



5/18/26 6:00-7:30 PM

Online Link: <https://meet.google.com/ozz-nhef-eva>

In-Person Attendance: - Casey Clem - Kelsi Zellinger - Crystal Hatteberg - Tara McLean - Andrea Dorn - Dave Spattafore - Amanda Barnhouse	Online Attendance - Darnita Young - Thereasa Bremmer
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Agenda Item	Notes	Questions/Next Steps
Call to Order	6:03 pm Used Casey's computer for slideshow (Kelsi's 2 laptops did not have correct ports). Used 1 of Kelsi's computers for Casey to run meeting and admit people to meeting and 1 computer for Kelsi to take notes.	Get meeting links from Xavier for 2026-27 school year meetings.
Welcome	- Google meet Google Meet cut-out after 1 hour and would not allow us to rejoin, so some people missed part of the meeting - Introductions (informal) & review last meeting minutes (scan QR code) QR code for Meeting Minutes worked quite well to have people review Minutes while waiting for meeting to start.	Xavier to run Teams meetings moving forward; use Casey's computer to run slides.
Old Business	Review and approve April meeting minutes Tara made a few edits to denote differences between Staff Appreciation Week events and Conference Dinners. Edits made to April Meeting Minutes with regard to Staff Appreciation Week. Tara motions to approve April Meeting Minutes. Casey seconds. Ayes: all; Nays: none. Motion passes.	
New Business	Agenda (any additions?) n/a	
Principal/Teacher Updates	Principal: Mr. Reed Staff appreciation week went well. People said this was the best staff appreciation week they have experienced. Well-received. Many enjoyable music department concerts; fun to see students' progress. Music Dept (band, orchestra, & choir) trip to Chicago went well and the kids had a great experience. MGMS Facebook page shows video of band visiting UW-Platteville. Looking forward to 8th Grade EOY Celebration.	

	Comments by PACT that the increased social media posts by Mr. Reed on the MGMS Facebook page have been appreciated and help parents connect more with the school and their students.	
Executive Board Updates	President: Casey Clem n/a	
	Secretary: Kelsi Zellinger n/a	
	Treasurer: Lindsey Sheveland - Not Present at meeting Treasurers Report	Need official Treasurer's Report and audit at September meeting
	Staff Rep: Andrea Dorn n/a	
	Recruitment: Vicki Roehl - Not Present at meeting Incoming 6th Grade Orientation (Table & Meeting) Acknowledgement of Vicki, Kelsi, and Casey attending Conference Night with PACT Trifold Board that Casey created. Also had flyers for upcoming Lynde fundraiser. Vicki represented PACT at incoming 6th Grade Info Night. Comments that she did a great job representing PACT. Mr. Reed commented that the incoming 6th Grade Info Night was split up by alphabet. The first section was full and the 2nd section was $\frac{3}{4}$ full. He also included a slide about PACT in his presentation and tried to really encourage people to become involved. There will be Open Houses in August for incoming 6th Graders: Aug 24 from 9 am-noon for 1st half of the alphabet; Aug 25 from 9 am-noon for 2nd half of the alphabet. Aug 26 from 9-10:30 am for new 7th & 8th graders. Sept 2 will be the Open House/All Learning event for all students from 4-7 pm. Idea to have QR code advertising PACT in parking lot while people are lined up to pick-up their kids or drop-off kids at the Open Houses. There may also be a parent meeting that PACT would want to be available to attend. We should plan to be at the Open House/All Learning event on Sept 2 with the Trifold Board and representatives to recruit and answer questions as well as invite people to the first PACT meeting of the year.	- Place to store Trifold Board? - PACT banner from drawers in Andrea's old room; Andrea to ask someone to put it somewhere always accessible for PACT (mailroom?) - Volunteers for PACT table Sept 2 - QR code sign and/or table at Open Houses on Aug 24, 25, & 26

Chair Updates	Lynde Fundraiser Casey: This Monday - Friday 20% of sales donated to PACT (Kate Barnard Lynde contact) Just have to show the the image of the Ticket to Green (on Facebook) Can purchase gift cards for later planting; PACT still gets credit for gift cards. Gift cards available in denominations of \$25. PACT gets 20%/ \$5 for every gift card. Mr. Reed sent out a text to parents with the Ticket to Green link and image during the meeting! Questions about where we advertise and how we get information to parents. Discussion about Peachjar or other ways to disseminate info. PTO/PACT info is allowed in Osseo district to go on Peach Jar. However, when Casey reached out to the office staff at MGMS, she was told that the middle school did not submit anything to PeachJar. Would it be possible for PACT to use it in the future? According to Peachjar info: emails are sent to parents thru Peachjar on behalf of Osseo Area Schools. "Only school-approved flyers are sent to you through Peachjar. If the flyer you are viewing is not accessible, please contact our flyer approval specialist at 763-391-7114 or thaom2@District279.org."	- Utilize Peachjar? Other ways to disseminate information more broadly and to capture parents' attention? - Casey to f/u with Lynde about fundraiser payment and verify how gift cards worked and how PACT can sell gift cards next year.
	Staff Appreciation Week Recap from Tara: Tara did an incredible job putting this together in a short amount of time and making a special week for staff. It is always hard to find volunteers; Tara said that over half of the volunteers were district staff members. There is still some difficulty with recognition of the name of PACT instead of PTO. Also difficult because people want to help, but don't know how to help or do not get the information about helping. Tara did reach out and try a variety of ways of communicating the needs. Even more specifics of ways people can help and reaching out to make everyone aware with multi-faceted communication is going to be key. Need to continue to work on creating a database of volunteers. Want to collect email addresses from Raptor to be able to utilize when need help for events like Staff Appreciation Week. It was hard to recruit help for Staff Appreciation Week, but Andrea has had an easy time getting volunteers for other events, likely because she	- Contact Mr. Reed about when Shannon starts and how/when we can contact her - Meet new volunteer coordinator, Shannon, and talk with her about volunteer database needs/desires - Sing-up for volunteer database and/or Raptor database at PACT table; via PACT FB page

	had access to volunteer databases. Next year, MGMS will have a volunteer coordinator at the school in the front office who is a school employee who will come to these meetings = Shannon Bain-Pautzeke. Hopefully Shannon can help us get access to the volunteer database. Idea for fall events to have people sign-up at the PACT table via Raptor to get people on the volunteer database. Only need Raptor for events held during school hours; do not need people to go thru Raptor to volunteer for after school hours. Conference Meals Recap from Andrea : Conference meals were a success from Cafe Zupa.	& website?
	8th Grade EOY Party - Andrea - Permits Food trucks are good to go and the prior concerns raised by Nutrition Services have been quelled. We have 4 food trucks that will be present at the 8th grade EOY celebration. Mr. Reed spoke with Nutrition Services. If students miss the regular lunch service, that is an issue for them and food trucks are a conflict of interest. However, this event will be after their lunch, so it is not a problem to have food trucks at the school for the 8th graders. Andrea was told by James that a permit was needed to have food trucks on site. Mr. Reed is not sure about that. Need to circle back to James. At Open House this year, Xavier does want to have 10-11 food trucks. Because it is outside of school hours, they will not need to follow the same rules and there will not be concerns we encountered with planning for the 8th grade celebration. All kids will get 1 free item and can buy additional items. Xavier has a spreadsheet of food trucks that don't charge fees or anything from his past work experiences.	- A Facility Request must be submitted through the Community Ed Portal's Facility Request site for approval for this event (Susie Cox - Facilities Scheduler) - Get spreadsheet of food trucks that don't charge from Mr. Reed? - Andrea said that insurance for inflatables is set up.
	Spirit Night/Fundraiser Fall Mr. Reed would like to do a movie night. Over near Lifetime in Maple Grove, there was a huge screen for a community event. Xavier reached out to a contact at the City of Maple Grove for movie screen information. Discussion about where to host a movie night in the fall. Mr. Reed suggests the parking lot. Could turn into a	- Fall movie night? Sell popcorn, candy, etc? - Ninja Night? Slick City? - Dine to Donate (including

	fundraiser by selling popcorn, candy, etc. Will want to get dates on the calendar early. Coordinate with Xavier for dates. Possible issue: Soccer books the whole field all fall and it is very buggy. We would have to reserve the space ahead of time. The district should get use of the space first over outside groups, but we have to be the first to reserve. Need to brainstorm some fundraising ideas for fall. Want to do something different and unique to differentiate from elementary schools. Please submit any ideas. Dine to Donates, Ninja nights? Slick City? Chick-Fil-A just contacted Casey recently and could be an easy Dine to Donate.. The Ninja event held in the fall 2 years ago was not clearly a fundraiser. The last big fundraiser hosted by PACT was a donate to donate event. The Advisory class that brought in the most money won a reward. Angel ran it one year and Laura did it another year. Participation was around 5% of the student body and approximately 20k was raised. In the past, picnic tables were purchased for kids to have a reward and choose friends to eat lunch with out there. Not sure these have been utilized. Discussion also about Cultural Displays not fully being utilized. Discussion on the importance of catching the 6th grade families when they come in to MGMS in the fall so they are ready to donate up front. These families are accustomed to fundraisers and donating money, so we want to keep that momentum going. Carryover of volunteers by getting database of volunteers from elementary feeder schools. Want to have a representative from PACT visit each feeder school PTO meeting next spring. MGMS students enjoyed and had a great time with Pep Rallies and Xavier wants to do more than one per year. He feels that the kids get motivated to work toward the Pep Rallies. Discussion about fundraiser where students just submit email addresses and phone numbers. Avoid PledgeStar and other ones who do this as middleman and therefore take a cut. According to Mr. Reed, speaking to what donated money goes toward is harder in middle school, but formalizing it through something like grants would be well-received by staff and those who donate.	Chick-Fil-A • Fundraisers to calendar • Have PACT member visit each feeder elementary school PTO meeting next spring to recruit incoming 6th grader families to PACT
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	Budget was approved on 9/22/25 per Meeting Notes. Question about reaching out to businesses in the community to donate? A couple of previous PACT members had relationships with corporations that would match contributions. Angel and Kendra's companies (former /currentPACT member) had matches in the past. Could have sponsors for things like a fall movie night. According to Xavier, Xfinity sponsored the City of Maple Grove movie night. Another idea would be to have businesses sponsor each of the three grades and each of the grades would get a t-shirt of a specific color representing their grade/class with their sponsor on the shirt. Not sure that this would be affordable for all students. According to Andrea's experience, T-shirts and spirit wear are hard to get buy-in from students because of the way the feeding and distribution of schools works. Previous efforts with shirts representing MGMS have not been successful. School spirit is a piece that Xavier wants to work on. Facebook posts that Xavier is doing are helpful. Pep rallies have received positive feedback, but less buy-in with Mustang-specific clothing or items. Getting businesses to sponsor events would be a possibility to consider. Darnita's son is going to be entering 6th grade next year. She is very good at communicating and would be good to help with movie nights. Likes doing videos and other social media posts. MGMS got a new camera and Josee Axberg is a contact point for this. Xavier wants to keep active with social media presence.	
	Volunteer Interest Fundraiser & Communications: • <i>Dorinda- Fall Fest</i>	• Connect with Dorinda about volunteer interest
	Treasurer Report • Budget Update (Pie Chart- great visual to share) • Next Years Budget (we will now have fundraisers) Reviewed but Lindsey was not present with records so Amanda could not audit. Plan a time before the fall meeting.	• Plan and schedule Audit
	Toolbox • Needs? Flyers?	• F/u on Student Toolbox info disseminated to incoming and

	According to Andrea, MGMS teachers got back to Lindsey with updated school supply lists for Student Toolbox. When the link is updated, Xavier mentioned that they have distribution lists. The Middle School version of Student Toolbox ships to home rather than to the school like it does for Elementary Students. People can pick and choose from the items on the Toolbox list; they do not need to order the entire box. So, for example, someone could just order a binder or just a calculator from the Student Toolbox. This flexibility might be more appealing to incoming families. It would have been nice to have Toolbox ready to go for the incoming 6th grade info night to be able to advertise and connect families, but it sounds like there are distribution lists to utilize to disseminate this info.	existing students • Make clear that families can order one or more items or all supplies from Toolbox
Upcoming	PACT 26-27 Set September meeting and future meetings <u>PACT meeting Dates for 2026-2027</u> September 21 Nov 16 Jan 25 April 19 All meetings at 6 pm Next year, the district is going to be using Microsoft Teams. Every PACT meeting can have its own Teams link and every meeting that link will change. Can record meetings and get a transcript if use Teams. Would need to have Xavier run the meetings through his Teams account. Forward meeting dates finalized at this meeting to Xavier (Kelsi sent email with dates to Mr. Reed on Thurs, May 21. Mr. Reed added Erika Unterseher to the email to have the dates added to the school calendar).	• Send out mtg invites, reminders, and link • Insurance • PACT Events • Budget for 26-27 • Surveys? • Schedule Board Meeting
Miscellaneous	Remodeling at MGMS has begun. The Media Center shows signs of getting started with remodeling because furniture and things have been moved and areas cordoned off. The Upper Staff Lounge (2nd floor Media Center) is being moved and redone. Volunteers for the Staff Appreciation events noted that the downstairs Staff Lounge has a sad atmosphere. It looks like it was recently painted, but there are random things in the room, old furniture, and lack of organization, comfort, and cheer. Everything in the Media Center is getting gutted, including the upper lounge. Xavier says there will be a brand new lounge on floor 2. Most teachers upstairs use the Media	• F/u with Amanda about what she learns from James

Center lounge (2nd floor/upstairs). Teachers on the first floor tend to use the downstairs teacher lounge. Unfortunately, there is not adequate space to have a staff lounge big enough to host all of the teachers. Because the upstairs Staff Lounge will be new, future food will likely be hosted in the first floor lounge instead of the new one upstairs. Question by Amanda if there are limitations or restrictions regarding the downstairs Staff Lounge? Specifically inquiring about things such as being able to get a new fridge, microwave, cabinets, couches, storage for collection of junk. There are a couple of vending machines in the lounge. Amanda would like to get businesses in cooperation with PACT to improve the lower teacher lounge. According to Xavier, James Wynn is the MGMS business manager and is the point person for construction. There are rules and red tape and James would know those. For example, to repaint, district painters need to be used and furniture likely needs to be district approved. There is a lot of red tape. There may be less red tape if PACT sponsors. PACT donated furniture or something might be an option. Adding shelving systems, sound machines to drown out noise from nearby cafeteria, pictures of staff and students, etc. Amanda will ask James what PACT can do to update the teacher lounge and what can't we do. Note from Tara that anything PACT donates to the school is owned by the district and the district can take and re-distribute things. Idea to add PACT emblem and businesses that donated items or money to a plaque or nameplate on the item donated. Cultural displays are not yet filled. PACT donated to cultural displays, but execution did not happen beyond the Native American one because there is a group that already meets and could coordinate that. Possibility of re-purposing those displays. Josee Truly (recent name change from Axberg) with the new camera at MGMS could add pictures to those displays or staff lounge. Talk also of using video camera to interview students and include in postings. Note that waivers of media release are needed to post pictures/video of students.

- Posting of Meeting Minutes- Casey emailed Erika to fw to the district
- How to communicate with Committee Leads; spreadsheet of contact info?
- formal Staff Request procedure and deadlines moving forward

Waiting for district to update website and post Meeting Minutes. With the school and the Mustang Memo, is there

	any way for parents to access the memo other than through email? Posting on Website like PACT posts their meeting minutes might be good! Xavier is going to take a deep diver with communication this summer and work on streamlining and improving communication.	
Meeting Adjourned	7:51 pm adjournment	
Upcoming Meetings	September 21, 2026	
Board Meeting Items	• Future meetings via Google, Zoom, or Teams? • PACT table at upcoming concerts • Make PACT shirts? • Dine2Donate/ Ice Cream Socials • Invite New MGMS (5th Grade) Parents... reach out to feeder elementary schools PTO's • Message PTOs from elementary schools that feed into MGMS • 26-27 Schedule Meetings, Insurance, PACT Events, Next Years Budget, Toolbox, Fall Movie Night/Spirit Night, Fundraisers, Surveys... • Where to make Meeting Minutes available for PACT members? • Bylaws require what in terms of Minutes? • When next Board meeting? • Packet for Teachers at beginning of year (include Request) • Packet for members • Schedule for meetings • Honoring achieving students (before school in auditorium?) • PBIS?? • Other class Facebook pages (missing current 6th grade)	