

Monadnock Regional School District
Annual Meeting - April 18, 1963

The Monadnock Regional School District of the school districts of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy held their annual meeting on Thursday, April 18, 1963 at the Monadnock High School Gymnasium.

Mr. Bradley opened the meeting at 8 p.m. and recessed until 8:24 p.m. until all voters could be seated. It was voted to put in the record that we met according to the warrant in the auditorium and adjourned to the gymnasium because of the overflow. Richard Lindberg was sworn in as assistant moderator. Mr. Bradley noted two changes in the warrant. Article 1 and Article 2, the choosing of a moderator and school board members, would be elected by ballot. The second change was the matter of auditors for the school district. Mr. Gardner Turner moved and the district voted to have the New Hampshire Tax Commission audit the books for the school year 1963-64. Further the district voted to elect by non-partisan ballot three auditors for alternating one, two and three year terms for the school year 1964-65 such election to take place at the 1964 district meeting.

At 8:35 the polls were opened for voting. The moderator explained the voting system and the district voted in the affirmative to cast their ballots in the designated ballot box.

Article 3. To see what sum of money the district will vote to raise and appropriate for the support of schools - -.

Mr. W. Ferguson of Swanzey moved we adopt \$1,215,816.13 as printed in the warrant in accordance with the budget as printed in the annual report.

Mr. Charles Shaw, school board member from Troy, amended article to read \$1,189,022.13, thereby adjusting the individual accounts as agreed upon by the board at their March 26th board meeting, and allowing the continuance of the same quality education as you have experienced to date.

At this point Mr. Bradley ruled that any motion to amend a particular item in the budget would be considered. He would not permit any debate. No objection.

Mr. Turner moved to amend the article to read \$1,112,816.38 but was ruled out of order by Mr. Bradley as the amendment pertained to the budget as a whole and not to an item.

A recess of five minutes was called for voting and the meeting again called to order at 9 p.m.

Mr. Bradley asked the voters if they wanted to consider the budget item by item as he proposed. Voice vote was not definite and after a show of hands Mr. Bradley was overruled.

Mr. Turner moved to amend the motion on the floor to read \$1,112,816.38.

It was moved that each speaker be allowed no more than three minutes. Voted down.

Mr. Bowman said the school could not operate on the budget suggested by Mr. Turner and he quoted the cuts (totaling \$104,729) reported at the board meeting on April 16 that would be necessary to meet Mr. Turner's figure.

Mr. Watkinson asked Miss Webber to explain to the voters where she felt cuts could be made and what her total cut was. She agreed a cut back to \$1,112,000 would jeopardize education and proposed a cut of from \$55,000 to \$60,000 which she felt could be done without hurting education.

Mr. Marshler of Swanzey asked how we could hold the line on last year's budget if we were getting 80 to 90 additional students.

Mr. Carson of Fitzwilliam asked if we were getting these additional students would we have to increase size of school, athletic facilities, buses, janitors, etc.

Mr. Hanrahan of Swanzey called on the administrators to speak. Mr. Clark said if the budget was cut back to \$1,112,000. he didn't see how they could give the children the education they had this year. He spoke of the the enthusiasm in the school this year. Mr. Hewitt spoke of grades 1 through 6, the disadvantage of overloaded primary classes, the elementary French program and music program including free instrumental instruction. Mr. Furlong spoke of a staff that would be hard to duplicate and told that the budget had been cut twice before presented at the public hearing. He feels within two or three years MRS will be able to show records not seen before in the state.

Mr. Cleveland of Fitzwilliam said it was not a question of what the people are willing to pay but what they are able to pay and reminded that these people had been instrumental in getting the cooperative in the beginning.

Mr. Bonner of Swanzey hoped the Board's budget would be accepted so that good education would be maintained.

Mr. Watkinson felt at 10:05 the people had made up their mind and moved to have the amendment brought to a vote.

Mr. Hackler reported Governor King had remarked on our excellent high school and asked the people to think twice before cutting the budget.

Mr. Powdermaker of Gilsum said we owned the school and must pay for it. He said the school was not in a position to hold the line any more than are federal, state and local governments.

Mr. Wells noted his faith in the school board.

Miss Webber, school board member from Fitzwilliam, amended article to read \$1,157,000.

Dr. Paul of Troy said our first step was to educate the children and secondly, because of our low tax base, approach Concord for help. Mr. John of Swanzezy agreed we should have some progressive legislation in Concord to help education. Mrs. Kimball of Troy feels education needs to be increased, not decreased. Mr. Lepisto feels people should rely onnine rather than one person. Mrs. Roberts of Sullivan cited the poorness of her town and lack of a tax base.

Mr. Carson feels people are either for the Board's proposed budget or last year's budget and he amended article to read \$1,112,816.38.

Mr. Durham of Swanzezy felt the middle budget of \$1,157,000 a good choice and suggested the vote be taken.

Amendment 4. \$1,112,816.38 Voted in the negative.

Amednment 3. \$1,157,000.00 Voted in the affirmative by a show of hands.

Mr. Bradley declared the sum of \$1,157,000. to be appropriated and raised for the support of schools.

Article 4. It was moved and voted that the District raise and appropriate the sum of \$1,600. for the purpose of installing one gas stove and two bake ovens at the Cutler School.

Article 5. It was moved and voted that the District authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

The meeting was adjourned and the polls closed at 10:50 p.m.

Election results were as follows out of 915 ballots cast:

Moderator: Homer Bradley elected with 630 votes

School Board Member from Roxbury: Madelene Robinson with 866 votes

School Board Member from Swanzezy: Lee Bowman elected with 396 votes
(Alden Clark 343 votes)
(Donald MacFarlane 137 votes)

School Board Member from Troy: Donald Austin with 460 votes
(Charles Shaw 403 votes)

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - April 16, 1963

The Board met at the Supt. office on April 16. Present were Messrs. Clark, Bowman, Hewitt, Wyman, Whitney, Calhoun, Dunham, Shaw, Pride, Callahan, Mrs. Robinson and Miss Webber. Mr. Hipple represented the Sentinel and several citizens from Fitzwilliam, Troy and Swanzey attended.

A letter from Mr. E. J. Kingsbury to Mr. Bowman was shown to the Board in which Mr. Kingsbury noted "our donation to your school is one of the most satisfying ones we have ever made."

The minutes of the April 3 meeting were read and accepted.

Mr. Calhoun reported that the Science Department wanted to set up an outdoor lab and nature center. He requested authorization of the board for him to sign for ground survey maps to be made of the area by the Soil Conservation Department, at no cost to the district. Mr. Clark read a letter from Mrs. Vollertson of the Biology Department relative to this matter. Mr. Dunham moved and the Board voted to have Mr. Calhoun sign the necessary agreement for the Soil Conservation Department to supply ground survey maps of this area.

Mr. Clark asked that each board member be responsible for notifying checklist supervisors to be present at the annual meeting on April 18. It was decided they and the clerk should be at the school at 7 p.m.

Mr. Clark reviewed the procedure: there would be one entrance, that of the side next to the cafeteria, and there would sit the checklist supervisors to hand out ballots. People would then proceed to gym where chairs would be set up. School board would sit up front. There would be four ballot boxes and the moderator would recess the meeting for voting and leave polls open during meeting and after close of meeting. Visitors will have to have permission to attend and will remain in a classroom until meeting begins, then will be escorted together into the gym.

In answer to one board member's question, the budget allows for two supervisors from each town, but one is permissible.

Ballots will not be unsealed until presented to the supervisors on April 18. The meeting will open at 8 p.m., the warrant will be read and then a recess for voting. School board members, except those running for re-election, will count ballots.

It was reported that inspections of lunch programs showed that Sullivan needed wrapped straws for milk or a straw dispenser, Mt. Caesar needed more attention to the laboratory and a thermometer in the refrigerator and the high school needed wrapped straws or straw dispenser.

Mr. Bowman reviewed the Building account, copy of which was distributed to board members. There was a question on Engelhardt's July budget figure for gym seats. It was stated that the May 1962 budget had shown \$8,567. The increase on the land item was explained as pump expense, the well, putting in a submerged pump, wiring pump, running lines from tank to boiler room, clearing trees and pulling stumps and removal of debris.

The increase in movable equipment under Tilden's share was explained as changes in furniture and additional shelving. Miscellaneous supplies include pencil sharpeners, drapes for health room, equipment for health room, maps, duplicators, mirror, pump for treating water from well, safe, copier, towels and miscellaneous freight.

The Administration and Contingency item included salary of Mr. Alexander, the Clerk of the Works, insurance on building before it was finished, legal fees of Mr. Bradley.

Because of the feeling of some voters that the budget should be cut back to the 1962-63 figure of \$1,112,816.38, Mr. Bowman presented the following cuts he felt would need to be made in order to achieve such a budget:

210.3	\$5,500	special teacher	210.3	\$4,500	Elementary Phys. Ed.
1010.1	7,250	salaries	290.2	250	Travel for above
1026	800	equipment repairs	210.3	4,500	Elem. teacher Troy
1030	4,143	supplies	210.3	4,500	one high school teacher
	150	insurance	290.3	1,500	conventions
	166	equipment	230.1	5,000	Elem. & H.S. supplies
	795	medical supplies	215	500	textbooks
1267.1	315	office equipment	220.	3,000	library and A.V.
.2	1,756	elementary	1267.	2,000	capital outlay for equip.
	76	equipment repairs	210.3	14,000	3 additional teachers
725.2	1,115				
.1	225.			<u>26,794</u>	
210.3	5,300	Elementary French			
290.2	1,000	Travel for above		\$104,729	total cut
210.3	4,500	Elementary music			
290.2	864	Travel for above			

Mr. Shaw reported he and Mr. Furlong had gone over the budget and arrived at a cut of \$77,000 which they felt would jeopardize education.

Mr. Shaw noted that two corrections should be made to the annual report, namely the revised budget figure of \$1,189,022.13 and the decrease in anticipated revenue by \$9,000. Mr. Clark suggested the original budget figure of \$1,215,000 be amended at the annual meeting. Mr. Shaw asked if the board stood for the \$1,600 item for kitchen equipment. Mr. Clark replied this was a special article and up to the voters. Mr. Clark advised there would be yes and no and blank ballots for the budget vote.

There followed some questions from the citizens present. It was asked where the increased budgets would stop. Mr. Clark answered he felt 1963-64 was the big bulge plus the fact that \$68,000 was turned over to operational budget for 1962-63. Mr. Shaw noted because of 62-63 surpluses and balances, future budgets should be restricted to normal budget increases, approximately 10%.

April 16, 1963

Page 3

Mr. Ripley asked why the per pupil cost in MRSD new budget was \$600. as opposed to \$520. in Keene. Mr. Clark explained Keene's figure did not include transportation. Without transportation MRSD figure would be \$488. Mr. Ripley pointed out the Interim Commission had said a tax in support of schools of over \$15. would be excessive. MRSD currently is \$26. and will be \$31. if new budget accepted.

It was asked who made up the salary schedule and why were women to be equalized in one jump.

Mr. Shaw said the board was taking a stand on the \$26,000 cut so the people themselves could decide what aspects of education would be hurt.

It was asked if the play area expense had been spent before it was budgeted. They were told it was in the original balance. Miss Webber stated the May 1962 Engelhardt budget had totaled \$2,191,000 but stated it did not include \$47,000 for athletic field. It was said this area was awarded to MacMillin on June 20, 1962 and on July 2 Engelhardt showed it in his budget. Mr. Shaw said in the original bid we asked for alternate on track as we had planned to have an athletic field.

The opinion was expressed that after the board members had attended so many meetings, the leadership regarding the budget should come from the board rather than the voters.

Mr. Lapisto and others expressed their opinion that athletics should not be dropped from the program. It was felt by the citizens and the board agreed that direct answers should be given to all questions from the voters.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - April 3, 1963

The School Board met at the Superintendent's office on April 3. Present were Messrs. Clark, Bowman, Hewitt, Fride, Furlong, Calhoun, Whitney, Shaw, Callahan, Dunham, Wyman, Mrs. Robinson and Miss Webber. Six citizens from Fitzwilliam and two selectmen from Sullivan also attended the meeting and Mr. Hipple represented the Sentinel.

Mr. Clark said that Mr. David Chman, who represents the Gideon Society had requested that the Society be permitted to present pocket Bibles to all fifth and sixth graders in the district. This had been done in union #38. The School Board voted to accept the offer of the Gideons to present pocket Bibles to the students who had parents' approval as long as the presentation did not interfere with school time. Notes should be sent home informing parents of this.

Mr. Hewitt presented a complete report on the work that should be done in the elementary schools this summer. He listed repairs and cost of repairs. The custodial staff will do the labor. Since the budget does not allow for all repairs, repairs will be done on a priority basis. Mr. Hewitt will report at future meeting those things which must be done this year. It was suggested that 1/4 of the work be done and an allowance left for emergencies during the school year. Mr. Calhoun was asked to check on the boiler at the Gilsun School for safety, and make arrangements to have the state fire marshall, Mr. Callahan, inspect the school and submit a report as soon as possible.

Mr. Hewitt passed around the Sentinel article on the French program in the elementary schools. Mr. Paquette of the State Department said we had one of the best such programs in the state under a well-qualified teacher.

Mr. Furlong reported that Mr. Quimby had visited the high school to go over the minimum standards and felt we were meeting the qualifications of a comprehensive high school. He talked to the principal and department chairmen and seemed pleased as far as the curriculum in the school was concerned.

On April 2 there was a meeting for the "Dollars for Scholars" program. Workers are organizing the district towns and on April 15 will have a house to house canvas hoping to collect \$1. from each home. This will be a scholarship fund for Monadnock, Keene and Marlboro, and all sending towns to Keene.

Dr. Ritch asked Mr. Clark to meet him in Concord and they reviewed the '63-64 budget. Mr. Hewitt accompanied Mr. Clark. Dr. Ritch feels that budget is a local affair but felt the budget all right. He did feel Mr. Clark should have had 62-63 recapitulation ready.

Mr. Clark reported that the printer hoped to have the annual report ready within the week.

Mr. Shaw reported that he attended the Sullivan meeting on April 2. Mr. Bennett, selectman from Richmond, told of a teacher advising students to have their parents vote for the budget or they would lose out. Mr. Clark suggested that Mr. Furlong and Mr. Hewitt ask their teachers not to discuss the budget vote with students.

Mr. Turner, on behalf of other selectmen, asked Mr. Clark if a few board members could meet with a few selectmen to discuss budget. Later during the evening it was decided not to have another board-selectmen meeting.

Mr. Bowman has met with Dr. Ritch who is upset over the budget controversy.

Mr. Bowman reported that the Kingsbury Machine Company was sending a letter to the Board stating they are pleased with the handling of the Kingsbury Fund. This letter was not solicited. Mr. Ilg of Fitzwilliam asked for specifics regarding this fund. Mr. Bowman reported that \$45,000 was given to be used in Industrial Art Department thus releasing \$36,000 for mechanical drawing, commercial and 75% of balance for library. Mr. Ilg asked if library was equipped as it should be and if not how long would it take. Mr. Furlong stated the library had one-third of what it should, 3,000 volumes. Mr. Clark said the \$1,000 in the budget was all that was available for library at the moment but mentioned possibility of other funds, perhaps even from Kingsbury. Mr. Turner asked what happened to \$26,000 budgeted originally for library. At this point Mr. Shaw urged that the board go over recapitulation of bond issue and report figures to the newspaper for the public's edification and defer any discussion until all facts and figures were available. Mr. Bowman said athletic fund of \$47,000 was in original plans but in order to expedite building, athletic plans had been taken out and then put out for bid later separately.

Regarding estimated revenue for 1962-63, Mr. Bowman stated perhaps the board had erred in not putting the \$43,000 NDEA and \$25,000 interest in the capital fund.

It was found that anticipated revenue for '63-64 was reduced by \$9,000 as Concord based town taxation on \$110,000 instead of \$102,000 state aid. Anticipated income for 1963-64 will be \$47,000 less than in 1962-63.

Mr. Calhoun has written a letter to the Sentinel asking the people to appeal to the legislature for help from the state. He feels it is not fair for rural districts with limited tax base to have to accept a second rate school. The State Board should advise this school board as soon as they know a school aid bill is coming up.

Mr. Clark feels board should make decision on the \$26,000 cut whether to offer it at annual meeting or stick to original figure. Mr. Shaw moved and the board voted that they stand with their 1963-64 budget as revised to approximately \$1,190,000. thus insuring the continuance of the quality of education in existence since the creation of the MRSD. The voters of the district who established the educational program are thereby assured of their right to raise or lower the quality of education by raising or lowering the appropriation. The vote was 9 in favor, none opposed, 1 (Miss Webber) abstained.

Respectfully submitted,
Elizabeth T. Massin, Clerk

Monadnock Regional School Board
and Selectmen Meeting
March 29, 1963

The School Board, Town selectmen and interested citizens met at the Mt. Caesar School on March 29. Present were Messrs. Furlong, Dushan, Pride, Hewitt, Wyman, Calhoun, Clark, Bowman, Shaw, Callahan, Whitney, Mrs. Robinson and Miss Webber. Our legal counsel and moderator, Mr. Homer Bradley was present. Mr. Hipple represented the Sentinel and Mr. Shovan represented WKPK. Selectmen present were Messrs. Whitney and Bennett from Richmond; Messrs. Hackler and Wells from Swansea; Messrs. Longover and Raitto from Fitzwilliam; Mr. Sumner from Roxbury; Messrs. Abare and McKay from Troy; Messrs. Dube, Swett and Turner from Sullivan; Messrs. Tillson, Turner and Ballou from Gilsam; and Messrs. Britton and Clark from Surry.

Mr. Bowman reviewed the budget and announced the cuts that had been made at the School Board meeting on Tuesday, March 22. He explained how the interest payment could be cut and totaled the cuts at \$26,794. putting the total budget at \$1,189,022.13. He advised the selectmen the School Board felt these cuts would least hurt education. Mr. Bowman pointed out that the small towns are getting more in their elementary schools this year than they did last. If further cuts were made elementary French, music, interscholastic sports, etc. would be affected.

Comparison to the Keene budget was made:

Keene - 2.8%	administration	MR - 2.1%
61.4%	instruction	53.7%
4.9%	transportation	9.4%
11.4%	operation of plant	8.7%
5.8%	Fixed expense	5.0%
2.1%	student body	1.2%
10.1%	capital outlay	19.9%
1.5%	Adult education	-

Mr. Turner noted that for every \$1,000 of equalized valuation the Monadnock Regional District must raise \$31.15 in taxes as compared to \$18.60 in Keene and \$16.50 state average. He said the selectmen would like a budget the towns could live with until some state aid is forthcoming.

There was some discussion on the presence of a Sullivan citizen at the March 22 school board meeting. Mr. Bowman advised that all board meetings were open to the public.

Mr. Calhoun asked if Mr. Turner was the spokesman for all the selectmen. Mr. Turner invited he take a poll but the subject was dropped.

Percentage increases per year in the Keene district were given as follows: 1959-60, 5.6%; 1960-61, 12.2%; 1961-62, 3.8%; 1962-63, 8.1%; 1963-64, 7.5%. MR 1963-64 budget is 6.8% over 1962-63 operation.

Selectmen noted that actual operation expense was \$138,000. over 1962-63 budget due to decrease in principal and interest payments. Mr. Clark noted a \$76,205.75 increase over last year's budget (with the \$26,794. cut) and a decrease of \$37,192.71 income (\$258,307.99 estimated income 1962-63; \$221,115.28 estimated income 1963-64). Mr. Bowman pointed out that there would be more students both in the high school and elementary schools.

The matter of auditors was discussed at length. Mr. Bradley said the cooperative school law says nothing about auditors although it states that school board members and moderator must be elected while the clerk and treasurer are appointed. At the annual meeting nominations for auditors will be made from the floor. They cannot be put on ballot until the district votes to have them on the ballot. There will be an article in the warrant to have auditors elected on ballot system for the year 1964-65. The School Board followed the advice of Mr. Bradley in the matter of the auditors. Auditors (2) are paid \$25. each.

When Sullivan selectmen spoke of the estimated 1961 budget as \$772,000, it was pointed out that an extra shop and agriculture shop had been added and 2,033 students instead of estimated 1,779.

Mr. Calhoun gave figures of number of students taking the various courses. (See minutes March 26.)

Teachers' salaries were discussed and it was again pointed out that five new teachers were needed, a single salary schedule was replacing a dual and teachers from other towns must be brought on to the Swanzey salary schedule.

Mr. Clark repeated the anticipated income figures given at the March 22 meeting.

The question was asked "Where did the money come from for the chorus and band to go to Maine." This trip was self supporting.

Mr. Bowman stated that Swanzey's cost would have been more if they had not been in the cooperative.

Mr. Bowman explained the cuts relative to teachers' salaries. Mr. Shaw explained reason for a salary schedule and that majority of teachers want a schedule. Most towns have a schedule, a few have a merit system. The Board feels teachers should be brought onto schedule as soon as possible.

Mr. Summer from Roxbury asked why we had to keep up with Keene. Mr. Bowman said that when first talking of the cooperative Swanzey children going to Keene wanted as broad a program as Keene, including varsity sports. He pointed out that because of the broad program there were fewer dropouts than previously and asked Mr. Furlong to mention specific cases.

A selectman from Richmond asked why the raise in student activities salaries. Mr. Clark explained the survey he had used in arriving at coaching fees. He said that coaching salaries totaled \$6,200.

It was asked if it was the opinion of the Board that the budget could not be cut further without hurting education. The Board replied that was correct and stated further they did not recommend the \$26,794. cut.

It was asked if the 1962-63 budget were maintained would it be necessary to raise \$65,000. more. The Board replied yes but there would be some changes in percentages in the towns.

The selectmen asked about the Kingsbury Fund that was to release money for the library. Their grant of \$45,000 released \$34,000 for other purposes. \$7,000 additional was used in the shop area, \$3,900. was used in mechanical drawing room, \$8,000 was used in commercial area and 75% of the balance or approximately \$10,000 would be used in the library. \$28,900 of the amount has been expended and commitments exist against the \$5,000 balance.

Mr. Turner asked why the athletic fund was not made public and the income from this fund shown on the budget. Mr. Shaw answered that many schools keep their athletic fund separate and do not show it on the budget.

Mr. Raitto asked why the Board had not sent recapitulation of budget in answer to Fitzwilliam selectmen's letter. Mr. Bowman said it had not been available at that time.

Mr. Bowman stated the board would be glad to answer any questions posed by the selectmen or citizens of the towns.

Some of the selectmen reiterated that the budget was more than the townspeople could afford and asked if the Board could hold up increases until more state aid was forthcoming.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting, March 26, 1963

The School Board met at the Superintendent's office on March 26. Present were Messrs. Bowman, Wyman, Calhoun, Shaw, Callahan, Whitney, Clark, Hewitt, Furlong, Mrs. Robinson and Miss Webber. Mr. Hipple represented the Sentinel and Mr. Ganley from Sullivan attended the meeting, the first citizen to sit in on a district board meeting.

Minutes from the March 6 meeting, March 18 meeting and March 22 meeting with selectmen were distributed and passed.

Mr. Clark noted his displeasure over the meeting with the selectmen. As host of the meeting, he felt it was the Board's place to issue a press release and not the selectmen's, as it happened. The Sentinel's Mr. Gagnon had contacted Mr. Bowman to give him the gist of the selectmen's release. Mr. Bowman was displeased with the comparison to Keene as it was not at all pertinent. Mr. Shaw suggested, and the board generally agreed that Mr. Turner was appealing to the emotions of the people, perhaps for political reasons. The board did not feel Mr. Turner was speaking for all the selectmen.

Mr. Shaw restated projected figures presented for the 1960-61 budget before towns entered the cooperative as \$377. per pupil as compared to \$490. per pupil for 1963-64, indicating a 30% increase in four years. This is in contrast to Mr. Turner's figure of a 60% in two years.

Comments from some of the board members: Mr. Calhoun says their selectmen feel optimistic about Gilsum's getting the state aid and therefore the townspeople do not consider the budget situation so serious. Mr. Wyman does not feel Mr. Turner is expressing the feeling of the majority of Sullivan townspeople. Mr. Bowman does not feel there is much antagonistic feeling in Swanzey. Mr. Callahn has talked to Troy people who are very unhappy and disregard the "quality education" idea. Mr. Shaw says some feel the cost of education is high but feel it entirely worthwhile and are willing to spend their money this way. He feels, however, that the townspeople in Troy in favor of the budget, are in the minority. Mr. Whitney said his selectmen feel there is \$25,000. fat in the budget.

From here on the board decided to go into executive session and after the meeting will form a release for Mr. Hipple.

Mr. Clark reviewed the budget item by item and the board agreed on the following cuts:

110 - Cut board members' salaries \$100 each	\$1,000.
190 - Superintendent's convention	200.
(Professional subscriptions adds to "quality")	
(N. H. Board dues - no action without Mr. Dunham)	

- 210 - (If one elementary teacher were cut @ \$43,00 overflow from Troy could be sent to Fitzwilliam or first three grades could be in one town and 4, 5, and 6 in the other town. Board felt the voters should decide. Miss Webber did not feel there was any controversy over the five new teachers and opposed cutting one. Mr. Clark did not feel re-organization should take place this year. It was noted that voters had previously been told elementary students would not be moved.)

Principal's secretarial help (from \$2,000 to \$500) \$1,500.

3rd guidance counselor 1,500
(Guidance person leaving and Mr. Shaw asked if replacement could be hired without experience at a lesser salary and serve as apprentice. It was also asked if they could do without a third guidance person. Miss Webber and Mr. Bowman felt a third guidance counselor was needed.)

\$24,000 needed for 5 new teachers reduced to \$22,500. 1,500.
(Mr. Shaw suggested cutting this amount and obtaining less experienced teachers. This would give lee-way of 5 years experience for the 5 new teachers.)
(Mr. Furlong feels an experienced English teacher is needed and Miss Webber feels experience is needed in a first grade teacher.)

215 - Textbooks - no cut in elementary because of new programs 929.

220 - Audio visual 595.

(Mr. Clark wants money for library books. Reference books needed. Mr. Callahan asked about Kingsbury Fund and Mr. Clark reported approximately \$10,000. had been spent for library books. Dr. Engelhardt had budgeted \$26,000. Mr. Shaw asked if \$1,000 was enough.)

Charts and maps (Increase in budget due to unrealistic figure past year. Every classroom should have globe and flat map.) 100.

230 - Cut out archery in phys. ed. (Keep in tennis. Do archery another year. Both have carry-over value.) 336.
(Tennis courts will be open to public during summer.)

(Industrial Arts need extra type to take place of worn out type and so more students can work at same time. Organizations that do printing buy their special type which can in turn be used by students. Mr. Callahan asked what the commercial and educational value was of graphic arts program. Good, more valuable than wood-working which has been cut back.)

Mr. Furlong presented some figures regarding number of students taking various programs. The Board recommended that these figures be released to the public:

157 boys taking four-year industrial art course	
139 girls taking home ec	
241 taking commercial	
400 taking math	
312 taking science	
400 taking social studies	
206 taking foreign language	
95 taking art	
141 taking music	
43 taking agriculture	
230 - Testing supplies necessary	
Contracted services such as tutoring, TV, Rinehart writing system. This latter includes materials, teachers' hand-books and supervision once a month in the classroom.	
290 - Principal's office	200.
Guidance	89.
Travel for department heads	300.
Travel, guidance	150.
Principal's convention	200.
Commercial "	60.
Guidance "	200.
Home Ec "	100.
Industrial Arts convention	60.
Mathematics convention	150.
Music "	130.
Phys. Ed. "	50.
Science "	100.
Social Studies "	100.
Professional books	100.
Elementary principal	125.
Elementary teachers	100.
Workshop	100.
Professional books	150.
610 - Raises for janitors, \$50. for part time janitors	150.
Troy janitor, error shown on budget sheet	100.
Misc.	200.
630 - Supplies in Troy	100.
Supplies in Swanzey	100.
635 - Police, garbage, plowing snow, mowing hay	
640 - Heat includes gas this year	
645 - Telephone in high school, do away with private line in guidance office and elementary telephones cut	400.

March 26

Page 4

690 - Janitors' workshop	100.
710 - Head custodian	6,000.
735 - Contracted service for repairs to school buildings <u>Add</u> (Before next school board meeting get list of things needed to be done in elementary schools and get a figure for cost.)(Suggestion that two teachers could be hired to do maintenance work in the summer.)	2,000.
975 - Gas for elementary hot lunch.	600.
1000 - Mr. Clark did survey of MRSD compared to other schools regarding coaching salaries. Feels athletic program has helped many children. No cut.	
1030 - Cheerleading supplies	135.
Football supplies	100.
Basketball "	100.
Biddy league	350.
Girls' sports	100.
Baseball	100.
Elementary phys. ed.	200.
1090 - Football clinic	100.
Girls' convention	100.
Track, etc. clinics	250.
1267 - Equipment, chair	35.
File	60.
Target stand	50.
High school instructional equipment, i.e. cameral, lab. cart, microscopes	500.
Elementary instructional equipment	200.
Incinerator for Sullivan	100.
Lawn mower for Gilsum	75.
1371 - Interest on Kingsbury debt	8,140.
Total	<u>26,260.</u>

Mr. Shaw suggested giving voters three choices, namely:

1. the new figure with the \$26,260 cut.
2. separate article to put back the \$26,260.
3. Appropriate for fifth new teacher.

It was decided to write letters to selectmen in each town to inform them of the approximate \$26,000 cut and advise them of the Board meeting on March 29 to which they are welcome to attend. At this meeting the Board will decide how the budget is to be presented at the annual school district meeting.

Respectfully submitted,
Elizabeth T. Massin, Clerk

Monadnock Regional School District
School Board and Selectmen Meeting
March 22, 1963

The Board met at Mt. Caesar School on March 22 at 7 p.m. prior to their meeting with the district selectmen. Present were Messrs. Callahan, Wyman, Shaw, Whitney, Dunham, Pride, Calhoun, Bowman, Clark, Hewitt, Furlong, Miss Webber and Mrs. Robinson.

Mr. Bowman went over the agenda for the 8 o'clock meeting with the selectmen. Mr. Clark reported that the press would not be present since he regarded this meeting as executive session, a meeting with selectmen and not a public hearing. It was decided that after the meeting the school board would arrange a press release. Mr. Bowman would ask the selectmen their opinion of what should be released.

At 8 p.m. the School Board and the selectmen met in the cafeteria. Mr. Bowman opened the meeting and asked the selectmen and board members to introduce themselves. Selectmen present were: Messrs. Whitney and Bennett, Richmond; Messrs. Hale, Abare, McKew, Troy; Messrs. Clark and Britton (town clerk), Surry; Messrs. Longever, Raitto, and Tommila, Fitzwilliam; Messrs. Hackler, Wells and Smith, Swanzey; Messrs. Turner, Dube and Swett, Sullivan; Messrs. Russell, Duplissee and Summer, Roxbury; and Messrs. Tillson, Turner and Ballou, Gilsum. Mr. McFarland, Taxpayer's Association, Swanzey was present.

Mr. Bowman said the board would explain the most controversial items and questions would be invited from the selectmen afterwards. He reported that the annual school district report would be out in about two weeks and read the index of this report.

Later in the meeting it was strongly urged that the 1964 annual school report be made available before the public hearing for the 1964-65 budget.

Mr. Calhoun told the selectmen the objectives of the MRS D and assessed progress made to date, namely the uniform approach in grades 1 through 12, a high school designed to fit the needs of all students, both college and vocational, and a school board that had put forth a most cooperative effort.. He told of department heads who had been attracted, not by salary alone, but by the opportunity to develop their own departments, and of the enthusiasm throughout the school.

Mr. Shaw enumerated the budget items that would be discussed, namely 210, 220, 610, 710, 725, 1010, 1030, 1267, 230, 290, 640, 630, and the athletic fund, these being the most controversial.

Mr. Dunham explained the teachers' salaries and increase of \$68,949 due to:

1.	Increase in salary schedule	\$29,205.
2.	5 new teachers - 3 high school, 2 elementary	23,900.
3.	Increases due to changes in bookkeeping (1962-63 figure over federal aid, 1963-64 gross figure and federal aid will be reimbursed)	
	Home Ec and Agriculture	5,601.
	Guidance director	1,750.

4. School clerical help
(\$1,100. raises and \$1,280 increased help) 2,380.
5. Salary adjustment 6,113.
(adoption of Swanzey salary schedule in
1962-63, agreement with other town teachers
to raise them to schedule over period of
3 years with maximum raise of \$500.)

Mr. Dunham said his committee of Mr. Callahan and Mr. Pride worked with teachers on revision of schedule which was accepted by teachers and school board. The salary figure represents .568% increase and Mr. Dunham said it was comparable to Keene, Winchester and Hinsdale.

After the salary discussion, Mr. Turner of Sullivan requested that questions be asked after each item and the Board agreed.

Mr. Furlong explained the need of three additional high school teachers due to enrollment increase of 80 students and more courses being offered. In 1963-64 each student will be taking average of 5 academic classes as compared to 4.6 classes in 1962-63.

Mr. Hewitt explained the need of two additional elementary teachers due to increased first grade enrollment in Swanzey and Troy. He reported that 20 is the optimum number in first grade and 25 the maximum. Two additional teachers would permit Troy and Swanzey first grades to have just under maximum.

Some questions that followed were:

If some towns lose students, and others gain, will percentage share decrease and increase?

Yes, formula 1/2 ADM and 1/2 valuation.

Is it good to have three grades together as proposed for Troy?

This is the ungraded system, something schools are coming to.

How many teachers will be on schedule with this salary budget?

21, and 58 will be off.

What is comparison between Hanover schedule and MRSD schedule?

Starting with BA	\$4,300 MRSD	\$4,600 Hanover
In 8 years	6,200	6,300

Comparison to Keene?

Starting with BA	4,300 MRSD	4,300 Keene
in 10 steps	6,235	6,192 in 11 steps

Are the following income items, received in 1962-63, not to be received in 1963-64: \$43,000 NDEA, \$25,000 interest on short term loans, \$28,000 capital reserve - total \$96,000?

They will not be received in 1963-64.

What has been spent to date?

\$1,112,816.38 budget

769,185.13 spent to March 20

343,631.25 balance - committed within \$3,500. one way or other

How are teachers paid?

26 payments, all figured in the budget.

What is anticipated income?

\$ 7,351.00	Federal aid for Guidance, Agriculture, Home Ec
110,352.59	State foundation aid
76,411.69	State building aid
5,000.00	Driver training
2,000.00	Special education
7,000.00	Tuition
<u>9,000.00</u>	Difference in estimated state aid from 1962-63.
221,115.28	*\$4,000.00 Anticipated tuition difference from 62-63.

If \$1,215,816.13 budget approved, the increase in taxes to be raised is \$168,000.

Do you feel that with this increment you have top quality education?
Are teachers being paid for their years service rather than their ability?

No teacher is presently on tenure.

Does the school send out bids for supplies?

Yes, on expendable items.

Who can use school facilities? Is there a rental fee?

Any town organization may use the high school without fee but paying for janitor service and policing. There is a schedule of rental fees for other organizations.

Explain about gate receipts.

Receipts:	\$ 837.95 locks
	2,588.20 sale of gym suits
	<u>6,595.06</u> game receipts, dances
As of March 1	10,021.21

Expenditures:	546.10 Team travel and meals
	786.30 officials
	462.00 police
	626.00 Films of games, repair of equipment
	4,811.83 Gym suits
	485.47 Athletic awards
	625.29 Medical expenses over and above insurance
	<u>475.41</u> Coke and popcorn, etc.
	8,818.97

Balance March 1, 1963 \$364.28

Locks will be returned to school and \$1. returned to students.

Who audits the books?

Citizens of Swansey.

Will not hiring a head custodian hamper education?

Yes. Mr. Pride enumerated the duties of this person as follows:

Would supervise janitorial staff, set up schedule of maintenance for all schools in district and supervise schedule, coordinate all services in all schools, train subordinates, have working knowledge of various services and equipment in district or know where to get the service, order material. Mr. Clark reported in 1960-61 \$7,144. was spent on contracted services, in 61-62 \$7,569.

Will Australian ballot system be used at annual meeting?
Yes, for election of officers.

What towns file for school board members? Will whole district vote?
Swanzy, Troy and Roxbury. Yes.
(Suggested that perhaps it should be changed so that each town votes for its representative.)

Are polls open during the day? No.
When will warrant be posted? 14 days prior to meeting. Warrant read.

The selectmen emphasized that the tax base in the MRSD area was largely private dwellings and very little industry. They want to maintain quality education but fear if the proposed budget is presented at the annual meeting, the taxpayers will not accept it. They suggested the Board consider a cut that would be intelligent rather than risk an unfortunate cut by the voters. When asked what the cut should be, they would like to have the Board live with the 1962-63 budget.

Mr. Shaw explained that the superintendent and his staff present a budget and the Board tests it. The administration had justified to the Board that all increases were necessary to continue quality education. He asked the selectmen if they felt sacrifices should be made rather than chancing a cut at the annual meeting. The selectmen said they had worked hard to sell the cooperative to the people but they doubted they could sell the increased budget.

At the close of the meeting, the Board advised the selectmen they would take the budget under advisement at their meeting on March 26 and inform the selectmen of the outcome. If the budget stands as now, all would be in favor of a second public hearing.

The Board decided not to make any press release to the Sentinel.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - March 18, 1963

The Board met at the Superintendent's office on March 18. Present were Messrs. Clark, Bowman, Hewitt, Calhoun, Furlong, Dunham, Wyman, Shaw, Callahan, Fride and Miss Webber, Mr. Whitney.

The clerk signed the notices to voters of filing for candidacy for election at the annual school district meeting. These notices were passed out to board members to be posted on Saturday, March 23. Filing starts on March 26 and ends on April 9.

Mr. Bowman read a letter written to the board by Fitzwilliam Selectmen inviting the board to attend a special meeting in the Fitzwilliam Town Hall on March 19 to go over the school budget. Mr. Bowman had replied to the selectmen that the board would meet on March 18 and decide whether they could attend on the 19th. Mr. Shaw had requested the selectmen postpone their meeting in Fitzwilliam until after the board had met with all selectmen on March 22, but the Fitzwilliam meeting had already been announced to the public.

Mr. Callahan suggested the board decline the invitation for otherwise the board would be expected to appear at all towns to discuss the budget. Miss Webber reported that the selectmen had asked her to appear before a Fitzwilliam public hearing to explain the budget and she had agreed to do so. The selectmen felt it would be nice to invite the entire board. Asked if the Fitzwilliam citizens regarded the board as being extravagant, Miss Webber replied that it was nothing personal and that the people were still in favor of the cooperative. They just wanted to know what was in the budget.

It was the consensus of the board that it would not be fair to attend a Fitzwilliam meeting without going to the other towns in the district. Also it would establish a precedent.

The School Board voted to have the clerk write a letter, as dictated by Mr. Shaw, to the selectmen of Fitzwilliam, declining their invitation to attend a meeting in the Fitzwilliam Town Hall on Tuesday evening, March 19, to discuss the proposed budget.

The question was raised as to whether the letter should be published in the Sentinel. The board decided not to publish it. However it was decided to insert an item in the newspaper as follows:

"The School Board has agreed to adhere to the schedule previously acted upon, to hold a meeting with the selectmen of the district towns on March 22, at 8 p.m. at Mt. Caesar School. If it is mutually agreed upon by the selectmen and members of the school board that such a meeting would best serve the purposes of the Monadnock Regional School District, a second public hearing will be held at a later date to discuss the proposed budget."

Mr. Calhoun asked what Fitzwilliam thought the school could operate on? He asked what Miss Webber had told the people about salary schedules. She told them she felt the salary schedule could be cut about \$7,400. to date. Miss Webber stated if the voters asked her if she felt the budget could be cut she would have to say "yes." Mr. Shaw feels that for the small amount you could cut the budget, a damper would be put on the enthusiasm throughout the school. Miss Webber said she would rather cut the budget 3% and have the people feel the board was complying with their wishes than have the people make a greater, irresponsible cut.

Mr. Calhoun asked Miss Webber if her \$7,400. saving in salaries would hurt the teachers. She feels she could show the teachers advantages in her salary schedule. Mr. Dunham thought it would have been better if Miss Webber had voiced her objection to the salary schedule before the teachers had been told by the committee of its acceptance. Mr. Dunham feels if the board cuts the budget now, that every year somebody will try to do some cutting.

Mr. Pride stated he felt it was unfortunate that school meetings could not be held before town meeting as they used to be. In all fairness school meeting should precede town meeting.

Mr. Pride asked what the voters could do. If they voted down the budget and refused to have amendments, they would make a motion to cut the budget by a percentage or a stated amount. The meeting could be adjourned to a specific date, place and time. If the budget is turned down the voters should know that application to the general court is needed for a special district meeting and this would cost money.

There was discuss as to whether a second vote on the budget should be taken since three board members were absent from the previous meeting. It was agreed. The School Board voted to accept the budget (proposed) of \$1,215,816.13, Messrs. Bowman, Calhoun, Dunham, Wyman, Shaw, Callahan, Pride, Whitney in favor, Miss Webber opposed.

Mr. Clark asked if the board should discuss where it should be cut if the people so voted. Mr. Shaw thinks there should be another public hearing so Mr. Clark, Mr. Hewitt and Mr. Furlong could explain to the people "quality education" and how their school has achieved it. Mr. Dunham does not feel the board members are or should be qualified to answer questions such as curriculum and such questions should be explained by the educators.

Mr. Hewitt presented the anticipated elementary enrollment for 1963-64. He reported that four children were being asked to leave the Gilsum school, severely retarded cases.

Mr. Furlong reported that Mr. Nugent and Mr. Thibodeau had been awarded fellowships for this summer.

Mr. Furlong stated that articles sent to the Sentinel from the school are not always published as written. He feels too much emphasis is being given sports and not enough to educational activities. It was suggested this be discussed with Mr. Hipple.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - March 6, 1963

The School Board met at the Superintendent's office on March 6. Present were Messrs. Bowman, Dunham, Shaw, Callahan, Calhoun, Wyman, Clark, Furlong, Hewitt and Mrs. Robinson. In the absence of the clerk, Mr. Hewitt took the minutes of the meeting. Mr. Hipple represented the Sentinel.

Mr. Kingsbury attended the meeting and explained the "Dollars for Scholars" Program and the organization of a local chapter. Names were suggested in each town to organize the program. The Board voted unanimously to endorse the organization of a local chapter of the Citizens' Scholarship Foundation.

There was a request by the Cheshire Fair Association to allow students to be dismissed from school for one-half day on Youth Day. If this is not possible they asked if students who are exhibiting projects at the fair be dismissed. No decision was made pending Mr. Clark's discussion of the matter with the Keene Superintendent of Schools.

Correspondence from Dr. Paul requested that Dennis Plimpton be removed from school until medical condition improves. The Board voted to accept Dr. Paul's recommendation.

After a discussion of the budget, the Board voted to accept is as proposed at \$1,215,816.13.

The Board voted to meet with town selectmen on March 22 at Mt. Caesar School, 8 p.m., to discuss the proposed 1963-64 school budget.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Public Hearing
Proposed Budget
February 28, 1963

The hearing was opened by Mr. Lee Bowman at 8 p.m. Board members present were Messrs. Calhoun, Whitney, Callahan, Shaw, Bowman, Dunham, Wyman, Pride and Miss Webber. Administrators present were Messrs. Clark, Hewitt, Furlong.

Mr. Bowman called on Mr. Shaw to explain the budget to the people. About 70 persons attended the hearing.

Some highlights of Mr. Shaw's explanation were as follows:

- 210 Increase in teachers' salaries due to 5 new teachers, 2nd of 3rd year to bring teachers on salary schedule, 3 new master degrees, 6% annual increment for all teachers, new program for mentally retarded, 4th year art program, 3rd year Spanish and 7th grade French.
- 215 Decrease in textbooks as more were needed for first year, in the high school, but because there will be emphasis on the elementary reading program and a standardization of reading textbooks, \$7,000 will be allocated to elementary.
- 220 Increase to build up high school library, elementary libraries. Underestimated audio-visual and charts and maps last year, so must make up.
- 230 Increase in teaching supplies because last year surpluses were used.
- 235 Tutoring of one child unable to attend school and adoption of Rinehardt handwriting method.
- 250 Office supplies, travel for teachers, conventions for administrators, department heads and teachers, cost of high school graduation, assemblies and professional books.

Attendance

- 310 Salary of Truant officer

Health Services

- 410 3 nurses and doctor
- 490 Nurse travel and supplies

Transportation

- 500 Contract with Cheshire Transportation Co. plus transportation of one child on crutches.

Operation of Plant

- 600 Janitors' salaries. Two janitors added in 1962-63. \$100. raise per.
- 630 Increase in supplies. Used surpluses last year.
- 635 Removal of garbage.
- 640 Increase for heat - adjusting the 1962-63 figure to a more realistic one.
- 645 Increase for utilities - more realistic figure
- Workshop to which we send one janitor each year.

Maintenance of Plant

- 725 Salary for head custodian
- 725 Replacement of equipment: 3 typewriters, projector in Gilsum, duplicator and playground equipment, vacuum cleaner, clock, calculator.
- 735 Contract with IBM for typewriters, sewing machines, etc. - service.

Fixed Charges

- 850 Retirement program for staff and social security
- 855 School insurance - 1/3 of policy will expire each year.
- 900 School Lunch
- 975 Use of bottled gas in lunch programs.

Student Body Activities

- 1010 Salaries for persons supervising special activities, coaching, drama, etc.
- 1026 Dry cleaning uniforms, repair football shoes.
- 1030 Uniforms, footballs, rackets.
- 1050 Catastrophe type insurance for football players. 50% of cost paid by school district, 50% by player.
- 1067 Third row of hurdles, blocks, bars.
- 1090 Football clinic, girls' convention, track clinics, medical supplies.

Capital Outlay

- 1267 Equipment for administrative office, principal's office, guidance department, Sullivan school, equipment for reading program, for printing, for orchestra, high speed camera, projector and record player for elementary, etc.

Debt Service

- 1370 Reduction in principal
- 1371 Interest payments to Boston Safe Deposit and Kingsbury Fund

Outgoing Transfers

- 1477 Tuition payment for student to Crotchet Mountain
- Pay to state \$2. per student, this to be returned to school to help pay superintendent.

Questions posed by the people related to why were five additional teachers needed, from where and when were 80 new students coming to school, what is total census increase in district, will board be asking for more classroom space, what was total enrollment in 1962-63, in 1963-64, how many presently on teaching staff, what is ideal size of class in elementary, why is a head maintenance man needed, how many full-time janitors now, will there be a difference in federal and state aid in 1963-64, why is the figure for textbooks so high, does \$200. cover duties of truant officer or should larger proportion of his salary be shown under Attendance, what does increase in teachers' salaries involve, what is state average for high school student, what will district assessment be, are contracted services advertised in the newspaper for bids, such as garbage removal, does the school suffer from much malicious mischief.

The general feeling of the voters was that more conservative spending should be initiated and it was hoped the Board could find some areas where cuts could be made.

Respectfully submitted,

February 26, 1963

The School Board met at the Superintendent's office and present were Messrs. Clark, Bourne, Lynen, Dunham, Pride, Shaw, Callahan, Calhoun and Miss Webber.

Mr. Clark advised that at the annual meeting in April, the voters would elect board members from Roxbury, Swansey and Troy.

(Mr. Shaw from Troy will be up for re-election). In 1964 board members will be elected from Richmond, Fitzwilliam and Mr. Dunham, member from Swansey, will be up for re-election. In 1965 members will be elected from Gilsun, Surry, Sullivan and Troy. Applicants for 1963 election must file before March 26.

Mr. Clark told the board of the senior prom to be held on March 2. Board members have been invited.

Mr. Clark present the warrants for the Board's perusal. The five articles contained in the warrant covered:

1. To choose a moderator.
2. To choose three board members, one from Roxbury, one from Swansey, one from Troy, to serve for three years.
3. To see what sum of money will be appropriated.
4. To see if district will raise \$1,600. for one stove and two bake ovens for Cutler School.
5. To see if district will vote to authorize cooperative school board to accept and expend on behalf of district any and all grants or funds for educational purposes.

The School Board voted to accept the warrant as presented. The board proceeded to sign all copies of the warrant.

Mr. Clark advised the board that Gardner Turner had called him relative to Sullivan's equalized valuation. The formula adopted at the organization meeting in Troy was 1/2 equalized valuation and 1/2 ADA. Equalized valuation is obtained from the State Department of Education. The present school budget was based on 1960 equalized valuations as 1961 equalized valuations were not received until November 1962, after the present school budget was drawn up. The State Tax Commission certifies each town's share of the district assessment.

Mr. Clark presented the line budget that will be given to persons attending the public hearing on February 28. The Board voted to have Charles Shaw explain the budget at this hearing. Anticipated income is not yet available but Miss Webber suggested using income received from state last year and what income the board knows will be received, namely \$214,000 to \$221,000 covering building aid, foundation aid, tuition, driver education, NDEA salary. Miss Webber also suggested the board try to pare the budget rather than give the voters a high figure and have them arbitrarily cut it.

Mr. Shaw suggested the board go over the fourteen reasons for increases (given in last meeting's minutes) to see if any paring could be done in these areas. It was noted that interest and principal payments decreased meaning operational costs had increased \$146,000 or 14%.

Miss Webber restated her suggestion that a salary schedule be adopted on which everyone could be placed as soon as possible. She would like the opportunity to explain her proposed salary schedule. She feels such a schedule would decrease the budget approximately \$8,000. on teachers' salaries alone, not including department heads.

Mr. Clark said that Winchester and Hinsdale have adopted new salary schedules comparable to that suggested by our teachers. He feels this new schedule is comparable to those throughout the state.

It was noted that balances in the various towns used to decrease last year's town assessment were just a one year proposition. Lower state aid this year is because we had a lot of federal aid last year for operating supplies.

Mr. Shaw asked whether we could justify the hiring of a maintenance man at \$6,000. Mr. Clark reported this man would head up the janitors and would organize the painting and repair of all the district schools. He felt such a man would in the long run save on contracted services.

Mr. Calhoun questioned the increase in salaries for student activities. Mr. Clark advised that presently one man handled both cross country and track and two men were needed for these sports. Also the cheerleaders needed supervision on their trips away from home.

The five new teachers were questioned. There will be an increase of 85 students in the high school, a class for the mentally retarded will be started and French will be offered to the 7th grade, also this year Spanish will be offered and fourth year art.

Mr. Shaw suggested that after the hearing of the budget, it might be a good idea to have Miss Webber explain to the people about the bills coming up before the legislature and what these bills would mean to our school district.

Mr. Pride asked how the people could be informed and made interested in going to Concord to support legislation. Mr. Hipple said the Keene Sentinel would be glad to help out by publishing the bills as they come up.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School Board
Board Meeting - February 13, 1963

The School Board met at the Superintendent's office at 7:30 on February 13. Present were Messrs. Clark, Bowman, Hewitt, Wyman, Shaw, Callahan, Miss Webber and Mrs. Robinson.

Mr. Dunham requested that the Clerk write a letter of thanks to the National Honor Society of the high school for their help at the teachers' reception on February 2.

Miss Webber stated to the Board that she wanted to go on record that Fitzwilliam was filing a report with the legislature, via Fitzwilliam's representative, regarding Gilsam's petition that the cooperative school law covering state foundation aid be revised.

The National Honor Society is being installed at the high school on March 6, by the officers of the Lebanon High School National Honor Society. The installation will take place in the high school auditorium at 1:45 p.m. and Mrs. Hildreth has extended an invitation to school board members.

On the suggestion of Mr. Clark, the school board voted to have a public hearing of the 1963-64 budget on February 28, 1963, at 8 p.m. in the high school auditorium. Notices for this hearing must be posted on or before February 18.

The board further voted to hold the annual Monadnock Regional School District meeting on Thursday, April 18, 1963 at the high school auditorium at 8 p.m.

Mr. Clark presented the 1963-64 proposed budget, a total of \$1,215,816.13 as opposed to the 1962-63 budget of \$1,112,816.38 or a total increase of \$102,999.75 or 9.2%. Reasons for the increase were as follows:

1. 5 new teachers at \$24,000 - two elementary, three high school
2. Maintenance man at \$6,000
3. Majority of elementary books and supplies in 1962-63 were surplus items.
4. 70 more pupils in high school this year
5. Approximately 170 new first graders (net gain of about 80 students)
6. Adding foreign language in junior high school, grades 7 and 8, to continue from 6th grade.
7. New math program going in in grades 1, 2, and 3.
8. Extra transportation for special education class being started in Troy school.
9. Fourth year art program.
10. All children will have to take biology before graduating, thus increasing biology section.
11. Establishing new reading series in all elementary schools, one series for all.
12. Adding Rinehart handwriting system in all school.
13. Offering tennis and archery in physical education department.
14. Under the Kingsbury Fund, two payments were budgeted for 1962-63. For 1963-64 three payments of \$8,602.50, \$8,602.50 and \$8,140. must be made. Three payments are needed in the 1963-64 budget to get caught up.

On the matter of teachers' salaries and the new salary schedule Miss Webber noted that only 18 persons would be on schedule in 1963-64. She felt the district would be obliged to grant \$300. annual increases for at least two years and for one third of the teachers, more of an increase. Miss Webber feels the board is trying to accomplish too much in one year and in a discussion with the State Department of Education they recommended an effort be made to put all teachers on schedule before revising it. Miss Webber told of a tentative schedule she had drawn up which would put everyone on schedule by the beginning of the second year at a cost of about \$20,000. each year for two years. She suggested increasing the minimum salary \$50.

Mr. Shaw feels if a salary schedule is good enough to accept all teachers should be able to be placed on it before revised. He raised the question what it would cost to adjust everyone to the schedule. In putting in a single salary system he asked if one third of this amount could be given each year so that all would be on schedule in three years.

After much discussion the board felt it was too late to revise the schedule and the teachers at a special meeting had been told of the accepted schedule and plans.

The Board voted to approve this proposed budget for posting on February 18 to be presented at public hearing on February 28.

Mr. Hewitt reported the need of \$1,900. worth of kitchen equipment for Cutler School, namely a new stove, oven and refrigerator. Mr. Clark feels this should be a special article.

Mrs. Urquhart asked that board members sign a manifest so she could reimburse travel expenses for some of the traveling staff. The board agreed to sign.

The next meeting will be in the superintendent's office on February 26.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - January 29, 1963

The School Board met on January 29, 1963 at the Surry Elementary School. Present were Messrs. Bowman, Dunham, Wyman, Clark, Hewitt, Furlong, Pride, Calhoun, Miss Webster and Mrs. Robinson.

The Keene athletic director has requested that the Keene vs. Monadnock basketball game be played at the Monadnock High School because of more space. Mr. Furlong would agree to this if Monadnock staff were used such as janitor, timer, police and Mr. Pitsas and a Keene man as ticket seller. He also feels Keene should pay the usual \$100. rental fee. The Keene School Board has to agree to this.

The School Board has previously decided not to pay for courses taken by teachers. Mr. Nugent has requested that the School Board pay for a reading course he would like to take at Peterborough. He feels the high school teachers are not adequately trained to teach reading and feels there is a reading problem in the high school. As he takes the course, he would in turn instruct his teachers. The School Board voted to approve this expenditure of \$52.50 to send Mr. Nugent to the Peterborough class.

Mr. Clark would like to be able to notify his staff that so much money has been established in the budget for teachers' salaries and if this budget is approved, will they, the teachers, renew their contracts. Mr. Clark met with the department heads who are interested in having a merit system. They would like raises to be based on what they are worth to the school. Mr. Clark enumerated criteria to be used in establishing department head raises:

1. What they have done for the school this year
2. Recommendation of the school principal
3. Total pupil load
4. Number of teachers assigned to the department head
5. In establishing salaries in the beginning some inequities resulted and Mr. Clark would like to add \$100. to make right such inequities.

Proposed salaries for the 1963-64 budget are:

Department heads	\$82,875.00
Guidance department	21,500.00
Extracurricular activities	1,250.00
Physical Education	
Mr. Clark wants to add head man in varsity track, to add trainer of athletics (to do strapping, taping, etc.) and wants to recognize one athletic directorship.	
Janitorial Service	\$47,120.00
(High School and elementary)	
Nurses	\$12,300.00
Secretaries	16,380.00
(Includes extra help for high school)	

Mr. Clark reported he would like to create a new position of head maintenance man who would supervise all janitors in the seven schools. He would be in charge of painting and repairing the schools.

The School Board voted to give \$700. raises each to Mr. Clark, Mr. Hewitt and Mr. Furlong.

Mr. Hewitt presented list of maintenance work needed in Surry school during the ~~summer~~ of 1963.

Mr. Hewitt reported they are continuing to work out civilian defense plans for elementary schools. Plans for Sullivan are completed. The Maple Sugar Association would like to use our school facilities for their meeting on February 22. It was suggested that the Association use Mt. Caesar School for their meeting and serving refreshments and have a guided tour through the new high school.

Mr. Furlong is attending a convention in Pittsburgh, Pennsylvania on February 8 and Mr. Hewitt and Mr. Clark will attend a convention in Atlantic City on February 15.

The Board instructed the clerk to write a thank you note to Mrs. Kneeland for the coffee and refreshments prepared for the Board.

Mr. Furlong advised the Board that after the coke is used up in the present machines, they will be taken back and other arrangements made.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - January 8, 1963

The School Board met at the Gilsum School on January 8 at 8 p.m. Present were Messrs. Bowman, Hewitt, Calhoun, Shaw, Callahan, Dunham, Clark, Pride, Whitney, Furlong, Nyman, Mrs. Robinson and Miss Webber.

Mr. Dunham presented the new teachers' salary schedule explaining that some teachers will receive as much as an \$800. increase either because of a master's degree or by placing them on the salary schedule. Except for this, \$300. will be the maximum increase. Approximately 63% of the budget will be for teachers' salaries. This new schedule has eliminated dual salaries. The increase in salaries for 1963-64 will be about \$27,000.

The Board voted to accept the salary schedule as presented.

New budget forms have been put into use. Mr. Clark will report on expenditures at the next meeting. It was decided to have the Clerk continue on an hourly wage basis. Mr. Bowman and Mr. Clark will arrange to have the Kingsbury payment made after July 1, 1964 so as to come under the new year's budget.

It has been recommended by the state that the amount of the noon lunch program be put in the budget and then the district be reimbursed. However the Board decided to continue showing the lunch program as an "in and out" item.

An annual school district report covering all the district schools will be published in March 1963. This report will contain a list of officers, directory of the board, report of chairman of the board, report of teacher consultant, report of high school principal, report of guidance director, report of physical education director, report of music director, report of nurses and doctor, report of the annual meeting, school warrant, financial report covering \$25,000, treasurer's report, school budget through this year, proposed budget and auditor's report. This will take about 10 to 12 pages.

The final financial reports for individual school districts should go in the town reports. Mr. Clark will send these reports to the towns.

Charles Shaw will be the member-at-large to go off the board this year, Carroll Dunham will go off next year, 1964.

The Board decided to postpone a decision regarding the supervisory union budget until after they hear the department head salary schedule. Mr. Clark will present this schedule at the next meeting.

There are still some minor heating troubles in the new building. Mr. McCarthy, heating engineer, is working with the heating contractor to straighten these out. They are also working on the incinerator.

Board Meeting - January 8, 1963

The athletic banquet will be held on February 6, 1963 at \$1.75 per. Sweaters will be awarded.

Approximately 200 people are expected to attend the teachers' reception. Mr. Clark suggested and the Board voted to allow the committee to draw expenses from the operational budget to cover the cost of the reception. With this decision the committee will continue making plans.

It was urged that people be rounded up to attend the legislature hearing of the cooperative bill.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Longmeadow Regional School District
Board Meeting - December 18, 1962

The Board Meeting was held on December 18, 1962 at the Superintendent's office. Present were Messrs. Clark, Bowman, Hewitt, Furlong, Lyman, Pride, Shaw, Calhoun, Mrs. Robinson and Miss Webber.

A correction was made to the minutes of the December 5 meeting, namely that the Public Service Company was to install two street lights at the St. Caesar School, not at the new high school.

Mr. Winfred Ferguson and Mr. Donald Ewing attended the meeting to outline the plans of the Husky Boosters and obtain the board's approval of such plans. Plans include making awards (100 sweaters have been ordered to use as awards) to varsity team members who participated in interscholastic sports on a regular schedule. Recipients will be selected by the coaches and will include band members and cheerleaders as well as athletes. It was also reported that \$500 has been allocated for an outdoor P. A. system. Mr. Ferguson and Mr. Ewing requested that if the school wants to promote a scoreboard, etc. the Boosters be given first chance at it. This was entirely agreeable to the board.

The actual Booster Club will not be started until after the holidays. Persons wishing to join the club will pay membership dues. Mr. Furlong was asked to set up a decal using the name Husky Booster, to be given to members.

Mr. Pride spoke of an I.C. scholarship fund, similar to the Fall River Scholarship, which would be given to someone interested in secretarial school, technical or some non-college institution. Mr. Furlong will be contacted.

Mr. Furlong reported that the P. A. system has been set up, as a civil defense measure, to give the entire school instructions in case of an emergency. Instead of using the auditorium or gym, if students must remain in school in the event of an attack, students will use the corridors on inside walls until further instructions or until buses arrive to transport them home. Besides the buses there will be about 35 cars available. A form has been sent home, from the Health office, requesting information as to where a child should be sent if his parent is not home or cannot be reached. The next step will be to call in the civil defense director of Richmond to go over this plan for his approval.

Mr. Hewitt reported on civil defense plans in the elementary schools. If there is an intermediate blast, indicating some time before the attack, all children living within one half hour from school will be sent home. For those taking a longer time to get home, the civil defense director in each town will have a stand-by group of mothers to transport children home. On January 7, Mr. Hewitt will meet with principals to formulate more concrete plans. The matter of civil defense will be kept on the agenda until it is satisfactorily resolved.

Mr. Clark presented to the board a "No-School Policy" which stated that school would be open every school day for those able to attend, the buses will operate if the driver feels it is safe to do so, if any schools are closed by the Superintendent, he shall notify the principal of the high school and the teacher consultant who shall in turn notify his directly responsible personnel. The Board voted to accept this policy.

It was suggested that spot checks be made on buses leaving school in the afternoon in lieu of reports that the second bus sometimes has students standing. This will be done.

Mr. Furlong gave out tickets to the board members for the Glæe Club's Christmas concert.

The teachers' reception will be held on February 2. The committee will report further on plans at the next meeting.

The Board voted to adjourn the school board meeting.

* * * * *

The Supervisory Union meeting was opened and a copy of the 1963-64 budget distributed to board members. The 1962-63 budget was \$29,758 and the proposed 1963-64 budget \$30,810 or a 3.5% increase.

The Supervisory Union must meet twice a year - in November or December and then again in May.

The matter of travel expense for the superintendent and the teacher consultant was discussed. It was decided to ask Mr. Clark and Mr. Hewitt to retain their travel allowances as at present but turn in a mileage report starting January 1, 1963 so that the board will know a year from now whether they are too high or too low.

The Board voted that they needed more information regarding salary increases before they came to any decision on the superintendent's salary and the teacher consultant's salary for 1963-64.

The Supervisory Union meeting was adjourned.

* * * * *

The next meeting will be held on January 8, 1963, at 8 p.m. in the Gilsuz school.

Respectfully submitted,

Elizabeth T. Kassin, Clerk

Monknoek Regional School District
Board Meeting - December 5, 1962

Present at the Board meeting on December 5th were Messrs. Clark, Bowman, Dunham, Whitney, Price, Shaw, Callahan, Wyman, Calhoun and Furlong.

Mr. Clark reported on the civil defense discussion at the Superintendents' meeting on December 4. Every town has appointed a civil defense director who is in charge in case of an emergency. These directors are appointed by the town selectmen. Mr. Clark would recommend that we invite all town directors to attend a board meeting to discuss civil defense plans, and include the bus people at such a meeting. Mr. Dunham suggested that the principals in each school formulate a plan to submit to the civil defense directors for their changes or additions. The question of a trial run was raised. Such a trial must have the approval of civil defense directors. The Board will ask the Civil Defense directors to attend the first board meeting in January to hear the school plans and make their suggestions.

Mr. Clark gave a report on the Superintendents' meeting in Pembroke. The Commissioner of Education spoke and requested that the superintendents report to their local boards on the seven bills in the legislature this year:

1. Foundation Aid bill
2. School Building Aid
3. Aid to cooperative school districts which will range depending on the valuation of the towns from as low as \$10. up to \$160. per student.
4. Transportation Aid bill which is 25% of total amount that district supports transportation.
5. Grant in Aid bill - on a flat \$10. per pupil to the entire enrollment of the state. Politically this has strength such as in large cities like Manchester.
6. Intellectually retarded bill - presently paying \$95. per pupil but want to raise it to \$170. per.
7. Education of the deaf.

In addition there will be a bill constructed by the Interim Committee which is presently being worked on.

Mr. Clark and Mr. Bowman will be notified of the dates of these hearings and all who can are urged to attend. #3 and #4 are very important bills. Mr. Farnum will advise the room and time of hearings and will write a short recapitulation of each bill.

It was pointed out that some sensitive points were (1) the writing of the new cooperative school law, (2) the bill to abolish the per capita tax, (3) compulsory high school transportation, (4) intellectually retarded bill and (5) taking the two teachers' colleges away from the state. Mr. Quimby spoke on minimum standards and reported that the small schools are hurting in the areas of art instruction, library and guidance.

Mr. Clark told the Board that \$1,000. should be set aside for the evaluation team who will evaluate the new school.

Having received a request from the Chairman of the Iolite Drive to solicit contributions in the school, the Board voted to adopt a policy not to per it any soliciting within all the schools. Mr. Clark will notify all schools of this decision.

Regarding a No-School policy, it was decided to leave this up to the bus company and to the school principals. The bus company and principals will meet and adopt a policy regarding "no-school."

Mr. Clark read a copy of a letter from Mr. MacMillin to Mrs. Chester Lees presenting her with a painting of the new school.

A letter was read from Mrs. Ledwith applying for first grade teacher at St. Caesar.

Mr. Clark passed around a book prepared by the Mason Insurance Agency containing all the school policies. The Mason Agency feels the school district is very well covered.

Mr. Ralph Alexander completed work on November 30 and the clerk was asked to write a letter of appreciation for all board members to sign.

An organization known as the Husky Boosters have raised money which will buy sweaters to be presented at a sports dinner to football players, basketball players and cross country letter winners. They are planning a banquet in January for fall sport participants, one in the spring for winter sports and one in late May for spring sports. This fund will also be used for equipment for the athletic fields, such as a P. A. system. The school coaches are working with these Boosters.

The Board has decided to hold a reception for all teachers in the district to show its appreciation for the fine job they have done in getting the new school off to a good start. The reception will be held in the new school, tentatively on Saturday, January 26 with Messrs. Colhoun and Dunham in charge of preparations. They will report on plans at the December 18th meeting.

The district has rented Mr. Wyman's shed at a cost of \$10. per month to store the football stands.

The teachers' committee has met with the board committee a second time. The salary scale will be approximately 6% over last year's budget.

Mr. Dunham is on the executive council of school boards and he reports that plans are now being made for next year's conference which they hope to hold the same time as the superintendents' convention. On January 11 the Council for Better Schools is holding a meeting in Concord at which time Mr. Bowles will give his report of the Interim Committee. All school board members are invited.

The Board voted to have the Public Service Company install two street lights at the new school at \$3.50 per month. Will consider this for the other schools sometime later.

Starting in January the board will meet at the various elementary schools to see what needs, if any, there are.

Respectfully submitted, Elizabeth K. Martin

SUPERINTENDENTS' SALARIES

SUPERINTENDENT	UNION	62-63
Edmund Keefe	Nashua	12,075
Jason Boynton	Hampton	12,000
John Day	Keene	12,000
Arthur Pierce	Hanover	12,000
Newell Paire	Claremont	11,500
Gordon Flint	Newport	11,050
Herbert Hagstrom	Portsmouth	11,050
Paul Clark	Swansey	11,000
Lewis Foote	Peterboro	11,000
Lawrence Dyer	Berlin	11,000
*Gordon Tate	Lebanon	11,000
Kenneth Sherman	Laconia	10,900
David Appleton	Conway	10,850
Harlan Atherton	Concord	10,700
Phil Bennett	Woodsville	10,355
Herman Donegan	Franklin	10,300
Wendell Davis	Salem	10,125
Raymond Hoyt	Exeter	10,100
Fred Walker	Dover	10,000
Robert Brunelle	Somersworth	10,000
Martin Heffernan	Meredith	10,000
Marurce Gray	Pembroke	10,000
John McDonald	Manchester	10,000
*Ernest Peltonen	Goffstown	10,000
Gordon Fox	Tilton	9,950
Elliott Keach	Walpole	9,800
John Frye	Rochester	9,600
*William Grass	Lancaster	9,500
Louis Ramsey	Hudson	9,500
William Sterling	Hopkinton	9,500
Leslie Cummings	Littleton	9,400
Howard Fowlie	Groveton	9,375
Ronald Ferham	Lisbon	9,300
Raymond Martineau	Farmington	9,250
Richard Goodman	Milford	9,250
Wayne Bowie	Plymouth	9,250
Norman Hartfiel	Hillsboro	9,200
*Francis Wilson	Epping	9,000
Howard Kelley	Pittsfield	8,700
Kenneth Sargent	Wilton	8,650
Roger Sundstrom	Hinsdale	8,500
Alfred Thomas	Ossipee	8,500
*Leon Lakin	Gorham	8,500
*Raymond Morton	Penacook	8,500
Ernest Dana	Colebrook	8,400
*Edward Currier	Bristol	8,300
Noyes Stickney	Charlestown	8,100
Everton Parkinson	Derry	7,900

* Beginning Superintendents

TEACHER CONSULTANTS 1962-1963
SALARIES

Hewitt, Kenneth G.	38-Monadnock	8,500.
Barnes, Earl D.	47-Peterborough-Jaffrey	7,800.
Connolly, Mabel I.	40-Milford	7,600.
Anastos, Spiro A.	19-Goffstown	7,500.
O'Shea, Seth	55-Salem	7,500.
Merrill, William E.	32-Lebanon	7,400.
King, Frederick	16-Exeter (August 1, 1962)	7,000.
Soucy, Alphonse J.	43-Newport	7,000.
Whitcomb, Leota R.	21-Hampton	6,850.
Ford, Esma C.	59-Tilton-Northfield	6,600.
Edwards, Raymond G.	27-Hudson	6,500.
Kilmister, Paul B.	18-Franklin	6,400.
Walsh, John M.	10-Derry	6,100.

Monadnock Regional School District
Board Meeting - November 20, 1962

Present at the Board meeting on November 20th were Messrs. Clark, Bowman, Hewitt, Furlong, Whitney, Lyman, Shaw, Callahan, Calhoun, Dunham, Pride, Mrs. Robinson and Miss Webber.

Regarding the use of school facilities, elementary principals will follow past policies for rentals and fees of these schools. A schedule for the rental fees for the high school and a list of regulations has been printed. Richmond and Roxbury will make arrangements with George Armstrong for the use of Mt. Caesar or Cutler. Fees may be paid either to the principal or the superintendent. A separate schedule will cover the rental of audio-visual equipment. The Board voted to accept the schedule of rental fees and regulations as presented by Mr. Clark. It was requested that a schedule be printed covering fees for the rental of the Troy gym.

It was decided to table the discussion of civil defense until after Mr. Clark had attended the superintendent's meeting in Pembroke on December 4, where the matter of civil defense will be on the agenda. A letter was received from Mr. Hector Holz of Richmond regarding civil defense in this area but his interest lies more with the building of home shelters than in the school situation. Mr. Clark will try to bring a member of the state civil defense program to the next meeting.

Mr. Furlong reported that the fire drill held in the high school was most successful.

Mr. Hewitt reported that the attendance to the elementary schools open house was disappointing and he would like any suggestions that would stimulate interest to attend another like event.

Mr. Hewitt told of the physical education program for the elementary schools which will include three workshops, one already held, to familiarize elementary teachers with the program this department hopes to carry out. These workshops will enable the elementary teachers to carry on the physical education program when the physical education instructor is not present in the school.

Mr. Hewitt told of his plans to have a mathematics workshop to train teachers of grades 1, 2 and 3 so that a new math program called "Math Workshop for Children" may be put into effect in the Monadnock School District beginning September 1963. This training program will start after Christmas. At Mr. Hewitt's suggestion the Board agreed to accept credits received for this course at the local level.

Mr. Clark advised the Board of the dire need of the music department to have an assistant instructor. The Board voted to elect Mrs. Geraldine Rudenfeldt for the remainder of the school year at a salary of approximately \$1,600. Mrs. Rudenfeldt will help at Cutler School and spend two days at the high school helping with the choral work.

Mr. Bowman advised the Board of a check received from the Rotary Club towards the purchase of a television set for the Surry School. The clerk was asked to write a letter of thanks.

A letter from WKNE requested they be permitted to broadcast the basketball game between MRHS and Keene High School. The Board voted to sign agreements granting permission for WKNE to broadcast the game on January 19.

Mr. Clark and Mr. Bowman expressed their thanks to the Board members for the excellent job they had done on the dedication program.

On Monday, November 19, Dr. Engelhardt made an inspection tour of the building. Items he noted as needing attention were:

- Heating trouble in guidance and administrative offices which is a matter of balancing the system.
- Need covers on air conditioners.
- Stage furnishing people have not lived up to their agreement. The board is holding up their bond until they are finished.
- Folding door in the gym does not fold correctly, needs adjustment.
- Some classroom tables need to be replaced.
- Baskets in gym are 2" too low.
- The incinerator smokes.
- Chairs in the cafeteria have caused trouble.

On the whole, Dr. Engelhardt seemed pleased with the building.

Mr. Bowman mentioned that he feels we will eventually need a Superintendent of Buildings.

Miss Webber requested that she be permitted to charge phone calls pertaining to education, to the Fitzwilliam School. The Board voted to authorize Miss Webber to charge calls to the school as she has done previously.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - November 6, 1962

Present at the Board meeting on November 6, 1962 were Messrs. Bowman, Dunham, Whitney, Vynan, Shaw, Callahan, Calhoun, Clark, Hewitt, Furlong and Miss Webber. Also present was Mr. Heppel representing the Keene Evening Sentinel.

Mr. Bowman reported that 500 additional bleachers had been purchased from the Hussey Manufacturing Company for just under \$2,000, and these had been set up on the football field.

Mr. Clark reported he and Mr. Bowman had received and opened six bids for a truck, the lowest bidder from Newport, second from Sweeney and third from Monadnock Garage. They awarded the contract to Sweeney because he could give immediate delivery. The price was \$2,600 which included a plow.

A letter was read from the Interior Committee expressing their thanks for the report Miss Webber prepared. A copy of this report has been given to all members of the Interior Committee also to all Monadnock Board members. It was hoped that a Board member would attend any session of the legislature where school legislation was to be acted upon.

A letter was received from Mrs. Moore, clerk of the Brown Memorial Field Committee, requesting that the agreement this committee previously had with the Cutler School be continued under the new cooperative district. The Board voted that until such time as they (the Board) wish to change it, they would continue with the same agreement. The Board also voted to have Mr. Dunham represent the IRS Board on the Brown Memorial Field Committee and the principal of Cutler would automatically be on this committee. A letter will be sent Mrs. Moore, so advising her.

Mr. Clark told of the American Bald Eagle, recently shot by accident, which the State Department has permitted to be mounted and stuffed for display in the high school.

A letter was received from the School Bus Division of the Motor Vehicle Department advising that all buses must have dry chemical fire extinguishers after September 1963.

A copy of a letter from the Mason Insurance Agency to the bus company was read, in which it was requested that the company look into the insurance carried by the private car feeders to make sure such coverage is adequate.

A review by the State Department of the high school lunch program shows this program to be satisfactory. They are feeding between 450 and 500. Mount Caesar was also visited.

A chart made by Mr. Alexander, showing the heating zones, was passed around to the board members.

Mr. Homer Bradley has informed the Board that if they pass a resolution authorizing Mr. Lee Bowman to sign with Mr. Clark on the payroll, the payroll will not need to have signatures of a majority of board members. The Board voted to have either Mr. Bowman as Chairman of the Board or Mr. Shaw as Chairman of the Finance Committee sign the payroll over the superintendent's signature. A letter will be written to the treasurer, Mrs. Perry, advising her.

Mr. Calhoun reported that invitations to the dedication services have been sent out. There will be a notice in the newspaper that those not receiving invitations will be seated in the cafeteria and the service broadcast over the PA system.

Mr. Hewitt told of the open house which would be held in each of the elementary schools during the week of November 12. He also explained the new report card. Mr. Hewitt also gave a transportation report showing we are transporting 186 more students than we have to, and there are 36 car permits which have been issued.

Mr. Clark told the Board of the illness of Miss Jackson, the Spanish teacher. The position has been temporarily filled until she returns.

It has been decided to send selected students to the weekly meetings of the Lions and Rotary.

The Globe Trotters will be at the high school on November 23 at 7:30 for an exhibition.

It was suggested the Board look into the matter of putting cement guards between the parking area and the shop curtain door so cars will not accidentally run into the curtain wall, particularly in icy weather.

It was asked that the clerk write a letter to Mr. V. A. Linna thanking him for the donation of lumber for the making of a scoreboard.

The Board feels it necessary to keep Mr. Alexander one or two more weeks to acquaint the custodians with the heating system.

The clerk was instructed to write a letter to Mr. Bradley requesting he start condemnation proceedings if the Helffs do not produce the deeds within two weeks.

The Board decided to meet twice a month, the first and third Tuesdays.

It was suggested that a state civil defense man come to talk to the Board either November 20 or December 4 so plans for civil defense may be worked out. When he comes principals and town directors of civil defense will be invited to attend also.

The Keene Industrial Basketball Association has asked permission to use the Troy gym certain nights for two or three months. Mr. Clark will check on the advisability of this.

Respectfully submitted,

Monadnock Regional School District
Board Meeting - October 2, 1962

The School Board met on October 2, 1962 at the Superintendent's office. Members present were Messrs. Bowman, Shaw, Calhoun, Dunham, Tyrant, Mrs. Robinson and Miss Webber. Also present were Messrs. Clark, Howitt and Furlong.

Mr. Clark reported he had sent out ten bids for a pick-up truck.

The Board reviewed the rental fees for the buildings in the school district and decided on the following:

Monadnock Regional High School Auditorium - \$100. plus custodian
" " Gymnasium - \$100. plus custodian
(Student groups need not pay rental fees but will pay for janitor service or any other service needed. Student groups who may use the facilities will be left to the discretion of the administration.)

Monadnock Regional High School Kitchen -	\$35.	plus help
" " High School Cafeteria	35.	plus help
" " Both kitchen and cafeteria	\$50.	plus help
" " Home Ec Suite	\$20.	
" " Library		Not available
" " Classroom	\$10.	

School facilities in the district towns: individual town policies previously in effect, will continue. In Sullivan, Gilsom and Surry the policy insists that either a teacher, janitor or school member be present.

Town selection may use the high school building without charge.

It was suggested that the clerk write letters of appreciation to the Volkswagon Garage for the micro-bus donated for the use of the Physical Education department; to the Monadnock Garage for the driver education car; to the Crystal Restaurant for the donation of coffee and sugar for the high school's Open House; to Page Homestead Farm for donation of cream for Open House; to Keene Industrial Paper for donation of cups for Open House; to Mrs. Lorna Davidoff for donation of Pando's Champion trophy to the high school; and to the Keene Lions Club for the donation of the telebinocular to the Health Department.

The Kiwanis Club wants to give a cup for the Keene versus ARHS football games, to be kept by either school if won three consecutive years. The Board voted to accept such a cup. Lantz Jewelers want to donate a trophy to be awarded to the most valuable player from either Keene or the ARHS. This would mean a large trophy to be kept at the school and a small one to be kept by the player. The Board voted to accept this trophy. It would be known as the Arthur "Swede" Mulvaney trophy.

A letter was read from Mrs. Norma Wright, kindergarten teacher, requesting permission to use the cooperative school nurse in case of an emergency. The Board voted that any kindergarten in the district may use the school nurse if necessary.

An invitation to Mr. Clark and members of the school board to attend the Celtics game on October 18, 1962 was received from the Gordon-Bissell Post.

The Board recommended that Mrs. Ledwith, teacher in Swanzey, terminate her services in November and be told that when she is ready to teach again she should file an application and will be considered if there is a vacancy.

A letter was read from WKNE saying they would like to broadcast the Keene-Monadnock Regional football game on November 10 being played in Swanzey Center. They will take care of all expenses in connection with this broadcast. The Board voted to permit WKNE to broadcast this football game and signed a permit.

Miss Jebber was asked to be a delegate to the New Hampshire Delegate Assembly on October 26 representing Union #38.

Mr. Furlong reported that the Junior Achievement group had accepted and taken three lockers, three workbenches and a slate from the Troy School. In a recruiting assembly held at the high school, 90 students were interested in participating in this program.

Mr. Clark suggested that additional bleachers be obtained for the Keene-MRHS football game on November 10. The Board will decide what action to take on this matter.

It was reported that complaints have been heard regarding the cafeteria. On Thursday, October 4, the State Department will make an evaluation of the cafeteria and kitchen.

Miss Jebber, in behalf of the School Board, stated their appreciation to the administration and staff for their part in getting the new school off to a good start.

Mr. Wyman suggested for consideration by Mr. Clark, Mr. Furlong and the coaches, that football players have passing marks in four subjects. Mr. Wyman recommended they consider incorporating this in the policy.

The next meeting of the school board will be on November 6.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - October 2, 1962

The School Board met on October 2, 1962 at the Superintendent's office. Members present were Messrs. Bowman, Shaw, Calhoun, Dunham, Ryan, Mrs. Robinson and Miss Nebler. Also present were Messrs. Clark, Hewitt and Furlong.

Mr. Clark reported he had sent out ten bids for a pick-up truck.

The Board reviewed the rental fees for the buildings in the school district and decided on the following:

Monadnock Regional High School Auditorium - \$100. plus custodian
" " " Gymnasium - \$100. plus custodian
(Student groups need not pay rental fees but will pay for janitor service or any other service needed. Student groups who may use the facilities will be left to the discretion of the administration.)

Monadnock Regional High School Kitchen -	\$35.	plus help
" " High School Cafeteria	35.	plus help
" " Both kitchen and cafeteria	\$50.	plus help
" " Home Ec Suite	\$20.	
" " Library		Not available
" " Classroom	\$10.	

School facilities in the district towns: individual town policies previously in effect, will continue. In Sullivan, Gilsom and Surry the policy insists that either a teacher, janitor or school member be present.

Town selection may use the high school building without charge.

It was suggested that the clerk write letters of appreciation to the Volkswagen Garage for the micro-bus donated for the use of the Physical Education department; to the Monadnock Garage for the driver education car; to the Crystal Restaurant for the donation of coffee and sugar for the high school's Open House; to Page Homestead Farm for donation of cream for Open House; to Keene Industrial Paper for donation of cups for Open House; to Mrs. Lorna Deidoff for donation of Pando's Champion trophy to the high school; and to the Keene Lions Club for the donation of the telebinocular to the Health Department.

The Kiwanis Club wants to give a cup for the Keene versus MRHS football games, to be kept by either school if won three consecutive years. The Board voted to accept such a cup. Lantz Jewelers want to donate a trophy to be awarded to the most valuable player from either Keene or the MRHS. This would mean a large trophy to be kept at the school and a small one to be kept by the player. The Board voted to accept this trophy. It would be known as the Arthur "Swede" Mulvaney trophy.

A letter was read from Mrs. Norma Wright, kindergarten teacher, requesting permission to use the cooperative school nurse in case of an emergency. The Board voted that any kindergarten in the district may use the school nurse if necessary.

An invitation to Mr. Clark and members of the school board to attend the Celtics game on October 18, 1962 was received from the Gordon-Bissell Post.

The Board recommended that Mrs. Ledwith, teacher in Swanzy, terminate her services in November and be told that when she is ready to teach again she should file an application and will be considered if there is a vacancy.

A letter was read from WKNE saying they would like to broadcast the Keene-Monadnock Regional football game on November 10 being played in Swanzy Center. They will take care of all expenses in connection with this broadcast. The Board voted to permit WKNE to broadcast this football game and signed a permit.

Miss Jebber was asked to be a delegate to the New Hampshire Delegate Assembly on October 26 representing Union #38.

Mr. Furlong reported that the Junior Achievement group had accepted and taken three lockers, three workbenches and a slate from the Troy School. In a recruiting assembly held at the high school, 90 students were interested in participating in this program.

Mr. Clark suggested that additional bleachers be obtained for the Keene-MHS football game on November 10. The Board will decide what action to take on this matter.

It was reported that complaints have been heard regarding the cafeteria. On Thursday, October 4, the State Department will make an evaluation of the cafeteria and kitchen.

Miss Jebber, in behalf of the School Board, stated their appreciation to the administration and staff for their part in getting the new school off to a good start.

Mr. Wyman suggested for consideration by Mr. Clark, Mr. Furlong and the coaches, that football players have passing marks in four subjects. Mr. Wyman recommended they consider incorporating this in the policy.

The next meeting of the school board will be on November 6.

Respectfully submitted,

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT

10/22/62

Dear Parents:

On Tuesday, November 13, 1962, each elementary school in the Monadnock Regional School District will conduct an "Open House." This date falls during National Education Week.

Why are we setting aside this night? We would like you to go through part of the typical school day your child goes through. We want you to experience in Reading, Mathematics, or Language, what your child might experience. We also want you to ask questions about what you see and hear.

To accomplish this, a program has been arranged whereby each teacher will conduct two sample lessons such as your child might have during any regular school day. After "school" is over, there will be an opportunity for you to ask questions.

A sincere and cordial welcome is extended to you. Please reserve this date now.

THE PROGRAM

Warning bell. 7:25 p.m.
Tardy bell. 7:30 p.m.
First period. 7:30-7:45 p.m.
Second period 7:45-8'clock
Question answer period and
 explanation of the new report card. . 8'clock-8:30 p.m.
Hot lunch program. 8:30 p.m.

Special Menu

Coffee. Doughnuts
Warning bell for dismissal. 9:10 p.m.
Dismissal. 9:15 p.m.

When entering school, please report directly to your child's teacher.

Sincerely,

Kenneth G. Hewitt

Kenneth G. Hewitt
Teacher Consultant

MONADNOCK REGIONAL SCHOOL DISTRICT
TRANSPORTATION REPORT

No. of children requiring transportation by R.S.A. 189:7:3:

Grades	1-6	7-8	9-12	Total
	554	284	523	1361

No. of children receiving transportation:

Grades	1-6	7-8	9-12	Total
	723	287	537	1547

M.R.S.D. is transporting 186 more students than required by state law.

Students driving own cars and to whom permits have been given: 36.

No. of buses used: 13
Total daily mileage 130 1/2 miles

No. of feeder lines and private cars used: 12
Total daily mileage 266 miles

Totals 25 1570 miles

Total mileage per year (approx.) for all vehicles: 282,000 miles

Total bus contract: \$97,584.00

Term of contract 3 years

Approximately cost per mile: \$00.345

Approximately cost per child: \$63.07

Transported by feeder lines or private vehicles:

1-8	17 pupils
<u>9-12</u>	<u>16 pupils</u>
1-12	33 pupils

No. of children transported to each school

	<u>Transported</u>	<u>Enrollment</u>	<u>Percentage</u>
Fitzwilliam	115	126	91.3
Gilsum	28	97	34.6
Sullivan	39	40	97.5
Surry	31	54	57.4
Swansey			
Mt. Caesar	243	272	89.3
Cutler	205	256	80.1
	448	528	84.8
Troy	62	188	33.0
	<u>723</u>	<u>1033</u>	70.0 transported

Monadnock Regional High School

Grades 7-8	287	314	91.4
Grades 9-12	537	615	87.3

Grades 1-12 Percentage of children transported: 78.8%

MONADNOCK REGIONAL SCHOOL DISTRICT

TUESDAY, NOV. 6, 1962

AGENDA

1. Call to Order - 7:30 Mr. Bowman
2. Minutes of Previous Meeting Mrs. Massin
3. Old Business
 - A. Bleachers Purchase Mr. Bowman
 - B. Truck Purchase Mr. Bowman
 - C. Dr. Ritch - Visitation Mr. Bowman
 - D. Report to the Interim Committee Mr. Clark
4. New Business
 - A. Letter - Mrs. Moore Mr. Clark
 - B. Noon Lunch Report Mr. Furlong
 - C. Signatures on Payroll Mr. Bowman
 - D. Dedication Program Mr. Clark
 - E. Transportation, Open House and Report Cards Mr. Hewitt
 - F. Miss Jackson Mr. Clark
 - G. Junior Lions - Rotary Mr. Furlong
 - H. Globetrotters Mr. Furlong
5. Miscellaneous
6. Adjournment

Civil Defense -

*Meetings 1 and 3 Tuesday of every month
Wilson bus. stopping in Keene.*

HABITS, TRAITS, and ATTITUDES

Attention should be called to items checked with an X

	1	2	3	4
1. Is discourteous				
2. Does not cooperate				
3. Talks out in class				
4. Annoys others				
5.				
6.				
7.				
8.				
9.				
10.				

We feel your child could improve his school progress by:

	1	2	3	4
1. Completing assigned work				
2. Working with greater care and accuracy				
3. Paying closer attention in class				
4. Taking greater part in class activity				
5. Devoting more time to study				
6. Following directions more closely				
7.				
8.				
9.				
10.				

Promotion questionable (not marked before April)

PARENTS SIGNATURE

Parents are asked to sign and return this card within three days. Your signature shows that the report has been inspected and indicates neither approval nor disapproval.

First Quarter _____

Second Quarter _____

Third Quarter _____

Monadnock Regional School District

PROGRESS REPORT OF

Pupil _____

School _____

Teacher _____

Grade _____

School Year 19_____, 19_____

TO THE PARENTS

The report card is a means of keeping the home informed of a child's progress in school. But realizing this alone is not enough to give a true evaluation of a child's progress, periodically a conference should be requested by either the school or the home.

As parents and teachers we are both striving toward a common goal; in general, the physical and mental development of all children. In order to achieve this goal, mutual understandings and cooperation are necessary.

Each child is an individual child; each learns and discovers himself and others at different rates, at different times, and to different degrees. Thus, our schools center around these differences striving to build a program that will benefit all children.

GRADE PLACEMENT

_____ is assigned to Grade
Name of Student

for the school year of 19_____, 19_____

Fitzwilliam ● Gilsum ● Richmond ● Roxbury ● Sullivan
Surry ● Swanzey ● Troy

SCHOLARSHIP

Scholastic Achievement is indicated by the following letters:

- A — Superior work
- B — Above average work
- C — Average work
- D — Below average work; passing
- F — Unsatisfactory work; below passing

For the first two marking quarters in Grade 1, an S indicating satisfactory work or a U indicating unsatisfactory will be given in Reading, Writing, Mathematics, and Music. For the third and fourth quarter grades, the regular marking scale will be used in Reading, Writing, Mathematics, Language, and Music. In Grades 2-6, all subjects will be marked.

EFFORT

Effort is working to the best of one's ability and is indicated as follows:

- 1 — Excellent
- 2 — Good
- 3 — Fair
- 4 — Unsatisfactory

CONDUCT

The pupil conduct grade follows the same scale as that used for marking effort.

S — Scholarship

E — Effort

Subject	1st		2nd		3rd		4th	
	S	E	S	E	S	E	S	E
Reading								
Level								
Writing								
Mathematics								
Music								
Language								
Spelling								
Social Studies								
Science & Health								
French								
Conference Requested								
Conduct								

ATTENDANCE RECORD

We especially urge the importance of good attendance. A day missed now and then seems harmless to the casual observer, but the teacher who works with the child each day sees progress interrupted and harm done.

	Half Days Absent	Times Tardy	Times Dismissed
First Quarter			
Second Quarter			
Third Quarter			
Fourth Quarter			

Monadnock Regional School District
Board Meeting - September 18, 1962

Members present at the school board meeting on September 18 were Messrs. Bowman, Dunham, Pride, Wyman, Shaw, Calhoun, Callahan, Mrs. Robinson, Miss Webber and Messrs. Clark, Hewitt and Furlong.

Mr. Bowman reported that after condemnation proceedings had been started on the Helff property, a letter was received from Mr. Helff withdrawing objections to the school district's purchase of this land. Mr. Bradley will draw up the deed with the stipulation that the Helff family will remove from the property a building now standing on said property. The School Board voted that when the papers are ready to be passed on the Helff property, authorization be made to pay for said property.

Mr. Clark told the board of three eighth grade boys who would like to play on the freshman football team. It had previously been agreed by the Board that 7th and 8th graders would not participate in contact football. The Board voted that an exception be made for this year to permit these three boys to play freshman football this year. Mr. Clark, Mr. Furlong and Mr. Pitsas will confer with the coaches and bring in their recommendations for a policy covering participation in sports.

Mr. Furlong suggested he would like to postpone "Back-to-school night" for parents until student re-scheduling had been completed, about the first of October. The Board voted to leave the date up to Mr. Furlong.

The Board agreed that the decision of leasing the building to the Globe Trotters or any other organization should be left up to Mr. Clark and Mr. Furlong. They need not present all requests to the Board for approval but may do so if they wish. In the case of the Globe Trotters, the MRSD would receive \$100. rent, one-third of the profits, and would have the concessions. The Globe Trotters would take care of all expenses such as police, janitors, etc.

The matter of purchasing a vehicle to plow and mow the school grounds was discussed. The school board voted that Mr. Bowman and Mr. Clark draw up specifications for a suitable truck for road use, snow plowing and put out to bid.

Mr. Furlong reported a successful opening day of the high school. Approximately 15 students are driving cars and stals have been put in their windshields for identification purposes. Mr. Clark is to check with the Mason Insurance Agency to see if the school is responsible for students on their way to and from school. This was brought up in connection with the students having permission to drive, driving other students to and from school.

Mr. Furlong handed out student handbooks and complimentary tickets for one athletic event. The Board voted to adopt the student handbook as compiled by Mr. Furlong.

It was suggested that the cafeteria manager either visit Memorial High School or have Mr. Summerville come to the MRHS to familiarize him with the scrambled set-up used in the cafeteria.

Mr. Hewitt reported on the first day at the elementary schools. He distributed the handbook for elementary parents and showed the teachers' handbook containing all policies for teachers of grades 1 through 6. The Board members requested they each receive a copy of this handbook. Mr. Hewitt stated there were definite candidates for a special education class. As soon as rescheduling and testing is finished at the high school, they will try to get this program under way. He reported about the new reading program being used in Fitzwilliam and the new mathematics program at Mt. Caesar.

Mr. Hummiston, head of the Mathematics Department is giving an extension course of the University on the "Foundations of the Number System. This course is geared for teachers and will be held in the MRES on Wednesday nights from 7 to 9:30, beginning September 24.

The Monadnock Square Dance Conference have requested use of the gym for their festival. It was agreed by all that the sealer on the floor was not set enough to permit its use by this group. The Troy school is being rented by a church group for the weekend. In connection with this it was requested that each board member work out a schedule of rental fees to be used when his school is rented.

The part-time art teacher is determining whether or not he is certified to teach mechanical drawing and drafting. If so, he will become a full-time teacher.

A study group in Wolfeboro is starting a cooperative movement. They are coming to Smead on September 24 and would like to meet with the administration and as many school board members as possible for their help.

Mr. Bowman suggested and the board agreed that Mr. Alexander, Clerk of the Works, remain on the job until all the equipment is here.

Mr. John Holbrook has been authorized to take care of having plaques made for the auditorium in memory of Mr. Chester Lees, for the shop area in recognition of the Kingsbury Fund and an additional plaque recognizing Eino Hongisto as superintendent of the construction of the building and Mr. Furlong as the first principal. The Board voted to have Mr. Hewitt and Mr. Dunham continue with the plaques and have them ready for the dedication.

The Board decided to hold monthly meetings on the first Tuesday.

The Board voted to have all football players fitted with mouthpieces at a cost of \$3.50 each. It is hoped the Keene Dental Association will offer to do the fitting at no cost.

The Junior Achievement group is setting up workrooms on Mechanic Street. The Board agreed that any items, such as lockers, workbenches, blackboards, of which we have no further use, be turned over to this group.

The dedication service will be held on November 18, 1962.

Respectfully submitted,

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT

Enrollment as of 9/20/62

<u>GRADES</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>TOTAL</u>
School							
Pattemiller	21	25	16	22	18	24	126
Gilsum	15	19	15	14	17	15	95
Sullivan	4	9	7	8	7	5	40
Burty	13	8	13	8	8	5	55
Swansey	92	94	$\frac{86}{272}$	86	88	$\frac{82}{256}$	528
Troy	30	34	33	33	28	30	188
TOTALS	<u>175</u>	<u>189</u>	<u>170</u>	<u>171</u>	<u>166</u>	<u>161</u>	<u>1032</u>
GRADES	7	8	9	10	11	12	P.G.
Monadnock Regional	154	$\frac{160}{314}$	208	176	137	91	$\frac{3}{615}$
TOTAL	1-6	1032					
TOTAL	7-P.G.	929					
TOTAL	1-P.G.	1961					

Monadnock Regional School District
Board Meeting - September 4, 1962

Present at the Board meeting on September 4 were Messrs. Clark, Bowman, Hewitt, Shaw, Dunham, Wyman, Furlong, Calhoun, Callahan, Miss Webber and Mrs. Robinson.

A review of the fuel bids was presented by Mr. Clark and the Board voted to award the contract for #2 oil for Cutler, Fitzwilliam, Sullivan, Surry, Gilsom Elementary schools and the Superintendent's building to Superior Petroleum Company. They voted to award the contract for #5 oil for Troy and Monadnock Regional High School and #4 oil for Mt. Caesar School to the Elm City Oil Company.

Open House will be held in the new high school on Sunday, September 16 between 1:30 and 5 p.m. It was suggested that all teachers be in their rooms. Board members will be on hand to escort people through the building and there will be some student guides. It was reported the three janitors have been deputized.

There has been a request from the Globe Trotters to have a game in the new gymnasium. More details are being sought, such as how much would the school realize from such an event.

Condemnation proceedings are going ahead concerning the Helff property. A letter has been sent the Swanzey Board of Selectmen asking that they appraise it.

Mr. Dirsä arrived last week for his final inspection tour. At that time he made a checklist of things yet to be done. Mr. Alexander will see that all things on the checklist are completed. This means Mr. Alexander will be kept on beyond September 15, when his year ended.

Regarding students driving to school, the Board voted that students will not be allowed to drive their cars to school until further notice. The Board agreed that any exceptions, such as students who have after-school jobs, could contact Mr. Furlong for his decision.

Mr. Holbrook attended the meeting briefly to report on his and Mr. Dirsä's inspection tour of the building. They feel the building was substantially completed as of September 1, 1962. Items yet to be completed included (1) gymnasium floor marking, (2) installation of gym seats, (3) installation of auditorium seats and wiring in this area (4) completion of placing and wiring equipment in the shop area. The Board voted that September 1, 1962 be established as the substantial completion date of the building.

The matter of a safety device for the pass-through refrigerator was discussed and the Board voted to have the architects look into the possibility of having such a device installed.

A Monadnock Regional teachers' workshop will be held beginning September 4 to give teachers an opportunity to become familiar with the new building.

It was felt that we should have snow and mowing equipment demonstrated and looked at by our custodians.

Respectfully submitted,

Elizabeth T. Massi, Clerk

Monadnock Regional School District
Board meeting - August 21, 1962

Present at the School Board meeting on August 21st were Messrs. Shaw, Dunham, Furlong, Wyman, Whitney, Eide, Calhoun, Clark, Bowman, Hewitt, Mrs. Robinson, Miss Webber. A representative from the Keene Sentinel was there to take pictures of the Board for a special issue they are planning.

Pupil insurance was discussed and the Board voted to take Mutual of Omaha pupil insurance coverage at : cost per pupil.

Tuition rates were discussed and the Board voted to accept the state average figures as tuition rates to be used for all grades.

Mr. Furlong reported that at the end of the first nine-weeks' marking period, students' schedules would be reviewed and if a re-scheduling was found necessary, it would be put into effect after the February vacation. This would give the students the benefit of a more flexible program.

It will be the problem of the administration to collect tuition from the individual students.

Milk bids for the new high school, Gilsum and Sullivan are:

McKenzie Dairy	.0601 per 1/2 pint	
Page Farm	.06 per 1/2 pint	(prefer delivery to Gilsum and Sullivan on Tuesday, Thursday and Saturday)
Manchester Dairy	.059 per 1/2 pint	
Idlenot Dairy	.0585 Gilsum	- glass containers
	.0585 Sullivan	"
	.0545 Regional	"
	.0585 all schools	- paper containers

The School Board voted to accept the bid of Page Farm provided they give daily delivery to Gilsum and Sullivan and refrigeration for Sullivan.

Fuel Bids were read as follows:

Superior Petroleum: #2 oil
Monadnock Fuel Co.: #2 oil
D. C. Whitcomb: #2, #4 and #5 oil
Elm City Oil: #2, #4 and #5 oil
Economy Coal and Oil: #2, #4 and #5 oil

Superior Petroleum was low bidder on #2 oil for Cutler, Fitzwilliam, Sullivan, Surry, Gilsum and Superintendent's Office at net price of .1033 per gallon. Elm City Oil was low bidder on #4 oil for Mt. Caesar at .0889 per gallon and on #5 oil for MRHS and Troy at .0857 per gallon.

On the problem of the scoreboard the Coco Cola Company agreed to take out only one half of the cost of the sign from the profits of the Coco-Cola machine operated in the school. It was noted there was a possibility the West Swanzey association might give a scoreboard to the school. The Board decided to have a temporary scoreboard built and set up for the fall games. Electricity would be a problem if the Coco Cola scoreboard were used.

The problem of mowing and plowing equipment for the new school was discussed. A four-wheel drive pick-up with snow plow can be purchased for \$3,465.39. A decision on this was postponed until next meeting.

Before the dedication of the high school it was felt a plaque should be placed on the auditorium walls commemorating Mr. Chester Lees. Mr. Dunham and Mr. Hewitt will decide what should be written on this plaque.

Mr. Furlong asked that all chemistry textbooks be canceled. We have been selected as one of 50 schools in the United States as a test school on Chem-Study. All chemistry textbooks, films, materials, teaching aids, etc. will be furnished free.

Respectfully submitted,

Elizabeth T. Massin, Clerk

SUMMARY

Superior Petroleum Products, Inc. bid on # 2 oil only. This would include Cutler, Fitzwilliam, Sullivan, Surry, Gilsun and the Superintendent's Building. The total price net is .1033 per gallon, which seems to be low bid price.

Elm City Oil seems to be low on the # 4 oil for Mt. Caesar at .0889 per gallon.

Elm City Oil also is low on the #5 oil for M.R.H.S. and Troy at .0857 per gallon.

COMPANY Superior Petroleum Products, Inc.	NO. of OIL # 2	PRICE .1033	.1060 Boston Price .0150 less present voluntary discount .0910 .0123 Hauling Rate .1033 Total price per gal. net																												
Monadnock Fuel Co., Inc.	Cutler # 2 Fitzwilliam # 2 Sullivan # 2 Surry # 2 Gilsun # 2 Supt. Bldg. # 2	\$1.50 per gal. temporary summer discount	<table border="1"> <thead> <tr> <th>Boston TC</th><th>Trans.</th><th>Mark-up</th><th>Net</th></tr> </thead> <tbody> <tr> <td>10.60</td><td>1.23</td><td>.75</td><td>12.58</td></tr> <tr> <td>10.60</td><td>1.23</td><td>1.00</td><td>12.83</td></tr> <tr> <td>10.60</td><td>1.23</td><td>.95</td><td>12.78</td></tr> <tr> <td>10.60</td><td>1.23</td><td>.95</td><td>12.78</td></tr> <tr> <td>10.60</td><td>1.23</td><td>.95</td><td>12.78</td></tr> <tr> <td>10.60</td><td>1.23</td><td>.75</td><td>12.78</td></tr> </tbody> </table>	Boston TC	Trans.	Mark-up	Net	10.60	1.23	.75	12.58	10.60	1.23	1.00	12.83	10.60	1.23	.95	12.78	10.60	1.23	.95	12.78	10.60	1.23	.95	12.78	10.60	1.23	.75	12.78
Boston TC	Trans.	Mark-up	Net																												
10.60	1.23	.75	12.58																												
10.60	1.23	1.00	12.83																												
10.60	1.23	.95	12.78																												
10.60	1.23	.95	12.78																												
10.60	1.23	.95	12.78																												
10.60	1.23	.75	12.78																												
D.C. Whitcomb Bottled Gas and Appliances	M.R.H.S. # 5) Troy # 5) Mt. Caesar # 4 Fitzwilliam # 2) Sullivan # 2) Cutler) Surry) # 2 Gilsun) Supt. Bldg.)	<p>\$3.68 per barrel or .0876 per gal.</p> <p>3.79 per barrel or .0902 per gal.</p> <p>.1020 per gal. (.1060 less .0150 summer discount, plus .0110 Trans. chge.)</p> <p>.1085 per gal. (.1060 less .0150 summer discount, plus .0175 Trans. chge.) (all #2 - .1060 less summer discount of .0150 plus trans. chge. .0150 = net .1068 per gal.)</p>	<p>) (Quoted per gallon delivered as of this date and are based on the Boston tank car price plus transportation less voluntary discounts as follows:</p> <p>) # 2 - .015 per gal.</p> <p>) # 4 - .0024 per gal.</p> <p>) # 5 - .0024 per gal.</p>																												
Elm City Oil Co., Inc.	MRHS # 5 Mt. Caesar # 4 Cutler # 2 Fitzwilliam # 2 Sullivan # 2 Troy # 5 Gilsun # 2 Surry # 2 Supt. Bldg. # 2	<p>.0857 per gal.</p> <p>.0889 per gal.</p> <p>.119 per gal.</p> <p>.104 per gal.</p> <p>.119 per gal.</p> <p>.0857 per gal.</p> <p>.119 per gal.</p> <p>.119 per gal.</p> <p>.119 per</p>	<p>) (Quoted per gallon delivered as of this date and are based on the Boston tank car price plus transportation less voluntary discounts as follows:</p> <p>) # 2 - .015 per gal.</p> <p>) # 4 - .0024 per gal.</p> <p>) # 5 - .0024 per gal.</p>																												

<u>COMPANY</u>	<u>NO. of OIL</u>	<u>PRICE</u>
Economy Coal & Oil Co.	M.R.H.S. # 5	\$3.58 Boston Tank Car Price
		<u>.6678</u> I.C.C. Trans. Rate
		<u>\$4.2478</u>
		Discount
		<u>.4508</u>
		<u>\$3.7970</u> per barrel Bid Price
		less voluntary discount until removed by Oil industry
		<u>.10</u>
		<u>\$3.6970</u>
		per gal. = 8.8¢
Mt. Caesar # 4		\$3.83 Boston Tank Car Price
		<u>.6678</u> I.C.C. Trans. Rate
		<u>\$4.4978</u>
		Discount
		<u>.5008</u>
		<u>\$3.9970</u> Bid per barrel
		less voluntary discount until removed by oil industry
		<u>.10</u>
		<u>\$3.8970</u>
		per gal. = 9.28¢
Troy # 5		\$3.58 Boston Tank Car Price
		<u>.5628</u> I.C.C. Trans. Rate
		<u>\$4.1428</u>
		Discount
		<u>.3978</u>
		<u>\$3.7450</u> Bid per gallon
		less voluntary discount until removed by oil industry
		<u>.10</u>
		<u>\$3.6450</u>
		per gal. = 8.68¢
Cutler, Fitzwilliam, Sullivan, Surry, Gilsum, Supt. Bldg.		10.60 Boston Tank Car Price
		<u>1.23</u> I.C.C. Trans. Rate
		<u>11.83</u>
# 2		add on
		<u>.47</u>
		<u>12.30</u>
		less voluntary discount until removed by oil industry
		<u>1.50</u>
		<u>10.80</u>

Monadnock Regional School District
Board Meeting - August 14, 1962

Present at the Board meeting on August 14th were Messrs. Bowman, Dunham, Wyman, Callahan, Whitney, Clark, Hewitt, Furlong, Pride, Shaw, Calhoun and Mrs. Robinson.

Mr. Clark nominated and the Board elected to the teaching staff:

Mrs. Edna Mann: Home Economics, mathematics	To be on salary schedule
Miss Rosario Sainz: Spanish (Teacher exchange program)	To be on salary schedule

There was a discussion of town assessments. All selectmen of the district towns will meet at the Swansey Town Hall on August 21 at 6:30.

The following four policies were voted on and authorization granted to have a handbook printed at a cost not to exceed \$125.00:

1. Contests (non-school): No contest will be held in the school involving school time unless they are school sponsored. With the administration's approval, a school may co-sponsor a non-school contest. This will involve nothing more than passing out necessary information and collecting finished projects. No work shall be done during school hours.
2. Advertising and Soliciting: No advertising or soliciting by any outside organization is permitted in the schools whether through the students or the teachers. However, the administration may permit distribution of free instructional materials and supplies carrying incidental advertising.

Lists of students' and employees' names are not to be provided for non-school organizations or commercial interests. The administration may make such a list of students available for purposes which could only be considered as part of the educational program or as a function of the guidance services of the school.

3. Reduced Cost for Hot Lunch: Any child, who, because of home conditions or general physical appearance and at the recommendation of the administration and the school nurse may receive a free lunch or lunches at a reduced rate. The principal with the school nurse will investigate the home conditions to determine the need for such a program. An application form requesting free lunches or a reduced rate must be signed by both the parents and the school nurse.
4. Early School Entrance: In order to enter first grade, a child must be 6 years of age by December 31 of that school year. Children whose birthdays fall after that date must wait until the following school year to enter school.

There will be an Open House before the school dedication. On September 16 there will open house for the general public from 1:30 to 5 p.m., and on September 20 a "back to school" night for parents only.

Mr. Robert Golden was elected a janitor at \$3800. per year. He will do plumbing work in other schools and then make up time in the high school. He is a licensed plumber. Mrs. Bessie Hale was elected matron at \$60. per week, 40 hours per week, for 36 weeks. She will be under the administration rather than the head custodian.

Representatives from the Keene Sentinel were present. They want to publish a souvenir edition of our "Open House." They will solicit advertising from contractors and local merchants. The Board gave their okay to go ahead with those plans.

It was decided to tile the floor in the electrical shop.

John Abbot will be the official school photographer.

The television antenna is in the general contract. Mr. Bowman will talk with architects and other people involved before it is installed.

All laboratory equipment is in place. Sheldon Company will return to do finish work in some areas. Materials will be shipped on the original date.

Board meetings will be attended by school board members, the superintendent, high school principal and teacher consultant. All other school personnel will be present only upon request of the board of the administration.

The shop equipment contract was awarded as proposed by Dr. Engelhardt. Total bid was \$23,113.35 and was awarded as follows:

Shop Furniture Division IX:	Brodhead Garrett	\$2,699.55
	Gould Industrial	3,053.50
	Lynn Hardware	295.50
	Packard Machinery	3,482.00
	Equipment & Furniture	492.30
		<u>10,022.85</u>

Shop Machinery Division X	Brodhead-Garrett	4,511.00
	Gould Industrial	968.00
	Lynn Hardware	1,616.50
	Packard Machinery	2,635.00
	City Tire	2,930.00
	Charles Bruning	430.00
		<u>13,090.50</u>

\$23,113.35

Respectfully submitted,

Elizabeth T. Massin, Clerk

Korman, Cunningham, Gynan, Robinson, Callahan, or turney
Clark, Hewitt, Furlong, Pride, Shaw, Calhoun.
Representatives from the Sentinel.

MONADNOCK REGIONAL SCHOOL DISTRICT

BOARD MEETING

Tuesday August 14, 1962

AGENDA

1. Call to Order 7:40 Mr. Bowman
2. Minutes of Previous Meeting *passed over* Mrs. Massin
3. Old Business
4. New Business
 - Mrs. Edna Mann - Home Co. - Math (Both to be put on schedule)*
 - a. Teachers *Miss Rosario* Mr. Clark
 - Spanish (Teacher Exchange Program) ^(noted) coming from Spain ^(unanimously)*
 - b. Budget Explanation Mr. Clark
 - discussion of town assessments*
 - c. Next Meeting With Selectmen *Mr. Bowman*
8/31 at Swaney Town Hall - town school same town - will meet at 6:30
 - d. ~~Elementary Books & Procedures~~ *Mr. Hewitt*
See book
 - e. Open House *before dedication* *Mr. Furlong*
Sept. 20 - Back to school night - for parents only
Sept. 16 - For general public 1:30 - 5
5. Miscellaneous *(noted)*
 - a. Janitors *Robert Golden \$3800. If he can be relieved, he will do plumbing work in other schools and then make up*
 - Matron - to go to time in high school. He is a licensed plumber.*
6. Adjournment *under administration - Bessie Hale \$60.00 per week (noted)*
and not head custodian 40 hrs per week 36 weeks

1. Sentinel wants to publish service edition of our "Open House" They will solicit advertising from contractors, local merchants. Board & K's Sentinel to go ahead
2. Shop equipment \$23,113.35 is total bid for equipment. Administration in agreement with the proposals as set forth by Engelhardt
3. School is to be tiled in electrical shop
4. John Abbott official school photographer.

(over)

d 4 policies passed (I have them)

authorization to have handbook printed at a cost not to exceed \$125.00

Miscel.

5. T.V. antenna is in ^{general} contract. Bowman to talk with architect and other people involved before it is installed.
6. all lab equipment is in. Sheldon will return to by finish work in some areas. Materials will be shipped on original date.
7. ~~Rept. heads~~ Board meetings will be attended by school board members, the supt., high school principal, teacher consultant. ~~all other school personnel~~ ~~personnel~~ will be present ^{only} upon request of the board or the administration.

~~City Tax 2,930.00~~

Div. IX 4 20
~~B-B-B~~

Brodhead-Garrett Co.

2,699.55

Gould Industrial Supply

3,053.50

Lynn Hardware

295.50

Packard Machinery Co.

3,482.00

Equip + Tent Co

492.30

10,022.85

Div. V 4 - 100

B + S

4,511.00

Gould

968.00

Lynn

1616.50

Packard

2635.00

City Tax

2930.00

Charles Bruning

13,090.50

430.00

10 + 10
23113.35

Ronaldnook Regional School District
Board Meeting - July 24, 1962

The School Board met at the Superintendent's office on July 24 at 7:30 for the opening of bids for shop equipment, Division IX, furniture and Division X, machines. Present were Messrs. Clark, Bowman, Dunham, Fride, Beard, Grace, Mrs. Robinson, Miss Webber and Miss Vandersluis. Mr. Dirsa, Mr. Lampron and Mr. Summerville also attended the meeting.

Bids were as follows:

Gould Industrial Supply Co.		
Division IX	\$11,999.00	(11,800. if all items accepted)
Division X	25,000.00	
Composite	\$36,500.	if all items in both divisions accepted
Packard Machinery Co.		
Division IX	\$11,998.25	except items B59 and B62
Division X	25,490.50	except items M460 and M470
Osgood		
Division X	\$ 6,214.15	partial bid
City Tire		
Division X	\$10,274.00	partial bid
Lynn Hardware		
Division IX	\$ 8,719.95	partial bid
Division X	16,742.89	partial bid
Brodhead Garrett		
Division IX	\$11,191.45	Terms 2% 30 days
Division X	25,329.00	

Mr. Clark and Mr. Summerville today have reviewed the budget and find us well within the proposed budget. They added the outside area, i.e. track and playing field, and have allowed money for last minute accessories.

Dirsa and Lampron have inspected the building and find the following major items to be done: Paving, fixing the fence, hanging of movable partition in gym, finishing of gym floor, some electric light fixture mounting and ceilings. We are withholding 10% of the MacMillin contract until the job is substantially finished, then will release 5%.

Mr. Bowman reported he did not get the bleachers, at the auction, belonging to the stock car association.

Because of an injury Miss Napsie will only do the school census for Swanzy. In Sullivan Mrs. Parker will handle the census; in Fitzwilliam, Mrs. Fisher; in Roxbury, Mrs. Robinson; In Surry, Mrs. Rhodes and in Troy, Mrs. Brown.

Miss Webber reported on the progress of her preparation of a report to the State Department with suggestions that would be helpful in the formation of any future cooperative districts in the state. She will see Mr. Homer Bradley for his recommendations.

Respectfully submitted, *Elizabeth Massie Clark*

BID RECORDING SHEET

MODANOCK REGIONAL HIGH SCHOOL
SWANZEY CENTER, NEW HAMPSHIRE

BID OPENING
JULY 24, 1962
7:30 P.M. D.S.T.

BIDDERS	QUAL. QUESTIONNAIRE CONSENT OF SURETY BID BOND CERTIFIED CHECK				Furniture DIVISION IX	Shop machines DIVISION X	COMPOSITE
Quail Ind. Supply Co.					11,999. ⁰⁰ g p i e r ~ ~ ~ 11,800 ⁰⁰	25,000 ⁰⁰ g p i e r ~ ~ ~ 36,500 ⁰⁰	30 l 45 l 36,500 ⁰⁰
Packard Co.					11,998.25 (B59) B62	25,490 ⁵⁰ m460 m470	45 l 55 l
Osgood						6, ✓ 6,214 ¹⁵	30 l
City Tire						6, ✓ 10,274 ⁰⁰	30 l
Lynn Adams Co					6, ✓ 8,719 ⁹⁵	6, ✓ 16,742 ⁸⁹	30 45
Brodhead Garrett					11,191 ⁴⁵	25,329 ⁰⁰	29 30 l

Monadnock Regional School District
Board Meeting - July 31, 1962

Present at the school board meeting on July 31, 1962 were Messrs. Clark, Bowman, Wyman, Furlong, Calhoun, Callahan, Dunham, Mrs. Robinson, Miss Webber and Miss Vandersluis.

Mr. Homer Bradley attended the meeting to give his suggestions on the recommendations the Monadnock School Board was making to the State Board of Education regarding Cooperative School Law. Discussion included term of office of board members, who should elect the board member (town or district), how should a pre-existing elect member, election of members-at-large, taking over property, giving towns credit for their property, how it could be fairly assessed, state aid (the Board felt it fair that each town be allowed to retain its individual share of state aid as a credit to be applied to their percentage of operation), annexation of towns, annexed towns should not be accepted in school district until beginning of next fiscal year after vote. The Board voted to have copies of the suggested changes to the cooperative school law as prepared by Miss Webber, sent to the interim committee.

Hussey Manufacturing Company advises they will have someone show how to set up the outdoor bleachers.

Milk bids will be put out for the high school plus Sullivan Elementary and Gilsum Elementary. The decision to put out milk bids for the other elementary schools will be left up to the managers of the hot lunch programs. Specifications will include cardboard containers and delivery.

Fuel bids will be put out for all schools in the district and will be put out in three separate bids as follows: (1) heavy oil for Mt. Caesar and high school (2) #2 oil for remaining elementary schools and (3) composite of heavy oil and #2 oil. The Board voted to put out the milk and fuel bids as soon as possible.

The American Legion is getting organized for the basketball game on October 18. They are advertising it. They will have complete charge and responsibility. We rent the gym to them for \$100. They will handle parking and are giving the concessions to the school.

Football and track practice will start August 20 and they would like to be able to use the locker room at that time. Mr. Alexander and Mr. Hongisto feel it will be ready, but it must clear through Macmillin. The Board voted that Mr. Clark contact Macmillin for his approval.

Mr. Clark reported to the Board of the Coca Cola Company's offer to furnish an electric scoreboard 18' x 11' if they could put one of their machines in the building, under the administration's control, and take the profits for a two-year period (or longer if necessary). After that profits would be turned over to school. The Board voted to turn down this offer. If they have another offer they are to contact Mr. Bowman.

Members of the Board would like to know how the towns will make payments to the school operating budget. Mr. Clark and Mrs. Urquhart have a meeting in Concord with Paul Fillion to go over debits and credits. Selectmen are anxious to get out the tax bills.

The Kingsbury Company has given the school a shaper, tool grinder and surface grinder. We can keep these things as long as we want them. When we feel they are no longer worthwhile, we can sell them. All the steel we want is available with markings. All wire is free. The machines will be cleaned and painted as we want them. Any other machine pulled off the line suitable for school use, we will have first choice on. It was reported we can get a second hand air compressor from Worcester for about \$500.

The Board voted to authorize Mr. Bowman, as Chairman, to sign manifest for payment of MacMillan.

Respectfully submitted,

Elizabeth T. Massin, Clerk

The School Board met at the Superintendent's office on July 24 at 7:30 for the opening of bids for shop equipment, Division IX, furniture and Division X, machines. Present were Messrs. Clark, Bowman, Dunham, Fride, Beard, Grace, Mrs. Robinson, Miss Webber and Miss Vandersluis. Mr. Dirs, Mr. Lampron and Mr. Summerville also attended the meeting.

Bids were as follows:

Gould Industrial Supply Co.
Division IX \$11,999.00 (\$11,800. if all items accepted)
Division X 25,000.00
Composite \$36,500. if all items in both divisions accepted

Packard Machinery Co.
Division IX \$11,998.25 except items B59 and B62
Division X 25,490.50 except items M460 and M470

Osgood
Division X \$ 6,214.15 partial bid

City Tire
Division X \$10,274.00 partial bid

Lynn Hardware
Division IX \$ 8,719.95 partial bid
Division X 16,742.89 partial bid

Brodhead Garrett
Division IX \$11,191.45 Terms 2% 30 days
Division X 25,329.00

Mr. Clark and Mr. Summerville today have reviewed the budget and find us well within the proposed budget. They added the outside area, i.e. track and playing field, and have allowed money for last minute accessories.

Dirsa and Lampron have inspected the building and find the following major items to be done: Paving, fixing the fence, hanging of movable partition in gym, finishing of gym floor, some electric light fixture mounting and ceilings. We are withholding 10% of the MacMillin contract until the job is substantially finished, then will release 5%.

Mr. Bowman reported he did not get the bleachers, at the auction, belonging to the stock car association.

Because of an injury Miss Napaie will only do the school census for Swansey. In Sullivan Mrs. Parker will handle the census; in Fitzwilliam, Mrs. Fisher; in Roxbury, Mrs. Robinson; In Surry, Mrs. Rhodes and in Troy, Mrs. Brown.

Miss Webber reported on the progress of her preparation of a report to the State Department with suggestions that would be helpful in the formation of any future cooperative districts in the state. She will see Mr. Homer Bradley for his recommendations.

Respectfully submitted,
Elizabeth Massie Clark

Monadnock Regional School District
Board Meeting - July 31, 1962

Present at the school board meeting on July 31, 1962 were Messrs. Clark, Bowman, Wyman, Furlong, Calhoun, Callahan, Dunham, Mrs. Robinson, Miss Webber and Miss Vandersluis.

Mr. Homer Bradley attended the meeting to give his suggestions on the recommendations the Monadnock School Board was making to the State Board of Education regarding Cooperative School Law. Discussion included term of office of board members, who should elect the board member (town or district), how should a pre-existing elect member, election of members-at-large, taking over property, giving towns credit for their property, how it could be fairly assessed, state aid (the Board felt it fair that each town be allowed to retain its individual share of state aid as a credit to be applied to their percentage of operation), annexation of towns, annexed towns should not be accepted in school district until beginning of next fiscal year after vote. The Board voted to have copies of the suggested changes to the cooperative school law as prepared by Miss Webber, sent to the interim committee.

Hussey Manufacturing Company advises they will have someone show how to set up the outdoor bleachers.

Milk bids will be put out for the high school plus Sullivan Elementary and Gilsum Elementary. The decision to put out milk bids for the other elementary schools will be left up to the managers of the hot lunch programs. Specifications will include cardboard containers and delivery.

Fuel bids will be put out for all schools in the district and will be put out in three separate bids as follows: (1) heavy oil for Mt. Caesar and high school (2) #2 oil for remaining elementary schools and (3) composite of heavy oil and #2 oil. The Board voted to put out the milk and fuel bids as soon as possible.

The American Legion is getting organized for the basketball game on October 18. They are advertising it. They will have complete charge and responsibility. We rent the gym to them for \$100. They will handle parking and are giving the concessions to the school.

Football and track practice will start August 20 and they would like to be able to use the locker room at that time. Mr. Alexander and Mr. Hongisto feel it will be ready, but it must clear through Macmillin. The Board voted that Mr. Clark contact Macmillin for his approval.

Mr. Clark reported to the Board of the Coca Cola Company's offer to furnish an electric scoreboard 18' x 11' if they could put one of their machines in the building, under the administration's control, and take the profits for a two-year period (or longer if necessary). After that profits would be turned over to school. The Board voted to turn down this offer. If they have another offer they are to contact Mr. Bowman.

Board Meeting - July 31, 1962
Page 2

Members of the Board would like to know how the towns will make payments to the school operating budget. Mr. Clark and Mrs. Urquhart have a meeting in Concord with Paul Fillion to go over debits and credits. Selectmen are anxious to get out the tax bills.

The Kingsbury Company has given the school a shaper, tool grinder and surface grinder. We can keep these things as long as we want them. When we feel they are no longer worthwhile, we can sell them. All the steel we want is available with markings. All wire is free. The machines will be cleaned and painted as we want them. Any other machine pulled off the line suitable for school use, we will have first choice on. It was reported we can get a second hand air compressor from Worcester for about \$500.

The Board voted to authorize Mr. Bowman, as Chairman, to sign manifest for payment of MacMillin.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Leedswood Regional School District
Board Meeting - July 10, 1962

The School Board met at the Superintendent's Office on July 10. Present were Messrs. Clark, Bowman, Hewitt, Shaw, Pride, Wyman, Dunham, Whitney, Miss Vandersluis and Miss Nebber.

Mr. Bowman reported that the combined meeting of the selectmen from the various towns was most successful. They desired to have another meeting so they could all be kept informed.

Mr. Clark reported Mrs. Glard had been hired for his office and Mrs. Barbara Smith had been hired for the Guidance Department. Mr. Goodell, the janitor, is learning from Mr. Alexander about the building. Mr. Tolman is painting ceilings in Troy and will do some repair work in Gilsom and will replace attached desks with movable desks taken from other schools. He will pick up and bring in extra books from the various schools. Mr. Clark requested and the Board voted to place Mr. Bergeron, janitor, on the payroll as soon as possible. The Board voted to offer Mr. Brown, janitor in Surry, \$900. per year salary.

Bids for bottled gas were read from Keene Gas Company, Perley Safford and Gas Service Company of Keene. The Board voted to accept the bid of the Gas Service Company which included supplying all schools except the new high school with 100 pound cylinders at \$5.43 per cylinder and equipping the high school with one 500 gallon tank, above ground, and furnishing gas at 20¢ per gallon.

It was reported that item C8 on the Jarmak bid, was not as specified. The Board voted to accept the Jarmak alternate on item C8, that is attached chair and desk, and issue a change order to that company.

Mr. Clark will check with Dirsä and Lampron regarding colors for classroom furniture.

The School Board voted that payrolls be paid over superintendent's signature alone. They also voted that the Board have a recapitulation of the budget once a month.

Each year the NDEA allows so much per pupil. By paying on Sheldon's bill, we will get back \$32,000. on last year's fund.

On July 24th the Board will open bids on shop equipment.

In order to be covered for fire, vandalism and malicious mischief the track area must be fenced in. Mr. Holbrook will get prices on posts and chain links. The Board voted to authorize Mr. Bowman and Mr. Holbrook to obtain and set in place posts and chain fence to block the easy access to the track.

The Board voted to accept the Hussey quotation at about \$4,500. for bleachers. The Board voted to authorize Mr. Bowman to bid up to \$500. for the bleachers which will be auctioned at the stock car track on July 23rd. With painting these could be used on the baseball field.

It was reported that there would be an additional \$500. on the cost of the baseball field. It originally was estimated at \$1,000.

Mr. Holbrook will call Dr. Engelhardt regarding Sheldon's delay on delivery of the Home Economics equipment.

Respectfully submitted,

Elizabeth T. Massin

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT

BOARD MEETING

Tuesday, July 10, 1962

AGENDA

- ✓ 1. Call to Order 7:40 Mr. Bowman
- ✓ 2. Minutes of Previous Meeting Mrs. Massin
- ✓ 3. Old Business -
 - ✓ a. Meeting of Selectmen Report Mr. Bowman
Good meeting Mr. Shaw
 - ✓ b. Janitors and New Secretary Mr. Clark
Person to be put on payroll as janitor
 - ✓ c. Bottled Gas - Bids Mr. Bowman
Gas Service, Inc. *Bid awarded*
Bottled 5.43
 - ✓ d. Jarmak Bid (Desk and Chairs) Mr. Clark
attached chair - desk, full tablet - alternate
bid to be accepted on a change order
- ✓ 4. New Business -
 - ✓ a. Payroll and Bills Mr. Clark
Supt. authorized to sign
To have monthly recapitulation of all accounts
 - ✓ b. Bleachers Mr. Bowman
Shaw Co. to put in outside bleachers for 900 capacity approximately \$4500. - Gov. 4 automatic of bleachers 7/23 possibility for ball field 300 capacity
 - ✓ c. Athletic Field Mr. Bowman
hit well 13' in depth - irrigator field now
plenty of water for sprinkler system - Barrier to be erected
at access to athletic field
- ✓ 5. Miscellaneous
✓ Shop Bids - July 24, 7:30
✓ Billon baseball \$500. bid \$1000. by Tolman
cycling price \$300.00
6. Adjournment

Monadnock Regional School District
Board Meeting - June 20, 1962

The School Board met at the Superintendent's office on June 20, 1962. Present were Messrs. Clark, Bowman, Hewitt, Shaw, Callahan, Wyman, Dunham, Furlong, Pride, Mrs. Robinson, Miss Webber and Miss Vandersluis.

Mr. Holbrook displayed samples for the outside school sign and the Board voted to adopt the Dartmouth green letter on the white panel for use on the school building.

Relative to the toilet room accessories, the Board voted to have the general contractor supply and install soap dishes in the showers. The superintendent will purchase towel dispensers, toilet paper holders (better grade) and soap dispensers. The general contractor will install the towel dispensers and soap dispensers in every room which has a sink. Mr. Holbrook will supply a list of what we need.

The Board has decided to put out for bid, bulk tank for gas (tank to be above ground) plus gas for all schools.

The Cheshire Transportation Company has requested electric service for heaters in the buses while waiting outside of the school. Mr. Bowman will check with the transportation company to determine just what they want.

The School Board voted to sign contracts awarding the play area contract to the MacMillin Company at a total price of \$46,487. This will include the running track, tennis courts, tennis court enclosures and baseball back stop.

It was reported that the total income from the bond issue is \$2,250,797. The contingency fund includes:

Water pump	\$6,152.11
Legal fees	3,394.57
R. I. Alexander	8,000.00
Builder's Risk Ins.	3,456.25
Land purchases	(30,000.00) allowed

Total spent \$24,102.93 This figure does not include
Helff property

We have a balance of \$59,797.32 over Dr. Engelhardt's figures, \$25,000. of which will go into the budget, leaving \$34,797.32. Mr. Bowman stated this would be ample money to cover putting in the athletic field and bleachers.

A quotation was received from Hussey Company on 10 rows of outdoor bleachers for \$4,000 to \$5,000.

The Board voted to transfer funds from the General Fund into the Building Fund to make the necessary accounting entries to correct the charges against the Building Fund which should have been charged to the General Fund as defined by article 7 and 3 in the warrant at our organizational meeting.

The Board voted to direct the Chairman of the Board to sign application for school building aid and foundation aid.

Board Meeting - 6/29/62

Mr. Summerville's recommendations for accepting bids on movable equipment in Divisions V (Music), VI (Cafeteria), VII (Carpeting), and VIII (Laundry) were read. The Board voted to accept bids as follows:

Division V:	Jackson Chair Company	
	M1, M2, M4, M6	\$2,582.97
	Jenger Music Equipment Co.	
	M3, M5	72.02
	Milton Bradley	
	M7, M9	563.75
	Twombly	
	M8	788.40
		<u>\$4,007.14</u>
Division VI:	Milton Bradley	
	F1, F2, F3, F4, F5	\$4,680.73
	Twombly	
	F6	2,122.32
		<u>\$6,803.05</u>
Division VIII:	Ametek	\$2,168.00
Division VII:	John Frey Company	\$9,900.00
	Auditorium and Library	
	H12, H7, H10, H11	
	H4, H5, H49 H46	

(The School Board voted to use carpet in the auditorium and library. The Board voted 2 in favor, 0 opposed, to use carpet in the Guidance library and guidance offices. The Board voted unanimously to carpet the principal's conference room and office and the library conference room and office.)

The proposed budget for July and August is \$174,000. This includes running the office, \$86,000 principal payment on debt, \$9,000. interest due July 1 and \$30,636. interest due August 1. Shares of the district towns will be:

Fitzwilliam	15.23%	\$26,584.57	Sullivan	3.77%	\$6,580.69
Gilsum	5.4 %	9,513.19	Surry	4.85%	8,465.87
Richmond	3.53%	6,161.76	Swanzey	44.2 %	77,711.44
Roxbury	1.63%	2,845.23	Troy	21.02%	36,691.25

The School District would like this money by July 1. For the purpose of discussing this payment and other matters, all selectmen in all eight towns are invited to meet at the Swansey Town Hall on June 27, 1962 at 8 p.m.

Board Meeting - June 20, 1962

The School Board voted to rent the gymnasium to the American Legion in the fall for a Celtics' demonstration basketball game for a charge of \$100. plus custodians' fees, furnishing police and payment for any damage done. Mr. Furlong and Mr. Clark will draw up the agreement.

Mr. Clark will attend the superintendents' conference in North Conway on June 27, 28 and 29.

Miss Vandersluis has been certified as School Psychologist by the State Board of Education.

Mr. Furlong reported the cheerleaders were anxious to get their uniforms. The total cost would be \$164.52. They hope to get sweaters later.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Opening of Bids and Board Meeting
June 7, 1962

The bids for movable equipment were opened at 7:30 p.m., June 7, 1962 at Mt. Caesar School. Present were Messrs. Bowman, Clark, Hewitt, Furlong, Calhoun, Dunham, Whitney, Wyman, Callahan, Shaw, Mrs. Robinson, Miss Webber and Miss Vandersluis. Also present were architects Mr. Lampron and Mr. Holbrook, and Mr. Summerville.

Bids were as follows:

For the play area:

Gate City Fence Company	
#3 Tennis court enclosures	\$2,770.00
#4 Baseball backstop	800.00

Standard Fence, Manchester, N. H.	
#3 Tennis court enclosures	3,130.00
#4 Baseball backstop	865.00

Combined quotation	3,995.00
--------------------	----------

F. C. Felice Company, Narberth, Pa.

Bid on alternate to specified materials. This material does not meet the specifications, and their formal bid, as quoted, is not acceptable.

Running track and field events	\$27,000.00	
Installation of Tenniflex	11,500.00	
Tennis court fencing	3,000.00	approx.
Baseball backstop	750.00	

Complete construction for facility	\$42,500.00
------------------------------------	-------------

The MacMillin Company, Keene	
Running track and field events (#1)	\$30,652.00
Tennis courts (#2)	19,238.00
Tennis court enclosures (#3)	3,170.00
Baseball backstop (#4)	1,029.00

Combined quotation (#5)	\$46,657.00
-------------------------	-------------

Alternate #1 for backstop - deduct \$170.00

Division V - Music

Jackson Chair Co., Inc., Boston	\$ 2,582.97
---------------------------------	-------------

Wenger Music Equipment	
Partial Bid on M1, 2, 3, 4, 5	2,389.02
(M6, 7, 8, 9 not included)	

Milton Bradley Co.	
Partial Bid (M6 and 8 excluded)	2,837.54

Twombly Associates	
Item M8	788.40

Cafeteria, Division VI

Milton Bradley Co.	\$7,531.21
Twombly Associates	5,508.31
Alternate \$5,002.72	
G. H. Tilden	7,815.60
Gledhill Brothers, Inc.	6,723.30

Carpeting, Division VII

Oriental Ispahan - Base Bid	\$3,324.00
Alternates: Area H4	\$ 384.00
H5	336.00
H7	264.00
H10	192.00
H11	192.00
H12	384.00
H44	3,000.00
H46	144.00
H49	<u>180.00</u>
	8,400.00 complete
Plotkins - Base Bid	4,277.70
Alternates: Area H4	\$ 528.60
H5	444.90
H7	308.70
H10	239.10
H11	239.10
H12	569.60
H44	3,580.50
H46	172.50
H49	250.20

Pray and Sons, Boston - Base Bid	3,510.00
Alternates: Area H4	\$ 420.00
H5	340.00
H7	280.00
H10	170.00
H11	170.00
H12	370.00
H44	4,285.00
H46	135.00
H49	220.00

Laundry - Division VIII

Troy Laundry Machine Co.	2,168.00
--------------------------	----------

The architects suggested that 500 gallon horizontal gas tanks be used instead of two vertical 100-pound gas units, which they do not feel would satisfy the demands of the school in extremely cold weather. Additional cost for 500 gallon tanks above ground would be \$239. (and this would permit easier inspection) and additional cost for underground tank would be \$315. Mr. Holbrook will investigate possibility of obtaining this tank, free of charge, from the gas supplier.

Despite the supplier's request that a material faced with Mylar be substituted for fire guard ceilings and vertical surfaces, at an additional cost of \$990. in the kitchen and locker room areas, the School Board voted to go after the material as originally specified.

Mr. Holbrook will investigate the \$170. alternate for the baseball backstop presented in MacMillin's bid.

Mr. Dunham reviewed the salary schedule as presented on May 8, 1962. The School Board voted to accept the salary schedule with the following revisions: a maximum of four days for emergency illness or death; travel expense to be approved by principal or superintendent; omit additional financial compensation item and use at the beginning of the schedule the same preamble currently used on the salary schedule of Union #25; and tenure as provided under state law.

Mr. Summerville gave a resume of Dr. Engelhardt's budget to date. The shop equipment bid will be ready in about ten days, also the bid for language laboratory equipment. Dr. Engelhardt will write specifications for T. V. receivers and give bids to local people. The grounds equipment figure is not included in Dr. Engelhardt's budget.

The School Board voted to accept the following bids on movable equipment and Mr. Clark will take the necessary steps to award contracts:

Division I - G1 and G2 - G. H. Tilden	\$3,379.58
G3 through G10 - Jarmak	18,207.75
G11 deleted	
Division II - Office and business equipment	
Alternate bid #1 complete	
G. H. Tilden	12,020.77
Division III - Graphic Arts equipment, complete but	
add one G1 type cabinet	
American Type Founders Co.	10,307.00
Division IV - Physical Education	
Waco Porter Company	4,750.00

Mr. Shaw, Mr. Calhoun and Mr. Callahan were appointed as a committee to be responsible for organizing plans for a dedication service for the new school.

The School Board voted to give permission to Mrs. Howard to use the Mt. Caesar School during the summer on Tuesday, Thursday and Saturday mornings, for music lessons and band practice.

Mr. Bowman reported that the line fence had not been satisfactorily installed and that the MacMillin Company had promised to correct it.

Messrs. Clark, Bowman, Dunham and Miss Webber attended the state interim meeting in Marlboro and were asked for this Board's recommendations of corrections that should be made to the cooperative law as written.

Monadnock Regional School District
Board Meeting - May 23, 1962

The School Board met at the Superintendent's Office on May 23, 1962. Present were Messrs. Clark, Bowman, Hewitt, Shaw, Pride, Wyman, Furlong, Calhoun, Callahan, Mrs. Robinson, Miss Vandersluis and Miss Webber.

Mr. Babcock of the Mason Insurance Agency attended the meeting and recommended that one over-all amount of \$2,500,000. be applied to all buildings and contents owned by the Monadnock Regional School District. He suggested that the buildings and contents insurance be on a replacement basis without any depreciation. The figure of \$2,500,000. represents approximately \$300,000. more than is carried now. It is Mr. Babcock's intent to have the local town agents share in the insurance commission. An estimate of insurance costs for the MRSD is as follows:

Fire insurance	\$27,000.00
Liability	860.00
Non-ownership liability	25.00
Boiler insurance	500.00
Floater insurance	150.00
Treasurer's Bond (\$5,000)	20.00
Burglary insurance	100.00

One third of fire insurance will run out each year. Credit from insurance for existing school districts will be about \$10,000. Cost for fire insurance for the first year will be about \$17,900. net and about \$13,500. for the second year.

The Board requested Mr. Babcock to investigate the possibility of student coverage on a blanket policy. This would involve about 1,938 students. The FFA truck and driver training are not covered by the above insurance plans. The Board also requested that the Mason Agency contact the Board every year at this time to review the district's insurance coverage.

Miss Vandersluis asked that some additions and some deletions be made on the specifications, as bid, for the movable equipment in the Guidance Suite. The School Board voted to accept the changes suggested by our Guidance Director for the furnishing of the Guidance Library and offices. A letter will be written to Dr. Engelhardt listing these changes.

Mr. Clark read from the minutes of the November 7th Board meeting, changes made by the Board to the specifications for movable equipment recommended by Dr. Engelhardt. Mr. Clark checked these changes against the specifications as bid.

It was suggested that Mr. Clark ask Dr. Engelhardt for a recapitulation of bids for equipment and to determine what are the present allowances. The School Board voted to authorize Mr. Clark to supervise the spending of allowance items as submitted by Dr. Engelhardt.

The Board asked that the clerk make copies of the minutes of meetings for all members. They asked that the clerk submit a statement of account at each meeting showing receipts, expenditures and balance to date for both the general fund and building fund.

The question of ventilation in the freezer room was brought up. Dirsa and Lampron will check this. The contractor will proceed with the air conditioning as called for in the plans.

A letter will be written to Dirsa and Lampron authorizing the installation of a fire guardceiling, in the boiler room.

The School Board voted to paint the back of the top of the curtain walls above the windows in the classrooms, where necessary. This painting will be an additional item of \$800.

There is still no decision on the sign for the high school. Letters should be on panels to make the letters appear the same size. Aqua letters on dark brown panels will be put up for board members to see.

The School Board gave authority to Mr. Clark to hire a head person of the cafeteria, who will in turn recommend the hiring of his staff. It was suggested that the staff be taken from the member towns if possible. Salaries for these personnel, about seven or eight, will be brought before the Board. No contracts will be offered.

The School Board voted to hire the head janitor, Mr. Goodell, as of July 1, 1962. This will give him an opportunity to work with Mr. Alexander and go over the plans of the school.

The Board approved that Mr. Clark put bids out for textbooks, paper, pencils, rulers, etc. The bid for oil should be out by July so as to get the best price. Each board member was asked to find out the quantity of oil used in his school.

Mr. Clark displayed a towel dispenser, soap grinder and toilet paper roller that would be given with the purchase of towels, soap and toilet paper. The Board voted to have Mr. Clark get the best deal he could on the paper products before they decided to accept these items.

The subject of tuition students was discussed. At the next meeting the administrators will present criteria on which they feel tuition students should be accepted in all grades. The question of 14-year-olds who left school because there was no high school in their town, should be referred to our legal counsel. A tuition figure must be arrived at either by using state average or working out the cost to educate such a student.

Respectfully submitted,

Elizabeth T. Massin

Elizabeth T. Massin, Clerk

cc. All Board Members
Mr. Paul Clark
Mr. K. Hewitt
Mr. A. Furlong
Miss B. Vandersluis

Clark, Van, Webber, Callahan, Robinson, Price, Dunsen, Wyman, Whitney,
Bowman, Furlong

Monadnock Regional School District Board Meeting - May 17, 1962 9:00

1. Opening of bids
2. Abs. certain Wood Bros 3,675 allowed ~~16 200~~
12 525
Board vote to select abs certain (motion for M.W.)
3. Opening of bids on athletic field June 7 Thur
4. Mason Ins. - Bond for Mrs Peary \$5000.
5. Supt Clark F.F.A. have a truck from Keene needs
to be insured Reg \$75.00 Bowman moved to pay insurance
motion passed.
6. Supt. Clark asked to meet with Sammamsville tonight
and tomorrow at 9:00 without Board members present. Permission
granted.
7. Teachers Elected
Mc Cusker Head of M.L. \$6075 - 200 = \$6275 OK
Dr. Spaulding Phy Ed \$4800 = \$4200 OK
Be Mc Clare. part time " " \$4000 = \$4000 OK
8. Ceiling in Boiler room. Fireguard should ceiling be put
in boiler rooms.

Monadnock Regional School District
Board Meeting - May 17, 1962

The School Board met on May 17, 1962 to open bids on movable equipment. Present were Messrs. Clark, Callahan, Pride, Dunham, Wyman, Whitney, Bowman, Furlong, Miss Webber, Mrs. Robinson and Miss Vandersluis. Bids were as follows:

Following the opening of bids, the Board held their regular meeting. It was reported that Wood Brothers would allow \$3,675. on the asbestos curtain making their bid a total of \$12,525. without curtain. The Board voted to delete the asbestos curtain from the bid.

Bids on the athletic field will be opened on Thursday, June 7.

The Board will apply to the Mason Insurance Agency for a \$5,000. bond for Mrs. Perry, Treasurer.

Mr. Clark reported that the F. F. A. have a truck from Keene which needs to be insured at approximately \$75.00. The Board voted to pay the insurance.

Mr. Clark requested and the Board granted permission for him to meet with Mr. Sommerville tonight, May 17 and May 18 without board members present.

It was decided that a fireguard ceiling be put in the boiler room.

Mr. Clark nominated and the Board elected:

Mr. Cushing, Head of Modern Language Dept.	\$6,275.
D. Spaulding, Physical Education teacher	4,200.
B. McClure, part time physical education	4,000.

Respectfully submitted,
Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - May 8, 1962

The School Board met at the Superintendent's office on May 8. Present were Messrs. Bowman, Dunham, Wyman, Calhoun, Pride, Furlong, Clark, Mrs. Robinson, Miss Webber and Miss Vandersluis. Also attending the meeting were the architects Mr. Lampron and Mr. Holbrook.

Three bidders of auditorium seating, namely Cascade, Hammett and Wolkins, displayed their respective auditorium chair. Cascade and Hammett were bidding on cast iron stands and Wolkins on a steel stand. After deliberation the School Board voted to accept the Peabody chair and the Cascade Company's alternate bid of \$16,697.

Regarding the stage equipment bids, the architects will request that Wood Products, and Capitol Supply submit an itemized list of their respective bids.

The Board voted to accept the bid of Hussey Manufacturing Company for rolling gymnasium bleachers at \$8,567.

The possibility of omitting the ceiling in the furnace room was discussed. It was decided to have the Mason Insurance Agency write a letter to the School Board stating there would be no change in insurance if the ceiling was omitted in the furnace room.

Mr. Clark again mentioned the Southwestern School Board Association dinner meeting on May 15 at Winding Brook Lodge with a program following.

Mr. Clark nominated and the Board elected the following:

Rosamond Cole: Librarian \$5,450.
Dr. Samuel Paul: School Doctor at a salary not to exceed \$2,000. annually

Mr. Clark reviewed the salary schedule incorporating some changes and additions.

Forms were passed out to be attached to material previously distributed relative to the rental of Monadnock Regional School facilities.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

Summary of Bids for Monadnock Regional High School

ROLLING GYM BLEACHERS

(1)	Hussey Mfg. Co.	16" high	\$8567	As specified
(2)	Narragansett	17" high	8668	Straight
(3)	Twombly Associates	18"	8120	Sloping
(4)	Gledhill Bros.	18"	9758	Sloping

STAGE

Wood Bros.	16,200
Capitol Theater Supply	17,156

AUDITORIUM CHAIRS

by Aug. 15	(1)	Cascade	17,375.60	(16697.00) Iron ends
6-7 wks	(2)	Hammett ^{different from spec.} _{Spring, steel back, padding}	15,779.00	" "
	(3)	Wolkins ^{difference: steel and padding}	14,484.50	Steel ends
	(4)	Maloney	15,517.40	(14,042.40) " "
	(5)	Twombly Associates	16,927.10	" "
	(6)	Bradley	16,537.70	" "

UNION #38 SALARY SCHEDULE

EFFECTIVE JULY 1, 1962

Years of Experience	2 yrs. or less	3 years	Bachelor's Degree		Master's Degree	
			Men	Women	Men	Women
0	\$ 3400.	\$ 3700.	\$ 4200.	\$ 4000.	\$ 4700.	\$ 4500.
1	3550.	3850.	4350.	4150.	4850.	4650.
2	3700.	4000.	4500.	4300.	5000.	4800.
3	3850.	4150.	4650.	4450.	5150.	4950.
4	4000.	4300.	4800.	4600.	5300.	5100.
5	4150.	4450.	4950.	4750.	5450.	5250.
6	4300.	4600.	5100.	4900.	5600.	5400.
7	4450.	4750.	5250.	5050.	5750.	5550.
8	4590.	4900.	5400.	5200.	5900.	5700.
9		4995.	5550.	5350.	6050.	5850.
10			5670.	5400.	6200.	6000.
11					6345.	6075.

Maximum -- 135% of Minimum

Annual increment \$ 150.

March 13, 1962

CREDITS:

Three semester hours (3credits) must be earned before any teacher can qualify for the fourth increment and six semester hours (6 credits) must be earned in order to qualify for the sixth increment. Therefore, six credits must be obtained during each successive five year period, until a master's degree has been obtained.

TERM OF PAYMENT:

Teachers shall be paid on a twenty-six payment (26) plan.

SICK LEAVE:

There shall be ten (10) days sick leave per year allowed at full pay, cumulative over a period of five years to a maximum of fifty (50) days in any one year. At the start of each year, ten (10) days sick leave will be added to the number of days accumulated, the sum not to exceed fifty days (50). A ~~reasonable number of~~ ^{maximum of four} days out of the fifty shall be granted for an emergency illness or death in a teacher's immediate family.

TRAVEL EXPENSE:

Any professional employee of the School District will be reimbursed for the use of his or her car for school purposes, *upon approval of the principal or super.*

ADDITIONAL FINANCIAL COMPENSATION:

Additional compensation may be granted to any professional employee for extra service to the school district at the discretion of the school board. Extra service is construed as any activity in which the teacher participates beyond the limits of the classroom.

TENURE:

All professional employees shall be considered to be under tenure upon the receipt of their fourth year contract after three (3) consecutive years of teaching in the district. A fair and open hearing shall precede the dismissal of any teacher after tenure is obtained, provided the teacher desires it.

CHANGE OF STATUS:

Change of status will become effective in September at the beginning of any school year. Status will not change during the school year. The superintendent must be notified no later than December first of any school year of an anticipated change of status which will become effective upon the opening of school in the next succeeding September. Transcripts of courses taken prior to September which enable a teacher to make a change in status must be presented to the Superintendent before the opening of school.

May 8, 1962

Monadnock Regional School District
Board Meeting - May 1, 1962

Present at the Board meeting on May 1, 1962 at the Superintendent's Office were Messrs. Bowman, Shaw, Dunham, Callahan, Wyman, Pride, Calhoun, Clark, Furlong, Mrs. Robinson and Miss Webber, and Miss Vandersluis.

The Board discussed the possibility and advisability of eliminating the asbestos curtain from the stage area. Mr. Paul Clark will check with the State Fire Marshal and the insurance company regarding this. This will be further discussed with the architects at the May 8 meeting, along with the possibility of using the blower to dry out the plaster in the auditorium and what kind of ceiling to put in the furnace room.

The Board was told an additional bid had been received the day after opening, from the Milton Bradley Company, and had been forwarded, unopened, to the architects.

The booklet covering movable equipment, excepting shop equipment, was received from Dr. Engelhardt. Bids for this equipment will be opened May 17 at 7:30 p.m. Mr. Clark will see that Chase and Tilden get copies of the movable equipment specifications. Mr. Clark will ask Dr. Engelhardt to have bidders submit samples with their bids. The Board voted to accept specifications submitted for movable equipment for classrooms, office and business equipment, graphic arts and physical education equipment.

The question involving sick leave and accumulated sick leave was discussed. The School Board voted to adopt a policy of all teachers starting with ten days sick leave, accumulative to 50 days.

Mr. Clark will review and make any changes or corrections he feels necessary on the salary schedule.

A check for \$300. was received from the Public Service Company covering the easement granted them over school property.

Mr. Bradley has written Mrs. Moon regarding the acquiring of the Helff property and has asked that she settle on a price.

Bills from Sullivan supervisors of the checklist were received in excess of the established \$15.00 rate. Letters will be sent the three supervisors requesting they revise their invoices.

The Board meeting was adjourned and a supervisory union meeting opened. Mr. Clark reported on that school calendar, to be the same as that of Keene, and the Board voted to accept the calendar as prepared by Mr. Clark.

The supervisory union budget was presented (it has been incorporated in the regular budget) as \$29,758. The Board voted to accept the budget as read.

The Board voted to elect Paul Clark as Superintendent, Kenneth Hewitt as Teacher Consultant and Dorothy Urquhart, Secretary. The Board voted to grant Mr. Clark permission to hire a clerk for his office.

Respectfully submitted,
Elizabeth T. Massin, Clerk

cc. Mr. Lee Bowman
Mr. Paul Clark

1962-1963 MONADNOCK REGIONAL SCHOOL DISTRICT CALENDAR

September - 18 Days					October - 23 Days					November - 20 Days				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		(5)	(6)	(7)	1	2	3	4	5				1	2
10	11	12	13	14	8	9	10	11	12	5	6	7	8	9
17	18	19	20	21	15	16	17	18	19	12	13	14	15	16
24	25	26	27	28	22	23	24	25	(26)	19	20	21	--	--
					29	30	31			26	27	28	29	30
December - 15 Days					January - 22 Days					February - 15 Days				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3	4	5	6	7	-	-	2	3	4					1
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8
17	18	19	20	21	14	15	16	17	18	11	12	13	14	15
V A C A T I O N					21	22	23	24	25	V A C A T I O N				
					28	29	30	31		25	26	27	28	
March - 21 Days					April - 17 Days					May - 21 Days				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
				1	1	2	3	4	5			1	2	3
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17
18	19	20	21	22	V A C A T I O N					20	21	22	23	24
25	26	27	28	29	29	30				27	28	29	--	--
June - 13 Days														
M	T	W	T	F										
3	4	5	6	7										
10	11	12	13	14										
17	18	(19)												
V A C A T I O N														

TOTAL DAYS: 180 for pupils

185 for teachers

September (5), (6), (7) - Teachers' Workshop

September 10 - School opening for pupils

October 26 - N. H. E. A. Convention

November 22-23 - Thanksgiving recess

May 30-31 - Memorial Day and Friday recess

June 19 - Teachers' closing day

VACATIONS: December 24 through January 1

February 18 through February 22

April 22 through April 26

NOTE: Days lost because of storms or other emergencies will be made-up during the February or April vacation periods.

April 23, 1962

Monadnock Regional School District
Opening of Bids and Board Meeting
April 24, 1962

The School Board met at Mt. Caesar School on April 24, 1962 to open bids for gymnasium seating, auditorium seating and theatrical stage curtain, equipment, etc. The meeting was opened at 7:30 p.m. Bids were as follows:

Wood Brothers and Associates: Stage curtain and equipment	\$16,200.
Capitol Theatre Supply Co.: Stage curtain and equipment	17,166.
Gledhill Brothers: Rolling gymnasium equipment (according to enclosed literature)	9,768.
Hussey Mfg. Co.: Gymnasium equipment	8,567.
Narragansett Gymnasium Equipment Co.: Gymnasium equipment	8,668.
Twombly Associates: Rolling Gymnasium stands	8,120.
Twombly Associates: Auditorium seating	16,927.10
J. L. Hammett Company: Auditorium seating	15,779.
Cascade School Supplies: Auditorium seating (Alternate bid \$16,697.)	17,375.50
Henry S. Wolkins: Auditorium seating	14,484.50
E. F. Maloney, Inc.: Auditorium seating Add for better fabric \$1,475.	14,042.40

A firm quotation on stands for the football field, 960 seats, portable bleachers, furnished and delivered but not erected - \$4,711. Mr. Bowman mentioned the possibility of obtaining some second hand bleachers from the now defunct stock car association. Mr. Holbrook will look into this.

The architects will review the bids and bring in the three most likely bidders on May 8, for a decision by the Board. Mr. Dirsra will also request that these bidders submit samples.

Mr. George Kingsbury has made available tickets to the Business Equipment Fair in Boston on May 1, 2, and 3, for any board member who would like to attend.

Mr. Clark nominated and the Board elected:

Mrs. Marjory Newell: Grade 3, Mt. Caesar	\$4,450.
Mrs. Carlene Menard: Grade 2, Mt. Caesar	4,000.

The budget was signed. The Board voted to elect for the ensuing year: Lee Bowman, Chairman of the Board, Charles Shaw, Vice Chairman, Arlene Perry, Treasurer, and Elizabeth Massin, Clerk.

Dr. Englehardt advises he will have booklets on movable equipment here in about eight days.

The teachers' committee, through Mr. Dunham, have requested that a definite decision be made regarding (1) sick leave policy and (2) accumulated sick leave. This will be discussed at the meeting on May 1 with the hope it can be settled. It was generally felt that those who had accumulated a lot of sick leave would not take advantage of it if it were carried over. The Board feels they should go along with things as they have been for the first year, and make adjustments the second year if necessary.

Mr. Clark announced the school calendar for 1962-63. There will be 185 days required for teachers and 180 school days. The teachers' workshop will be September 5, 6, and 7. Keene High School will have the same calendar as the MRHS.

The fire warden of Fitzwilliam is publishing a list of fire alarms and the "no school" alarm and would like to include the alarm to be used by the MRHS. It was decided that it should be left to the discretion of the Cheshire Transportation Company whether school should keep in case of bad weather.

Mr. Clark presented a tentative list of policies relative to the renting of the new high school facilities to various groups. A schedule of rents must be drawn up. Board members will report on charges currently being made at the elementary schools.

Mr. Wyman reported that the transportation contracts are in the hands of the Mason Insurance Agency for bonds.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT
Swanzey Center, RFD 1, Keene, N. H.

April 19, 1962

State Board of Education
Concord, New Hampshire

Gentlemen:

This is to certify that the Monadnock Regional School District of the school districts of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy held their annual meeting on Wednesday, April 18, 1962 at the Keene Junior High School Auditorium at eight o'clock.

The voters acted upon the following subjects:

1. To choose a moderator for the ensuing year.

Ballots for moderator were cast after all the articles of the warrant had been taken up. Mr. Homer Bradley was elected with 100 votes. 103 votes were cast.

2. To see if the district will vote to approve and confirm a cooperative school board consisting of ten members, as presently established; including two members from Swanzey, two members from Troy and one member from each of the other six pre-existing school districts, each member to serve for a term of three years; elections to be in accordance with the non partisan ballot system provided for in RSA Chapter 59, as amended, and RSA Chapter 195:4 II.

Article passed.

3. To choose four members of the school board, one each from the towns of Sullivan, Gilsum, Surry and Troy, to serve for the ensuing three years.

Ballots for school board members were cast after all the articles of the warrant had been taken up.

4. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers, auditors and agents, for the payment of statutory obligations of the district, and to authorize the application against said appropriation of any sums as are estimated to be received from the state equalization fund, together with other income, the school board to certify to the selectment the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the eight towns in accordance with the formula adopted at the organization meeting of this Cooperative School District.

The district voted to appropriate \$1,112,816.38.

To see if the district will vote to authorize the Cooperative School Board, in the name of and on behalf of the District to execute, acknowledge and deliver a Quitclaim Deed to Public Service Company of New Hampshire conveying an easement for an electric transmission line across a strip of land along the South Branch River, containing approximately one acre, near the Silver Bridge, so-called, south-easterly of Route 32, at a price of not less than Three Hundred (\$300) Dollars.

Article passed.

6. To see if the district will vote to authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

Article passed.

7. To see if the district will authorize the transfer from the Monadnock Regional School District Building Fund, the net proceeds realized from the purchase and sale of United States Treasury Certificates together with any reimbursement from the National Defense Education Act to the current operational budget, and to further vote that the income from these funds be used to reduce the Cooperative School District appropriation for 1962-63.

Article passed.

8. To see if the District will vote to adopt the provisions of Chapter 44, Session Laws of 1961 relative to the use of town checklists, "That the supervisors of each town acting as the supervisors of the Cooperative School District, shall make, post and correct in each pre-existing district a checklist of the voters in each pre-existing district and shall certify to the same acting as supervisors of the Cooperative School District. At each annual meeting for the election of officers of the Cooperative district the checklists prepared by the supervisors in each pre-existing district in accordance with the provisions of this paragraph shall be used and the town supervisors from each pre-existing district shall attend said annual meeting. The voters of the cooperative district shall be those whose names appear on the checklists as provided by this paragraph. The supervisors shall be paid such compensation as the district may provide."

Article passed.

9. To see what compensation shall be paid to the supervisors of the checklists.

The district voted to pay the supervisors of the checklists \$15.00 for annual meetings and \$5.00 for special meetings.

10. To see if the district will vote to adopt the following resolution: Whereas the School Board of the Monadnock Regional School District has on counsel and advice of Engelhardt, Engelhardt and Leggett, Educational Consultants, made a determination that acquisition by the District of the Relff property, so-called, containing approximately fourteen and three-quarters acres adjoining the Mt. Caesar School lot is advisable

and necessary in terms of the long range needs of the Monadnock Regional School District;

Be it resolved that the Cooperative School Board be and hereby is authorized, and instructed to acquire such part of the fourteen and three-quarters acre Helff lot adjoining the Mt. Caesar School land in Swanzey Center as in the opinion of the said Board is advisable and necessary to adequately provide for the needs of the Monadnock Regional School District, and if the owner of the land shall refuse to sell the same to the District for a reasonable price, to procure said land as provided by Chapter 199 Section 17 Revised Laws Annotated.

Article passed.

11. To see if the district will vote to exclude services in any class or classes of positions the compensation for which is on a fee basis from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

12. To see if the district will vote to exclude services in any class or classes of positions filled by popular election from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

Ballots were then cast for four school board members, one each from Gilsum, Sullivan, Surry, Troy. Elected were:

From Gilsum: John Calhoun, 103 votes - 104 votes cast
From Sullivan: Wayne Wyman, 102 votes - 102 votes cast
From Surry: Gilbert Pride, 103 votes - 103 votes cast
From Troy: John Callahan, 103 votes - 103 votes cast

Nominations were made from the floor for one member from Troy, namely Charles L. Shaw, Jr., and one member from Swanzey, Carroll Dunham. It was voted to have the Clerk cast one ballot for Charles Shaw of Troy and one ballot for Carroll Dunham of Swanzey.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT
Swansey Center, RFD 1, Keene, N. H.

April 19, 1962

State Board of Education
Concord, New Hampshire

Gentlemen:

This is to certify that the Monadnock Regional School District of the school districts of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swansey and Troy held their annual meeting on Wednesday, April 18, 1962 at the Keene Junior High School Auditorium at eight o'clock.

The voters acted upon the following subjects:

1. To choose a moderator for the ensuing year.

Ballots for moderator were cast after all the articles of the warrant had been taken up. Mr. Homer Bradley was elected with 100 votes. 103 votes were cast.

2. To see if the district will vote to approve and confirm a cooperative school board consisting of ten members, as presently established; including two members from Swansey, two members from Troy and one member from each of the other six pre-existing school districts, each member to serve for a term of three years; elections to be in accordance with the non partisan ballot system provided for in RSA Chapter 59, as amended, and RSA Chapter 195:4 II.

Article passed.

3. To choose four members of the school board, one each from the towns of Sullivan, Gilsum, Surry and Troy, to serve for the ensuing three years.

Ballots for school board members were cast after all the articles of the warrant had been taken up.

4. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers, auditors and agents, for the payment of statutory obligations of the district, and to authorize the application against said appropriation of any sums as are estimated to be received from the state equalization fund, together with other income, the school board to certify to the selectment the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the eight towns in accordance with the formula adopted at the organization meeting of this Cooperative School District.

The district voted to appropriate \$1,112,816.38.

5. To see if the district will vote to authorize the Cooperative School Board, in the name of and on behalf of the District to execute, acknowledge and deliver a Quitclaim Deed to Public Service Company of New Hampshire conveying an easement for an electric transmission line across a strip of land along the South Branch River, containing approximately one acre, near the Silver Bridge, so-called, southeasterly of Route 32, at a price of not less than Three Hundred (\$300) Dollars.

Article passed.

6. To see if the district will vote to authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

Article passed.

7. To see if the district will authorize the transfer from the Monadnock Regional School District Building Fund, the net proceeds realized from the purchase and sale of United States Treasury Certificates together with any reimbursement from the National Defense Education Act to the current operational budget, and to further vote that the income from these funds be used to reduce the Cooperative School District appropriation for 1962-63.

Article passed.

8. To see if the District will vote to adopt the provisions of Chapter 44, Session Laws of 1961 relative to the use of town checklists, "That the supervisors of each town acting as the supervisors of the Cooperative School District, shall make, post and correct in each pre-existing district a checklist of the voters in each pre-existing district and shall certify to the same acting as supervisors of the Cooperative School District. At each annual meeting for the election of officers of the Cooperative district the checklists prepared by the supervisors in each pre-existing district in accordance with the provisions of this paragraph shall be used and the town supervisors from each pre-existing district shall attend said annual meeting. The voters of the cooperative district shall be those whose names appear on the checklists as provided by this paragraph. The supervisors shall be paid such compensation as the district may provide."

Article passed.

9. To see what compensation shall be paid to the supervisors of the checklists.

The district voted to pay the supervisors of the checklists \$15.00 for annual meetings and \$5.00 for special meetings.

10. To see if the district will vote to adopt the following resolution: Whereas the School Board of the Monadnock Regional School District has on counsel and advice of Engelhardt, Engelhardt and Leggett, Educational Consultants, made a determination that acquisition by the District of the Helff property, so-called, containing approximately fourteen and three-quarters acres adjoining the Mt. Caesar School lot is advisable

and necessary in terms of the long range needs of the Monadnock Regional School District;

Be it resolved that the Cooperative School Board be and hereby is authorized and instructed to acquire such part of the fourteen and three-quarters acre Helff lot adjoining the Mt. Caesar School land in Swansey Center as in the opinion of the said Board is advisable and necessary to adequately provide for the needs of the Monadnock Regional School District, and if the owner of the land shall refuse to sell the same to the District for a reasonable price, to procure said land as provided by Chapter 199 Section 17 Revised Laws Annotated,

Article passed.

11. To see if the district will vote to exclude services in any class or classes of positions the compensation for which is on a fee basis from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

12. To see if the district will vote to exclude services in any class or classes of positions filled by popular election from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

Ballots were then cast for four school board members, one each from Gilsun, Sullivan, Surry, Troy. Elected were:

From Gilsun: John Calhoun, 103 votes - 104 votes cast
From Sullivan: Wayne Wyman, 102 votes - 102 votes cast
From Surry: Gilbert Pride, 103 votes - 103 votes cast
From Troy: John Callahan, 103 votes - 103 votes cast

Nominations were made from the floor for one member from Troy, namely Charles L. Shaw, Jr., and one member from Swansey, Carroll Dunham. It was voted to have the Clerk cast one ballot for Charles Shaw of Troy and one ballot for Carroll Dunham of Swansey.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Webster

I move that the district vote to approve and confirm a cooperative school board consisting of ten members, as presently established; including two members from Swanzey, two members from Troy and one member from each of the other six pre-existing school districts, each member to serve for a term of three years; elections to be in accordance with the non partisan ballot system provided for in RSA Chapter 59, as amended, and RSA Chapter 195: 4 II

Staw

I move that the district vote to raise and appropriate the sum of \$ _____ for the support of schools, for the salaries of school district officers, auditors and agents, for the payment of statutory obligations of the district, and to authorize the application against said appropriation of any sums as are estimated to be received from the state equalization fund, together with other income, the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the eight towns in accordance with the formula adopted at the organization meeting of this Cooperative School District.

Calhoun

I move that the district vote to authorize the Cooperative School Board, in the name of and on behalf of the District to execute, acknowledge and deliver a Quitclaim Deed to Public Service Company of New Hampshire conveying an easement for an electric transmission line across a strip of land along the South Branch River, containing approximately one acre, near the Silver Bridge, so-called, southeasterly of Route 32, at a price of not less than Three Hundred (\$300.) dollars.

Wynne

I move that the district vote to authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

Art. 7

Callahan

I move that the district vote to authorize the transfer from the Monadnock Regional School District Building Fund, the net proceeds realized from the purchase and sale of United States Treasury Certificates together with any reimbursement from the National Defense Education Act to the current operational budget, and to further vote that the income from these funds be used to reduce the Cooperative School District appropriation for 1962-63.

Art. 8

Bowman

I move that the District vote to adopt the provisions of Chapter 44, Session Laws of 1961 relative to the use of town checklists, "That the supervisors of each town, acting as the supervisors of the Cooperative School District, shall make, post and correct in each pre-existing district a checklist of the voters in each pre-existing district and shall certify to the same acting as supervisors of the Cooperative School District. At each annual meeting for the election of officers of the Cooperative district the checklists prepared by the supervisors in each pre-existing district in accordance with the provisions of this paragraph shall be used and the town supervisors from each pre-existing district shall attend said annual meeting. The voters of the cooperative district shall be those whose names appear on the checklists as provided by this paragraph. The supervisors shall be paid such compensation as the district may provide."

Art. 9

Bowman
I move that the Supervisors of the checklist be paid \$ 15⁰⁰ for
a regular annual meeting and \$ 500 for a special meeting.

Art. 11

Price
I move that the District vote to exclude services in any class or
classes of positions the compensation for which is on a fee basis from the
plan extending to employees of the School District the benefits of Title II
of the Federal Social Security Act.

Pride

I move that the District vote to exclude services in any class or classes of positions filled by popular election from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Dunham

Art. 10

I move that the District vote to adopt the following resolution:

Whereas the School Board of the Monadnock Regional School District has, on counsel and advice of Englehardt, Englehardt and Leggett, Educational Consultants, made a determination that acquisition by the District of the Helff property, so-called, containing approximately fourteen and three-quarters acres adjoining the Mt. Caesar School lot is advisable and necessary in terms of the long range needs of the Monadnock Regional School District;

Be it resolved that the Cooperative School Board be and hereby is authorized and instructed to acquire such part of the fourteen and three-quarters acre Helff lot adjoining the Mt. Caesar School land in Swanzy Center as in the opinion of the said Board is advisable and necessary to adequately provide for the needs of the Monadnock Regional School District, and if the owner of the land shall refuse to sell the same to the District for a reasonable price, to procure said land as provided by Chapter 199 Section 17 Revised Laws annotated.

THE STATE OF NEW HAMPSHIRE
MONADNOCK REGIONAL SCHOOL DISTRICT
SCHOOL WARRANT

To the Inhabitants of the Cooperative School District in the Towns of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy qualified to vote in district affairs:

You are hereby notified to meet at the Keene Junior High School auditorium on the 18th day of April, 1962 at 8:00 P.M. o'clock in the afternoon to bring in your votes for the election of the following officials and to act upon the following subjects:
(Polls will open at 8:30 P.M.)

1 To choose a moderator for the ensuing year.

Webster 2. To see if the district will vote to approve and confirm a cooperative school board consisting of ten members, as presently established; including two members from Swanzey, two members from Troy and one member from each of the other six pre-existing school districts, each member to serve for a term of three years; elections to be in accordance with the non partisan ballot system provided for in RSA Chapter 59, as amended, and RSA Chapter 195: 4 II.

3. To choose four members of the school board, one each from the towns of Sullivan, Gilsum, Surry and Troy, to serve for the ensuing three years.

Shaw 4. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers, auditors and agents, the payment of statutory obligations of the district, and to authorize the application against said appropriation of any sums as are estimated to be received from the state equalization fund, together with other income, the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the eight towns in accordance with the formula adopted at the organization meeting of this Cooperative School District.

Johnson 5. To see if the district will vote to authorize the Cooperative School Board, in the name of and on behalf of the District to execute, acknowledge and deliver a Quitclaim Deed to Public Service Company of New Hampshire conveying an easement for an electric transmission line across a strip of land along the South Branch River, containing approximately one acre, near the Silver Bridge, so-called, southeasterly of Route 32, at a price of not less than Three Hundred (\$300.) Dollars.

Wigman 6. To see if the district will vote to authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

all others 7. To see if the district will authorize the transfer from the Monadnock Regional School District Building Fund, the net proceeds realized from the purchase and sale of United States Treasury Certificates together with any reimbursement from the National Defense Education Act to the current operational budget, and to further vote that the income from these funds be used to reduce the Cooperative School District appropriation for 1962-63.

Bowman
8. To see if the District will vote to adopt the provisions of Chapter 44, Session Laws of 1961 relative to the use of town checklists, "That the supervisors of each town, acting as the supervisors of the Cooperative School District, shall make, post and correct in each pre-existing district a checklist of the voters in each pre-existing district and shall certify to the same acting as supervisors of the Cooperative School District. At each annual meeting for the election of officers of the Cooperative district the checklists prepared by the supervisors in each pre-existing district in accordance with the provisions of this paragraph shall be used and the town supervisors from each pre-existing district shall attend said annual meeting. The voters of the cooperative district shall be those whose names appear on the checklists as provided by this paragraph. The supervisors shall be paid such compensation as the district may provide."

Bowman
9. To see what compensation shall be paid to the supervisors of the checklists.

Dunham
To see if the District will vote to adopt the following resolution: Whereas the School Board of the Monadnock Regional School District has, on counsel and advice of Englehardt, Englehardt and Leggett, Educational Consultants, made a determination that acquisition by the District of the Helff property, so-called, containing approximately fourteen and three-quarters acres adjoining the Mt. Caesar School lot is advisable and necessary in terms of the long range needs of the Monadnock Regional School District;

Be it resolved that the Cooperative School Board be and hereby is authorized and instructed to acquire such part of the fourteen and three-quarters acre Helff lot adjoining the Mt. Caesar School land in Swansey Center as in the opinion of the said Board is advisable and necessary to adequately provide for the needs of the Monadnock Regional School District, and if the owner of the land shall refuse to sell the same to the District for a reasonable price, to procure said land as provided by Chapter 199 Section 17 Revised Laws Annotated.

Pride
11. To see if the District will vote to exclude services in any class or classes of positions the compensation for which is on a fee basis from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Pride
12. To see if the District will vote to exclude services in any class or classes of positions filled by popular election from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Given under our hands this 2nd day of April, 1962.

A true copy of Warrant

Attest: Elizabeth T. Massin
CLERK

Lee D. Bowman, Chr.
Charles L. Shaw, Jr.
Gilbert E. Pride
John C. Calhoun, Jr.
Wayne A. Wyman
Madelene L. Robinson
Carroll K. Dunham
Marcia S. Webber
John C. Callahan
Earl Whitney

MONADNOCK REGIONAL SCHOOL BOARD

MONADNOCK REGIONAL SCHOOL DISTRICT
PROPOSED BUDGET 1962-63

ADMINISTRATION		
1. Salaries of District Officers	3,500.	
2. Superintendent Salary (Local Share)	8,000.	
3. Tax for state supervision	3,844.	
4. Salaries of other Administrative Personnel	8,700.	
5. Supplies and administrative expenses	11,823.	
INSTRUCTION		
6. Salaries of Teachers	501,715.	
7. Books & other instructional aids	19,200.	
8. Scholars' Supplies	14,500.	
9. Salaries of clerical assistants	14,100.	
10. Other instructional aids	3,710.	
OPERATION OF SCHOOL PLANT		
11. Salary of custodians	40,000.	
12. Fuel and heat	17,200.	
13. Water, lights and janitorial supplies	17,500.	
MAINTENANCE OF SCHOOL PLANT		
14. Repairs and replacements	1,500.	
AUXILIARY AGENCIES		
15. Health Supervision	14,100.	
16. Transportation	97,590.	
17. Tuition	1,000.	
18. Special Activities	5,000.	
18a. School Lunch	1,000.	
FIXED CHARGES		
19. Retirement	43,581.	
20. Insurance, Treasurer's bond, etc.	16,000.	
CAPITAL OUTLAY		
21. Lands and Buildings	200.	
22. Additions and improvements	200.	
23. New equipment	600.	
DEBT and INTEREST		
25. Principal on Debt	145,850.	
26. Interest on Debt	115,403.38	
TOTAL APPROPRIATION	\$ 1,105,816.38	
ANTICIPATED INCOME	1,112,816.38	
Federal Aid		
1. NDEA		
a. Attached equipment	28,443.50	
b. Science equipment	4,090.49	
c. Library books - Ref. Sci. Math, Etc.	2,500.00	
d. Audio-Visual	2,000.00	
e. Language Lab	6,000.00	
State Aid		
1. State Foundation Aid	101,074.00	
2. State Building Aid	80,800.00	
3. Driver Training	4,000.00	
Tuition		
1. High School	4,000.00	
2. Elementary	400.00	
Other Receipts		
1. Interest on investments	25,000.00	
Total Estimated Receipts	258,307.99	
District Assessment	854,508.39	
TOTAL	1,105,816.38	1,112,816.38

Monadnock Regional School District
Board Meeting, April 18, 1961

The Board met at the Cutler School in Swansey on April 18 to prepare for the organizational meeting on April 20.

Reports were given of the meeting with the State Board of Education in Concord on Monday, April 17. The two main problems discussed were the annexing of the additional towns and their consequent representation, and the establishment of a single supervisory union to include the cooperative district.

The law states there must be a 60-day lapse from the time the state board passes on a town joining the cooperative until it becomes effective. Therefore the additional towns would not have any vote in the April 20th meeting, but will be welcome to attend.

It was decided to vote on the bond issue at the annual meeting. The board will ask the voters of the 5 towns now comprising the cooperative district to pass on \$1,650,000., the maximum borrowing power of these five towns. They will be told that the board will be back within the year to raise the additional amount needed for completion of the school.

The articles in the warrant will be presented as follows:

Postpone

1. ~~Postpone~~ article regarding annexation of Gilsum, Sullivan and Surry until after article 8. Miss Webber will explain this.
2. Pass over the choosing of members from these towns. (Dunham)
3. Checklists - to be voted on from floor.
4. Mr. Bowman will explain the bond issue and recommendations and report of the board.
5. Vote on bond issue.
6. Authorize school board to execute any and all contracts and agreements. (Callahan)
7. Remuneration to be paid school board members. (Mr. Shaw will apprise the voters of the salaries now paid school board members in the surrounding towns.)
8. To accept State and Federal aid. (Whitney)
9. The board will recommend the acceptance of Gilsum, Sullivan and Surry into the district.

Board members signed two more options on land, leaving only one option to be obtained.

A letter from the chairman of the Harrisville School Board was read, requesting acceptance into the district if their town votes in the affirmative. Our board will reply they will consider the acceptance of Harrisville if they receive their petition no later than June 10.

Respectfully submitted,

cc. Mr. Paul Clark
Dr. N. Engelhardt

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT
Swanzey Center, RFD 1, Keene, N. H.

April 19, 1962

State Board of Education
Concord, New Hampshire

Gentlemen:

This is to certify that the Monadnock Regional School District of the school districts of Fitzwilliam, Gilsum, Richmond, Roxbury, Sullivan, Surry, Swanzey and Troy held their annual meeting on Wednesday, April 18, 1962 at the Keene Junior High School Auditorium at eight o'clock.

The voters acted upon the following subjects:

1. To choose a moderator for the ensuing year.

Ballots for moderator were cast after all the articles of the warrant had been taken up. Mr. Homer Bradley was elected with 100 votes. 103 votes were cast.

2. To see if the district will vote to approve and confirm a cooperative school board consisting of ten members, as presently established; including two members from Swanzey, two members from Troy and one member from each of the other six pre-existing school districts, each member to serve for a term of three years; elections to be in accordance with the non partisan ballot system provided for in RSA Chapter 59, as amended, and RSA Chapter 195:4 II.

Article passed.

3. To choose four members of the school board, one each from the towns of Sullivan, Gilsum, Surry and Troy, to serve for the ensuing three years.

Ballots for school board members were cast after all the articles of the warrant had been taken up.

4. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers, auditors and agents, for the payment of statutory obligations of the district, and to authorize the application against said appropriation of any sums as are estimated to be received from the state equalization fund, together with other income, the school board to certify to the selectment the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the eight towns in accordance with the formula adopted at the organization meeting of this Cooperative School District.

The district voted to appropriate \$1,112,816.38.

5. To see if the district will vote to authorize the Cooperative School Board, in the name of and on behalf of the District to execute, acknowledge and deliver a Quitclaim Deed to Public Service Company of New Hampshire conveying an easement for an electric transmission line across a strip of land along the South Branch River, containing approximately one acre, near the Silver Bridge, so-called, south-easterly of Route 32, at a price of not less than Three Hundred (\$300) Dollars.

Article passed.

6. To see if the district will vote to authorize the Cooperative School Board to accept and expend on behalf of the district any or all grants or other funds for educational purposes which may now or hereafter be forthcoming.

Article passed.

7. To see if the district will authorize the transfer from the Monadnock Regional School District Building Fund, the net proceeds realized from the purchase and sale of United States Treasury Certificates together with any reimbursement from the National Defense Education Act to the current operational budget, and to further vote that the income from these funds be used to reduce the Cooperative School District appropriation for 1962-63.

Article passed.

8. To see if the District will vote to adopt the provisions of Chapter 44, Session Laws of 1961 relative to the use of town checklists, "That the supervisors of each town acting as the supervisors of the Cooperative School District, shall make, post and correct in each pre-existing district a checklist of the voters in each pre-existing district and shall certify to the same acting as supervisors of the Cooperative School District. At each annual meeting for the election of officers of the Cooperative district the checklists prepared by the supervisors in each pre-existing district in accordance with the provisions of this paragraph shall be used and the town supervisors from each pre-existing district shall attend said annual meeting. The voters of the cooperative district shall be those whose names appear on the checklists as provided by this paragraph. The supervisors shall be paid such compensation as the district may provide."

Article passed.

9. To see what compensation shall be paid to the supervisors of the checklists.

The district voted to pay the supervisors of the checklists \$15.00 for annual meetings and \$5.00 for special meetings.

10. To see if the district will vote to adopt the following resolution: Whereas the School Board of the Monadnock Regional School District has on counsel and advice of Engelhardt, Engelhardt and Leggett, Educational Consultants, made a determination that acquisition by the District of the Helff property, so-called, containing approximately fourteen and three-quarters acres adjoining the Mt. Caesar School lot is advisable

and necessary in terms of the long range needs of the Monadnock Regional School District;

Be it resolved that the Cooperative School Board be and hereby is authorized and instructed to acquire such part of the fourteen and three-quarters acre Helff lot adjoining the Mt. Caesar School land in Swanzezy Center as in the opinion of the said Board is advisable and necessary to adequately provide for the needs of the Monadnock Regional School District, and if the owner of the land shall refuse to sell the same to the District for a reasonable price, to procure said land as provided by Chapter 199 Section 17 Revised Laws Annotated.

Article passed.

11. To see if the district will vote to exclude services in any class or classes of positions the compensation for which is on a fee basis from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

12. To see if the district will vote to exclude services in any class or classes of positions filled by popular election from the plan extending to employees of the School District the benefits of Title II of the Federal Social Security Act.

Article passed.

Ballots were then cast for four school board members, one each from Gilsun, Sullivan, Surry, Troy. Elected were:

From Gilsun: John Calhoun, 103 votes - 104 votes cast
From Sullivan: Wayne Wyman, 102 votes - 102 votes cast
From Surry: Gilbert Pride, 103 votes - 103 votes cast
From Troy: John Callahan, 103 votes - 103 votes cast

Nominations were made from the floor for one member from Troy, namely Charles L. Shaw, Jr., and one member from Swanzezy, Carroll Dunham. It was voted to have the Clerk cast one ballot for Charles Shaw of Troy and one ballot for Carroll Dunham of Swanzezy.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School Board
Board Meeting - April 17, 1962

Present at the School Board meeting on April 17, 1962 were Messrs. Clark, Bowman, Hewitt, Shaw, Pride, Dunham, Wyman, Whitney, Calhoun, Callahan, Furlong, Mrs. Robinson, Miss Webber and Mis Vandersluis.

Mr. Clark read the revised budget that would be presented to the voters at the district meeting on April 18. Changes noted were a raise in the district's share of the superintendent's salary from \$6,500 to \$8,000 and the change of conferences and workshops from item #18 to item #10. There was discussion on whether an amount should be allotted in the budget to send someone to Syracuse for a course in special education. The Board voted to increase the budget by \$6,000. to cover the hiring of a special education teacher, for her salary and tuition to Syracuse. The Board instructed the administration to proceed as fast as practical in the formation of this class.

The Board voted unanimously to accept the budget as amended.

In discussing the articles of the warrant, the following articles were assigned to board members: #2 to Miss Webber, #4 to Mr. Shaw, #5 to Mr. Calhoun, #6 to Mr. Wyman, #7 to Mr. Callahan, #8 to Mr. Bowman, #9 to Mr. Bowman, #10 to Mr. Dunham, #11 to Mr. Pride and #12 to Mr. Pride.

Mr. Clark nominated and the Board elected the following:

Basil MacLeod: Guidance	\$6,000.
Mary Parker: Nurse	4,000.
Jennie Fisher, Nurse	4,000.
Catherine Napsey: Nurse	4,000.

(Miss Napsey will also take the census for the district)

Mr. Furlong told the Board something about the Junior Achievement Program. Mr. Furlong has given permission for an assembly program to be presented to the students to acquaint them with Junior Achievement. Those who are interested apply and are accepted if they are capable. The Board was in complete agreement with this idea.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - April 10, 1962

Present at the School Board meeting on April 10 were Messrs. Calhoun, Pride, Bowman, Whitney, Shaw, Callahan, Hewitt, Clark, Mrs. Robinson, Miss Webber and Miss Vandersluis.

Mr. Clark nominated and the Board voted to elect the following:

Alan Cutler: English teacher	\$4,500.
John Barrett: Driver Training teacher	4,200.
Katheleen Quinn: Grade 5, Fitzwilliam	4,000.
Constance Marrion: Grade 3, Swanzey	4,000.
James Bardis: Grade 5, Cutler	4,350.
Mrs. Edna Maxwell: Grades 3 and 4, Surry	4,590.
Raymond Descoteaux: Art teacher, Junior High	4,650.

Mr. Clark read a letter from the National Cash Register Company outlining a time payment program for the purchase of their accounting machine. The Board voted to purchase the machine on a three-year payment program, that the down payment and first installment be paid out of the general fund and future payments be included in future year budgets.

Miss Vandersluis reported on the testing she did of retarded children in Fitzwilliam, Sullivan, Surry, Swanzey, Richmond and Gilsum. On the basis of these tests and by state standards, she found 24 eligible for a special education class.

Next on the agenda was review of the budget. Under Administration the District Treasurer's salary was increased to \$600.; office clerk decreased to \$3,500. Under Retirement the figure was reduced to \$43,581. Under anticipated income, added were science equipment \$4,090.49; reference books, encyclopedias \$2,500.; audio-visual aids \$2,000.; language laboratory \$6,000.; driver training \$4,000. N.D.E.A. increased to \$28,443.50 and federal aid for Home Economics reduced to \$3,000.

Total appropriation \$1,106,371.; total estimated receipts \$269,207.99 and district assessment \$837,163.01.

Mr. Clark reported that teachers yet to be hired were: .2 English teacher, three foreign language teachers \$16,000., .6 commercial teacher \$5,000., girls' physical education teacher \$5,000., two art teachers \$10,000., one music teacher \$5,000., librarian \$5,000., Guidance \$7,000., Driver training \$5,000. Estimated total \$58,000. Total salaries for high school teachers amounts to \$304,670. and for elementary \$203,945.

Mr. Clark talked to Dr. Paul of Troy regarding the health program. Dr. Paul may be interested in being the school doctor at \$2,000. This would include covering all football games.

It was advised that the bond is ready for the transportation contract.

There was discussion on the special education class and whether it should be included in the 1962-63 budget. Further discussion and a decision ~~were~~ tabled until next week.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - April 3, 1962

The School Board met at the Superintendent's office on April 3. Present were Messrs. Bowman, Shaw, Dunham, Calhoun, Whitney, Callahan, Clark, Hewitt, Furlong and Mrs. Robinson, Miss Webber and Miss Vandersluis.

On April 24th bids will be opened for auditorium seating, gymnasium seats, auditorium curtain and everything else brought in by the architects.

Mr. Clark read the following communications: a card from James O'Neil regarding the Southwestern School Board Association dinner in Keene on May 15; a letter from Sullivan announcing the resignation of Margaret Harris as supervisor of the checklist and the appointment of George Whitham; and a letter from the Commissioner of Education announcing that the Interim Education Study Committee would hold a meeting on June 5th at the Marlboro High School and would like anyone to attend and express his opinions.

The rest of the meeting was devoted to the budget. Clerk's salary cut from \$1,000 to \$400. Treasurer's salary increased from \$300. to \$600, subject to further discussion. Check list supervisors increased from \$150. to \$240. total. Tax for state supervision at \$2. per pupil increased from \$3,800. to \$3,844 based on 948 high school and 974 elementary students. Truant officer reduced from \$300. to \$200. The office clerk and census taker will be discussed further next week. Salaries of teachers will be discussed next meeting and Mr. Clark will give the recapitulation of salaries to date.

Amounts for books and other instructional aids were allocated as follows: English Department \$5,000.; Social Studies \$3,000.; Mathematics \$2,000.; Industrial Arts \$1,000.; Foreign Language \$500.; Physical Education and Health \$100. (books to be kept in the department); Science Department \$2,500.; Home Economics \$500.; Music \$200.; Commercial \$1,000., Agriculture \$100.; Art \$1,000. In the elementary schools, music \$800., elementary books \$1,500.

The figure arrived at for scholars' supplies was based on 1922 students at \$7.50 each, total \$14,415. budget \$13,000.

Guidance secretary reduced from \$3,800. to \$3,500. The high school will have one full-time secretary with allotment for other clerical assistance as needed.

Under other instructional aids, assembly programs were cut from \$500. to \$300., flags from \$250. to \$100, towels for the physical education program included in this item at \$1,500.

In the operation of the school plant, salaries for the custodian at Mt. Caesar and Cutler were increased to \$7,200. and \$1,600. added for two women custodians.

Due to the high school reduced to \$8,500., Troy reduced to \$2,000. Mt. Caesar and Cutler reduced to \$1,900.

Under water, lights and janitor supplies allotment for high school reduced to \$8,000., Troy reduced to \$2,200. and Sullivan reduced to \$400.

Salaries for nurses were reduced from \$4,300. to \$4,000. Mr. Clark will talk to both Dr. Paul of Troy and Dr. McMurphy of the Keene Clinic regarding the possibility of school doctor and what sort of a health program to have.

There was discussion on special education classes. Miss Vandersluis will get further tests on how many would be eligible for such classes and will present this information at the next meeting.

Under special activities teacher travel and expense was increased from \$500. to \$2,500. and an item to include conventions, workshops, conferences, etc. at \$2,310. This item would cover principal's convention \$200., Guidance \$200., Department heads \$800., English workshop at UNH \$400., Music \$100., Language \$100., Athletic \$100., Janitors \$100., Reading conference \$50., Reading workshop \$200, elementary principals \$60. (and head teachers).

The budget will be discussed again at the April 10 meeting.

Mr. Clark read a letter Mrs. Howard proposed sending to the parents regarding the music program and the plan to organize a junior-senior band. The Board decided not to compensate Mrs. Howard for her summer workshop to get a band ready. It was suggested that in the future Mrs. Howard keep Mr. Clark and Mr. Furlong informed of her plans. It was decided to have the letter sent to parents relative to private lessons but make no mention of summer lessons or a summer band workshop.

Mr. Clark nominated and the Board elected the following:

Mrs. Beth Knight: Home Economics	\$4,600.
Mr. George Hamilton: Basketball coach, part-time in physical education, part-time in mathematics or social studies or junior business training	5,500. (4,800. teaching)
Mrs. Shirley Houle: Grade I, Gilsum	4,500.
Mrs. Carol Dietlein, Grade II, Gilsum	4,000.

A letter from Dr. Engelhardt advises he is developing a list of basic books for the library.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin

Monadnock Regional School District
Board Meeting - March 27, 1962

The School Board met at the Superintendent's Office on March 27 with Messrs. Bowman, Shaw, Pride, Calhoun, Wyman, Dunham, Furlong, Clark, Hewitt, Tucker, Callahan, Armstrong and Miss Webber and Mrs. Robinson present.

The warrant for the annual district meeting on April 18th was discussed and signed by board members.

Approximately \$496,000. was received on the bond issue from Kingsbury, of which \$90,000. has been placed in the bank and \$200,000. invested for a three month term.

Mr. Babcock and Mr. Tolman of the Mason Insurance Agency were present to discuss the performance bond for the transportation contract. If the contractor buys a bond each year, the cost would be reduced by two thirds. On the recommendation of Mr. Babcock and Mr. Tolman, the Board voted to require a bond of \$50,000. instead of \$97,000, the cost of this bond to be about \$400. or \$7.50 per \$1000. Our attorney will draw up the transportation contract with the assistance of the insurance company.

The elementary teachers were nominated and unanimously elected. Head teachers were named as follows and will receive an additional \$100. for this: Joyce Jernberg, Al Whitham, Robert Murry, Annio McGinness, Ruth Connors, Jerome Rogers, Rose Dubois and Ruth Connors.

Sandra L. Bowden was elected as music teacher at \$4,500. plus 10¢ per mile travel expense.

In a discussion of salaries the Board voted unanimously that the salary schedule not be broken for the hiring of any teacher. Teachers will be placed on the schedule.

There was some discussion of money in the budget for conventions, etc.

The Board meeting on April 3 will be devoted to the budget.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - March 20, 1962

The School Board met at the Superintendent's Office on March 20 with Bowman, Shaw, Dunham, Wyman, Robinson, Callahan, Fride, Calhoun, Webber and Clark present.

Mr. Bowman reported on Dr. Engelhardt's visit on March 16th with Kingsbury Machine. Kingsbury is interested in having students learn enough in the Industrial Arts program so they can go to work in a machine shop without having to spend time as an apprentice. They were pleased to know our Industrial Arts program would not be a "dumping ground."

Mr. Clark read a letter from Mrs. Fagley of Troy, requesting \$50. expenses to attend the Northeast conference on the teaching of foreign languages and the techniques and procedures of language laboratories, on April 13 and 14. The School Board voted to postpone their decision on this request until they had a department head with whom they could consult on the advisability of sending this teacher to the conference.

Mr. Clark read another request regarding an English workshop at the University of New Hampshire from June 28 to August 11, for teachers of English, covering composition, literature and grammar construction. The Spaulding Foundation is covering most of the expenses and School Boards have been asked to contribute \$200. per teacher from the district. Teachers will be selected from the Department of Education and will earn six credits from UNH. The School Board voted to postpone a decision on this request for the time being.

A letter was read from Mr. Fred Foster asking that he be released from his appointment as English teacher in order to accept the position of department head at Lebanon High School. The Board voted to release Mr. Foster.

Nominations were presented and the Board voted to elect Mr. George Armstrong as supervisory principal of Cutler and Mt. Caesar Elementary Schools, on a 12-month basis, at \$7,200. per year plus \$400. traveling expense; and Mr. Paul Tucker as supervisory principal of Fitzwilliam-Troy Elementary Schools at a salary of \$6,400. per year plus \$400. traveling expense, on a 12-month basis.

The Public Service Company has offered to give three electric stoves to the new school for the Home Economics Department and will replace them every year at no cost to the district. (One built-in stove is in the specifications of the general contract.) The Board voted to accept this generous offer.

In connection with the policy not to extend the retirement age beyond 65, it was mentioned that perhaps those teachers over 65 could be used for substitute teaching or special teaching.

Mr. Clark reported on the survey done by National Cash Register Company on work done in the Superintendent's office. The initial cost for such a machine would be \$6592.50 plus \$650. per year for repairs and forms. The machine would make available a budget analysis for each meeting. It would cut down on all phases of bookkeeping.

A letter was read from a group in Canaan who has formed a cooperative. Their interim committee is preparing to present a budget at a regional meeting and would appreciate help from Monadnock Board members. They will be at the Superintendent's office on March 21 at 10 a.m.

Quotations have been received from three sources covering football uniforms and equipment. \$10,000. has been delegated in the bond issue for the purchase of this equipment. Quotations were:

Collegiate House	\$10,829.00
Irvings Clothing Store	9,013.15
Clark and Harris	9,021.92

A preference was stated for McGregor equipment chiefly because of the helmet. This brand is carried by Irvings Clothing Store. The Board voted to purchase the football equipment from Irvings Clothing Store and ask them to give a 2% cash discount. They will specify a definite delivery date. The 7th and 8th grades will only play touch football.

Mr. Shaw read from the minutes the points the Board wanted to discuss with Mr. Clark. Now that school meetings are over, Mr. Clark does not feel he will have to spend so much time in Marlboro, Harrisville and Chesterfield. Mr. Clark will rely heavily on his elementary helping teacher and the supervisory principals in Troy and Swansey for the hiring of elementary teachers.

Mr. Clark will look into the matter of Mr. Tucker taking over his new duties as supervising principal of Fitzwilliam and Troy and thus release Mr. Furlong to devote full time to the Monadnock Regional High School. He will report on this March 27th.

Mr. Clark will present to the Board job descriptions for the key educators.

Mr. Clark says he and his educators feel everything is well on schedule. The Board asked that Mr. Hewitt bring in a report of what has been done, and what will be done in the future. At the next meeting Mr. Clark will present a recapitulation of salaries to date and determine if there is enough money for a special education teacher.

The Cheshire Transportation Company will submit a performance bond as soon as possible, preferably a 3-year performance bond. Payments will be made monthly over a 12-month period. After the 3-year contract, they will want to contract for one year at a time. There are no restrictions that we can't put it out for bid at the end of three years for the one year following.

The following nominations were made and elected by the Board:

Paul Allen: teacher of Algebra	\$4,650.
Miller Farman: teacher of advanced mathematics	4,200.
Gordon Davis: teacher of U. S. history & civics	5,550.

At the March 27th meeting, the first 10 items on the budget will be discussed.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin

Monadnock Regional School District
Board Meeting - March 15, 1962

The School Board met at the Superintendent's Office on March 15th, 1962. Present were Mr. Bowman, Mr. Dunham, Mr. Wyman, Mr. Callahan, Miss Webber, Mr. Pride, Mr. Calhoun, Mr. Shaw and Mrs. Robinson.

Mr. Holbrook presented plans for the athletic field. He quoted the following prices:

1/4 mile track, with rubber-cork-asphalt surface bottom layer of crushed stone, next two layers of hot mix, an all-weather track	\$ 22,000.
Running area for high jump and broad jump	1,000.
Painting of lines on the paving	500.
Tennis courts, same material as above	14,000.
Chain link fence and gates (Mr. Calhoun suggested they look into the possibility of using treated wooden posts.)	6,500.
Painting on courts	200.
Posts and nets	400.
Line marker	50.
Baseball Backstop Chain link fence (The possibility of treated wooden posts will be investigated.)	1,000.
Miscellaneous, jump pits, etc.	300.
Two dugouts for baseball field (possibly could be done by maintenance crew of the school)	
Portable bleachers - 12 sections of 12 feet each 980 seating capacity Steel frame with wooden seats	<u>4,750.</u>
	50,700

The School Board voted to have Mr. Holbrook prepare the athletic specifications to put out for bid.

The annual district meeting will be held Wednesday, April 18 1962 at the Keene Junior High School auditorium. Polls will open after the meeting is called to order at 8 p.m. and will close by a vote of the district. Dates for changes in checklists will be posted in the newspaper. Board members will notify Mr. Clark of the dates (two).

Mr. Bowman reported that Mrs. Howard had located a piano for the music room at a cost of \$500. The School Board voted the purchase.

Bonds from the Kingsbury Tool Co. were received and signed by the Board.

The Board voted to purchase an adding machine for the treasurer that would cover figures in the millions.

The School Board voted to establish a policy not to extend the retirement age for teachers beyond the age of 65.

Dr. Engelhardt will be in Swanzey on March 16th to meet with the Kingsbury people, also to discuss with department heads the equipment they will need. This will include football equipment. The question was raised and will be presented to Dr. Engelhardt, could a separate bid be made for educational furniture and a separate bid for office furniture.

The Board decided to ask Mr. Clark to attend the March 20th meeting without any other educators present, so they could discuss the following subjects. It was agreed that Mr. Shaw should lead the discussion.

What does Mr. Clark think could be done in order to release Mr. Furlong from his duties as principal of Troy High School and devote full time to the Monadnock Regional High School?

Will Mr. Clark please provide detailed job descriptions for superintendent, principals, guidance director, teachers' consultant and department heads. In line with this it was felt that more authority could be delegated to subordinates.

The Board voted on the following policy relating to the hiring of teachers:

"We are not going into a new Cooperative School District with the understanding that the first year is a trial period. The Board will not consider teachers of questionable ability whether they have had experience or are just starting out. We, as a Board, want the teachers with the best recommendations, reputation, job qualification and years of experience allowable under the budget."

Department heads should okay any teachers that are to be hired for their respective departments.

The Board feels a detailed curriculum should be available as quickly as possible.

The Board would like Mr. Clark to relinquish his responsibilities in towns outside of the cooperative district and devote full time to the new district, since the other districts have been re-organized and superintendents are available for these other towns.

Will Mr. Clark please nominate supervising principals for the Troy-Fitzwilliam schools and the Swanzey elementary schools so the Board can elect. Then these two principals will be available for consulting on the hiring of the elementary teachers in their respective schools.

It was suggested that a certain time during the week be allowed for salesmen interviews with the superintendent.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman
Mr. Charles Shaw

Elizabeth T. Massin, Clerk

Monadnock Regional School Board
Meeting - March 6, 1962

The School Board met at the Superintendent's Office On March 6. Present were Bowman, Wyman, Robinson, Callahan, Webber, Pride, Calhoun, Clerk, Hewitt and Vandersluis, Dunham.

The School Board unanimously voted to reject the request made by the parents attending the March 2nd meeting. The motion made was "Because of the nature of the request made by the parental delegation which met with us on March 2, the Board does not feel justified to make exception to the policy adopted by the Board regarding payment of tuition." Letters will be written to each parent notifying them of the Board's decision.

An article will be put in the warrant this year to do away with members-at-large. Then all persons seeking board membership would file with the clerk. Mr. Bradley will bring in an article to place in the warrant.

The Board interrupted their meeting to attend the Swanzey P.T.A. meeting in Mt. Caesar School and hear the speaker, Dr. Charles Ritch.

Upon resumption of the Board meeting it was stated that the American Legion has offered to buy a flag for the flagpole and flags for all the classrooms. They would like a dedication when the flag is first raised on the pole. The Board gratefully accepted their offer.

Miss Vandersluis reported on the work she has been doing and distributed a copy of the guidance folder with her written report, to Board members.

The Monadnock Regional High School wants to be evaluated as soon as possible, to be in good standing with colleges, etc. Schools are given so many years to become evaluated. A staff of teachers, principals, etc. is selected to go over school policies, staff, etc. and write a report. This evaluation takes about one year. Miss Vandersluis has been selected to be on the evaluating staff for Sunapee School.

Notices for the annual regional district meeting must be posted in the eight towns by March 24. At the meeting a moderator will be elected, also a school board member from Gilsum, Sullivan, Surry and Troy. These must be filed with the clerk prior to the meeting. Two members at large will be elected from the floor. The checklists must be up 30 days prior to the meeting, and must be corrected. Warrants will be posted 14 days prior to the meeting.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

Monadnock Regional School Board
Meeting - March 6, 1962

The School Board met at the Superintendent's Office On March 6. Present were Bowman, Wyman, Robinson, Callahan, Webber, Fride, Calhoun, Clerk, Hewitt and Vandersluis, Dunham.

The School Board unanimously voted to reject the request made by the parents attending the March 2nd meeting. The motion made was "Because of the nature of the request made by the parental delegation which met with us on March 2, the Board does not feel justified to make exception to the policy adopted by the Board regarding payment of tuition." Letters will be written to each parent notifying them of the Board's decision.

An article will be put in the warrant this year to do away with members-at-large. Then all persons seeking board membership would file with the clerk. Mr. Bradley will bring in an article to place in the warrant.

The Board interrupted their meeting to attend the Swansey P.T.A. meeting in Mt. Caesar School and hear the speaker, Dr. Charles Ritch.

Upon resumption of the Board meeting it was stated that the American Legion has offered to buy a flag for the flagpole and flags for all the classrooms. They would like a dedication when the flag is first raised on the pole. The Board gratefully accepted their offer.

Miss Vandersluis reported on the work she has been doing and distributed a copy of the guidance folder with her written report, to Board members.

The Monadnock Regional High School wants to be evaluated as soon as possible, to be in good standing with colleges, etc. Schools are given so many years to become evaluated. A staff of teachers, principals, etc. is selected to go over school policies, staff, etc. and write a report. This evaluation takes about one year. Miss Vandersluis has been selected to be on the evaluating staff for Sunapee School.

Notices for the annual regional district meeting must be posted in the eight towns by March 24. At the meeting a moderator will be elected, also a school board member from Gilsun, Sullivan, Surry and Troy. These must be filed with the clerk prior to the meeting. Two members at large will be elected from the floor. The checklists must be up 30 days prior to the meeting, and must be corrected. Warrants will be posted 14 days prior to the meeting.

Respectfully submitted,

cc. Mr. Lee Bowman
Mr. Paul Clark

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - March 2, 1962

On March 2nd, there was a special meeting of the Board to meet with parents of children presently juniors in high school and wanting to remain in their respective schools instead of attending the Monadnock Regional High School in the school year 1962-63. Board members attending the meeting were Bowman, Dunham, Wyman, Shaw, Pride, Calhoun, Webber. Educators were Clark, Hewitt, Furlong, Vandersluis.

Complaints were heard from Mr. Richard Lane, Swanzey, Mr. Herbert Wear, Fitzwilliam, Mrs. Mildred Shanks, Fitzwilliam, Mrs. Edith B. Lamb, Fitzwilliam, Mr. John Haninen, Fitzwilliam. They contended the public had been told, when the town elected to join the cooperative district, that students could finish their education in the high school they were presently attending. The parents generally felt their children would not be so much affected academically as they would socially, regarding extracurricular activities. The parents were advised no decision would be made at this meeting, but they would be notified of the board's action promptly.

The following nominations were made by Mr. Clark and elected by the Board:

Richard Parker:	Mathematics and science teacher (Perhaps English)	\$4,200.	
Warren Hill:	Mathematics teachers	4,350.	
Robert Soucy:	Social studies and English teacher Football	4,200 200.	4,400.
Ralph Parker:	Social Studies	4,200.	
Marian Bedard:	English teacher	4,600.	
Fred Foster:	English teacher	5,300.	
Donald Mackey:	English teachers	4,200.	
Edward Fairbanks:	Social studies teacher	5,300.	

The Board voted to adopt the following policy: that raises the first year do not exceed \$500. and the balance due to a classroom teacher to be placed on schedule will be done within two calendar years.

The Cheshire Transportation has requested 100 feet of parking space for 10 buses and an outlet to provide electricity, either 110 or 220, during next winter. The Board has agreed to this.

A letter was read from the Supervisors of the Troy checklist expressing dissatisfaction with rate set for that position. Mr. Homer Bradley will answer their letter.

Governor Powell has requested financial aid for educational T.V. The Monadnock Regional School will consider this for the future, but not for now.

Respectfully submitted,
Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

Monadnock Regional School District
Board Meeting - March 2, 1962

On March 2nd, there was a special meeting of the Board to meet with parents of children presently juniors in high school and wanting to remain in their respective schools instead of attending the Monadnock Regional High School in the school year 1962-63. Board members attending the meeting were Bowman, Dunham, Wyman, Shaw, Pride, Galhoun, Webber. Educators were Clark, Hewitt, Furlong, Vandersluis.

Complaints were heard from Mr. Richard Lane, Swanzey, Mr. Herbert Wear, Fitzwilliam, Mrs. Mildred Shanks, Fitzwilliam, Mrs. Edith B. Lamb, Fitzwilliam, Mr. John Haninen, Fitzwilliam. They contended the public had been told, when the town elected to join the cooperative district, that students could finish their education in the high school they were presently attending. The parents generally felt their children would not be so much affected academically as they would socially, regarding extracurricular activities. The parents were advised no decision would be made at this meeting, but they would be notified of the board's action promptly.

The following nominations were made by Mr. Clark and elected by the Board:

Richard Parker:	Mathematics and science teacher (Perhaps English)	\$4,200.	
Warren Hill:	Mathematics teachers	4,350.	
Robert Soucy:	Social studies and English teacher Football	4,200 200.	4,400.
Ralph Parker:	Social Studies	4,200.	
Marian Bedard:	English teacher	4,600.	
Fred Foster:	English teacher	5,300.	
Donald Mackey:	English teachers	4,200.	
Edward Fairbanks:	Social studies teacher	5,300.	

The Board voted to adopt the following policy: that raises the first year do not exceed \$500. and the balance due to a classroom teacher to be placed on schedule will be done within two calendar years.

The Cheshire Transportation has requested 100 feet of parking space for 10 buses and an outlet to provide electricity, either 110 or 220, during next winter. The Board has agreed to this.

A letter was read from the Supervisors of the Troy checklist expressing dissatisfaction with rate set for that position. Mr. Homer Bradley will answer their letter.

Governor Powell has requested financial aid for educational T.V. The Monadnock Regional School will consider this for the future, but not for now.

cc. Mr. Paul Clark
Mr. Lee Bowman

Respectfully submitted,
Elizabeth T. Massin, Clerk

Public Hearing
Monadnock Regional School District
February 27, 1962

A public hearing to present the proposed school budget for the year 1962-63 was held on February 27, 1962 at the Swanzey Town Hall, Center Swanzey, New Hampshire.

Mr. Shaw presented the budget to the voters with the explanation that this was an estimated budget and further work would be done on it before presenting it at the annual district meeting.

Members present were Bowman, Webber, Shaw, Dunham, Callahan, Fride, Calhoun, Wyman, Robinson and Clark. There was a very small attendance.

Questions asked were: When will there be a final figure?, How many school board members will be elected at the annual meeting? Is the building ahead of schedule? How many payments will each town have to make into the school treasury? What will happen to any balance on hand in each town? What will happen to capital reserve funds?

(The Board will have its final figure in time for the annual meeting. The State Tax Commission notifies each town or school district what the assessment shall be.--A school board member from Gilsum, Sullivan, Surry and Troy will be elected, also two members-at-large. They shall file with the clerk of the district, except for the members-at-large who shall be nominated from the floor.--The building is slightly ahead of schedule and the contractor assures us they will be finished for September occupancy.--Uncertain as to how many payments each town will have to make to treasury.---Balances on hand will be returned to the town. Capital reserve funds will be credited against the cooperative district.)

Miss Webber explained a little about the student interim group. Mr. Clark talked about the department heads that had been elected.

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

February 13, 1962

Monadnock Regional School District

Budget Analysis School Year 1962 - 1963

The Englehardt study cannot be used in total as a cost comparison for determining the validity of the 1962-1963 Monadnock Regional School District Budget because 2 of the original 6 towns turned the Corp Plan down and 4 additional towns joined the cooperative movement at a later date. However, the following key figures of the Englehardt study and the basic Englehardt formula can be used as a check. The Englehardt study is based on costs for the school year 1959-1960:

Transportation	- -	\$48.00 per student per year
Elementary Tuition	- -	\$240.00 per student per year
High School Tuition	- -	\$378.00 per student per year
Interest on Debt	- -	4 1/2% per annum

In order to arrive at a tentative cost for the final 8-Town Cooperative, the Superintendent's office inserted the necessary enrollment data and revised the current annual per student cost to agree with the latest cost data available. Elementary costs per student per year increased from \$240 to \$265, and High School cost per student per year increased from \$378 to \$436. These increases amounted to 10% and 13% respectively. No change was made in the Per Pupil Transportation cost but the interest rate was reduced to 4%. The revised Englehardt cost estimate is as follows:

ESTIMATED OPERATING COSTS - 1961-1962

Elementary	- -	1360 Students at \$265 each	- -	\$360,400
High School	- -	419 Students at \$436 each	- -	182,684
Total	- -	1779 Students		\$543,084

Principal and Interest - New Debt	\$2,020,000	
at 4% - 20 yrs.,		
Less 55% State Aid	- - - - -	126,250
Transportation	- - - - -	80,000
Principal and Interest - Existing Debt	- - - - -	22,639
Less State Foundation Aid	- - - - -	(100,266)
Net Cost to District	- - - - -	<u>\$671,707</u>

More time has passed, and a 1962-1963 budget is in the making. Cost of education has gone up again and current data on enrollment, transportation, etc., is available. It is assumed a similar increase of 10% per pupil elementary cost, and 13% per pupil High School cost will take place. The budget for the Regional School District should then be approximately as follows:

Cont'd

MONADNOCK REGIONAL SCHOOL DISTRICT
Estimated Cost of Operations 1962-1963

Elementary	- -	1328 Students at \$292 each	- -	\$387,776
High School	- -	622 Students at \$493 each	- -	306,646
Total	- -	1950 Students		<u>\$694,422</u>
Principal and Interest - New Debt	- - - - -			134,125
Transportation	- - - - -			96,672
Principal and Interest - Existing Debt	- - - - -	\$2,146,000		
at 4% - 20 yrs., less 55% State Aid	- - - - -			22,639
Less State Foundation Aid	- - - - -			(101,074)
Net Cost to District	- - - - -			<u>\$846,784</u>

The increase in budget of \$175,077 from \$671,707 to \$846,784 can best be explained as follows:

(32) less students in Elementary grades 1-6		
at \$265 each-	- - - - -	\$(8,480)
203 more students in High School grades 9-12		
at \$436 each-	- - - - -	88,508
Increase in cost per student of \$27 for		
1328 Elementary Students	- - - - -	35,856
Increase in cost per student of \$57 for		
622 High School Students	- - - - -	35,454
Increase in Transportation due to		
171 additional students	- - - - -	16,672
Increase in Principal Payments - New Debt	- - - - -	2,835
Increase in Interest Payments on New Debt	- - - - -	5,040
Less Increase in State Foundation Aid	- - - - -	(808)
		<u>\$175,077</u>

The Monadnock Regional School District's proposed budget totals \$862,572. The major areas for consideration are as follows:

Cont'd

MONADNOCK REGIONAL SCHOOL DISTRICT
Tentative Budget - 1962-1963

I T E M	P A G E	Account	Monadnock Regional Budget		State Ave. Budget		Variance Regional Budget	
			%	\$	%	\$	Unfavorable	Favorable
Ranked in order of Budget Variance:								
17	4	Tuition	-	1,000	8.3	70,229		69,229
16	3	Transportation	11.5	97,590	6.0	50,768	46,822	
6	1	Teachers' Salaries	60.2	509,585	57.5	486,529	23,056	
18	4	Special Activities	.3	2,500	2.5	21,153		18,653
14	3	Maintenance School Plant	.2	1,500	2.1	17,769		16,269
9	2	Salaries-Clerical Assts.	1.7	14,400	.5	4,231	10,169	
8	2	Scholars' Supplies	1.0	8,000	2.1	17,769		9,769
19	4	Retirement	5.3	45,000	4.3	36,384	8,616	
20	4	Insurance	1.9	16,000	.9	7,615	8,385	
7	1	Books & Other Instr. Aids	2.1	18,000	1.4	11,846	6,154	
5	1	Supplies & Adm. Exp.	1.3	11,823	.7	5,923	5,900	
15	3	Auxiliary Agencies	1.8	15,100	1.2	10,154	4,946	
10	2	Other Instructional Aids	.2	2,050	.8	6,769		4,719
3	1	Tax for State Supv.	.4	3,800	.6	5,077		1,277
TOTAL			87.9	746,348	88.9	752,216	114,048	119,916
Balance of Budget Items - -			12.1	99,790	11.1	93,922	5,868	
Current Expense Budget- -			100.0	846,138	100.0	846,138	119,916	119,916
Principal on Debt				145,850				
Interest on Debt								
1st Payment				30,000				
2nd Payment				86,358				
Other				1,000				
Total Appropriation				1109,346				
Anticipated Income:								
Federal Aid				(35,900)				
State Foundation Aid				(101,074)				
State Building Aid				80,800				
Tuition				4,000				
Interest on Investments				(25,000)				
Total Anticipated Income				(246,774)				
Net District Assessment				862,572				

To determine the reasonableness of the proposed budget, certain adjustments are required. They are as follows:

Deduct for Extra Interest Payment	- - (30,000)
Add for Tuition	- - - - - 4,000
Add for Interest on Investment	- - - 25,000
Net Adjustment	<u>(1,000)</u>
Tentative Budget	- - - - - \$862,572
Less Adjustment	- - - - - <u>(1,000)</u>
Revised Budget	- - - - - 861,572
Less Estimated Budget per Englehardt and Formula	- - - - - 846,784
Unfavorable Variance	<u>\$ 14,788</u>

What does this mean to each town of the Cooperative District?

Town	% Of Cost	61-62 Budget	62-63 Corp. Budget	Variance Increase (Decreases)	% Change
Swansey	43.98	277,840	379,359	101,519	37
Troy	21.19	137,495	182,779	45,284	33
Fitzwilliam	15.69	99,090	135,338	36,248	37
Richmond	3.70	24,341	31,915	7,574	31
Sullivan	3.63	28,854	31,311	2,457	9
Roxbury	1.62	11,537	13,974	2,437	21
Gilsum	5.52	24,943	47,614	22,671	91
Surry	4.67	31,164	40,282	9,118	29
Total	<u>100.00</u>	<u>635,307</u>	<u>862,572</u>	<u>227,265</u>	<u>35</u>

How can it best be explained?

Budget	1961-1962	\$635,307
Variance Budget vs. Englehardt		10,384 (2)
Englehardt Base		645,691
Cost of Coop of 61-62 Budget		26,016 (3)
Coop Budget - Old		671,707
Increase for Add'l Students		80,028 (1)
-high educ. costs		71,310 (4)
-higher transport.		16,672 (1)
-inc. princ. pay.		2,835 (1)
-inc. int. pay.		5,040 (1)
-less add'l State Aid		(808) (6)
-excess budget		14,788 (5)
Proposed Regional School Budget		<u>\$862,572</u>

NOTE (1): These costs are attributal to add'l student population. Total \$104,5' or 16.5% of \$635,307 61-62 Budget.
 (2): Error of \$10,384 is 1.7% of 61-62 budget.
 (3): Englehardt increase of 26.016 is 4.1% of 61-62 Budget.
 (4): Cost of education Increase of \$71,310 is 11.1% of 61-62 Budget.
 (5): Excess Coop budget \$14,788 is 2.3% of 61-62 Budget.
 (6): No comment.

COMMENTS

Each town's share of the Coop Budget has not been determined by the State of New Hampshire, therefore, changes will probably occur in each town's assessment in June of this year when the State reviews enrollment and Equalized Valuation Data.

It will be easier to explain certain budget items than others. Those items in the easier-to-explain column are:

\$80,028 increase in costs due to 171 additional students.
 \$71,310 increase in costs due to the normal increase in educational costs.
 \$16,672 increase in transportation costs due to 171 additional students.
 \$ 2,835 increase in Principal on Debt due to 171 additional students.
 \$ 5,040 increase in Interest cost due to 171 additional students.
 \$26,016 increase in Educational costs - Englehardt study to 1961-1962 budget.

Those items more difficult to explain are:

\$10,384 variance between the revised Englehardt study and the total of the 1961-1962 town budgets of the 8-member towns published in the Town Reports.
 \$14,788 unfavorable variance between the Englehardt formula as revised and the Proposed Monadnock Regional School District 1962-1963 Proposed Budget.

The Proposed Budget of the Monadnock Regional School District appears to be high by approximately \$26,000 when comparing it to State averages.

The Proposed Budget of the Monadnock Regional School District appears to be high by approximately \$53,322 when comparing it to a normal 10% increase over the \$635,307 - 61-62 total of the 8 current town budgets.

$\$635,307 \div 1779 \text{ Students} = \$377 \div (10\%) = \$38 = \$415.$
 $\$415 \text{ per student} \times 1950 \text{ students} = \$809,250.$
 $\$862,572 \text{ less } \$809,250 = \$53,322.$

Monadnock Regional School District
Board Meeting - February 22, 1962

Present at the School Board Meeting on February 22, 1962 were Mr. Bowman, Mr. Shaw, Mr. Callahan, Mr. Calhoun, Mr. Dunham, Mr. Wyman, Mr. Pride, Mr. Whitney, Mrs. Robinson, Mr. Clark and Mr. Furlong.

Mr. Shaw presented a proposed budget and budget analysis for the school year 1962-63 (copy attached). The Board voted unanimously to present this proposed budget at the public hearing on February 27, 1962 at the Swanzey Town Hall to the voters. After it is presented the Board will work further on the budget to make any changes they feel proper.

Omitted from the minutes of the February 13th Board meeting was the following vote: that as long as the administrators felt it was practical, tuition students would be accepted in the Monadnock Regional High School.

The board discussed the election of new members at the annual meeting. One member from Sullivan, Surrey, Gilsum and Troy will be elected and two members-at-large will be elected.

The annual district meeting will be held April 18, 1962 from 10 a.m. until after the close of the meeting which will start at 8:00 p.m. in the Keene Junior High School auditorium.

The Board voted to increase the salary of teacher Ray Miner to \$4,500. on the basis that he has had two years teaching experience.

Carroll Dunham and Paul Clark met with Teachers' Committee on Thursday, February 15. Sick leave is still the most important question. The committee is sending a questionnaire to all teachers in the district. The teachers now in the employ of the district would like to receive acknowledgment that they will be employed for next year.

Mr. Clark gave a report on his superintendents' convention in Atlantic City. He found that problems all over the country are the same as ours in New Hampshire.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

MONADNOCK REGIONAL SCHOOL DISTRICT

PROPOSED BUDGET 1962-63

ADMINISTRATION

1. Salaries of District Officers		
a. School Board		
1. Chairman	\$ 300.	
2. Nine other members	1800.	
3. Clerk	1000.	
b. District Treasurer	300.	
c. Auditors	50.	
d. Moderator	10.	
e. District Clerk	50.	
f. Check List Supervisors <i>\$1500 per</i>	150.	
g. Ballot Clerks	<u>100.</u>	\$ 3,760.
2. Superintendents Salary (Local Share)		6,500.
3. Tax For State Supervision \$2.00 per pupil		3,800.
4. Salaries of Other Adm. Personnel		
a. Office Secretary	4700.	
b. Office Clerk	4700.	
c. Census Taker	300.	
d. Truant Officer	<u>300.</u>	10,000.
5. Supplies and Administrative Expenses		
a. Supt. Travel	1400.	
b. Teacher Consultant Travel	1200.	
c. Monadnock Office Expenses	4958.	
d. Principals' Office Expenses	2000.	
1. Fitzwilliam-Troy	850.	
2. Mt. Caesar-Cutler	850.	
3. Sullivan	165.	
4. Gilsum	200.	
5. Surry	<u>200.</u>	
	<u>4265.</u>	11,823.

INSTRUCTION

6. Salaries of Teachers		
a. High School	292100.	
b. Elementary	<u>217485.</u>	509,585.
7. Books and Other Instructional Aids		
(Books, Maps, Music, Records, Pictures)		
a. High School	15000.	
b. Elementary	<u>3000.</u>	18,000.

8. Scholars' Supplies

(Workbooks, paper, pencils, tests, typing materials, home ec., shop supplies, magazines chemicals)

a. High School

6,000.

b. Elementary

2,000.

8,000.

9. Salaries of Clerical Assistants

a. Troy-Fitzwilliam

2,000.

b. Swanzey

2,000.

c. Monadnock H.S. (2)

6,600.

d. Guidance

3,800.

14,400.

10. Other Instructional Aids

(Library books, reference books, flags, graduation expenses)

a. High School

1. Graduation Expenses

1,000.

2. Assembly Programs

500.

3. Flags

250.

1,750.

b. Elementary

300.

2,050.

OPERATION OF SCHOOL PLANT

11. Salary of Custodians

a. High School

1. Head

5,500.

2. Four @ 4,000.

16,000.

21,500.

b. Elementary

1. Fitzwilliam

3,200.

2. Troy

3,700.

3. Gilsum

1,200.

4. Surry

700.

5. Mt. Caesar & Cutler

7,000.

6. Sullivan

900.16,700.

38,200.

12. Fuel and Heat			
a. High School		10,000.	
b. Elementary			
1. Fitzwilliam	1,400.		
2. Troy	2,900.		
3. Sullivan	350.		
4. Mt. Caesar	2,000.		
5. Cutler	2,000.		
6. Gilsun	700.		
7. Surry	<u>450.</u>	<u>9,800.</u>	19,800.

13. Water, Lights, and Janitor Supplies (Mops, brooms, wax, towels, soap)			
a. High School		10,000.	
b. Elementary			
1. Mt. Caesar	2,250.		
2. Cutler	2,250.		
3. Troy	3,200.		
4. Fitzwilliam	1,300.		
5. Gilsun	400.		
6. Surry	700.		
7. Sullivan	<u>430.</u>	<u>10,530.</u>	20,530.

MAINTENANCE OF SCHOOL PLANT

14. Repairs and Replacements (Painting, windows, plumbing, desks, chairs, typewriters, labor)			
a. High School		500.	
b. Elementary		<u>1,000.</u>	1,500.

AUXILIARY AGENCIES

15. Health Supervision			
a. Nurse - 3 @ 4,300. plus travel 1,000.		13,900.	
b. Doctor		1,000.	
c. Supplies		<u>200.</u>	15,100.

16. Transportation			
a. High School			
b. Elementary			97,590.

1,000.

17. Tuition
a. High School
b. Elementary

18. Special Activities
(Athletic Equipment)

1. Game materials
a. High School
b. Elementary
2. Teacher travel and expense

1,500.

500.

500.

2,500.

- 18a. School Lunch Program
a. High School

1,000.

19. Retirement

- a. High School

- b. Elementary

45,000.

8.06% of teachers' salaries

20. Insurance, Treasurer's Bond, etc.

- a. Fire

- b. Liability

10,000.

6,000.

16,000.

TOTAL CURRENT EXPENSES

846,138.

CAPITAL OUTLAY

21. Lands and Buildings
(Grading, surveying, deeds, architect's fees)

200.

22. Additions and Improvements

200.

23. New Equipment
(Blackboards, chairs, desks,
file cabinets, refrigerators,
shop machinery)

600.

24. Payment into Capital Reserve Funds

25. Principal on Debt

3.7% interest

145,850.

26. Interest on Debt
Interest on First payment

86,358.

30,000.

116,358.

TOTAL APPROPRIATION

\$1,109,346.

ANTICIPATED INCOME

Balance on Hand

Federal Aid

Home Ec.

6,000.

N.D.E.A.

22,000.

Guidance

2,500.

Agriculture

5,400.

35,900.

State Foundation Aid

101,074.

State Building Aid

80,800.

181,874.

Tuition

a. High School 2 + 6 Agri.

b. Elementary 1

4,000.

Other Receipts

a. Interest on Investments

25,000.

TOTAL ESTIMATED RECEIPTS

246,774.

DISTRICT ASSESSMENT

→ 862,572. ←

TOTAL

\$1,109,346.

Monadnock Regional School District
Board Meeting - February 13, 1962

Present at the School Board meeting on February 13 were Mr. John Holbrook, Mr. Dirsas, Mr. Bowman, Mr. Dunham, Mr. Calhoun, Mr. Callahan, Mr. Shaw, Mr. Pride, Mr. Clark, Mr. Hewitt, and Mr. Furlong.

Mr. Dirsas reviewed the kitchen bids for the Board. His recommendation was that we accept the bid of Interstate Restaurant Equipment Company at \$46,000. His objection to the low bidder, i.e. International Hotel Supply Co. at \$44,611. was that they are brokers and have no service department. This was not acceptable to architects. If International would use Peters as their fabricator at \$500. more, making total bid \$45,111. this would be acceptable to architects. The School Board unanimously voted to award the contract to International Hotel Supply at a price of \$45,111. provided they assure us in writing that Peters will be the fabricator.

The color scheme has been completed at \$400. more than anticipated. The School Board voted to accept the color scheme at the additional \$400.

A public hearing must be held before March 1. The Board decided on February 27th at 8 p.m. at the Swanzey Town Hall where there will be no charge. Notice must be posted in each town no later than February 19th.

There was a discussion of school board members to be elected at the annual meeting. The Board voted to change the clerk's record of February 11, 1961 to read:

Marcia Webber, Earl Whitney for 3 years
Madeline Robinson, Lee Bowman for 2 years
John Callahan, Carroll Dunham and Charles Shaw for one year.

This change was advised by counsel.

Also, on the advice of counsel it was voted by the Board to pay supervisors of the checklist in each town \$15. for annual meetings and \$5.00 for interim meetings. The clerk will notify the town supervisors of this decision by letter.

The Board voted to place an article in the warrant excluding school board members, etc. from social security benefits.

The following nominations were made and the Board voted to elect:

Resignation of Victor Collette as Chairman of Social Studies Department. Board voted release.

Edward Bomassa: Chairman Social Studies Dept.	\$6,300.00
Gail O'Connell: Commerical teacher	4,300.00
Judy Jarvis: English & Social Studies teacher	4,000.00
Joanne Saville: English teacher	5,200.00
George Whitham: English teacher	4,800.00
Ray Miner; Science and social studies teacher	4,300.00 4500.00
Fred King: Science teacher	4,650.00

A discussion followed regarding the budget before the meeting was adjourned.

Monadnock Regional School District
Board Meeting - February 7, 1962

Present at the School Board meeting on February 7, 1962 were Mr. Calhoun, Mr. Shaw, Mr. ~~Dunham~~, Mr. Wyman, Mrs. Robinson, Bowman, Mr. Pride and Miss Webber, Mr. Furlong, Mr. Hewitt and Miss ~~Vaadersluis~~

The bonding attorneys have written Mr. Bradley that the new bond certificates will arrive shortly. These certificates should be signed by six members of the board, four of whom were on the original board.

The Public Service Company of N. H. is running new line from Troy to Keene. This line will pass over Monadnock Regional School land, but there will be no structures on school land. The Public Service have offered \$300. for an easement. This will have to be voted on at the district meeting. The School Board voted to have an article inserted in the warrant for the annual district meeting concerning this easement.

A letter from Mr. Dirsa, regarding kitchen equipment bids was read. International Hotel Supply Corporation was the low bidder but Mr. Dirsa was not pleased with their fabricator. Consequently it was his recommendation that the next low bidder, the Interstate Restaurant Equipment Company of Manchester, N. H., be considered. Before taking any action the Board would like to have Mr. Dirsa or Mr. Holbrook present at a meeting to give further recommendations.

Mr. Hewitt presented his assessment of equipment in each school in the district, total amount \$51,432. The School Board voted to adopt the equipment appraisal as listed. The assessment has been approved by the state.

It was suggested and generally agreed upon that a public meeting be held for parents of students entering the new school, in order to acquaint them with the progress of the school.

Miss Vandersluis reported on pennants and arm badges being made ready to sell to students. A dance is being planned on for high school students in the Monadnock Regional School district and a field day and dance for junior high students. These will take place in June.

Keene would like to have some students interested in Vocational Agriculture enrolled in the MRHS. Mr. Furlong presented a list of prerequisites to be met by any Keene student wishing to enter this program. The School Board voted to adopt the prerequisites as follows:

1. All agriculture students must have a farming project that will run through the summer vacation.
2. All agriculture students must be up to grade level in achievement test (particularly in science and reading.)
3. All agriculture tuition students must be approved by the Guidance Department and agriculture teacher.
4. A student must maintain a "c" average in Agriculture II in order to elect Agriculture III.

The Board discussed remuneration for supervisors of the checklist. It was felt all supervisors should receive the same amount, although presently they are not. The Board will ask Mr. Bradley's opinion on this.

The Board will also consult Mr. Bradley on whether there should be a public meeting on the budget and whether there should be a news release on budget, etc. before the annual meeting.

The question again came up about parents wishing their children to remain in their present high school. Parents may appear before the School Board to present their case, if they so desire.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - January 30, 1962

After the kitchen bids had been opened, the Board heard the following nominations presented by Mr. Clark:

Harold Nugent, Head of English Department	Salary: \$5,900.
Wilbur Grace, teacher of Industrial Arts (Graphic arts, electricity, electronics)	4,500.
Mrs. Ethel Vollertson, teacher of biology	4,750.
Joseph Thibodeau, teacher of science	5,300.
Mrs. Laura Feagley, teacher of French	4,900.
Mrs. Edna Mann, teacher of Home Economics	5,400.
Gerald Tolman, janitor, outside work for spring and fall	4,000.

Members present (Bowman, Wyman, Robinson, Dunham and Webber) elected Harold Nugent, Wilbur Grace, Joseph Thibodeau and Gerald Tolman. At the evening meeting members present (Webber, Whitney, Robinson, Calhoun, Bowman, Shaw, Pride, Wyman, Dunham and Callahan) elected Mrs. Ethel Vollertson and Mrs. Laura Feagley. Mrs. Edna Mann was not elected by a vote of 6 opposed, 3 in favor.

Mr. Holbrook

Mr. Dirsas, the architects and Mr. MacMillin, Mr. Walker and Mr. Hongisto of the MacMillin Company were present. Mr. Dirsas reported to the Board his dissatisfaction with the MacMillin Company and Mr. MacMillin rebutted. Mr. Ralph Alexander, Clerk of the Works was present and gave his opinions. The question "Do you think these steel beams (i.e. the steel beams placed on top of the girders in the gymnasium) are properly put in place?" was asked of:

Mr. Alexander:	answer "yes"
Mr. MacMillin:	answer "yes"
Mr. Walker:	answer "yes"
Mr. Hongisto:	answer "yes"
Mr. Holbrook:	answer "yes"
Mr. Dirsas:	answer "no because....unorthodox on the method of construction."

Mr. Shaw suggested that there should be one man who would be informed of everything and that everything be cleared through him. The School Board voted to appoint Mr. Alexander as the "clearing house" for all complaints from architect and contractor and if he cannot resolve the problem, he will bring it to the School Board for their action. MacMillin Company will send a copy of shop drawings to Mr. Alexander.

It was further resolved by a vote of the School Board that "Based on the endorsement of Mr. MacMillin, Mr. James Walker, Mr. John Holbrook, Mr. Ralph Alexander, Clerk of the Works; and Mr. Eino Hongisto, Superintendent of the Project, that the steel beams in the gymnasium are installed and are acceptable; based on the pressure of time; and in spite of the opinion of Mr. Dirsas based on the fact he did not see the actual installation, the School Board moves that MacMillin Company continue construction with written assurance that they

(the MacMillin Company) will correct any defects that show up for an indefinite period of time without waiving their rights of arbitration under the contract."

Mr. Dunham asked the Board if they were ready to issue a (1) policy concerning teachers' accumulated sick leave and (2) policy on whether there would be any difference made in the number of sick leave days granted teachers entering the new school system. Mr. Dunham does not believe the teachers would want to accept the insurance plan, but feels they would be better off with workmen's compensation and sick leave. If teachers want addition protection their own organization should look into the facts. If they did agree on an insurance plan, Mr. Dunham asked that the board make payroll deductions. The Board did not wish to make a definite policy on either points (1) or (2) at this time. Mr. Dunham will contact teachers in Gilsum, Surry and Sullivan (these towns not being represented in the teachers' liaison committee) to see how they feel.

Mr. Wyman gave a comparative report on the regional district's owning and operating their own school buses and awarding the contract to the Cheshire Transportation Company. The Cheshire Transportation Company's bid was \$97,584. An estimated figure for the district's owning and operation was \$88,815., plus tools and garage. The School Board voted to accept the bid of the Cheshire Transportation Company at a figure of \$97,584 per year for a three-year period, subject to the negotiation of the Transportation Committee, and that the committee work with our legal counsel in drawing up a contract which would require a performance bond, and bring said contract before the Board for their approval.

Concerning Gilsum's, Sullivan's and Surry's share of the \$24,000 General Fund, the State Department has advised to do nothing about it at the present moment. The State will okay our budgets and notify the state tax commission, who will in turn notify selectmen of the three towns of their assessment. The original five towns will get a small rebate.

The School Board voted to accept Theresaa Carroll of Marlboro as a tuition student. She will also pay her own transportation. The tuition rate is to be determined later.

The School Board voted to accept the following changes present by Mr. Holbrook:

1. Increase in allowance for installing air conditioning units. \$874.
2. Additional lighting fixtures in cafeteria area. 451.
3. Purchase stereo, tape recorder and record player 605.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Opening of Bids
Kitchen Equipment
January 30, 1962

The School Board met at Mt. Caesar School in Swanzey on January 30, 1962 at 4:00 p.m. to open bids for kitchen equipment. Bids were as follows:

- | | |
|---|-------------|
| 1. McDonald Company, Reading, Mass. | \$50,624.00 |
| 2. International Hotel Supply Corp.
Boston, Mass.
Exception to dish truck | 44,611.00 |
| 3. Eastern Restaurant Equipment Company,
Boston, Mass. | 46,364.00 |
| 4. O'Toole Company, Boston, Mass. | 49,450.00 |
| 5. Interstate Restaurant Equipment Co.,
Manchester, N. H. | 46,000.00 |

The architects together with Dr. Engelhardt will evaluate these bids and present their recommendations to the Board.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - January 23, 1962

The School Board met at the superintendent's office on January 23, 1962 at 4 p.m. with Dr. Engelhardt, who presented his bid analysis for fixed equipment. The bidding was basically in line with what he had anticipated. Fixed equipment for the language laboratory was not included in his bid analysis as he felt perhaps the board should wait until later, perhaps even after school opens, for a decision on language laboratory equipment. The School Board voted to reject all bids for language laboratory fixed equipment at this time.

Dr. Engelhardt discussed his three plans for accepting a bid:

1. accept low bid in each division
2. accept low bid in each division with consideration of the alternate bids for Division E-3, Arts & Crafts and Division E-4, Home Economics. These alternates include furnishing steel equipment in lieu of wood construction.
3. accept composite bid by E. H. Sheldon Equipment Co. including Division E-1, E-2, E-3, E-4 and Alt. E-2. Accept bid by Wood-Metal Industries, Inc. for Walkerbilt equipment for Division E-5, Library.

Recommendations for accepting plan 3 were: (1) steel construction not as satisfactory as wood construction; (2) more satisfactory to deal with one manufacturer; (3) Sheldon is a large company able to install the equipment in accordance with the building schedule.

Mr. Bradley will draw up the contract covering fixed equipment. The School Board voted to accept Dr. Engelhardt's Plan III including the low composite bid by the E. H. Sheldon Equipment Company including Divisions E-1, E-2, E-3, E-4 and alternate E-2 and Wood Metal Industries bid for Division E-5 for library, items 1-33.

Bid bonds and certified checks will be returned to bidders on language laboratory equipment (i. e. Audio Engineering, Chester Electronic Labs., Science Electronics and A. H. Rice Co.) advising that the Board is not ready to accept any bid for this equipment at the present time.

Mr. Summerville will continue working on equipment for the shop areas and will talk with the Kingsbury Machine Tool Company the next time he is in Keene. Allowance will be left in the \$45,000. from Kingsbury Fund to cover hand tools for shop areas.

budget

Rather than release Dr. Engelhardt's figures for the various departments, Mr. Furlong will request that department heads present a list of equipment they want, with prices. Then Dr. Engelhardt will revise his budget.

Acceptance letters of intent will be sent to the E. H. Sheldon Equipment Company and the Wood Metal Industries Company.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Opening of Bids
Transportation
January 22, 1962

The School Board met at the Superintendent's office on January 22, 1962. The meeting was called to order at 4 p.m.. Bids for transportation were opened by Wayne Wyman and read by Mr. Bowman. The bids were as follows: (all were for 3-year contract)

1. Monadnock Garage, Troy
Elementary and high school students from
Fitzwilliam and Troy \$41,091.00 per year
2. Mr. & Mrs. Duplesi, Roxbury
Grades 1-12, one section of Roxbury 4,200.00 per year
3. Lacki
Grades 1-12 for Surry, Gilsum, Sullivan 26,862.00 per year
4. Yardley
Part #1 - Grades 1-12, one section Roxbury 3,186.00 per year
Part #2 - Grades 1-12, all of Roxbury 6,139.80 per year
5. Edward C. Lavender, Fitzwilliam
Grades 7-12 Fitzwilliam 15,000.00 per year
Grades 1-6 Fitzwilliam 5,750.00 per year
6. Dorothy Wilbur
Grades 1-6, Surrey 2,190.00 per year
Grades 7-12, Surrey 915.00 per year
7. Clarence Baird
Grades 1-12, Fitzwilliam and Troy 21,520.00 per year
8. Cheshire Transportation Co.
Grades 1-12, all eight towns 97,584.00 per year
Plus 2,000 miles for field trips
9. Cheshire Transportation Co.
Grades 1-12, Swanzey and Richmond 41,988.00

The board will ask for a performance bond. The Transportation Committee will meet January 23, 1962 to review these bids and give their recommendations to the entire board.

Mr. Bowman read a letter from Mr. and Mrs. Robert Carroll of Marlboro, requesting permission to send their daughter Theresa to the MRHS as a tuition student. This matter will be brought before the entire board at their next board meeting. A letter to this effect is being written to the Carrolls.

The Coco-Cola Company in Keene would like to donate a score board for the football and baseball fields. Their name would appear somewhere on the boards. The board members present agreed this was a good idea.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - January 16, 1962

Following the opening of bids for attached furniture, the school board held a brief meeting.

Mr. Bowman advised the board that the first interest payment for the bond had come due and the district had borrowed money from the Swanzezy district to pay it.

The Board asked Mr. Summerville's opinion regarding equipment for the language laboratory. He related information about a new system that would be ready in September and advised the Board to go slowly on their selection of such equipment. The Board decided to delay action on language laboratory equipment pending further information from Mr. Summerville and his discussion with the State Department.

Mr. Clark nominated and the School Board voted to elect the following persons to the staff of the MRHS:

Reginald Goodell: Head janitor	\$5,500.00
Edward J. Bergeron, Janitor	3,600.00

It was suggested that as many board members as possible meet at the Fitzwilliam Inn on Saturday night, January 20, to have dinner with Mr. Odhiambo.

Mr. Dobson, representing Twombly Associates, offered to take any board member interested, to the Townsend, Massachusetts school to see equipment furnished by his company.

Respectfully submitted,

cc. Mr. Paul Clark
Mr. Lee Bowman

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Opening of Bids
Fixed Equipment
January 16, 1962

The School Board met at Mt. Ceasar School on January 16, 1962. The meeting was called to order at 4 p.m. and the bids for fixed equipment were opened by Mr. Dirsä. The bids were then read by Mr. Sommerville of Dr. Engelhardt's office. The bids were as follows:

1. G. H. Tilden & Co., Keene, N. H.
E-3, Arts & Crafts, Item #45 - open steel shelving \$171.95 unit
2. Audio Engineering Co.
E-6, Language Lab. 16,716.76
3. Science Electronics, Nashua, N. H.
E-6, Language Lab. 17,998.00
4. Gledhill Brothers, Boston, Mass.
E-1, Science 36,520.70
E-3, Arts & Crafts 20,911.90
E-4, Home Economics 12,400.10
Alternates: E-3 20,020.40
E-4 11,006.10
5. Cascade School Supplies, No. Adams, Mass.
E-5, Library 12,454.65
6. Chester Electronics, Chester, Conn.
Alternates: E-3, Arts & Crafts 10,188.32
E-4, Home Economics 16,631.32
E-2, Jr. Gen. Science 20,977.60
7. Thompson
E-6, Language Laboratory 13,827.00
8. Henry S. Wolkins
E-1, Science 41,438.00
E-5, Library 10,000.00
9. Milton Bradley Co., Springfield
E-5, Library (Partial bid) 8,870.09
10. Twombly Associates
E-1, Science 37,420.04
E-2, Jr. Gen. Science 20,587.73
(includes 3 units; if 6 units add \$740.13) Item #2
E-3, Arts & Crafts 21,535.29
E-4, Home Economics 11,646.56
E-5, Library 10,897.30
E-6, Language Lab. 14,549.00
(If all six divisions included in one contract, the
total price would be \$112,776.71. If E1, 2, 3, 4
awarded as one contract total price \$87,330.41)
- Alternate, E-6 12,287.00

Opening of Bids
January 16 - page 2

11.	Duff Mfg. Co., Milford, N. H. E-3, Arts & Crafts	\$20,949.00
12.	St. Charles Mfg. Co., St. Charles, Ill. Alternate for E-3, Arts & Crafts Alternate for E-4, Home Economics	16,908.70 10,063.05
13.	Walker-Bilt Co. E-5, Library (If they receive total contract, deduct \$400.)	10,657.60
14.	Sheldon Co. E-1, Science E-2, Jr. Gen. Science E-3, Arts & Crafts E-4, Home Economics (If this company is awarded E1, 2, 3, 4 and alternate for E-2, total price \$88,500.)	36,713.70 16,267.40 19,760.25 11,085.10
15.	Wood Metal Co., New York E-3, Arts & Crafts	20,856.09

All bids were read by 4:30 p.m. and the bidders present were able to look at the various bids.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

ATTACHED FURNITURE BID SHEET

Monadnock Regional High School
Swansey Center, New Hampshire

BID OPENING: January 16, 1962
at 4 o'clock p.m.
Mt. Caesar School

BIDDER	DIVISIONS & ITEMS						ALTERNATES					TOTALS
	Division E-1 Science 1-61	Division E-2 Jr. Gen. Science 1-13	Division E-3 Arts & Crafts 1-66	Division E-4 Home Economics 1-49	Division E-5 Library 1-33	Division E-6 Language Lab.	TOTAL		Division E-3 Arts & Crafts 1-66	Division E-4 Home Economics 1-49	Division E-2 Jr. Gen. Science Apparatus for 6 & 7	
1. G.H. Tilden			#45 171.95									
2. Audio Eng. Co.						16,716. ⁷⁶						
3. Science Electronics						17,998. ⁰⁰						
4. Gledhill Bros	36,520. ⁷⁰		20,911. ⁹⁰	12,400. ¹⁰			69,832. ⁷⁰		20,020. ⁴⁰	11,006. ¹⁰		
5. Cascade					12,454.65							
6. Chester Electronics	10,188.³²	16,631.³²	20,977.⁶⁰						10,188. ³²	16,631. ³²	20,977. ⁶⁰	
7. Thompson						13,827. ⁰⁰						
8. Henry S. Watkins	41,438. ⁰⁰				10,100. ⁰⁰							
9. Milton Bradley					incomplete 8,870.09							
10. Twombly	37,420. ⁰⁴	20,587. ⁷³	21,535. ²⁹	11,646. ⁵⁶	10,897. ³⁰	14,549. ⁻	112,776. ⁷¹	{ E1, 2, 3, 4 total 87,330. ⁴¹			Lang. Lab 12,287. ⁰⁰	
11. Duff Mfg. Corp.			20,949. ⁰⁰									
12. St. Charles Mfg. Co.									16,908. ⁷⁰	10,063. ⁰⁵		
13. Walker Bilt					10,657. ⁶⁰	{ if receive total contract deduct 400. ⁰⁰						
14. Sheldon Co.	36,713. ⁷⁰	16,267. ⁴⁰	19,760. ²⁵	11,085. ¹⁰								
15. Wood			20,856. ⁰⁹									
LOW BID												

Monadnock Regional School District
Board Meeting - January 2, 1962

The School Board met at the Superintendent's office on January 2. The minutes were read and the following corrections noted: Mr. Callahan is serving on the committee to meet with the teachers' liaison committee and the raise in maximum salary the teachers' committee would like to have considered is for the school year 1963-64.

Mr. Babcock of the Mason Insurance Agency was present to discuss workmen's compensation covering employees. The School Board voted to purchase workmen's compensation insurance at an approximate yearly cost of \$1,000. (This would cover a \$480,000. payroll.) This insurance will cover employees as of this date, January 2, 1962.

Mr. Shaw reported on a lost time insurance plan for teachers whereby they would receive 50% of their salary for 26 weeks after the first day of an accident or after the eighth day of sickness. This would be 12 month, 24 hour coverage. The cost for a \$480,000. payroll would be \$6,366. per year. Mr. Babcock will obtain further information on a teachers' insurance plan with the Washington National Insurance Company. In connection with insurance for teachers it was suggested that a report be given to the Board showing status of accumulated sick leave of all teachers.

The visiting foreign exchange student arrives on January 5 and a schedule is being set up for him.

Opening of bids for fixed equipment will take place at 4 p.m. January 16, 1962 at the Superintendent's office.

Mr. Clark made the following nominations and the Board elected:

James FitzGerald:	Teacher of Social Studies, Junior High School	\$4,350.
Edward Main:	Teacher of Social studies grades 7 and 8 Minor in Physical Education	4,500.
Douglas Leslie:	Teacher of Science, Junior or Senior H. S.	5,600.
Eugene Seaver:	Teacher of mathematics, algebra, geometry	4,350.
Alan Wheeler:	Teacher of Industrial Arts, and possibly Driver Training	4,800.

The School Board voted that Mr. Clark pay, from the petty cash fund, mileage at a rate of 10¢ per mile, for anyone traveling on authorized school business for the MRSD.

Mr. Wyman read the transportation bid that has been prepared for the 1962-63 school year. It included:

1. Elementary students to their respective schools
2. Grades 7 through 12 to and from high school
3. Interested parties could bid on whole or any one of the following four parts:
 - a. Surrey, Gilsum, Sullivan
 - b. Swanzey, Richmond
 - c. Fitzwilliam, Troy
 - d. Roxbury
4. Further information available at Superintendent's office

5. Bids are to be delivered to the Superintendent's office on or before January 22, 1962, at 4 p.m.
6. The MR School Board is not bound to accept lowest or any bid, but that in the best interests of the school district.

It was requested that the transportation committee check to see if a bid bond could be added to the bid. Also the School Board asked the committee to add that no vehicle over five years old be used. The committee urged that the possibility of the school's owning its own busses, be kept in mind.

A letter has been received from the class officers of the Swanzey 7th grade showing their interest in the new school. Mr. Furlong and Miss Vandersluis will present a program to the junior high students, similar to that presented to the high school students. The senior high school board will be enlarged to include members from the 7th and 8th grades.

There are some questions being raised as to the MR School Board's policy concerning tuition for students who wish to remain in their present school. The School Board voted to release their policy through the newspaper, along with other current school news, before the next board meeting.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

Monadnock Regional School District
Board Meeting - December 20, 1961

The School Board met at Wilcox Office on December 20.

At the request of Mr. Lampron, the office of Dr. Engelhardt will make detailed drawings for fixed equipment to be used in the new school. Dr. Engelhardt will get bids out soon. Financial arrangements for these drawings will be between the architects and Dr. Engelhardt. Dr. Engelhardt's office will send a man up to Kingsbury Machine Tool Company to discuss the shop equipment for the school.

Miss Webber reported on arrangements being made for the foreign student. He will stay at the Fitzwilliam Inn for two weeks and at the college for two weeks. Members of the School Board were asked to contact people in their towns who might entertain him for dinner and the evening. Miss Webber will be in touch with each board member about January 1 to make specific plans.

Kingsbury has offered to buy the second bond issue of \$490,000 at the same interest as the first bond issue. The School Board voted that the bond issue of \$490,000., voted at the special school district meeting on December 7, 1961, at interest of 3.70, be offered as serial bonds maturing in one to twenty years, to the Kingsbury Machine Tool Company at par 100.60 and that the Indian Head National Bank of Nashua certify the bonds as to genuineness and to act as agent for payment of interest and retirement of the bonds.

The School Board voted to elect the following persons nominated by Mr. Clark for positions on the staff of the new school:

Jeanne Eaves - Head of Home Economics Department Salary \$5,400.
(If Mrs. Eaves receives her master's
degree before school starts her
salary will be \$6,000.)

Panos Pitsas, Director of Physical Education, Salary \$5,450.
including coaching of track and
cross country

Russell Wallace, Head of Commercial Department Salary \$5,700.

Victor Collette, Head of Social Science Department Salary \$5,500.

The Transportation Committee reported that the transportation bids were being held up for Mr. Bradley to write. Bidders may bid on the whole or part, the parts to be defined by the committee.

A letter from Mrs. Chester Lees was read expressing her gratitude for the naming of the new school auditorium in honor of her late husband. She also wrote that she would like to give a \$300 scholarship to a member of the first graduating class. A letter will be written thanking her for this offer and Mr. Bowman will contact her about it soon.

Calhoun
Mr. Dunham gave a report on the meeting with the teachers' liaison committee. Mr. Calhoun, Mr. Pride and Mr. Clark also attended. Questions discussed were:

1. Salary. In what manner would they be placed on salary schedule. It is hoped to place everyone on salary scale, however, if the jump is too drastic, they would do it gradually.
2. Has a formula been worked out for department heads? They have been using the salary scale as a guide.
3. When will payments be made? Payments will be uniform and the teachers' themselves may get together and decide what plan they would prefer.
4. Will payments be on a 10 or 12-month basis. The teachers may decide.
5. Teachers' committee asked that a raise in the maximum salary be considered. *for 1963-64*
6. Tenure. Teachers agree it should start again.
7. Sick leave and insurance. Nothing definite yet. Mr. Shaw is working on this. Teachers would like to retain their sick leave accumulation.
8. Workmen's compensation in addition to sick leave. Teachers are only interested in making up a day's pay, no more.
9. Will teachers be consulted in formation of new curriculum? Yes.
10. Will teachers be given meetings and shown new programs? Yes.

Mr. Dunham encouraged the teachers to bring any problems to the board before talking it over among themselves. Teachers mentioned they felt the need of more supervision. The main problems to solve are sick leave, workmen's compensation and public liability.

Those present at the student orientation meeting on December 19, said it was highly successful.

After the MRSD school board meeting was adjourned, Mr. Clark asked that business of the Monadnock Regional Supervisory Union 38 ~~business~~ be discussed. He presented a budget for the 1962-63 year for the amount of \$29,708. The Board accepted the budget.

Mr. Clark also asked that the Board vote to purchase a vacuum, storm windows and two lights for the superintendent's office. The Board voted to allow him \$480. for these purchases.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

ADMINISTRATIVE

Supts. Salary - Union Share	\$ 6750.	
" Travel	1400.	
Teacher Consultant Salary - Union Share	6000.	
" " Travel	1200.	
Office Staff - Secretary, Clerk, Typist	<u>9400.</u>	24,750.

OPERATIONAL EXPENSES

Professional Books		190.
Professional Magazines		30.
Office Supplies		
Envelopes	40.	
Postage	30.	
Payroll Forms	20.	
Typewriter Ribbons	10.	
Duplicating Paper	20.	
Duplicating Fluid	18.	
Duplicating Master Units	9.	
Purchase Orders	30.	
Contract Forms	20.	
Vendors and Manifests	20.	
Miscellaneous - Pens, Pencils Folders, Carbon	<u>60.</u>	277.
Telephone		600.
Heat and Light		600.
Janitor		520.
New Equipment		
Copier	150.	
Typewriter	300.	
File	60.	
Calculator	<u>250.</u>	760.
Teacher Meetings		100.
Films		175.
Conventions		300.
District Supplies		
Student Record Forms	40.	
Class Record Books - Elem.	38.	
High	35.	
Daily Plan Books	100.	
Saxon Wallets	18.	
Health Forms	20.	
Progress, Reading reports and Report Cards	200.	
Census Cards	5.	
Teacher Permanent Record Forms	<u>10.</u>	466.

RETIREMENT

Supts. Union Share	retire	304.	
	SS	107.	
Office Staff	retire	301.	
	SS	317.	
Administration cost		<u>1.</u>	1030.

TOTAL

\$ 29,703.

Monadnock Regional School District
Board Meeting - December 7, 1961

After the special district meeting in the Keene Junior High School had been adjourned, the Board had a short meeting. The letter from Mr. Chester Kingsbury, representing the Kingsbury Fund, was read, in which they said they were giving the new school \$45,000. to be used to equip the Vocational Training Department. A letter will be written thanking them and will be signed by the members of the Board.

Mr. Clark nominated and the Board elected Mr. Edwin Humiston to be Head of the Mathematics Department at a salary of \$6,500. annually.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

Monadnock Regional School District
Board Meeting - November 30, 1961

The School Board met at the Superintendent's office in Swanzeey on November 30, 1961. Architects, Mr. Dirsra, Mr. Lampron and Mr. Holbrook were present. They wished to have the Board select the color for the curtain walls to be used in conjunction with the exterior brick. Light turquoise (DPEI-36M (5-60)) was selected for the outside of the building; Swedish red (DPEI-9M (6-60)) was selected for Court #2 (gymnasium); and yellow for Court #1 (DPEI-5M (6-60)).

Mr. Lampron reported and the Board accepted the following changes:

1. Substitute DuKane sound system for the RCA or Stromberg Carlson. Credit \$80.00
2. Repiping of plumbing. Credit \$800.00
3. Substitute Vulcathene for Duriron piping underground. Credit \$2,200.
4. Instead of fitting boilers through trenches under the floor, fit the boilers from overhead. Floor will have to be heavier.
5. Board accepted the list of letters presented by Mr. Lampron to be used for menu boards.
6. Authorized Dirsra and Lampron to have heating contractor specify the air conditioners to be furnished for the offices.
7. Keying schedule: all exterior doors will be keyed differently, one master key opening all of them. Board voted to accept the keying schedule as outlined by the architects.

Mr. Bradley, in a letter, said that the present Board should appoint three members, one each from the towns of Gilsum, Sullivan and Surry. The Board voted to elect Wayne Wyman from Sullivan, Gilbert Pride from Surry and John Calhoun from Gilsum. This action by the Board will be announced in the newspaper.

The warrant for the special district meeting was discussed.
Article 1. To elect school board members to fill 3 vacancies - to be passed over.

Article 2. Mr. Bowman will give report and recommendations.

Article 3. Mr. Bowman will move the district appropriate \$490,000 for the second bond issue.

Article 4. Miss Webber will move we accept help from a teacher consultant.

Article 5. Mr. Shaw will recommend social security for employees other than the teaching staff.

Article 6. Mr. Dunahm will move the Board execute on behalf of the district the necessary agreement with the state for the administration of article 5. (if article 5 is passed.)

Mr. Clark nominated and the Board elected Mr. Henry Sanders as a teacher of English at an annual salary of \$5,670. He will also serve as football coach at \$600. and baseball coach at \$400. making his total salary \$6,670.

The Cheshire Transportation Company gave the transportation committee a tentative figure of \$101,175. for the transportation of all students in the Monadnock Regional School District for 1962-63. The committee will get out a bid by December 15th and sealed bids will be received at the superintendent's office. It should be a one contract bid. The Board voted to have the transportation committee and Mr. Clark's office advertise for bids for transportation in the MRSD.

Mr. Hewitt requested he be given the means with which to purchase some curriculum guides, such as some books which would enable him to start a library at the superintendent's office that will help in establishing a uniform curriculum in the various elementary schools of the district. The Board voted to give him \$100. for this purpose.

On December 19, at 1 p.m. there will be a student get-together for about 1,000 students in the regional district. This will include the 9th, 10th and 11th grade students. Transportation will be provided to the Keene Junior High School.

Mr. Clark would like to have the Guidance Director to start work in the new school as soon as possible. A letter will be written to the Winchester School Board requesting that Miss Betty Vandersluis be relieved of her duties at the Winchester School so she may take over duties at the MRHS by January 2, 1962.

The teachers' liaison committee would like the Board to elect a Board liaison committee to meet with Mr. Clark when he next meets with the teachers' committee. The Board voted to elect a committee of three, namely Mr. Carroll Dunham, Mr. John Calhoun and Mr. Gilbert Price.

The Board gave Mr. Clark their permission to tell the people in Roxbury they may come to a meeting of the Board and present their problem regarding what school their elementary students will attend. The Board will take any requests they may have under consideration.

At the supervisory union #25 meeting on November 29 they voted that furniture belonging to #38 go to the regional district and furniture belonging to #25 go to union #25. The Board voted that Harrisville, Nelson and Marlboro be granted use of all present film strips.

The Board voted that all members be paid their annual salary at this time. The Board voted that Mrs. Howard could send her daughter to the MRHS providing she pays tuition and transportation.

As desired by Mrs. Chester Lees, the auditorium will be named the Chester C. Lees Auditorium (instead of the previously stated Lees Memorial Auditorium).

Respectfully submitted,
Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

Monadnock Regional School District
Board Meeting - November 15, 1961

The School Board met at the Superintendent's office in Swansey on November 15, 1961. Old business discussed was: the visiting educator, Mr. Shem Odhiamba will arrive around January 3, 1962 from Kenya, Africa. Miss Webber will be in charge of his visiting schools and the towns. Mr. Bowman said no tuition money would be put in the operating budget, but as a special article in the warrant.

Miss Vandersluis gave a report on the student committee meeting held November 11. The students asked that a definite policy be handed down regarding whether pupils could continue going to Keene or some other high school. They also asked that a name be given the school as soon as possible. They would like to hold a dance for the member towns this winter and would like to choose a mascot and colors soon. Miss Vandersluis will present a budget for this committee's use.

The School Board voted that all children, grades one through twelve, residing in member towns of the MRSD will attend schools of the Monadnock Regional School District.

The School Board voted to name the new building the Monadnock Regional High School and to name the auditorium the Lees Memorial Auditorium in memory of Chester Lees. (Only the name of the high school will be released for publication at the present time. A letter will be sent Mrs. Chester Lees advising her of the naming of the auditorium in honor of her husband.)

Mr. Wyman gave a report on the transportation situation. He has consulted Mr. Harper and Mr. Wyman and asked for their help. Some phases to consider are: whether there will be a drop off point for children being let off after extracurricular activities; two runs in the morning, but one run in the afternoon provided school closing times can be rearranged, insurance to be carried, will the assistant principal act as liaison between bus company and school. The transportation committee would like to get schedule and put it out to bid by the first week in December. It was felt that a member of the Finance committee attend the meetings of the transportation group.

Mr. Clark presented the following nominations for staff positions and all were unanimously elected by the school board:

Mr. Emile Rocheleau of Lebanon:	Head of Science Dept. at	\$5,850.
Mr. Elton Beard of Sunapee:	Head of Industrial Arts at	\$5,750.
Mr. Francis J. Culp of Keene:	Vocational Agriculture at	\$5,400.
Mr. Verne O. Hesselton:	Assistant Principal at	\$6,700.

These teachers will meet with the school board at later date at the convenience of both.

A A liaison group representing the teachers of the five towns have presented the following questions for consideration by the Board:

1. Do they have to fill out an application for a job in the MRSD area? Yes. Mr. Clark prefers they fill out a questionnaire prepared by him.
2. In what manner will the teachers be placed on the salary schedule (i.e. Troy and Fitzwilliam)? It is hoped they will be placed on the salary schedule although it may take a period of two or three years for them to catch up, if the jump from present salary to schedule salary is too great.

3. Do they lose their tenure? Yes.
4. Insurance? Probably only public liability.
5. Will teachers be consulted in the formation of the new curriculum? Yes.
6. Will the teachers be consulted regarding the equipment for various areas? No, we have already hired a consultant.
7. Sick leave - will they lose all of their sick leave coming into this school? No answer available yet.

The warrants for the special district meeting were given to board members to be posted no later than November 22.

Under miscellaneous discussions it was felt that PTA meetings should continue in the local elementary schools plus a secondary all-inclusive cooperative PTA meeting. The School Board voted to authorize Mr. Bowman, Mr. Clark and Mr. Dunham to investigate the possibility of a certain fund in Keene perhaps helping the new school with some equipment. It was voted to give Mrs. Massin \$2.00 an hour for work she did at the Superintendent's office but continue with \$1.40 an hour for board meetings and work done at home. It was voted to increase Mrs. Perry's salary to \$200. a year.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Mr. Lee Bowman

Monadnock Regional School District
Board Meeting - November 7, 1961

The School Board met at the Wilcox office on November 7th with Dr. Engelhardt present. The minutes of the previous meeting were read and accepted.

Under old business Mr. Clark gave a report on the state's stand concerning civilian defense. The state feels the schools should not attempt to take care of the students in case of an attack but rather to evacuate them to their homes. Admiral Brickman, talking to the superintendents, said New Hampshire was divided into eight sections - four target areas along the coast and four reception areas in southwestern New Hampshire. He said there would be one hour in which to work after an alert was sounded. Mr. Clark will report to each school board in detail. Transportation for the grade school children can be planned now. The transportation team will work on an evacuation plan for the new school building.

Dr. Engelhardt presented and discussed the equipment list. Everything on this list is to be bid. The following changes were made to the list:

Health Suite: Substitute table for desk in examination room.

Principal's Office: Two shelves instead of three
One mobile file instead of two
Delete rectangular magazine table

General Office: (Local bidders may be only ones to bid.)
Suggest contemporary side chairs (8) for waiting room.

Guidance Office: Add 4-tier cabinet with lock
Cut down bookshelving from 3 to 2 units
Change guidance teacher chair to junior executive chair, upholstered with arms.
30" table instead of 36"

Records Room: Add student chair

Mimeograph Room: Add student chair

Guidance Counselor Rooms (2): Two bookshelves without glass
Eliminate filing cabinet (one coming from Troy)
Delete one work table
(Make both rooms same)

Guidance Library: Delete one magazine shelf
Delete two student chairs
Delete one conference table, have one large table
Have one secretary's desk
Have one secretary's chair

Office Practice Room: Does storage cabinet include wardrobe?

Typing Room:

Fine Arts Room: One table should be metal top.

Classrooms: Have six chairs around the work table.
Quite a bit of cabinet work included in the general contract.
Flag holders to be furnished by someone else; also flags.

Publications Room: Delete storage room from equipment bid. This is in general contract.

Audio-Visual: Dr. Engelhardt will recommend equipment needed after he has details on equipment we already have.

Library Conference Room: Add chalkboard

Assistant Principal's Office: Upholstered chair
Check on bookcase

Girls' Gym: Dr. Engelhardt will check again on equipment such as Swedish box, buck, Long horse, etc.

Team Room: Add benches

Drying Room: Add hangers

Vocational Agriculture: Add hoist

Metal Shop: Electric welder as well as acetylene welder. Also electric spot welder.

Woodworking: Add board planer

Laundry: Dr. Engelhardt suggests two 25# washers and a drier will save money in the long run. Will bid this equipment plus the towels.

Cafeteria: Cash register
Change size of tables
(Kitchen equipment is in the general contract)

Music Room: It was suggested that the Music Supervisor give Dr. Engelhardt a list of instruments and equipment she feels necessary.

Food Laboratory: Stoves will be given for this room. Check into refrigerators and freezers.

Commercial Department: Have 21 typewriters in Troy

Additional items that Dr. Engelhardt will check on:

Waste baskets for all rooms
Apparatus for science rooms and commercial rooms
Dishes for cafeteria
Library books, maps, globes, pencil sharpeners
Allowance for snow plowing and lawn mowing
Backstops, goal posts, field hockey nets, tennis nets, court fences, hurdle, auditorium curtain, television sets.

Mr. Shaw gave a report of the financial committee. From a summary of the 1961-62 budgets for the member towns, the committee has arrived at a tentative figure of \$852,000. net for the school year 1962-63. This figure is subject to revision as more details are available.

The transportation committee's report will be postponed until the next meeting on November 15th.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - October 24, 1961

The School Board met at Mt. Ceasar School on October 24th. The minutes were read and the following correction noted: Dr. Engelhardt will go over the entire equipment list with the key personnel and then present the list to the full board for their approval.

The matter of civilian defense was again brought up and it was decided to hold off discussing the matter further until after the superintendents' meeting and until the state had issued more details.

Concerning the coverage of news relating to the new school, the board agreed that news releases should be issued to the Keene Sentinel from the Superintendent's office the morning following a board meeting. Mr. Callahan will handle all publicity regarding the new school.

Mr. Holbrook reported that construction on the school was progressing well. In order that the contractor may work through the winter it was asked that approval be given to a basic change in plans, namely changing the floor slab in classrooms from continuous to interrupted slabs. This was approved by the board.

The following alternates presented by the contractor were accepted by the board:

- | | |
|---|---------------------------|
| 1. Use two Iron Fireman package boilers in lieu of those specified. | <u>Saving</u>
\$2,000. |
| 2. Change insulation of the roof drains from 2" thickness of Fiberglas pipe covering to 2" thickness of Vinyl Vapor Barrier Fiberglas blanket. | 720. |
| 3. Change cold water insulation from 1" thickness Fiberglas pipe covering to 3/4" thickness, and the hot and recirculating pipe insulation from 3/4" to 1/2" Fiberglas. | 360. |
| 4. Use Lyons Metals Works lockers - there would be two persons to one locker. | 4,700. |
| | <u>7,780.</u> |

The above items will reduce the contract price from \$1,578,362. to \$1,570,582.

The Clerk of the Works will present to John Holbrook every week a written report of the progress of the building. The School Board will receive a copy.

It was reported that about \$17,447. will be realized by May 4, 1962 from the investment of the money. MacMillan estimated their payments would be \$110,000. per month.

Miss Vandersluis gave her thoughts on the approach to take in orienteering students. She feels it is important to bring students into things soon and has already set a meeting for a few students selected from the eight towns, the meeting to be October 29.

Mr. Hewitt reported on the various tests that will be used in all grades to determine ability, achievement, etc.

It was suggested that a policy manual be compiled spelling out responsibilities of staff members and giving rules and regulations.

Miss Webber gave a detailed report of the curriculum committee. The staff size will meet the minimum state standards with some modification. They would like to obtain a cross section of teachers with various theories and educational backgrounds. A salary scale was presented to the board and they voted to accept same. The Board voted to establish the salary of secondary principal, guidance director, assistant principal, teacher consultant as indicated on the salary guide. (In connection with department heads, Mr. Clark asked that the music department head be a major department head and the foreign language department head, a minor head). These salaries would become effective July 1, 1962.

The warrant for the special district meeting on December 7, 1961, was read. It will be posted on the morning of November 22nd.

Mr. Clark presented Mrs. Claudia Howard's name for nomination of Music Supervisor at a salary of \$6,500. The Board voted to elect Mrs. Howard to this position.

Mr. Clark presented the name of Mrs. Alice Hildreth for nomination as Guidance Counselor at a salary of \$6,500. The Board voted to elect her to this position.

There was some discussion about the Helff property which includes about 15 acres and how it could be acquired by the MRSD.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - October 11, 1961

The School Board met at the Superintendent's office in Swanzev at 4:00 p.m. on October 11.

It was decided to hold a special district meeting at the Keene Junior High School on December 7, 1961 to vote on a new bond., the amount of the new bond to be \$490,000. Checklists are to be posted 30 days prior to meeting and two dates selected for corrections of these lists. Mr. Clark is to be notified of the dates for corrections and he will in turn advise the newspapers.

The subject of scholarships for the new regional school was discussed. The school board voted to have Miss Webber investigate the scholarship situation and find out what scholarships could be made available for the new school.

The State Department has asked that the MRSD school board take a foreign student for three or four weeks and make plans for him to see as many activities in this area as possible. The members of this foreign exchange program are teachers or comparable in their native country.

On the subject of civil defense, the Board discussed what action they would take in case of an alert. At this time they feel the wisest course to take is to transport the children home at the sound of the first alert. This matter will be discussed again at length.

Dr. Engelhardt was not present at the meeting but had submitted his complete equipment list with a list price of \$315,534. From this would be taken a 10% discount and in some cases a 20-25% discount. The four key educators will go over this equipment list before the school board votes to have Dr. Engelhardt put the list out for bid. The Board voted to accept Dr. Engelhardt's terms on a flat fee basis of \$5,000.

The Board adjourned until 7:30 p.m. when they met at Mt. Ceasar School with the architects and contractor. A representative from Hardware Consultants Company was present and demonstrated hardware for the new building. The Board voted to accept their price quotation of \$10,480 and the Hardware representative gave the hardware schedule and template to the contractor.

As there were several salesmen waiting to see the Board, the School Board voted to stand by the recommendations of the architects and not to see any further salesmen.

The contractors presented several suggested alternates. The Board voted to accept the following: (the complete list is attached to these minutes)

- | | |
|--|----------------|
| I. Omit finish on skinned area of baseball field. | Deduct \$2,000 |
| V. Omit bituminous concrete curb and install drainage swail. | Deduct \$1,350 |

- VI. Reduce shrubbery allowance to \$500. Deduct \$2,500.
- IX. Omit Vinyl wall covering and its preparation treatment in Rooms H20, H31, J9, A29 and A17 and paint as specified. (Storage rooms) Deduct \$2,000.
- XIII. Reduce fin thickness on vulcan radiation from .028" to .020" Deduct \$1,000.
- XVII. Use imported (Japanese) ceramic floor tile in toilets in lieu of domestic. Deduct \$ 800.
- XVIII. Use Italian ceramic wall tile in lieu of domestic. Deduct \$1,200.
- XIX. Change all electric conduit from rigid to EMT where allowable under the National Electric Code. Deduct \$7,000.
- XXI. Use plastic conduit for telephone and TV underground services and 1" conduit at yard lighting and 4" plastic for electric service from transformer pad to main switchboard and from main switchboard to future classroom. Deduct \$ 795.
- XXII. Use Westinghouse 4 light 40 watt 4'0" square fixtures \$M440-S-44 PDA Acrylic for type "L" fixtures specified. Deduct \$1,230.

The following two suggested alternates were held open until new drawings could be obtained. The architects will advise later on the following:

- XI. Use 2 "Iron-Fireman" package boilers in lieu of those specified. Deduct \$2,000.
- XXV. Substitute Andrew Wilson type lockers in lieu of specified. (Two persons to the same locker). Deduct \$5,000. (approx.)

Alternate #XII was rejected as the School Board voted to install two boilers in the new building at the onset.

The following suggested alternates were rejected (by number):

II, III, IV, VIII, X, XV, XX, XXIII, XXIV

Numbers VII, XIV, and XVI were not used.

The above resulted in a total reduction of \$18,325. Together with the hardware reduction of \$520. (from \$11,000 to \$10,480) the contract price now stands at \$1,577,842 down from the original bid of \$1,596,687.

The contracts were submitted and signed by the School Board. It was decided to hold back from the contractor 5% of payment upon substantial completion of the building for the last 91 days. This was a vote of the School Board. The Board also voted to have Lee Bowman and a representative of the MacMillan Company sign the plans and specifications indicating their acceptance.

MacMillan will make an estimate of monthly payments so the Board can determine on what terms the remainder of the money may be invested.

Respectfully submitted,
Elizabeth Massin, Clerk

Contractor's suggested alternates. (Submitted with Proposal)

1. - Raise elevation of the football field, tennis court and track area to balance the cuts and fills and use surplus loan to grade the easterly grassed area. Deduct \$ 16,500
2. - Substitute selected material taken from building area as a base for interior and exterior floor slabs in lieu of crushed stone. Material to be frost free and compacted to minimum 95%. Deduct \$ 5,400
3. - Not accepted.
4. - Use R.I.W. Toch Bros. "Tonnix Liquid" in lieu of Anti-Hydro admix for all concrete floors on grade. Deduct \$ 1,800

Contractor's suggested alternates (After submission of bids)

- Accepted* I. - Omit finish on skinned area of baseball field. Deduct \$ 2,000
- Refuse* II. - Omit paving and base course specified and use 4" crushed gravel base penetrated with cut-back asphalt 1/2 gallon per square yard and seal coat 1/2 gallon per square yard covered with 3/8" grits. Surface to be broomed and rolled. Form drainage swail in lieu of bituminous concrete curb. Deduct \$ 7,000
- Refuse* III. - Liming, fertilizing, seeding and maintenance of lawn to be omitted and done by Owner. Deduct \$ 9,000
- Refuse* IV. - Omit Flagpole. Deduct \$ 700.
- Accepted* V. - Omit bituminous concrete curb and install drainage swail. Deduct \$ 1,350
- Accepted* VI. - Reduce shrubbery allowance to \$500.00. Deduct \$ 2,500.
- VII. - Not used.
- Refused* VIII. - Omit folding Gym partition but provide for its future installation. Deduct \$ 10,500.
- Accepted* IX. - Omit Vinyl wall covering and its preparation treatment in Rooms H20, H31, J9, A29 and A17 and paint as specified. Storage rooms Deduct \$ 450.
- Refuse* X. - Omit ceramic tile floors and base in corridors and substitute 1/8" Vinyl asbestos tile and rubber base. Deduct \$ 11,800.
- Hold open* XI. - Use 2 "Iron-Fireman" package boilers in lieu of those specified. Deduct \$ 2,000.
- X* XII. - If alternate for omission of one boiler has been accepted, change one boiler to "Iron Fireman" in lieu of that specified. Deduct \$
- Accepted* XIII. - Reduce fin thickness on vulcan radiation from .028" to .020" Deduct \$ 1,000.
- XIV. - Not used.

<i>refuse</i>	XV. - Omit aluminite finish on extruded aluminum roof edging.	Deduct	\$ <u>455.</u>
<i>not used</i>	XVI. Use 2"x2", 2"x1", & 1"x1" ceramic floor tile in corridors, in lieu of 4"x4", 4"x2" & 2"x2".	Deduct	\$ _____
<i>accept</i>	XVII- Use imported (Japanese) ceramic floor tile in toilets in lieu of domestic.	Deduct	\$ <u>800.</u>
<i>accept</i>	XVIII- Use Italian ceramic wall tile in lieu of domestic.-	Deduct	\$ <u>1200</u>
<i>accept</i>	XIX - Change all electric conduit from rigid to EMT where allowable under the National Electric Code.	Deduct	\$ <u>7,000.</u>
<i>refuse</i>	XX - Use Mallard or equal dry cell emergency light units for those specified.	Deduct	\$ <u>2,910</u>
<i>accept</i>	XXI- Use plastic conduit for telephone and T.V. underground services and for 1" conduit at yard lighting and 4" plastic for electric service from transformer pad to main switchboard and from main switchboard to future classroom.	Deduct	\$ <u>795</u>
<i>accept</i>	XXII- Use Westinghouse 4 light 40 watt 4"C" square fixtures #M.C-S-44 PDA Acrylic for type "L" fixtures specified.	Deduct	\$ <u>1,230</u>
<i>refuse</i>	XXIII- Use incandescent lamps in yard lighting fixtures in lieu of mercury vapor lamps - (Pole and fixture to remain as specified.)	Deduct	\$ <u>330</u>
<i>refuse</i>	XXIV- Use Westinghouse Type CY 240 fixtures with acrylic lens for all Type "A" fixtures but adding one row of five fixtures in each of 23 rooms and one row of three fixtures in Room H41. (The rooms affected are H21, 22, 23, 24, 25, 26, 27, 28, 42, 43, 50, 51, 52 J12, 13, 14, 15, 16, 17, 19, 3, 6, 7.)	Deduct	\$ <u>5,276</u>
<div style="display: flex; align-items: center; justify-content: center;"> <div style="text-align: center;"> <p>Voc. Ag., offices,</p> <p>Shops + misc</p> <p>Classrooms</p> </div> <div style="font-size: 4em; margin: 0 10px;">}</div> <div style="text-align: right;"> <p>2,374</p> <p>2,902</p> </div> </div>			

Look into firm prices XXV, Subst. Andrew Wilson ^{type} Lockers at 5,000.00 in lieu of those specified

Monadnock Regional School District
Board Meeting - September 28, 1961

The School Board met at Mt. Ceasar School on September 28 to open contractors' bids. The meeting was called to order at 4 p.m. by Chariman Lee Bowman. Mr. Dirsa opened the bids and Mr. Lampron read each bid as follows:

1. Marden: Base bid \$1,758,000.
 Alternate (1) add \$2,700.
 " (2) add \$.
 " (3) deduct \$9,700.

No contractor's suggested alternates
Unit prices 1.50, 15.00, 75.00, 1.25, 22.00
Bid bond attached

2. MacMillan: Base bid \$1,617,657.
 Alternate (1) add \$2,750.
 " (2) add \$8,740.
 " (3) deduct \$10,000.

Contractor's suggested alternates:

1. Deduct \$16,500 if football field and tennis court area can be raised in elevation.
2. Deduct \$5,400 if select material taken from building area can be substituted for interior base in lieu of crushed stone.
3. Deduct \$3,600. if bank gravel can be substituted for crushed stone in interior.
4. Deduct \$1,800. if a different cement additive (Tox mix) can be used.
5. A deduction on the electrical contract - details not available in time for bid opening.

Unit prices: plus \$.50 minus \$.35, \$18.00, plus \$53.00 minus \$35.00,
 \$1.15, \$12.00
Bid bond attached

- Harvey: Base bid \$1,610,000
 Alternate (1) add \$2,978.
 " (2) add \$1,875.
 " (3) deduct \$12,000.

Contractor's suggested alternates:

1. Deduct \$8,000. if tennis court area and football field can be elevated.
2. Deduct \$586. if loam is not removed in grassed area.

Unit prices: \$2.00, \$18.00, \$58.00, \$3.00, \$22.00

4. John A. Volpe: Base Bid \$1,758,000.
Alternate (1) add \$3,000.
" (2) add \$2,200.
" (3) deduct \$10,500.

No contractor's suggested alternates

Unit prices: \$1.75, \$18.00, \$70.00, \$2.00, \$15.00

5. O'Connor: Base Bid \$1,830,000.
Alternate (1) add \$2,500.
" (2) add \$6,375.
" (3) deduct \$11,000.

No contractor suggested alternates

Unit prices: \$1.50, \$20.00, \$60.00, \$5.00, \$25.00

Chairman Lee Bowman closed the meeting at 4:12 p.m.

* * * * *

After the contractors present had retired, the School Board proceeded to discuss the five bids. The MacMillan and Harvey bids were discussed in detail as follows:

\$1,617,657	Macmillan	\$1,610,000	Harvey
<u>2,730</u>	Vinyl asbestos additive	<u>2,978</u>	
1,620,387		1,612,978	
<u>-16,500</u>	Raise elevation of	<u>- 8,586</u>	
1,603,887	football field	1,604,392	
<u>-5,400</u>	Interior and exterior		
1,598,487	floor slabs		
<u>-1,800</u>	TAIW cement additive		
<u>1,596,687</u>			

It was requested that MacMillan get further information on the electrical deduction and return with this information at 7:30. The Board adjourned at 6:00 p.m. for supper.

MacMillan returned to give further details on the electrical deduction. There would be a \$16,000 for substituting Westinghouse type A fixtures in the classrooms. Another deduction of \$7,000 could be realized from changing the conduit from rigid to EMT where state restrictions would permit it. The architects will investigate the substitution and advise the Board.

The School Board voted to accept the proposed bid of MacMillan and offer them a letter of intent to award them the contract at a price of \$1,596,687 which includes a base bid of \$1,617,657 and the alternates (1) \$2,730 addition of vinyl and contractor's alternates (1) deduction of \$16,500 for raising football elevation, deduction of \$5,400. for omitting crushed stone and deduction of \$1,800. for change in integral additive mixture to the concrete. The contract in the amount of \$1,596,687. would be subject to any change orders issued on any further alternates submitted to the Board and accepted.

Their contract having been accepted, MacMillan offered the following alternates for the Board to consider:

1. Substitute 4" rather than 6 $\frac{1}{2}$ " crushed gravel base for paving/
Saving \$7,000.
2. Omit liming, fertilizing, seeding, etc. Saving \$9,000.
3. Heating - Use Iron Fireman Boiler instead of Cleaver Brooks
Saving \$2,000.
4. Johnson Service electric controls instead of Minneapolis
Honeywell. Saving \$1,100.
5. Johnson Service Pneumatic control instead of Minneapolis
Honeywell. Saving \$1,300.
or
6. Eliminate additive mix for concrete floors. Saving \$1,650.
(Would retain the Tox mix on exterior concrete walks.)
7. Eliminate aluminum flagpole. Saving \$700.00
8. Eliminate vinyl wall coverings in some areas such as storage
rooms. (Vinyl covering - \$14,800 installed
7,200. preparation)
9. Electrical dining room fixtures. Samples will be shown to the
Board for their selection.
10. Ceramic tile.

Alternates may be offered for a period of two weeks which the Board may accept or refuse.

Ground breaking ceremony will take place on Monday morning October 2 at 9 a.m.

The School Board asked the architects and contractor for monthly estimates of payments. This will enable them to determine on what terms the remainder of the money may be invested.

The Board voted to refund the deposit made by contractors for the use of the architects' drawings.

The architects will prepare a contract and have our lawyer review it.

The School Board voted to purchase two air conditioners for the Superintendent's office at Wilcox.

It was requested that a letter be written to the State Board of Education requesting that Board to designate that the MRSD be made a single supervisory union as of July 1, 1962, at their October 9th meeting.

Respectfully submitted,
Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - September 13, 1961

The School Board met at the Superintendent's office in Swanzeey on September 13. Mr. Cuthbert attended this meeting and offered suggestions for the handling of the money received from the sale of the bonds. He thought it advisable to deposit the money in one bank account. Two methods of investing the unused portion of the money were presented: (1) short term government bonds at not over $2\frac{1}{4}\%$ and (2) certificates of deposit of a national bank at $2\frac{1}{8}\%$ on money not used for 91 days. The School Board voted to handle the money through the Indian Head National Bank for whom Mr. Cuthbert is an officer. The objective of the board is to realize the maximum income on the unused money. It was decided that the Finance team would determine how the money should be allocated - in terms of 31, 91 or 181 days.

Mr. Cuthbert was asked to have MRSD checks made and turned over to Mrs. Perry, treasurer. Mrs. Perry was present at the meeting and was introduced to the members of the board.

Mr. Clark advised that the State Tax Commission has changed equalized valuations in the towns participating in the regional school district. Board members were asked to contact their selectmen and request that their town's share of the \$24,000 appropriated at the Troy meeting be turned over to the MRSD as soon as possible. Fitzwilliam is the only town having made its payment.

Mr. Bowman advised that all four deeds covering property of the new school had been signed and checks will be sent the sellers as soon as the money has been received.

Mr. Clark asked that a petty cash account of \$100. be set up and be kept at Wilcox office. The Board voted to establish this petty cash account to be used at Mr. Clark's discretion.

Vouchers were signed by the School Board for the amount of \$48,995. covering bills from Mr. Tarbox, realtor, the architects, Dr. Engelhardt and sellers of the land.

It was stated that the architects will pay one half the cost of the sign erected on the site of the new school.

The superintendent's office at Wilcox is now in operation. Union 38 will be responsible for the telephone bill. The MRSD will take care of heating, lights, and the cost of cleaning up the Wilcox school for use as an office.

The item of furniture for the School Board meetings was discussed. Miss Webber and Mr. Clark will shop around for a suitable conference table and chairs to be used in the Board room at a price range of about \$600.

The Board agreed that Mr. Clark could call upon Mrs. Massin for extra secretarial help when needed.

The opening of bids date has been extended to September 28. The bids will be opened on September 28 at 4:00 p.m. at Mt. Ceasar. It is hoped that a bid can be accepted on that date.

The School Board voted to have Mr. Babcock as their chief insurance consultant.

Mr. Clark told the School Board that a group of teachers had approached him with the possibility of their appearing before the board and asking some questions. It was felt that Mr. Clark should first obtain from these teachers the questions they wished to present so the Board would have a chance to discuss their questions beforehand. The question of tenure was brought up and the School Board voted that each teacher's tenure would stop at the beginning of the cooperative school. It was decided that Mr. Clark, Mr. Dunham and Mr. Shaw would work together on some of the fringe benefits offered teachers of the cooperative school district.

The transportation committee will start working on their problem.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - August 29, 1961

The School Board met at Mt. Ceasar School on August 29, 1961 to given final approval to the architects' plans.

The architects explained the electrical contracting and the board approved the television coaxial hookup, the outside photo-relay system and the lighting system.

The bid notice will be placed in the newspaper for the contractors; plans will be ready Thursday, August 31. The base bid contract includes building, driveway, lights, baseball field, preparation of track, tennis courts, football field graded and grassed, softball and hockey graded. An all-weather track will be put in as an alternate. Bleachers on the field are not included in the base bid. The base bid was approved.

The floor plan was approved, also doors, frames, sizes; roof plan; classroom detail; administrative suite; commercial area; physics, chemistry, science rooms; library (with carpeting on floor); general science room; language laboratory; home arts, arts and crafts; shop; auditorium; gymnasium, locker rooms; toilet areas; dining room; corridors; walls; entrances; structure, footings, walls.

All plans were approved. The heating specifications will be ready the first of the week and will be sent to all applying contractors.

The superintendent's office of the MRSD and Supervisory Union #38 will be in Wilcox as of Thursday, August 31.

The bonds will be signed by a majority of the School Board on Thursday evening, August 31 at 5 o'clock.

Timber on the school land will be sold to the Lane Bucket Company. It was unanimously voted by the Board to have John Calhoun negotiate this sale.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - August 21, 1961

The School Board met at Mt. Ceasar School on August 21, 1961 for the purpose of signing a resolution authorizing the Cooperative School Building bond to be issued in the amount of \$1,656,000.

The resolution to accept the following bids was by unanimous vote and duly signed by those members present:

Name	Premium	Interest
Halsey, Stuart & Co., Inc.	100.60	3.70%
Smith, Barney & Co.		
F. S. Moseley & Co.		
Stone & Webster Securities Corp.		
B. J. VanIngen & Co., Inc.		
Coffin & Burr		
Harkness & Hill, Inc.		

There followed a discussion regarding students who would be seniors in high school the first year of the cooperative school's operation. It was felt that the curriculum team should decide what students could remain in Keene for their senior year. Mr. Clark will contact Mr. John Day in Keene to tell him of our plans. The cooperative school will try to interest all students in coming to the new school for their last year. The decision will be an administrative one, not that of the individual student. Keene High School will be asked to cooperate.

Respectfully submitted,

Elizabeth T. Massin, District Clerk

Monadnock Regional School District
Board Meeting - August 2, 1961

The School Board met in Mt. Ceasar School on August 2, 1961 with the architects. They presented an improved plan of the scrambled kitchen system which would cut down on kitchen equipment and attendents needed to run the kitchen.

The Morgan Laundry and the Washette were contacted for cost of doing towels. The Morgan Laundry would furnish, wash and dry towels at 8¢ each. The Washette would charge 5¢ a towel to wash and dry, but the school would supply the towels. It was suggested that room be left for a washer and drier if that system seemed more practical at a later date.

It was suggested that air conditioning units be installed so that they could be operated only in the room where needed at one time. This is to be an alternate.

Coaxial cable for television will be installed in the English rooms, social study rooms, language room, library, cafeteria, auditorium, home economics room and science rooms. There will be stereo in the music room.

The architects suggested using carpeting in the aisles of the auditorium. There will be book shelves in the cafeteria on which the students may leave their books. There will be two electric drinking fountains in the cafeteria and one for the office help. Shops will have their own drinking fountains. Lead plastic pipe will go outside so there may be a fountain near the tennis courts.

There will be bulletin boards along corridors where possible and practical. There will be 980 lockers on raised bases.

Mr. Homer Bradley will start a title search on all property on which the school district has an option.

The corridor and classroom ceilings will be 8'4" high - this lower height will save on construction cost and heating costs.

The School Board voted to employ Mr. Alexander as Clerk of the Works at a salary of \$8,000 for 12 months.

Wilcoxon is being remodeled into the superintendent's office. A letter will be written To Mr. Charles Shaw, Chairman of Union 38, to the effect that it will be agreeable to the MRSD that Union 38 occupy the office at Wilcoxon until July 1, 1962 with no cost to them except telephone.

Respectfully submitted,

Elizabeth T. Massin, District Clerk

Monadnock Regional School District
Board Meeting - July 22, 1961

The School Board met in Mt. Ceasar School on July 22, 1961 with Dr. Engelhardt and the architects. Equipment layouts were discussed. The question arose whether all rooms would be equipped with clocks. The school board decided to have clocks only in the gym, guidance offices, auditorium, teachers' room, cafeteria, library and principal's office. It was suggested that legal size files be used. It would not be necessary to have locked files for the teachers as the files would be in the teacher's wardrobe and these wardrobes would be locked.

The three guidance offices will be ensuite. These offices and the assistant principal's office will be alike so they may be interchanged if this seems more practical.

The Health Suite will contain a conference room which can also be used as a waiting room if necessary, for mass examinations. There will be a doctor's examining room and a rest area.

There will be a trophy case for athletic awards near the gym and a display case near the front entrance. This case will be 2-feet deep with locked sliding glass panels.

The biology, general science and physics lab in the senior high were accepted as presented by the architects. The library area will have audio-visual area including storage, librarian's office, workroom, periodical room, conference room and will seat 90. The purpose of the conference room is for a teacher who may wish to use it with 3 or 4 students to show them how to use reference books, conversation, student groups working together as a team developing resource material, or for someone who wants to type some reference material.

The junior high science areas were accepted. In the language lab there will be a platform on the corridor side of the room containing all apparatus for recordings. The Arts and Crafts, Home Ec and Music Room were accepted. The school will take care of make-up mirrors for plays, etc. All telephones will go through central board. There will be a deck system for power machinery in industrial arts rooms except for underground circular saw, joiner and planer. Although the State Department felt the vocational agriculture area was not sufficient, the school board decided enough space had been allotted for it. The board is investigating methods of towel drying and washing to determine what will be the most economical and efficient method. Architects will allow space for school's own washer and drier if this method is decided upon.

Dr. Engelhardt would like to bid equipment this fall. The architects are planning on concrete walls instead of plaster because of the lower cost. They discussed covering exposed areas with vinyl. This would result in lower maintenance costs. There will be arrangements made to have outside drinking fountains for the athletic field. The architects will write a hardware specification and put it out for bid.

The bonds are being put out for bid on August 2 and the money should follow soon afterward. The school board agreed Mr. Clark should put a telephone in Wilcoxon as soon as possible. It was asked that the representatives from the five original towns

secure their proportion of the \$24,000. from their selectmen. The financial report was turned in for auditing and the board elected to have Swanzey auditors audit the report until another auditor could be elected.

Mr. Alexander was interviewed for the position of Clerk of the Works. He gave his background: born in Keene, graduate of University of Rhode Island, until 1955 executive engineer of Celanese Corporation, experience in design, construction, operation of their many facilities. Since 1955 he has been clerk of the works at Naragansett High School (Regional) in Templeton. Has taught grade and high school, university of Maine and Rensaleer Polytechnic. He outlined what his ideas of the job of clerk of the works was, namely: on job every day that the contractor works, should know and see to it that specifications and drawings provided by architect are carried out, can stop work on building any time he wishes if he feels it is going wrong. He should ~~negotiate~~ negotiate and cooperate with contractor, must keep accurate daily record of what has taken place so school board will know just what is going on, how far work has progressed. Should know drawings and specifications well before work starts, should report to the school board on the building's progress at least once a month. The architects suggested they would like to interview Mr. Alexander separately.

The school board also reviewed custodian applications. The curriculum team made a report on accurate present enrollment of the eight towns.

The board discussed giving the building and site team authorization to go ahead with well borings and to take any action they deemed necessary.

Respectfully submitted,

Elizabeth Massin, Clerk

Monadnock Regional School District
Board Meeting - June 14, 1961

The School Board met at Mt. Ceasar School on June 14, 1961 with Dr. Engelhardt and the architects.

The Board voted they were in favor of continuing on the 900-pupil basis regardless of action taken by any of the three annexed towns.

Equipment layouts for special activity areas were discussed. A typical classroom would have chalk board, tack board, storage area, teachers' cloakroom and bookshelves. The office practice room would be arranged something like a regular business office. They would start with necessary equipment and develop later, keeping in mind possible use of electric typewriters. In connection with equipping the general science rooms for junior high, the Sheldon Equipment Company has a good package plan which will be considered. The physics and chemistry rooms will be equipped to be used for either subject. The library will seat about 80 pupils and will hold 8,000 volumes. It was suggested that carpet be used in this room. In the Home Ec room the school board voted to have one gas range as well as the electric stoves.

In connection with rooms for machinery in the industrial arts courses, there will be a blower system for removal of dust from machines, power tools, etc. The metal shop will be used for working on small motors or engines, not a life-size automobile. The figure of \$40,000. was mentioned for ~~re~~equipping these three shops.

The School Board voted to approve the equipment layouts presented by Dr. Engelhardt.

The last option on the land has been signed.

Sullivan is to have another meeting.

It is not the anticipation of the School Board to alter the transportation of elementary students for the first year of operation. At that time a study will be made with the intention of standard izing transporation in all the copperative towns.

All equipment relating to grades 1 through 6 will remain in the present elementary school. In the foreseeable future, only grades 7 through 12 will attend the new school in Swanzey. It is the objective of the school board to have as good or better a school than the best in the state.

The coloring rendering presented by the architects will be displayed in several conspicuous places.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - June 7, 1961

The School Board met at the Mt. Ceasar School on June 7, 1961. Mr. Babcock of the Mason Insurance Agency was there to give the board some information on the insurance they would need. When they take title of the land they must purchase liability insurance. As soon as construction begins, there must be a building risk coverage during the construction period. The builders' risk policy will cover fire, wind and vandalism.

Mr. Wyman advised the Board of Sullivan's petition requesting a new school meeting to discuss participation in the cooperative. Members of the board will meet with Mr. Homer Bradley to discuss the legality of such a petition and a new vote. Then the board will consult with Mr. Franklin Hollis, Chairman of the State Board.

Mr. Clark, Mr. Bowman, Mr. Shaw and Mr. Cuthbert went to Boston on May 25 to the Boston Safe Deposit and Trust Company to discuss the issuing of bonds. They authorized the Boston Safe Deposit and Trust Company to start proceedings for the sale of bonds. They will advertise for the bonds then will help the school board select the best deal. A majority of the school board will need to sign the bonds.

As soon as the annexation of the three new towns into the cooperative becomes effective, the School Board will call a special meeting in order to vote for representatives from each of the three towns, so they may have legal representation.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - May 24, 1961

The School Board met at the Sullivan School on May 24, 1961. Mr. Dirsra and Mr. Holbrook were present and presented their elevation plans, plot plans and revised floor plans.

The plot plan showed room for possible future expansion for the shop area. The actual location of the playing fields will wait until later to determine the fill they can get from playground and building site. A sloping bank will be used for bleachers, permanent or movable. The architects recommend permanent bleachers for football field and movable bleachers for the baseball field. The School Board voted to accept the plot plans as presented.

The floor plans with all changes incorporated were presented. The revised plans showed a combined outside storage and agriculture area, making a heated space possible. The Board voted to accept the revised (5/20/61) floor plans.

The exterior elevations were shown. No maintenance will be required on the exterior. Either aluminum, enamel or brick will be used. The Board voted to accept the elevation plans. The architects advised there might be slight modifications in the elevation plans as the building progresses. The architects will now get a color rendering to be on display for everyone's interest.

The Board voted to authorize Mr. Bowman and Mr. Dunham of the Building and Site team, to sign one copy of each plan for the architect's file.

Mr. Clark presented applications from candidates for the key personnel positions.

Helping Teacher: Kenneth Hewitt was the only candidate and was voted by the School Board for that position at a salary within the range of \$7,000 to \$9,000. Definite salary to be determined at a later board meeting.

Principal: Several candidates were discussed. The Board voted to appoint Mr. Albert Furlong as principal of secondary education at a salary within the range of \$7,000 to \$9,000, to be decided at a later meeting.

Guidance Director: The Board voted to appoint Miss Betty Vandersluis as Guidance Director at a salary within the range of \$6,000 to \$8,000 to be determined at a later meeting.

Mr. Clark will advise the above persons of their appointments. Letters will be written them after their exact salary has been determined.

Mr. Clark also presented the application of Mr. Alexander from Townsend, a retired engineer, who is interested in the position of Clerk of the Works. Mr. Clark will investigate further.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - May 19, 1961

The School Board met at Mt. Ceasar School with Dr. Engelhardt, the architects and Mr. Russell, to further study the interior space plans. Revised plans were presented and additional revisions were made during the meeting.

It was decided to have a combined outside storage and vocational agriculture storage area which was to be heated. It was felt there were several solutions to the storage of the driver training car, and no space in the school building need be allotted.

The present area is 103,000 sq. ft; educational space 72%. The School Board voted unanimously to accept the preliminary space plans as presented.

The Board voted to accept the architects' proposal for the following heating and ventilating system: Except for the auditorium and gym, there would be a fin-tube radiation from wall to wall covered by metal enclosures which would start from the ceiling to within 4" of the floor. Infiltrations from windows would supply normal ventilation. This would be a constant circulating hot water heating system. There would be a positive mechanical exhaust for each room. The architects felt this system would have an initailly low cost as well as being economical from a maintenance standpoint. It would be individually zoned, several rooms being grouped together to make a zone, and not to be teacher controlled.

Air conditioning was discussed for the administrative offices including conference room, principal's office, guidance offices, teachers' workroom and general offices. The architects suggested this item be included on the bid as an alternate.

The matter of purchasing fixed and movable equipment was discussed. Dr. Engelhardt will make an inventory of equipment now in the elementary schools and Troy High School to see what can be used. The School Board voted to accept the arrangement for handling equipment, both fixed and movable, as presented in Dr. Engelhardt's letters of May 10, to Dirsa and Lampron and to Mr. Lee Bowman. Equipment bids should be in by November so they will sure to be ready for the opening of school. The Board will meet with Dr. Engelhardt and the architects on June 14 at 7:00 p.m. to study the layouts of each room.

The Board will meet with the architects on May 31 to study the elevation drawings.

Architects' contract was signed by the School Board and copies returned to Dirsa and Lampron and Mr. Holbrook.

A legal document presented by the town of Sullivan guaranteeing that their power plant would not be removed from the Sullivan school by the MRSD, was signed by the board members.

Mr. Bowman and Mr. Shaw were authorized by the board to handle the matter of issuing bonds. They will make an appointment with the Boston Safe Deposit Bank.

cc. PC, NE

Elizabeth Massin, Clerk

Monadnock Regional School District
Board Meeting - May 10, 1961

The Board met at Mt. Ceasar School on May 10, 1961, with the architects Mr. Dirs, Mr. Lampron and Mr. Holbrook, and Mr. Russell from the State Department, to study the drawings presented by the architects. Mr. Russell said the space plans had been gone over by members of the State Department and they were satisfied with them.

Some questions raised by members of the Board in regard to the plans were:

1. Vocational Agriculture course - if this course is added to curriculum, it probably can be taught in one of the shop rooms.
2. Would there be a separate finishing room in the wood shop, or would a special table be sufficient. Important to have a storage space for projects.
3. Would carpeting perhaps be more practical for library floor covering. Would the higher expense to purchase be offset by more efficient maintenance.
4. Should vinyl asbestos be used - much more practical to use this item on areas heavily traveled.
5. Who will purchase furniture and equipment, both attached and unattached? Dr. Engelhardt feels that equipment for the Music, Home Economics, Shops, Chemistry, Fine Arts, Language Departments and the library are closely tied in with the architecture. He has an equipment consultant on his staff who would work with the architects on this equipment. It was felt that the architects should probably handle the equipment for the auditorium, gym and cafeteria. The matter of furniture and equipment will be discussed further before any decision is made.
6. Are there any plans for the Helff property? Perhaps in the future would be used for a junior high school if increased enrollment warrants a separate building.

Dr. Engelhardt will attend the Board's next meeting on Friday, May 19, to further study the space plans.

Vouchers for all MRSD bills have been paid by the Swansey School District. These vouchers were presented to the board members for their perusal and signature. A bookkeeping system is being set up for the MRSD.

Respectfully submitted,

cc. Mr. Paul Clark
Dr. N. Engelhardt

Elizabeth T. Massin, Clerk

Monadnock Regional School District
Board Meeting - May 3, 1961

The School Board met at the Surrey School on May 3, 1961. A letter was read, from the State Board of Education, saying it was the opinion of that board that the MRSD be designated as a single supervisory union effective July 1, 1962, but no formal action has yet been taken, pending more information in regard to realigning other supervisory unions.

Mr. Dunham, Mr. Clark and Mr. Shaw presented a proposal for the organization and salary scale for the new school. Twelve-month contracts would be issued to Superintendent, Helping Teacher, Secondary principal, Guidance Director, Elementary Principal Cutler-Mt. Caesar, Elementary Principal Troy-Fitzwilliam. The Board voted to adopt Swanzey's salary schedule and eliminate credit and extension work. Fringe benefits will be discussed later. Conditions of contracts issued will be:

1. Passage of second bond issue
2. Passage of cooperative school budget
3. For superintendent only - Establishment of single supervisory union July 1, 1962, consisting of all but not more than the member cooperative towns.

3. All others - Occupancy of school by September 1962.

The School Board unanimously elected Paul Clark as the superintendent of the MRSD as of July 1, 1962, with an annual salary of \$10,000, subject to the three contract conditions above. Travel expense would be in addition to his annual salary. A letter will be sent to Mr. Clark of the Board's intention.

Mr. Clark was asked by the Board to recommend one person for each of the key personnel positions.

The Board voted to set up a superintendent's office in the Wilcox School in Swanzey to be ready on or about June 1, 1961. This will provide a place for records to be kept.

Mr. Hewitt was asked to read highlights from his annual report as Helping Teacher, so the board members could get a clear idea of that position's duties.

Respectfully submitted,

cc: Mr. Paul Clark

Elizabeth Massin, Clerk

P. S. It was suggested that Mr. Shaw look into group insurance coverage for teachers in lieu of the school district paying the teacher while absent plus the substitute.

Monadnock Regional School District
Board Meeting, April 26, 1961

The Board met at the Fitzwilliam School on April 26.

A committee of Charles Shaw, Lee Bowman and Paul Clark will meet to discuss the issuance of bonds.

The board agreed that they should start lining up their key personnel to have them available as soon as possible for their suggestions on curriculum, building plans, etc. Key personnel should include:

- Superintendent
- Assistant Superintendent in charge of elementary education
- Principal of secondary education
- Guidance Director
- Department heads

Conditional contracts would be offered these persons dated July 1, 1962.

Mr. Shaw, Mr. Dunham and Mr. Clark will meet to discuss a salary schedule for key personnel and will give their recommendations at the next meeting. Details of contracts to be issued will also be discussed and studied.

Mr. Shaw will get the present budgets from the towns as a start to working out a salary scale and budget for the cooperative. It was suggested that salaries of superintendents and principals in other parts of the state be checked.

Miss Webber presented a checklist for use by the board and the key educators. Copies will be given the board members at the next meeting.

It was suggested that at the next public school district meeting, the voters be asked to reverse their decision to pay board members \$200. and chairman \$300. in favor of a lesser amount.

Mr. Wyman presented a petition signed by several voters of Sullivan asking that steps be taken to assure that the power plant not be removed from the Sullivan school. A letter will be sent the Chairman of the school board assuring them the plant will not be removed by the cooperative school district.

Respectfully submitted,

cc. Mr. Paul Clark

Elizabeth T. Massin, Clerk

CHECKLIST
for
COOPERATIVE BOARD AND KEY EDUCATORS

I. Plan Detailed Curriculum

1. Finance

- a. Determine size of teaching staff required for curriculum.
- b. How many specialists - department head, industrial arts, home economics, physical education, commercial arts, fine arts, music, remedial reading and teacher of special education.
- c. How much of operating budget must be set aside for teachers' salaries.
- d. How much of salary budget will be required to take care of regular classroom teaching.
- e. What is balance left for specialists and department heads.

2. Equipment

- a. Inventory of present equipment - where located - condition - department of use.
- b. Detailed equipment for our curriculum needs.
- c. What benefits may be derived from NEDA.
- d. Where may we purchase to best advantage.
Example: Where may we purchase rebuilt equipment for industrial arts.
- e. Equipment needs for each and every department including special education.
- f. Inventory of equipment in two union offices - determine on equitable distribution based on district participation in their respective unions.

3. Building

- a. Inspection of general layout of preliminary plans.
- b. How will it lend itself to scheduling of classes.
- c. Proper balance of departmental space to meet our curriculum needs.

3. Building (Continued)

- d. How will it lend itself to expansion for our future needs.
- e. Details of interior - built-in appointments - location of such items as sinks, blackboards, shelving and so forth.
- f. Provision for plumbing and electrical facilities for such as locker rooms, laboratories, art, visual aids and so forth.
- g. What decorative refinements are necessary and have practical application.

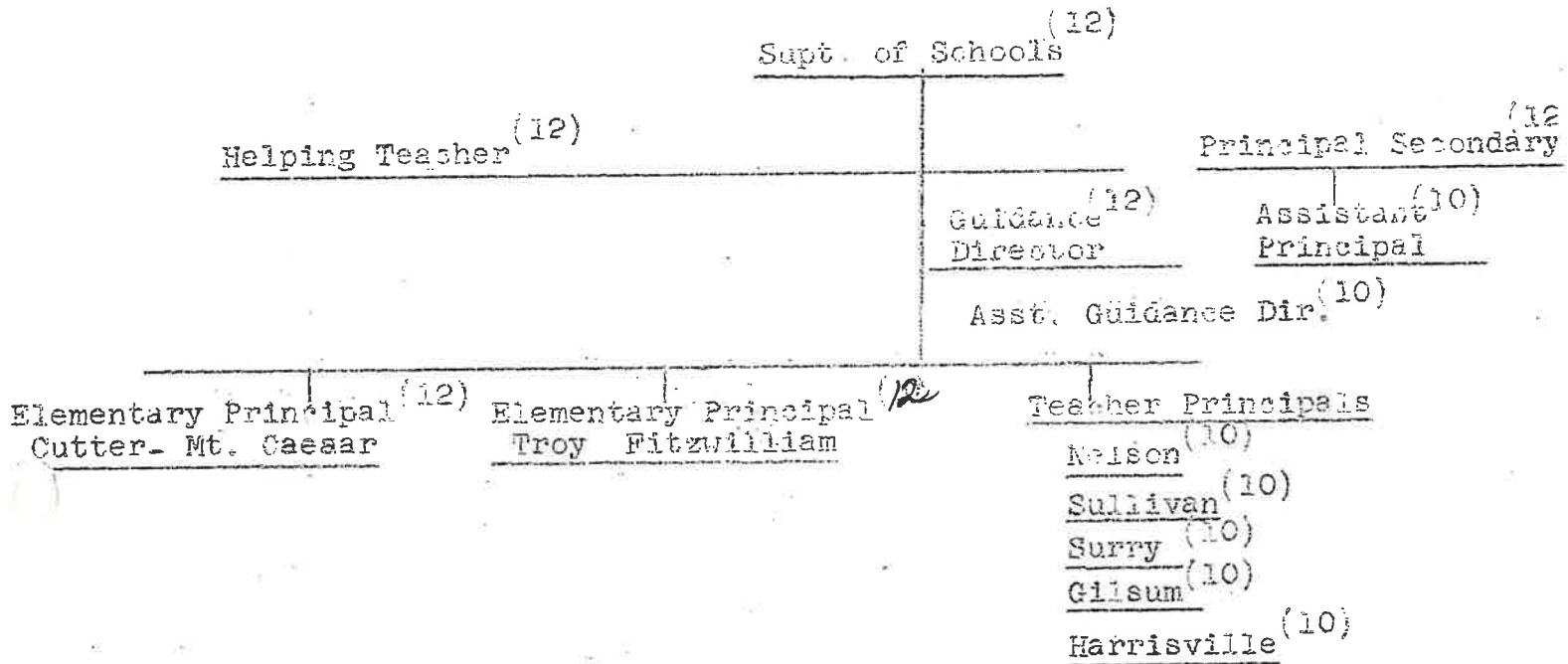
4. Supplies

- a. May any supplies properly be purchased from the equipment figure provided in building cost.
- b. What new textbooks, maps, appliances must be purchased by virtue of our high school students.
- c. What secondary supplies may be salvaged from Troy.

BOHARTON REGIONAL SCHOOL DISTRICT

PROPOSAL

Organization



Notes

- Contract Periods in parenthesis following Job Title
 - (12) Month
 - (10) Month
- A school would require a full time principal when student population reaches or exceeds 350

Salary Schedule

Adopt the Union 25 Schedule

1. Announce decision and distribute schedule to teaching staff of all member towns.

The policy of the coop will be to meet with a representative group from the Monadnock Regional School District Teachers Association to discuss salary schedules on the request of the said Teachers Association.

Salaries of Key Staff Members

<u>Contract Period</u>		<u>Min</u>	<u>Max</u>
12 months	Superintendent of Schools	\$ 9000	\$ 12,000
12 "	Principal of Secondary	7000	9,000
12 "	Helping Teacher		
10 "	Assistant Principal Secondary		
12 "	Guidance Director	6000	8,000
10 "	Elementary Principal	5000	7,000
10 "	Asst. Guidance Director		
10 "	Teaching Principal	3700	6,545
10 "	Department Heads	3700	6,545
10 "	Teachers with Masters Degree	4700	6,345
10 "	Teachers with Bachelors Degree	4200	5,670

As proposed by

P. Clark, Superintendent C. Dunham and C. Shaw

Monadnock Regional School District
Board Meeting, April 18, 1961

The Board met at the Cutler School in Swanzey on April 18 to prepare for the organizational meeting on April 20.

Reports were given of the meeting with the State Board of Education in Concord on Monday, April 17. The two main problems discussed were the annexing of the additional towns and their consequent representation, and the establishment of a single supervisory union to include the cooperative district.

The law states there must be a 60-day lapse from the time the state board passes on a town joining the cooperative until it becomes effective. Therefore the additional towns would not have any vote in the April 20th meeting, but will be welcome to attend.

It was decided to vote on the bond issue at the annual meeting. The board will ask the voters of the 5 towns now comprising the cooperative district to pass on \$1,650,000., the maximum borrowing power of these five towns. They will be told that the board will be back within the year to raise the additional amount needed for completion of the school.

The articles in the warrant will be presented as follows:

- Postpone
1. ~~Pass/over~~ article regarding annexation of Gilsum, Sullivan and Surry until after article 8. Miss Webber will explain this.
2. Pass over the choosing of members from these towns. (Dunham)
3. Checklists - to be voted on from floor.
4. Mr. Bowman will explain the bond issue and recommendations and report of the board.
5. Vote on bond issue.
6. Authorize school board to execute any and all contracts and agreements. (Callahan)
7. Remuneration to be paid school board members. (Mr. Shaw will apprise the voters of the salaries now paid school board members in the surrounding towns.)
8. To accept State and Federal aid. (Whitney)
9. The board will recommend the acceptance of Gilsum, Sullivan and Surrey into the district.

Board members signed two more options on land, leaving only one option to be obtained.

A letter from the chairman of the Harrisville School Board was read, requesting acceptance into the district if their town votes in the affirmative. Our board will reply they will consider the acceptance of Harrisville if they receive their petition no later than June 10.

Respectfully submitted,

cc. Mr. Paul Clark
Dr. N. Engelhardt

Elizabeth T. Massin, Clerk

Cooperative School District
Board Meeting - April 10, 1961

The Board met at Mt. Ceasar School in Swanzey on April 10, with Dr. Engelhardt, the architects Mr. Dirsar, Mr. Lampron and Mr. Holbrook and Mr. Russell of the State Department of Education, to study and discuss Dr. Engelhardt's revised program of requirements. This revision covered 900 students thus including the towns of Surrey, Gilsum, Sullivan and Nelson, and would take care of the cooperative district until 1968. The revision omitted a health classroom and a large all-purpose classroom. Total pupil stations - 1194; operating at 90% efficiency 1074 capacity; operating at 80% efficiency 955 capacity.

From the revised requirements dated March 28 (see attached) the following rooms were deleted:

1 planning and mechanical drawing room	500 sq. ft.
1 craft room	900 sq. ft.
1 language room	800 sq. ft.
1 junior high classroom	800 sq. ft.
	<u>3,000 sq. ft.</u>

To the art room was added 300 sq. ft. making a total of 1,200 sq. ft. A total saving of 2,700 sq. ft was made.

Estimated cost for the building is as follows:

100,000 sq. ft. @ \$13.50	\$1,350,000.
Site development	100,000.
Equipment costs	340,000.
Administration and Contingency	70,000.
Land	30,000.
Architects' fees	116,000.
Remodeling of existing schools	<u>10,000.</u>
	2,016,000.

These figures would include grassed over areas on which a football field could be developed. A track could be built around the football field. This figure would take care of all parking, interior drive-ways and walks and possibly paved tennis courts.

Total square footage would be: 100,000 sq. ft. gross, 67,477 sq. ft. educational.

The Board voted to accept the revised program of requirements with the four omissions made, at a cost of \$2,016,000.

Some members of the Board will go to Concord on Monday, April 17 to discuss with the State Board of Education several problems, one being that of an 11 member board. If the four towns are voted into the cooperative on April 20th, there will be 11 representatives altho the law states there shall be no more than nine.

The Cooperative Board will ask that the State Board establish the cooperative school as a single supervisory union as of July 1, 1962.

The Board will meet on Tuesday, April 18 to prepare for the organization meeting.

Respectfully submitted,

Engelhardt, Engelhardt and Leggett

Educational Consultants

221 WEST 57 STREET — NEW YORK 19, NEW YORK — JUdson 6-3650

Revised March 28, 1961

SPACE REQUIREMENTS

900-PUPIL HIGH SCHOOL

MONADNOCK COOPERATIVE SCHOOL DISTRICT NEW HAMPSHIRE

	<u>Square Feet</u>
<u>Unit for 7th and 8th Grades</u>	
8 9 classrooms at 800 square feet each	6,400 7,200
3 general science rooms at 900 square feet each with storage between	2,700
1 teachers' workroom and storage	400
Total - 7th and 8th Grades	10,300
<u>Unit for Senior English, Social Studies, Mathematics and Languages</u>	
10 classrooms at 800 square feet each	8,000
1 2 language classrooms at 800 square feet each	800 1,600
1 language laboratory between two classrooms	800
1 teachers' workroom and storage	400
1 publications room	300
Total - Senior Classrooms	11,100
<u>Unit for Senior Science</u>	
1 general science laboratory with storage	1,000
1 biology laboratory	1,000
1 plant and animal room	200
1 physics laboratory	1,000
1 chemistry laboratory	1,000
2 preparation rooms at 200 square feet each	400
2 individual experiment rooms at 200 square feet each	400
1 darkroom	100
Total - Senior Science	5,100

Square Feet

Unit for Business Education

1 typing room	900
1 office practice	900
1 classroom for shorthand, etc.	700

Total - Business Education 2,500

Unit for the Arts

1 fine arts room (storage between)	900
1 craft room	900
1 foods laboratory	1,200
1 sewing and family living room	900
1 shop - general metals and automotive	2,400
1 shop - power mechanics and woods	2,000
1 shop - electricity, electronics, graphic arts (storage rooms and finishing room in addition)	1,600
1 planning and mechanical drawing room	500
1 all-purpose music room	1,200
2 music practice rooms at 75 square feet each	150
1 music office and library	150

Total - Arts 11,900

Auditorium

Seating for 600 (Area in front of stage 18 feet deep)	4,200
1 stage, 60 by 30 feet (stage storage adjacent)	1,800

Total - Auditorium 6,000

Library

1 reading room to seat 90 and house 12,000 volumes	2,250
1 office-workroom	300
1 audio-visual room	150
1 conference room	200

(place a classroom next to library for future expansion)

Total - Library 2,900

Physical Education

Square Feet

1 gymnasium, 96 by 82 feet, with folding partition and bleachers to seat 1,000	7,872
2 locker and shower rooms at 1,500 square feet each	3,000
1 team room	500
1 uniform drying room	200
2 offices at 150 square feet each	300
Allow storage spaces for equipment and seasonal uniforms	

Total - Physical Education 11,872

Cafeteria

Seating area for 300	3,400
1 teachers' dining area with lounge adjacent	800
1 kitchen and allied spaces	2,000

Total - Cafeteria 6,200

Administration

General Offices

1 general office and waiting room	400
1 principal's office	200
1 assistant principal's office	200
1 conference room	250
1 mimeograph and storage room	75
1 record room	75

Total - General Offices 1,200

Guidance (May be located near teachers' workrooms)

3 offices at 125 square feet each	375
1 office and library	300

Total - Guidance 675

Health

1 nurse's office and examining room	250
2 rest alcoves	100
1 toilet room and closet	50

Total - Health 400

Total: Administration 2,275

TOTAL NET AREA 70,147

ESTIMATED GROSS AREA 100,210

Monadnock Regional School District
Board Meeting - April 5, 1961

Word has been received from the State Board of Education approved the use of "Monadnock Regional School District" as the name of the new cooperative district.

A letter is to be written to the State Board of Education requesting that the Board withhold approval of any petitioning towns joining the Cooperative after April 20, 1961, and that no further approvals be granted until after the school has been in operation for a minimum of one year.

The board discussed revised building requirements received from Dr. Engelhardt on April 5.

Arrangements for the use of the Keene Junior High School for the annual meeting were discussed.

The curriculum team presented their report which was favorably accepted by the board.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Cooperative School District
Board Meeting - March 28, 1961

The Cooperative School Board met at Mt. Ceasar School in Swanzey on March 28, 1961, with Dr. Engelhardt, the Architects Mr. Dirs, Mr. Lampron and Mr. Holbrook, two members of the State Department of Education, Mr. Brown and Mr. Russell. The purpose of this meeting was to have Dr. Engelhardt present his preliminary requirements for the new building. Plans presented were based on the five towns currently in the cooperative. Adjusted figures were also given should the four additional towns of Gilsum, Surrey, Sullivan and Nelson join the district. Figures were based on an average class size of 25 pupils and a seven period day.

Classrooms needed were defined as follows:

English: Grades 7 and 8 - 300 pupils - 12 sections
Grades 9 - 12 - 500 pupils - 23 sections

7 rooms for 800 pupils; 8 rooms for 950 pupils

(The State Department felt that in a school of this size at least one and possibly two electives should be offered in English.)

Social Studies: 6 rooms for 800 pupils; 7 rooms for 950 pupils

(If possible would like to add one room to this course.)

Mathematics: 4 rooms for 800; 5 rooms for 950.

(State Department would like to add an advanced course in Math. This would require one additional room.)

Languages: 3 rooms 700 sq. ft. for 800 or 950 pupils, and one of these 3 rooms to be used as a laboratory

(Dr. Engelhardt has allowed for 50% of the students to take languages. Everyone agreed that six years of one language was better than two or three years of two languages.)

Total academic classrooms: 20 rooms for 800; 23 rooms for 950

Science: For grades 7 and 8 - 2 rooms for 800; 3 rooms for 950.

(Would like one extra room if possible. They felt that work space was needed for these two grades in order to give them a good indoctrination for later science courses.)

Senior Science: 4 laboratories

(If all 9th graders were required to take science, more rooms would be needed.)

Business Education: 3 rooms for 800; 4 rooms for 950

Arts? 2 rooms for 800 or 950 - grades 7 through 12

(one art room, one craft room)

Home Arts: 2 rooms - one 1200 sq. ft. cooking room (4 to each station)
one 900 sq. ft. sewing and family room

Industrial Arts: ~~1 shop for 7 and 8 grades~~
1 shop for woodworking, power mechanics
1 shop for electricity, electronics, graphic arts
1 shop for general metals, auto mechanics
1 mechanical drawing room & planning room for teacher

(Suggested that in grades 7-9 students explore the industrial arts, in grade 10 concentrate on one industrial course and in grades 11 and 12 go back to general education.)

(Mechanical drawing might be incorporated in Art Department)

Music: 1 all purpose room for band practice, choral group

(Could use area directly in front of stage for music practice leaving state for dramatics, speech, etc. This could reduce size of music room limiting it to choral work.)

Library: 1 reading room to seat 80
1 office-work room
1 audio visual room
1 conference room

Physical Education: 1 gym
1 classroom for health education

(Suggest one health period a week and two periods of physical educ.)

Auditorium: (Question raised could gym and auditorium combine.

Dr. Engelhardt gave these reasons against such a combination:

1. gym should be light, auditorium dark
2. gym should have even height of at least 22 ft., auditorium should have oval ceiling
3. auditorium should have good accoustics and it would be too expensive to equip gym with this

Perhaps cafeteria and auditorium could be combined.

Cafeteria: 3000 sq. ft. for 800, 3400 sq. ft. for 950

Administration: Added to rooms listed on program of requirements:

Assistant principal's office 200 square feet
One guidance office 125 square feet (making total of three guidance offices)

March 28, 1961

3.

Health: 1 nurse office and examining room
2 rest alcoves
1 toilet room and closet

Dr. Engelhardt is now going to revise program based on changes made at this meeting. He will meet with the board again on Monday, April 10.

The School Board rescinded its previous vote to have the April 20th annual meeting at Troy. They voted to have this meeting at Keene Junior High School in the auditorium. Warrants were distributed to the school board members for posting in each town.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Dr. N. Engelhardt

Cooperative School District
Board Meeting - March 22, 1961

The Board met for dinner at the Trade Winds in Keene with members of the State Board of Education, including Dr. Charles Ritch and Mr. Paul Farnum.

Dr. Ritch suggested the Cooperative School Board ask the State Board to establish a single supervisory union as of July 1, 1962 to include all districts in the cooperative school. Until that time they should hire a superintendent to cover Winchester and Hinsdale.

It was also suggested that the Board might hire a principal for the new school to begin working on curriculum, etc., during the school year 1961-62.

Dr. Ritch felt that concerning the bond issue, the board should call in the attorney of the bonding company rather than rely entirely on our own attorney.

After dinner the School Board and the State Board continued on to Mt. Caesar for a District Union meeting.

Respectfully submitted,

Elizabeth T. Massin, Clerk

Cooperative School District
Board Meeting - March 10, 1961

The School Board met in Mt. Ceasar School in Swanzeay on March 10.

Charles Tarbox, Keene realtor has been engaged to approach the various people concerned in obtaining the land for the school building. He has already obtained an option on the Wyman land for \$12,000. and will subsequently see the other owners involved.

These minutes will serve to correct the record regarding the architectural firm engaged. The full name is Dirsas, Lampron and Holbrook Associates.

Curriculum was discussed briefly. The principals of the Fitzwilliam, Troy and Swanzeay schools were asked to bring to the next meeting a report on their students and which curriculum they would most likely be entered in. It is hoped that Dr. Engelhardt will attend the next board meeting on March 16 to present his preliminary specifications for study and discussion.

It was suggested that the principal of the new Manchester School be contacted for his comments on any "nuisance" items that should be avoided in the building of our school.

On the question of reorganizing Unions 25 and 38, it was requested that a telegram be sent to Mr. Franklin Hollis, Chairman of the State Board of Education as follows: "We request the State Board of Education defer any action on reorganization of Unions 25 and/or 38. Signed Monadnock Regional District School Board." Sent Saturday morning, March 11.

There was discussion on the bill before the legislature for required provision for special education for retarded children. It is hoped that there will be enough support for this bill to go through.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Dr. Nickolaus Engelhardt

Cooperative School District
Board Meeting - March 2, 1961

The School Board met in the Mt. Ceasar School in Swanzey March 2.

The Board discussed the seven sites that were being considered on which to build the new school. Briefly, these sites were as follows:

Troy
Morris Junkyard, Swanzey
Land near Congregational Church, Swanzey
Yale Forest
Land adjoining Mt. Ceasar property
Wyman Land and additions
East Swanzey - C. L. Lane Co.

Both Dr. Engelhardt and Dirsa and Lampron favored the Wyman land as first choice. The board voted unanimously to choose as the site for the building the Wyman land and additions and also to purchase the Hells land adjoining Mt. Ceasar School for use as an athletic field. It was decided to have Charles Tarbox of Keene talk to the owners of the property regarding price. Mr. Homer Bradley will contact the attorney handling the Hells property. It also was unanimously voted to have Dr. Engelhardt handle the purchasing of all equipment.

The board discussed new towns that have evidenced they are interested in joining the cooperative school district. They include Sullivan, Nelson, Surrey and Gilsum. The Monadnock Regional District is asking these towns to decide whether or not they want to join, prior to April 20 in time for an annual meeting. It was unanimously voted to hold an annual cooperative district school meeting on April 20 and in the warrant include an article on the question of admitting any other towns if they had previously voted in their respective towns to come into the cooperative district and had been approved by the state board of education. It was agreed that all towns in the new union should be notified of the annual meeting on April 20 should they be interested in joining the cooperative school district.

Checklists in the cooperative district towns must be up by March 20.

The clerk was asked to write Dr. Charles Ritt of the State Department of Education and invite him to attend the Board's next meeting on March 9 or March 10 at Fitzwilliam, to discuss several problems which should be brought to light before the State Board's meeting on March 13.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Dr. Nickolaus Engelhardt

Cooperative School District
Board Meeting - February 25, 1961

The School Board met in the Mt. Ceasar School in Swanzeay on Saturday morning, February 25 to interview three architects.

Mr. Lampron, Mr. Dirsas, from Manchester, New Hampshire, and Mr. Holbrook from Keene were the first to be interviewed. If they are selected as the architect, the three men will work together in the preliminary stages and supervision of the building will be handled out of Mr. Holbrook's office in Keene. This firm felt they could meet our tentative date schedule. They suggested concentrating on classrooms and leaving auditorium till the end. They would like to take part in selecting the site. They charge the standard 6% fee.

Mr. Tracy, of Tracy and Hildreth, Nashua, New Hampshire, was the second to be interviewed. He gave the names and background of the men in his office, listed the various schools his firm had designed among them several university and college buildings. He also felt certain they could meet the tentative dates and wanted to be in on the selection of a site. Fee 6%.

Mr. Ashley of West Hartford, Connecticut was the third to be interviewed. He showed colored slides of the various schools he had built. His firm designs principally schools; has a staff of 15 persons; and feels they could meet the date schedule.

After the Board had considered the information presented by these three firms, they unanimously elected the firm of Dirsas and Lampron. Letters are being sent to all three firms advising them to this effect.

A name for the school district was discussed and it was decided to use the name Monadnock. Whether it will be called a cooperative or regional district will be determined by the state.

The meeting closed at 2 p.m.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Dr. Nickolaus Engelhardt

Cooperative School District
Board Meeting - February 21, 1961

The School Board met in the Troy High School on Tuesday night, February 21, 1961.

Plans for selecting an architect were discussed. Dr. Englehardt had sent several questionnaires which were to help the Board decide on the best architect. Several letters from architects interested in the new building were presented by Mr. Clark for the members of the board to read.

Charles Shaw was appointed to compile a list of architects who would be invited to come before the Board for an interview. The following architects were to be contacted and asked to meet with the Board on Saturday, February 25:

Dirsa and Lampron, Manchester, N. H.
Tracy and Hildreth, Nashua, N. H.
Ashley, Connecticut
Anderson and Nichols, Massachusetts
John Chornyak, Massachusetts

Dr. Englehardt was to be apprised of the February 25th meeting at Mt. Ceasar School in Swanzey and invited to come.

Sites for the new school were discussed with Mr. Bowman reporting on those he had looked at in Swanzey. The Board agreed important considerations in choosing a site included good drainage, level land, adequate acreage, transportation and good roads.

The meeting closed at 10 p.m.

Respectfully submitted,

Elizabeth T. Massin, Clerk

cc. Mr. Paul Clark
Dr. Nickolaus Engelhardt

Cooperative School District
Board Meeting - February 18, 1961

Dr. Englehardt attended the School Board meeting on Saturday morning, February 18, to give the Board an outline of the steps they should now follow toward the completion of the cooperative school. He also gave them a tentative schedule of dates which he suggested they should work by. Meeting held at the Fitzwilliam school.

1. Select architect (March 4).
2. Select site (March 18). Suggested architect should be in on the selection of the site. The Board should make a list of all possible sites around 30 to 60 acres. Dr. Englehardt will come up to look at the sites and together they will eliminate the less feasible ones. Should consider 6 to 10 acres for athletic field. When selecting a site the transportation problem should be kept in mind.
3. Prepare program requirements (March 18). Dr. Englehardt will send booklet containing complete curriculum, describing every specification that will go into the building, a word description of the building, function and equipment. These specifications will be given to the architect who must accept and will build accordingly.
4. Topography of site (April 15).
5. Preliminary plans and sketches (May 20). Must be agreeable to architect, Dr. Englehardt's staff, Concord Board of Education and Cooperative School Board.
6. Referendum (June 20 or earlier).
7. Bid date (September 15 or October 15).
8. Start digging (November 1)
Completion of construction (November 1, 1962).

Dr. Englehardt is going to look into the matter of a loan from the Federal Government until bonds can be raised through the vote of the School District. This would permit the Board to wait until October for the referendum.

The School Board voted unanimously to employ Dr. Englehardt as their consultant.

The question was raised regarding Roxbury elementary children starting in the Swanzey school in November 1961. This will be considered between Swanzey and Roxbury.

There was discussion regarding the possibility of retarded classes at both the elementary and secondard levels. A survey should be made in the elementary schools to see how many would fit into this category.

It was agreed that Swanzey would pay the bills incurred until the money is made available by the towns, then transferred back to Swanzey.

Homer Bradley was elected by the Board as their attorney. He is to present abstracts on the deeds of the existing schools to be sure of clear title before being turned over to the cooperative district.

The Board suggested that Mr. Tucker and Mr. Furlong should attend the Board meetings.

**Cooperative School District
Board Meeting - February 14, 1961**

The first cooperative school board meeting was held on Tuesday, February 14, 1961 at Mt. Caesar School in Swansey.

The Board elected Mr. Lee Bowman, Swansey, as chairman, and Mr. Charles Shaw, Troy as vice chairman.

Mrs. Elizabeth Massin was elected clerk.

The Board invited Dr. Englehardt to come to their meeting on February 18, 1961.

Mr. John Callahan was given charge of publicity. All news releases will be handled through him.

Mrs. Ernest Perry, Swansey, was elected treasurer.

The Board voted to meet in the various schools of the district so they could become familiar with each.

Respectfully submitted,

Elizabeth Massin, Clerk

**BID ANALYSIS
FOR
FIXED EQUIPMENT**

**MONADNOCK REGIONAL HIGH SCHOOL
SWANZEY CENTER, NEW HAMPSHIRE**

BID OPENING: January 16, 1962

Engelhardt, Engelhardt and Leggett • Educational Consultants

COMMENTS TO THE BOARD OF EDUCATION ON BIDDING OF FIXED EQUIPMENT

We feel that you have received very good bids for the furnishing and installation of fixed equipment in your new school. An appraisal of each division shows that there is a very low differential between the actual bid figure and the figure estimated by our office. All of the equipment is well within the proposed budget for equipment.

In accordance with our discussion with the members of your group on January 16th and 17th, we are not presenting an analysis on Division E-6, Language Laboratory Equipment & Furniture, at this time. This analysis involves considerable research, and we think it is quite important that the contracts for the other divisions be awarded at the nearest possible date so that shop drawings can be prepared and construction on the building can proceed.

The following bid analysis and recommendations have been made in what we feel are to the best interests of the Board of Education. We are including several plans which you may wish to consider, along with our comments on each of these plans.

PLAN I

This plan includes the selection of the low bidder in each of the divisions, with the exception of the Henry S. Wolkins bid on Division E-5, Library, Items 1-33. This bidder did not include Division E-5, Library, in his bid bond, and therefore we recommend that his bid, in the amount of \$10, 120.00, not be accepted. The second low bid under this division was presented by Wood-Metal Industries, Inc., furnishing Walkerbilt equipment in accordance with the Specifications and Drawings and in the amount of \$10,257.00. We recommend that the Board of Education consider this as low, acceptable bid.

<u>Division E-1, Science, Items 1-61</u> by Gledhill Bros. for Kewaunee Manufacturing Company equipment:	\$36,520.70
<u>Division E-2, Jr. Gen. Science, Items 1-13</u> by E. H. Sheldon Equipment Company:	\$16,267.40
<u>Division E-3, Arts & Crafts, Items 1-66</u> by E. H. Sheldon Equipment Company:	\$19,760.25
<u>Division E-4, Home Economics, Items 1-49</u> by E. H. Sheldon Equipment Company:	\$11,085.10
<u>Division E-5, Library, Items 1-33</u> by Wood-Metal Industries, Inc. for Walkerbilt equipment:	\$10,257.00
<u>Division E-6, Language Laboratory</u> - not included.	
<u>Alt. E-2, Science Apparatus</u> by E. H. Sheldon Equipment Company:	\$ 6,693.50

CONTRACT TOTAL - \$100,583.95

The bid amount under each division is a very good bid. The companies represented have submitted bids in accordance with the Specifications and Drawings.

PLAN II

This plan includes the low bid in each division, with consideration of the alternate bids for Division E-3, Arts & Crafts and Division E-4, Home Economics. These two alternates include furnishing steel equipment in lieu of wood construction.

<u>Division E-1, Science, Items 1-61</u> by Gledhill Bros. for Kewaunee Manufacturing Company equipment:	\$36,520.70
<u>Division E-2, Jr. Gen. Science, Items 1-13</u> by E. H. Sheldon Equipment Company:	\$16,267.40
<u>Division E-3, Arts & Crafts, Items 1-66</u> by St. Charles Manufacturing Company	\$16,908.70
<u>Division E-4, Home Economics, Items 1-49</u> by St. Charles Manufacturing Company:	\$10,063.05
<u>Division E-5, Library, Items 1-33</u> by Wood-Metal Industries, Inc. for Walkerbilt equipment:	\$10,257.00
<u>Division E-6, Language Laboratory</u> - not included	
<u>Alt. E-2, Science Apparatus</u> by E. H. Sheldon Equipment Company:	\$ 6,693.50

CONTRACT TOTAL - \$96,710.35

The bid amount under each division is a very good bid. The companies represented have submitted bids in accordance with the Specifications and Drawings.

PLAN III

This plan includes a composite bid by the E. H. Sheldon Equipment Company, including Divisions E-1, E-2, E-3, E-4, and Alt. E-2. A composite bid was not requested in the Specifications, but we feel that there is no reason why the Board of Education should not consider a composite bid when awarding the contract if it should prove to be advantageous.

<u>Division E-1, Science, Items 1-61</u>	}	E.H. Sheldon Equipment Co:	\$88,500.00
<u>Division E-2, Jr. Gen. Science, Items 1-13</u>			
<u>Division E-3, Arts & Crafts, Items 1-66</u>			
<u>Division E-4, Home Economics, Items 1-49</u>			
<u>Alt. E-2, Science Apparatus</u>			
<u>Division E-5, Library, Items 1-33</u>			
by Wood-Metal Industries, Inc. for Walkerbilt equipment:			\$10,257.00
<u>CONTRACT TOTAL -</u>			<u>\$98,757.00</u>

The following list represents Plan I, Plan II, and Plan III in relation to the total contract price:

Plan I	-	Low Base Bid	\$100,583.95
Plan II	-	Low Base Bid with Alternates	\$ 96,710.35
Plan III	-	Low Composite Bid	\$ 98,757.00

We wish to make the following comments and recommendations on Plan I, Plan II and Plan III:

Plan I may be accepted if the Board wishes to award the contract to the low bidder in each division, with the exception of Division E-5, Library, as hereinbefore explained. However, we feel that another plan may be more acceptable to the Board of Education.

Plan II, as indicated above, reflects the lowest total contract amount. However, if this plan is accepted, the Board would be required to accept steel equipment under Division E-3 and Division E-4 in lieu of the wood specified under the base bid. In the event that this plan is accepted, the responsibility for the overall installation would be divided between several companies. This may reduce the coordination of the rapidly moving building construction. We recommend this plan only if the Board must reduce its equipment budget by approximately \$2,000.00. We do not believe that the steel equipment in question will meet the educational needs as well as wood furniture.

Plan III - We recommend that this plan be accepted for the following reasons:

1. By placing the majority of the equipment under one contract, it will be possible to obtain better coordination and cooperation in the building program.
2. We believe that the installation of wood units will more adequately suit the educational program's needs.
3. The E. H. Sheldon Equipment Company is an old established company and large enough to furnish and install the equipment in accordance with the building schedule.
4. This plan, we think, will also give the Board of Education the best dollar value.