paid in the prior year. (By Petition)

James Young, Gilsum, moved to approve increases of \$65,484. in wages and \$3,478. in benefits, and further to raise and appropriate \$68,962. for the 1994 Fiscal year. Seconded.

Mr. Young explained these increases and benefits were for non-certified staff, principals, custodians, secretaries, aides, etc. and included 25 employees.

Judy Lefebvre moved that ARTICLES 4 and 5 be voted on the same ballot. Seconded. Moderator Prigge said this would be acceptable and ballot clerks would need to check persons in twice and out twice.

Mr. Peale, Troy, asked Mr. Prigge to poll the petitioners who requested a ballot vote, to see if they would reverse their request. Moderator Prigge polled the petitioners and only two remained with the ballot vote, not enough to require a vote by ballot.

*ARTICLE 4 was voted in the AFFIRMATIVE by voice vote.

ARTICLE 5: To see if the Monadnock Regional School District will vote to approve the cost items included in the collective bargaining agreement reached between the Monadnock School Board and the Monadnock Education Association which calls for increases in salaries and benefits, and further to raise and appropriate monies for the 1994 Fiscal Year, which sum represents the additional costs attributable to increases in salaries and benefits over those paid in the prior Fiscal Year. (By Petition)

Laura Barrett, Surry, moved approval for increases of \$158,881. in salaries and \$11,560. in benefits, and to raise and appropriate \$170,441. for the 1994 Fiscal Year. Seconded.

She explained that teachers had a freeze on pay last year. Teachers with more years experience will get a 1 to 2% increase, others a 3% increase, and will contribute 10% to health insurance.

*ARTICLE 5 was voted in the AFFIRMATIVE by voice vote.

ARTICLE 6: To see what sum of money the District will vote to raise and appropriate for the support of schools, for payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District.

Thomas Britton, Troy, moved the District raise and appropriate \$13,487,307. for the support of schools. Seconded.

He said this figure represented a net increase of 1.8%. New positions are needed at the high school to take care of additional students, special education costs, tuition to the VoTech, and an increase in electricity, repair and maintenance costs. Additional spending is about 3%, including teachers' contract, but savings in the cost of special education this year result in a 1.8% net increase.

Mr. Britton outlined the many achievements of Monadnock students.. He called for a round of applause for Ed Main who will retire after 30 years at the high school. He recognized Laura Barrett, Dennis Keating and James Carney for their work on the Facilities' Committee. He asked voters to approve the Budget.

James Carney, Richmond Board Member, speaking as a citizen, said the Facilities' Committee had done a lot of work. He suggested increasing the budget by an amount of \$1,300,000. for the purpose of building a part of a middle school. He explained a building could be paid for in five years, without interest, if this amount were included in the budget each year. If proposed as a building procedure, it would take only a majority vote and not a two-thirds vote to pass.

Maureen Blackledge, Richmond, moved to amend ARTICLE 6 to increase the budget by \$1,300,000. to a total of \$14,787,307. to build at least part or one wing of a middle school. Seconded.

Judy Lefebvre asked if this amount would be put in the Capital Reserve Fund, but Mr. Carnie replied it would be spent to start the building this year, and hopefully would be eligible for state aid. Dennis Poirier, Troy, asked if this would be considered a capital expenditure - he was concerned whether towns would pay based on ADM or valuation. Mr. Prigge could not answer at this time.

Dennis Keating, Tom Britton and Jim Carney all felt the proposal had merit, but agreed it should be given more thought and presented to the voters another year. It would be a way to start a building program without the two-thirds vote necessary for a bond issue.

Judy Lefebvre asked for a standing vote but the moderator said there could not be a standing vote until after a voice vote. Matthew Burke, Sullivan, requested this motion be withdrawn from the floor. Someone in the audience asked for the cost to each town for this proposal. Jim Carney stated again he did not think this expenditure should be voted this year. He suggested presenting it next year.

Roger Conway, Swanzey, thought the proposal had merit and asked if the entire \$1,300,000 would be received from the towns in one lump sum, or over a period of months. He thought it best to propose it next year. Mark Dorcas, Swanzey, thought the situation was critical and should be voted now. Janet McCullough, Troy, noted this was a capital expenditure and must go before the budget committee in order to be legal.

It was moved and seconded to stop debate and vote on the amendment to ARTICLE 6 to increase the budget by \$1,300,000. to a total of \$14,787,307.

A signed petition was presented to the moderator calling for a ballot vote on the amendment. Mr. Peale, Troy, asked the moderator to poll the petitioners to see if they would reverse their request. They did not and the ballot vote proceeded.

*The amendment to increase the budget by \$1,300,000. was voted in the NEGATIVE by ballot vote:

YES - 326

NO - 431

*ARTICLE 6, to appropriate \$13,487,307. for support of schools was voted in the AFFIRMATIVE by voice vote.

ARTICLE 7: To see if the District will vote to authorize the School Board of the Monadnock Regional School District to transfer any of its unencumbered surplus funds, if any remaining on hand of the fiscal year June 30, 1993, to the capital reserve fund created under Article 5 of the 1975 Annual Meeting of the Monadnock Regional School District, or take any action thereon.

William Hamill moved passage of the Article. Seconded.

*ARTICLE 7 was voted in the AFFIRMATIVE by voice vote.

ARTICLE 8: To see if the District will vote to change the formula for apportionment of the CAPITAL EXPENSES of the District to 100% based on average daily membership to be effective in the 1993-94 budget without change in the present method of apportioning the costs of the operating expenses. (By Petition)

Mary Crooke, Fitzwilliam, moved passage of the Article. Seconded. Dennis Poirier, Troy, reciting figures that have been paid by the towns over the past several years, opposed the Article. Myron Steere said a Funding Committee has been established and it will have proposals to make at the next annual meeting to revise the funding formula. He suggested waiting until next year to make any changes.

Jane Roberts and Mike Grab, Fitzwilliam, supported passage of this Article and felt if the ADM formula were used for capital as well as operating expenses, individual towns might be more supportive of building proposals. John Calhoun, Gilsum, thought the problem should be taken to the legislature. Jim Cates, Fitzwilliam, thought the quarrel was with the State, not the District.

Judy Lefebvre moved the question. Seconded.

*Motion to vote on ARTICLE 8 was voted in the AFFIRMATIVE by voice vote.

*ARTICLE 8 was voted in the NEGATIVE by voice vote.

ARTICLE 9: To see if the District will vote to authorize and empower the District to borrow money for the purpose of paying estimated special education costs for the 1993-1994 school year pursuant to the provisions of RSA 198:20-D as amended effective July 1, 1992 upon terms and conditions determined by the School Board to be in the best interest of the District: and furthermore, to authorize the School Board to execute such notes and related documents as may be required to accomplish the borrowing; and to take any other action in relation thereto.

Glenn White moved passage of the Article. Seconded.

*ARTICLE 9 was voted in the AFFIRMATIVE by voice vote.

ARTICLE 10: To see if the District will vote to charge Supervisory Unit #38 an annual rent of \$12,000. for use of the Wyman House building and to pay for all capital improvements to these facilities. (By Petition)(Recommended by the Budget Committee)

William Hamill, Swanzey Board Member, moved this Article not be passed. Seconded.

Mr. Hamill said the Board did not approve of this Article. He noted the Monadnock School District gets about 96% use of this building. Myron Steere, Swanzey Budget Committee Member, said his committee favored this Article because the Wyman House provided services for the school districts of Winchester and Hinsdale. Winston Wright, Fitzwilliam Board Member, thought the Article was needless, as Monadnock has been getting along fine with Winchester and Hinsdale districts for many years and as Monadnock was getting the most use from the building, it would not be right to charge the Supervisory Unit rent.

*ARTICLE 10 was voted in the NEGATIVE by voice vote.

ARTICLE 11: To see if the District will vote to continue the Committee established in 1992 to study the District funding problems, and to charge this committee to study the advantages and disadvantages to each town and the District as a whole changing our district from a Cooperative School District to an AREA SCHOOL District; and to further charge the committee to meet with the selectmen in each town, and further, to set up a special Town Meeting in each town to receive input from the voters; and to report back to the District Meeting in March, 1994. (By Petition)

William Hasbrouck, Gilsum, moved passage of the Article. Seconded.

Mr. Hasbrouck said he was opposed to the Middle School proposal as he believes in community schools and would like this proposal studied. If the District were an Area school, each town would have its own school board and would control its local school. He felt this would be a real advantage. This Article is asking that a committee look into the idea.

James Young, Gilsum Board Member, noted one disadvantage to an Area school would be special education costs, which would be borne by the individual town, instead of by the District. Mr. Britton said there was a committee studying funding and he preferred not to have another committee formed.

Molly Martin, Swanzey, thought the proposal merited consideration and asked what the goal of the Funding Committee was. Could the committees be merged? Michelle Jones, Gilsum, thought this option should be considered. Art Guion, Fitzwilliam, read the Article as using an existing committee, not forming a new one.

*ARTICLE 11 was voted in the NEGATIVE by a standing vote:

YES - 191

NO - 282

ARTICLE 12: To listen to opinions of a purely advisory nature with regards to the conduct of school affairs for the ensuing school year.

Robert Soucy, Monadnock High School teacher, spoke of the crowded conditions at the school but commended the staff for their dedication to giving the students the best education possible.

Kathy Nikiforakis, Swanzey, thanked the Board, Administration, Staff and everyone who had put so much effort into the Monadnock School District.

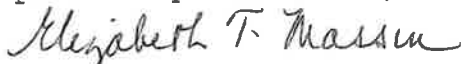
Tom Britton said he opposed adding \$1,300,000. to this year's budget, for building purposes, as he did not know enough about it. He thinks the plan has merit and said the School Board will work on this idea.

Dennis Keating, on behalf of the School Board, thanked all the people for their help. He said one of the biggest challenges was communication. He hoped the committees would continue to work as hard as they had in the past.

Molly Martin, Swanzey, spoke of discipline problems and disruption of classes, and hoped parents could help solve these problems by becoming more involved.

Myron Steere moved to adjourn the meeting, seconded, and voted in the AFFIRMATIVE at 4:50 PM.

Respectfully submitted,.



Elizabeth T. Massin
School Clerk
Monadnock Regional School District

MONADNOCK REGIONAL SCHOOL DISTRICT
ANNUAL MEETING
MARCH 1993

ADDENDUM: Results of Election of School Board Members and
School Budget Committee Members
(Ballots Cast at Town Meetings)

Moderator	*William Prigge	268
School Board Members:		
Roxbury	Glenn White	1,076
Swanzey	Robert Ballou	504 (Elected)
	Jane Krisch	341
	Richard Pratt	153
	Lawrence Sicotte	481
Troy	Thomas Britton	1,206
School Budget Committee:		
Roxbury	Michael Neylan	1,136
Swanzey	Barbara Glidden	522
	David Matteson	542 (Elected)
	Eugene White	261
Troy	Gary Bednarski	1,028

The School District Clerk received requests for a recount from Lawrence Sicotte, candidate for Swanzey School Board Member and from Barbara Glidden, candidate for Swanzey School Budget Committee Member.

The recount was done in the Wyman House on March 16, 1993, by Elizabeth Massin, School District Clerk; William Prigge, Moderator; William Hamill, Winston Wright, James Fallon, James Carnie, Thomas Britton, and Glenn White, School Board Members.

Results were:

School Board Member - Swanzey:	Robert Ballou	506 (Elected)
	Jane Krisch	335
	Richard Pratt	157
	Lawrence Sicotte	481
Budget Committee - Swanzey:	Barbara Glidden	519
	David Matteson	543 (Elected)
	Eugene White	261

*Write-in. No candidates on the ballot.

Respectfully submitted,

Elizabeth T. Massin

Elizabeth T. Massin,
School District Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
April 6, 1993, Cutler School

Tom Britton, Chairman convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, B. Hamill, D. Keating, G. White and W. Wright.

Also present: Dr. Wheeler, Superintendent of Schools, J. Menton, D. Bell, L. DeCoste and D. Stockwell.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of March 16, 1993; **SECONDED** by D. Keating. J. Carnie noted that action on the manifest was not recorded (Lunch Program Voucher, \$15,056.58; Payroll March 3rd, \$294,323.20 and Payorder March 12th, \$339,661.26). **VOTED AS CORRECTED: 6-0-0-4.**

G. White MOVED: The approval of reimbursements as presented by the administration (B. McCulla, \$260.70; J. Cleary, \$40.00); **SECONDED** by J. Carnie. **VOTED: 6-0-0-4.**

Dr. Wheeler noted that the Spring Law Conference will be held on April 16th and board members can register through his office.

D. Stockwell commented on the success of high school students participating at the 1993 N.H. Technology Students Assoc. Conf. B. Hamill recommended the Board send a congratulatory note to the students.

CITIZEN CONCERNS

A number of parents expressed their dissatisfaction regarding the elimination of grade 8-10 English Honors classes. Concern was also expressed for unproductive 7th and 8th grade study halls, and that nearly a third of the students' day is scheduled in study halls. D. Stockwell explained that many of the parents' concerns are due to the lack of space and the lack of staff. The discussion focused on the need for additional portable classrooms. Scheduling double sessions was also offered as an option. The Board was asked to set the middle school issue aside and do something now for the affected students. T. Britton asked the administration to explore what can be done to maintain the honors classes. He also advised the parents that the issue of additional classrooms is being explored by the Board. The parents' concerns will be addressed at the next meeting of the Board.

STUDENT COUNCIL CONCERNS

Jill Floyd, Junior High Student Council, presented a proposal for creating a high school flag which would include a contest to be judged by individuals from various representative groups. Richard Allen, advisor, also spoke to the proposal. The Board commended the council for its efforts.

OTHER SCHOOL BOARD BUSINESS

Dr. Wheeler reported to the Board on the cost, feasibility and benefits of using video cameras on school buses to observe and supervise student behavior. He reported that recent reports from school principals indicate that student referrals for school bus misconduct is down. The cost for five cameras, appliances and installation is estimated at \$8000., a District expense. G. White recommended that a sub-committee of the Board be formed to meet with school principals and with the Laidlaw administration to prepare recommendations for improving student conduct and to train drivers to manage student behavior. T. Britton appointed G. White, chairman, B. Ballou, and W. Wright to the committee.

D. Keating MOVED: that the MRSD Policy Manual be approved as submitted; **SECONDED** by B. Ballou. It was discussed that the approval of this motion would result in the official adoption of the policy manual. **VOTED: 6-2-0-2.**

T. Britton summarized the events of the March 27th Annual Meeting leading up to the vote on J. Carnie's proposal to build the middle school in stages, over a period of time, and to finance the project directly by taxation. T. Britton suggested that this proposal be assigned to the Finance Committee as a committee-of-the-whole to pursue. Dr. Wheeler informed the Board that the administration would be meeting on April 14th at 5:00 p.m. with R. Banwell and Baybutt Construction to discuss the feasibility of such a plan. Board members were invited to attend. The Board also discussed various means for keeping the public informed of its activities. Dr. Wheeler commented on plans to develop a district-wide publication.

Dr. Wheeler reviewed with the Board various alternatives to implement the use of portable classrooms at the high school and at Mt. Caesar. Considerable discussion focused on resolving the earlier concerns expressed by parents and the continued use of the GELCO units at Mt. Caesar. The Board asked the administration to further review the various issues, including financing and program benefits, for consideration at the next meeting of the Board.

W. Wright MOVED: To approve the request of Jim Harris for released time commencing on June 11th; **SECONDED** by B. Hamill. J. Harris described his acceptance

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

April 20, 1993

MEETING AT

Richmond Veteran's Hall, Richmond

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - 1) Selection of MRHS to represent NH at Energy Honors Program. (see attachment)
 - d. Board committee reports
2. CITIZEN CONCERNS
3. STUDENT COUNCIL CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. School Improvement Program presentation by Amy McCashlan from the State office.
 - b. Presentation of the Emerson School playground.
 - c. Recommendation to appropriate modular classrooms for Mt. Caesar and MRHS for 1993-1994 use.
 - e. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. Business/Educator's Group activities report.
6. NON PUBLIC SESSION
 - a. Personnel Contract Negotiations
 - b. Litigation issue
7. ADJOURNMENT

to participate in graduate studies at the University of Wisconsin starting on June 14th. Dr. Wheeler and D. Stockwell supported the request. VOTED: 8-0-0-2.

W. Wright MOVED: to approve Pat Leinster's request for unpaid leave on April 16th; Seconded by B. Ballou. VOTED: 8-0-0-2.

B. Hamill MOVED: The manifest be approved as presented (Lunch Program voucher dated April 7th, 1993, \$1653.86; Payroll #19, \$362,041.32; Payroll #20, \$381,409.88; Payorder dated April 6, 1993, \$138,842.24); SECONDED by J. Carnie. VOTED: 8-0-0-2.

T. Britton reviewed committee assignments for the ensuing year. All assignments remain the same, except as follows: J. Fallon, Budget Committee Representative, J. Carnie and B. Hamill, alternates. D. Keating will replace L. Barrett on the Negotiating Committee.

W. Wright requested that next meeting's agenda include the Fitzwilliam Playground Committee.

NON PUBLIC SESSION

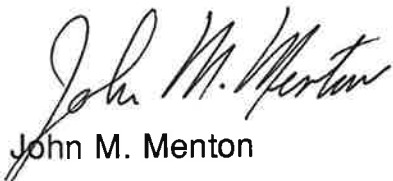
At 9:50 p.m., G. White MOVED: The Board enter into non public session to consider personnel matters, litigation and negotiations; SECONDED by J. Carnie. VOTED: 8-0-0-2 by roll call vote.

Contracts for principals were reviewed; litigation proceedings were updated; negotiations were reported to be near finalization and a review was conducted of the administration's evaluation.

At 10:55 p.m., the Board returned to public session.

The meeting adjourned at 10:55 p.m.

Respectfully submitted,



John M. Menton

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
April 6, 1993, Cutler School

Tom Britton, Chairman convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, B. Hamill, D. Keating, G. White and W. Wright.

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Dr. Wheeler reported to the Board on the cost, feasibility and benefits of using video cameras on school buses to observe and supervise student behavior. He reported that recent reports from school principals indicate that student referrals for school bus misconduct is down. The cost for five cameras, appliances and installation is estimated at \$8000., a District expense. G. White recommended that a sub-committee of the Board be formed to meet with school principals and with the Laidlaw administration to prepare recommendations for improving student conduct and to train drivers to manage student behavior. T. Britton appointed G. White, chairman, B. Ballou, and W. Wright to the committee.

D. Keating MOVED: that the MRSD Policy Manual be approved as submitted; **SECONDED** by B. Ballou. It was discussed that the approval of this motion would result in the official adoption of the policy manual. **VOTED: 6-2-0-2.**

T. Britton summarized the events of the March 27th Annual Meeting leading up to the vote on J. Carnie's proposal to build the middle school in stages, over a period of time, and to finance the project directly by taxation. T. Britton suggested that this proposal be assigned to the Finance Committee as a committee-of-the-whole to pursue. Dr. Wheeler informed the Board that the administration would be meeting on April 14th at 5:00 p.m. with R. Banwell and Baybutt Construction to discuss the feasibility of such a plan. Board members were invited to attend. The Board also discussed various means for keeping the public informed of its activities. Dr. Wheeler commented on plans to develop a district-wide publication.

Dr. Wheeler reviewed with the Board various alternatives to implement the use of portable classrooms at the high school and at Mt. Caesar. Considerable discussion focused on resolving the earlier concerns expressed by parents and the continued use of the GELCO units at Mt. Caesar. The Board asked the administration to further review the various issues, including financing and program benefits, for consideration at the next meeting of the Board.

W. Wright MOVED: To approve the request of Jim Harris for released time commencing on June 11th; **SECONDED** by B. Hamill. J. Harris described his acceptance

to participate in graduate studies at the University of Wisconsin starting on June 14th. Dr. Wheeler and D. Stockwell supported the request. VOTED: 8-0-0-2.

W. Wright MOVED: to approve Pat Leinster's request for unpaid leave on April 16th; Seconded by B. Ballou. VOTED: 8-0-0-2.

B. Hamill MOVED: The manifest be approved as presented (Lunch Program voucher dated April 7th, 1993, \$1653.86; Payroll #19, \$362,041.32; Payroll #20, \$381,409.88; Payorder dated April 6, 1993, \$138,842.24); SECONDED by J. Carnie. VOTED: 8-0-0-2.

T. Britton reviewed committee assignments for the ensuing year. All assignments remain the same, except as follows: J. Fallon, Budget Committee Representative, J. Carnie and B. Hamill, alternates. D. Keating will replace L. Barrett on the Negotiating Committee.

W. Wright requested that next meeting's agenda include the Fitzwilliam Playground Committee.

NON PUBLIC SESSION

At 9:50 p.m., G. White MOVED: The Board enter into non public session to consider personnel matters, litigation and negotiations; SECONDED by J. Carnie. VOTED: 8-0-0-2 by roll call vote.

Contracts for principals were reviewed; litigation proceedings were updated; negotiations were reported to be near finalization and a review was conducted of the administration's evaluation.

At 10:55 p.m., the Board returned to public session.

The meeting adjourned at 10:55 p.m.

Respectfully submitted,



John M. Menton

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanze, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: April 14, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

I've always thought History to be important but looking back is not the same thing. Witness this story. The Sunday-school teacher was describing how Lot's wife looked back and turned into a pillar of salt, when little Jimmy interrupted. "My mother looked back once while she was driving," he announced triumphantly, "and she turned into a telephone pole!"

4a. Looking to continually improve the schools for students' learning focuses on the topic which Amy wishes to discuss with the board. SIP is changing. Amy will discuss the effects of that change on us. Cutler Elementary School is a former SIP school which has maintained State level ties with SIP. Troy Elementary School is in the third year (final year) formally with SIP. Mt. Caesar is embarking on the first year of the SIP program next year. Amy wishes to discuss the status of the three schools with you, also. A packet is enclosed which explains the SIP.

4b. I'm not sure who will present this item to the Board. Winston requested it be placed on the agenda for this meeting.

4c. Administrators will meet with Roy Banwell on placement and costs of ABC Modular Classrooms. The meeting will take place Wednesday, April 14, 1993 so the information will need to be presented at the Board meeting. Other options are being explored and a report will be made for you at that time. We will have an administrative recommendation prepared for your reaction.

5a. It seems appropriate that I update you on the activities of the Business/educator's Group. I have attached the most recent group's position paper. I will also discuss regional and State activities which have resulted from the work which has been done by the group.

STATE OF NEW HAMPSHIRE

OFFICE OF THE GOVERNOR

STEPHEN MERRILL
GOVERNOR



March 29, 1993

Julie K. Raye
Box 209, 165 Main Street
Marlborough, NH 03455

Dear Julie:

I am pleased to inform you that you have been selected to attend the two-week Department of Energy Honors Program in Life Sciences to be held at the Lawrence Berkeley National Laboratory in Berkeley, California from July 18-July 31, 1993. This program is sponsored by the United States Department of Energy for 52 of the nation's brightest high school students (one from each state, the District of Columbia, and Puerto Rico).

The selection criteria specifies that each state's representative be scholastically among the very best students in their state and highly competent in the fields of mathematics and science. You, your parents, and your teachers should be proud that you meet this definition. I am certain you will be a credit to the Granite State.

You may expect to receive further information from the United States Department of Energy in the near future. If, in the meantime, you have any questions, please call Edward J. Hendry, Curriculum Supervisor, Science Education, New Hampshire Department of Education at 271-2632.

I congratulate you and wish you every success.

Sincerely,

A handwritten signature in dark ink, appearing to read "Stephen Merrill", is written over the typed name. The signature is fluid and cursive, with a long, sweeping line extending from the end of the name.

Stephen Merrill
Governor

cc: Sponsoring Teacher, James Harris
Principal, Daniel Stockwell

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
April 20, 1993, Richmond Veteran's Hall

Tom Britton, Chairman convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie,
J. Fallon, B. Hamill, G. White, and W. Wright
Also present: Dr. Wheeler, Superintendent of Schools,
J. Menton, and L. DeCoste.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of April 6, 1993; SECONDED
by B. Ballou. L. Barrett noted that under Student Council Concerns,
Jill Freund was reporting as a member of the Junior H.S. Honor Soci-
ety. VOTED as corrected: 8-0-0-2.

G. White MOVED: The approval of reimbursements as presented by the
administration (N. Gagne \$30, B. O'Leary \$45, H. Mercer \$265, P. Smith
\$137 and L. Nichols \$98); SECONDED by B. Ballou. VOTED: 8-0-0-2.

Dr. Wheeler noted Julie Raye, MRHS senior, will represent New Hamp-
shire this summer at the Department of Energy's Honors Program in Life
Sciences at the National Laboratory in Berkely, California. B. Hamill
asked that a congratulatory note be sent to Julie.

Dr. Wheeler advised the Board of a conference sponsored by the New
Hampshire School Boards' Association for public and private school
leaders to be held on May 7 & 8 at the Sheraton Wayfarer, Bedford, NH.

The Board members received an agenda for the SAU meeting to be held on
May 6, 1993.

Dr. Wheeler distributed a report comparing and ranking the financial
support of schools by state, entitled "How Your State Compares".

T. Britton reported that Paragon Cable is holding an event to recog-
nize local school boards. Interested board members should contact him
to register.

T. Britton reported that members of the Board and the administration
had met with R. Banwell and representatives of Baybutt Construction
Co. to discuss the concept of building the middle school in multi year
stages and financed in the general operating budget. He indicated that
financing a middle school building program would require 60% of the
cost in the first year for construction of the core facilities.

CITIZEN CONCERNS

A number of parents expressed their concerns regarding unproductive
7th and 8th grade study halls, and that the students do not receive
five hours of instructional time as required by State minimum stan-
dards. Dr. Wheeler explained that study halls are recognized as
instructional time. Parents also expressed the need to provide addi-

tional classrooms and teachers to meet the needs of the students. T. Britton explained that there are budget restraints preventing the Board from over expending the approved budget. B. Hamill noted that the issue of portable classrooms is on the agenda for discussion. T. Britton reported that a committee will be formed and citizens and parents will be invited to continue the middle school effort. Hugh VanBrocklin asked that he would like to meet with Dr. Wheeler and D. Stockwell to discuss the 7th and 8th minimum standards. He also asked for information on the drop-out rate of students in their first year of college.

STUDENT COUNCIL CONCERNS - None

OTHER SCHOOL BOARD BUSINESS

Amy McCashlan from the State Office of The New Hampshire Alliance for Effective Schools presented a report on the Second Generation of the Alliance's School Improvement Program (SIP). Mt. Caesar will become a SIP school in 93-94 and Troy Elementary will enter its third year. Cutler Elementary was one of the ten pilot schools in the State. She highlighted the key elements of SIP noting the importance of the program being outcome focused. She further outlined the starting points for a SIP member school and the belief in collaboration within the whole educational community. She noted the Second Generation will provide for Alliance member schools, SIP Exploratory Schools, SIP Demonstration Schools and SIP Sustaining Schools, and described their characteristics. Amy's presentation was followed by questions and answers. B. Hamill commended the process and J. Fallon noted that the Second Generation is moving in the right direction. H. VanBrocklin indicated that communications have improved drastically at Cutler as a result of SIP.

W. Wright requested that the Fitzwilliam Playground Committee be permitted to conduct fund raising activities to support an improvement program at the Emerson School. G. White MOVED: The P.T.O. be authorized to conduct fund raising activities for playground improvements and that final construction plans be approved by the Board; SECONDED by W. Wright. VOTED: 8-0-0-2.

The Board was presented with proposals, and financing and qualifying factors for the use of modular classrooms at the Mt. Caesar School and at the High School. Dr. Wheeler described three options for the installation of ABC modulars; Option A, Mt. Caesar four classrooms and the High School four classrooms; Option B, Mt. Caesar six classrooms and the High School four classrooms and Option C, Mt. Caesar eight classrooms and the High School four classrooms. B. Hamill MOVED: The Board approve Option B; SECONDED by B. Ballou. T. Britton asked to consider six classrooms for the High School instead of the six for Mt. Caesar. After some discussion regarding costs, building aid and needs, it was the consensus to support Option B and to lease-purchase ten classrooms, the locations to be decided by the administration in consultation with the building principals. VOTED: 8-0-0-2.

B. Hamill MOVED: The manifest be approved as presented (Lunch Program Voucher, dated April 21, 1993, \$25,637.09, Payroll, dated April 13, 1993, \$341,265.03 and Payorder Checks, dated April 20, 1993, \$146,441-.28); SECONDED by B. Ballou. VOTED: 8-0-0-2.

T. Britton announced that the Finance Committee will be meeting on the first Monday of each month, starting in June, to further study the planning and implementation of the middle school proposal. Meetings will be held at the Wyman House at 7:00 PM.

SUPERINTENDENT'S REPORT

Dr. Wheeler distributed to the Board a report on the purpose and goals of the District's Business/Educators Group. He emphasized particularly the concept of developing an Adult Literacy program in the Keene area. He noted that the Group meets on the second Friday of each month at the Wyman House at 10:00 AM and Board Members are invited to attend.

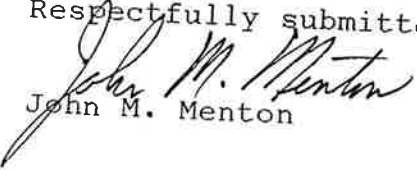
NON PUBLIC SESSION

At 10:15 PM, G. White MOVED: The Board enter into non public session to discuss personnel matters; SECONDED by B. Hamill. VOTED: 8-0-0-2 by roll call vote.

The Board received information regarding four finalist for the position of assistant superintendent of schools and the process for interviewing the candidates and making a final recommendation to the SAU Board.

The Board returned to public session at 10:20 PM and adjourned.

Respectfully submitted,


John M. Menton

Formal Statement given by Molly Martin on May 4, 1993 to The Monadnock Regional School District School Board as part of a proposal attached herein.

" There is a discipline system being used at MRHS which is delineated in various handbooks and official documentation. These include the student -parent handbook, the teacher handbook, The teacher supervision model, the at-risk policies, and possibly others. I understand that the current systems at the school are due for evaluation and review in 1996 as part of accreditation procedures.

I also understand that there may be administrative review and revision of the policy taking place at this time, and I applaud the timeliness of any action which is currently being pursued. However I am not convinced that limited or future review will suffice to address current problems.

This is what I propose: That a "review" committee made up of affected parties, under the auspices of the board, to comment relevant to the set-up and discipline system currently in effect at High School. This committee would then:

1. drafting any revisions into discipline program, and presenting or
2. informing the board that no action is necessary.

The board would then follow what is appropriate.

I do have personal concerns which I would like to come forward. As a taxpayer and parent I would like to use my voice to see if my concerns would be echoed by others. They have been. This is the impetus for my proposal tonight.

Let me talk for just a minute about worst case scenarios. Throughout the country schools are facing different types of discipline problems then they have had to deal with as recently as ten years ago. Students are killing each other and school staff members in school buildings, and during class time. Students and staff are being subjected to assaults, including sexual assaults and assaults with deadly weapons. And we have not been immune. Two years ago a former student chose the high school as the ground where he would "act out" - and students were wounded and many had their lives put at risk. The Swanzey Police have been involved in other incidents at the school. Here is a list of 55 documented calls received between Feb, 90 and April '93. According to Chief Ogren there were additional calls which proved either unfounded- or were never documented, as well as

6-8-93
Add to May 4
Sch had agenda for meeting

calls from parents about incidents which were not brought to police attention by the school..

I believe it behooves us to investigate whether we have a system of discipline in place at the high school which allows for early detection , intervention, and prevention of discipline problems.

Information about specific incidents has been requested from me by several parties. In preparing for this meeting, I realized that rules of confidentiality will affect how such information is presented, and my intent is not to address or discuss personal or personnel issues. I am asking that the focus of your decision be based on whether you believe that the system of discipline which is currently in use at the high school would benefit from a timely, multi party review. I believe that the district will benefit- either the review will show that there is no need for modification or change, which would mean that we have documented proof that we have the best possible system, or the review committee would make recommendations for change which provide the district with an even more effective system, a positive result as well. There are also possible political and financial benefits from such a review as well.

I have prepared a statement of my proposal, as well as a list of different groups which I believe should be represented.

To The Monadnock Regional School District School Board.
Presented May 4, 1993

My proposal:

That a committee of affected parties be created under the auspices of the board, to gather data and public comment relevant to the set-up and application of the discipline system currently in effect at Monadnock Regional High school. This committee would then be responsible for:

1. drafting any revisions into a comprehensive discipline program, and presenting it to the board, or
2. informing the board that no revisions were found necessary.

The board would then follow whatever actions it felt appropriate.

Suggested make up of the committee:

Board Member - access to legal advise, board directive

Member of the high school administration- administrative perspective

Member of the high school non-professional staff- Page 17-

Member of the union teaching staff - building representative- provide teacher perspective (teachers representative body)

??A non-union teacher?

Member of guidance staff- guidance perspective

Student representative- or two: male and female

Parent representative

Suggested time line:

Respectfully submitted,

Molly Martin

CORRELATES OF AN EFFECTIVE SCHOOL

1. CLEAR SCHOOL MISSION

THE SCHOOL DEVELOPS A CLEARLY ARTICULATED MISSION THROUGH WHICH THE STAFF SHARES AN UNDERSTANDING OF AND COMMITMENT TO INSTRUCTIONAL GOALS, PRIORITIES, ASSESSMENT PROCEDURES, AND ACCOUNTABILITY.

2. SAFE AND ORDERLY ENVIRONMENT

THERE IS AN ORDERLY PURPOSEFUL ATMOSPHERE WHICH IS FREE FROM THE THREAT OF PHYSICAL HARM. HOWEVER, THE ATMOSPHERE IS NOT OPPRESSIVE AND IS CONDUCIVE TO TEACHING AND LEARNING. IT EVOLVES FROM A COMMONLY AGREED UPON SCHOOL PURPOSE AND IS CHARACTERIZED AS POSITIVE AND BUSINESS-LIKE.

3. PRINCIPAL IS THE INSTRUCTIONAL LEADER

THE PRINCIPAL ACTS AS THE INSTRUCTIONAL LEADER WHO EFFECTIVELY COMMUNICATES THE MISSION OF THE SCHOOL TO PARENTS, STAFF, AND STUDENTS AND WHO UNDERSTANDS AND GIVES DIRECTIONS, EMPHASIS, AND SUPPORT TO THE SCHOOL'S INSTRUCTIONAL PROGRAM.

4. OPPORTUNITY TO LEARN AND TIME ON LEARNING

TEACHERS ALLOCATE A SIGNIFICANT AMOUNT OF CLASSROOM TIME TO INSTRUCTION IN BASIC SKILLS. FOR A HIGH PERCENTAGE OF THAT ALLOCATED TIME, STUDENTS ARE ENGAGED IN PLANNED LEARNING ACTIVITIES AT THE APPROPRIATE LEVEL OF DIFFICULTY AND ARE EXPERIENCING SUCCESS. ALL STAFF MEMBERS UNDERSTAND THEIR ROLE IN FACILITATING THE DELIVERY OF A HIGH QUALITY EDUCATIONAL PROGRAM FOR ALL STUDENTS.

5. HIGH EXPECTATIONS FOR SUCCESS

THE SCHOOL DISPLAYS A CLIMATE OF HIGH EXPECTATIONS IN WHICH THE STAFF BELIEVES AND DEMONSTRATES THAT STUDENTS CAN ATTAIN MASTERY OF BASIC SKILLS AND THAT STAFF MEMBERS HAVE THE CAPABILITY TO HELP STUDENTS ACHIEVE SUCH MASTERY.

6. FREQUENT MONITORING OF STUDENT PROGRESS

INFORMATION ON STUDENT ACADEMIC PROGRESS IS OBTAINED FREQUENTLY AND FEEDBACK IS PROVIDED TO THE TEACHER AND STUDENTS REGULARLY. MULTIPLE ASSESSMENT METHODS SUCH AS TEACHER MADE TESTS, SAMPLES OF STUDENT WORK, MASTERY SKILLS CHECKLISTS, CRITERION-REFERENCED TESTS, AND NORM-REFERENCED TESTS ARE USED. THE RESULTS ARE USED TO IMPROVE INDIVIDUAL STUDENT'S PERFORMANCE, TO IMPROVE THE INSTRUCTIONAL PROGRAM AND FACILITATE CURRICULUM IMPROVEMENT.

7. HOME-SCHOOL RELATIONS

PARENTS UNDERSTAND AND SUPPORT THE BASIC MISSION OF THE SCHOOL AND ARE MADE TO FEEL THAT THEY HAVE AN IMPORTANT ROLE IN ACHIEVING THIS MISSION.

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

May 4, 1993

MEETING AT

Emerson Elementary School, Fitzwilliam

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - d. Board committee reports
2. CITIZEN CONCERNS: Molly Martin wishes to visit with the Board on the issue of student discipline at MRHS.
3. STUDENT COUNCIL CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. MRSD Safety Committee Report. John Menton, Chairman
 - b. Update on the 1992-1993 expenditure budget.
 - c. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. Effective Schools: How's It Going In MRSD?
6. NON PUBLIC SESSION
 - a. Personnel Contract Negotiations
 - b. Litigation issue
7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

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Hinsdale School District

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Dr. William V. Wheeler - Superintendent

Kenneth G. Hewitt, *Assistant Superintendent*
John M. Menton, *Business Manager*

Richard T. McCarthy, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: April 28, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

The trouble with being a parent is that by the time you're experienced, you're unemployable.

- 4a. Providing a safe environment for students, staff and school visitors is one effective school correlate. The district's committee has met regularly for the past two years. Last year, about this time, a report was presented to the board on their activities and purpose. John wishes to update the board on their activities for the past year and discuss where they are going.
- 4b. Last year we ended the school year with a substantial amount of dollars unexpended. It is our intent to provide you with an estimate of the 1992-1993 expenditure budget. It appears as though we will have a substantial amount of dollars unexpended this year. You may wish to think and discuss what direction the district may proceed in dealing with the unexpended dollars.
- 5a. Amy's discussion last meeting about SIP caused me to think that it may be appropriate to discuss the status of "Effective Schools" in the district. I will attempt to relay what I think has and is occurring in the schools and provide you with several examples of the journey which we are on to become "Effective Schools". Attached you will find a description of the seven correlates of effective schools which we have been using for the past five years. At the meeting I would like to discuss what has transpired within each of the correlates: the good, the bad, and the ugly. Keep in mind that I may be a bit prejudice and biased in my opinions.
- 6b. Mr. Prigge will be present to discuss a litigation matter with you.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
May 4, 1993, Emerson School, Fitzwilliam

Winston Wright, Vice Chairman, convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, J. Carnie, J. Fallon, B. Hamill,
D. Keating, G. White, W. Wright and J. Young.
Also present: Dr. Wheeler, Superintendent of Schools,
J. Menton, D. Stockwell, A. Putz, D. Gagne and N. Evans.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of April 20, 1993; SECOND-
ED by J. Carnie. VOTED: 6-0-1-3.

There were no requests for course reimbursements.

Dr. Wheeler reminded the Board of the May 7th and 8th leadership
conference being sponsored by the NH School Boards Association.

Copies of the High School 1993-94 Handbook were distributed to the
Board for its review. The Board's approval will be requested at the
May 18th meeting.

Dr. Wheeler distributed a document describing his recommendations for
locating six modular classrooms at Mt. Caesar and four at the High
School.

L. Barrett introduced Julie Raye, replacing J. Tetreault as Student
Representative on the Board.

CITIZEN CONCERNS

Molly Martin described some concerns regarding specific discipline
issues at the high school. She also expressed concern because of her
appearance before the Board there might be repercussions directed at
her husband a teacher at the high school and their children, students
at the high school. M. Martin made specific reference to the number of
occasions Swanzey police have been called to the school, and for the
various reasons. Other parents or citizens described situations for
which they were concerned for their children's safety. M. Martin
presented a prepared statement to the Board asking that a committee be
formed "... to gather data and public comment relevant to the set-up
and application of the discipline system currently in effect ...". W.
Wright indicated that no action would be taken at this meeting and the
subject will be on the agenda of the Board's next meeting.

Gary Bergeron presented to the Board a proposal to hold a community
celebration to welcome MRHS graduating students into the adult world
with a celebration to be held on June 6th. A request was made to use
the high school facilities for the event. G. White MOVED: The approval
for Celebration "93 to use the high school facilities on June 6th;
SECONDED by B. Ballou. VOTED: 9-0-0-1.

Eric Durmer of Fitzwilliam asked that the Board review for the future the restoration of kindergarten mid-day transportation.

STUDENT COUNCIL CONCERNS - None

OTHER SCHOOL BOARD BUSINESS

J. Menton distributed the most recent minutes of the District's Safety Committee. Representative of the Committee will be at the next meeting of the Board.

Dr. Wheeler commented on a Projected End-Of-Year Expenditure Report distributed to the Board. He asked that the matter be on the agenda for Board action on the 18th of May.

B. Hamill MOVED: The manifest be approved as presented; SECONDED by J. Young. VOTED: 9-0-0-1.

B. Hamill MOVED: The Board approve the request for the Mt. Caesar to become a SIP (School Improvement Program) school; Seconded by L. Barrett. VOTED: 9-0-0-1.

SUPERINTENDENT'S REPORT

The topic of Dr. Wheeler's report to the Board was "Effective Schools: How Is It Going in MRSD". Using his "School House" model as a platform he focused on seven correlates for effective schools adopted by the District's administration. He summarized that great strides have been made, a lot of doors have been opened, but there is still much to be accomplished.

NON PUBLIC SESSION

At 9:00 PM, G. White MOVED: The Board enter into non public session to discuss personnel and legal issues; SECONDED by B. Ballou. VOTED: 9-0-0-1 by roll call vote.

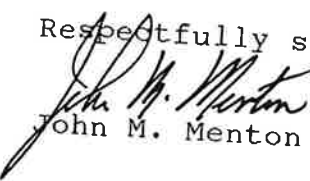
J. Young MOVED: To accept with regret the resignation submitted by Janet Barnard, High School science teacher, to be effective at the end of the current school year; SECONDED by L. Barrett. VOTED: 9-0-0-1.

B. Hamill MOVED: To approve the administration's recommendation to employ Cynthia Heller as a half-time teacher at the Mt. Caesar School for the 93-94 school year at a salary of \$11,750; SECONDED by G. White. VOTED: 8-0-1-1.

B. Priggee, the Board's attorney, discussed legal issues with the Board. L. Barrett MOVED: To seal the minutes regarding legal issues; SECONDED by J. Carnie. VOTED: 9-0-0-1 by roll call.

The Board returned to public session at 9:35 PM and adjourned.

Respectfully submitted,


John M. Menton

SCHOOL ADMINISTRATIVE UNIT NO. 38

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Kenneth R. Dassau, Director of Special Services

To: Monadnock Regional School District Board Members
Date: April 28, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

Man's capacity for justice makes democracy possible; but man's inclination to injustice makes democracy necessary.
- Dr. Reinhold Niebuhr

- 4a. (cont. from last meeting) Providing a safe environment for students, staff and school visitors is one effective school correlate. The district's committee has met regularly for the past two years. Last year, about this time, a report was presented to the board on their activities and purpose. John wishes to update the board on their activities for the past year and discuss where they are going.
- 4b. (cont. from last meeting) Last year we ended the school year with a substantial amount of dollars unexpended. It is our intent to provide you with an estimate of the 1992-1993 expenditure budget. It appears as though we will have a substantial amount of dollars unexpended this year. You may wish to think and discuss what direction the district may proceed in dealing with the unexpended dollars.
- 5a. A concern of many of what business is it that the schools should involve themselves in teaching values, character, and ethics to the students? Declarations are being presented by those who claim that the schools are not doing enough in this area and others claim that we are doing too much. What is the right portion? Reviewing comments of four leading authorities on the subject plus what the State has presented in requirements and standards covering, Character and Ethics, Drug and Alcohol Programs, HIV/AIDS education, and "Expected Student Outcomes" presents a pattern of expectations for the schools. Our position should be one of moderation. Some wish to present the argument in simple terms like teaching evolution vs. creation. It is obvious to most that the argument involves a far greater problem than that. We are now being asked to teach multi-cultural tolerance, as well as, directing efforts toward addressing other prejudices and biases of society or segments thereof. I believe it is a good topic for discussion by the board and public if they wish too discuss it. I also, believe that any discussion held during the "Superintendent's Report" will be cursory in nature and require more time and information than presented at this time.

Policy Development.

The local school board shall adopt and implement written policies and procedures relative to:

1. student absenteeism and attendance
2. student safety
3. student discipline
4. records retention, disposition and access

1. Student Absenteeism and Attendance. Reasonable provisions shall be specified for the accountability and supervision of students arriving and leaving school each day. Districts shall implement a cooperative approach which places responsibility for notification when a student is tardy, absent, or dismissed on both the parents/guardians and the school.

2. Student Safety. From a common sense point of view, the school's responsibility for bus students shall begin from the time they board the bus in the morning and end when they disembark from the bus in the afternoon. For students who walk to school or arrive by private car, the school's responsibility shall begin when they arrive on the school grounds and end when they leave the grounds. Specifically, school administrators shall implement procedures which relate to safe practices on school buses; on the school grounds, including playgrounds; during authorized school activities, such as field trips; and within the school building, including classrooms and laboratories. In addition, teachers shall be required to know and implement the appropriate safety practices and procedures applicable to their assigned areas of responsibility and to insure that safety instruction is included in all applicable programs offered by the school.

3. Student Discipline. The student discipline code shall include provisions regarding student rights and responsibilities, rules of conduct, penalties for misbehavior, and due process for suspension and dismissals. Each approved school shall provide a method by which students, parents, teachers and all other school personnel are informed about school rules. Such information shall be readily available.

4. Records Retention, Disposition, and Access. Complete and accurate records of children's attendance, scholarship, and other appropriate data shall be permanently kept and safely stored in a fire resistant file, vault, or safe. The maintenance and disposition of such records and information shall be in compliance with the provisions of RSA 189:29-a. (See also RSA 189:42 and RSA 189:11 -a, paragraph IV.) The collection, dissemination, and retention of all student records and information shall be controlled by written procedures designed to protect individual rights and to preserve the confidential nature of the various types of records in compliance with the federal "Family Educational Rights and Privacy Act" (P.L. 93-380). See also RSA 91-A:5.)

Character and Citizenship Development.

This policy shall include those elements of character and citizenship to be incorporated in courses of study and/or instilled (by) example, in a caring educational environment. It shall be developed in consultation with school staff, administration, parents, and other representatives of the community. Basic elements of character and citizenship shall include: Self discipline, self-respect, and self-control; truth and honesty with self and others, fairness, integrity, and justice; respect, courtesy, and human worth; responsibility to oneself and others; and community service and responsible citizenship (RSA 186:13).

VALUES

A competent person is able to act in ways that support continued personal autonomy and permit continued interdependence, not only when the difference of wrong and right action is clear, but when choices between right and right, or wrong and wrong must be made. Upon graduation from high school, a person should be able to:

- Identify significant value issues and choices within the graduate's life experience.
- Identify broadly accepted value justifications for the choices one makes.
- Explain the meaning of, and critical issues relating to, concepts in the following areas:

RESPECT

- Demonstrate a regard for human diversity and pluralism.
- Demonstrate courtesy.
- Demonstrate regard for human worth and property.

RESPONSIBILITY

- Demonstrate responsibility to oneself, to one's family, to other, to community
- Have a regard for commitments and obligations.
- Fulfill citizenship obligations.

ADAPTABILITY

- Demonstrate an awareness of the environment and reality.
- Be prepared.
- Be curious.
- Seek opportunities.
- Embrace and overcome challenges.
- Accept the inevitability of change.

INTEGRITY

- Demonstrate dependability and honesty.

JUSTICE

- Demonstrate fairness: regard for property, law, right action, constitutional rights and democratic principles as applied to individuals and minorities as well as to majorities.

SELF-CONCEPT

- Demonstrate self-respect, self-control and a sense of personal worth.
- Recognize choice and personal discipline.

Business & Industry Association of New Hampshire: "What Should They Be Able To Do?"

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

May 18, 1993

MEETING AT

Monadnock Regional High School, Swanzey

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - d. Board committee reports
2. CITIZEN CONCERNS:
3. STUDENT COUNCIL CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. MRSD Safety Committee Report. John Menton, Chairman
 - b. Discussion of the 1992-1993 expenditure budget.
 - c. Review of the SAU #38 May 5, 1993 meeting.
 - d. Action requested on MRHS Student/Parent Handbook.
(presented to board at last meeting)
 - e. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. Teaching Values, Character, and Ethics in the schools.
Oh, really! A discussion topic. (see attached)
6. NON PUBLIC SESSION
 - a. Personnel Contract Negotiations
 - b. Litigation issue
7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
MAY 18, 1993, Monadnock Reg. H.S.

T. Britton, Chairman convened the meeting at 7:35 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright and J. Raye, student representative. Dr. Wheeler, Superintendent of Schools, J. Menton D. Stockwell, D. Gagne, D. Bell, J. Kuhn and B. Slocum were also present.

CONSENT AGENDA:

G. White MOVED: To approve the minutes of May 4, 1993; SECONDED by D. Keating. J. Carnie advised that the minutes should indicate Board action regarding the legal issues, resulting in the minutes being sealed. VOTED: 8-0-1-1.

G. Whited MOVED: The Board approve the request for reimbursements as recommended by the administration (A. Monether, \$125; S. Gray, \$412.50 and N. Skadeland, \$412.50); SECONDED by B. Hamill. VOTED: 9-0-0-1.

Under correspondence, Dr. Wheeler informed the Board that he had submitted the name of Don Parpan to the Southwestern School Administrator's Association as candidate to be recognized as "Champion for Children". Don Parpan was chosen by the Southwestern group and also selected by the State Association of School Administrators. Don was recognized for his many civic contributions and also as a prominent member of the Monadnock School District's Business/Education Group. Don is a resident of Swanzey and has three daughters who graduated from Monadnock High School. He is employed by Troy Mills.

Dr. Wheeler distributed a schedule of teacher workshops for the 1993 - 1994 school year.

J. Carnie expressed that he would like to see more detail in advance of board meetings as to the action the Board will be asked to consider.

D. Stockwell distributed copies of the School's publication, "Paw Prints" which will be sent home with to all sixth grade students. The particular issue focuses on sixth grade students and planning for entering junior high school. On June 6th, the National Honor Society will be holding a "Fun Day" for the incoming 7th grade students as part of their orientation.

T. Britton informed the Board that he participated in a White House Commission to assist in the selection of "Presidential Scholars". He had high praise for the selection process and the leadership qualities and academic performances of the students nominated and the finalists.

G. White reported that the Transportation Committee has been meeting and he expects to present a final report at the June meeting. He also noted that he has been attending the regularly scheduled Staff Developments Meetings.

CITIZEN CONCERNS

The Board responded to questions regarding the location and number of modular classrooms planned for the next school year. T. Britton indicated six will be located at Mt. Caesar and four at the high School. D. Stockwell responding to a question indicated that the honor classes and electives which were subject to be cancelled will be restored.

OTHER SCHOOL BOARD BUSINESS

J. Menton, Safety Committee Chairman, introduced J. Kuhn, High School member and B. Slocum, Troy member of the Committee. J. Kuhn noted that this was his first year on the committee and for the most part a "learning year". He spoke to the issue of safety in the workplace for employees and the use of Keene State College resources to assist the committee. B. Slocum describe specific measures taken at the Troy Elementary that focused on student and playground safety. Board members advised that local industries might be contacted as additional resources for the committee.

The Board discussed the process for addressing the expenditure surplus projected for the current year. G. White MOVED: The administration prepare a list of items to be considered for purchase from the current budget at the next meeting of the Board; SECONDED BY W. Wright. D. Keating suggested that some consideration be given to reserving funds to conduct further studies regarding building needs and alternatives. B. Hamill suggested that \$225,000. be returned to the Capital Reserve Fund. The administration was advised to consider items not funded in the 93-94 budget. VOTED: 9-0-0-1.

B. Hamill reported that the SAU Board at its meeting on May 5, 1993 approved the purchase of a new computer system as proposed by the administration. He also noted that he Board approved the 93-94 salary proposal. He reported that Kathy Holt, currently the curriculum Coordinator for the Fall Mountain School District, was approved by the Board to fill the vacancy of assistant superintendent of schools.

D. Stockwell explained to the Board the process and procedures involving for making changes to student handbook. He commented on several changes for the next school year noting that the number of excused days for students from classes has been reduced from twenty days to twelve days. Board members responded with comments and suggestions. M. Martin, a parent, asked that no further changes be made in the handbook until a committee has been formed

to review school discipline policies. She made special note to the use of and objection to form letters. B. Hamill MOVED: To accept the changes in the handbook as recommended by Mr. Stockwell; SECONDED by L. Barrett. VOTED: 9-0-0-1.

B. Hamill MOVED: To approve the manifest as presented (The Lunch Program Voucher, \$19,668.85; the May 12, 1993 Payroll, \$393,164.70 and Payorder Checks dated May 18, 1993, \$172,085.88); SECONDED by J. Carnie. VOTED: 9-0-0-1.

A request was made that a Mt Caesar student whose family has moved to Keene would be allowed to continue to attend school until the end of the school year. G. White MOVED: To approve the request; SECONDED by W. Wright. VOTED: 9-0-0-1.

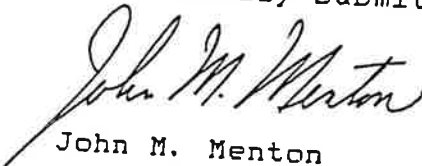
D. Keating commented on the High School's excellent production and the entertaining performance of "Mid-Summers Night Dream". W. Wright MOVED: That a letter of recognition and commendation be sent to the performing group; SECONDED by B. Ballou. VOTED: 9-0-0-1.

SUPERINTENDENT'S REPORT

Dr. Wheeler presented in the form of a challenge to the Board the decisions it will have to make in order for the District to be in compliance with the mandates of the State Board of Education for the teaching of character and ethics in public schools. Various documents were referenced addressing the teaching of values from different perspectives. The discussion focused on a variety of contemporary concerns including HIV Aids, safe sex, conflicting points of view . . . whose values . . . costs . . . additional staff . . . and more. No conclusions were reached.

There being no further business, the meeting adjourned at 9:15 P.M.

Respectfully submitted,



John M. Menton

SCHOOL ADMINISTRATIVE UNIT NO. 38
SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Kenneth G. Hewitt, Assistant Superintendent
John M. Menton, Business Manager

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, Assistant Superintendent
Kenneth R. Dassau, Director of Special Services

To: Monadnock Regional School District Board Members
Date: May 26, 1993
Topic: Discussion of the Board's Agenda items
From: Dr. Bill Wheeler

A short story, obviously, unrelated to anything going on: "Everybody I meet is so irritating," a tense, nervous patient complained to her doctor. He prescribed a tranquilizer and told her to come back in a week and let him know how she was feeling. "Have you noticed any change in your mental attitude?" he asked on her next visit. "None at all," she replied, "I feel just the same - but I've noticed that other people are acting a lot better."

2a. Mr. Stockwell and I visited with Tony Dubois and Mark Dorcus concerning the "Friends of Education" presentation to the school board. It is my understanding that some changes will be made to the attached document. They wish to discuss the plight of the district's children and youth as that plight relates to facilities, curriculum and minimum standards. As you perhaps have witnessed by reading the "Letters to the Editor" section of the The Keene Sentinel a request has gone out for others to join them.

4a. Discipline is always a hot topic and so it is at this point with MRHS. In visiting with a parent recently I commented that, "Youth of today are just as perfect as we were when we were that age." A good dose of realism is required when approaching this subject. Reality is that youth do some things wrong. Reality is that when they do that in the schools and it is determined that they have offended some rule, regulation, policy, or law action is taken by the adults assigned to do so. Reality is that some people believe that not enough is being done to curb the actions of youth. Reality is that some people believe that too much is being done to curb the actions of youth. The key question: are efforts to help youth to behave better (adults' interpretation) improving their behavior? Some evidence from the past five years would indicate they are.

For example:

1. Out-of-school suspensions have been substantially reduced.
2. Retentions at seventh and eighth grade have been substantially reduced. (in 1988-1989 twenty-four seventh graders and twenty-two eighth graders were retained at grade level; in 1991-1992 three seventh and three eighth graders were retained at grade level)
3. Attendance of all students in 1988-1989 averaged approximately ninety percent. Attendance of all students in 1991-1992 averaged approximately ninety-five percent.
4. Bus discipline referrals have been substantially reduced over the past several years.

Another key question is what behavior of youth would we wish to improve? We would like to eliminate student confrontations which result in physical and/or emotional harm. We would like to eliminate activities which may result in students being infected by HIV/AIDS. We would like to have a discipline program which more adequately addressed positive behavior of youth, this is not a contradiction. We would like to have all parents support all youths positive behavior while dealing with behavior which does not conform to societies accepted morals and taboos.

My recommendation would include empowering a committee to review student behavior in each of the district's schools. I wish the board would impanel a steering committee of not more that six or seven people to conduct the study.

The study should address such issues as:

- 1) what is acceptable/nonacceptable student behavior,
- 2) is this behavior something the school should address/correct,
- 3) how should the school address/correct the behavior,
- 4) how should all parents become involved in this program,
- 5) and how would reporting take place on the current status as well as in the future?

4b. A list of items are submitted for your consideration as expenditures for the 1992-1993 budget. The list was compiled from the district administrator's requests. They were asked to include items which were paired from this year's budget. Again, we anticipate that we will have approximately \$325,000 of unexpended funds at the end of the year. As you know, in certain earlier years, monies were withdrawn from regular education functions to pay for unexpected increases in Special Education (mostly out-of-district placements); therefore, some of the unexpended balance in Special Education could be justified to pay for some of the regular education function needs. How much and for what is up to you. Mr. Menton has checked with David Glukay, Board's Auditor, for an opinion on this matter. He will share that with you at the meeting.

4c. Mr. Kolivas is a permanent substitute teacher at MRHS. He is involved at the State level with an assignment which he had when we hired him. He has taken one day to conduct State business and I granted him the use of a "Personal Leave" day at that time. He is requesting that a day be granted as an unpaid "Special Leave" day. I recommend positive action on this request.

4d. The greenhouse located between MRHS and the maintenance/auto body classroom building should be removed. It serves no useful purpose in the present Science curriculum. It sets on a space which could be better used for something else. It may have market value for someone. Charlie and my request is that the Board advertise it and sell it to the highest bidder. Charlie will further explain this proposal at the meeting.

4e. The Board meets less often during the summer (well, at least on a regular basis), so our annual request to provide for the signing of checks in the absence of a Board meeting is being made.

BRADLEY F. KIDDER
EDWARD E. LAWSON
EDWARD D. PHILPOT, JR.

658 UNION AVENUE • LACONIA, NH 03246
TEL. 603-528-4805 • FAX 603-524-6237

**Release to New Hampshire
Superintendents of Schools**

RE: Supreme Court Gives Last Word on "Step Increases"

On May 20, 1993, the N.H. Supreme Court, in a split decision, handed down a landmark decision overruling the PELRB on the issue of automatic renewal clauses. The decision also solidified past PELRB decisions regarding step increases for those collective bargaining agreements (CBA) without automatic renewal clauses.

In holding that the automatic renewal clause in the Milton case **does not** require the Milton School Board to pay teachers step increases, despite the PELRB ruling to the contrary, the Supreme Court addressed a variety of issues which should hopefully end the rash of PELRB and arbitration cases brought by the NEA all over New Hampshire during the past three or four years on this issue.

MAIN ISSUE

The N.H. Supreme Court related that the main issue on appeal is:

Whether, for purposes of maintaining the status quo after a collective bargaining agreement (CBA) has expired but before a new one has been reached, a school district must increase the salaries of its educators at the start of the new school year in accordance with salary schedules contained in the expired CBA. **We hold** that a school district **is not required** to pay such "step increases" under these circumstances. (emphasis added)

In arriving at this decision, the Supreme Court dealt with a number of subsidiary issues which I will briefly set out below:

1. The bedrock of this decision is based on the Court's ruling that the automatic renewal clause was a "cost item" which "fits squarely within this (statutory) definition". See RSA 273-A:1 IV. The Court noted that an automatic renewal clause is, in essence, a multi-year contract with no termination date. This is what I have preached for years. It is an intellectually honest extension of the Court's interpretation of the statutory duty to submit cost items to the voters as commanded by RSA 273-A:2 III(b).

In Milton, the automatic renewal clause was never submitted to the voters for approval. The Court noted that the PELRB did not specifically address this issue of whether the automatic renewal clause was a "cost item". Therefore, the ruled that the PELRB erred as a matter of law in not ruling that the automatic renewal clause was a "cost item".

2. The Court then held that the automatic renewal clause was unenforceable because the school district voters had never approved it. The Court noted that neither party may enforce a CBA if the legislative body rejects the "cost item" submitted to it, citing the recently decided Appeal of Franklin Education Association, 136 N.H. 332, 334 (1992).

In Milton, the PELRB had ruled that because the school board had signed the CBA, it must fund the settlement even though it was not approved by the voters. Noting that Appeal of Sanborn Regional School District, 133 N.H. 513 (1990) makes it plain the

voters are not bound by an unapproved automatic renewal clause, neither Sanborn nor RSA 273-A:3 II(b) make it explicitly clear whether the parties to the CBA are bound, when the "cost item" was never submitted to the voters. The Court noted such a ruling would elevate form over substance by trying to make a distinction between a school district specifically rejecting the "cost item" and a school district simply never approving the "cost item". Either way, the school district has not approved the "cost item", and either way "a binding, but unfunded CBA could prove injurious to the school system as a whole."

3. The Court then ruled that in the absence of an enforceable automatic renewal clause, the school district was not required to pay step increases during collective bargaining after the previous CBA had expired. The crux of this issue is the definition of the term "status quo". I had argued that the "status quo" should be defined as the exact compensation that a teacher receives on the June 30 that the CBA expires. The NEA had argued that the "status quo included that compensation **plus** any salary schedules contained within the CBA so as to require a school board to give teachers the step increases or tract advancements found in the salary schedule.

The Court approvedly noted that the PELRB has consistently defined "status quo" to include the past year's salary levels, **but not** the salary schedules contained within the CBA. Therefore, the Court concluded that the PELRB should have not ordered the school district to pay the step increases in Milton.

As those of you who have heard me lecture on the subject recall, I have emphatically stated there is no

intellectually honest way to rule that those contracts without automatic renewal clauses do not require step increases, while those CBAs with automatic renewal clauses do require step increases. In upholding my position, the Court reported:

It appears that the PELRB's deviation here from past rulings was entirely based on the mistaken assumption that the automatic renewal or "evergreen" clause was enforceable.

4. In addressing the issue of the "level playing field", the Court noted that it does not see any abuse by the school district in level funding teacher salaries. To the contrary, the Court agreed there is a possibility that the delicate balance of a "level playing field" may "improperly" shift towards the Association if the PELRB's ruling were to be upheld. The Court concluded its discussion on the subject by stating that the school district should not be required to fund pay increases during the pendency of collective bargaining for a new CBA, after a CBA has expired.

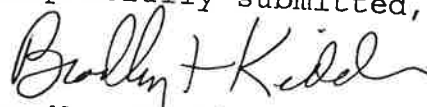
5. The Court did uphold the PELRB on the second issue regarding lunch supervision duties. During oral argument, the Court questioned me as to where to draw the line re what negotiated matters were obvious "cost items" and those that were only remote "cost items". In its decision, the Court found that guaranteeing teachers relief from mandatory lunch supervisory duties was **not** a "cost item" by itself, since the guarantee was not a benefit requiring an appropriation. Therefore, voter approval was not required to make this contract provision binding on the district.

Finally, the Court ruled that the principal of maintaining the "status quo" demands that all terms and

conditions of employment remain the same during collective bargaining, after a CBA has expired. This does not mean, the Court noted, that the expired CBA **continues in effect**. Rather, it means that the conditions under which the teachers worked endure throughout the collective bargaining process. Therefore, the Court ruled that the provision relieving teachers from mandatory lunch supervisory duties was plainly a condition under which teachers worked, and was not a "cost item".

This case is of major significance to all school districts in the State since it not only addresses the issue of automatic renewal clauses, but reaffirms the long line of PELRB cases that those CBAs without an automatic renewal clause are not required to pay step increases. Hopefully, this decision will finally put to rest the notion that public employees are entitled to pay raises in the form of step increases or tract advancement when the cost thereof has not been submitted to, and approved by, the legislative body of the public employer.

Respectfully submitted,



Bradley F. Kidder

BFK/asm

SENATE BILL AMENDED BY THE HOUSE

SB 180-PN-LOCAL

STATE OF NEW HAMPSHIRE
In the year of Our Lord one thousand
nine hundred and ninety-three

AN ACT
increasing the fee charged by the state on returned checks
and making technical changes relating to enrollment
and administrative provisions.

Be it Enacted by the Senate and House of Represen-
tatives in General Court convened:

1 Return of Checks, Drafts and Money Orders; Fee. Amend RSA 6:11-a, I
to read as follows:

I. Any check, draft or money order received by any state department
or institution for the payment of a fee, license or product which is
returned to the state department or institution as uncollectable may be
returned to the sender and not deposited with the state treasurer. Whenever
any check, draft or money order issued in payment of any fee or for any
other purpose is returned to any state department or institution as
uncollectable, the department or institution [shall] ~~may~~ charge a fee
of [\$10] \$25, or 5 percent of the face amount of the check, whichever
is the greater, plus all protest and bank fees, in addition to the amount
of the check, draft or money order to the person presenting the check,
draft or money order to the department or institution to cover the costs of
collection.

2 Return of Checks, Drafts and Money Orders; Fee. Amend RSA 6:11-a,
III to read as follows:

III. The department or institution may charge a fee, if appropriate,

of [at least \$10] \$25 plus all protest and bank fees, if any, to the person presenting an application, check, draft or money order which is unacceptable to a state department or institution, as provided in paragraph II.

3 Purchase of Client Rehabilitative Equipment; Exemptions. Amend RSA 21-I:18, I(h) to read as follows:

(h) The purchase of client rehabilitative equipment [and], supplies and services for disabled persons by the division of vocational rehabilitation, including adaptive equipment as provided by RSA 200-C:16, shall not be subject to the provisions of this chapter.

4 "Teacher Consultant" Deleted. Amend RSA 189:43, II to read as follows:

II. The school board of each school administrative unit shall appoint a superintendent and, upon nomination by the superintendent of schools, appoint one or more assistant superintendents, [teacher consultants,] and business administrators.

5 New Section; Definitions. Amend RSA 189 by inserting after section 1-c the following new section:

189:1-d Definitions. In this chapter:

I. "Average daily attendance" means the aggregate half-day attendance divided by the number of half-days actually in session for a given school district in a given school year.

II. "Average daily membership" means the aggregate half-day membership divided by the number of half-days actually in session for a given school district in a given school year.

III. "Average daily membership in attendance" means the aggregate

half-day membership of the students in attendance divided by the number of half-days actually in session for a given school district in a given school year.

IV. "Average daily membership in residence" means the average daily membership of students enrolled in public schools within the district or students whose tuition is being paid by the district to another approved public or private school for a given school district in a given school year.

6 Weighted Voting; Enrollment. Amend RSA 189:46 to read as follows:

189:46 Weighted Voting. In all votes regarding school administrative unit affairs, including organizing of such unit school board and selection of officers, each district shall be entitled to one vote for each 16 pupils residing in that district and enrolled in schools under the administrative unit. A balance of 8 or more students shall entitle that district to an additional vote. Less than 8 students would have no net effect on a district's vote. Enrollments shall be based on the average daily membership[, as determined by the department of education's General Fall Report (form A12A or its successor) for the current school year] in residence of each district for the school year which ended in the preceding June. Weighted votes shall only be used upon the demand of a majority of the members of any board present and voting in the school administrative unit. The school board members present at a school administrative unit school board meeting shall be entitled to cast the entire number of votes assigned to their school districts, provided that each representative present shall be entitled to a proportionate share of the total to be cast as provided in RSA 189:45.

7 Right of Attendance; Child Placed in a Group Home. Amend RSA 193:28 to read as follows:

193:28 Right of Attendance. Whenever any child is placed and cared for in any home for children, such child, if of school age, shall be entitled to attend the public schools of the school district in which said home is located, unless such placement was solely for the purpose of enabling a child residing outside said district to attend such schools, provided that the school district for a child placed in a group home, as defined in RSA 170-E:25, II(b) within a cooperative school district, shall be the cooperative school district, not the pre-existing district within the cooperative.

8 New Paragraph; Liability for Education of Children in Group Homes. Amend RSA 193:29 by inserting after paragraph IV the following new paragraph:

V. The cooperative school district, not the pre-existing district, shall be liable for the cost associated with the education of children placed in a group home, as defined in RSA 170-E:25, II(b), within such cooperative school district provided, however, that the provisions of RSA 193:29, I(a) shall apply to children receiving special education.

9 Repeal. The following are repealed:

I. RSA 186:11, XX, relative to the board submitting a report.

II. RSA 186:11, XXI, relative to distribution of the board's report.

III. RSA 189:43, III, relative to teacher consultants.

10 Effective Date. This act shall take effect July 1, 1993.

Wilson
COOP. BY *Law*
Deanna

TODAY'S JOURNEY

- ▷ Background & Overview
- ▷ Problems & Issues in the District
- ▷ What Should Be Done
- ▷ The Means to the End

The Road to an Excellent Education

Friends of Education



BACKGROUND & OVERVIEW

- ▴ Friends of Education
 - ▴ Why we organized the group
 - ▴ What is our purpose
 - ▴ Why we are here now

PROBLEMS & ISSUES IN THE DISTRICT

- ▴ The District is not meeting minimum state standards in several areas
- ▴ The needs of the seventh and eighth graders are not being met
- ▴ The District needs a master plan to establish the path to its goal of providing an excellent education

Falling Short of Minimum Standards

- △ Each student in grades 7-12 must receive 5 hours of instructional time each day (six 50 minute periods)
- △ Students are not receiving the minimum requirements in Art, Physical Education, Music, Health, Consumer & Homemaking, and Industrial Art/Technology
- △ Libraries are inadequate

Falling Short of Min Standards (contd)

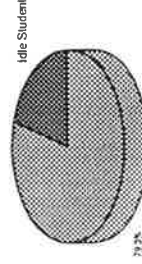
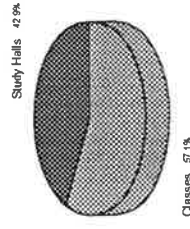
- △ Maximum student/teacher ratios are being exceeded in several classes
- △ The number of students in several classes and labs exceed the capacity of the rooms
- △ Due to the lack of space - some science courses are being taught in unsafe settings

The Needs of the 7th and 8th Graders

- △ These students first need to be segregated from the rest of the High School
- △ This group of students needs self governance and other activities designed to build their self esteem
- △ These students need to be actively engaged in instructional or other pursuits throughout the day

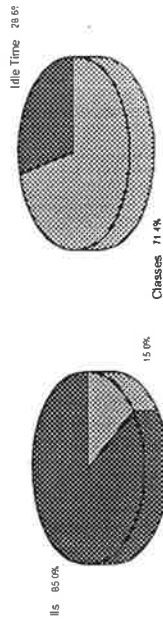
DOWN TIME FOR 7TH & 8TH GRADERS

Students in Three Study Halls Percentage of the Day
Spent in Study Halls



DOWN TIME FOR 7TH & 8TH GRADERS (contd)

Students with Two or More Study Halls per Day Time Spent in Study Halls



The District Needs a Master Plan

- ▷ The District states that its goal is to provide a "quality education" to the students
- ▷ The School Board needs to develop and communicate a VISION of what that quality education would be

The District Needs a Master Plan (contd)

- The Board then needs to develop and communicate a PLAN to reach that VISION - to provide a path to the goal

WHAT SHOULD BE DONE

- △ Phase I - Without losing any of the programs or curriculum currently available - Immediately bring the District up to minimum standards
- △ Phase II - Enhance the curriculum and activities to improve the student's readiness for real life
- △ Phase III - Further enhance programs toward the goal of an excellent education

Phase I

- Without losing any of the current quality and quantity of curriculum offerings:
- Meet the minimum standard of providing six classes per day for all students grades 7 - 12
- Bring all libraries in the District up to minimum standards

Phase I (contd)

- Meet the minimum standards for Art, Music, Physical Education, Health, Consumer & Homemaking, and Industrial Art/Technology
- Ensure all student/teacher ratios are appropriate for the class and conforming to at least the minimum standard

Phase I (contd)

- ▴ Integral part of any plan - requires immediate action
- ▴ Requires immediate, stopgap measures
- ▴ We ask the School Board to call a special meeting this summer to vote on the funding needed to bring the District up to minimum standards

Phase II

- ▴ Enhanced educational and counseling opportunities to allow for better preparation to meet the needs of today's workforce or college bound students
- ▴ Introduce Foreign Languages into 7th and 8th grades
- ▴ Provide a Reading and Study Skills course

Phase II (contd)

- △ Additional computer courses and opportunities to use computers for grades 7-12
- △ Improve Science programs - allowing for double labs at the High School, and exploratory work/hands-on experience at the elementary levels
- △ Public Speaking courses for grades 7-12

Phase II (contd)

- △ Enhanced Art, Music, Physical Education, and Sports programs (particularly intramural sports)
- △ Physical Education geared toward building lifelong fitness habits
- △ Requires action in the March 1994, annual District meeting

Phase III

- △ Foreign languages in the elementary schools
- △ Reading and research/study skills at the elementary schools
- △ Apprenticeship programs for vocational, art, business, and music specialties
- △ Availability of various internships for college bound students

Phase III (contd)

- △ Advanced placement courses
- △ Additional languages
- △ Coursework dealing with the current geopolitical changes and their implications
- △ Requires action in March 1995, and March 1996

THE MEANS TO THE END

- ▴ Must provide the children with the minimum standards immediately in the 93-94 school year
- ▴ Must accelerate enhancement of the programs necessary to raise the quality of the education provided
- ▴ Short range solutions
- ▴ Longer range solutions

Acceptable Short Range Solutions

- ▴ Year round school
- ▴ Extension of the school day by one to two periods
- ▴ Use of portable, semipermanent, or permanent structures to house the students and additional staff
- ▴ Double sessions

Short Range Solutions (contd)

- △ Eliminate courses duplicating CVC courses and move those students into CVC facilities - use both morning and afternoon sessions
- △ Utilize programs available locally, such as GMAC's Arts in the Schools program, to supplement school offerings and build community involvement

Long Range Solutions (contd)

- △ Eliminate courses duplicating CVC courses and move those students into CVC facilities - use both morning and afternoon sessions
- △ Utilize programs available locally, such as GMAC's Arts in the Schools program, to supplement school offerings and build community involvement

Longer Range Solutions

- Year round school
- ▴ Extension of the school day
- ▴ Additions on all schools requiring permanent space
- ▴ Building one or more schools for grades 6-8
- ▴ Building an elementary school for Richmond students

Long Range Solutions (contd)

- ▴ Funding for any building program (whether piecemeal or in one large push) would come through a bond issue or through the creation and filling of a building reserve fund

CONCLUSION

- △ Nationwide problem - but we must solve it on our own
- △ Has to happen NOW
- △ Will require a large effort from the School Board, Staff, and Administration
- △ More importantly, requires the aid and support of ALL the parents, as well as that of the community

CONCLUSION (contd)

- △ We pledge our support
- △ We are willing to work with you to sort out the problems and the approaches to solve them
- △ We are willing to solicit donations of materials and equipment to the schools
- △ We are willing to support school functions, intramurals, fund drives

CONSLUSIONS (contd)

- ▷ You are not in this alone - we are here to work, and to help you get the education level of this community's children up to high quality levels



MONADNOCK REGIONAL HIGH SCHOOL

580 Old Homestead Highway East Swanzey, NH 03446 (603)-352-6575



Daniel E. Stockwell
Principal

G. Alan Putz
Assistant Principal

Douglas R. Gagne
Assistant Principal

Mary N. Caldwell
Guidance Director

May 25, 1993

To: Monadnock Regional School Board

From: Daniel E. Stockwell, Principal

Re: Request from Parent to Establish a Committee to Review Disciplinary Policies and Practices at Monadnock Regional High School

Rationale:

At the regularly scheduled School Board meeting of May 4, 1993, a proposal to establish a committee to review the disciplinary policies and practices at Monadnock Regional High School was presented.

Reasons for the proposal were stated by a concerned parent and three other individuals. I have attempted to investigate and address those concerns and have not found any of them to be of a sound enough basis to warrant the accusations that Monadnock Regional High School is an unsafe place for students, nor have I found evidence to indicate that a committee is necessary to warrant a study of current policies and practices.

The alleged facts presented at that meeting gives an inaccurate picture of the student body, staff, administration, the educational environment and the over-all climate of the school. I have invited the reporter present at that meeting to tour the building (which was done on May 11th) with the hope that as the reporter for Monadnock Regional High School she would have a realistic and accurate view point when she writes articles that represent Monadnock Regional High School to the public.

The citizens of the Monadnock Regional School District have reason to be proud of their high school, the faculty, students and particularly the achievements of their students. It is unfortunate that for some the focus seems to be on isolated and infrequent incidents that occurred many years ago or were never brought to anyone's attention for resolution.

Recommendation:

Every disciplinary system needs continual review to meet the needs of a changing society for which it serves. This is done every year by a process which involves administration, department chairpersons and faculty. Any substantial changes are approved each year by the school board. As educators, we must be open to suggestions for improvement. If there are better ways to serve the citizens and students of the Monadnock Regional School District through revision of the current program, then the channels for that process should be open.

The School Board should appoint a committee of its members to work with the administration to establish a mission statement for a study committee. They should determine the make-up of the committee, the method of selection of committee members, determine a selection process for a chairman, set guidelines for appropriate topics of discussion, and set a date for completion of the task.

To: Monadnock School Board
 From: Administration
 Subject: Proposals for Year-End Expenditures
 Date: May 25, 1993

The request by schools are as follows:

Mt. Caesar	Computer Work Station	\$2,400	
	MAC Management System	<u>\$1,200</u>	\$ 3,600
Cutler School	Minolta Copier	\$5,400	
	MAC LC III Computer (2)	\$2,800	
	Classroom Furniture	<u>\$4,900</u>	\$13,100
Emerson School	MAC LC III Computer	\$1,700	
	Cannon Fax Machine	<u>\$ 750</u>	\$ 2,450
Troy & Emerson	Restore the Rinehart		
	Handwriting Program	\$ 3,445	
	Copy Machine Supplies	\$ 3,400	
	Apple Computers (2)	<u>\$ 2,600</u>	\$ 9,445
Northern Schools	CDRoms (10) \$875.00 ea.	\$ 8,750	
	Laser Printers (3)	\$ 4,200	
	Copier/Stencil Machine	\$ 5,600	
	Repave driveways	<u>\$19,500</u>	\$38,050
Monadnock H.S.	Replace Stage Curtain	\$15,000	
	Science Room Furniture	\$ 3,500	
	Modular Classroom Furniture	\$ 4,000	
	Inds. Arts Computer Equip.	\$ 3,500	
	Art Dept. Computer Equip.	\$ 4,860	
	Library Automation Plan	\$13,400	
	Auto Shop VEX Expansion	<u>\$ 8,000</u>	\$52,260
SUMMARY:	Computer Equip. & Materials	\$32,010	
	Office Equipment	\$15,150	
	Classroom Furniture	\$12,400	
	Site Improvements	\$34,500	
	Curriculum Improvements	\$24,845	
	<u>Total</u>	<u>\$118,905</u>	<u>\$118,905</u>

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

June 1, 1993

MEETING AT

Troy Elementary School, Troy, NH

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1) Supreme Court Gives Last Word on "Step Increases" (see attachment A)
 - 2) Legislation on Country Acres Group Home. (see attachment B)
- d. Board committee reports

2. CITIZEN CONCERNS: 1) "Friends of Education" (see attachment C)

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Discussion on student discipline at MRHS. (see attachment D)
- b. Decision on related items which may be attributed to the 1992-1993 expenditure budget. (see attachment E)
- c. Request for unpaid leave day by a MRHS teacher. (see attachment F)
- d. Request to dispose of the MRHS Greenhouse. Charlie Roosa
- e. Action requested on signing of MRSD checks during the summer months.
- f. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. This is Kathy's birthday. In deference to that occasion I submit that we operate a short meeting; therefore, I will report twice as long next time. Promise!

6. NON PUBLIC SESSION

- a. Personnel Contract resignations and hirings
- b. Litigation issue

7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*

John M. Menton, *Business Manager*

Kenneth R. Dassau, *Director of Special Services*

June 8, 1993

Selectmen's Office
P.O. Box 725
Fitzwilliam, New Hampshire 03447

Dear Selectmen:

As you are aware, the budget year 1992-1993 has not yet concluded. Therefore, there is no surplus. When the year concludes an audit will be conducted which will indicate the difference between anticipated revenues to actual revenues and anticipated expenses to actual expenses. That amount of monies will be placed in the Capital Reserve Fund. So in this manner what you "insist" will certainly be accomplished.

By the way, what help do you need from the school board in running the Town of Fitzwilliam?

Sincerely yours:



Bill Wheeler

cc: Monadnock Regional School Board Members



BOARD OF SELECTMEN

P.O. BOX 725
FITZWILLIAM, NH 03447
585-7723

June 2, 1993

Dr. William V. Wheeler, Superintendent
Monadnock Regional School District
600 Old Homestead Hwy.
East Swanzey, NH 03446

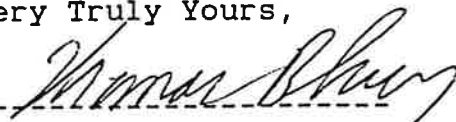
Re: Budget Surplus

Dear Dr. Wheeler:

As you are aware, the Monadnock Regional School District has a \$325,000 budget surplus for 1992. At the School District meeting in March, the voters voted to place all budget surplus into the Capital Reserve.

The Sentinel recently reported there was some discussion that some of this money might be better spent to offset next year's school costs. The Board of Selectmen in Fitzwilliam, feel it is not appropriate for you to change the decision on how the money is to be spent. We insist that the money be put into the Capital Reserve account as voted by the voters and (taxpayers) of the district. You have an obligation to carry out the voters wishes and not make any changes contrary to that vote.

Very Truly Yours,



Thomas B. Lacy, Chmn.



Susan S. Link



Joan Knight

/jms

cc: Monadnock Regional School Board

Bill:

This is a copy of the letter sent out to those participating last Thursday.

4 June 1993

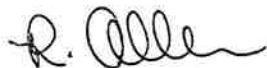
Rich Q.

To all those participating in the grade 6 orientation:

You may recall my saying that the success or failure of this activity depended on everyone's help. Well, judging from what I saw yesterday and from the praise being sent from the sixth grade students and teachers involved, the entire performance went over exceedingly well. Your good impression on those children was profound. Just to see you all leading them in games, teaching them new skills or giving them the chance to trust other people filled me with great pride and admiration. I saw in each of you leadership and a deep sense of community. If anyone has any doubts about the caliber of Monadnock students, I can only say that on this event, you showed that you can be magnificent. You gave all the teachers there a grand exhibition of what public education can be at its best -- and I thank you all so very much.

I hope you get a chance to see some of the evaluations being returned to me. They will give you a really good sense of worth.

Sincerely,



Mr. Allen
NHS/NJHS adviser



Mr. Stockwell
principal



Mr. Main
guidance

To: Monadnock Regional School Board

From: Monadnock School Board's
Transportation Committee

Subject: Report To The Board

Date: June 8, 1993

Attached is a copy of the Transportation Committee meeting minutes of June 2, 1993. These minutes do represent the Committee's report to the Board and the goals it has adopted.

This report is on the agenda for the Board to consider.

Monadnock Regional School District
Transportation Committee
Meeting Date: June 2, 1993

NOTES AND COMMENTS

ATTENDANCE: G. White, Chairman, B. Ballou and J. Menton, Business Manager.

The Committee met to review the results of the previous meeting with Jim Schumann, Cheshire/Laidlaw Transit, Division Manager. The discussion focused on J. Schumann's timetable for reviewing all bus routes, costs for installing video cameras and the question of ownership, driver training, future meetings with J. Schumann and preparing the Committee's report to the Board for the 15th of June.

The Committee identified specific topics to be expressed as action goals and plans for action. They are as follows:

Action Goal #1

The Monadnock Regional School District in cooperation with Cheshire/Laidlaw Transit will work to ensure the highest degree of consistency regarding rules and privileges affecting all students and drivers.

Plans for Action:

1. Drivers will be assigned to both the morning and afternoon schedule of a designated bus route;
2. Monthly meetings will be scheduled with respective drivers and designated personnel from each school;
3. A joint inservice effort regarding student discipline will be conducted in August for bus drivers serving the Monadnock District.
4. Each school will designate a person to respond to parent or citizen concerns.
5. The student handbook will serve as a means to inform and advise parents of the process for addressing transportation issues and when to direct concerns to Cheshire/Laidlaw's contact person.

Action Goal #2

The Monadnock Regional School District in cooperation with Cheshire/Laidlaw Transit will work to provide an appropriate, cost effective student transportation program.

Plans for Action:

1. Cheshire/Laidlaw Transit will review all routes and make whatever revisions necessary for the start of the new school year.
2. All routes will be examined for the opportunity to reduce the amount of time pupils spend each day riding the bus.
3. The Board will approve a three year pupil transportation contract with Cheshire/Laidlaw Transit as recommended by the administration.
4. A proposal for restoring mid-day kindergarten transportation will be presented to the Board for consideration at the July 15th meeting. New cost to the District will be an estimated \$18,000.
5. The Committee will meet with J. Schumann in August to review the progress toward completing the Plans for Action.

Action Goal #3

The Monadnock Regional School District will work to provide a safe and orderly pupil transportation program within the context of a commitment to provide safe schools.

Plans for Action:

1. To install a video/audio monitoring system supported by four automatic camcorders that will be rotated daily. The cost to the District will be approximately \$9,996.
2. To enlist the District's Safety Committee to disseminate to all schools Cheshire/Laidlaw's emergency plan



TRANSIT, INC.

June 7, 1993

Mr. John Menton, Business Manager
SAU #38 - Monadnock School District
600 Old Homestead Highway
East Swanzey, New Hampshire 03446

Dear John:

Please find enclosed a proposal to install a video/audio monitoring system on the buses that service the Monadnock School District. In our proposal, we will equip 20 of our buses (includes 2 spare buses) with the black boxes and will provide four (4) automatic Canon Camcorders that will be rotated daily.

The total cost for this system to the District will be approximately \$9,996. The actual total cost for this system will be approximately \$13,780 which gives the District a 27% savings.

I would also like to propose two ways the District could pay for this system.

1. The District could pay for the entire system when it has been installed.
2. The District could pay for the system in installments over 3, 4 or 5 years. The installment payment (1/3, 1/4 or 1/5 of the District cost) would be due in September of each contract year beginning in September, 1993.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read "JLS II".

James L. Schumann II
Division Manager

Monadnock School District
Proposal for Optronics Video/Audio Monitoring System
School District Cost

Description	No. of Units	Cost Each Unit	Total District Cost
Black Box	20	\$180	\$3,600
Canon Camcorder	4	\$899	\$3,596
VHS Converter	1	\$100	\$100
Installation	20	\$125	\$2,500
Miscellaneous	1	\$200	\$200

			\$9,996
			=====



TRANSIT, INC.

June 7, 1993

Mr. John Menton, Business Manager
SAU #38 - Monadnock School District
600 Old Homestead Highway
East Swanzey, New Hampshire 03446

Dear John:

At the transportation committee meeting on May 26, 1993, I was requested to put together a proposal for kindergarten transportation for the 1993-94 school year.

At this time, there is some uncertainty as to the number of students transported but I am able to give you a price based on one (1) hour routes including 35 miles per day. The price per route per school day based on one (1) hour and 35 miles would be \$38.50.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read "J. Schumann II", is written over the typed name.

James L. Schumann II
Division Manager

REAL ESTATE CONTRACT

1. PARTIES: This Agreement made this _____ day of May, 1993, by and between the Monadnock Regional School District, by and through the Monadnock Regional School Board, duly authorized by vote of the District on March 6, 1993 (Article 2), with an address of 600 Old Homestead Highway, East Swanzey, New Hampshire, hereinafter referred to as the SCHOOL DISTRICT; and the Town of Swanzey, by and through its Selectmen, whose address is P. O. Box 9, East Swanzey, New Hampshire, hereinafter referred to as the TOWN.

2. PREMISES: The School District agrees to transfer and convey and the Town agrees to acquire a certain parcel of land containing approximately .45 acre situated off the easterly side of Old Homestead Highway (New Hampshire Route 32), Swanzey, New Hampshire, in the rear of the Town Hall lot, together with a right of way to pass and repass, all as roughly described in Exhibit A attached hereto and incorporated herein by reference, subject to the terms and conditions set forth herein.

3. SELLING PRICE: There is no cash consideration for this conveyance. The consideration is set forth in paragraph 8 below.

4. DEED: The School District shall execute and deliver a valid warranty deed of the property, free of all liens and encumbrances, which deed shall describe the property in accordance with a survey to be prepared by a licensed surveyor; which survey shall be arranged and paid for by the Town.

5. SUBDIVISION APPROVAL: The Town, at its expense, shall promptly submit and diligently pursue an application to the

Swanzy Planning Board for approval of this boundary line adjustment.

6. CLOSING: The deed shall be signed and delivered by the School District as soon as reasonably possible after the boundary line adjustment has been approved by the Swanzy Planning Board.

7. TITLE: If the Town desires an examination of title, the Town shall pay the cost thereof. If upon examination of title it is found that title is unmarketable, both parties agree to take reasonable steps to render the title marketable and the time for performance of this agreement shall be extended until such time as any title defects have been cured.

8. USE AND MAINTENANCE: The Town shall, at its expense, construct, reasonably maintain and plow a parking lot for motor vehicles on a portion of the premises to be conveyed hereunder. The primary purpose of the parking lot is to provide parking for employees of the Town of Swanzy and additional parking for persons attending meetings or other functions at the Swanzy Town Hall. However, it is mutually agreed between the parties that the parking lot shall be open to the public and available spaces may be used as overflow parking during evening hours and on weekends by persons attending meetings or other functions at the Monadnock Regional School.

The Town shall, at its expense, reasonably maintain and plow the common right of way leading easterly from Old Homestead Highway (New Hampshire Route 32) along the southerly bound of the Mt. Caesar Union Library lot.

The premises conveyed also encompass the leach field connected to the sanitary sewage disposal system of the Swanze Town Hall. The Town shall have exclusive use of the leach field and shall be solely responsible for its proper maintenance.

In Witness Whereof the parties have hereunto set their hands the day and year first above written.

WITNESS:

MONADNOCK REGIONAL SCHOOL DISTRICT

By: _____
Chairman of the School Board
duly authorized

TOWN OF SWANZEY

By: _____
Francis W. Faulkner, Jr.,
Selectmen

By: _____
Bonnie J. Tolman, Selectman

By: _____
Kenneth P. Colby, Jr.,
Selectman

EXHIBIT A

A certain parcel of land situated off the easterly side of Old Homestead Highway (New Hampshire Route 32), in the Town of Swanzey, County of Cheshire and State of New Hampshire, bounded and described as follows:

Beginning at a stone post at a corner of the land of the Town of Swanzey upon which the Swanzey Town Hall is situated;
Thence South 13° 28' 30" East 55.15 feet bounding on the rear of the Swanzey Town Hall lot to a stone post;

Thence South 20° 00' 40" West 101 feet bounding on the rear of the Swanzey Town Hall lot to an angle;

Thence South 81° 54' 40" West 56 feet bounding on the rear of the Swanzey Town Hall lot to a point which marks the northeasterly corner of land of Mt. Caesar Union Library;

Thence South 17° 42' 20" West 132.9 feet bounding on the rear line of the Mt. Caesar Union Library lot to a point at land of the Monadnock Regional School District;

Thence South 75° 47' 50" East 80 feet bounding on land of the Monadnock Regional School District to a corner;

Thence running northeasterly 298 feet, more or less, along land of the Monadnock Regional School District to a corner;

Thence North 69° 17' 50" West bounding on land of the Monadnock Regional School District 75 feet, more or less, to the place of beginning.

Containing approximately .45 acre and being the premises shown on a sketch approved by the voters of the Monadnock Regional School District at the March 6, 1993, meeting.

Also conveying herewith a perpetual right to pass and repass with vehicles and otherwise in common with the Monadnock Regional School District and its successors and assigns over a strip of land 50 feet in width bounded and described as follows:

Beginning at an iron pin in the easterly line of Old Homestead Highway (New Hampshire Route 32) which marks the southwesterly corner of the Mt. Caesar Union Library lot;

Thence South 75° 47' 50" East 199.6 feet, more or less, to the southeasterly corner of the Mt. Caesar Union Library lot and the southwesterly corner of the above-described premises;

Thence continuing in the same course 50 feet to a point;

Thence southerly 50 feet, more or less, bounding on land of the Monadnock Regional School District;

Thence westerly 50 feet to a stone post which marks a corner of the Monadnock Regional School District premises;

Thence North 75° 47' 50" West 214.83 feet to the easterly line of Route 32;

Thence North 32° 03' 15" East 52.55 feet on the easterly line of Route 32 to the place of beginning.

The purpose of this right of way is to provide access from Old Homestead Highway (New Hampshire Route 32) to the premises conveyed above.

Being part of the premises conveyed to The Monadnock Regional School District by deed of Wayne E. Rhoades and Doris V. Rhoades dated September 12, 1961, recorded in Vol. 686, Page 232 and by deed of Ellis H. Wyman dated September 12, 1961, recorded in Vol. 686, Page 230 of the Cheshire County Registry of Deeds.

May 13, 1993

Dear Mrs. Decoste,

I am writing to inform you of a change in Danessa's address. Her father and I are now divorced, and we have 50/50 custody. Her new address is 345 Pond Road, Surry, N.H. 03431.

I would like to keep her at Mt. Ceaser school as opposed to Surry Elementary school. Her babysitter is located on Lake Street in Swanzey, and we plan on keeping her there. This is a central location for her father and I and it is more convenient for the two of us to transport her in that direction. This arrangement has worked out well for Danessa and for her social stability we would like to keep her at this placement.

I appreciate any consideration that you may give to this request.

Sincerely,

Lorna L. Watkins

Lorna L. Watkins



Monadnock Regional High School
580 Old Homestead Highway, East Swanzey, NH 03446 (603)352-6575

Lady Huskies

Gary Kornfield
Head Coach

Monadnock Regional School Board
Mr. Tom Britton, Chairman
600 Old Homestead Highway
East Swanzey, NH 03446

June 7, 1993

To Whom It May Concern:

I am writing to request the school board's permission for my son, Scott Kornfield, to attend Monadnock Regional High School as a tuition student beginning the 1993-94 school year. Scott is currently a sophomore at Keene High School. He has expressed a desire to attend MRHS due to both its smaller student body and the opportunity it would afford us (father and son as well as family) to spend more time together. During the past six years I have missed out on many special moments in my son's life due to my commitment as a teacher and coach at MRHS.

I think it is important for you to know that Scott has been a positive influence as both a student and athlete throughout his educational career. He has maintained a solid "B" average while taking college preparatory classes. In his final year at Chesterfield Junior High School he received the "Martin Award," presented annually to the school's outstanding student-athlete and has earned varsity letters in both tennis and basketball at Keene High School as well as receiving awards for "Most Improved" in both sports. Scott has never been a discipline problem of any sort in any school he has attended.

Specifically, I am requesting that the school board consider allowing Scott to attend MRHS in exchange for my payment as varsity basketball coach. Simply stated, I would coach the next two years without pay in exchange for my son being permitted to attend MRHS. I would ask the board to take into consideration that the actual cost of Scott's attending MRHS would be minimal (he would not even use bus transportation) and the contributions he would make as a student would be in a positive vein. Additionally, the opportunity to be present during my son's activities his last two years in high school would mean more to me than I could express!

On behalf of both myself and my family I wish to express my sincere thanks for your consideration of this request.

Respectfully,



Gary W. Kornfield

copies: Dr. Wheeler, Mr. Stockwell, Paul Breckell

NEW HAMPSHIRE STATE CHAMPIONS-1990
REGULAR SEASON CHAMPIONS-1988,1990,1992/H.F.T AP-OFF TOURNAMENT CHAMPIONS-1987,1988,1989,1991

To: Monadnock Regional School Board

From: John M. Menton, Business Manager

Subject: Request for approval to enter into
a long term lease

Date: June 10, 1993

=====

As of this date, all the building specifications and requirements for the installation of ten ABC modular classrooms have been satisfied except for the financing.

By Friday, June 11th, an agreement should be ready to sign with Alphabet Structures for the sum of \$475,600. As discussed on previous occasions, the financing proposal for this project would result in a five year lease purchase agreement.

At the present time, two financing firms have submitted leasing proposals consisting of payment schedules and respective interest rates. These rates are currently being negotiated within a range of 5.855% and 6.75%. Once an interest rate has been accepted, a lease agreement would be ready for signature. Your authorization to proceed with entering into a five year lease purchase agreement is being requested at this time.

ABSTRACT

NEW HAMPSHIRE EDUCATION PLAN

New Hampshire School Administrative Association

New Hampshire School Administrative Association (NHSAA) proposes an educational plan for the state of New Hampshire. The residents need and deserve such a plan and the State's leaders have a duty and responsibility to fulfill that need. Residents should expect a plan which addresses personal and societal needs for: economic preparedness, life long learning opportunities, active participation in a Global Society, and appreciation for cultural diversity.

The plan calls for the Governor, State Board of Education, and/or Educational Commissioner to empower a task force to review the current status, develop a state educational plan and provide a strategy to implement the plan. The plan should address pre-school, K-12, higher education, technical education, and life long learning. Focus should be on improving literacy to insure the quality of life for all residents, improve the business and industry climate within the State.

Several studies have been completed within the State and within other U.S. States which provide a proper beginning. Action is required. Now is the time to begin. NHSAA is prepared to assist and support efforts to develop an educational plan. Several educational plans have been reviewed, reviews presented, and reports filed with the NHSAA's State Office.

Many New Hampshire school districts provide opportunities for pre-school educational experiences, continuing education opportunities, and have formulated partnerships with businesses and higher education institutes. What we are prepared to do is share all experiences with the state committee, share any materials available, and participate as a stakeholder in the process of generating a New Hampshire Educational Plan.

NEW HAMPSHIRE EDUCATION PLAN

Submitted by
New Hampshire School Administrative Association
for
General Review and Reaction

Spring, 1993

Statement:

Residents of New Hampshire share a commitment to a high quality of life. In order to achieve the quality desired, we need to be competitive in the World marketplace. In order to be competitive, we need to be well educated and superbly trained. A plan is needed to provide all residents with greater educational and training opportunities. The plan should be developed by those who are most concerned and prepared to do so.

Mission:

To develop an educational plan which provides the best opportunity for all New Hampshire residents to be educated for:

- § Economic Preparedness
- § Life Long Learning
- § Active Participation in a Global Society
- § Appreciation for Cultural Diversity

Vision:

New Hampshire will be a world wide leader in fashioning and implementing an educational delivery system which positively affects all residents.

Goals:

1. The NHSAA shall encourage all stakeholders to be involved in developing and realizing the mission/vision statements for this plan.
2. Stakeholders will become knowledgeable about current trends for the purpose of anticipating changes in an ever-changing society.

3. To develop and implement an education plan for New Hampshire.

Plan:

- Call a Summit Meeting of concerned leaders, convened by the Governor and/or the State School Board Chairman and /or the Educational Commissioner to empower a task force to review current status (i.e. Governor's Task Force On Education, "What Should They Be Able To Do", National Goals, SCANS, etc.), to develop a state education plan, and to implement the plan.
- Use a consensus building model to define/describe key issues and problem areas.
- Develop an action plan and timeline to address key issues and problem areas.
- Monitor and evaluate progress toward meeting goals.

Those who should be involved:

1. State Board of Education
2. Commissioner of Education
3. Educational leaders representing;
 - a. New Hampshire School Administrator Association
 - b. New Hampshire Association of School Principals
 - c. NEA New Hampshire
 - d. New Hampshire School Board Association
 - e. Other identified educational representatives
4. Business Leaders
5. Political Leaders
6. Higher Education Trustees and Administrators
7. Professional associations' and unions' leaders
8. Other appropriate state agency/organization representatives

NHSAA:

- Supports the six National Goals.

- Supports statements presented in the New Hampshire Governor's Task Force Report.
- New Hampshire needs an action plan for education rather than more mission, vision, and belief statements.
- Is willing to help in convening the meeting, sharing materials which have been reviewed and to discuss reviewed materials.
- Has ideas on format structure and planning outcomes which we are willing to share.
- Wish to emphasize that the focus of the Task Force should be centered on implementation of an educational plan.

Bibliography:

Education Plans Reviewed by NHSAA Instructional Trends Committee Members with some Abstracts.

1. "Restructuring the Education System: Introduction to Systemic Education Reform, Creating Visions and Standards to Support Them, and Building Private Sector and Community Support," Education Commission of the States, 1992. (abstract)
2. "What Should They Be Able To Do?" Education Subcommittee of the Human Resources Committee of the Business and Industry Association of New Hampshire, April 5, 1990.
3. "Kentucky's Learning Goals and Valued Outcomes," source unknown.
4. "Employee Time-off For Public Schools: Stories of Five Corporate Trailblazers and Two Chambers of Commerce," Helen Soussou, Cambridge Partnership for Public Education, Inc., Cambridge, MA.
5. "A Blueprint for Business on Restructuring Education," National Alliance of Business. (abstract)
6. "Business Strategies That Work: A Planning Guide For Education Restructuring," National Alliance of Business, 1990. (abstract)
7. "The Essential Components of a Successful Education System: Putting Policy Into Practice," The Business Roundtable, National

- Alliance of Business. (abstract)
8. "All Our Children: Report of the Quality Education Commission for the State of New Jersey," 1991. (abstract)
 9. "State Policy and Economic Development in Oklahoma: 1991," Report to Oklahoma 2000, Inc.
 10. "What Work Requires of Schools: A SCANS report for America 2000," The Secretary's Commission on Achieving Necessary Skills, U.S. Department of Labor, June, 1991.
 11. "Maine's Common Core of Learning: An Investment in Maine's Future," and "Maine Coalition for Excellence in Education: a Vision for Educational Excellence in Maine." (Executive Summary)
 12. "America 2000: An Educational Strategy," U.S. Department of Education, April, 1991. 1-800-872-5327

Reports are filed in New Hampshire School Administrative Association's office in Durham, New Hampshire.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
June, 2, 1993

T. Britton, Chairman convened the meeting at 7:35 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright, J. Young and Elijah Barrett, student representative. Dr. Wheeler, Superintendent of Schools, J. Menton, D. Stockwell, D. Gagne, A. Putz, L. Decoste, N. Evans D. Bell, D. Mousette and C. Roosa were also present.

CONSENT AGENDA:

G. White MOVED: To approve the minutes of May 18, 1993; SECONDED by J. Carnie. VOTED: 9-0-0-1.

B. Hamill MOVED: The Board approve the request for reimbursements as recommended by the administration (P. Swingle, \$240; T. LeCour, \$397.25; M. Pride, \$85.; S. Glimenakis, \$227.; J. Hazelton, \$240.; and A. Carparelli, \$50.); SECONDED by J. Carnie. VOTED: 9-0-0-1.

Under correspondence, Dr. Wheeler referenced the Superior Court Decision regarding collective bargaining agreements and step increases without automatic renewal clauses.

Dr. Wheeler reported that legislation has been signed by Governor Merrill making the District responsible for the cost of educating the children in the Country Acres group home, relieving the Town of Gilsum of the sole responsibility. The cost for special education will continue to be the responsibility of the sending district.

T. Britton made note of a letter from the Gilsum Selectmen advising that all surplus monies be returned to the Capital Reserve Fund. The letter was copied to the selectmen of all towns.

G. White reported that the Transportation Committee continues to meet and will present its recommendations to the Board on June 15, 1993.

CITIZEN CONCERNS

Tricia Lorandean of Surry announced that she has arranged with Dr. Wheeler and Keene State College to publish a District newsletter. Current plans call for three editions - fall, winter and spring. The target group will be all residents of the District and the focus will be on school issues.

Mark Dorcus, representing The Friends Of Education made a presentation entitled, "Problems & Issues In The District" to the Board and an estimated sixty citizens in attendance. His presentation lasted for more than an hour and twenty minutes focusing on the need for the School Board, Administration and the communities to address the issues of minimum standards, space requirements, and the need for a District master plan. He offered a proposal for phasing in short and long range solutions. In closing he asked that the Board hold a Special District Meeting this summer to acquire citizen's approval for funds to support the 93-94 school year concerns. In addition he asked that the Board have a formalized vision statement and master plan completed by September of '93. Board members and visitors addressed a variety of issues, including limited financial resources, curriculum offerings, 7th and 8th grade study halls, minimum standards, and the need for cooperation from town governments and the District's budget committee. T. Britton, M. Dorcus and D. Stockwell all expressed the need and willingness to work together. The likelihood of the Superior Court approving a special meeting was discussed. T. Britton announced that a meeting is scheduled to be held on June 7th at the High School library at 7:00 PM to begin planning for the March '94 annual meeting. Meetings will be held the first Monday of each month until annual meeting.

STUDENT COUNCIL CONCERNS

Elijah Barrett sitting in for J. Tetrault was introduced as next year's student representative to the School Board.

OTHER SCHOOL BOARD BUSINESS

Regarding the issues that have been raised with respect to discipline policies, Dr. Wheeler recommended that the Board empower a committee to review student behavior in each of the District's schools. Furthermore, he asked that the Board impanel a steering committee of not more than six or seven people to conduct the study. He advised that the committee should address acceptable/nonacceptable behavior, and how the schools should address/correct behavior and parent involvement and reporting. Membership and representation was discussed with B. Ballou expressing a willingness to be a board representative. A comment was offered that the student representative should serve on the committee. W. Wright MOVED: To approve the proposal to review student behavior as presented by Dr. Wheeler; SECONDED by B. Ballou. VOTED: 10-0-0-0.

The Board discussed the approval to expend funds attributable to the '93 FY. An explanation was given as to the origin of the proposed expenditures and as to those items that would meet an audit test. B. Hamill MOVED: The Board approve the list as recommended; SECONDED by J. Carnie. VOTED: 6-4-0-0. W. Wright asked that a list be provided identifying the origin of each

expenditure. Visitors raised questions regarding the use of surplus monies to acquire additional classrooms and teachers. It was explained that it was not possible to carry-over unexpended funds to an ensuing year.

J. Menton reported to the Board the results of the bids for upgrading the mechanical systems at the Mt. Caesar School this summer. Stromgren Plumbing and Heating was awarded the bid. He explained an engineer had been hired to prepare the project's bid specifications and who also worked closely with the District's staff to determine direction of the proposal. He attributed at least a \$60,000 savings resulting from their efforts. J. Menton praised the performance and efforts of C. Roosa and A. Corrindia. He also expressed appreciation for the time and efforts of Michael Nylan and Lou Whittum for assisting with the project.

C. Roosa requested that the Board authorize the removal and sale of the high school greenhouse, explaining it is being used for storage and not for instruction, and it is costly to the District for heat and maintenance. B. Hamill MOVED: To approve the request to sell the greenhouse; Seconded by L. Barrett. Some Board members and visitors raised a number of questions as to its possible use and suggested that an effort be made to work it into the curriculum. A call for the question was passed by a voice vote. The original motion VOTED: 1-9-0-0.

The administration requested that three board members be delegated to sign manifests during the summer months. B. Ballou, B. Hamill and W. Wright agreed to accept the responsibility. Two signatures will be required

B. Ballou MOVED: The Board approve the manifests as presented (Lunch Program Voucher, dated 6/2/93, Payroll Voucher, dated 5/26/93 and Payorder Voucher, dated 6/1/93); SECONDED by B. Hamill. VOTED: 10-0-0-0.

A family that has moved from the District made a request that their son be permitted to complete the school year at Gilsum Elementary School. G. White MOVED: To approve the request; SECONDED by B. Ballou. VOTED 10-0-0-0.

NON PUBLIC SESSION

At 10:05 PM G. White MOVED: The Board enter into non public session for the purposes of litigation and personnel; SECONDED by J. Young. VOTED: 10-0-0-1 by roll call vote. The Board's attorney, B. Prigge was in attendance. The outcome of the recent court decision regarding the vote recount for the election of the school board member from the Town of Swanzey was discussed. J. Carnie MOVED: That Dr. Wheeler be authorized to enlist from each Town a selectman to serve on the Recount Committee and that the member list be submitted to the Board for its approval; SECONDED by J. Young. VOTED: 9-0-1-0. B. Ballou abstained.

W. Wright MOVED: The Board accept the resignation of Elizabeth Bland, music teacher at Mt. Caesar, effective the end of the school year; SECONDED by B. Ballou. VOTED: 10-0-0-1.

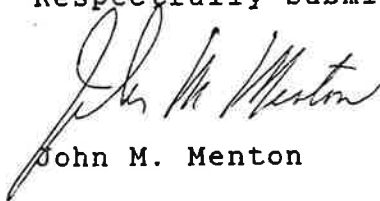
J. Young MOVED: To approve the nomination of David Springfield to teach Social Studies at the High School for the 1993-94 school year at a salary of \$23,500; SECONDED by L. Barrett. VOTED: 10-0-0-0.

L. Barrett MOVED: To approve the nomination of Joyce Mattson to teach part-time (two periods) English at the High School for the 1993-94 school year at a salary of \$8,354; SECONDED by B. Ballou. VOTED: 10-0-0-0.

The Board discussed another position to be filled.

The Board returned to public session at 10:25 PM and adjourned.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John M. Menton", is written over the printed name.

John M. Menton

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

June 15, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1) Letter from Fitzwilliam Selectmen's Office and my response. (see attachment A)
 - 2) NHSBA's "Legislative Bulletin", May 27, 1993. (see attachment B)
 - 3) Sixth to seventh grade activities. (see attachment C)
- d. Board committee reports
 - 1) Transportation Committee report. (see attachment D)

2. CITIZEN CONCERNS:

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Swanzey Selectmen's proposal on property exchange. (see attachment E)
- b. Surry parent request to have her child placed at Mt. Caesar in 1993-1994. (see attachment F)
- c. Request by a MRHS teacher to have his son attend MRHS in 1993-1994 (see attachment G)
- d. Action requested on Lease/purchase Contract for modular classrooms. (see attachment H)
- e. Report on expenditure changes for the 1992-1993 school year. (see attachment I)
- f. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. "New Hampshire Education Plan", a proposal. (see attachment j)

6. NON PUBLIC SESSION

- a. Personnel Contract resignations and hirings
- b. Litigation issue

7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*

John M. Menton, *Business Manager*

Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: June 9, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

What part of *Know* don't we understand? Isn't it fun to play with words? Our challenge is to do better and be better, but of utmost importance is to help others to be better and do better. That in part describes education.

1.c.2) I thought this "bulletin" was of particular interest due to the "Senate Adds Kindergarten Promotion" and the "Revisions to the Municipal Budget Law". You may find them interesting as well.

1.c.3) A sixth to seventh grade transition team of sixth and seventh grade teachers have been meeting for four years for the express purpose of reducing student stress in moving from the elementary schools to MRHS. Many of the efforts have been very successful. The program mentioned by Rick Allen, in the attached note, reflects the most recent effort to welcome and create an awareness of expectations for all sixth grade students for next year. All sixth graders were invited to spend time in MRHS. They were invited by MRHS. High school students greeted them, toured the facilities with them, explained programs and answered questions. By all indications it was a most successful day.

4.a. Selectmen from Swanzey will visit with the Board in an attempt to conclude the exchange of property acted on during the Annual Meeting. Board representatives, who earlier had volunteered for the task, have had an opportunity to review the "Proposal" and may have a recommendation for you. Item #8 is Swanzey's contribution to the district for the parcel of land. It seems to comply with what the Board had verbally agreed to during the last discussion with the selectmen.

4.b.&c. Attachment seems self-explanatory.

4.d. See John's notes on this item. They preface attachment H.

4.e. Budget changes approved at the last board meeting are presented by the year and disposition. Based on an opinion of the Auditor approximately \$10,000 worth of items would not fit the criteria for 1992-1993 expenditures.

5.a. The NHSAA Instructional Trends Committee has proposed that a "New Hampshire Educational Plan" be developed. The proposal is attached for your review, information and reaction.

Non-public Session

6.a. I failed to caution the Board during the presentation of teacher candidates at the last meeting. I have explained to Tom Britton my opinion about the responsibility the Board incurs upon their action on such recommendations. My request will be for a reconsideration of the vote on one of the candidates submitted. Mr. Stockwell and Ms. Skadeland will be available to answer any questions which the Board has regarding the recommendation.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
Monadnock Regional H.S.
June, 15, 1993

T. Britton, Chairman convened the meeting at 7:40 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, G. White, W. Wright, and Elijah Barrett, student representative. Dr. Wheeler, Superintendent of Schools, J. Menton, D. Stockwell, L. DeCoste, D. Bell, and T. Warner were also present.

CONSENT AGENDA:

G. White MOVED: To approve the minutes of June 2, 1993; SECONDED by B. Hamill. VOTED: 6-0-0-4.

B. Hamill MOVED: The Board approve the request for reimbursements as recommended by the administration (T. LeCour, \$102.75; B. Arguin, \$99.00; D. Elkavitch, \$40.; A. Harrison, \$343.; and J. Williams, \$240.); SECONDED by G. White. VOTED: 6-0-0-4.

Under correspondence, Dr. Wheeler reviewed with the Board a letter from the Fitzwilliam selectmen and his response regarding projected end-of-year unexpended funds. The Board also reviewed a letter from Loney Construction of Brattleboro, Vermont, low bidder on the Mt. Caesar heating and ventilation project, expressing its dissatisfaction for not being awarded the bid.

Dr. Wheeler referenced Legislative Bulletin No.10, dated May 27, 1993, regarding changes in foundation aid, a proposal for mandatory kindergarten and revisions to the Municipal Budget Law and the affect on school districts.

Dr. Wheeler and D. Stockwell noted they have received many positive comments from parents, students and teachers regarding the program for assisting in the transition of students of the sixth grade to the seventh grade. E. Barrett described the participation of high school students in the process.

G. White, Chairman of the Transportation Committee, reviewed its report to the Board and proposals for the 1993 - 94 school year, including a three year contract with Cheshire/Laidlaw Transit, the restoration of mid-day kindergarten transportation, the provisions for installing and rotating four video monitors on twenty buses, and to provide inservice training for bus drivers. B. Hamill MOVED: To accept the report of the Transportation Committee; SECONDED by B. Ballou. VOTED: 8-0-0-2.

T. Britton reported on the June 7th meeting with the Board's Finance Committee and with members of the Friends of Education Committee. He noted that there was common agreement that the next bond issue effort should place a greater emphasis on curriculum and program needs. Dr. Wheeler and his staff has been asked to prepare a curriculum needs report and make a presentation for the July 6th meeting to be held at the Wyman House. T. Britton reported that there is another group of citizens working on building proposals for the District.

The Board agreed to hear at this time the Swanzey Selectmen's proposal for finalizing the transfer of property from the School District to the Town of Swanzey. H. Bradley, Town Counsel, reviewed the proposal noting that the right-of-way had been extended an additional fifty feet. He also noted that the proposal requires the Town to survey the property being considered and that it will be placed before Swanzey's Planning Board for approval. Concern was expressed to not interfere with the field hockey field, and for provisions in the agreement if at some later date the Town moves its offices. G. White MOVED: That the Board enter into a contract with the Town of Swanzey for the transfer of property as authorized by the District on March 6, 1993; SECONDED by W. Wright. L. Barrett MOVED: To amend the proposal deleting the additional fifty feet to the right-of-way; SECONDED by J. Carnie. VOTED: 8-0-0-2. The original motion VOTED: 8-0-0-2.

CITIZEN'S CONCERNS

Jeff Craig of the Cheshire County YMCA and staff requested that the Board consider restoring the American Heritage Tour to be offered to eighth grade students for the 1993 -94 school years. Currently the eighth grade participates in the New England Heritage Tour. Many aspects of the program were discussed including loss of school time, participation by choice, financing, funds for students without finances and plans for students that do not participate. B. Ballou expressed concern for the loss of class time. B. Hamill indicated that he would like to see all students participate in the program. D. Stockwell and D. Smith spoke in support of the program. W. Wright MOVED: That the Board support the American Heritage Tour; SECONDED by G. White. VOTED: 7-1-0-2.

Jerry Appell, high school social studies teacher, introduced himself as speaking on behalf of high school teachers who have been requested to return to the high school computers teachers have been using at home. The District had received the computers through a grant providing for teachers to use them at home. Knowing that J. Appell is the high school building representative for the Monadnock District Education Association, Board members took exception to his presentation. Concern was expressed that this issue should be resolved at a lower administrative level or it should be processed through the grievance procedure in the

Master Agreement. L. Barrett noted that the Board should not be asked to act on a matter that may eventually come before the Board as a formal grievance. J. Appel assured the Board that this issue will not be grieved under the contract. Dr. Wheeler noted that a document J. Appel had presented to the Board to support the position that the computers belonged to teachers was an earlier draft of the proposed grant and later modified. T. Britton noted that the Board needed more information before it could act on the request and asked that the date of August 15th for the return of the computers be delayed until the Board can review the issue. He asked that the administration provide information for the Board prior to its July 20th meeting.

Bob Brennan and Doug Smith requested authorization to spend \$2,340. for the purchase of jackets for the boys track team in recognition for winning the Class I Championship for the fourth consecutive year. D. Smith noted that both boys and girls competed in the Meet of Champions and in the New England Championships with no one placing more than eighteenth. L. Barrett MOVED: That the Board approve the request; SECONDED by G. White. VOTED : 8-0-0-2.

STUDENT COUNCIL CONCERNS None

OTHER SCHOOL BOARD BUSINESS

Dr. Wheeler presented a Surry parent's request that their daughter be placed at the Mt. Caesar School for the 1993 - 94 school year. G. White MOVED: That the Board approve the request; Seconded by B. Ballou. VOTED: 8-0-0-2.

The Board addressed the request of Gary Kornfield, MRHS teacher, boys basketball coach and Keene resident, to allow his son to attend MRHS as a tuitioned student in exchange for the next two years for his payment as basketball coach. The board and the administration discussed that bartering is not an option. B. Ballou MOVED: That G. Kornfield's request for his son to attend MRHS as a tuition student be approved, period!; SECONDED by B. Hamill. VOTED 8-0-0-2.

The administration requested authorization for the District to enter into a five year, lease purchase agreement with the investment firm of Tucker Anthony for the financing of the modular classrooms to be located at the Mt. Caesar School and the High School. A schedule of payments was provided the Board. G. White MOVED: The administration's request; SECONDED by B. Hamill. VOTED: 8-0-0-2.

The report regarding approved expenditures changes for the 1992 - 93 school year was informational and required no further action.

J. Carrie MOVED: The Board approve the manifests as presented (Lunch Program Voucher, dated 6/14/93, \$20,573.44; Payroll Voucher, dated 6/8/93, \$421,198.18 and Payorder, dated 6/15/93, \$235,262.29); SECONDED by B. Ballou. VOTED: 8-0-0-2.

SUPERINTENDENT'S REPORT

Dr. Wheeler reviewed with the Board an abstract of the New Hampshire School Administrative Association's plan for New Hampshire Education. The plan calls for Governor Merrill to empower a task force to review the current status, develop a state educational plan and provide a strategy to implement the plan. He further reviewed a mission statement to develop an educational plan which provides the best opportunity for all New Hampshire residents to be educated for economic preparedness, life long learning, active participation in a global society and an appreciation for cultural diversity.

NON PUBLIC SESSION

At 9:37 PM G. White MOVED: The Board enter into non public session for matters of litigation and personnel; SECONDED by B. Hamill. VOTED: 8-0-0-2 by roll call vote. D. Stockwell and N. Skadeland were in attendance.

Providing school board members as witnesses to the vote recount for the election of the school board member from the Town of Swanzey was discussed.

B. Ballou MOVED: To approve the nomination of June Donegan to teach science at the High School for the 1993 - 94 school year at a salary of \$31,736.; SECONDED by G. White. VOTED: 7-0-0-3.

B. Hamill MOVED: To approve the nomination of Cathy L. Croteau to teach math at the High School for the 1993 - 94 school year at a salary of \$25,646.; SECONDED by B. Ballou. VOTED: 7-0-0-3.

B. Hamill MOVED: To approve the nomination of Susan Megas-Russell as the reading teacher for the Cutler School for the 1993 - 94 school year at a salary of \$39,273.; SECONDED by B. Ballou. VOTED: 7-0-0-3.

B. Ballou MOVED: To accept the resignation of Rosamond McLean, high school nurse; SECONDED by B. Hamill. Voted 7-0-0-3.

The Board returned to public session at 10:25 PM and adjourned.

Respectfully submitted,



John M. Menton

D. S. Elkavitch
June, 1993

MOUNT CAESAR SCHOOL COUNSELING PROGRAM 1992-1993

During the 1992-1993 school year Mt. Caesar maintained a student population of approximately 490 (Pre-School-30, K-115, Gr.1-120, Gr.2-115, Gr.3-110) with 45 staff members. The counseling program provides direct and support services for these groups as well as for parents. Additionally the program acts as a bridge to other counseling and support programs within and outside the school district. Program activities are divided into three essential service areas: counseling (individual, group, parent/staff), consultation (situational, informational, instructional), and appraisal (testing, observation, interviewing, reviewing records).

Individual and group counseling were the most common counseling services at Mt. Caesar. In the former, students are met with in one-to-one weekly sessions, generally 25-30 minutes in length. These sessions offer the opportunity to help children establish relationships, see themselves as worthwhile persons, learn about their development, and use their knowledge to set and work towards goals. A variety of approaches (role play, bibliotherapy, art therapy, play therapy, therapeutic stories, etc.) are used to establish the relationship and communicate concerns. At Mt. Caesar many individual sessions fit into the consultation or appraisal categories, especially as students get older and self-refer for specific problems. During 1992-1993 thirty students were seen for multi-week individual counseling programs. This involved 2% of K, 6% of Gr.1, 13% of Gr.2, and 6% of Gr.3. With the exception of K the average number of sessions was 7. Students in individual counseling tended to have multi-dimensional problems; loss, violence, abuse, and dependency issues at home combined with low self-esteem and weak problem solving skills combined with difficulty in adapting to school expectations and peer relationships.

Group counseling offers a setting in which several students can explore an issue simultaneously, supporting each other in the process. Groups offered have been closed, with a specific number of members who meet for a designated number of times. The renewed existence of the library (large enough to accommodate groups and private enough for confidentiality)

allowed for more groups during the 1992-1993 year. Six group programs, meeting from 4-8 sessions, were available to students in Grades 2 & 3. 17% of Gr.2 students and 23% of Gr.3 students were involved in groups on divorce, anger control, and peer issues.

While not an extensive part of the program, parent/staff counseling is also available and did increase during the 1992-1993 year. This, generally, involves acting as a referral agent and directing people toward appropriate professional services outside of school. The basic guideline used in this service is the degree of benefit to Mt.Caesar students as an outcome of any counseling; when adults make positive choices the children who relate to those adults also benefit.

The greatest number of people, at Mt.Caesar, are reached through consultation services. These services include helping teachers learn about student needs and adapt instructional strategies using available resources and curricula, instructing students in guidance related topics, assisting parents in creating environments supportive of growth and development, collaborating with other schools and community professionals to enhance student development, and offering assistance to students in problem solving.

In situational consultation a particular concern is brought for discussion and possible alternatives are explored. This service was used extensively by school staff, most often around issues of student behavior, student home issues, curriculum, and discipline. During the course of the 1992-1993 year the Child Concern Team met and discussed approximately 125 students. Between 25-30% of the students received assistance through the CCT. Additionally, staff sought counseling consultation, outside of the CCT, for 10-15% of the students. Parents also continued to rely on counselor availability. There were over 110 formal - telephone or personal conference - counseling consultations in 1992-1993. These averaged 2 consultations per child and affected 11% of K, 13% of Gr.1, 21% of Gr.2, and 10% of Gr.3. Issues were varied and included death, divorce, home violence, school anxiety, assertion, boundary issues, behavior, stress, self-esteem and parenting. Students likewise used this program, most often via a self-referral procedure. Throughout the 1992-1993 school year approximately 2% of K (average of 1 session), 8% of Gr.1 (average of 1 session), 30% of Gr.2 (average of 1.5 sessions), and 35% of Gr.3 (average of 2 sessions) received assistance in dealing with specific

problems. The issues raised in student consultations included social and peer issues, loss issues, family changes and problems, and self esteem issues. In a small number of instances (1% of Gr.1, 3.5% of Gr.2, 3% of Gr.3) consultation with outside counselors or agencies was required.

The informational consultation aspect of the program relates most often to parents (information on psychological care, child-rearing strategies, co curricular activities) and staff (student learning styles, school system policies, community programs, test results, student behavior).

Information on programming outside of school is shared with staff principally via written materials in the teacher's room or put into staff mailboxes. An up-to-date inventory of counseling materials is also available in the teacher's room. Information on individual students is shared directly with the classroom teacher. Parent information is available through topic sheets located outside the counseling office. An inventory of parenting materials available by loan through the counseling office is also in print for parents. Included in this aspect of the program in 1992-1993 were orientation classes/booklets which explained the counseling program to students and a program for transition from third grade at Mt.Caesar to fourth grade at Cutler. To facilitate the transition from Gr.3 to Gr.4 a Transition Team (Gr.3 and Gr.4 teachers, SPED teachers, counselors) was formed this year and met six times. In addition to the orientation classes students are encouraged to participate in a low-key "Getting to know the counselor" program that allows them to sign up (singly or with friends) to visit the counseling office for a recess or a lunch during the school year. Over the course of the 1992-1993 year 10% of K, 88% of Gr.1, 90% of Gr.2, and 95% of Gr.3 took advantage of this option and averaged two visits per child. Positive by-products of this activity include an increased awareness of and comfort level with the counseling program. This, in turn, can serve to shorten the time necessary to spend in counseling and consultation sessions.

The instructional consultation component involves working with classroom teachers in identifying student developmental needs, planning appropriate classroom activities to meet those needs, and presenting instructional activities to students and adults. During 1992-1993 fewer classroom programs were requested by teachers. Six classroom groups did receive guidance instruction at some point during the school year. Other instructional activities included elementary counseling sponsorship of a series of parenting workshops, Drug-Free sponsorship of staff

workshops, Mt.Caesar Counseling Committee, and involvement in a K-12 Counseling Curriculum Committee. This latter task involved 8 meetings during the 1992-1993 year to develop behavioral competencies and define the K-12 district counseling program.

Additional consultation-related activities during the 1992-1993 school year included the following: elementary counseling team meetings 1x a month, clinical supervision 1x a month, staff meetings 2x a month, budget preparation, attendance at professional workshops, and supervision of a graduate counseling intern during a three-month period. A Personal Safety Program (Kids & Co) was made available to teachers via a grant and PTO support.

The appraisal aspect of the program involves the gathering of information about students, families, and instructional approaches. The information gathered is used to decide what services are needed by whom. While testing is not a major part of the counseling program it is a component of the Early Prevention of School Failure Program. Involvement included coordinating the testing schedule in September and June. Observation of students is done both formally and informally, especially during recess and bus duty times. Interviewing often involves screening via initial/assessment interviews with students. These result from both parent and teacher referrals and affected about 6 % of the student population in 1992-1993. The final component of appraisal involves reviewing student records. This is routinely done for all new students and often for students referred to the CCT.

To aid in assessing counseling program direction, goals, and activities an evaluation was conducted in the spring of 1993. Samples of the evaluations used for staff, parents and Gr.1-3 students are attached. Staff evaluations were placed in mailboxes, parent evaluations were given to teachers to hand out at parent conferences in April and student evaluations were given to classroom teachers to administer. A central collection box and additional forms were available outside the counseling office.

Staff evaluations were received from 17 individuals; a return of less than 50%. In general the responses received were positive; 82% indicated that individual counseling is helpful, 71% felt that group counseling helps, 100% feel consultation is available, 94% feel the advice given to be

useful, and 100% rate communication with students to be effective. One person felt that there was not enough meaningful feedback on student progress and 4 people indicated sometimes as a response to this statement. This area may require additional attention while still maintaining client-counselor confidentiality. Responses from those who answered indicated satisfaction with referral follow-through and awareness of available resources for classroom guidance.

Student responses were received from 5 of 6 Gr.1 classrooms (77% of students), 4 of 5 Gr.2 classrooms (80% of students), and all 5 Gr.3 classrooms (88% of students). Some responses (20-25% of Gr.1, 8% of Gr.2, 3% of Gr.3) indicated confusion with the form as students gave multiple answers or no answers or many "I don't know" answers. Student awareness of, and comfort with, the counselor and program did increase with time. While 74% of Gr.1 responding students knew the counselor, this increased to 90% in Gr.2 and 97% in Gr.3. In Gr.1 65% felt they could see the counselor when they had a problem; this became 80% in Gr.2 and 84% in Gr.3. In responding to the question on using what they learned 57% of Gr.1, 71% of Gr.2, and 62% of Gr.3 replied in the affirmative; 25% didn't know or gave no answer. As with knowledge of the counselor the willingness to recommend increases with exposure, going from 72% in Gr.1 to 83% in Gr.2 to 92% in Gr.3. Comments from students indicated a desire for more small groups and classroom programs as well as more opportunities to visit the counseling office.

Parent responses were few in number; the 49 forms returned represent about 15% of the total. Of those received about 59% knew the counselor. 52% of those who knew the counselor felt that they or their child had been helped by the counselor, 25% of those who didn't know the counselor also answered yes to this question. Programs or materials were deemed to have been helpful by 48% of those who knew the counselor and 57% of this group approved of classroom guidance programs. The majority of all parents who responded (90%) believe that school counseling services are important; 76% of those who knew the counselor would recommend to another family while 20% of this group did not answer this question. Parent comments indicated that additional parenting information and programs might be appreciated. A counseling newsletter (3x-4x a year) may be one way to increase awareness of the program and get more feedback on parent needs.

The evaluation responses received indicate that the Mt.Caesar counseling program is generally meeting the needs of staff, students and parents. Additional emphasis on communication (to staff with regard to student progress, to parents with regard to program objectives and parenting information) will help the program stay responsive to constituent needs. The work done in the K-12 Counseling Curriculum Committee and the involvement of Mt.Caesar in the School Improvement Program may also affect the future direction of the program.

Submitted by:

A handwritten signature in cursive script, reading "Diana Stanton Elkavitch".

Diana Stanton Elkavitch
School Counselor
Mt Caesar School
June 1993

STAFF EVALUATION FORM - MT. CAESAR COUNSELING PROGRAM

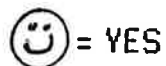
Instructions: Please complete this form to help assess the counseling program. Circle your response to each question. Comments and suggestions for future program plans may be written below or on the back of the form. Thank you for your assistance.

- | | | | |
|--|-----|----|-----------|
| 1. Does individual counseling help students? | YES | NO | SOMETIMES |
| 2. Does group counseling help students? | YES | NO | SOMETIMES |
| 3. Is the counselor available to all students? | YES | NO | SOMETIMES |
| 4. Does the counselor provide meaningful feedback to you about student progress in counseling? | YES | NO | SOMETIMES |
| 5. Has the counselor been available to consult with you when necessary? | YES | NO | SOMETIMES |
| 6. Has the counselor given you useful advice? | YES | NO | SOMETIMES |
| 7. Does the counselor communicate effectively with students? | YES | NO | SOMETIMES |
| 8. Does the counselor communicate effectively with parents? | YES | NO | SOMETIMES |
| 9. Does the counselor follow through on referrals? | YES | NO | SOMETIMES |
| 10. Is the counselor available to present classroom guidance activities at your request? | YES | NO | SOMETIMES |
| 11. Has the counselor made available materials and resources for you to use in classroom guidance? | YES | NO | SOMETIMES |

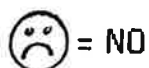
COMMENTS:

STUDENT EVALUATION FORM - MT. CAESAR COUNSELING PROGRAM

Instructions: Circle the response that best answers each question.



= YES



= NO



= DON'T KNOW

1. Do you know who your counselor, Mrs. Elkavitch, is?   
2. Are you able to see Mrs. Elkavitch when you have a problem?   
3. Have you visited Mrs. Elkavitch's office this year?   
4. Has Mrs. Elkavitch met with you in a small group program this year?   
5. Have you visited Mrs. Elkavitch to talk about a problem this year?   
6. Does Mrs. Elkavitch come to your classroom to teach your class?   
7. Do you use what you learn from Mrs. Elkavitch?   
8. Has Mrs. Elkavitch ever talked with your parents?   
9. Has Mrs. Elkavitch helped you with any problems?   
10. Would you recommend Mrs. Elkavitch to a friend?   

WHAT WOULD YOU CHANGE OR ADD?

PARENT EVALUATION FORM - MT. CAESAR COUNSELING PROGRAM

Instructions: Please complete this form to help us plan the Mt. Caesar counseling program. Circle your responses for each question. Comments and suggestions for future program plans may be written below or on the back of the form. Please return the completed form to the counseling office. Thank you for your assistance.

- | | | | |
|---|-----|----|-----------|
| 1. Do you know your school's counselor? | YES | NO | SOMETIMES |
| 2. Have you talked with the counselor about a problem or concern? | YES | NO | SOMETIMES |
| 3. Has the counselor helped you or your child? | YES | NO | SOMETIMES |
| 4. Is the counselor available to all students? | YES | NO | SOMETIMES |
| 5. Has your child been in a group counseling program with the counselor? | YES | NO | SOMETIMES |
| 6. Does the counselor follow through on your requests? | YES | NO | SOMETIMES |
| 7. Have you found programs or materials provided by the counseling program to be helpful? | YES | NO | SOMETIMES |
| 8. Are classroom programs presented by the counselor helpful? | YES | NO | SOMETIMES |
| 9. Do you believe school counseling services are important? | YES | NO | SOMETIMES |
| 10. Would you recommend the counselor to another school family? | YES | NO | SOMETIMES |

COMMENTS:



June 14, 1993

Paul Breckell, Coach
Monadnock Reg. High School
Baseball Team
580 Old Homestead Highway
East Swans~~e~~y, NH 03446

Dear Coach Breckell:

Unfortunately, one team had to lose and one team had to win last Saturday night in the Class I championship game at Concord.

I do want to congratulate you and your fine team for an excellent season.

Also, and most importantly, I want to thank you for making my final high school baseball game a real pleasure to umpire.

After 25 years on the scene, that was my final baseball game and your conduct and the conduct of your team surely added to my pleasure of working that game.

You are a credit to the coaching profession and I do wish that there were more like you.

I truly will miss fine people like yourself and the kids that play the greatest game in the world.

Here's hoping that you have a fine summer and I am sure that our paths will cross in the future.

Sincerely,

A handwritten signature in cursive script that reads "Ray Valliere Sr.".

Ray Valliere Sr.
Umpire

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*

John M. Menton, *Business Manager*

Kenneth R. Dassau, *Director of Special Services*

NEWS RELEASE

June 22, 1993

Bill Wheeler

Monadnock Regional School District is a 1993 Award-Winning School System for the second annual "What Parents Want" award. Notification was received from SchoolMatch, Public Priority Systems, Inc. Approximately nine percent or 1,384 of America's Schools were so honored.

SchoolMatch searched their database files of parent questionnaires to identify "What Parents Want" in public schools and then searched the database for school systems meeting that criteria. Their research confirmed that Monadnock's elementary and secondary schools are a match for the model of "What Parents Want".

SchoolMatch is in the business of providing accurate school and community information and quality human resource services primarily to Fortune 500 companies. They maintain information on public school systems throughout the nation and accredited private schools. Their compilation of parent surveys indicate that parents want schools which are academically solid but not so rigorous as to intimidate their children. They seek schools which are accredited, have competitive academic test scores and are recognized for excellence. Parents want above-average expenditures, teacher salaries, and library/media services. And, parents want class sizes that are low.

SCHOOL ADMINISTRATIVE UNIT #38
600 OLD HOMESTEAD HIGHWAY
EAST SWANZEY, NEW HAMPSHIRE, 03446

JULY 2, 1993

This is to certify that the Monadnock Regional School District wishes to revise the Form A3a, Cooperative District Supplement to General Statistical Report, to the high school ADM for the 1991-1992 school year, as submitted January 29, 1993 as follows:

PRE-EXISTING DISTRICTS	JAN 29, 1993 SUBMISSION	CORRECTION FACTOR	JULY 2, 1993 REVISION
Fitzwilliam	345.7	4.0	349.7
Gilsum	122.1	1.0	123.1
Richmond	159.9	0.0	159.9
Roxbury	44.2	1.2	45.4
Sullivan	133.9	0.0	133.9
Surry	107.0	0.0	107.0
Swanzy	1,115.2	1.0	1116.2
Troy	367.9	-7.2	360.7
	2395.9	0.0	2395.9

The adjusted figures have been presented to each of the towns affected in a letter dated June 14, 1993 and will be used in the apportionment of the 1993 tax assessment.

Signed William V. Wheeler

Title Superintendent

Date July 2, 1993

The Boston Conservatory

MUSIC • DANCE • THEATER

8 THE FENWAY / BOSTON, MASSACHUSETTS 02215 / (617) 536-6340

June 18, 1993

To: Dr. William Wheeler
S.A.U. District 38
600 Old Homestead Highway
East Swanzey, NH 03346

From: Edna M. Geary *Edna M Geary*
Chair, Music Education
The Boston Conservatory
Grandmother of Michael Baxter

Re: Production of PINOCCHIO
Emerson School

Band - Grades 4-6
Troy School

Enclosed you will please find copies of letters sent to concerned faculty at Emerson School in Fitzwilliam, NH, the principal, Mr. Norman Evans, and the General Music and Instrumental Teacher, Mrs. Elaine Merrifield. I have also asked Mrs. Merrifield to give a copy of the appropriate letter to the companion instrumental teacher, Diane Hardy, who also services your district.

In my capacity as Chair of Music Education at The Boston Conservatory, I am frequently in and out of music departments observing both general and instrumental music, as well as attending concerts at all levels. In addition, I have 25 years experience, two years as a general classroom teacher, Grade 6, and twenty-three years as a music specialist with K-8 experience. I have presented too many musical programs to numerate and while I have never taught Instrumental Music per se, I certainly have had extremely large choruses, grades 3-8, which I have presented frequently in concert. I give you this background so you will understand that I feel I come from a very knowledgeable base and can very fairly make a competent judgment.

The Boston Conservatory

MUSIC • DANCE • THEATER

8 THE FENWAY / BOSTON, MASSACHUSETTS 02215 / (617) 536-6340

The level of musicality which I observed on the two occasions of which I write was unbelievably fine. The children have been taught through every modality - the musicality they have achieved is unusual, to say the least. Mrs. Merrifield and her colleague have taught more in three years time than in any other program I have observed, and my only regret is that Fitzwilliam is too far from Boston for a student observation! The development of musicianship was everywhere evident. They listened to each other, they understood and could use dynamics, the percussion were accurate and did not dominate the band (not an easy feat) and, for me, it was a thoroughly enjoyable experience. I am in awe of the abilities of these two teachers.

As a result of these experiences, the lives of these children have been enriched aesthetically, kinesthetically, socially, academically, and personally. And, indeed, music has served as a catalyst for maximum development of the human potential. It was an incredible experience, to say the least!

On a personal note, I have accepted an invitation to conduct the chorus for the Southwest Junior High School Festival. I look forward to having students from the Monadnock Region in the group, and trust that your choral director is equal to the standards of Mrs. Merrifield and Mrs. Hardy.

The Boston Conservatory

MUSIC • DANCE • THEATER

8 THE FENWAY / BOSTON, MASSACHUSETTS 02215 / (617) 536-6340

June 14, 1993

To: Mr. Norman Evans, Principal
Emerson School

From: Edna Geary *EG*

Re: Third and fourth grade production of Pinocchio

Dear Mr. Evans,

It was delightful to see you on Wednesday evening, June 9, 1993 at the Band Concert in Troy, and I wanted to write to tell you how thrilled I am with the quality of education (both classroom and musical) my grandson, Michael Baxter, is receiving at the Emerson School. Having taught (classroom and music) in the public schools of Massachusetts for some twenty-five years, I know, only too well, the commitment teachers make when they choose to provide their students with such experiences and my professional opinion is that your school enjoys unusually dedicated, as well as talented teachers!!! What I have viewed certainly indicated that Emerson could well be a model for the department of Education of the state of New Hampshire. They certainly could clearly demonstrate what is possible when one has a similarly dedicated and informed faculty.

Enclosed you will please find copies of letters written to the teachers involved.

cc Dr. William Wheeler
Superintendent of Schools, S.A.U District 38
Concerned faculty

The Boston Conservatory

MUSIC • DANCE • THEATER

8 THE FENWAY / BOSTON, MASSACHUSETTS 02215 / (617) 536-6340

June 14, 1993

To: Mrs. Valerie Gill, Classroom Teacher ✓
Mrs. Elaine Merrifield, Music Instructor ✓

Emerson School
Fitzwilliam, NH 03347

From: Edna M. Geary eg
Grandmother of Michael Baxter

Re: Production of Pinocchio

I am writing to congratulate you and the children in your classes for a very professional production of Pinocchio. It was a wonderful opportunity for the students to thoroughly involve themselves in this classic, and the inclusion of music was a perfect example of the Inter-disciplinary curriculum about which our professional magazines write.

The text of the play and the song material were both age appropriate, the tessitura of the music fell naturally into the child's proper vocal range, and the voices were not forced, but above and beyond all of this, what really impressed me the most was the ease with which the children performed. All I could think of was "perfection without pressure!" and as they moved confidently from one scene to the other, I could not help but compare them to the Boston Children's Theatre - the quality of production was the same. And lest I forget, the costuming and creative make-up put the professional touch to the classes' performance. A wonderful example of Whole Language! A delightful sample of cooperative teaching! A perfect vision of the 'child-centered' curriculum!
Thank you so much!

cc Dr. William Wheeler, Superintendent
S.A.U. District 38

Mr. Norman Evans, Principal, Emerson School

The Boston Conservatory

MUSIC • DANCE • THEATER

8 THE FENWAY / BOSTON, MASSACHUSETTS 02215 / (617) 536-6340

June 14, 1993

To: Mrs. Elaine Merrifield ✓
General Music Specialist
Emerson School
Fitzwilliam, NH 03347

From: Edna Geary eg

Re: Performance: Pinocchio
Band Day, Troy, NH

Where do I begin to thank you for all you do to enrich and encourage Michael Baxter's musical education? I was so pleased that my schedule permitted me to attend and I was very impressed on both occasions, with the 'perfection' without pressure' atmosphere that prevailed. Each experience was certainly different, but each displayed sincerity of purpose, adherence to a strong, purposeful curriculum, and an equal ability to motivate and stimulate children to achieve to their full potential.

That every child in our public schools would have the opportunity for this kind of cooperative learning experience is every educator's dream, but above and beyond that was the the very obvious impression that this experience was for the child, and the child alone. It was their night!!! Despite the size of the ensemble, (some two hundred), the experience was personalized by individual students who introduced the uniqueness and special qualities of the schools as their classmates rose to be acknowledged.

As a musician and music teacher, I was thrilled to hear that you have taught (with understanding) the core and organizational elements of music style, ie. rhythm, pitch, timbre, expressive elements, melody, harmony, texture and form. I was amazed to hear the quality of performance and to know what a rich musical experience they had.

Thank you so much.

Please share this letter with you colleague Diane Hardy.

July 8, 1993

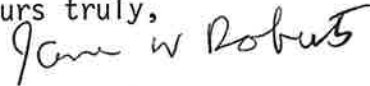
Dr. William Wheeler
Superintendent, MRSD
600 Old Homestead Hwy
East Swanzey, NH 03446

Dear Dr. Wheeler:

The Monadnock Citizens for Quality Education requests a place on the July 20, 1993 School Board agenda, "Questions concerning future needs of the school district."

The group is chaired jointly by William Hasbrouck of Gilsum and John Tommila of Fitzwilliam and meets in Troy.

Yours truly,



Jane W. Roberts
Corresponding Secretary
Monadnock Citizens for
Quality Education
P.O. Box 151
Fitzwilliam, NH 03447

585-6612

copy to:

Thomas Britton
P.O. Box 568
Troy, NH 03465

Proposal:

To hire a Special Education Coordinator/Inclusion Facilitator. This position would relieve the Director of Guidance from serving as the chairperson of two separate departments. The hiring of a Special Education Coordinator/Inclusion Facilitator would provide for the supervision of the current two special education teachers, and the necessary additional staff to deliver the service and case management critical for students entering the high school, who were previously placed out of district.

Rational:

Developmentally delayed (mentally retarded) students, living in the MRSD, have been historically placed out of district in Keene collaborative programs. These programs have been substantially separate programs with intensive services. Keene, responding to space limitations, a concern with its effective utilization of personnel and resources spent on non-district students, as well as embracing the philosophical wave of inclusion, will no longer accept non-district participation in their collaborative programs. Therefore, the Monadnock Regional High School needs to provide an appropriate educational program for nine developmentally delayed students this September. An additional five to seven students are anticipated for the 1994-1995 school year. In order to provide the service to allow these students to make reasonable educational progress, and to address the related concerns cited below, it is recommended that the Monadnock Regional School District hire a person for the position described as Special Education Coordinator/Inclusion Facilitator.

At present the chairperson of the Special Education Department is also the Director of Guidance. Mary Caldwell is responsible for the supervision of three counselors, all guidance services, and in addition has a case load of 200 students. This does not allow time to appropriately coordinate and supervise the demands of special education services.

The two special education teachers serve as case managers and they, along with the Director of Special Services, are responsible for the "Performance Responsibilities" listed in the "Job Description for the MRHS Special Education Coordinator/Inclusion Facilitator". This necessitates their often being out of their classrooms for extended periods of time in order to complete these tasks while their aides assume the responsibilities of a teacher. The hiring of the coordinator should alleviate this situation.

Title: MRHS Special Ed. Coordinator/Inclusion Facilitator

7/93

Qualifications:

1. Masters' Degree in Special Education or School Administration
2. Certification in Special Education
3. Three years successful special education teaching experience, or equivalency.
4. Knowledge about transition Programs (School to Work) and Job Placement Models
5. Such other qualifications as the Board shall find appropriate.

Reports to: Principal MRHS

Job Goal:

The Special Education Coordinator/Inclusion Facilitator would: relieve the Director of Guidance from serving as the chairperson of two separate departments; provide for the supervision of the current two special education teachers; provide the necessary additional staff to deliver the service and case management critical for students previously placed out of district entering the high school; and provide direction and supervision to enable the MRHS special education department to support the education of students with special needs within regular education programs.

Performance Responsibilities:

1. Monitor and schedule the evaluation, IEP, and appropriate services for special needs students to maintain federal and state compliance.
2. Schedule annual team meetings and initial placement meetings for newly classified students, and students entering the high school.
3. Building liaison for the LEA to the Division of Children and Youth Services.
4. Represents the school district through attendance, as necessary, at court review hearings.
5. Conduct teacher observations for coordination of programs, and for evaluations, initial and triennial.
6. Consult with subject area teachers on a regular basis to provide:
 - A. Interpretation of IEPs
 - B. Modification of classroom curriculum and materials or procedures to meet the needs of special students
 - C. Arrangements for priority scheduling and alternative classes when necessary
 - D. Observations of students in the classroom.
 - E. Student progress or difficulties.

7. Determine and request workshops for regular and special education staff development.
8. Communicate with the regional vocational center to monitor student progress and ensure appropriate program modifications.
9. Ensure the organization and implementation of vocational-education components in Individual Education Programs, including life skills, supervised job placements, etc.
10. Monitor the administrative functions of the special education process.
11. Supervise and evaluate Special Education teachers and Instructional Assistants in cooperation with the Principal.
12. Develop and manage the Special Education budget.
13. Monitor any out of district placements and develop transition plan for return to district.
14. Accept additional responsibility as determined by the Building Principal and SAU Director of Special Services.

Evaluation: Performance will be evaluated by the Building Principal in accordance with the provisions of Board policy on the Evaluation of Teacher Personnel.

Terms of Employment: Salary range \$28,923 - \$42,804 plus benefits. 190 day contract.

Charles H. Marston
COMMISSIONER
Tel. 271-3144



Elizabeth M. Twomey
DEPUTY COMMISSIONER
Tel. 271-3145

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
State Office Park South
101 Pleasant Street
Concord, N.H. 03301
TDD Access: Relay NH 1-800-735-2964

*Terry: make a
copy & fax to
Bill Fridge.
Thank you
Bill
Return
this
copy.
Don - 6-21-93*

June 15, 1993

William Wheeler, Superintendent
SAU #38
600 Old Homestead Highway
East Swanzey, NH 03446

Dear Bill:

Your letter of April 26th regarding issues pertaining to the construction of a new building through a means other than the 2/3 vote on a bond issue has been reviewed by staff. Our collective response is just that - our best reading of current law. I urge you to bring this to the attention of your legal counsel. If you choose to pursue the mentioned possible course of action, the Department would want to revisit the issues.

In this context our responses follow:

#1. Can the district's voters obligate future district meetings and budgets to such a long term contract?

We cannot cite a specific law which states definitively an answer to this. But, there have been PELRB rulings which would seem to support long term contracts under certain conditions. (See Sanborn Case). Also, we are aware that districts do enter multi-year contracts for leasing of equipment.

#2. Can such a project be approved by a simple majority of voters present?

This could be the most troubling of the issues raised. You are obviously aware of RSA 33:8 re 2/3 vote required. If a lease were executed, it is assumed that the district would make it a line item in its budget or insert it as a separate warrant article - both of which only require a majority of those present. The issue here is intent. It could be argued that the district is circumventing the law through this lease approach. A court challenge by a resident voter is very likely in our view.

#3. Would the district be eligible for State reimbursement under the building aid formula upon owning the building? If so, in what fashion would it occur?

RSA 198:15 b and c refer to the "purchase of a building." At such time as the district becomes the owner of the building the district could apply for building aid. All steps outlined in 198:15 c would need to be adhered to and, if approved, aid would

pg 2.
6/15/93

become available in accordance with 198:15 b. Please refer to the last sentence in 198:15 c very carefully. Real estate appraisal, not your lease cost, becomes the criteria in a purchase.

I trust this initial response is helpful to you. This may be an area that could profit from a joint study with the School Board Association and the School Administrators Association. If you wish to pursue this further, please contact me.

Sincerely,



Charles H. Marston,
Commissioner of Education

CHM/sc

cc: Gerald P. Bourgeois, Administrator
School Approval, Construction & Finance

BAF1/5/28/93

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA**

July 20, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1) Diane Elkavitch's annual report. (see attachment A)
 - 2) Foundation Aid increases. (see attachment B)
 - 3) Letter from Ray Valliere to Paul Breckell. (see attachment C)
 - 4) News Release for Award Winning School System (see attachment D)
 - 5) Revised 1991-1992 ADM report. (see attachment E)
 - 6) Interesting letter from Edna M. Geary. (see attachment F)
- d. Board committee reports

2. CITIZEN CONCERNS:

- a. Monadnock Citizens for Quality Education wishes to visit with the board on "Questions concerning the future needs of the school district." (see attachment G)

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Request to add the position of MRHS Special Education Coordinator/Inclusion Facilitator. (see attachment H)
- b. Discussion of the Curriculum Audit report.
- c. Charlie Marston's response to facility funding questions (see attachment I)
- d. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. The superintendent's year. Can you stand the suspense?

6. NON PUBLIC SESSION

- a. Personnel Contract resignations and hirings
- b. Litigation issue
- c. Personnel issue

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
Monadnock Regional High School
July 20, 1993

T. Britton, Chairman convened the meeting at 7:36 P.M..

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, G. White, W. Wright, and Elijah Barrett, student representative.

ALSO PRESENT: Dr. Wheeler, Superintendent of Schools, Kathleen Holt, Assistant Superintendent, Kenneth Dassau, Director of Special Services, Tom Warner, Director of Computer Technology, and Principals - D. Stockwell, L. DeCoste, and D. Bell.

Dr. Wheeler introduced Kathleen Holt, Assistant Superintendent for the Monadnock Regional School District.

CONSENT AGENDA:

G. White MOVED: To approve the minutes of June 15, 1993; SECONDED by W. Wright. VOTED: 6-0-0-4

G. White MOVED: The Board approve the request for reimbursements as recommended by the administration (M Shepardson, \$100.00; L. Lowell, \$250.00; and D. Bringer, \$250.00); SECONDED by J. Carnie. VOTED: 6-0-0-4.

Under correspondence, Dr. Wheeler shared with the board a very complete and well written report by D. Elkavitch, Counselor at Mt. Caesar, on Elementary Counseling procedures at the School. The Board also received a letter from Ray Valliere Sr., USA Baseball umpire, written to P. Breckell, Coach at M.R.H.S. which congratulated the Baseball Team for fine conduct and high performance and was another example of how well respected the sports teams are at M.R.H.S. Also shared were letters from Edna Geary, Chair of Music Education at the Boston Conservatory, written respectively to E. Merrifield, M.R.S.D Elementary Music teacher, N. Evans, Principal and Dr. Wheeler regarding the performance of PINOCCHIO at Emerson School in which she expressed her admiration for the fine quality of the performance.

Dr. Wheeler reviewed with the Board, a NHSBA Notification of Foundation Aid available in the amount of \$1,218,010.32 for the '93-'94 school year. Dr. Wheeler also distributed a notification of changes in the Form A3a, Cooperative District Supplement to General Statistical Report, for the high school ADM for the 1991-1992 school year which will effect the calculations for the 93/94 school tax.

Dr Wheeler made the announcement that the District is a 1993 Award-Winning School System receiving the "What Parents Want" award given by SchoolMatch, Public Priority Systems, Inc. Dr. Wheeler commented that he hoped the District is truly perceived by parents to be academically solid without being overly rigid as stated in the award notification.

T. Britton announced for the public that the School Board will be meeting on the first Monday of each month at 7:00 P.M. at the high school during the summer to discuss options, goals and objectives for solving curriculum and space needs within the District.

CITIZEN CONCERNS

John Tommila of Fitzwilliam represented The Monadnock Citizens for Quality Education by submitting a list of questions for the Board addressing space needs at the high school. T. Britton agreed that the questions

essentially requested information that the Board is currently researching. During the next few months, curriculum needs will be assessed and consequently, space needs can then be addressed. Dr. Wheeler suggested that the administration could generate some answers and additional information for The Monadnock Citizens to work with. W. Wright made the suggestion that perhaps both this committee and "The Friends of Education" might combine their efforts at some point.

L. Sicotte asked that the Board reconsider placing 9 Special Education students in the High School as the expense had not been budgeted. K. Dassau responded that each Out-Of-District placement student brought back into the classroom will save the District \$15,000.00. The high school is required to take these students as the Keene Collaborative will no longer accept them.

STUDENT COUNCIL CONCERNS

None

OTHER SCHOOL BOARD BUSINESS

Marlene Bell, teacher at M.R.H.S., presented a request from teachers that they be allowed to keep in their homes, computer systems provided to them through a 1988 grant connected with the Governor's Initiative For Excellence in Education. With 2/3 state funding, 44 computer systems were purchased at a District cost of \$600.00 apiece for teachers to use in their homes for a 3 year period during which training was offered to help them become more proficient with computer technology. The administration had requested that they now be placed in classrooms as the grant period had ended. To date, 22 elementary teachers have returned or purchased their computers and 5 high school systems have been returned. Discussion followed on the original intent of the grant and the two views were:

- a. that teachers were expected to return them to the District for classroom use, and
- b. that the teachers could expect to keep the computers at the end of the three years.

Dr. Wheeler offered a list of 6 options for the Board's consideration. W. Wright MOVED: that (option #2) "Allow those teachers who were original participants, and still qualify, to retain their computers and reassign the remainder of the 44 computers to other qualified teachers." SECOND: J. Camie. L. Barrett suggested all computers be called back, placed in classrooms and that a buying plan be offered to all teachers through payroll deductions for new computers. G. White suggested that we sell the computer systems to the teachers at a fair market value and use the money to buy more for the school. W. Wright's motion on the floor was VOTED: 2-5-0-3. G. White MOVED: that we set a fair price, not to exceed \$600.00 on the computer systems involved in the grant, let teachers buy them and reinvest the proceeds in new computers to be used in the classroom. SECOND: L. Barrett. Discussion continued regarding the original intent of the grant. G. White MOVED: the question. SECOND: B. Ballou. VOTED: 7-0-0-3 The motion on the floor was VOTED: 5-2-0-3. M. Bell requested a time schedule for purchase and asked who would set the value figure. The Board agreed to table the purchase timetable until a value can be reached by T. Warner and M. Bell.

In other School Board Business, Dr. Wheeler proposed that a Special Education Coordinator/Inclusion Facilitator position be reinstated at the high school to relieve the guidance Director serving now as chairperson and to provide case management for Special Education students expected in the fall. K. Dassau added that tuition money which was budgeted for Out of District Placement on 3 of these students amounts to \$45,000.00 and will fund salary for the position. Additional students are expected in 94-95 as Keene will no longer accept our students in the Collaborative. G. White MOVED: that we approve the position of Special Education Coordinator/Inclusion Facilitator. SECOND: L. Barrett. MOVED: 6-1-0-3

Dr. Wheeler presented a District Curriculum Audit Report compiled with the help of Monadnock Principals. Of the course/subject areas surveyed, Critical Skills and Core Values were two in which the District needs to become involved as they are part of the N.H. Governor's Task Force and currently are not covered in our

District. Several M.R.S.D. teachers have begun to attend Critical Skills Workshops and courses at Antioch Graduate College. Assessment will follow. The Board would like to see the audit organized by school and some proposals for those curriculum areas needing to be developed.

A letter from Charles Marston, Commissioner of Education, in response to Dr. Wheeler's request for his opinion on bond issues passed by other than the 2/3 vote was reviewed. An important point was the issue of "intent" on the part of the District.

W. Wright MOVED: The Board approve the manifests as presented (Lunch Program Voucher, dated 7/17/93, \$12,210.07; Payroll Voucher, dated 7/20/93, \$168,160.70; and Payorder, dated 7/19/93, \$306,065.95); SECONDED: by B. Hamill. VOTED: 8-0-0-2.

SUPERINTENDENT'S REPORT

Dr. Wheeler presented the Board with a four-part chart representing Governance/administration, Curriculum, Instruction and Facilities achievements for the 1992-1993 school year. He reviewed with the Board in some detail the Governance/administration block of the chart, stressing the high level of performance of the Budget Committee, the Negotiation proceedings, teacher attendance and District communication efforts. Dr. Wheeler also stressed the importance of the hiring process which provides the District with top level administrative employees. The Board congratulated him on his record for the year.

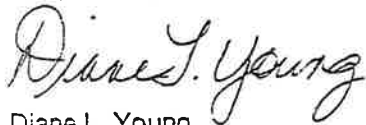
NON PUBLIC SESSION

At 10:05 P.M., G. White MOVED: The Board entered into non public session for matters of litigation and personnel; SECONDED by B. Ballou. VOTED: 8-0-0-2 by a roll call vote. L. DeCoste was in attendance.

B. Hamill MOVED: To approve the nomination of Cathryn Harvey to teach music, K-3, at Mt. Caesar for the 1993-1994 school year at a half-time salary of \$17,223.50. SECONDED: by G. White. VOTED: 8-0-0-2.

The Board returned to public session at 10:15 P.M.. and adjourned.

Respectfully submitted,



Diane L. Young

NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

14 Fayette Street, Concord, NH 03301
(603) 228-2061 • FAX (603) 228-2351 • NH Toll Free (800) 272-0653

"CALL" FOR NHSBA RESOLUTIONS

To: All School Board Chairs
All Superintendents

From: Dr. Paul Krohne
Executive Director

Date: July 20, 1993

Note: This mailing is being distributed to Superintendents and School Board Chairs only. Please duplicate and disseminate to other members of the school board.

As much as possible, *NHSBA's* positions on major education and legislative matters are directed by the Official Resolutions adopted by our Delegate Assembly each year. The process of adopting Resolutions is always a major part of our Delegate Assembly (tentatively scheduled for October 30, 1993) and represents one of the most important activities of our Association for the entire year.

The purpose of this memorandum is two-fold. First, this is to be considered the "official call" for Resolution proposals from our member School Boards. All member Boards are encouraged to submit proposals that you would like to have considered by the Delegate Assembly. Resolution proposals can cover any topic viewed as appropriate by a School Board and are generally stated as

NHSBA supports ... or *NHSBA* opposes...

The Resolution can be directed toward the State Legislature, Congress, the State Board of Education, the State Department of Education, the Association itself, or others as you deem appropriate. Resolutions may be proposed by majority vote of a member School Board, but not by a individual member(s) of a School Board, non-member School Boards, or any School District or SAU staff member.

All proposed Resolutions must be returned to NHSBA by September 1, 1993 for review by the NHSBA Board of Directors. The proposals including the Board of Directors' recommendation for action on each proposal will be redistributed in total to all member districts for your review 30 days prior to the Delegate Assembly. This will allow ample time for your Board to discussion all of the proposed Resolutions and give direction to your Board's Delegate to the Delegate Assembly on how to vote on a given proposal. We will be communicating with you in September to determine each Board's Delegate to the Delegate Assembly.

The second purpose of this memorandum is to provide you with a summary of the NHSBA Board of Directors' recommendations on the current set of Resolutions as adopted by the 1992 Delegate Assembly (see attached).

Feel free to call me if you have any questions about the Resolution's adoption process or on any proposed Resolutions you may be considering.

I cannot over-emphasize the importance of this activity to the direction of NHSBA in the year ahead. I hope you consider this at a very high priority level. It really is important!

Thank you in advance for your consideration.

NHSBA Board of Directors'
Recommendations Concerning the
Current Resolutions
of the
NEW HAMPSHIRE
SCHOOL BOARDS ASSOCIATION

July, 1993

- 1. NHSBA supports legislation to amend the special education laws so that school districts are responsible only for the direct educational costs.**

The Board of Directors recommend that Resolutions #1, #2, and #13 be combined into a single Resolution and should be made a part of the NHSBA Federal Legislative Package for discussion with the New Hampshire Congressional Delegation. All have been forwarded to the New Hampshire Association of Special Education Administrators for advice, especially on Resolution #1. Specifically, they have been asked to identify what types of services should be included in "direct educational costs", and what should be excluded.

- 2. NHSBA urges the U.S. Congress to appropriate funds to pay 40% of the costs of educating handicapped children, as required by PL 101-476.**

See response to Resolution #1.

- 3. NHSBA opposes voucher and/or choice programs which call for public funds to be diverted to funding non-public schools or home education programs.**

During the 1993 Legislative Session, four pieces of legislation related to this Resolution were introduced. Three of the four legislative bills were killed, with one being held as a "re-referred" bill for further study. House Bill 599 remains with the House Education Committee and will be studied over the

summer and fall of 1993. The bill will be acted upon by the 1994 Legislative Session. All "choice" legislation was opposed by NHSBA in the 1993 Legislative Session. The Board of Directors recommend that Resolution #3 be maintained.

4. NHSBA supports legislative action to reallocate existing state revenues and/or create additional sources of tax revenue, to relieve the property tax burden and improve the educational system throughout the state.

Basic state support for public education has remained fairly constant over the last several years, including figures adopted by the 1993 Legislature. (The 1993 Legislature did increase the Foundation Aid distribution by an additional \$10 million for school year 1993-94 only.) NHSBA did support two additional sources of state tax revenue during the last session. Senate Bill 206 established a 5 cent additional tax on cigarettes with all revenues being distributed to schools to fund kindergarten programs. Senate Bill 162 created a tax on video gambling with all revenues, approximately \$40 million being distributed through the Foundation Aid formula. Both bills were defeated. House Bill 665 (currently being studied by a special legislative committee over the summer and fall) would establish a statewide property tax to fund public education. NHSBA has been given one seat on that Committee. The Board of Directors recommend that Resolution #4 be maintained.

5. NHSBA supports and encourages litigation through our Courts which challenges the constitutionality and legality of the utilization of property taxes as the primary funding source of education in the State of New Hampshire.

The Claremont lawsuit on school funding remains under review by the State Supreme Court. NHSBA filed an extensive Amicus Curiae brief in support of the school district plaintiffs with the state Supreme Court in June of 1993. The Board of Directors recommend that Resolution #5 be maintained.

6. NHSBA urges the legislative committee studying tax policies to focus on the financing of public education.

No specific action was taken on this Resolution since there no longer exists a special legislative committee studying state tax policies. The Board of Directors recommend this Resolution be dropped.

7. NHSBA urges the legislature to increase state building aid to a minimum of 35%, and pay the state share "up front" to reduce the cost of interest payments.

No specific action was taken on this Resolution this last legislative session. This Resolution has been consistently defeated in previous legislative sessions based on the significant impact on the state budget to implement this Resolution. The Board of Directors recommend that this Resolution be dropped.

8. NHSBA supports state policy which enables local school boards to establish flexible school schedules, as long as the yearly hours of instruction for students meet state standards.

It is felt that this Resolution is sufficiently addressed by the recently adopted revisions to the State Minimum Education Standards and, therefore, the Board of Directors recommend that this Resolution be dropped.

9. NHSBA supports minimum standards for education. Further, NHSBA supports repeal of RSA 194:23-d which requires that only "approved" public schools shall be eligible to receive any form of state financial aid.

Because of the great many question surrounding the newly adopted minimum standards, no legislative initiatives were started to repeal RSA 194:23-d as called for in our current

Resolution. The Board of Directors recommend this Resolution be maintained and addressed during the 1994 legislative session.

10. In response to the Supreme Court decision on the Sanborn case regarding collective bargaining, NHSBA urges the legislature to define what is meant by "sufficient notice" of the annual costs of a multi-year collective bargaining agreement.

It is felt that this Resolution does not merit the utilization of Association resources to accomplish. The Board of Directors recommend that this Resolution be dropped.

11. NHSBA supports the observance of Memorial Day on the same date as federally observed.

House Bill 522, which changes the state observance of Memorial Day to coincide with the federal observance, has been signed into law after passage by the 1993 Legislature. The Board of Directors recommend that this Resolution now be dropped.

12. NHSBA urges the legislature to continue to investigate increasing the school year to more than 180 days and/or increasing the length of the school day.

This Resolution is viewed as a high priority one; yet, should be approached through a long-range planning approach. It is felt that this topic should be placed upon the agenda of the NHSBA Service Committee and Education Committee for strategies to increase public awareness and interest. The Board of Directors recommend that the Resolution be amended by inserting "student" between "180" and "days" (for clarification purposes) and that the Resolution (as amended) be maintained.

13. NHSBA urges the U.S. Congress to fully fund any additional requirements in the area of special education and provide financial impact statements.

See response to Resolution #1.

14. NHSBA supports legislation which clarifies and defines the policy making function of the State Board of Education and the administrative responsibility of the Department of Education in order to strengthen the leadership of public education.

NHSBA opposed legislation during the 1993 legislative session which eliminated the State Board of Education and other legislation which removed the State Board of Education from the administrative rulemaking process. NHSBA supported Senate Bill 95 which addressed specifically the respective roll of the State Board of Education and the Commissioner. The Board of Directors recommend that this Resolution be dropped.

15. NHSBA urges the legislature to amend RSA 189:14-a and RSA 189:14-b in order to require a review of teacher tenure.

It is felt that this Resolution, along with Resolution #20, deserves NHSBA attention in a long-range planning manner. The Board suggests the Resolution(s) be assigned to the NHSBA Education Committee to develop a suggested position on all issues related to teacher tenure. Until such specifics can be developed, the Board of Directors recommend that this Resolution be dropped.

16. NHSBA supports legislation requiring kindergarten be provided in all school districts and be funded by the state.

NHSBA supported additional funding for Kindergarten programs as described in Resolution #4 listed above. Further, NHSBA supported Senate Bill 176 for funds for the planning and promotion of Kindergarten. Because of our commitment to

Kindergarten, the Board of Directors recommend that this Resolution be maintained.

17. NHSBA supports legislation to require city councils to appropriate money for the support of schools for the ensuing year by March 25. Such action would cause cities to be consistent with the school district meeting form of government.

This Resolution is addressed in Legislation currently being studied by the House Committee on Municipal and County Government. The legislation was supported and, if this Resolution is adopted again, will be further supported in the months ahead by NHSBA. The Board of Directors recommend that this Resolution be maintained.

18. NHSBA supports passage of CACR 12 which gives veto power to the legislature over administrative rules.

This Resolution was, in effect, overwhelmingly defeated during the last state general election. The question on the 1992 general election ballot did not even receive a simple majority vote. The Board of Directors recommend that this Resolution be dropped.

19. NHSBA supports federal and state legislation, with sufficient funding, to ensure that all children have access to a quality preschool education".

As with earlier Resolutions, the Board of Directors recommend that this Resolution be maintained and be made part of our Federal Legislative Package and discussed with the N.H. Congressional Delegation for possible consideration for Federal Legislation.

20. NHSBA proposes and supports legislation that would result in an increase in the number of years that it would take for teachers to acquire tenure (RSA 189:14-a)."

The Board of Directors recommend that this Resolution be dropped. See Resolution #15 for an explanation of this recommendation.

21. NHSBA supports legislation to lower the two-thirds (2/3) majority vote to pass school construction bond issues.

No specific action was taken on this Resolution this last legislative session. Given, however, the importance of this proposal, the Board of Directors recommend that this Resolution be maintained.

22. NHSBA supports the inclusion of an integrated comprehensive health education program as part of the K-12 curriculum in all school districts of New Hampshire.

This program was highlighted extensively at the 1993 NHSBA Annual Convention. The Board of Directors recommend that this Resolution be maintained.

23. NHSBA urges the legislature to fully reimburse all school districts for those costs that occur when the requirements of the New Hampshire Standards for the Education of Handicapped Students exceed the federal regulations of the Individuals with Disabilities Education Act."

It is felt that the intent of this Resolution is sufficiently covered by Article 28-A of the New Hampshire Constitution and that no further action is needed. The Board of Directors recommend that this Resolution be dropped.

NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

Leadership Training for School Board Members...By School Board Members
-A Schedule for the 1993 - 1994 School Year-

Mark your calenders now
...and watch your mail for further details!*

September 10 - 11	Preparing For Bargaining	Nashua, NH
September 18	Board Member Leadership Institute	Concord, NH
October 4	NHSBA Fall Regional Meeting	Conway, NH
October 12	Fall School Law Conference	Laconia, NH
October 18	NHSBA Fall Regional Meeting	Franklin, NH
October 25	NHSBA Fall Regional Meeting	Londonderry, NH
October 30	Fall Capitol Conference	Concord, NH
October 30	NHSBA Delegate Assembly	Concord, NH
November 10	Designing Systems and Processes to Ensure Quality Results for all Students	Concord, NH
January 12	Impasse Resolution	Gorham, NH
January 18	Impasse Resolution	New London, NH
January 24	Impasse Resolution	Raymond, NH
January 27	Breaking the "At-Risk Cycle"	Manchester, NH
April 4	Basics of School Law	Peterborough, NH
April 7	New School Board Member Orientation	Exeter, NH
April 12	Basics of School Law	Dover, NH
April 13	New School Board Member Orientation	Claremont, NH
April 18	New School Board Member Orientation	Laconia, NH
April 19	Basics of School Law	Littleton, NH
April 21	New School Board Member Orientation	Plymouth, NH
April 28	Spring School Law Conference	Nashua, NH
May 20	NHSBA Annual Convention	Bedford, NH

* Dates and locations subject to change

A NOTE TO ALL SUPERINTENDENTS and SCHOOL BOARD CHAIRS...

On the reverse side of this "flyer" is a preliminary listing of all Conferences and Workshops being sponsored by the New Hampshire School Boards Association during the 1993-94 school year. We, of course, will be mailing individualized brochures on each of the events as details are worked out during the next several months.

The titles will give you general guidance as to the focus of each function. If you have any ideas as to speakers or related issues that you would like considered as part of the Conference/Workshop planning, please let us know right away.

This preliminary listing is being mailed to Superintendents and School Board Chairs only. Please duplicate and distribute as you deem appropriate.

New Hampshire School Boards Association
14 Fayette St.
Concord, N.H. 03301

To: Dr. Bill Wheeler, Kathy Holt
From: Anne Anderson, Elizabeth Baker, David Bell
Topic: End of Year Job Share Report for MRSD School Board
Date: 3 August 1993

Results of Student Survey

Having two teachers has been a good experience. 100% yes

Would you recommend this experience? 96% yes

Best Points

"...having two teachers."

"...we're getting experience for higher grades."

Improvements

"In the middle of the year change teachers like the person that goes in the morning switch for the afternoon."

Results of Parent Survey

Having two teachers has been a good experience. 96% yes

Would you recommend this experience? 88% yes

8% Depends on the child 4% no

Best Points

"...a fresh teacher halfway through the day, with fresh ideas."

"...students learn to deal with personality differences...."

"...a great solution for working Moms."

Improvements

"Having the teachers switch subjects during the year."

"...connecting morning English with afternoon History or Social Studies with some theme."

Summary

We would like to take this opportunity to thank the School Board for approving our job-share situation. This experience has been productive, enlightening and well worth the time spent communicating by telephone and snatches of meeting time.

We felt comfortable sharing the classroom, the children, ideas and discipline.

The parents and children were cooperative, patient and very communicative with us and our situation.

We look forward to our classroom continuing smoothly in the 1993-94 school year.

Respectfully submitted,

Anne Anderson

Elizabeth Baker

As the immediate supervisor of the job share trial, I found the program beneficial to students and teachers. As indicated by students, parents, and teachers, the pilot was a success. Suggestions about integrating disciplines will be addressed in the coming year. Having the flexibility to implement a different approach is a boon in itself that encourages ownership, investment, and excitement in education. Both Mrs. Anderson and Mrs. Baker are experienced, competent teachers. The success of the job share experiment belongs entirely to them. I too appreciate the Superintendent and School Board's trust in allowing the local school to try an innovative approach.



David W. Bell
Principal

Aug. 5, 1993

Dr. William Wheeler
Superintendent, MRSD
600 Old Homestead Hwy
East Swanzey, NH 03446

Dr. Dr. Wheeler:

The Monadnock Citizens for Quality Education requests a place on the Aug. 17, 1993 School Board agenda, " Questions Concerning future Needs of the school district, Part II."

Yours truly,


Jane W. Roberts
Corresponding Secretary,
Monadnock Citizens for
Quality Education
P.O. Box 151
Fitzwilliam, NH 03447

to:

as Britton
Box 568
Troy, NH 03465

Please Add This to your citizens concerns

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

August 17, 1993

MEETING AT

Monadnock Regional High School, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1. Superintendent's vacation
 - 2. Job share report (see attachment)
 - 3. NHSBA "Call for Resolutions" (see attachment)
- d. Board committee reports

2. CITIZEN CONCERNS:

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Sharing of information about Fitzwilliam playground: Betty Meloski and Brian McDonald.
- b. Interesting building process which we may find advantageous: Glenn White. (see attachment)
- c. Calendar for proceeding through the budget. (see attachment)
- d. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Student Assessment Plan. (sent previously)

6. NON PUBLIC SESSION

- a. Personnel Contract resignations and hirings
- b. Litigation issue

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA

Monadnock

Wanzey Center

CALL TO ORDER AT 7:30 PM

Very late on agenda should be Aug 17

1. CONSENT AGENDA

- a. Minutes of previous meeting
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- c. Correspondence/announcement
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- a. Student Assessment Plan. (sent previously)

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7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*
John M. Menton, *Business Manager*

Kathy Holt, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: August 10, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

Would we join in wishing for every child in the world a school-

"Where knowledge of self and of all humankind
Contrives to build in his heart and his mind
Full measure of faith and grace that bestows
Strength and compassion wherever he goes:
Where the talents that lie in his soul inbound,
Awaken to live; where confidence is found
In his own deft skill, releases the key
For freedom to grow and growth to be free?"

Mrs. John E. Hayes, National Congress of
Parent-Teachers, 1952

1.c. Just to partake in a special wedding with a special person, who is very close to me I will be on vacation from September 3 - 17, 1993.

4.b. Glenn, Charlie and I visited the Winter Panel Corp. North of Brattleboro to view the procedure of panel construction they use. The visit was most informative and we will attempt to share the information with you. A pamphlet illustrating the product is attached for your review. In question will be whether you wish to instruct the architect to review the possibilities of this product in any future facility projects undertaken by the district?

4.c. The 1994-1995 budget calendar is presented for your review and approval. It is very similar to last year's.

5.a. The administrative team presents a "Student Assessment Plan" for your reaction. The plan was sent under separate cover at the same time as it was sent to teachers for their review.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
August 17, 1993 Monadnock Reg. H.S.

Winston Wright, Vice Chairman, convened the meeting at 7:48 p.m. Prior to the start of the meeting Charles Roosa, Supervisor of Buildings, conducted the Board and visitors on a tour of the new modular classrooms placed on the site of the high school.

PRESENT: B. Ballou, L. Barrett, J. Carnie, J. Fallon, B. Hamill, G. White and W. Wright. Dr. Wheeler, Superintendent of Schools, K. Holt and J. Menton were also present.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of July 20, 1993; SECONDED by B. Ballou. VOTED: 7-0-0-3.

B. Hamill MOVED: The that the request for course reimbursements be approved as recommended (K. Nonken, \$98.00 and Wm. Parkman, \$278.50); SECONDED by J. Carnie. VOTED: 7-0-0-3.

Dr. Wheeler advised the Board that he will be on vacation beginning September 2nd to September 20th and will be in Wyoming to attend his daughter's wedding.

Dr. Wheeler referenced a report to the Board citing the success of the District's first attempt at "Job Sharing". The results of a parent survey indicated a 96% approval.

The Board discussed the "Call for NHSBA Resolutions" to be returned to the NHSBA office by September 1st. W. Wright advised board members to submit any new items to Dr. Wheeler so that they can forwarded as requested.

In the absence of T. Britton, Dr. Wheeler commented on the Board's special meeting held on August 2nd. Little business was conducted due to the few people in attendance.

B. Ballou reported that the Discipline Committee held its first meeting at the Wyman house on August 17th. He described the committee as having a "good mix". He noted that a committee chairman will be appointed at the next meeting, and that meetings will be held each Wednesday, 7:00 pm, at the Wyman House.

CITIZEN CONCERNS

M. Stier, representing the Monadnock Citizens for Quality Education presented a five year building proposal and financing plan for meeting the needs of junior high school students, the expansion of core facilities at the high school and the building needs at other schools. The first year of the proposal calls for the construction of ten classrooms at the high school; a gym or all-purpose room in the second year and expansion of the cafeteria and other core facilities in the third year. The fourth and fifth year would be planned to address

building needs in other schools. Financing would be done through the general operating budget and minimized by offsetting building aid. He proposed an annual budget of \$500,000. to be funded partially from the District's Capitol Reserve Fund. He noted that his committee plans to meet with the Committee for the Friends of Education and asked that there be joints meetings with the Board to finalized a proposal for the March annual meeting.

STUDENT COUNCIL CONCERNS - None

OTHER SCHOOL BOARD BUSINESS

Betty Melosky, Co-Chairman of the Emerson Elementary Playground Committee, asked for Board approval to proceed with plans to build a new and improved playground apparatus. She presented the Board with a drawing of the proposal and a financing plan. The Committee is applying to the State for a grant to match funds raised locally. The Committee is not asking the Board for financial support. She noted that the apparatus made of plastic materials is less hazardous than wood structures and maintenance will be the responsibility of the Committee. G. White MOVED: That the plan be approved as presented; SECONDED by B. Hamill. VOTED: 7-0-0-3.

G. White informed the Board of a recent visit to Winter Panel, a company located in Brattleboro, Vermont, that manufactures four inch insulated panels used in building construction. He indicated that the panels have unusual strength and high insulation factors and proposed that consideration be given to their use in any new construction. After some discussion, it was decided that Dr. Wheeler should ask the District's architect to investigate the use of the materials and the feasibility for their use in school construction.

The Board reviewed a proposed calendar as presented by Dr. Wheeler for proceeding with planning for the 1994-1995 budget and the annual district meeting scheduled for Saturday, March 5, 1994.

B. Hamill MOVED: The manifest be approved as presented (Payroll dated 8/4/93, \$105,157.06; Payroll dated 8/9/93, 13,729.94; Check #7673, \$1.34 and Payorder Checks dated 8/16/93, \$311,923.19); SECONDED by G. White. VOTED: 7-0-0-3.

SUPERINTENDENT'S REPORT

Dr. Wheeler reviewed with the Board a District Student Assessment Plan that the administrative team has been developing during the past year. He noted that how well students learn the prescribed curriculum is key to any classroom's, school's or District's business and that recording and reporting learner's growth is important. The first formal testing will be the fourth grade level in May of '94 with the results to be made public at the start of the 94-95 school year. Testing for grade eight and twelve is being planned for May of '95. State testing requirements will be done at grades three, six and ten. He informed the Board that as part of developing the assessment process, the Troy and Emerson schools have been invited by Antioch College to participate in

a pilot study regarding the teaching and assessment of critical skills. Questions were raised with regard to testing at all grade levels as opposed to random sampling.

NON PUBLIC SESSION

At 8:50 PM, G. White MOVED: The Board enter into non public session to discuss personnel and legal issues; SECONDED by B. Ballou. VOTED: 7-0-0-3 by roll call vote.

B. Hamill MOVED: To approve the transfer of Paula Baldwin to the position of Special Education Coordinator and with compensation of a department head; SECONDED by G.White. VOTED 7-0-0-3.

L. Barrett MOVED: To approve the nomination of Marie Louise Monroe for the position of high school, special education teacher for the 1993 - 1994 school year at a salary of \$32,974 (Step 6MA); SECONDED by J. Carnie. VOTED: 7-0-0-3.

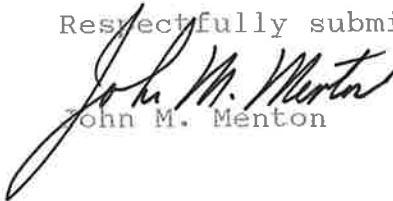
L. Barrett MOVED: To approve the nomination of Paul Wright for the position of high school, industrial arts teacher for the 1993 -1994 school year at a salary of \$37,593 (Step 9MA); SECONDED by B.Ballou. VOTED 7-0-0-3.

B. Ballou MOVED: To accept the resignation of Norman Evans, Troy School and Emerson School Principal, effective with the close of the 1993 - 1994 school year; SECONDED by J. Carnie. VOTED: 7-0-0-3.

The Board continued to reviewed litigation issues.

The Board returned to public session at 9:15 PM and adjourned.

Respectfully submitted,


John M. Menton

NAME: DIST LOC
 MONADNOCK REG. SCH. DIST.

MS 25 1992-93

TITLES PAGE LINE COLUMN 1 COLUMN 2 COLUMN 3 COLUMN 4 COLUMN 5 COLUMN 6 COLUMN 7

BALANCE SHEET

ASSETS

Current Assets										
CASH	1	1	425742.00	1685.00		-86183.00				
INVESTMENTS	1	2					605297.00			
TAXES RECEIVABLE	1	3								
INTERFUND REC	1	4	2168.00							
INTERGOV'T REC	1	5	223873.00	23496.00						
OTHER RECEIVABLES	1	6				28823.00				
BOND PROCEEDS REC	1	7								
INVENTORIES	1	8								
PREPAID EXPENSES	1	9	44595.00							
OTHER CURRENT ASSETS	1	10								
Total Current Asse	1	11	696378.00	25181.00	0.00	-57360.00	605297.00			
Fixed Assets										
MACHINERY AND EQUIP	1	12								
TOTAL ASSETS	1	13	696378.00	25181.00	0.00	-57360.00	605297.00			

LIAB & FUND EQUITY

Current Liabilities										
INTERFUND PAYABLES	1	14								
INTERGOV'T PAYABLES	1	15								
OTHER PAYABLES	1	16	147277.00	1628.00		11440.00				
CONTRACTS PAYABLE	1	17								
BONDS PAYABLE	1	18								
INTEREST PAYABLE	1	19								
ACCRUED EXPENSES	1	20	275832.00	6283.00		5036.00				
PAYROLL DEDUCTIONS	1	21								
DEFERRED REVENUES	1	22	2025.00	17270.00						
OTHER CURRENT LIAB	1	23								
Total Liabilities	1	24	425134.00	25181.00	0.00	16476.00	0.00			
Fund Equity										
UNRES RETAINED EARN	1	25								
RES FOR ENCUMBRANCES	1	26	31019.98							
RES FOR SPEC PURP	1	27	240225.00				605297.00			
UNRES FUND BALANCE	1	28	0.00			-73836.29				
Total Fund Equity	1	29	271244.98	0.00	0.00	-73836.29	605297.00			
TOT LIAB & FUND	1	30	696378.98	25181.00	0.00	-57360.29	605297.00			

STATEMENT OF REVENUES

LOCAL REVENUE

TAXES										
CURRENT APPROP	2	1	10906020.96	0.00			0.00			
DEFICIT APPROP	2	2		0.00		0.00				
OTHER	2	3								
OTHER	2	4								
TOTAL TAXES	2	5	10906020.96	0.00	0.00	0.00	0.00			

TUITION

STUDENT CONDUCT ON SCHOOL BUSES

The School Board and staff members are very concerned about safety as we transport pupils. Cooperation from both parents and students is requested as we attempt to keep the buses safe for all concerned.

Students using district transportation should understand that they are under the jurisdiction of the school from the time they board the bus until they are deposited at school or are deposited at the stop nearest their home.

Bus Regulations

1. No smoking at all on any bus, including charter trips.
 2. No profane language, obscene gestures, excessive noises, fighting, wrestling, or acts of physical aggression will be tolerated.
 3. Keep head, hands, feet, etc., inside the bus.
 4. Once a student has boarded the bus he/she may not get off except at his/her destination. (Exception will be made only with a note from a principal.)
 5. Students may ride only the bus to which they have been assigned. (Exception will be made only with a note from a principal.)
 6. Students must be seated and are not permitted to change seats when the bus is in motion or to annoy other riders on the bus.
 7. Stay in your seat until you reach your designated stop and the bus has stopped. Emergency doors are for emergencies only.
 8. Take a seat promptly when getting on the bus.
 9. The law allows and you are expected to sit three passengers per seat.
 10. No eating or drinking on the bus.
 11. No marking or defacing the bus.
 12. Students will be held responsible for any and all damage to the bus perpetrated by them.
 13. No throwing things in the bus, at the bus, or out the window.
 14. Always cross the street in front of the bus.
 15. You are due at your bus stop before the bus is due; the driver will not wait for you.
 16. The driver is authorized to assign seats.
 17. Anything that would create a safety hazard for the passengers or vehicle will not be permitted.
 18. The bus drivers are in complete charge of the bus and their decisions and requests must be followed.
 19. Only authorized riders will be permitted on the buses.
- A. The school bus operator is responsible for proper discipline while student is on the bus. The school bus operator is responsible for maintaining appropriate student behavior and a safe environment when students are traveling to and from school. To assist the bus operator electronic devices may be installed on the buses
- B. Any rules infractions should be brought to the attention of the principal who, in turn, will notify parent. Repeated violations of rules or gross misconduct will be cause to exclude student from transportation service for a stated period of time up to the remainder of the school year. See RSA 189:9-a.
- C. No student shall be put off bus while traveling to and from school. Parents shall be notified and the daily trip completed before the student can be removed from transportation service.
- D. The school bus is an extension of the school, and all school rules and regulations which pertain to student conduct in the schools are applicable to student conduct on a school bus.

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
September 7, 1993

MEETING AT
Surry Elementary School, Surry

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - d. Board committee reports
2. CITIZEN CONCERNS:
3. STUDENT COUNCIL CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. Opening of school statements from principals and maintenance director.
 - b. Discussion of "Student Assessment Plan". (Handed out at last meeting)
 - c. Audit report by John Menton. (see attachment)
 - d. Proposed change to MRSD Policy Manual "Student Conduct on School Buses" JFCC-R and EEACC-R. (see attachment)
 - e. List of activities which the Board wishes of staff reports during regular meetings.
 - f. Approval of handbooks, etc.
 - g. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. Curriculum Days Report
6. NON PUBLIC SESSION
 - a. Personnel Contract resignations and hirings
 - b. Litigation issue
7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*

John M. Menton, *Business Manager*

Kathy Holt, *Assistant Superintendent*

Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: September 1, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler & Kathy Holt

**If wisdom's ways you'd wisely seek,
Five things observe with care;
Of whom you speak,
To whom you speak,
and how and when and where.**

Not that I am paranoid in way, fashion or form but I thought the above statement appropriate in my absence.

4.a. "This is the best opening we have ever had." Okay! So now the leaders will be able to tell you the rest of the story. Lil and Dan have had a party preparing the modular classrooms for teachers and students, as well as, the rest of their buildings. It seems as though we gained more students during the summer than we had anticipated. A fairly accurate count will be made after the beginning of school, tallied and reported. Charlie's crew had several workdays taken from them this summer. They worked very hard to accomplish the many tasks completed. As for me, "This is the best opening I've ever had."

4.b. The staff is working on their portion of the district-wide assessment plan, focusing on assessing student progress toward meeting the District prescribed goals and outcomes. As you review the model of assessment distributed earlier, note that the District prescribes approximately 10% of the curricula, the school may prescribe approximately 20% of the curricula, while the classroom teacher is responsible for establishing 70% of what is taught. The plan is not yet finalized and several questions remain for your discussion and input. Is it appropriate to assess district-wide at grades four (4), eight (8), and twelve (12)? Can we sample the students and obtain valid, reliable results of district progress? Will these assessment tools have identical formats at the three grades to measure progress over time or will they be closely aligned with the curricula outcomes at each grade level and thus be different? Would a single assessment tool be capable of assessing the skills of several curricula areas or will we need to utilize several different tools to get at all of the outcomes expected at each of the grades we assess?

The curriculum committees have worked for one and one-half days developing a plan for each curricula area. These plans will be collated into a manageable document for review by the Curriculum Coordinating Team at meeting on September 28th.

4.c. John will report on the auditor's report closing the 1992-1993 fiscal books for the district. The bottom line indicates that the differences between budgeted expenses and actual expenses and budgeted revenues and actual revenues is about \$240,000. John had presented us with a report in May which predicted that we would have about \$325,000 difference between budgeted expenses and anticipated expenses. We allocated \$115,000 to be spent before the close of the fiscal year. As you read the summary sheet, which is attached, you will witness the accuracy of his predictions. We were concerned that the monies which were budgeted for instructional expenses were expended. That goal seems to have been achieved. Each year is an adventure. As we contemplate the current year with a note of optimism. Distortions may arise in the Special Education Program Expenses and if they do we will deal with it the best way we know how.

4.d. John has reviewed the proposal for videos in the buses in relation to policy and proposes a change in the procedure. The board needs to determine the wisdom of the change and act on it accordingly. It seems as though the change explains itself.

4.e. In the past the board has requested to review certain topics, subjects, or issues during their meetings. It seems appropriate for you to discuss your preferences for this year. One item which I have proposed to Jim Harris is that he share what his involvement over that past summers has had on students and the district. I suggested that he could present it to the board in November.

5.a. Report by Kathy Holt

As a new administrator to the Monadnock Regional School District, I am struggling to remember the names of staff members as I am learning the procedures and practices of the District and schools. I am thrilled to have been able to meet with so many staff members on August 25th and 26th as they grappled with what portions of the curriculum would become part of a district-wide assessment and what methods and tools their committee would recommend for this assessment. Their energy, enthusiasm, and dedication to the students excited me and I am certain that the discussions will lead to improved instruction at all levels for all children.

Each school building held staff meetings during the three additional workshop days at which mission statements, goals, and procedures to improve instruction for the year were discussed. Specific details school by school will be provided by principals in their reports. The concern for student safety, learning, and growth was evident in all of the discussions I heard. Clearly, students in the Monadnock Regional School District are the recipients of dedicated teachers and staff members who are able to focus on the goal of helping all children to learn.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
September 7, 1993 Surry Elementary School

Tom Britton, Chairman, convened the meeting at 7:40 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, G. White and W. Wright. K. Holt, Assistant Superintendent of Schools, J. Menton, D. Bell, L. DeCoste, D. Mousette and D. Stockwell were also present.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of August 17, 1993;
SECONDED by L. Barrett. VOTED: 7-0-1-2.

G. White MOVED: That the request for course reimbursements be approved as recommended (M. Eckhard, C. Brisson, L. Wydo, M. Bell, G. Wrigley, M. Fay and J. Swett, \$150; C. Simonds, J. Hazelton, E. Corindia, M. Moe, and P. Swingle, \$15; J. Williams, \$140; P. Swingle, \$140; D. Staveseth, \$100; T. LeCour, \$493.30 and R. Dunn, \$110.);
SECONDED by B. Hamill. VOTED: 8-0-0-2.

T. Britton advised the Board that he received a proposed deed regarding the transfer of land from the District to the Town of Swansey and would sign the document on behalf of the Board, if there were no objections. J. Menton was asked to confirm the placement of the pins. B. Prigge is to review the final document before releasing it to the Town's attorney.

L. Barrett noted that the NHSBA will be sponsoring a conference on "School Violence" on October 5th and suggested that the Discipline Committee be informed of the event.

G. White reported that the Transportation Committee met with J. Schuman of Laidlaw Transit prior to the start of school to hear a progress report on busing plans for the school year. G. White noted that the video cameras will not be in use until mid October.

CITIZEN CONCERNS

Two parents commented on the smooth opening of school expressing their appreciation to the school board and the administration. Suggestions were offered for minimizing bus scheduling problems.

STUDENT COUNCIL CONCERNS - None

OTHER SCHOOL BOARD BUSINESS

Building principals reported a smooth opening day of school, but not without some apprehension and concern. L. DeCoste and D. Stockwell commented favorably on the additional modular classrooms. L. DeCoste expressed her appreciation and commended her staff and all of those that helped to get Mt. Caesar ready for the start of the new school year. A few bus scheduling problems were noted. First day attendance

figures were reported as follows; High School, 1083 students, Mt. Caesar, 494 students at Cutler School, 36 fewer students. C. Roosa presented the Board with an extensive list of building and maintenance projects that were completed during the summer months. Projects still to be addressed were also noted. T. Britton thanked the administration for the reports and for their efforts.

J. Hoppock, the Board's attorney, was present and T. Britton asked that the Board enter into non public session to discuss legal matters.

NON PUBLIC SESSION

At 8:10 p.m., G. White MOVED: That the Board enter into non public session to discuss legal issues; SECONDED by W. Wright. VOTED: 8-0-0-2 by roll call vote.

J. Hoppock informed and advised the Board on pending legal issues. No action was taken. By a roll call vote the Board returned to public session at 8:45 p.m.

OTHER SCHOOL BOARD BUSINESS (CONT.)

K. Holt reported on the progress of the "Student Assessment Plan" and the efforts of the staff. She noted that she was impressed by the commitment and efforts of the teachers working to align the curriculum and the assessment model. The plans for implementation will continue and testing will go as scheduled in May of '94. A number of questions were raised regarding the District's 10% of the curricula.

J. Menton reviewed with the Board an End-of-Year Balance Sheet for the 1992 -93 school year. He noted that \$240,225 of the Fund Balance will be placed in the Capital Reserve Fund as voted at Annual District Meeting.

J. Menton advised the Board on recommended changes affecting policy regulations JFCC-R and EEACC-R, Student Conduct On School Buses. He noted that paragraph A provides for the use of electronic devices for the purpose of assisting bus drivers who are responsible for maintaining appropriate student behavior. He described the events of informing the public, and working with the administration to develop guidelines and procedures regarding the use of video cameras on the school buses. In addition the Board and administration discussed the merits of Paragraph C "No student shall be put off bus while traveling to and from school . . . " B. Hamill MOVED: To approve the changes in the regulations as recommended by the administration; Seconded by G. White. VOTED: 7-0-1-2.

K. Holt asked the Board as to the kinds of activities and events it would wish of staff reports to be presented at its regular meetings. Responses included reports on the new elementary math series, the use of computers and the science curriculum. It was suggested that these reports be scheduled as a part of the superintendent's report.

K. Holt asked that the Board approve the Elementary School Handbook as presented. L. Barrett MOVED: To approve the Elementary School Handbook for the 1993 - 1994 school year; SECONDED by B. Hamill. VOTED: 8-0-0-2.

K. Holt advised the Board of a staff newsletter that is being developed and the use of the Keene Sentinel's "Infoline" as a means to inform the public of school events, hot lunch menus and school closing.

B. Hamill MOVED: The manifest be approved as presented (Payroll dated 8/17/93, \$67,230.18; Payroll dated 9/1/93, \$188,767.04; Payorder dated 8/18/93, \$194,146.64; Payorder dated 8/26/93, \$105,000; Payorder dated 8/31/93, \$143,668.47 and Payorder dated 9/3/93, \$60,659.64); SECONDED by J. Carnie. VOTED: 8-0-0-2.

T. Britton ask that the Board authorize the Troy P.T.O. to place a sign identifying the Troy School on the school grounds. W. Wright MOVED: That the Troy P.T.O. be authorized to place a sign on the school; SECONDED by J. Fallon. VOTED: 8-0-0-2.

T. Britton discussed the need to schedule a meeting of the Facilities Committee with the two citizens groups so as to plan for a building proposal to be presented to the voters at the annual school district meeting. It was suggested that such a meeting be held as soon as possible and on a Saturday morning. T. Britton will schedule the meeting.

SUPERINTENDENTS REPORT

In the absence of Dr. Wheeler, K. Holt reported on the curriculum activities held prior to the opening of school. She commended the staff for their energy, enthusiasm and dedication. Staff meetings were held in all the schools to discuss goals and procedures for improving instruction. She noted that student safety, learning and growth were often discussed.

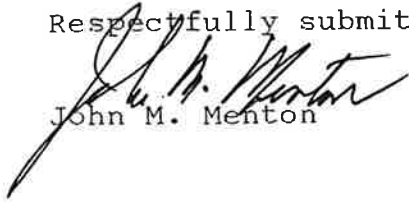
NON PUBLIC SESSION

At 9:20 p.m. G. White MOVED: That the Board go into non public session to discuss personnel matters; SECONDED by J. Fallon. VOTED 8-0-0-2 by a roll call vote.

B. Hamill MOVED: To accept the administration's nomination to employ Linda B. Lamonthe as an instructional assistant for the high school Inclusion Program at the rate of \$6.60 per hour, 6 1/2 hours per day; SECONDED by L. Barrett. VOTED: 7-0-1-2.

The Board returned to public session at 9:30 p.m. and adjourned.

Respectfully submitted,


John M. Menton

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER

600 Old Homestead Highway

East Swanzey, New Hampshire 03446

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Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, Assistant Superintendent

John M. Menton, Business Manager

Kathleen Holt, Assistant Superintendent

Kenneth R. Dassau, Director of Special Services

To: Monadnock Regional School District Board Members

Date: September 15, 1993

Topic: Discussion of Board's Agenda Items

From: Kathy Holt and Bill Wheeler

**In the long run,
you only hit
what you aim at.
Therefore,
you had better
aim high!**

Henry David Thoreau

It comes as no surprise that schools must aim higher if they are to succeed at educating America's youth! We have much more to do to meet the needs of all students all of the time, but I am truly impressed with what I have seen in my two months at Monadnock. I know that everyone is working hard to provide the best education possible and am pleased to be a part of this effort!

The agenda appears to be very short. However, having been at meetings with two item agendas that took four hours to complete...

- 2.a. Mrs. Sheila Ann Shopel, RN requested to be on the Board agenda. I have placed her presentation under "Citizen Concerns". Her concern relates to the administration of medications by non-licensed personnel. I refer you to MRSD policy JHCD "Administering Medicines to Students" which was adopted on May 4, 1993. I forwarded a copy of this policy to Mrs. Shopel last week along with some other materials she requested. I have checked with Dave Bell, and the school has followed this policy and its accompanying procedures.
- 4.a. The NHSBA Resolutions, which were included in the Board Packet for August 17, 1993 need to be discussed and adopted, amended, or rejected. Please review these and be prepared for this action.
- 4.b. Tom will have some information related to Facilities Planning meetings.

Other than those three items, there's little to be discussed. Since I could easily fill up an evening with discussions of how we are striving to make our schools better, I'll be kind and leave the Superintendent's Report to Bill...

An equal opportunity employer

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
September 21, 1993**

**MEETING AT
Sullivan Elementary School, Sullivan**

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcements
 - d. Board committee reports

2. CITIZEN CONCERNS:
Mrs. Sheila Ann Shopel, RN

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS
 - a. NHSBA Resolutions (In Aug. 17th Board Package)
 - b. Facilities Planning
 - c. Action on the manifests.

5. SUPERINTENDENT'S REPORT

6. NON PUBLIC SESSION
 - a. Personnel Contract resignations and hirings
 - b. Litigation issue (?)

7. ADJOURNMENT

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
September 21, 1993 Sullivan Elementary School

Tom Britton, Chairman, convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, G. White, W. Wright, J. Young and E. Barrett, Student Representative. Dr. W. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, D. Mousette and N. Evans were also present.

CONSENT AGENDA

L. Barrett MOVED: The approval of the minutes of September 7, 1993; SECONDED by B. Ballou. J. Carnie noted that the vote regarding the approval of the bus regulations should be corrected to read 7-1-0-2. VOTED: 7-0-0-3 as corrected.

G. White MOVED: ~~The~~ That the request for course reimbursements be approved as recommended (M. Saunders, \$150.00; J. Barth, \$95.00; A. Killeen, \$380.00; K. Mitchell, \$500.00; M. Monroe, \$20.00 and B. Tom, \$85.00); SECONDED by L. Barrett. VOTED: 7-0-0-3.

T. Britton referenced a letter address to the Board from the Friends of Education requesting that an Advisee/Advisor Program be initiated at the high school. After some discussion as to procedure and purpose, Dr. Wheeler was asked to advise the Friends of Education to present its request to high school administration for consideration. Dr. Wheeler indicated that the administration would be prepared to report to the Board on the 19th of October regarding the request.

L. Barrett noted that she attended the recent NHSBA Fall Leadership Conference and shared with the Board items of interest regarding budget preparations, a newly formed coalition of private citizens organized to lobby for support of public education, and legislative issues. She also noted that the annual law conference will be held on October 12th. J. Carnie expressed concern that NHSBA should be more flexible scheduling its events.

CITIZEN CONCERNS

G. MacFarland, a parent, expressed his objections to the use of video cameras on the school buses. He indicated that he disagrees in principle and suggested that something less drastic could have been done to supervised students. K. Bourassa expressed that the use of video cameras was not consistent with prior actions of the Board regarding pupil supervision. Board members did respond to their comments.

STUDENT COUNCIL CONCERNS E. Barrett, Student Representative, commented on having a smooth opening of school. He also noted that the girls field hockey team is undefeated, the boys cross country team is 7 and 1 and both the boys and girls cross country teams were victorious over rival Keene. In the discussion, T. Britton suggested that there should be greater student representation and participation in study and advisory groups.

OTHER SCHOOL BOARD BUSINESS

T. Britton asked if the Board wanted to consider any further the NHSBA resolutions presented at the August 17th meeting. L. Barrett MOVED: That the Board direct B. Ballou to use his discretion voting on the resolutions, understanding the feelings of the Board; SECONDED by J. Carnie. Concern was expressed that the Board had not spent sufficient time discussing the resolutions. Objections were also expressed for any resolutions that suggested a broad base tax. J. Carnie MOVED: The question. VOTED: 7-0-0-3. The original motion VOTED: 5-1-1-3.

T. Britton reported to the Board that he talked with J. Tommila to schedule a meeting with the Friends of Education and the Board. J. Tommila indicated that his group had already met with the Friends of Education and suggested that they were not ready to meet with the Board. Upon the suggestion of Board members, T. Britton called for the Facilities Committee to meet on Tuesday, September 28th, 7:00 p.m., at the Wyman House. All board members were encouraged to attend.

J. Carnie MOVED: The manifest be approved as presented (Lunch Program Voucher dated 9/21/93, \$9,512.51; Payroll No 5 dated 9/16/93, \$294,983.61 and Payorder dated 9/21/93, \$368,898.00); SECONDED by G. White. VOTED: 7-0-0-3.

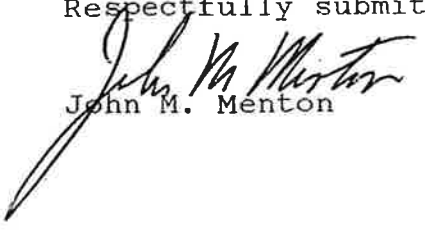
SUPERINTENDENTS REPORT

Dr. Wheeler did not present a formal report, but he did compliment the staff for managing the affairs of the District during his absence attending his daughters wedding.

ADJOURNMENT.

There being no further business the Board adjourned at 8:36 p.m.

Respectfully submitted,



John M. Menton

September 9th, 1993

To Whom It May Concern,

I thought it was appropriate to take the time to express my appreciation in the form of a letter. My daughter has had some particular tough issues since transferring to Monadnock last year. I'm sure there are many people behind the scenes that should be thanked, but one that my wife and I would like to formally thank is Mary Caldwell. Ms. Caldwell has not only been supportive to my wife and I, but she has truly exemplified a committed, caring, patient, and knowledgeable counselor and person to my daughter. It pleases us very much our daughter has had the opportunity to work with and be helped by such a fine person. Monadnock Regional High School faculty and students are extremely fortunate to have her in their ranks.

NEW HAMPSHIRE SCHOOL BOARDS ASSOCIATION

Maureen Kelley, President

14 Fayette Street, Concord, NH 03301

(603) 228-2061 • FAX (603) 228-2351 • NH Toll Free (800) 272-0653

September 22, 1993

TO ALL SCHOOL BOARD CHAIRS:

With a determination to renew and strengthen our goal of service to board members, the NHSBA Board of Directors would like to expand the role played by local board delegates beyond that of voting rights at our Annual Delegate Assembly. With that end in mind, we would like to take this opportunity to encourage you, as well as other members of your local board, to attend this year's Delegate Assembly, currently scheduled for October 30, 1993, at Concord High School. The morning session prior to the actual Delegate Assembly, will be devoted to exploring this concept.

Some of our thoughts are:

- Nomination of NHSBA Board of Directors' members by regions
- Monthly NHSBA Board meetings held in regions
- Semi-annual Delegate Assembly meetings
- Delegates as members of NHSBA standing committees

We expect that you will have many more ideas and we are excited about the prospect of hearing them.

This letter is being sent to you as chair person and a copy to your superintendent. We ask that you return the enclosed form which authorizes the individual listed to act as your board's official delegate at the Delegate Assembly. Also, we ask that this subject be placed on a meeting agenda in your district before the October meeting, so we can look forward to a great deal of constructive input from board members across the state. Please do not hesitate to let us know if we can be of any assistance to you in planning this discussion or if the attendance at that meeting of a member of our board would be helpful.

You will be receiving more information about this meeting as we formalize the program for the day. We look forward to seeing you on October 30.

Sincerely,

Maureen Kelley
President



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MONADNOCK REGIONAL SCHOOL DISTRICT GOALS FOR 1992-1993

1. CONTINUE DEVELOPMENT OF THE BUILDING MASTER PLAN
2. CONTINUE TO UPGRADE ELEMENTARY LIBRARIES
3. DEVELOP/IMPLEMENT A SCHOOL EXCELLENCE PROGRAM IN EACH SCHOOL
4. CONTINUE TO IMPROVE THE BUILDING MAINTENANCE AND CUSTODIAL CARE PROGRAM WHICH WILL UPGRADE THE APPEARANCE AND LONGEVITY OF DISTRICT SCHOOL BUILDINGS
5. DEVELOP/IMPLEMENT COMPUTER/TECHNOLOGY INTO THE EDUCATIONAL PROGRAM, ADMINISTRATION, AND MAINTENANCE OF THE DISTRICT'S BUSINESS
6. IMPROVE COMMUNICATIONS WITH THE COMMUNITIES
7. ASSESS THE EFFICIENCY AND EFFECTIVENESS OF THE SPECIAL EDUCATION PROGRAM WITH CONSIDERATION OF WORKING WITH OTHER AGENCIES AND EXAMINE ALTERNATIVE PROGRAMS.
8. DEVELOP AN OUTCOME BASED CURRICULUM PROGRAM

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 5, 1993

MEETING AT

Roxbury Town Hall, Roxbury

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1. A parent's letter to Mary Caldwell, MRHS Counselor
 - 2. A letter from Maureen Kelly, NHSBA President.
(see attachment)
 - 3. Restructuring, Reform, and Reality: What School Districts are Really Doing, Table of Contents, NHSBA *Best Practices Series*. For your use, I will have the book with me if you wish to review an article. (see attachment)
- d. Board committee reports

2. CITIZEN CONCERNS:

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. "Friends of Education" and "Monadnock Citizens for Quality Education" conceptual report to the board. (see attachment)
- b. Girls Soccer Program, Kim Curry.
- c. Review and rewrite School District Goals. (see attachment)
- d. Pregnancy Leave Request from a MRHS Teacher.
- e. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Critical Skills - What are they anyway?

6. NON PUBLIC SESSION

- a. Personnel Contract resignations and hirings
- b. Litigation issue

7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*
John M. Menton, *Business Manager*

Kathy Holt, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: September 29, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

"There's so much good in the worst of us, and so much bad in the best of us, that it's hard to tell which of us ought to reform the rest of us." -- Earl Wilson

Earl hit the nail on the head. Seems as though I have had a number of people lecturing me on the subjects of education, management, leadership, and opportunities. Maybe someone needs to work with me more on listening. I think my receivers are shutting down.

c.3. This book presents an abstract of *best practices*. Presented are articles on the several topics mentioned in the Table of Contents. I thought you may be interested in some of them. A more complete text of the materials could be ordered for those who wish to pursue a topic.

4.a. This deals with the concern of limitations of facilities in the district.

4.b. This call came to the office and Kim Curry asked to be placed on the Board agenda. So she is.

4.c. The Board and administrators have reviewed, rewritten, and presented the district goals to the public in the past. It is time to review them again.

4.d. This is self explanatory. The question is for the board to make an exception to the policy which states "pregnancy leaves should coincide with semesters". You have made exceptions in the past. Mr. Stockwell is to report on the effect of the teacher leaving before the end of the semester. It will be presented to you at the meeting.

5.a. Critical Skills, as we have reviewed them, include a list from the "New Hampshire Governor's Task Force on Education", The SCANS Report from business representatives, and Antioch College's list for a Critical Skills classroom. I would like to review them with you and obtain your reaction to proceeding with a strategy to more fully incorporate them into the curriculum fabric of the district and how an assessment of the "skills" may help our exiting students.

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
Roxbury Town Hall
October 5, 1993

Tom Britton, Chairman, convened the meeting at 7:35 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, B. Hamill, G. White, and W. Wright. Dr. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, D. Bell, L. DeCoste and D. Stockwell were also present

CONSENT AGENDA:

G. White MOVED: To approve the minutes of September 21, 1993;
SECONDED by B. Hamill. VOTED: 6-0-0-4.

G. White MOVED: That the requests for course reimbursement be approved as recommended by the administration (L. Watkins, \$95. and \$157.10; B. Waldron, \$95.; R. Trottier, \$95.; J. Boufford, \$15, and B. Crowley, \$70.); SECONDED by B. Hamill. VOTED: 6-0-0-4.

Correspondence included a letter from a parent praising the Guidance Department and its director M. Caldwell. A letter addressed to L. DeCoste complementing B. Soderberg, Mt. Caesar school nurse was also read. Dr. Wheeler referenced a letter from the NHSBA regarding the Annual Delegate Assembly scheduled for October 30, 1993 at the Concord High School. Dr. Wheeler also distributed to the Board information regarding school board's roles and responsibilities.

G. White reported that he attended Staff Development's first meeting of the new school year and that events are being planned for the staff.

T. Britton reported that the Facilities Committee met on Tuesday, September 28th and discussed concerns and planning issues for a building proposal to be presented in March to the voters. The next meeting will be held on Monday, October 11th, 7:00 pm, at the Mt. Caesar School. Dr. Wheeler will make a presentation and R. Banwell and F. Baybutt will be present to answer questions. Board members were also urged to attend an open house being sponsored by the Friends Of Education on October 20th, at the High School library.

CITIZEN CONCERNS - None.

STUDENT COUNCIL CONCERNS - None.

OTHER SCHOOL BOARD BUSINESS

T. Dubois speaking for the Friends of Education encouraged support for the Monadnock Citizens for Quality Education group and its proposal to build additional classrooms on to the high school. He noted that the Open House scheduled for October 20th at the high school was planned to discuss alternatives to building a new middle school.

G. Curry, B. Barrett, P. Breckell, D. Stockwell and Dr. Wheeler spoke in support of starting a junior high and high school soccer program, and to reclaim the lower playing fields east of the high school for use as soccer fields. The work on the fields would begin this fall and be ready for use in the fall of '94. It was reported that the work can be done for an estimated \$5,000. W. Wright MOVED: To proceed with the proposal to reclaim the lower athletic fields and prepare them for use next fall, and to consider in the 94-95 budget financing for the girls soccer program; SECONDED by G. White. VOTED: 7-0-0-3.

Dr. Wheeler advised the Board of the need to review the current School District Goals. L. Barrett suggested that they should be expanded upon and be more descriptive. T. Britton noted that the goals should be prepared with the March meeting in mind. A Board meeting was scheduled to be held on Saturday, October 23rd, 8:30 am, at the Wyman House to work on the goals in preparation for Board approval on the 2nd of November.

L. Barrett MOVED: To approved the request of C. Savage for a Pregnancy Leave as outlined, pending notification and approval of the Monadnock Education Association; SECONDED by B. Hamill. VOTED: 7-0-0-3.

B. Hamill MOVED: That the manifests be approved as presented (Payroll #7, \$332,119.43; Payorder Checks dated October 4, 1993, \$107.00 and Payorder Checks dated October 5, 1993, \$583,548.64); SECONDED by J. Carnie. VOTED: 7-0-0-3.

SUPERINTENDENT'S REPORT

Dr. Wheeler presented an overview of "Critical Skills - What are they anyway?" Using an overhead projector, he highlighted six critical skills areas and their relationship to teaching and to learning. Recently, the Troy School and the Emerson School were offered to Peter Epping of Antioch College as test sites to build an assessment model, a two year commitment, for the teaching of critical skills. Board members spoke in support of efforts being made.

Dr. Wheeler noted that at the next Board meeting L. DeCoste will report on things being done at Mt. Caesar.

NON PUBLIC SESSION

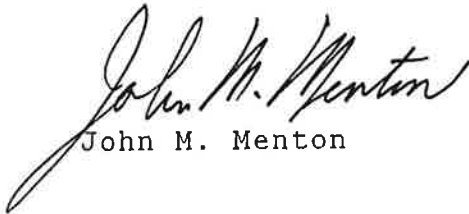
B. Ballou MOVED: That the Board enter in to Non Public Session to discuss personnel matters, a student issue and matters of litigation; SECONDED by L. Barrett. VOTED: 7-0-0-3 by roll call vote.

D. Stockwell requested that an 11th grade student who now resides in Keene due to family matters be permitted to continue to attend Monadnock High School. W. Wright MOVED: That D. Stockwell's request be approved and that the conditions for enrollment and attendance be clearly stated and in writing; SECONDED by W. Hamill. VOTED: 7-0-0-3.

Matters pertaining to litigation and negotiations were discussed. No action was exercised.

The Board returned to public session at 9:25 pm and adjourned.

Respectfully submitted,



John M. Menton

DRAFT

FIVE YEAR CAPITAL SPENDING PLAN
for the
Monadnock Regional School District

The Monadnock Citizens for Quality Education have prepared a preliminary five year capital improvement plan. This plan was developed with input and consideration of information and factors provided by the Friends of Education, the Monadnock Regional School District Board of Education and the District's school administration.

It is important to recognize that this plan is proposed for discussion. However, we believe that years one and two are important to provide a separation of Junior and Senior high school students. The balance of the five year plan is intended to address other important building concerns in the District.

We also believe it is important for quality education and the District that a plan continues in place, be updated and maintained with a five year planning horizon that can be communicated clearly to the public.

Five Year Plan description --

Year 1: Junior high school classrooms consisting of seven instruction rooms, a science room and an addition (separate area) to the current library.

The space consists of 10,000 square feet with an estimated cost of \$750,000 (10,000 ft X \$75 per ft).
(Total cost of \$750,000.)

Funding accomplished by raising \$500,000 from the operating budget and withdrawing \$250,000 from the capital reserve fund for this purpose.

Year 2: Junior high school multi-purpose room (gymnasium) and locker rooms.

The space consists of 12,000 square feet with an estimated cost of \$900,000 (12,000 ft X \$75 per ft).
(Total cost of \$900,000.)

Funding accomplished by raising \$500,000 from the operating budget and withdrawing \$400,000 from the capital reserve fund for this purpose. The funds reimbursed by the State of New Hampshire; \$137,500 from Year 1 would be used to replenish the capital reserve fund (one-third of 55% of \$750,000 = \$137,500).

Year 3: Elementary school needs – shift fourth grade to Mt. Caesar School from Cutler School. This will require adding eight classrooms and needed bathrooms to Mt. Caesar and adding a multi-purpose room to Cutler (eliminating portable classrooms at Cutler).

The Mt. Caesar space consists of 8,000 square feet with an estimated cost of \$600,000 (8,000 ft X \$75 per ft). Cutler space estimated at \$300,000 based on prices received by Cutler Principal.
(Total cost of \$900,000.)

Funding accomplished by raising \$500,000 from the operating budget and withdrawing \$400,000 from the capital reserve fund for this purpose. The funds reimbursed by the State of New Hampshire; \$137,500 from Year 1 and \$165,000 from Year 2 would be used to replenish the capital reserve fund
(one-third of 55% of \$750,000 = \$137,500 and
one-third of 55% of \$900,000 = \$165,000, total = \$302,500).

Year 4: Elementary school needs – northern school multi-purpose room and Emerson School multi-purpose room and cafeteria upgrade.
High school cafeteria expansion and upgrade.

Consistent with previous multi-purpose room estimate the Northern school cost would be \$300,000. The Emerson multi-purpose room and cafeteria upgrade is estimated at \$350,000. The high school cafeteria upgrade is estimated at \$300,000.
(Total cost of \$950,000.)

Funding accomplished by raising \$400,000 from the operating budget and withdrawing \$550,000 from the capital reserve fund for this purpose. The funds reimbursed by the State of New Hampshire; \$137,500 from Year 1, \$165,000 from Year 2 and \$165,000 from Year 3 would be used to replenish the capital reserve fund
(one-third of 55% of \$750,000 = \$137,500,
one-third of 55% of \$900,000 = \$165,000 and
one-third of 55% of \$900,000 = \$165,000, total = \$467,500).

FIVE YEAR CAPITAL SPENDING PLAN (continued)

DRAFT

10/12/93
3 of 3

Year 5: Elementary school needs – northern school multi-purpose room and Mt. Caesar School multi-purpose room.
Classroom space in location required.

Consistent with previous multi-purpose room estimate the Northern school and Mt. Caesar cost would be \$300,000 each. Classroom space of space of 4,000 square feet at an estimated cost of \$300,000 (4,000 ft X \$75 per ft).
(Total cost of \$900,000.)

Funding accomplished by raising \$350,000 from the operating budget and withdrawing \$550,000 from the capital reserve fund for this purpose. The funds reimbursed by the State of New Hampshire; \$165,000 from Year 2, \$165,000 from Year 3 and \$174,167 from Year 4 would be used to replenish the capital reserve fund
(one-third of 55% of \$900,000 = \$165,000,
one-third of 55% of \$900,000 = \$165,000 and
one-third of 55% of \$950,000 = \$174,167, total = \$504,167).

Summary five year total funds expended and available:

A – Total expended in five years –	<u>\$4,400,000</u>
B – Expended from the operating budget –	\$2,250,000
C – Expended from the capital reserve –	<u>\$2,150,000</u>
D – Total	<u>\$4,400,000</u>

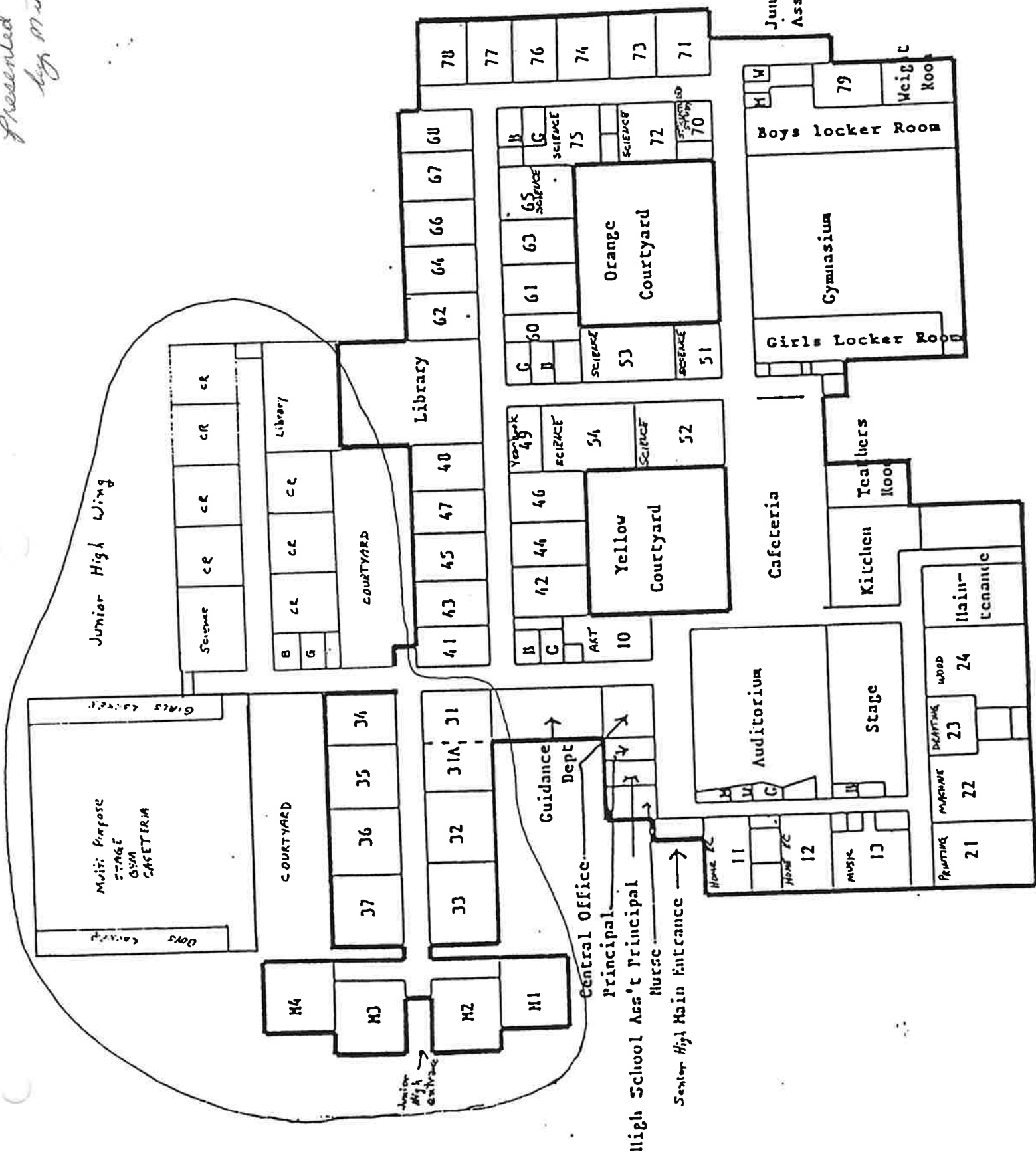
E – Reimbursed to capital reserve –	\$1,411,667
F – To be reimbursed to capital reserve –	<u>\$1,008,334</u>
G – Total	<u>\$2,420,001</u>

Five year net cost after all reimbursements –	(A – G)	<u>\$1,979,999</u>
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Five year net capital reserve cost after all reimbursements –	(C – G)	<u>(\$270,001)</u>
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Reimbursements available for future projects –	(F)	<u>\$1,008,334</u>
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Presented 10/11/93
by Mike Steer.



Mt. Caesar Space Utilization and Need - October 11, 1993

Mt. Caesar School Space Issues

FOR INSTRUCTION

An Additional Classroom -

This year we have 3 kindergarten classrooms, 6 first grade classrooms, 6 second grade classrooms and 5 third grade classrooms: 20 classrooms. Average class size is 20. The largest classes are in grade 3, where they average 23. The smallest are kindergarten that average 18.

Keeping the same number of classrooms next year (94-95) would dictate that third grade classes will be 25. To hold 1-3 grade classrooms from going over 20 (Gr. 1 - 106 students, Gr. 2 -116 students and grade 3 -124 students), we will need a new classroom.

Without giving up the pre-school, the library, the reading room or the special education room, we will need to add on to the building. This is not a surprise since the budget last year requested 8 modular classrooms instead of the 6 that were put in place.

A Larger Library -

For the first time, Mt. Caesar has a classroom (23P) being used as a library and staffed by a library aide. This is a vast improvement. State standards indicate that elementary schools should have a library equivalent to 40 square feet per 10% of the student population. Assuming a population of 500 students, our library should be 2000 square feet(sf). Our present space is 850 sf. A library of two classrooms would be a big step in the right direction.

The standards indicate that specialized teaching spaces for art, music and physical education should be provided. There is valid reasoning behind this that is well illustrated at Mt. Caesar.

An Art Room -

Presently, the art teacher uses the storage room at the front door as an office and storage room. It is shared with the mop pails, the fire alarm system, some sort of heating controls and the cart she uses to move her teaching supplies from room to room. Art classes are held in each classroom using the supplies brought in on the cart. "Works in progress" must be kept stored somewhere within that classroom until the next week when the art teacher returns. During art time, the classroom teacher either works in the back of the room or must move all books and baggage to the faculty room to find a work space.

An art room would provide space for storage of the art supplies. It would provide a classroom space where work could be stored from week to week. It would provide a space for the art teacher to work on her own planning, with kids who may have missed class or kids who are enthusiastic and want to become more involved in art. Presently there is no opportunity for interested students to do more than the 60 minutes that are allotted.

A Music Room -

Like the art program, the music teacher carries books, records, record player, guitar or keyboard from room to room. There is no storage area other than the corner of the small office she shares with the visiting psychologist, the special needs coordinator and anyone else who "drops" in and needs a space! As with art, teachers have to leave their classroom during music, and this seriously handicaps the only planning time that elementary teachers have.

A Multi-Purpose Room -

Physical Education classes, with the exception of the few weeks in the fall and spring when they can be outside, are held in the cafeteria. Because of this no classes are scheduled from 11:15 AM, when the cafeteria needs to be set up for lunch, to 1:15 PM when lunch is over and the floor has been cleaned. This is neither cost effective, an efficient use of the instructor's work time nor provides for the needs of the students.

The cafeteria is the only space where more than two classes at a time can get together for any kind of assembly. This means that special programs have to be scheduled around physical education classes and lunch times. Even when the cafeteria is free, only a third, to a half, of the students (depending on the need for them to bring chairs) can be there at one time.

A Reading Room -

A classroom (24P) is being used for reading. In the morning, three teachers meet with Reading Recovery students on an individual basis. In the afternoon, the reading improvement teacher meets with small groups of students to provide extra help in reading. The room is also large enough to provide space to store our reading materials and the beginnings of a professional library. This has worked very well.

If an additional classroom isn't available next year, three small offices would be needed for the tutoring. The issue of book storage would need to be addressed in some other way, however.

FOR SUPPORT OF INSTRUCTION

Administrative Area -

The area along the main corridor houses the art storage room, conference room, secretary's, principal's, nurse's, and guidance's offices. These are in the wrong place and are much too small to serve the needs of 500 students, their families and 50+ staff members.

The secretary's office should be the first thing seen when one walks in the front door. It needs to be large enough to hold copy machines, FAX machines, computer terminals, files, phone and two employees.

The principal's office should be large enough to hold a conference with both parents, the child and a teacher if need be. Presently, this isn't possible. A school of 500 students should also have an assistant principal. There is no space for this.

The nurse's office is too small to have more than one child at a time who needs attention or is waiting for a parent. There is a sink and bathroom but not much room for more than that. There are no state standards for this, but logic would assume that at least the standards for guidance of .6 per pupil should be applied, indicating 300 sf.

When reading went to a classroom, a small office was freed up. We are using it for a conference room but it is so small (eight people) that once everyone sits at the table, the door can't be closed without people moving. It isn't adequate for this purpose but is better than what we had. The guidance counselor also uses it as a place for groups to meet.

The guidance office should be 300 sf. instead of the present 80sf.

The speech office in the "new wing" is marginal. A desk, bookcase, table and chairs in 80 sf doesn't leave enough room for an adult and a student to work together, to say nothing of trying to hold a parent conference.

Faculty Room -

The state guidelines recommend 1.2 sf per pupil for a faculty room. At lunch time, that recommendation is easy to understand. With mailboxes, a refrigerator, a coke machine, a stove, copy machines and a micro-wave there is room for 1 large and 1 small table. Even with three separate lunch times, it is often difficult to find a place to sit and eat lunch.

Mt. Caesar Space Utilization and Need - October 11, 1993

The faculty room is the only work area available for teachers during Art, music and physical education classes. It serves as a workroom for instructional assistants. It would be a better place to hold staff meetings than the cafeteria if only it were large enough!

An additional room should be provided for copiers, computers, and production machines where instructional assistants could do their work to help teachers perform better in the classrooms for students.

Storage -

There is not now, and probably never will be enough storage space in Mt. Caesar. The trailer outside the cafeteria has helped a great deal, as has recapturing the storage area in the "new wing" and the storage areas built into the modulares. Additional storage space would assist with office supplies, materials to assist instructional assistants and teachers, cafeteria, Art, music and Physical Education.

Bathrooms -

Rooms 1-4 have bathrooms and sinks. There is a handicap accessible bathroom off room 11 and a bathroom that connects rooms 12 and 13. There are two sets of gang bathrooms. Rooms 11-16 have sinks. Adults have three bathrooms for their use. Standards indicate that this is inadequate to meet the needs of 500 students and 50 employees. There are 3 water fountains presently with a place designated for 1 in the modulares.

Outside -

The 55 full or part time employees who work at Mt. Caesar do not have room to park. We have encroached more and more onto the field that runs along the Eaton Road. We have utilized the area along the bus driveway. Neither of these areas are paved; therefore, winter and spring use is shaky at best. Visitors have no place to park except in the No Parking area.

The portable classrooms were placed conveniently to an entrance door, but cut the playground area that can be visibly supervised by about a third. We have scheduled recess so that only a third of the students are out at any one time to compensate for this. Before and after school, when nearly all 500 students are there it is very crowded with little room for students to run and play.

Additional playground space could be created by clearing the trees beyond the wooden structure.

Mt Caesar Space Utilization and Need - October 11, 1993

Room Name	Room #	Sq Footage	Capacity	93-94 Students	Use	Comments
Classroom	1	900	20	21	Grade 2	
Classroom	2	900	20	19	Grade 1	
Classroom	3	900	20	20	Grade 2	
Classroom	4	900	20	20	Grade 1	
Classroom	5 (M)	900	20	20	Grade 2	
Classroom	6 (M)	900	20	21	Grade 2	
Classroom	7 (M)	900	20	23	Grade 3	
Classroom	8 (M)	900	20	23	Grade 3	
Classroom	9 (M)	900	20	20	Grade 1	
Classroom	10 (M)	900	20	19	Grade 1	
Classroom	11	900			Special Ed	presently provides 3 teaching stations
Classroom	12	1200	40	36	Kindergarten	2 half day programs
Classroom	13	1200	40	36	Kindergarten	2 half day programs
Classroom	14	900	40	34	Kindergarten	2 half day programs
Classroom	15	900	20	20	Grade 1	
Classroom	16	900	30	28	Pre-School	2 half day programs
Classroom	17	900	20	22	Grade 3	
Classroom	18	900	20	23	Grade 3	
Classroom	19	900	20	20	Grade 2	
Classroom	20	900	20	21	Grade 2	
Classroom	21	900	20	24	Grade 3	
Classroom	22	900	20	20	Grade 1	
Classroom	23 (P)	850			Library	presently used as library
Classroom	24 (P)	850			Reading	presently provides 3 teaching stations
Totals		22,100	490	490		

Mt Caesar Space Utilization and Need - October 11, 1993

Support areas	Presently	Capacity	Need	Standard
Kitchen	1088	350	-3	1085
Teachers Room	340	283	260	600
Offices:				
• Principal & secretary	264	155	586	850
• Guidance	80	133	220	300
• Nurse	80	240	220	300
• Speech	80	n/a	220	300
• Specialists (shared)	80	n/a	320	400
• Cafeteria	2098	200	-98	2000
• Custodian	150	n/a	0	150
Storage areas:				
• Off cafe.	90	n/a	60	150
• At front door	150	n/a	0	150
• Off secretary office	300	n/a	200	500
• Beside Tchrs Room	150	n/a	0	150
Bathrooms				
9 rooms - single facilities	370	n/a	90	460
4 rooms - 4 facilities		n/a		
Conference Room	90		210	300
Library	850		1150	2000
Art room	none at present		1200	1200
Music room	none at present		1200	1200
Multi-purpose room	none at present		2500	2500
Reading rooms	850		0	850
3 Kindergarten	3300		300	3600
6 Grade 1*	5400		0	5400
6 Grade 2*	5400		0	5400
6 Grade 3*	4500		900	5400
Pre-school*	900		300	1200
Present Space	26,610	Space Needed	9,835	36,445
Without portables &	24,910	Space Needed	11,535	36,445
Without Modulers	18,310	Space Needed	18,135	36,445

Needs based on student population of 500

Recommendations taken from Space Utilization Study done by State Department 1988

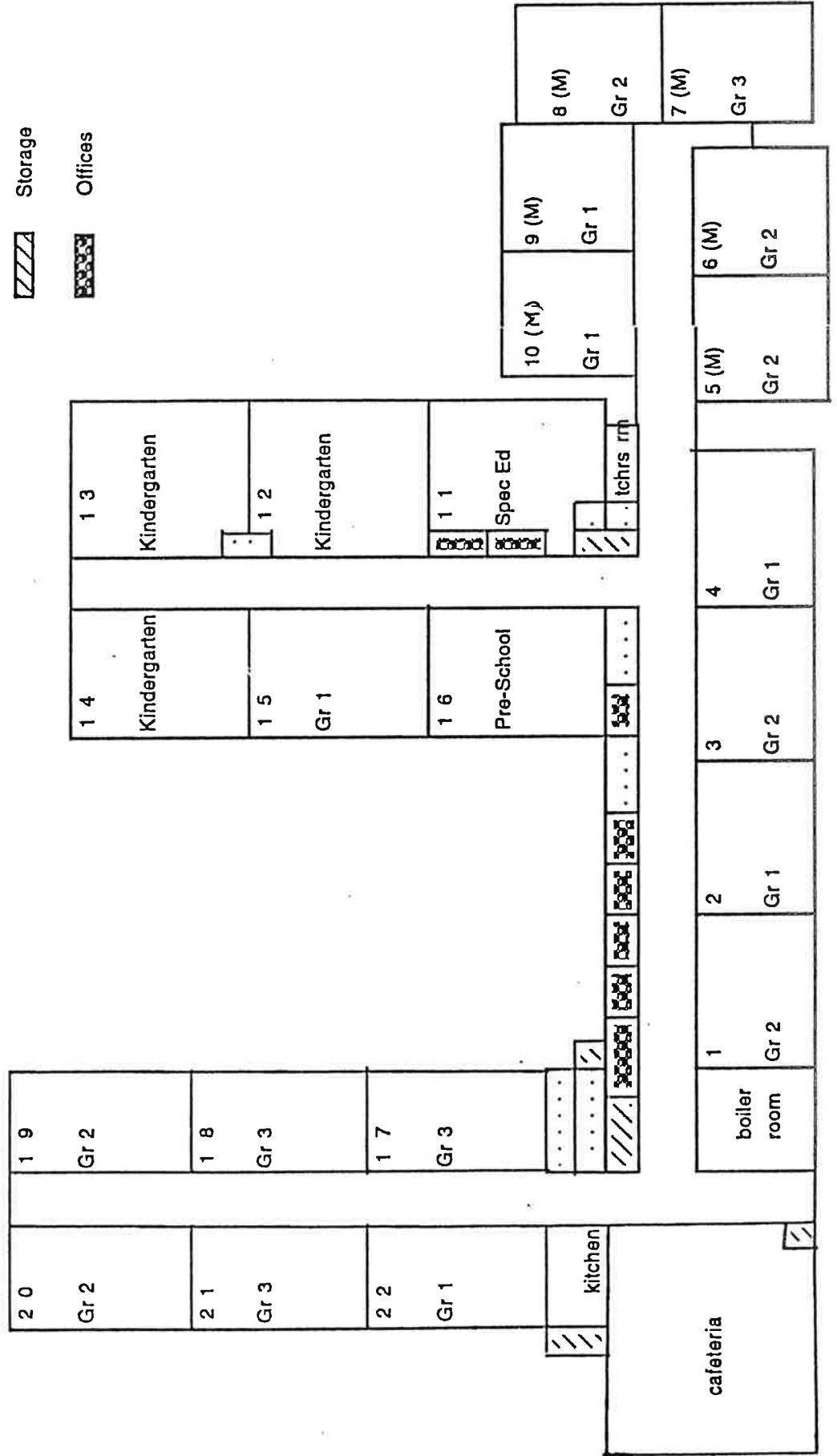
10% of pupil population times 40 sq ft

Standard to be reached
Standard to be reached

MT CAESAR SCHOOL 1993-94

24 (P)	Reading
23 (P)	Library

 Bathrooms
 Storage
 Offices



Program and Plant Needs for Cutler School

October 1993

To: Interested Parties

From: David Bell, Principal
Louis Kolarik, Assistant Principal
Joyce Leclerc, Building Committee Chair
Cutler Faculty & Staff

This is an outline of the attached details of projected building needs for Cutler School that is meant to reflect what the school should have in order to meet the needs of its students, curriculum, and Minimum Standards established by the NH State Board and Department of Education, July 1993.

FOR INSTRUCTION

- A Multi-Purpose Room:
- Replace Jelco's with Modular Classrooms:
- A Music Room:
- An Art Room:

FOR SUPPORT OF INSTRUCTION

- Bathrooms:
- Parking & Land:
- Cafeteria & Kitchen:
- Teachers' Room:
- Administrative (Guidance, Health, Principal, Secretary):

Cutler School Space Issues

FOR INSTRUCTION

*The Minimum Standards for Public School Approval developed by the NH State Board and Department of Education, effective July 1993, call for properly designed specialized spaces for the teaching of art, music, and physical education among other subjects * Ed 306.06 (a) (3) p. 3*

• A Multi-Purpose Room:

A multi-purpose room of approximately 5,000 sq. ft. is the school's greatest priority. It would provide space for a better physical education program, an adequate cafeteria & kitchen, and an assembly space for the school programs and presentations. The current cafeteria and kitchen would convert to a library/media space as well as provide adequate room for a computer/technology lab.

Cutler School does not meet Minimum Standards in the area of "properly designed specialized spaces" for the teaching of physical education, library/technology, art, or music. All students are not afforded access to the library because of the physical nature of the room. Even without consideration of Minimum Standards, the need for appropriate space for library and physical education is apparent to any viewer.

The outdoors serves physical education classes very well in the good weather of early fall and late spring. For most of the school year two classes at a time squeeze into the cafeteria where the low ceiling prevents any activities like basketball or volleyball. In addition, the school cannot gather for assemblies, plays, or any programs that bring students or parents together. The opportunity for the school to develop as a community together is diminished. The building of a multi-purpose room would allow use, during non-school hours, for activities and meetings of community interest.

• A Music Room:

Music classes take place in regular classrooms with the music teacher bringing all materials to the classroom. The school has a band of more than 100 members that rehearses in the cafeteria and library. The use of either impacts negatively on instructional practices in the building, by taking up the space and/or interfering noise wise. A properly designed room of 1,200 sq. ft. would be sufficient to resolve the problem.

• An Art Room:

Art classes take place in regular classrooms which are not designed for art instruction. Both the art class and the regular class suffer by this arrangement. A properly designed room of 1,200 sq. ft. would be sufficient to resolve the problem.

- **Replace Jelco's with Modular Classrooms:**

Most of the present classrooms do not have the capacity to house 25-30 students according to the standard of 30 sq. ft. per student. If the 2 rented Jelco trailers (4 classrooms) were replaced with Alphabet Modulares with 900 sq. ft. classrooms significant instructional space would be available. Additional bathroom space could be provided at the time of construction.

FOR SUPPORT OF INSTRUCTION

- **Bathrooms:**

One girls' Room (4 stalls) and one boys' room (2 stalls and 3 urinals) serve over 225 students. The situation causes crowding, delays, and behavioral problems. Common sense indicates a need for expanded facilities. While 2 other sets of bathrooms are available in other parts of the building, sending students further away to use bathrooms has another set of consequences in lost time and accountability. A good solution would be construction of expanded facilities in the area where the replacement modulares would be located, an area that now includes plumbing.

- **Parking & Land:**

Safety considerations are paramount. After a serious accident or death occurs, it will be too late to say, "We should have" Almost 400 youngsters arriving and leaving in such a confined space as Cutler's driveway, with all the attendant pedestrians, automobiles, bicycles, and busses is and has been a disaster waiting to happen. It is recommended that land on both sides of the school be obtained and developed into a carefully thought out plan of arrival and departure of students. Parking for staff and visitors as well as room for parent drop offs and pick ups needs serious expansion to make the area safe for students.

- **Cafeteria & Kitchen:**

If a multi-purpose room is built to include cafeteria and kitchen facilities (about 5,000 sf), then the present cafeteria would be a suitable as library/media space and computer/technology space. The kitchen would provide librarian office space.

- **Teachers' Room:**

Present space is 200 sq. ft. Standards indicate 480 is appropriate.

- **Administrative (Guidance, Health, Principal, Secretary):**

Present space totals about 600 sq. ft. Standards indicate about 1200 is appropriate.

Cutler Space Utilization - October 11, 1993

Room Name	Room #	Sq Ft	Capacity	93-94 Students	Use
Classroom	1	850	24	23	Grade 6
Classroom	2	712	24	24	Grade 6
Classroom	3	715	24	21	Grade 4
Classroom	4	737	25	21	Grade 4
Classroom	5	888	25	27	Grade 6
Classroom	6	748	25	21	Grade 4
Classroom	8	881	25	24	Grade 6
Classroom	9	820	• 27	varies	* Special Ed
Classroom	10	698	23	21	Grade 4
Classroom	11	676	23	23	Grade 6
Classroom (P)	12	787	25	25	Grade 5
Classroom (P)	13	787	25	26	Grade 5
Classroom (P)	14	873	25	22	Grade 4
Classroom (P)	15	873	25	23	Grade 5
Classroom (M)	16	729	24	26	Grade 5
Classroom (M)	17	729	24	27	Grade 5

Totals	12,503	366	354	* 4 teaching stations	
		• not included			

Capacity based on district policy
 Data taken from Space Utilization Study done by State Department 1988, drawings from C. Roosa,
 and measurements done by staff 10/93

Cutler Space Utilization and Need - October 11, 1993

Support Area	Presently	Capacity	Need/sq ft	Standard	Recommended
Cafeteria	1782	170	-1782	•3500•	*10-12 sq ft per pupil seated
Kitchen	302	97	-302	•1085•	3.1 sq ft per meal served
Conference Room	360	n/a		360	
Teachers Room	200	167	280	480	1.2 sq ft per pupil
Offices:					
• Principal	96			96	
• Secretary	280	221	400	680	1.7 sq ft per pupil
• Guidance	90	150	210	300	.6 sq ft per pupil
• Health	145	132	155	300	
• Music	90	n/a		90	
• PE closet	90	n/a		90	
• Custodian	169	n/a		169	
• Art	51	n/a		51	
Attic: Storage area	2210			2210	
Bathrooms:					
• 3 - single toilet ea.		n/a			
• 6 - 3 boys, 3 girls		n/a			
Special Education	820	n/a		820	
Library	926	230	474	1400	10% of pupil population X 40 sq ft
Computer lab			800	800	
Reading	360	n/a		360	
Art room	none at present		1200	1200	
Music room	none at present		1200	1200	
Multi-purpose rm	none at present		5000	5000	
5 clr Grade 4	3771		229	4000	30 sq ft per student
5 clr Grade 5	3905		95	4000	30 sq ft per student
5 clr Grade 6	4007		-7	4000	30 sq ft per student

Present Space:	19,654	Space Needed:	7,952	27,606
Without Portables &	15,514	Space Needed:	12,092	27,606
Without Modulares	14,056	Space Needed:	13,550	27,606

•• indicates space included in multi-purpose room

* based on 10 ft per student
with 2 sittings of 200 ea

Data taken from Space Utilization Study done by State Department 1988, drawings from C. Roosa, and measurements done by staff 10/93



-C-

25 AVON STREET • P.O. BOX 463
KEENE, NH 03431-0463
TELEPHONE 603-352-6846
FAX 603-352-6633

ONE EAGLE SQUARE • SUITE 505
CONCORD, NH 03301
TELEPHONE 603-226-6577
FAX 603-228-5557

October 11, 1993

Mr. Bill Wheeler
Superintendent of Schools
School Administrative Unit #38
RFD 1, Box 130
Swanzy Center, NH 03431

Dear Bill and members of the Building Facilities Committee:

This letter outlines the advantages of using the Construction Management contracting method to solve your long range space needs.

A successful project will require meeting the future building needs of SAU#38 with a construction budget the community can and will support. To meet this goal head-on, **Baybutt Construction Corporation provides both construction and marketing services at no charge prior to the district meeting to help the project win voter approval.**

The construction services are aimed at reducing project costs and schedules. The marketing services were developed specifically to help school districts promote their projects "at the front" to gain the necessary 2/3 majority support. Baybutt Construction played a vital role with school districts in Keene, Claremont, Washington, Chesterfield and Harrisville in successfully winning project approval.

A brief description of the free services Baybutt will provide from being chosen as your Construction Manager through the district meeting and bond vote is described below:

CONSTRUCTION

1. **Estimating:** our estimators will work with the architect and the district to control the project cost. Detailed estimates will be prepared based on preliminary drawings, our past experiences, and our understanding of the district's needs and expectations. Advanced computerized estimating and job cost analysis will provide accurate and updated information on a regular basis to guarantee that the budget is being maintained.

2. **Value Engineering:** by working together, the construction team can select the best systems and materials available at prices that meet established budgetary guidelines. These decisions take into account a variety of considerations including installation, maintenance and



operational costs. The areas typically examined are the roof, mechanical and electrical systems, structure, walls, partitions, and ceilings.

3. **Subcontractor Involvement:** subcontractor input is critical when dealing with budget and time restraints. Knowledgeable subcontractors can offer cost saving ideas and suggestions during the preliminary design stages to help control costs and prevent expensive design changes later in the project. The more a subcontractor knows about a project, the lower his bid. This ultimately gives the CM process a substantial edge over the lump sum bid approach. BCC will get local subcontractors involved in the project and use their in-put and experience in preparing cost estimates, construction schedules and in addressing other areas of concern where their expertise is valuable.

4. **Scheduling:** preliminary schedules are prepared to identify long lead time items, construction sequences and overall length of construction. Target goals are prepared and serve as a "checklist" to make sure nothing has been deleted or forgotten when construction begins.

5. **Availability:** project managers, estimators and marketing professionals are available to the district as needed to offer their expertise or answer questions.

6. **Guaranteed Maximum Price:** a GMP can be prepared prior to the district meeting so construction can proceed immediately after bond approval.

Combined with an architectural rendering of the proposed project and a site layout, these services help the voter visualize what the building will look like, where it will be located on the site, and most importantly, provide an accurate estimate of what such a project will cost.

MARKETING

1. **Availability:** the marketing staff is available to meet with administrators and board members as needed. These meetings will help school officials develop new ideas, set team goals, delegate duties, create community "action groups" and improve overall project organization.

2. **Publications:** using our computer software, our marketing staff will prepare a promotional flyer for mass mailing within the district. The flyer will serve as an informational tool offering facts supporting the need for such a project, promoting upcoming dates of importance, and highlighting other significant information. This is a very effective way of getting truthful information out to the voters.

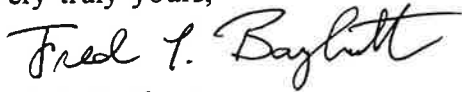
3. **Public Meetings:** speaking at public gatherings or before local service groups is another effective way of getting information out to the public. Our estimators, project managers, and marketing professionals are able to provide specific information and answers. All team members are willing and available to attend district or other public meetings to address the concerns people may have.

4. **Miscellaneous:** the goal of our marketing team will be to help SAU#38 win voter approval for the long range space needs solution. Any additional services necessary to successfully meet this goal will be provided.

All promotional materials should focus on bringing out the facts, generating project interest and making people aware of the reasons why a new school is needed. Informed voters make sound choices!

This letter provides you information concerning our Construction Management services. Please call me if you have any questions. We look forward to this opportunity to work with you.

Very truly yours,

A handwritten signature in cursive script that reads "Fred L. Baybutt".

Fred L. Baybutt
President

Dr. William Wheeler
Superintendent of Schools
Monadnock School District
Swanzey, NH 03446

October 11, 1993

Dear Dr. Wheeler,

I am writing to request a maternity leave beginning, November 29, 1993 through June 1994. I believe, I am in compliance with the Monadnock District's contract for said request and look forward to returning to work in August of 1994.

I have made the necessary arrangements with my principal, Mrs. De Coste and plan to be involved with curriculum workshops and staff development opportunities throughout the school year, as deemed possible.

Thank you for your time and consideration in this matter.

Sincerely,

Lori Martin
Mt. Caesar School
Swanzey, NH 03446

Received
10/12/93

cc: Mrs. DeCoste



MONADNOCK REGIONAL HIGH SCHOOL

580 Old Homestead Highway East Swanzey, NH 03446 (603)-352-6575



Daniel E. Stockwell
Principal

G. Alan Putz
Assistant Principal

Douglas R. Gagne
Assistant Principal

Mary N. Caldwell
Guidance Director

October 5, 1993

Dr. William Wheeler
Superintendent of Schools
Monadnock Regional School District
580 Old Homestead Highway
East Swanzey, New Hampshire 03446

Dear Dr. Wheeler:

I continue to be approached by parents who have children in the Monadnock Regional School District, about the possibility of having a Golf team at Monadnock Regional High School. As in the past, this could be done at little to no cost to the District, due to efforts of team members as well as the incredible generosity of people within our community.

I would like the opportunity to discuss the attached proposal at an upcoming School Board meeting. I would appreciate if you would put me on a future agenda and I look forward to hearing from you.

Thanks for your time and consideration.

Sincerely,

G. Alan Putz
Assistant Principal

cc: Mr. Stockwell
File

The Athletic Program at Monadnock Regional High School is comprised mainly of team concept sports activities. Although we understand the economics, (more participants for the money) of team athletics, it cannot be overlooked that many, many students shy away from this type of group interaction. These same students, if provided the opportunity, may excel in an "individual" sport or activity.

The sport of golf provides its participants with the opportunity to experience the true meaning of athletic competition. Phrases like man against man, one on one, head to head; describe the ultimate in athletic challenge. Golf provides this on each and every shot, on each and every hole.

Golf allows each participant to test his/her mettle, to reach deep within and to develop nerves of steel as each shot takes on such importance. In addition, golf enhances the development of character traits such as: persistence, determination, alertness, resourcefulness and tenacity. Golf, considered a game for "gentlemen", has, unlike many of today's sports; retained all of its original rules or attitudes of etiquette. Honesty, integrity, fair play and sportsmanship are values that are tested on every shot.

As society becomes more and more automated, the need for our youth to develop later - life carry over activities takes on increasing significance. Golf, is by far, the most widely participated in activity for our older population and its popularity continues to grow. What better way to expose our youth to this activity than through an organized and state sanctioned interscholastic program.

The attached Budget Proposal shall provide you with an expected cost analysis of the program. However, to summarize:

1. Equipment/balls-provided by the participant
2. Course fees - Bretwood Country Club has extended free of charge use of their golf course to all members of the golf team
3. Golf jerseys - 8 at \$15.00 = \$120.00 - optional
4. Transportation - directly related to the number of away matches
 - A. To Practices and Home Matches
 1. Provided by participants and/or their family
 - a. Insurance levels must be congruous with existing school board policy
 - b. Providers must present a certificate of insurance for school review and records
 - c. Provider must have sufficient insurance limits (150,000/500,000) minimum
 - d. School must have signed parental permission forms (on file) to be a provider of the transportation and/or to be a team member who is transported
5. Each participant must have adequate physical injury insurance
6. Coaches salary - consistent with coaches/advisors stipend chart.

The total for these areas is expected to be between \$1500.00 - \$2000.00. The funding for this activity will be borne completely and entirely by team members. Fund raising activities will be incorporated into a guaranteed work responsibility at Keene

Country Club every summer. Estimated income from the Keene Country Club work detail is approximately \$1500.00

Explanation:

The establishment of a golf program at Monadnock Regional High School is something whose time has come. Over recent years, many parents have approached the administration requesting the program. This year is no exception. There is an active parent group promoting and encouraging a golf program.

To reduce expenses, the program could begin as a "club" activity. As a fledgling sports activity, participation could be limited to Jr. High players, although this is not recommended. At the outset, any matches might be played on our "home" course thus eliminating the cost of transportation. Team jerseys, although important, might be overlooked for several years, or could be purchased by the participants through a variety of fund raising activities.

Obviously, the need for a qualified, dedicated coach is very important. Practice in golf differs greatly from the traditional athletic team practice. Many more hours of individual one on one instruction is needed for proper development of player mechanics and techniques.

Participation in a golf program enables the students to develop many positive and wholesome personal characteristics all essential to a healthy and productive adult existence.

We urge the school board to approve this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Alan Putz', with a long horizontal flourish extending to the right.

G. Alan Putz
Assistant Principal

CC: Mr. Stockwell
File

THOUGHTS, QUESTIONS, CONCERNS AND HOPES
FACILITY PLANNING 1993-1994
MONADNOCK REGIONAL SCHOOL DISTRICT

October 19, 1993

By: Bill Wheeler, Supt.

*This document
is being sent
just to school
board members.*

Adding to the Monadnock Regional High School

Bill

Thoughts: on a seven - twelve grade school

- Comingling seventh through twelve graders has always presented social problems except in very small schools.
- Adequately separating the groups is very difficult to accomplish under one roof or one site.
- Staff utilization is improved when scheduling can be accomplished under one roof or on one site.
- Space utilization is improved when a greater number of students are placed under one roof or on one site.
- Transportation of students is more efficient when a greater number of students are placed under one roof or on one site.
- Student identity and group identity is more difficult to accomplish when a greater number of grades of students are placed under one roof or on one site.

Questions:

- A. Is the primary concern with the cost of the facility?
- B. Is the primary concern with the educational program presented to the students?
- C. How does this proposal address the problems in the elementary

schools?

- D. Does this proposal adequately separate the junior high students from the high school students?
- E. Why is this a cost efficient solution to the multiple facility problems facing the district?
- F. What are the related problems to adding on the present MRHS facility?
 - 1. Expanding the curriculum to include 7-8 grade Foreign Language, vocational exploration, music, physical education, art, and drama?
 - 2. Provides space for support services? Administration, nurse, counseling, special education, reading, computer program, library, student meeting areas, faculty meeting rooms, & locker space?
 - 3. What is proposed to address the outside playfield areas?
 - 4. What solutions are provided to the bus, car and pedestrian problems presently experienced?
 - 5. What is provided in the plan to address the need to bring the rest of the building up to current state building codes?
 - 6. What part of the proposal addresses the mechanical, electrical, and sewer needs?
 - 7. What part of the proposal addresses the need to expand the present parking facility?

Concerns:

- A. The cost of stage or phase building is more than a one time building project.

- B. We need to listen to the architect when he says that the first year costs would be very significant in order to address a solution which would provide instructional space for students.
- C. That the cost and funding mechanism is the key to any plan submitted to the voters.
- D. That we have a large volume of information about the district's schools and programs which we should use to make intelligent decisions regarding the need for facilities.
- E. We need to communicate to the voters that we have a need to address the educational programs for students.

Hopes:

- Z. We openly and honestly address the education needs in the district.
- Y. That we can justify the costs as an investment in the future of this regional school district.
- X. That we could provide everything to everyone who wanted something from us for less.
- W. That those who oppose whatever is proposed do so openly and honestly.

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
October 19, 1993

MEETING AT

Gilsum Elementary School, Gilsum

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
Special Board meetings: a reminder
1993-1994 Goals - Saturday, October 23, 1993 - 8:30 AM - Wyman House
Facilities Committee meeting - Monday, October 25, 1993 - 7:00 PM
Budget Workshop day - Saturday, November 20, 1993 - 8:30 AM - Wyman House.
- d. Board committee reports

2. CITIZEN CONCERNS:

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. "Monadnock Citizens for Quality Education" Draft Five Year Capital Spending Plan for the Monadnock Regional School District. (see attachment A)
- b. Mt. Caesar and Cutler Space Utilization and Needs report. (see attachment B)
- c. Construction Management: a proposal from Baybutt Construction. (see attachment C)
- d. Mt. Caesar Teacher pregnancy leave request. (see attachment D)
- e. A proposal to offer golf at MRHS. (see attachment E)
- f. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. Lil DeCoste, Mt. Caesar Principal. What's happening there?

6. NON PUBLIC SESSION

- a. Personnel Contract
- b. Legal issues

7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, Assistant Superintendent
John M. Menton, Business Manager

Kathy Holt, Assistant Superintendent
Kenneth R. Dassau, Director of Special Services

To: Monadnock Regional School District Board Members
Date: October 13, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

*The prophets of gloom always remind me of the early Boston merchant who said,
"When whale oil is gone, the world will be plunged into darkness!"*

*He didn't know about Texas-or about Tom Edison. I don't even remember his name.
Pessimists are never important people, and vice verse. -- Paul Harvey*

4.a.b.c. At the Monday night's facilities committee meeting several issues were presented and discussed. For the entire board copies of the topics are included for your review. The "Citizens" plan is to be explained by them at the meeting. I have sent a copy of it to Roy Banwell for his reaction. He will be able to provide his opinions at the meeting scheduled for Oct. 25th. That is if that is the night we agreed to meet. The board had asked me to provide a educational program, utilization of space and need report on Mt. Caesar and Cutler Elementary Schools. Lil, Dave, Kathy and I met and present our report to you. Hopefully, it addresses the key issues which may impact on decisions made for the district. Fred Baybutt was present, at our request, to present a plan to assist the board in planning, marketing, and constructing a facility. His letter is self-explanatory. If the board is interested Fred is available to meet at any time with you concerning his proposal and opinions.

4d. The request has been approved by Lil. It is a departure from board/association agreement. However, the language changed in the last negotiations agreement and no longer directly refers to correlating the leave with the beginning or end of the semester. By the language it may be reasoned that was the intent. If I have been misapplying that part of the agreement you will need to advise me so.

4e. You had dealt with a similar proposal in the past. As I recall you were in favor of the proposal but something got in the way of offering it to the students. Mr. Putz will be present and perhaps remembers better than I.

5a. Lil will present a discussion on Mt. Caesar. They have been doing some good things in the area of student assessment. She will discuss that topic as well as others.

Boys will be boys, but they don't need to be the James Boys! -- T. Harry Thompson

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
October 19, 1993 Gilsum School

Winston Wright, Vice Chairman, convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, J. Carnie, D. Keating, G. White, W. Wright and J. Young. Dr. W. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, D. Bell, L. DeCoste, D. Mousette, N. Evans, D. Stockwell, and A. Putz were also present.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of October 5, 1993; SECONDED by J. Young.
VOTED: 6-0-1-3.

G. White MOVED: That the request for course reimbursement be approved as recommended (A. Harrison, \$26.25); SECONDED by L. Barrett. VOTED 7-0-0-3.

Dr. Wheeler read a letter from a student thanking the Board for allowing him to continue his schooling at Monadnock High School while his residence is in transition. Copies of a newsletter, *The Monadnock Connection*, created by Tricia Lorandean, editor, were distributed to Board members. Kathy Holt's October newsletter was also distributed. J. Menton distributed copies of the District's 1993 certified audit. He asked that it be reviewed at the next regular meeting of the Board. L. Barrett noted that the Friends of Education and Citizens for Quality Education will be holding an open house on October 20th at the High School library to discuss curriculum and building needs. L. Barrett reported that she attended NHSBA Annual Law Conference and commented on changes in the Municipal Budget Act.

CITIZEN CONCERNS - None.

STUDENT COUNCIL CONCERNS - None.

OTHER SCHOOL BUSINESS

Mr. Steere speaking on behalf of the Monadnock Citizens for Quality Education presented a five year capital spending plan for meeting the building needs of the District. He emphasized that the plan is proposed for discussion. Construction costs were projected at \$75.00 per square foot. Funds for the projects would be raised through the operating budget, allocations from the District's Capital Reserve Fund and proceeds from State Building Aid. After considerable discussion, the Board set a meeting for Tuesday, October 26th, 7:00 pm, at the High School library to further discuss the building proposal.

Dr. Wheeler reviewed with the Board a written report detailing the program and building needs of the Mt. Caesar School and the Cutler School. He noted that it might not be possible to do all that has been presented, but the report does offer the Board the opportunity to decide what it wants to do. D. Bell suggested that the narratives in the report might offer further insight to the needs of the schools.

Dr. Wheeler presented to the Board for its consideration a Construction Management Proposal offered by Baybutt Construction of Keene. It was suggested that it was premature to discuss the proposal.

Dr. Wheeler presented to the Board Lori Martin's request for Pregnancy Leave for the remainder of the school year. Dr. Wheeler noted that it is more appropriately a request for maternity leave. J. Young MOVED: That the Board approve L. Martin's request for the remainder of the school year; SECONDED by L. Barrett. VOTED: 7-0-0-3.

A. Putz presented a proposal to the Board for offering golf as a fall sport. He noted that there is considerable interest and that local country clubs have offered the use of their facilities. He suggested that it would begin in August of '94 as a club sport and at no cost to the District. G. White MOVED: That the Board approve the request for golf to be offered as a Fall sport; SECONDED by J. Young. VOTED: 6-0-1-3.

Dr. Wheeler presented a request from a parent asking that their children be allowed to remain at Mt. Caesar while they reside temporarily in Keene during their search for a permanent residence. G. White MOVED: That the Board approve the request on the condition that the matter be reviewed at the end of the semester; SECONDED by L. Barrett. VOTED: 7-0-0-3.

J. Carnie MOVED: That the manifest (LUNCH Program VOUCHER dated 10/06/93, \$330,205.71 and Payorder dated 10/18/93, \$133,959.35) be approved as presented; Seconded by G. White. VOTED: 7-0-0-3.

SUPERINTENDENT'S REPORT

L. DeCoste presented an extensive report on the progress that has been made over the past years at Mt. Caesar School, particularly with regard to student assessment. The school's mission statement was noted for its focus on self esteem. Student gains that have been made through the efforts of pre-school screening were documented by the results of a three year study. She presented a draft of the various developmental stages of writing skills and the means by which student progress is assessed. She praised her staff for their efforts and dedication and noted that she is very pleased with the things happening at Mt. Caesar School.

K. Holt presented a brief written report on the progress that is being made regarding curriculum efforts on the Junior High level and the Advisor/Advisee Program. She said she is very encouraged by the efforts of the teachers and expects to see some very positive results.

Dr. Wheeler announced the next presentation will be made by D. Bell.

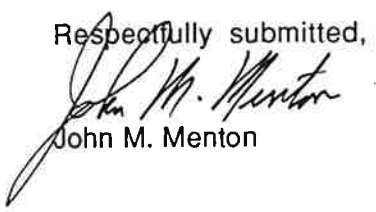
NON PUBLIC SESSION

At 9:08 pm, G. White MOVED: That the Board move in to non public session for the purpose of discussing legal matters; SECONDED by J. Carnie. VOTED: 7-0-0-3 by a roll call vote. The Board was presented a progress report regarding the Gilsum tuition issue. The Board returned to Public session at 9:22 pm.

ADJOURNMENT

There being no further business the Board adjourned at 9:25 pm.

Respectfully submitted,


John M. Menton

Charles Roosa
Director of Buildings and Grounds
Monadnock School District
600 Old Homestead Highway
East Swanzey, NH 03446

October 25, 1993

Dear Charlie,

Just a quick note of thanks for the presentation you made for the planning board on October 21, 1993, regarding the reclamation of the old football practice fields adjacent to the football fields.

This project represents the kind of common sense approach to the physical plant needs of the district that are most cost effective for the taxpayer. By coordinating a volunteer effort by the Boosters Club with the donation of machine time by concerned taxpayers in the district and minimum budget outlay; the district will have two new playing fields at a small fraction of the cost of fields built by using traditional methods.

You and the members of the Boosters Club should be applauded for your efforts.

Sincerely,



Glenn W. Page
Chairman, Swanzey Planning Board

cc: Dr. William Wheeler
Superintendent of Schools

ber 15, 1993

NH News Notes

Monadnock Regional Teacher Saluted

HANCOCK — Sunday's ever changing often ominous skies meant leaving the tent but a full and cozy house for the Harris Center's 1993 annual meeting. More than 80 attending applauded Mike Morrison of Monadnock Regional High School as public environmental school star teacher of the year, Eric Aldrich of the Keene Sentinel as outstanding contributor in journalism on behalf of the environment, Liz Fletcher of Mason for her citizen advocacy leadership in opposition to the proposed major airport next to Rindge, and Margot Johnson of Peterborough her unwavering dedication to maintaining trails.

Board chairman David Ruess also presented a certificate of appreciation to retiring board member Nancy Hayden, noting her valued perspective and good humor during nine years of service in many areas of board activity. Taking her place on the board is Michael Carter of Harrisville and elected for another term are Christopher Bean of Jaffrey and Duke Powell of Harrisville.

CHAPTER 332 (HB 615)

AN ACT RECODIFYING THE MUNICIPAL BUDGET LAW.

Be it Enacted by the Senate and House of Representatives in General Court convened:

332:1 Municipal Budget Law. RSA 32 is repealed and reenacted to read as follows:

CHAPTER 32

MUNICIPAL BUDGET LAW

32:1 **Statement of Purpose.** The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

32:2 **Application.** RSA 32:1-13, shall apply to all towns, school districts, cooperative school districts, village districts, and any other municipal entities, including those created pursuant to RSA 53-A or 53-B, which adopt their budgets at an annual meeting of their voters. RSA 32:14-23, concerning budget committees, shall apply only in those towns or districts adopting that subdivision pursuant to RSA 32:14, I, and shall apply automatically in school districts or village districts located wholly within towns adopting that subdivision.

32:3 **Definitions.** In this chapter:

I. "Appropriate" means to set apart from the public revenue of a municipality a certain sum for a specified purpose and to authorize the expenditure of that sum for that purpose.

II. "Appropriation" means an amount of money appropriated for a specified purpose by the legislative body.

III. "Budget" means a statement of recommended appropriations and anticipated revenues submitted to the legislative body as an attachment to, and as part of the warrant for, an annual or special meeting.

IV. "District" includes a school district, cooperative school district, village district, or district created pursuant to RSA 53-A or 53-B.

V. "Purpose" means a goal or aim to be accomplished through the expenditure of public funds. In addition:

(a) As used in RSA 32:8 and RSA 32:10, V, concerning the limitation on expenditures, a line on the budget form posted with the warrant, or form submitted to the department of revenue administration, or an appropriation contained in a special warrant article, shall be considered a single "purpose."

(b) As used in RSA 32:10, I-IV, concerning transfers of appropriations and records thereof, "purpose" refers, in addition, to individual line items in whatever detailed budget or chart of accounts is regularly used by the municipality. The general wording of a vote adopting a budget or portion thereof shall not be considered a "purpose" to which an amount may be transferred.

VI. "Special warrant article" means any article in the warrant for an annual or special meeting which proposes an appropriation by the meeting and which:

- (a) Is submitted by petition; or
- (b) Calls for an appropriation of an amount to be raised by the issuance of bonds or notes pursuant to RSA 33; or
- (c) Calls for an appropriation to a separate fund created pursuant to statute, including but not limited to a capital reserve fund under RSA 35, or trust fund under RSA 31:19-a; or
- (d) Is designated in the warrant, by the governing body, as a special warrant article, or as a nonlapsing or nontransferable appropriation.

Preparation of Budgets

32:4 Estimate of Expenditures and Revenues. All municipal officers, administrative officials and department heads, including officers of such self-sustaining departments as water, sewer, and electric departments, shall prepare statements of estimated expenditures and revenues for the ensuing fiscal year, and shall submit such statements to their respective governing bodies, at such times and in such detail as the governing body may require.

32:5 Budget Preparation.

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

- (a) Appropriations voted by the previous annual meeting.
- (b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.
- (c) The appropriations recommended by the governing body.
- (d) If there is a budget committee, the appropriations recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article, the article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee. All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the govern-

ing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. The governing body shall post certified copies of the budget with the warrant for the meeting. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

Appropriations

32:6 Appropriations Only at Annual or Special Meeting. All appropriations in municipalities subject to this chapter shall be made by vote of the legislative body of the municipality at an annual or special meeting. No such meeting shall appropriate any money for any purpose unless that purpose appears in the budget or in a special warrant article, provided, however, that the legislative body may vote to appropriate more than, or less than, the amount recommended for such purpose in the budget or warrant, except as provided in RSA 32:18.

32:7 Lapse of Appropriations. Annual meeting appropriations shall cover anticipated expenditures for one fiscal year. All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation, unless:

I. The amount has, prior to the end of that fiscal year, become encumbered by a legally-enforceable obligation, created by contract or otherwise, to any person for the expenditure of that amount; or

II. The amount is legally placed in any nonlapsing fund properly created pursuant to statute, including but not limited to a capital reserve fund under RSA 35, or a town-created trust fund under RSA 31:19-a; or

III. The amount is to be raised, in whole or in part, through the issuance of bonds or notes pursuant to RSA 33, in which case the appropriation, unless rescinded, shall not lapse until the fulfillment of the purpose or completion of the project being financed by the bonds or notes; or

IV. The amount is appropriated from moneys anticipated to be received from a state, federal or other governmental or private grant, in which case the appropriation shall remain nonlapsing for as long as the money remains available under the rules or practice of the granting entity; or

V. The amount is appropriated under a special warrant article, in which case the local governing body may, at any properly noticed meeting held prior to the end of the fiscal year for which the appropriation is made, vote to treat that appropriation as encumbered for a maximum of one additional fiscal year; or

VI. The amount is appropriated under a special warrant article and is explicitly designated in the article and by vote of the meeting as nonlapsing, in which

has approved the application in writing. If there is no budget committee, the governing body shall hold a public hearing on the request, with notice as provided in RSA 91-A:2.

II. The commissioner of revenue administration or the commissioner of education may accept and approve an application after an expenditure if caused by a sudden or unexpected emergency, in which case paragraph I shall not apply.

III. Neither the commissioner of revenue administration nor the commissioner of education shall approve such an expenditure unless the governing body designates the source of revenue to be used. Neither commissioner shall have the authority to increase the town or district's tax rate in order to fund such an expenditure.

32:12 Penalty. Any person or persons violating the provisions of this subdivision shall be subject to removal from office on proper petition brought before the superior court. Such petition shall take precedence over other actions pending in the court and shall be heard and decided as speedily as possible.

32:13 Contracts; Expenditures Prior to Meeting.

I. This subdivision shall not be construed to imply that a local legislative body, through its actions on appropriations, has the authority to nullify a prior contractual obligation of the municipality, when such obligation is not contingent upon such appropriations and is otherwise valid under the New Hampshire law of municipal contracts, or to nullify any other binding state or federal legal obligation which supercedes the authority of the local legislative body.

II. This subdivision shall not be construed to affect the authority of the local governing body, in towns with a March annual meeting and a January through December fiscal year, to make expenditures between January 1 and the annual meeting which are reasonable in light of prior year's appropriations and expenditures for the same purposes during the same time period.

Budget Committee

32:14 Adoption.

I. This subdivision may be adopted:

(a) By any town with a town meeting form of government, including those with a budgetary town meeting or representative town meeting pursuant to RSA 49-D:3, II and III;

(b) By a cooperative school district, in accordance with RSA 195:12-a;

(c) By any village district, or district created under RSA 53-A or 53-B, which adopts its budget at an annual meeting of its voters, and which is located in more than one municipality; or

(d) By any school district or village district which adopts its budget at an annual meeting of its voters, but which lies wholly within a municipality that lacks authority to adopt this subdivision.

II. This subdivision may be adopted by a majority vote of those present and voting, under an article in the warrant for the annual meeting, inserted by the governing body or by petition.

III. Voting shall be by ballot, but the question shall not be placed on the official ballot used to elect officers. Polls shall remain open and ballots shall be accepted by the moderator for a period of not less than one hour following the completion of discussion on the question.

IV. If the vote is favorable, the town or district shall at that same meeting vote, by ballot or other means, determine the number of members-at-large, as provided in RSA 32:15, I, and whether they shall be elected or appointed by the moderator.

V. A town or district which has adopted this subdivision may rescind its adoption in the manner described in paragraphs II and III.

32:15 Budget Committee Membership.

I. The budget committee shall consist of:

(a) Three, 6, 9 or 12 members-at-large, who may be either elected or appointed by the moderator, as the town or district adopting the provisions this subdivision shall by vote determine, who shall serve staggered terms of 3 years; and

(b) One member of the governing body of the municipality and, if the municipality is a town, one member of the school board of each school district wholly within the town and one member of each village district wholly within the town, all of whom shall be appointed by their respective boards to serve for a term of one year and until their successors are qualified. Each such member may be represented by an alternate member designated by the respective board, who shall, when sitting, have the same authority as the regular member.

II. If the meeting decides that members-at-large are to be appointed, the staggering of terms shall begin that same year, with 1/3 of such members chosen to hold office for one year, 1/3 for 2 years, and 1/3 for 3 years, and each year thereafter 1/3 shall be chosen for terms of 3 years and until their successors are appointed and qualified. All such appointments shall be made within 30 days after the annual meeting.

III. If the meeting decides members-at-large are to be elected, the meeting shall either elect the initial members for one-year terms by means other than by official ballot, or shall authorize the moderator to appoint members to serve until the next annual meeting, as provided in RSA 669:17. Elections for staggered terms, as described in paragraph II, shall not begin until that next annual meeting, and shall be by official ballot if the municipality has adopted the official ballot system, as set forth in RSA 669.

IV. A town or district which has adopted this subdivision may vote at any subsequent annual meeting to change the number or manner of selection of its members-at-large. No such change shall take effect until the annual meeting following the meeting at which the change was adopted.

V. No selectman, town manager, member of the school board, village district commissioner, full-time employee, or part-time department head of the town, school district or village district or other associated agency shall serve as a member-at-large. Every member-at-large shall be domiciled in the town or district adopting this subdivision and shall cease to hold office immediately upon ceasing to be so domiciled.

VI. One of the members-at-large shall be elected by the budget committee as chair. The committee may elect other officers as it sees fit. A member-at-large shall cease to hold office immediately upon missing 4 consecutive scheduled or announced meetings of which that member received reasonable notice, without being excused by the chair.

VII. In municipalities where members-at-large are appointed, the chair shall notify the moderator immediately upon the occurrence of any vacancy in the membership-at-large, and the vacancy shall be filled by appointment by the moderator within 5 days of such notification, otherwise by the budget committee. In municipalities where members-at-large are elected, vacancies shall be filled by appointment by the budget committee. Persons appointed to fill vacancies shall serve until the next annual meeting at which time a successor shall be elected or appointed to either fill the unexpired term or start a new term, as the case may be.

32:16 Duties and Authority of the Budget Committee. In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

I. To prepare the budget as provided in RSA 32:5 for submission to each annual or special meeting of the voters of the municipality, and, if the municipality

is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.

II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.

III. To conduct the public hearings required under RSA 32:5, I.

IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

32:17 Duties of Governing Body and Other Officials. The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

32:18 Limitation of Appropriations. In any municipality electing this subdivision, or any district wholly within a town electing this subdivision, the total amount appropriated at any annual meeting shall not exceed by more than 10 percent the total amount recommended by the budget committee for such meeting. These totals shall include appropriations contained in special warrant articles. Money may be raised and appropriated for purposes included in the budget or in the warrant and not recommended by the budget committee, but not to an amount which would increase the total appropriations by more than the 10 percent allowed under this paragraph. The 10 percent increase allowable under this paragraph shall be computed on the total amount recommended by the budget committee less that part of any appropriation item which constitutes fixed charges. Fixed charges shall include appropriations for:

I. Bonds, and all interest and principal payments thereon.

II. Notes, except tax anticipation notes, and all interest and principal payments thereon.

III. Mandatory assessments imposed on towns by the county, state or federal governments.

32:19 Collective Bargaining Agreements. Whenever items or portions of items in a proposed budget constitute appropriations, the purpose of which is to implement cost items of a collective bargaining agreement negotiated pursuant to RSA 273-A, either previously ratified or concurrently being submitted for ratification by the legislative body, or the purpose of which is to implement the recommendations of a neutral party in the case of a dispute, as provided in RSA 273-A:12, such items shall be submitted to the budget committee and considered in its budget preparation. Such appropriations shall be submitted to the legislative body and shall include a statement of the governing body's recommendation and a separate statement of the budget committee's recommendation. Such appropriations shall

be exempt from the 10 percent limitation set forth in RSA 32:18. The failure of the budget committee to recommend any portion of such appropriations shall not be deemed an unfair labor practice under RSA 273-A.

32:20 At Special Meetings. So long as the provisions of this subdivision remain in force in any municipality, no appropriation shall be made at any special meeting for any purpose not approved by the budget committee, unless it is within the allowable 10 percent increase if RSA 32:18 has been adopted, except as provided in RSA 32:19.

32:21 Exceptions. In cases where the town or a district wholly within the town has been ordered by the division of water supply and pollution control, under the provisions of RSA 147, 485 or 485-A, to install, enlarge or improve waterworks or to install, enlarge or improve sewerage, sewage, or waste treatment facilities, the 10 percent limitation of RSA 32:18 and 20, shall not apply.

32:22 Review of Expenditures. Upon request by the budget committee, the governing body of the town or district, or the town manager or other administrative official, shall forthwith submit to the budget committee a comparative statement of all appropriations and all expenditures by them made in such detail as the budget committee may require. The budget committee shall meet periodically to review such statements. The provisions of this section shall not be construed to mean that the budget committee, or any member of the committee, shall have any authority to dispute or challenge the discretion of other officials over current town or district expenditures, except as provided in RSA 32:23.

32:23 Initiation of Removal Proceedings. Upon receipt of the reports provided for by RSA 32:22, the budget committee shall examine the same promptly, and if it shall be found that the governing body or town manager have failed to comply with the provisions of this chapter concerning expenditures, a majority of the committee, at the expense of the municipality, may petition the superior court for removal as provided in RSA 32:12.

32:24 Other Committees. Nothing in this subdivision shall prevent a municipality from establishing advisory budget or finance committees, with such duties and powers as the municipality sees fit, but no such committee's recommendations shall have any limiting effect on appropriations, as set forth in RSA 33:18, unless all the procedures in this subdivision are followed.

332:2 Transition Provision. Any municipality which has validly adopted RSA 32 prior to the effective date of this act shall be deemed to have adopted RSA 32:14-23 concerning budget committees, as inserted by this act, and to have elected RSA 32:18 as inserted by this act, until such time as the municipality shall vote otherwise.

332:3 Reference Change. Amend RSA 39:2 to read as follows:

39:2 Warrant. The warrant for any town meeting shall be under the hands of the selectmen, and shall prescribe the place, day and hour of the meeting, and, if there is an election at said meeting, in which an official printed ballot containing more than one name is used, the warrant therefor shall prescribe the time the polls are to open and also an hour before which the polls may not close. A town meeting may vote to keep the polls open to a later hour but may not vote to close the polls at an earlier hour than that prescribed by the selectmen hereunder. The subject matter of all business to be acted upon at the town meeting shall be distinctly stated in the warrant, and nothing done at any meeting, except the election of any town officer required by law to be made at such meeting, shall be valid

unless the subject thereof is so stated. Provided that in a case where the article in the warrant calls for the appropriation of a specific sum of money, the sum of money appropriated thereunder may be decreased or increased by the vote of the town, provided further that in a town under the municipal budget act no increase shall be valid which would violate the provisions of RSA 32:18.

332:4 Towns With Certain Charters. Amend RSA 49-B:13, III to read as follows:

III. RSA 32 shall not apply to a municipality adopting, revising, or amending a charter under RSA 49-C or RSA 49-D unless that municipality adopts a budgetary town meeting or representative town meeting pursuant to RSA 49-D:3, II and III.

332:5 Reference Change. Amend RSA 669:17, VI to read as follows:

VI. Elected budget committee members (RSA 32:15).

332:6 Reference Change. Amend RSA 669:71 to read as follows:

669:71 Municipal Budget Committee. Vacancies on the municipal budget committee shall be filled in accordance with RSA 32:15, VII.

332:7 Effective Date. This act shall take effect 60 days after its passage.

[Approved June 29, 1993.]

[Effective Date August 28, 1993.]

PROPOSAL FOR A JR. HIGH CHEERLEADING SQUAD AT M.R.H.S.

We are proposing to start a cheerleading squad for 7th and 8th grade girls. This squad would cheer for the home games of Jr High Basketball as well as Jr. High Soccer and Football. This cheerleading squad will help increase extra-curricular opportunities for the 7th and 8th grade students. It would be coached by Linda Lawton, who also helped implement a 6th grade cheerleading squad at Cutler School in Swanzey last year. The coaching would be done on a volunteer basis. People who are willing to coach are already in place through the 1996 season. If at anytime no volunteer coaches were available and it was to become an expense to the district, it is understood that the program would have to be discontinued.

Each girl will be expected to provide at their own expense, a shirt, socks, sneakers and pom-poms. To complete the uniform, we will be sewing skirts - the cost of the material will be offset by a bake sale or some other fund-raiser done by these cheerleaders.

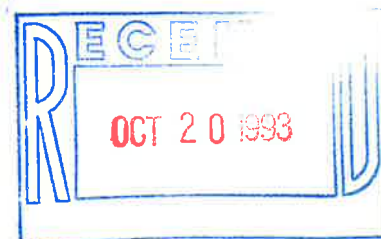
This proposal has been discussed with both coaches of the Varsity and Junior Varsity Squads and it is felt that a Junior High Cheerleading Squad would be a good feeder program for the other two squads already in place. The proposed practices would be Wednesday afternoons and Saturday mornings in the high school cafeteria.

As parents of seventh grade students we feel strongly that anything we can do to foster school pride and spirit is an important asset to each child's Junior/Senior High experience. We feel if more students can be involved positively in M.R.H.S. activities at an early age, then they will be more likely to stay involved throughout their High School careers.

Thank-you for your consideration of this matter,

Linda Lawton

Linda DeLong



Monadnock Regional High School
School Board
Rt. 32
Swanzey, NH
Mr. Stockwell, Principal

10/27/93

Dear Mr. Stockwell:

Due to a recent change in custody, my daughter, Danielle Southwell, currently a freshman at Monadnock Regional High School, is now permanently residing at my residence in Marlborough, NH.

Danielle has always maintained a high academic record and is involved in many activities including sports, Key Club and Junior Honors Society. She has also established friendships and has an excellent rapport with her teachers.

In view of the above, I feel that it would be detrimental for Danielle to change schools at this point.

However, in order to maintain this continuity, I find it necessary to respectfully request a waiver of the tuition fee for the remainder of the 93-94 school year. While I feel that I would be in a position to provide tuition for grades 10, 11 and 12, at this time the costs incurred from the change of custody, court fees and lawyer fees have exhausted my family savings.

Your attention to this matter will be greatly appreciated.

Sincerely,



Kevin Southwell
22 Wallace Cross Rd.
Marlborough, NH 03455

MONADNOCK REGIONAL SCHOOL DISTRICT GOALS FOR 1993-1994

GOALS ARE RANDOMLY STATED, NOT IN A PRIORTIZED LISTING.

1. CONTINUE DEVELOPMENT OF THE BUILDING MASTER PLAN
2. CONTINUE TO UPGRADE ELEMENTARY LIBRARIES
3. DEVELOP/IMPLEMENT A SCHOOL EXCELLENCE PROGRAM IN EACH SCHOOL
4. CONTINUE TO IMPROVE THE BUILDING MAINTENANCE AND CUSTODIAL CARE PROGRAM WHICH WILL UPGRADE THE APPEARANCE AND LONGEVITY OF DISTRICT SCHOOL BUILDINGS
5. DEVELOP/IMPLEMENT COMPUTER/TECHNOLOGY INTO THE EDUCATIONAL PROGRAM
6. IMPROVE COMMUNICATIONS WITH THE COMMUNITIES
7. PERFORM A CURRICULUM AUDIT OF THE CURRENT EDUCATIONAL PROGRAMS TO DETERMINE WHICH PROGRAMS NEED TO BE DEVELOPED/REVISED TO MEET STUDENT NEEDS.
8. DEVELOP AN OUTCOME BASED CURRICULUM PROGRAM

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 2, 1993

MEETING AT

Wyman House, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA

- a. Minutes of previous meeting
- b. Approval of reimbursement requests
- c. Correspondence/announcement
 - 1) Note from Glenn W. Page regarding work on additional fields. (see attachment A)
 - 2) **Infoline**: an attempt to improve communications. (see attachment B)
 - 3) We have another ' * ' for a Science teacher at MRHS. (see attachment C)
 - 4) MRSD's Budget Committee met to fill a vacancy. Municipal Budget Law, 32:15 VII, p. 415 tells why (see attachment D)
- d. Board committee reports

2. CITIZEN CONCERNS:

- a. Proposal for a Junior High School Cheerleading Squad at MRHS. (see attachment E)

3. STUDENT COUNCIL CONCERNS

4. OTHER SCHOOL BOARD BUSINESS

- a. Parent's request to have his daughter attend MRHS; she is no longer a resident of one of the eight Towns. (see attachment F)
- b. Discussion and adoption of 1993-1994 MRSD Goals. (see attachment G)
- c. Discussion and acceptance of the Auditor's Report. Handed out at last meeting.
- d. Discussion of facilities issue.
- e. Action on the manifests.

5. SUPERINTENDENT'S REPORT

- a. David Bell, Cutler Elementary Principal. What's happening there?

6. NON PUBLIC SESSION

- a. Personnel Contract
- b. Legal issues

7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*
John M. Menton, *Business Manager*

Kathy Holt, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: October 27, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

Changing Education is parallel to changing an airplane from a prop to a jet, in flight.

1.c.1) Work has begun on this project. With some luck it will be completed this Fall and ready for student programs in the Fall of 1994.

1.c.2) Kathy has spearheaded an effort to improve communications by enlisting the District in **Infoline**. The service costs \$50.00 per month. We receive a report on how many calls are placed to our lines over a given period of time. Hopefully, parents and students benefit from the service. More later.

4.b. Tom Britton, Laura Barrett, Kathy Holt and I met on Saturday to review and revise the District's Goals. You will recognize the differences in the statements. Also, we decided to create a three ring binder which will assist you, the board members, in trailing activities in each goal. The binder should be completed by the November 17th meeting. I will show you a sample of what the binder will be like at this meeting. It will be short substance.

4.d. I don't know whether you want to discuss this or not. It seems to me that a strategy should be developed to address the diverse approaches which have been presented to the Board. The Facilities Committee will meet on Nov. 4, 1993 to prepare for the November 17th meeting. Educational program, building structures and funding top the list.

5.a. Dave will present Cutler Elementary. The thrust is the same as was Lil's: what do we expect of students and how do we know they are learning what we expect? Expect the best and shoot the rest!

A small boy was dolefully practicing his piano lesson when a salesman knocked on the door. "Son, is your mother home?" "What do you think?" answered the boy. - Marvin J. Brockett, *American Legion Magazine*

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
November 2, 1993 Wyman House

Tom Britton, Chairman, convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, D. Keating, J. Fallon, B. Hamill, G. White, W. Wright and E. Barrett, student representative. Dr. W. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, D. Bell, L. DeCoste, D. Mousette, N. Evans, D. Stockwell were also present.

CONSENT AGENDA

G. White MOVED: The approval of the minutes of October 19, 1993; SECONDED by D. Keating. VOTED: 8-0-1-1.

G. White MOVED: That the request for course reimbursements be approved as recommended (J. Boufford, \$95; C. Burrows, \$72.94; D. Elkavitch, \$75; P. Grich, \$95; C. Kahn, \$18.; A. Monether, \$132; D. Mousette, \$314.56; K. Polifrone, \$80; K. Stewart, \$147.75 & \$130; and R. Trottier, \$45); SECONDED by L. Barrett. VOTED: 9-0-0-1.

Dr. Wheeler referenced a letter from Glenn Page, Chairman of the Swanzey Planning Board, regarding plans to reclaim the playing fields east of the high school. Information, compiled by K. Holt was distributed to the Board showing Infoline frequency of use. The Board asked that M. Morrison, high school teacher, be commended in writing for being recognized as the environmental teacher of the year by the Harris Foundation. The Board was informed that M. Steere was elected by the Budget Committee to fill a vacancy for one year. The annual report of New Hampshire School Board Insurance Trust was distributed.

B. Ballou, the Board's representative to the NHSBA Annual Conference, reported that the resolutions recommended by the Board of Directors were approved. Articles 26 and 28 were tabled and sent back to Committee. W. Wright announced that the Board's Negotiating Committee will be meeting with the representative of the Teachers' Association on November 7, 1993, 7:00 p.m., at the high school. The Discipline Committee held an "Open House" today at the high school. The SAU #38 School Board will meet on Wednesday, November 3, 1993 at the Fitzwilliam Inn., Fitz, NH.

CITIZEN CONCERNS

Linda DeLong made a presentation requesting that the Board approve the formation of a junior high school cheerleading squad. L. Barrett expressed the concern for safety and Dr. Wheeler asked that it not just be limited to girls. G. White MOVED: That the Board approve the request to start a junior high school cheerleading squad; SECONDED by B. Hamill. VOTED: 9-0-0-1.

STUDENT COUNCIL CONCERNS

E. Barrett reported that there was little progress in recruiting members of the senior class to participate in the Advisor/Advisee program.

OTHER SCHOOL BOARD BUSINESS

The Board addressed the request of a parent to waive the tuition fee for the 1993-94 school year and to have his daughter continue to attend MRHS while living in Marlborough. G. White MOVED: That the request be approved; SECONDED by B. Hamill. VOTED: 9-0-0-1.

T. Britton discussed the results of a meeting that was planned to revise the School Board Goals. He recommended that goal statements that have been realized be removed from the list. It was recommended that a goal regarding a Curriculum Audit be added. Dr. Wheeler was asked to edit the goal statements and add further clarification, if needed. Dr. Wheeler showed a sample of a

notebook containing information on the formation of the School Board goals and related matters. L. Barrett MOVED: That the Board approve the goals as presented for the 1993-1994 school year; SECONDED: by B. Ballou. VOTED: 9-0-0-1.

J. Menton reviewed with the Board the process by which the annual independent report is conducted. Attention was directed to the '93 fund balance, the Food Service deficit and the various revenues received by the District from approved federal projects.

The Board discussed the issues pursuant to presenting, again, to the Annual Meeting the proposal to build a middle school, or to adopt a five to seven year plan to add classrooms to the high school and to build an elementary school. The consensus of the principals favored the middle school for offering the best educational opportunity and for providing the best solution to the overcrowded conditions in the schools. They appeared to be in agreement that the voters will not support the cost of a middle school. Dr. Wheeler referred to a five year plan and its funding as having some concerns. T. Britton expressed his hope that the Board will decide upon some direction by the 17th of November. He noted that the Facilities Committee will be meeting on November 4th to further discuss the topic.

B. Hamill MOVED: That the Board approve the manifest as presented (Lunch Program Voucher dated 11/02/93, \$3,570.96; Payroll No.9, \$328,183.85; Payorder dated 10/28/93, \$60,013.32 and Payorder date 11/02/93, \$329,391.46); SECONDED by G. White. VOTED: 9-0-0-1.

SUPERINTENDENT'S REPORT

D. Bell reported to the Board on the kinds of information and assessment data that provide multi-profiles of the students attending the Cutler School. The Board was provided information showing student achievement data in basic skill, and physical fitness. Information was also provided showing the decline in school discipline and bus misconduct reports. He attributed to many things that improve the school environment, but noted that SIP and the involvement of staff is a major factor.

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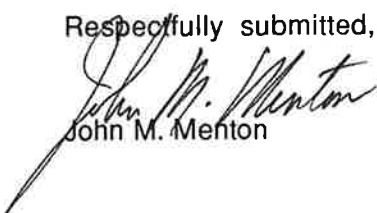
NON PUBLIC SESSION

At 10:05 p.m., G. White MOVED: That the Board move in to non public session for the purpose to discuss legal matters; SECONDED by J. Carnie. VOTED: 9-0-0-1 by a roll call vote. The Board was presented information regarding court proceedings. The Board returned to public session at 10:00 p.m.

ADJOURNMENT

There being no further business the Board adjourned.

Respectfully submitted,



John M. Menton

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
November 16, 1993

MEETING AT

MRHS Library, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - 1) NSBA National Convention. Anyone interested?
 - 2) "State Education Notes", House Bill 497 (see attachment)
 - d. Board committee reports
2. CITIZEN CONCERNS:
3. STUDENT COUNCIL CONCERNS
 - a. Maybe something on Field Hockey.
4. OTHER SCHOOL BOARD BUSINESS
 - a. Monadnock Citizens For Quality Education visit with the Board.
 - b. School Approval Designation. (see attachment)
 - c. 1994-1995 Budget presentation by the superintendent.
 - d. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. SAU's and what do we do anyway?
6. NON PUBLIC SESSION
 - a. Personnel Contract
 - b. Legal issues
7. ADJOURNMENT

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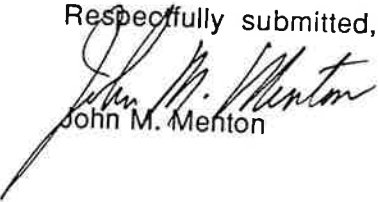
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Respectfully submitted,


John M. Menton



New Hampshire School Boards Association

State Education Newsnotes

Dr. Paul Krohne
Executive Director

No. 2

14 Fayette Street, Concord, NH 03301

(603) 228-2061

November 2, 1993

House Committee Recommends "Ought to Pass" on House Bill 497

On Wednesday, October 27, a vote was taken on House Bill 497 by the House Committee on Constitutional and Statutory Revisions. The vote was to have the Bill forwarded to the full House with a recommendation of "OUGHT TO PASS". The vote for passage of the Bill was 14-4.

As adopted by the Committee, this bill would allow voting, by official secret ballot, on items such as your school district budget at some point after the school district meeting. The school district meeting would serve primarily as a public hearing forum with a vote taken on the budget. That budget, as adopted by the school district meeting, would

then be voted on by registered voters of a community at a later time by secret ballot regardless of whether or not they were part of the deliberations of the school district meeting. If rejected by a simple majority of those voting, the school board would prepare a "revised" budget which later would be acted upon by voters at a second ballot vote. If the "revised" budget proposal is rejected by the second vote, the previous year's budget would prevail, adjusted as is necessary for legal obligations such as bond issues and/or state and federal mandates.

The State Board of Education has joined with Governor Steve Merrill in voting to endorse and support the "concepts" of House Bill 497. State Board members voting to support the concepts behind House Bill 497 included Chairman Ovide Lamontagne (Manchester), Fred Bramante (Durham), Ray D'Amante (Concord), and Pat Genestreti (Portsmouth). Abstaining when the vote was taken was Susan Winkler (Peterborough). Those not present when the vote was taken included Gene Jalbert (Lincoln) and Pam Lindberg (Keene).

NHSBA remains in strong opposition to House Bill 497. The Committee recommendation on HB 497 will now go to the floor of the House of Representatives where a floor fight is anticipated. This action should take place within the first two weeks of January 1994. It is imperative that you contact members of the House of Representatives from your city/town to urge defeat of House Bill 497. A roll call vote will be requested so that you will know how your respective member(s) of the House voted on this important piece of legislation after the vote is taken. *Prior to January, please contact your legislators, to urge defeat of House Bill 497.*

CHARLES H. MARSTON
COMMISSIONER
ELIZABETH M. TWOMEY
DEPUTY COMMISSIONER



STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
DIVISION OF STANDARDS AND CERTIFICATION

DR. JUDITH D. FILLION
DIRECTOR
101 PLEASANT STREET
CONCORD, N.H. 03301

TO: Superintendents
School Board Chairpersons

FROM: Gerald P. Bourgeois, Administrator *GPB*
School Approval, Construction and Finance

RE: Approval Designations

DATE: November 1, 1993

Enclosed are the Proposed Approval Designation Reports for the schools in your district. The designations are the result of reviewing the forms completed by local school personnel (principals and superintendents) and submitted to the Department of Education. In many cases follow-up contact was made to clarify and update specific information.

In accordance with ED 306.39(e) if you consider the designation to be in error, you must submit, in writing, evidence of the error within 30 days of receipt of these Designation Reports to the Commissioner.

Since this represents our first review using July 1, 1993 Standards a few explanations are in order.

1. Schools approved under the former Standards retain their approval until their designated expiration date occurs. (EX. an elementary school approved in 1991 for 5 years continues to 1996.) However, some previously approved schools now indicate they do not meet a standard(s). What we have done is to continue their approval for 93-94 and indicate on the Designation Report an * which informs them that the standard(s) not met must be met by June, 1994 or the approval could be revoked per ED 306.39(f).
2. Elementary schools that were conditionally approved under the former standards and still do not meet the July 1, 1993 Standards are now in their third year of conditional approval and notice is hereby given per ED 306.39(c) that all un-met standards are to be met for the 94-95 school year to avoid the requirement of ED 306.39(b)(4). The same regulation applies to junior high and high schools that are now in the third year of conditional approval.
3. Any school with an expiration date of 1994 must comply with ED 306.39(c).

If there are any questions about your Approval Designation Report, please call me at 271-3494.

GPB:sc
enc(s).

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
Monadnock Reg. H.S.
November 16, 1993

T. Britton, Chairman, convened the meeting at 7:40 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright. J. Young and E. Barrett, student representative. Dr. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, L. DeCoste D. Mousette and D. Stockwell were also present

CONSENT AGENDA:

G. White MOVED: To approve the minutes of November 2, 1993; SECONDED by J. Fallon. VOTED: 10-0-0-0. J. Young noted that the time for adjournment needed to be corrected.

G. White MOVED: That the requests for course reimbursement be approved as recommended by the administration (M. Eckhard, \$50. and K. Woodbury, \$55.); SECONDED by D. Keating. VOTED: 10-0-0-0.

W. Wright advised the Board that the National School Board Conference will be held on April 9 - 12 in New Orleans and asked that it be placed on the February agenda for discussion.

Dr. Wheeler advised the Board on the status of H.B. 497, legislation that would place school district budgets on an Australian ballot and voted at town meeting. B. Ballou MOVED: That the Board go on record opposing H.B. 497 and that Governor Merrill, respective legislators and the New Hampshire School Board Association be informed of the Board's position; SECONDED by J. Carnie. VOTED: 10-0-0-0.

Dr. Wheeler provided the Board with information regarding the Monadnock Center for Early Development located at the Mt. Caesar School, and the success of the District's Wellness Program. D. Mousette was recognized for his leadership and efforts over the past three years working with the wellness program.

Board members received a copy of the District's staff newsletter, "Monadnock Mutterings" K. Holt, editor, noted that the name of the newsletter was the result of a contest and submitted by D. Bell, Principal of the Cutler School.

W. Wright reported that the Board's Negotiating Committee met once with the Teachers' Association and is scheduled to meet again on Wednesday the 17th.

T. Britton reported on the meeting of the Facilities Committee with members of the Friends of Education And the Citizens for Quality Education, and matters relative to J. Carnie's proposal to construct and finance a middle school over a five year period. T. Britton reported that the Facilities Committee will be meeting on Tuesday, November 30, 1993, 7:30 PM, in the high school library with the Friends and Citizens to consider the priorities put forth by the administration and staff.

Dr. Wheeler noted that the Discipline Committee will be submitting its report prior to annual meeting.

CITIZEN CONCERNS

B. Brennan, coach of the boys and girls crosscountry teams, requested the Board to authorize the purchase of sweat shirts for members of girls team. The team was undefeated for the season and was second in the State Meet. He gave an estimated cost of \$1200. G. White MOVED: That the Board authorize the purchase of sweat shirts for the members of the girls crosscountry team; SECONDED by J. Fallon. VOTED: 10-0-0-0.

J. Young reported that a new playground facility was built on the site of the Gilsum School by the Gilsum Recreation Committee and much credit goes to David Mousette for his time and effort.

STUDENT COUNCIL CONCERNS - E. Barrett requested that the Board consider the purchase of jackets for members of the girls field hockey team, winners of the Class I State Championship. D. Stockwell spoke in support of the request. B. Hamill MOVED: That the Board approve the request and authorize the purchase of jackets for members of the girls championship field hockey team; SECONDED by G. White. VOTED: 10-0-0-0.

OTHER SCHOOL BOARD BUSINESS

Bill Hasbrouck presented an overview and comparison of the Citizens (CFQE) five year incremental building plan and the J. Carnie five year middle school plan. A three page report describing the advantages of the Citizens proposal and the disadvantages of the J. Carnie proposal was distributed.

The Board discussed State Reports regarding the conditional approval of elementary and high school curriculum standards. Dr. Wheeler noted that the District's conditionally approved programs have a deadline of June 1994. Board members asked if the proposed budget contained sufficient funds to meet the deadline. Concern was also expressed as to the action the State Board could exercise if the deadlines were not met, and if extensions would be granted.

OTHER SCHOOL BOARD BUSINESS (Cont.)

Dr. Wheeler presented an overview of the School Administrative Unit #38 proposed 1994 - 1995 budget. He advised the Board of the need for an additional speech and language person and extending the contract of T. Warner, Technology Coordinator, to a twelve month contract. Dr. Wheeler noted that the SAU #38 Board will hold its budget hearing on Monday, December 6, 1993, 7:30 PM, at the Wyman House.

B. Hamill MOVED: That the Board approve the manifest as presented (Lunch Program Voucher, \$25,501.13; Payroll #10, \$361,291.61; Payorder dated Nov. 16, 1993, \$3,312.46 and Payorder dated Nov. 16, 1993, \$161,342.31); SECONDED by J. Young. VOTED: 10-0-0-0

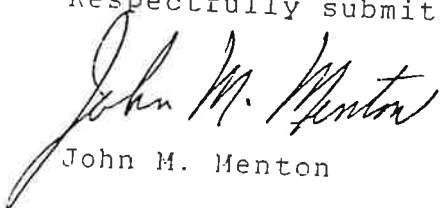
SUPERINTENDENT'S REPORT

Dr. Wheeler commented on a recent study conducted by the State Department of Education and the New Hampshire Association of School Business Officials regarding the financing, structure and comparison of SAU offices. He noted that SAU #38 serves one of the largest pupil populations in the State and has one of the lowest per pupil costs.

Dr. Wheeler informed the Board that Jerome Ebbighausen expressed in writing his intentions to retire at the end of the 1994 - 1995 school year. J. Ebbighausen noted that he is giving notice as required by the terms of the master agreement. Board members commented on J. Ebbighausen's contributions to the District and that he will be missed. G. White MOVED: That the Board accept the resignation of Jerome Ebbighausen effective at the end of the 1994 - 1995 school year; SECONDED by J. Young. VOTED: 10-0-0-0.

There being no further business the Board adjourned at 9:30 PM.

Respectfully submitted,

A handwritten signature in cursive script, reading "John M. Menton". The signature is written in dark ink and is positioned above the printed name.

John M. Menton

MAJOR QUESTIONS FOR THE BOARD AND PUBLIC

1. Do you wish to build a junior/senior high school facility to house 1400 to 1500 seven through twelve grade level students?

Reason to do this:

Reason not to do this:

2. What is the best way to adequately separate the junior/senior high school students?

3. What is the best way to improve the quality of educational programs for all MRSD students?

4. What is the best way to meet State Minimum Standards?

Conclusions:

1. A third elementary school in the East Swanzey/Richmond area would need to house 350 students. That number of students would require a building of 350,000 sf @ \$75/sf, the cost would conservatively be \$2,625,000. Adding or rennovating other elementary schools would increase this figure.
2. To properly provide space for 500 junior high school students at MRHS additions of 40,000 sf are needed. The 40,000 sf @ \$75/sf would conservatively cost \$3,000,000.
3. The architect has cautioned us that building in stages increases project costs.
4. Indications are that the school population will continue to increase.
5. The Capital Reserve Fund will not support the "Citizens" Plan. Carnie's Plan would deplete the fund in the first year of construction. Either would necessitate funding capital reserve projects from the Operations Budget.

So: Working with the "Citizen's" Five Year Incremental Funding Plan the district could:

1. Provide additions to MRHS to adequately separate the junior high school students from the senior high school students and improve the educational program for each.
2. Provide modulars for the elementary schools' needs.
3. Ignore the state standard requirements for the district to provide adequate space in the elementary schools for Art, Music, Physical Education, and the needs for renovations to some cafeterias.
4. Level fund the current operating budget. Freeze positions, purchases, and related services; i.e., transportation, special education, education programs, or:
5. Move monies funding current programs to new or expanded programs.

30 NOVEMBER, 1993

TO: S.A.U. 428 School Board

FROM: M.R.H.S. Facilities Committee

RE: Requested feedback on current facilities proposal

COMMITTEE:

Barbra Waldron
Jack Barry
Judy Breckell

Kevin Heaney
Marlene Bell
Steve Morris

Dan Stockwell
Doug Gagne
Doug Smith Sr.

Also present:

Charles Roosa

Roy Banwell - Arch. Dr. Wheeler

FOCUS:

We were asked to review the Administration's, Citizens for Quality Education, and the Friends of Education's proposals for expanding the High School/Junior High School complex to answer the needs of overcrowding and separation.

PARAMETERS:

We were limited to responding to the plans placed before us. It had already been decided that all five years of the spending and building plans represented in each plan were to be spent on the High School. We were also limited to responding to the proposals as such in relation to square footage and cost.

RECOMMENDATIONS:

#1. Our first choice is still a Middle School encompassing grades six (6) through eight (8).

#2. Based on the above named parameters, we recommend the following:

YEAR 1 - Build a combination Cafeteria, Stage, and perhaps library. It will be built in the area now encompassing the Teachers Lounge, grass area, Greenhouse, and part of the parking lot. Access will be through the existing Cafeteria and the parking lot. We would also add 4 portable Modular Classrooms onto the rear of the building connecting at the main gym hallway.

YEAR 2 - Build a Junior High Gymnasium adjacent to the current Gym in the current Gym parking lot. A central hallway would run between the two Gyms connecting the Gyms, the new Cafeteria and the rear of the building connecting with the existing hallway by Mr. Gagne's office.

YEAR 3 - Build three (3) Science and six (6) regular classrooms onto the back of the school connecting at the main Gym hallway. The four (4) Modular will be removed and used at one of the Elementary Schools.

YEAR 4 - Build seven additional classrooms for non-core subjects including Special Education, Home Economics, Foreign Languages, Art, Music.

YEAR 5 - Finish any work not completed such as offices, storage, custodial, bathrooms, hallways, etc.... Other suggestions were to use this year to expand the Library if that had not been accomplished in year 1.

RATIONAL:

#1. Our first and most important concern was to separate the High School and Junior High to the greatest degree possible. The best alternative is still a separate school that would solve some of the Elementary issues as well.

#2. Currently the separation of students in classrooms is fairly effective. The three (3) areas we have not made progress are the Cafeteria, Gymnasium, and movement in the hallway to their classes. We chose the priority of building based on those needs.

#3. We needed the classroom space so we chose the non-permanent Modular to answer both our immediate needs and the Elementary needs later. By the end of year four we believe all permanent class space will be accounted for. The only exception will be the Industrial Education classes. We did not see a compromise on the cost to equip this type of room so the existing rooms will continue to serve that purpose. A hallway could be built on the outside of the new Cafeteria along the back wall of those rooms to separate students.

CAVEAT:

As a group we felt we were addressing the question given to us within the existing parameters. We do not think that any of these plans really answers the problem but that this would be the best alternative to the choices we were offered.

THANK YOU !!

BANWELL WHITE ARNOLD HEMBERGER & PARTNERS, INC. ARCHITECTS

2 WEST WHELOCK STREET • HANOVER • NEW HAMPSHIRE 03755-1795
RR #2 BOX 142 • MECHANIC STREET • NORWICH • VERMONT 05055

C. Treat Arnold AIA
Roy W. Banwell AIA
Jules J. Chalot, Jr. AIA
Gregory Hemberger AIA
David Laurin AIA
George Turner AIA
C. Stuart White, Jr. AIA

Monadnock Regional High School

November 29, 1993

Charles T. Arnold, Jr.
Brian E. Hunter
Deborah L. Jones
Judith A. King
Karl E. Winchester AIA

1. After meeting with Administration and staff November 23, I was asked to develop another sketch plan of additions to MRHS that would improve the first try last week. The changes were proposed to increase the separation of the 7/8 grade population.

The footprint works, but is far from fully developed and approved. There are, in addition, site circulation issues, bus routes on site, etc. that haven't been dealt with.

2. There were questions about the five stage construction process driven by the funding strategy, and it is generally understood that the year costs would need to vary with the practical parts of construction. The gym/lockers stage would be 30% greater than \$750,000 so other steps would be smaller.
3. The five season construction is more expensive than one season and I was asked to estimate the difference.

If construction were in 12 months, with one general contract, a generic budget would be:

43,500 sf construction, site @ \$66.72/sf =	\$ 2,902,500
GC overhead @ 6%	175,000
A&E fees @ 6%	185,000
Project cost, 1994, at \$75/sf =	\$ 3,262,500

In five equal parts, the GC's overhead would be about five periods of six months, or 30 months instead of 12. The architect would manage and make site visits over the same period. These costs will increase 25%.

In addition, construction costs will increase some unknown amount. Because they are so depressed now, the best guessers I know expect a rate greater than base inflation; they think 6%/year. So,

Year 1	8700 sf x \$66.72 =	\$ 580,500 + 12.4% x 1.25 =	\$ 670,500
2	8700 sf x \$66.72 x 1.06 =	615,300 + 12.4% x 1.25 =	710,700
3	8700 sf x \$66.72 x 1.12 =	650,100 + 12.4% x 1.25 =	750,900
4	8700 sf x \$66.72 x 1.18 =	685,000 + 12.4% x 1.25 =	791,100
5	8700 sf x \$66.72 x 1.24 =	719,800 + 12.4% x 1.25 =	831,400
			<u>\$ 3,754,600</u>

Estimated extra cost \$492,100 = 15%
Completed project cost is \$86.30/sf.

The numbers are certainly not correct, there may be additional systems costs that change the \$75/sf assumption, costs may change at different rates and directions, etc.; but I believe that most of the construction industry would agree with the reasoning.

Monadnock Regional High SchoolNovember 29, 19932

An advantage of the incremental strategy is that, at any time, the voters could decide to borrow funds needed to finish and get on to the next problems.

3. A&E work is 75% complete when bidding documents are finished; and, even though only 20% is contemplated in 1994, enough of the whole will need to be done to assure that the annual phases mesh without waste and that the MRHS utilities can absorb the final loads. Bidding in May is possible if the plan is approved March 6, if everything works out perfectly. Construction can be substantially complete in September. The following years can start sooner in May, and interfere less with school programs.

RB/jk

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Brian E. Hunter
Deborah L. Jones
Judith A. King
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Monadnock 7/8 Spaces
November 29, 1993

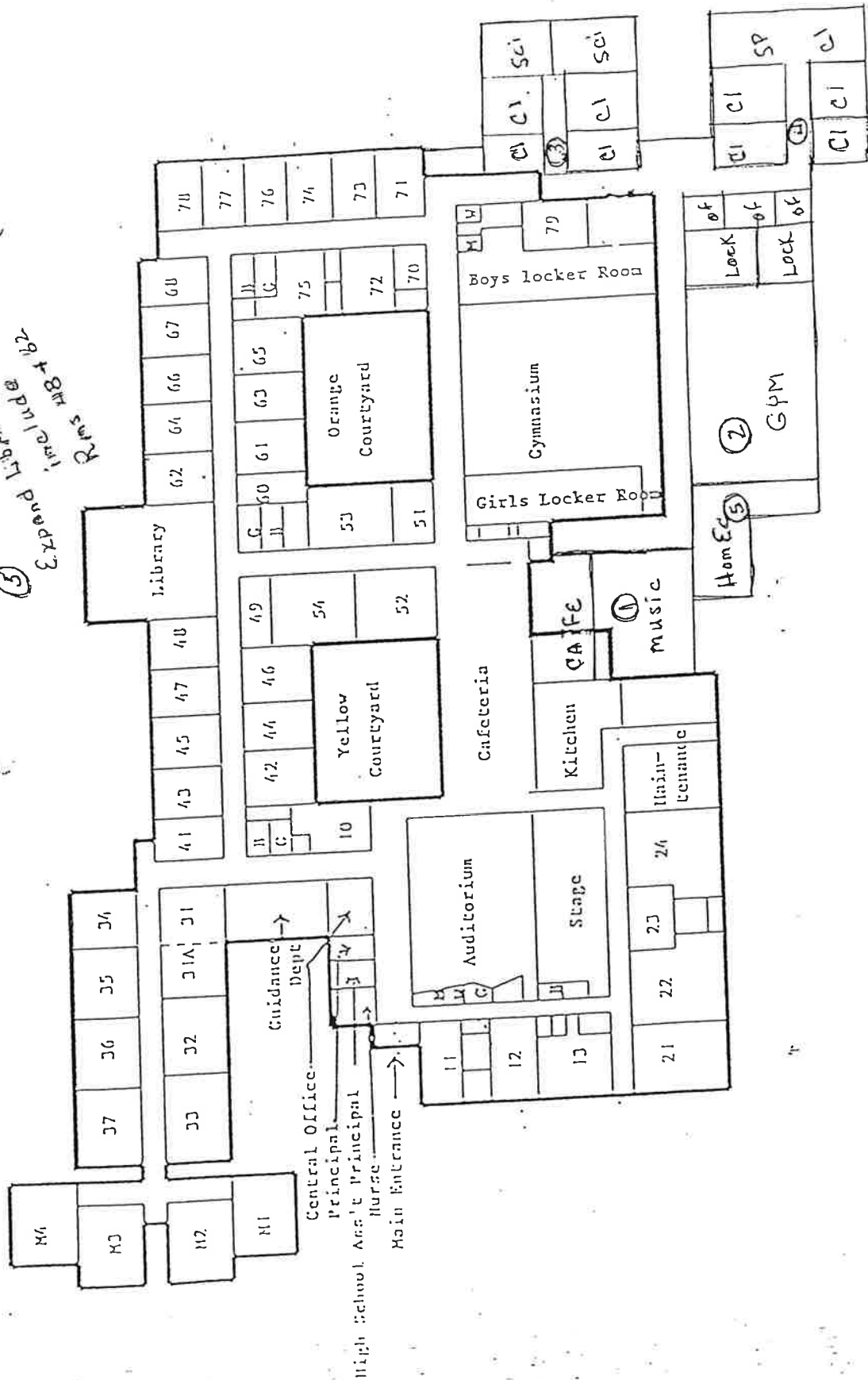
Outline of a five stage building program to add about 43,600 sf adjacent to MRHS. Jr. High will also continue to use 7000 sf so the total assigned area will be 50,600 sf, or 101 sf/student.

Areas are from Table 1 included in the November 18, 1993 package "Junior High School Additions." Sequence of additions was developed at the November 23, 1993 meeting.

Year 1	Multi-Purpose:	Cafeteria	1,500 sf			
		Music	4,000 sf			
	Library		<u>2,000</u> sf			
			7,500 x 1.2 =	9000 sf @ \$77.06 =		\$ 693,620
Year 2	PB	Gym	7,000 sf			
		Lockers	4,900			
		Fitness	<u>750</u>			
			12,650 x 1.2 =	<u>15,180 sf @ \$81.70 =</u>		<u>\$ 1,240,206</u>
				24,200 sf		
Year 3	Classrooms 10-6 exist = 4 x 900 =		3,600 sf			
	Science 4-2 exist = 2 x 1200 =		<u>2,400</u>			
			6,000 x 1.2 =	<u>7,200 sf @ \$86.60 =</u>		<u>\$ 623,520</u>
				31,400 sf		
Year 4	Special	Home Ec	1,200 sf			
		Industrial Tech	2,000			
		Key Board	1,000			
		Art	1,000			
		Health	<u>900</u>			
			6,100 x 1.2 =	<u>7,300 sf @ \$91.80 =</u>		<u>\$ 670,870</u>
				38,700 sf		
Year 5	Nurse/Conference		1,700			
	Administration/Guidance		1,200			
	Reading/Special Ed		<u>1,500</u>			
			4,500 x 1.2 =	<u>5,400 sf @ \$97.30 =</u>		<u>\$ 528,660</u>
				44,000 sf		
						\$ 3,686,870

(4) modulares may be used for 3 years, and then relocate.

③
 Rms 48-84
 include Library Te



COST PER PUPIL BY DISTRICT, 1991-1992
DOE COMPUTER AND STATISTICAL SERVICES, FEB. 4, 1993

District	Elementary	Junior High	Senior High	Total
State Ave	\$4,428.17	\$4,914.97	\$5,863.72	\$4,879.77
MRSD	4,066.72	4,403.62	5,094.73	4,379.32
Difference	\$361.45or9%	\$511.35or12%	\$768.99or15%	\$500.45or11%
Others in the Monadnock Area				
Fall Mountain	4,594.06		6,171.27	4,986.82
Conval	5,090.73	5,643.51	6,997.74	5,790.16
Jaffrey-Ringe	4,298.95	4,611.94	5,664.33	4,703.99
Keene	5,724.01	5,387.11	6,438.48	5,897.44

MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 7, 1993

MEETING AT

Wyman House, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. CONSENT AGENDA
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - d. Board committee reports
2. CITIZEN CONCERNS:
3. STUDENT COUNCIL CONCERNS
4. OTHER SCHOOL BOARD BUSINESS
 - a. Discussion of facility issues.
 - b. Discussion of 1994-1995 MRSD budget. (see attachments)
 - c. Action on the manifests.
5. SUPERINTENDENT'S REPORT
 - a. Part of 4a. and 4b.
6. NON PUBLIC SESSION
 - a. Personnel Contract
 - b. Legal issues
7. ADJOURNMENT

SCHOOL ADMINISTRATIVE UNIT NO. 38

SWANZEY CENTER
600 Old Homestead Highway
East Swanzey, New Hampshire 03446
Telephone (603) 352-6955 FAX (603) 358-6708

Hinsdale School District

Monadnock Regional School District

Winchester School District

Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, *Assistant Superintendent*
John M. Menton, *Business Manager*

Kathy Holt, *Assistant Superintendent*
Kenneth R. Dassau, *Director of Special Services*

To: Monadnock Regional School District Board Members
Date: December 1, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

If everyone who got seasick, or frightened by a hurricane, could have turned the ship back to port, the Indians would still own this country.
- Edwin H. Stuart

This should be a short meeting! Just two topics. Money and buildings should generate a brief discussion and then a vote of consensus. Oh! Really.

Documents are attached for your review, scratching on, adding, deleting, adjusting, and criticism. They deal with the facilities and budget. The two are obviously entwined. It seems as though I have been asked to work with the architect, administrators and staff to provide a reaction to the "Citizens" and "Friends" desire to formulate a "five year plan" which would: 1) adequately separate the junior and senior high school students and 2) improve the quality of the educational program. At the same time they have asked to level fund the current budget.

The attachments demonstrate the dollars spent in 91-92 by the State's districts, area districts and MRSD and our plan in working with the "five year plan".

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
Wyman House
December 7, 1993

T. Britton, Chairman, convened the meeting at 7:35 P.M.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, G. White, W. Wright and J. Young. Dr. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, and administrators J. Menton, D. Bell, N. Evans, L. DeCoste, D. Mousette and D. Stockwell were also present

CONSENT AGENDA:

G. White MOVED: To approve the minutes of November 16, 1993;
SECONDED by J. Young. VOTED: 9-0-0-1.

G. White MOVED: That the requests for course reimbursement be approved as recommended by the administration (B. Audette, \$50; P. Breckell, \$35; S. Gilmenakis, \$99; P. O'Connor, \$85; M. Osborn, \$161.50; C. Savage, \$50; P. Swingle, \$95 and R. Trottier, \$95.); SECONDED by J. Fallon. VOTED: 9-0-0-1.

Dr. Wheeler advised the Board that he had informed the Cheshire County legislative representatives, NHSBA and Governor Merrill of its opposition to H.B. 497.

W. Wright reported that the Board's Negotiating Committee is continuing to meet with the Teachers' Association and is optimistic that a tentative agreement will be reached shortly.

B. Hamill reported that the SAU Board held its budget hearing on December 6, 1993 and following the hearing approved the budget as presented.

CITIZENS CONCERNS - None

STUDENT COUNCIL CONCERNS - None

OTHER SCHOOL BOARD BUSINESS

As an introduction to the discussion of facility issues, T. Britton identified four proposals that are before the Board; the original middle school proposal, J. Carnie's five year financing and construction of a middle school, the Friends/Citizens five year plans for additions and the construction of an elementary school and the high school staff's proposal of additions to the high school. After a lengthy discussion, a consensus of the Board indicated that the proposal to construct a middle school was the best proposal, but it was unlikely that the voters would approve any middle school project. Board members expressed support for, or disagreement, with the other proposals.

W. Wright MOVED: That the Board support the plan proposed by the Citizens for Quality Education; SECONDED by G. White. There was a request for a roll vote. Voting Yes; W. Wright, J. Young, and G. White. Voting No; B. Hamill, L. Barrett, J. Fallon, B. Ballou and T. Britton. J. Carrie abstained. VOTED: 3-5-1-0.

L. Barrett MOVED: That the Board support an incremental plan of additions; SECONDED by J. Fallon. Voting Yes; L. Barrett, J. Young, J. Fallon, G. White and T. Britton. Voting No: W. White, J. Carrie, B. Hamill and B. Ballou. VOTED: 5-4-0-1.

T. Britton announced that the Facilities Committee will be meeting at the high school library on Wednesday the 8th with the administration, high school staff and the Citizens/Friends to discuss and establish priorities for building plans.

Dr. Wheeler introduced the discussion on the 94-95 budget proposal with a report showing a three year comparison of Foundation Aid by member towns.

B. Hamill MOVED: That the budget as presented, with an additional \$500,000 for a building proposal and \$400,000 for salaries and benefits be approved; SECONDED by G. White. VOTED: 1-8-0-1.

T. Britton distributed for discussion purposes a list of budget reductions, reducing the submitted budget to \$14,205,529. Dr. Wheeler asked that the Board consider the request for the position of principal for the Emerson School. W. Wright MOVED: That the Board approve the concept of a principal for the Emerson School; SECONDED by J. Young. VOTED: 5-4-0-1.

J. Carrie MOVED: That \$32,000 be added to the Cutler School budget proposal; SECONDED by B. Hamill. VOTED: 4-5-0-1. J. Fallon raised questions about the special education needs at Mt. Caesar. Questions were raised and discussed as to responsibility of the Board for reducing the budget. L. Barrett suggested that the proposed budget reductions be reviewed by the administration.

J. Carrie MOVED: That the Board approve conceptually a budget of \$14,205,529 for the administration to review; SECONDED by J. Young. VOTED: 6-3-0-1.

B. Hamill MOVED: That the manifest be approved as presented (Payroll #11, \$380,453.16; Payroll #11A, 1,719.26; Payorder dated 11/29/93, \$80. and Payorder dated 12/06/93, \$120,228.60); SECONDED by J. Fallon. VOTED: 9-0-0-1.

SUPERINTENDENT'S REPORT - None

NON PUBLIC SESSION

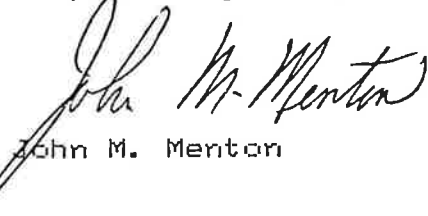
W. Wright MOVED: That the Board enter in to non public session to discuss personnel matters; SECONDED by J. Carnie. VOTED: by a roll call vote, 9-0-0-1.

Dr. Wheeler read a letter of resignation by Joan Soucy and Bob Soucy. W. Wright MOVED: To accept the resignations of Joan Soucy and Bob Soucy with regret, effective with the end of the 1994-95 school year.

The Board returned to public session.

There being no further business, the Board adjourned at 10:25 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John M. Menton". The signature is written in dark ink and is positioned above the printed name.

John M. Menton



The Cheshire Center

of Applied Science and Technology

43 Arch Street • Keene, New Hampshire 03431 • (603) 352 - 0640

Mr. Daniel Stockwell, Principal
Monadnock Regional High School
580 Old Homestead Highway
East Swanzey, New Hampshire 03446

Wayne E. Cotton, Director

Linda M. Proulx, Secretary

December 10, 1993

Dear Dan,

It is with great pleasure that I write to inform you that **Nina Daniels**, a senior at Monadnock, has been selected as the Cheshire Center's Outstanding student for the month of November. Nina is a second year student in our Child Care program. She was nominated by her teacher, Denise Breen, for her quality of work, positive attitude and extra effort.

Area businesses have supported our student recognition program with various gift certificates. Nina received a Cheshire Center tee-shirt, and certificates from Athens Pizza, Toadstool Bookshop and Kidders Fitness Center. The Connecticut River Bank provided a \$50 savings bond.

We are very proud of Nina's performance and am sure that you are also. We will have a write up in the local paper. If you wanted to mention her award in your school announcements, it would be nice to be recognized at her home school.

Thanks for your assistance and support of the Cheshire Center's programs.

Sincerely,


Wayne E. Cotton

cc: Dr. William Wheeler
Alan Putz
Mary Caldwell

**MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL BOARD AGENDA
December 21, 1993**

MEETING AT

Wyman House, Swanzey Center

CALL TO ORDER AT 7:30 PM

1. **CONSENT AGENDA**
 - a. Minutes of previous meeting
 - b. Approval of reimbursement requests
 - c. Correspondence/announcement
 - 1) A couple of nice letters - just goes to show it takes all we have to make this district a success story. (see attachments)
 - d. Board committee reports
2. **CITIZEN CONCERNS:**
3. **STUDENT COUNCIL CONCERNS**
4. **OTHER SCHOOL BOARD BUSINESS**
 - a. Discussion of facility issues.
 - b. Discussion of 1994-1995 MRSD budget. (see attachments)
 - c. Action on the manifests.
5. **SUPERINTENDENT'S REPORT**
 - a. The Northern Schools Story with Dave Mousette
6. **NON PUBLIC SESSION**
 - a. Personnel Contract
 - b. Legal issues
7. **ADJOURNMENT**

SCHOOL ADMINISTRATIVE UNIT NO. 38

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Hinsdale School District

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Dr. William V. Wheeler - Superintendent

Richard T. McCarthy, Assistant Superintendent

John M. Menton, Business Manager

Kathy Holt, Assistant Superintendent

Kenneth R. Dassau, Director of Special Services

To: Monadnock Regional School District Board Members
Date: December 15, 1993
Topic: Discussion of the Board's Agenda items
From: Bill Wheeler

No change in the lineup other than our last batter will be David.

Epitaph on the grave of hypochondriac:

"I told you I was sick!"

4a. An update! Meetings are progressing. Newspaper articles are being written. People are being quoted. Misquoted! Something will be proposed for the voters in March, I think. Contrary to common reporting the teachers and administrators are not proposing the additions, they have not been asked whether they agree with the proposed additions. We have been asked for our opinions about the effect of the additions. We have shared our opinions freely. Perhaps saying we are coasting in neutral at this point would be appropriate. As you know, we are hired by you to provide data/information, advice, and recommendations when asked on issues of importance to the district; therefore, we will respond as best we can to what you provide.

4b. The budget is intricately involved with the issue of facilities. A compilation of items presented by the administrative team is attached for your review. They have asked that I prioritize the list for your consideration. That will be done prior to the meeting. We have considered the maintenance of educational programs within the district. In our conversations what directly affects students is our first consideration but it is not the only criteria used. Sometimes a book is just going to have to do for another year in order to pave a parking lot or fix a boiler. Always we are judging between the value of a computer and student desks and library materials and staff. In the end it is a judgement call between what seems to be of the most value and that which we can do without for one more year. As I set this afternoon and prioritize the list I know there will be things at the top of the list which would be useful next year, but then would be things and people which would be useful for students which weren't placed in the budget. You know the reason, taxes are too high for some people. Can you imagine what a paradise New Hampshire would be if we just had oil wells?

MONADNOCK REGIONAL SCHOOL DISTRICT

MINUTES: Monadnock Regional School Board
December 21, 1993, M.R.H.S.

Tom Britton, Chairman, convened the meeting at 7:35 p.m.

PRESENT: B. Ballou, L. Barrett, T. Britton, J. Carnie, J. Fallon, B. Hamill, D. Keating, G. White, W. Wright and E. Barrett, student representative. Dr. W. Wheeler, Superintendent of Schools, K. Holt, Assistant Superintendent, J. Menton, D. Bell, L. DeCoste, N. Evans, and D. Stockwell were also present

CONSENT AGENDA

G. White MOVED: The approval of the minutes of December 7, 1993;
SECONDED by W. Wright. VOTED: 7-0-1-2.

G. White MOVED: That the request for course reimbursements be approved as recommended (P. Leinster, \$100; P. Leinster, \$204.20; K. Nonken, \$99 and J. Williams, \$50.); SECONDED by L. Barrett. VOTED: 8-0-0-2.

Dr. Wheeler referenced a number of letters commending the Monadnock High School and students. T. Britton referenced a letter from St. Paul's Summer School requesting tuition assistance; a letter from the Keene Unitarian Universalist Church requesting endorsement of conference on homosexuality and a Christmas card from John Berger, a former newspaper reporter.

J. Carnie asked that the St. Paul request be placed on a latter agenda.

W. Wright noted that negotiations will be reported in non public session.

CITIZEN CONCERNS

Kelly Witcomb, a Troy kindergarten teacher and parent, expressed her opposition to the proposal for eliminating a kindergarten position in the Troy Elementary School.

STUDENT COUNCIL CONCERNS - None.

OTHER SCHOOL BOARD BUSINESS

T. Britton reviewed the goals of the "Citizens Committees" and the efforts of the Facilities Committee to plan for a building proposal to be presented to the voters in March. An overview of a five year plan was presented, providing for additions at the high school in the first year. The additions would include three classrooms, two science rooms and an expansion to the cafeteria at a cost of \$558,720 for construction and \$100,000 for additional operating costs. It is expected that \$600,000 would be raised by taxes and \$58,720 would come from the Capital reserve Fund. Concern was expressed that the fifth year of the plan was not clearly defined and that no dollar value was evident. It was also noted that nothing was being plan for the elementary schools until the fifth year of the plan. It was noted on more than one

occasion that the proposal will have to be re-evaluated each year. T. Britton announced that the Facilities Committee will meet on December 27, 1993, 7:30 PM, at the high school library to discuss and plan overall strategies, and plan for a general meeting to be held in early January.

D. Keating MOVED: That the Board endorse the mechanics of the proposal so that the Facilities Committee can go forward to prepare a building plan for the District Meeting; SECONDED by L.Barrett. VOTED: 7-2-0-1.

Dr.Wheeler informed the Board that its attorney saw no reasons which would prevent the Board from apportioning the cost of the building proposal on the basis of equalized evaluation. Dr. Wheeler also noted that it is recommended that the building proposal be presented in a separate article.

T. Britton noted that questions were raised at the Facilities Committee meeting to engage a project manager rather than architect.

D. Keating MOVED: To direct the Superintendent to investigate the merits of a using a project manager; SECONDED by G. White. VOTED 9-0-0-1.

Regarding the review of the proposed 94-95 budget, the Board was presented a prioritized list of budget reductions, and an appropriation and a revenue summary resulting from the reductions. Dr. Wheeler commented on the priorities and the task of the Board to decide which items would remain as budget reductions. J. Menton reviewed the summaries with the Board, commenting on the various reductions and the provision for salary and benefit increases for all staff.

B. Ballou MOVED: That priority 4 items be put back in to the budget, a total of \$22,485; SECONDED by J. Carnie. VOTED: 9-0-0-1.

B. Ballou MOVED: To put \$108,550 of priority 3 items back in to the budget; SECONDED by J. Carnie. It was discussed and agreed not to include the four modular classrooms for Mt. Caesar reducing the amount to \$69,650. VOTED: 6-3-0-1.

W. Wright MOVED: To restore the Troy/Emerson kindergarten teacher and the Emerson special education teacher; SECONDED by J. Fallon. VOTED: 4-4-1-1.

L. Barrett MOVED: To restore the Mt. Caesar special education teacher; SECONDED by J. Carnie. VOTED: 2-7-0-1.

B. Hamill MOVED: To restore the Troy computers; SECONDED by W. Wright. VOTED: 3-5-0-1.

B. Hamill MOVED: To restore the position of Media Specialist; SECONDED: by W. Wright. VOTED: 4-5-0-1.

B. Ballou MOVED: To restore half of the funds for the Troy\Emerson kindergarten teacher; SECONDED by L. Barrett. VOTED: 2-7-0-1.

W. Wright MOVED: To restore the funds (\$41,600) for the Troy/Emerson kindergarten teacher; SECONDED by J. Fallon. VOTED: 9-0-0-1.

L. Barrett MOVED: To restore the funds (\$41,600) for the Surry reading teacher and guidance counselor; SECONDED by B. Hamill. VOTED: 6-3-0-1.

B. Ballou MOVED: That the Board adopt a budget of \$15,345,566, including the costs for the building proposal, capital reserve projects and the provision for salary and benefit increases; SECONDED by L. Barrett. VOTED: 7-1-0-2 (G. White was not present for the vote.)

Hamill MOVED: That the Board approve the manifest as presented (Lunch Program Voucher dated 12/16/93, \$22,990.48; Payroll No.12, \$193,342.06; Payroll No 13, \$199,954.09; Payorder dated 12/09/93, \$469,929.43; Payorder dated 12/20/93, \$335,181.21 and Payorder dated 12/21/93, \$258,646.55); SECONDED by B. Ballou. VOTED: 8-0-0-2.

SUPERINTENDENT'S REPORT

Dr. Wheeler noted that D. Mousette was scheduled to make a presentation regarding the northern schools, but was unable to be present because of a scheduled school Christmas party.

NON PUBLIC SESSION

At 10:55 PM, W. Wright MOVED: That the Board move in to non public session for the purpose of discussing negotiations; SECONDED by B. Ballou. VOTED: 8-0-0-2 by a roll call vote. W. Wright and B. Hamill reported on the status of negotiations with the Monadnock Teachers Association. Action was taken by the Board.

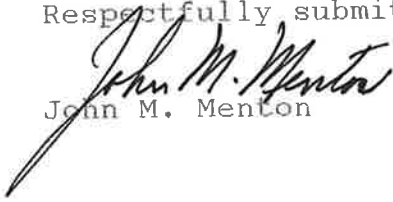
W. Wright MOVED: That the Board seal the minutes of the non public session until January 30, 1994; SECONDED by B. Ballou. VOTED: 8-0-0-2 by a roll call vote.

The Board returned to public session at 11:20 PM.

ADJOURNMENT

There being no further business the Board adjourned.

Respectfully submitted,


John M. Menton