

Northern Elementary School

SBDM Minutes

August 26, 2026

The SBDM Council of Northern Elementary met August 26, 2026. Those in attendance were Teacher Representatives- Lisa Cooper, Chelsea Hisel and Kara Caldwell. Parent Representatives- Autumn Bishop and Brittany Murphy, Secretary- Mallory Mullins and Principal-Mr. Wesley Murray. District Liaison- Donna Pollard.

Call to Order

The meeting was called to order by Mr. Murray

Approval Minutes of Prior Meeting

Minutes from the April meeting was reviewed. Lisa Cooper requested an amendment to the PD Plan notes on April's meeting, the original minutes stated that the plan was created from input after the Impact Survey. The correction made was the plan was created from the Professional Learning Survey. Lisa Cooper made the motion and second by Kara Caldwell, motion passed.

Rescinded 8/27/26. The April minutes were incorrectly approved for a second time. The May minutes were the correct prior meeting minutes that should have been approved. The May minutes were approved at the September 15, 2026 meeting.

Email registration for special and scheduled meetings

Informational only. Murray collected emails from council that will be placed in the KASC database.

"The Kentucky Open Records and Open meetings Act" and "Managing Government Records"

Informational only. Mr. Murray went over the two documents that could be subpoenaed/requested under the KY open records act. Members signed off that they received the information of both.

Freedom of Speech and Religious Laws Overview

Informational only. Mr. Murray let council know that under KRS 158.195 local school boards require elementary schools to display the national motto. Northern Elementary is

compliant with the law. Mr. Murray discussed what the school can and can not do under both laws.

Record Retention Document

Informational only. Mr. Murray went over the retention times of documents such as Report Card, Council Minutes and Policy Changes

School Safety Plan Updates

Mr. Murray informed council of the School Risk Assessment and informed them that NES is KRS compliant. Kara Caldwell made a request to update the Trauma Inform Care Team as her name was omitted from the documents and needed to be listed. Mr. Murray went over both the Cardiac Response Team and Emergency School Plan going over the staff delegated for duties, and their role as well as the steps in place in the event of emergency.

Schedule for 2026-2027 meetings

Wednesdays at 3:45pm EST/CT
September 16, October 14, November 18, December 9, January 6, February 17, March 17, April 21, May 19.

Adjournment

A motion to adjourn was made by Chelsea Hisel and second by Brittany Murphy; motion passed.

CLARIFYING NOTE: CORRECTION OF RECORD

DATE OF NOTE: AUGUST 27, 2026

REGARDING MEETING DATE: AUGUST 26, 2026

DURING THE AUGUST SBDM COUNCIL MEETING, THE COUNCIL MISTAKENLY VOTED ON AND APPROVED THE APRIL MINUTES FOR A SECOND TIME, INSTEAD OF APPROVING THE MAY MINUTES. THIS ERROR WAS OFFICIALLY CORRECTED BY THE COUNCIL DURING THE MEETING HELD ON SEPTEMBER 15, 2026. AT THAT TIME THE COUNCIL VOTED TO RESCIND THE DUPLICATE APPROVAL OF THE APRIL MINUTES AND OFFICIALLY APPROVED THE MAY MINUTES. FOR THE ACCURATE AND COMPLETE PUBLIC RECORD, PLEASE CROSS-REFERENCE THIS FILE WITH THE OFFICIAL MINUTES OF THE SEPTEMBER 2026 MEETING.